ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REORGANIZATION/REGULAR MEETING

MINUTES

6:00 p.m.
TUESDAY, JULY 9, 2013
Middle School/High School

1. Opening Items

1.01 Call to Order 6:45
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call
Present: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Fletcher, Trustee McKeon

2. Oath of Office

2.01 Appoint Clerk Pro Tem
Motion: The Board hereby appoints Fern Amster as Clerk Pro Tem in the absence of the District Clerk
Motioned: Trustee Osmond
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Fletcher, Trustee McKeon

2.02 District Clerk will administer the Oath of Office to elected Board Trustees
Clerk Pro Tem Fern Amster administered the Oath to Trustee Kurnit and Trustee Hickey, each serving 3 year terms

3. Nominations for 2013-2014 Board President

3.01 District Clerk will Call for Nominations for 2013-2014 Board President
Motion: The Board of Education hereby nominates Ann McGillicuddy for President for the 2013-2014 School year
Motioned: Trustee Osmond
Seconded: Trustee Kurnit

Trustee McGillicuddy accepted the nomination

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Fletcher, Trustee McKeon

4. Nominations for 2013-2014 Board Vice President

4.01 District Clerk will Call for Nominations for 2013-2014 Board Vice President
Motion: The Board of Education hereby nominates _____ for Vice President for the 2013-2014 School year

Motion to table this item until Trustee Fletcher is present

Motioned: Trustee McGillicuddy
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Fletcher, Trustee McKeon

5. Oath of Office

5.01 The District Clerk will administer the Oath of Office to the 2013-2014 Board of Education President and Vice President
Clerk Pro Tem administered the Oath of Office to Trustee McGillicuddy

6. Annual Appointments

6.01 Appointments of District Officers, Stipends/Fees, effective July 1, 2013, and authorizes the Superintendent of Schools to sign all necessary contracts for District Clerk, District Treasurer, Deputy District Treasurer, Internal Auditor, Claims Auditor, School Tax Collector, Deputy School Tax Collector, Purchasing Agent (proposed 6:15)

Motion: Appointments of District Officers, Stipends/Fees, effective July 1, 2013, and authorizes the Superintendent of Schools to sign all necessary contracts:

District Clerk:	Victoria McLaren	-0-
Treasurer:	Deb D'Aprile	As per terms of employment
Deputy District Treasurer:	Terry Snyder	-0-
Internal Auditor:	Questar III BOCES	$13,620 (see attached)
Claims Auditor	Julie Wright	$4,967
School Tax Collector:	Cheryl Berryann	-0-
Deputy School Tax Collector:	Janelle Perry	$14.56/hour
Purchasing Agent:	Victoria McLaren	-0-
Deputy Purchasing Agent:	Phyllis McGill	-0-

Motioned: Trustee Osmond
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Fletcher, Trustee McKeon

6.02 Other Appointments, Stipends/Fees, effective July 1, 2013, and authorizes the Superintendent of Schools to sign all necessary contracts: School Attorney, Bond Counsel, Independent Auditor, School Physician, Nurse Practitioner, New Employee Physicals, Alcohol and Drug Testing Site, Fingerprinting, Athletic Events Physician, CSE Impartial Hearing Officer, ECA Treasurer for High School, ECA Chief Faculty Counselors Three (3) elementary schools and High School, Title IX Officer, Coordinator for Section 504, School Community Relations Coordinator, Residency Officer, Records Access Officer, Records Management Officer, Homeless Liaison, Broker of Record, District Health Coordinator, District Nursing Coordinator, Asbestos Designee, School Buildings Structural Inspector and Fire Inspector, Substitute Calling Service (proposed 6:20)

Motion: Other Appointments, Stipends/Fees, effective July 1, 2013, and authorizes the Superintendent of Schools to sign all necessary contracts

1.	School Attorney:	Drohan, Thomas, Waxman, Petigrow & Mayle	$200/hr for attorneys $90/hr for paralegal services $4,000/month General Counsel (see attached)
2.	Bond Counsel:	Squire, Sanders & Dempsey L.L.P.	As per RFP fee schedule (see attached)
3.	Independent Auditor:	West & Company	$18,500 (see attached)
4.	School Physician/Nurse Practitioner	Arthur DiNapoli, M.D. Ph.D., Inc.	$34,433(see attached)
5.	New Employee Physicals:	Kingston Worx	See attached
6.	Alcohol and Drug Testing Site:	Kingston Worx	See Attached
7.	Fingerprinting:	Reimbursement per District Policy	$91.50
8.	Athletic Events Physician:	Arthur DiNapoli	-0-
9.	CSE Impartial Hearing Officers, Certified by the State of New York in accordance with Section 200.1 of the Commissioner's Regulations:	-	As per Policy 7670
10.	ECA Central Treasurer	Janelle Perry	$4,554
	ECA Chief Faculty Counselors Bennett Elementary, Middle School and High School:	Building Principals	-0-
11.	Title IX Officer:	Gabriel Buono and Jennifer O'Connor	-0-
12.	Coordinator for Section 504:	Cindy Bishop	-0-
13.	Residency Officer:	Victoria McLaren	-0-
15.	Records Access Officer:	Victoria McLaren	-0-
16.	Records Management Officer:	Victoria McLaren	-0-
17.	Homeless Liaison	Cindy Bishop	-0-
18.	Broker of Record	Rose & Kiernan, Inc.	-0-
19	District Nursing Coordinator:	Colleen McDaniel	rate as per OTA contract
20.	Asbestos Designee:	Dr. Michael O'Rourke	-0-
21.	School Buildings Structural Inspector and Fire Inspector:	Ulster County BOCES Risk Management Program.	N/A
22.	Substitute Calling Service:	Sharon Rushkoski	$9,117

Motioned: Trustee Osmond
Seconded: Trustee Spencer
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Fletcher, Trustee McