



LYCÉE FRANÇAIS
DE SAN FRANCISCO

SUMMER



Lycée Français de San Francisco

SUMMER CAMPS 2019

lelycee.org/summercamp

Parent Guidelines



discovery

culture

outdoors



CONTENTS

About LFSF.....	1
About Our Summer Camps.....	2
Summer Camps at a Glance.....	3
Our Team.....	5
Communication.....	7
Health & Safety.....	8
Rules & Behaviors.....	10
Camp Locations & Timetable.....	11
Pick-Up, Drop-Off, & Extended Day Options.....	12
Maps of the LFSF Campuses	15
Field Trips & Beach Days.....	16
Meals & Snacks	18
What to Wear / Bring.....	20
Multi Sports Camps	21
Emergency Forms	insert

ABOUT LFSF

Lycée Français de San Francisco

The Lycée Français de San Francisco has been providing a world-class education to American and international students since the 1967. Beginning at age 3 and continuing through grade 12, our students thrive in a unique multicultural, dual-language learning environment.

Instruction is provided in French and English from preschool through high school. Our students can prepare for the French Baccalaureate, an option in academic excellence giving our graduates a clear advantage in their choice of university, as well as later in life.

Through the rigorous curriculum and international exposure, LFSF students become equipped to meet the challenges of an increasingly global world, whether they are pursuing college admission, competitive careers, or their life endeavors.

Our Camp Mission

To run well organized and structured high quality French bilingual educational, outdoor and cultural camps with qualified staff in a safe environment.

Campus Locations

Our camps this year will be held at our lovely and sunny Sausalito and Ashbury Campuses that includes access to sporting facilities and gardens. We will offer a daily shuttle service option to and from our Ashbury Campus departing at 8:30am and returning from Sausalito at approximately 4:30pm. For the PreK camp at Ashbury, the bus will depart Sausalito at 9 am and return at approximately 4 pm.

ASHBURY

755 Ashbury Street, San Francisco
Tel 415.661.5232 x 2100

SAUSALITO

610 Coloma Street, Sausalito
Tel 415.661.5232 x 3100

ORTEGA

1201 Ortega Street, San Francisco
Tel 415.661.5232 x 1100



ABOUT OUR SUMMER CAMPS

Camp Brittany - June 24th to July 5th - **No camp July 4th** @ Sausalito Campus

Camp Soccer - July 8th to August 23rd @ Ashbury Campus

Camp Game on - July 8th-19th @ Sausalito Campus

Camp Cote d'Azur - July 22nd to August 16th @ Sausalito Campus | [PreK Camp @ Ashbury Campus](#)

Thank you for placing your child into our Summer Camp!

Our Summer camps are open to LFSF and non-LFSF students and we welcome speakers of all levels of fluency. We propose Bilingual day camps in French, but also in English.

With our experienced and well trained staff, we bring energy to our camps to help create new friendships, and make our camps a truly international experience.

Hosted in a safe & fun environment, our bilingual camps have been a huge success and are designed to be fun, interactive, educational and tailored to the individual needs of each student.

EN UN COUP D'OEIL • AT-A-GLANCE

Camp Themes	Age *	HOURS	location	Week 1 June 24-28	Week 2 July 1-5	Week 3 July 8-12
Camp Brittany Session #1 June 24- July 5 Outdoors & Activities						
PreK (D/S) only for LFSF Families	3-4	9am - 4pm	SAU	\$420	\$380	
Grades K-2nd (D/S)	5-7	9am - 4pm	SAU	\$420	\$380	
Grades 3rd-6th (D/S)	8-11	9am - 4pm	SAU	\$420	\$380	
Soccer Camp Session #2 July 8 to August 23 Soccer						
Grades K-2nd	5-7	9am - 4pm	SF - ASH			\$420
Grades 3rd-7th	8-12	9am - 4pm	SF - ASH			\$420
Game On Session #3 July 8 to July 19 Multi Sports						
Grades K-2nd (D)	5-7	9am-4pm	SAU			\$420
Grades 3rd-7th (D)	8-12	9am-4pm	SAU			\$420
Camp Côte d'Azur Session #4 July 22 to August 16 - Outdoors, Fieldtrips						
PreK (D/S) only for LFSF Families	3-4	9am - 4pm	SF - ASH			
Grades K-2nd (D/S)	5-7	9am - 4pm	SAU			
Grades 3rd-6th (D/S)	8-11	9am - 4pm	SAU			

* Must be enrolled in PreK for school year 2019|20 to participate.

SF = San Francisco

SAU = Sausalito

ASH= Ashbury

(D) Before-camp and after-camp daycare available from 8:00-8:45am and 2:45-4:15pm
(S) Shuttle from Ashbury campus available at 8:20am and comes back at 4:15pm

Daycare is free with the shuttle option

PreK Only available for current or incoming 2019 LFSF students

NO LUNCHES PROVIDED

WEEK 2 NO CAMP 4th JULY

WEEK 3 AND 4 NO SHUTTLE NOR DAYCARE OPTION

Please note that all schedules are subject to change at all times

LANCE!

Week 3 July 12-15	Week 4 July 15-19	Week 5 July 22-26	Week 6 July 29-Aug. 2	Week 7 Aug. 5-9	Week 8 Aug. 12-16	Week 9 Aug. 19-23
	\$420	\$420	\$420	\$420	\$420	\$420
	\$420	\$420	\$420	\$420 / SF	\$420	\$420
	\$420					
	\$420					
Trips + Activities						
		\$420	\$420	\$420	\$420	
		\$420	\$420	\$420	\$420	
		\$420	\$420	\$420	\$420	

and from 4:15 to 5:30pm (add 110\$/week) or \$25 per day
 at approximately 4:45pm (add 140\$/week) or \$40 per day

°SAN FRANCISCO
 SF - ASH @ Ashbury Campus

l times. If a change occurs, you will be notified.



OUR TEAM

Camp Administration

Andrew Sobol

Director of AES & Summer Camps Department

asobol@lelycee.org

415-571-4262

Mathieu Verloove

Director of Camp Brittany; Cote d'Azur

mverloove@lelycee.org

415-676-1529

Director of Camp Game On

mat@teammat.org

Christophe de Renty

Director of Licencing Affairs

PreK Director- Cote d'Azur

crenty@lelycee.org

Super Soccer Stars

Soccer Camp

sf@supersoccerstars.com

Social Media Inquiries

communications@lelycee.org

General Inquiries: activities@lelycee.org

We have put together a team of highly qualified camp supervisors composed of LFSF teachers, assistant teachers and administrators, as well as teachers and educators from other organizations. This is what separates us apart from other camps.



COMMUNICATION

In-Person

In addition to our orientation meeting on Tuesday, May 28th at 6 pm Sports Basement Bryant St, parents will have the opportunity to meet with their child's camp director before & after camp each day.

Every day at pick-up time (4:00pm), your camp supervisor will be the one handing your child over to you. Do not hesitate to ask them questions at that time.

E-mail

Each supervisor will communicate with you by e-mail. They will resend you the finalized weekly schedule of activities and other useful information related to field trips or daily activities. Please be sure to check your emails regularly.

Note: This summer we will be using TWITTER - '@campsfshf' to communicate any information relating to the SHUTTLE BUS.

We are encouraging a direct and open communication between parents and camp staff. Please feel free to contact your camp supervisor directly with any questions or concerns.

Camp administrators are here for you!

Communication - Facebook|Twitter|Vidigami

To allow families at home and abroad to share in the summer fun, you can follow your child through our social media platforms. You can keep updated on all relevant information via the school's LFSF Facebook page (facebook.com/lelycee), Twitter ([@campsfshf](https://twitter.com/campsfshf)) that will be updated daily with a short recap of the day along with some fun pictures. We recommend that all parents who DO NOT have a Vidigami account open one with us by contacting the schools communication team (communication@lelycee.org) to view all daily pictures. A reminder and link will be sent via your welcome email from each camp director before camp begins.





HEALTH & SAFETY

Ensuring the safety of our campers is our priority. In addition to offering professional supervision by experienced teachers and an excellent ratio of one staff member per five students, the following steps are being taken:

Staff Training

Camps are supervised by experienced LFSF staff and educators who have been cleared by the school and state authorities to work closely with our campers. Our camp staff undergo training to review our guidelines to ensure that the best needs of our campers will be met. Our number one priority at all times is to make sure that our campers are under constant supervision.

All camp staff and supervisors will receive a mandatory summer camp brief with a set of guidelines to follow along with all of our safety policies (fire alarm, allergies, lockdown procedures, etc.).

First Aid Kits

A first aid/emergency kit is prepared for every camp by our school. Camp supervisors have them at all times. This kit includes: First Aid material, Emergency forms & Medical Forms. Personal first-aid items (personal epi-pen or medicine to be brought by student). These will be taken with us during all field trips.

Please complete the emergency form at the back of this booklet if your child IS NOT a student at LFSF.

**PreK Camps: Only available to LFSF or Incoming LFSF students:
Licencing Package - Camps with children under 5.**

Please note that if your child is 5 years old in July ONLY and was in PreK for the school year 2018|19, you may have the option of entering your child into Camp Cote d'Azur (5-7 years old). You do of course, still have the option of entering them into the PreK camp. We highly recommend the second option. Please email Christophe our PreK licensing Director if you have any questions or concerns.

If your child is registered in one of the PreK camps and is an incoming LFSF student you must have completed all of the the licencing documents before the first day of the camp. Please note that if you do not hand in the licensing package your child will not be able to attend the camp. LFSF is under strict California guidlines requiring all documentation to be completed and filed in a timely manner.

For further information regarding these packages please email our PreK camp licensing director before the month of June below.

Camp Administator and Licencing Affairs

Christophe de Renty

crenty@lelycee.org





RULES & BEHAVIORS

Our Values

We expect all students participating in our camps to behave in a way that is in accordance to our values and policies. All of our camps follow our regular school policies.

Behavior / Discipline

Children enrolled in our program are expected to be well behaved, polite to their fellow campers, teachers, and other camp or school personnel, and to respect the property of others and of the school. For their own safety, campers are expected to be with their assigned camp groups at all times, and to follow instructions. Recurring behavioral problems will be reported by the camp supervisor to the parents and to the camp director. At that point, the camp director may call for a meeting with the parents, the teacher and the camper.

Lycée Français reserves the right to deny a camper the opportunity to participate in camp if the child's social conduct or behavior is deemed unacceptable or posing danger to himself/herself or others. The decision to exclude a child is taken by the camp director.

Tardiness & Absences

To report an absence or a late arrival, please inform us by sending an e-mail to your camp director ahead of time or by calling them directly. Please note the following: **A fee of \$6 per minute will be charged for any late pick up (including late pick up for daycare).**

Please note that children are expected to arrive at camp no later than 9:00am. In case of tardiness, please take your child to the front desk. Such an occurrence must remain exceptional. **On field trip days, students arriving after the departure of the group will not be accepted at camp that day and will remain on campus under supervision if this can be arranged. If no staff are available to supervise, your child will not be admitted to camp.**

Note: Our Summer Camps follow the policies and guidelines of our regular school

CAMP LOCATIONS & TIMETABLE

Campus Locations

Camps will be held at the following campus.

Detailed Maps can be found at the back of this booklet:

Camp Brittany - June 24th to July 5th - **No camp July 4th @ Sausalito Campus**
Camp Soccer - July 8th to August 23rd **@ Ashbury Campus**
Camp Game on - July 8th-19th **@ Sausalito Campus**
Camp Cote d'Azur - July 22nd to August 16th **@ Sausalito Campus | PreK Camp @ Ashbury Campus**

NO SHUTTLE SERVICE WILL BE AVAILABLE FOR THE FOLLOWING CAMPS

Camp Game on - July 8th-19th **@ Sausalito Campus**

PARENTS OR GUARDIANS MUST DROP OFF & PICK UP FROM THE FOLLOWING LOCATIONS FOR EACH CAMPUS.

Sausalito Campus - Use Coloma St entrance (parking available opposite the MLK Gym). DO NOT ENTER FROM ABOVE THE CAMPUS

Ashbury Campus - Please enter off of Ashbury St. DO NOT PARK Infront of the school where the WHITE ZONE is located. This is reserved for the SHUTTLE BUS and drop off and pick up.

Note for the Soccer Camp - Please enter off of Downey St. Drop off and Pick up will be located on the Basketball court. If it is raining, please use the Ashbury St. entrance.

Timetable

Time	Activity
8:00 - 8:45 am	Before Camp Daycare
8:45 - 9:00 am	Welcome
9:00 am	Activities and Camp Begins
4:00-4:15 pm	End of Day for all other camps and regular pickup
4:15 - 5:30 pm	After-camp Daycare

PICK-UP, DROP-OFF, & EXTENDED DAY OPTIONS

We will start our regular drop-off process at 8:45am with sign in followed by our daily activities starting at 9am. There will be a signal to let everyone know that the introduction time is over and that we are starting camp at 9am.

We are asking parents and anyone who is not part of the staff not to accompany their children past the welcome point and respect the starting times of the camp. Thank you for your cooperation.

Before Camp Daycare

Hours: 8:00 to 8:45am

Price: \$110/week or \$25 per day (afternoon included in this price)

Location: ASHBURY & SAUSALITO

Before-camp daycare starts at 8:00am. Families who have registered their child for this program must enter the building through the front gate. There, you will find the welcome point and check-in, and we will then accompany your child to their corresponding area.

Shuttle Service From Ashbury & Sausalito

Depart: 8:30am sharp from Ashbury Campus - 755 Ashbury street, San Francisco

Arrive: ETA 4:45pm-5pm (depending on traffic conditions)

Price: \$140 or \$40 per day

Location: Ashbury

SAUSALITO CAMPUS

Depart: 9am sharp from Sausalito Campus - 610 Coloma street, Sausalito

Arrive: ETA 4:00 4:15pm

Price: \$140 or \$40 per day

Location: Sausalito

We offer a shuttle service (free daycare included) between both our Ashbury and Sausalito campuses. You may choose the daycare option on both facilities. **For those that have chosen the shuttle service, please make sure to arrive at Ashbury at 8:15am as the shuttle departs 8:30am sharp and 8:45am at Sausalito as the shuttle departs at 9am.** The shuttle will leave Ashbury at 3:30 pm and arrive at Sausalito at approximately 4:00pm. It will depart Sausalito at 4:15 pm and arrive to Ashbury at approximately 4:45pm. Please be sure to pick up your child on time or at 5:30pm with daycare service.



Regular Drop-Off

Hours: 8:45 to 9:00am

We will be welcoming campers between 8:45 and 9:00am. Before 8:45am, we will only accept students registered for the before-camp daycare program.

If you come by car in the morning, please observe the local rules especially at Ashbury campus. Please park outside of the white zone and then accompany your child by foot to the welcome point.

Regular Pick-Up

Hours: 4:00pm (latest pick-up 4:15pm)

Children that are not registered in after-camp daycare will be ready to leave camp at 4:00pm, and must be picked-up by 4:15pm at the latest. **Please note, a charge of \$6 per minute will be applied to any late pick up.**

This summer, there is no car pick up service. Please come to the designated pick-up points in the administrative section of the camp (to be confirmed in your Summer Camp Welcome Email). Camp supervisors or staff will welcome and ask parents and ask for an ID. After verifying that the pick-up person has been authorized, camp supervisors will release your child. Please make sure to update camp staff if there is a change in pick-up personnel (you will need to complete the authorization pick up form ahead of time).

After-Camp Daycare

Hours: 4:00 to 5:30 pm

Price: \$110.00 per week or \$25 per day (morning included in this price)

Location: Ashbury and Sausalito

To pick-up your child, please enter the school by foot through the gated entrance and go to the welcome point where we will inform you in which class/activity you can find and pick up your child. Please be prepared to show your ID at this time. After your identity has been checked and a signature verified, we will collect your child.

Please Note: After an official warning for the first infringement, a \$6 per minute fee will be applied for late pick up. ANY LATE PICK UP after 5:45pm WILL IMMEDIATELY INCUR the late pick up fee.



MAPS OF THE LFSF CAMPUSES



SAUSALITO



SAN FRANCISCO | ASHBURY



SAN FRANCISCO | ORTEGA



FIELD TRIPS & BEACH DAYS

Transportation for our field trips and beach days is provided by the School. The LFSF school bus will be used for trips to various locations around the Bay Area. All students must wear their LFSF vest on field trip days.

Trips to the Beach & Swimming Center

All camps except PreK Camps will either visit the Hamilton Swimming Pool in San Rafael or to a local beach for recreational or aquatic activities. For a day at the pool or beach, please make sure to apply sunscreen on your child in the morning, and leave a bottle in his/her bag. Have your child WEAR flip flops or other footwear THAT DOES NOT INCLUDE SOCKS! Please make sure to pack in a towel, bathing suit and a spare pair of clothing. BE SURE TO LABEL ALL ITEMS OF CLOTHING & EQUIPMENT!!! We highly recommend on these days to pack in a spare pair of under garments!

We are providing pails, shovels, beach toys, and many fun activities are organized throughout the day. If the water is too cold or where a lifeguard is not on duty, we will not be swimming at the beach.

Please remember to pack in your child's school lunch with snacks!

Transportation to and from the pool and beach will be provided by the school bus. If you would like to pick up your child from any of these locations, please contact the camp director beforehand to obtain permission.

MEALS & SNACKS ARE NOT PROVIDED!

OUR SCHOOL AND CAMPUS IS A NUT & SESAME FREE ZONE! This includes all products that contain traces of nuts.

To ensure the safety of all children with dietary allergies, please make sure all lunches are nut-free.

Please do not send your child to camp without a lunch. If your child arrives to camp without lunch, we will order a lunch for them at a charge of \$15.

Water - Summer can be hot!

Water bottles – keeping well hydrated is essential during hot summer days. To help us accomplish this goal while being mindful of our environment, please provide your child with a refillable water bottle. Water fountains will be available for refills on campus.

Sun Cream + Hat Policy- Slip Slop Slap

Due to California licensing regulations, our staff can NOT apply sunscreen to your child without prior written permission. Please be sure to email your camp director with permission or be sure to apply sunscreen to your child prior to the start of the day.

Note: OUR STAFF WILL NOT BE RESPONSIBLE FOR ANY CHILD WHO IS SUNBURNED WITHOUT PRIOR WRITTEN PERMISSION. We will enforce to the best of our abilities that a camper who does not have cream on, will be kept in shaded areas.

We also require that all campers require a hat to protect their face from the sun's rays. Our hat policy is simple: No Hat = No Play!!! Please make sure that your child has a labeled hat with them each day to camp.

Allergies and Dietary Restrictions

For children with any severe allergies, we ask that you please contact and communicate with the Camp Director prior to camp commencing. Our staff have been trained to use epi-pens and we ask that you provide us with a spare epi-pen to store for the duration of camp.

Lost & Found Items

We will keep a bin of lost and found items for each camp. We HIGHLY recommend that you label all items of clothing and equipment. Please check the lost & found bin on each campus either daily or at the end of the week. Note that any items that have not been collected TWO weeks after a camp has concluded will be donated to a charity of the school's choice.



WHAT TO WEAR / BRING

What Should I Wear?

Please send your child to camp with comfortable shoes for running and playing outside. For days at the pool or beach, please wear flip flops or shoes that DO NOT require socks.

Campers must wear their LFSF Summer Vest during every field trip and recess|lunch time. (Provided by LFSF)

Please be sure to thoroughly apply sunscreen before heading to camp every day, and on pool and beach days in particular.

What Should I Bring?

At the beginning of camp, please pack a bag (will be returned on the last day of camp) with the following items:

A change of clothes

A plastic water bottle

An extra pair of shoes (not mandatory)

Please also pack a bag daily that will include:

Sunscreen

Hat

A towel and a pair of underwear on pool and beach days (so that children can change afterwards)

Any other item that your camp supervisor may request

Camp Supervisors are likely to add items to this list based on age. For Example PreK campers will be required to pack in a: blanket or quilt for nap time or special activities (eg. horse riding). They will inform you by e-mail of any additional request.

SOCCER CAMPS

Camp - Equipment Needed

Please come with proper attire for your camp:

- Hat, sunscreen (please apply sunscreen before leaving your house and pack the sunscreen with your child so that we can reapply throughout the day).
- Correct equipment for your sport: Shin-guards
- Plenty of water (a larger sports bottle).
- Running shoes - We will be using the Ashbury Basketball Court
- Lunch and plenty of snacks for full day camp.

Soccer contact: Super Soccer Stars at sf@supersoccerstars.com 415-233-8277 or David david.mares@supersoccerstars.com

In case of inclement weather, camps will go on indoors in the Ashbury Campus and participate in other designated soccer related activities. You will be notified of any changes.

Game On Camp

Please come with proper attire for your camp:

- Hat, sunscreen (please apply sunscreen before leaving your house and pack the sunscreen with your child so that we can reapply throughout the day).
- Correct equipment for your sport: If required by camp director
- Plenty of water (a larger sports bottle).
- Running shoes that are comfortable
- Lunch and plenty of snacks for full day camp.

Game On contact: Mathiue Verloove at mat@teammat.org
415 676 1529

In case of inclement weather, camps will go on indoors in the MLK gym near by or participate in other designated related activities inside the Sausalito Campus. You will be notified of any changes.





CONTACT INFORMATION

Andrew Sobol

Director of AES and Summer Camps

asobol@lelycee.org

415-571-4262

Christophe de Renty

Director of PreK Licensing & Camps

crenty@lelycee.org 415-533-0839

Mathiue Verloove

Director of Camp Brittany, Cote d'Azur and Game On

mverloove@lelycee.org or mat@teammat.org 415 676 1529

Lycée Français de San Francisco Front Desk: 415.661.5232

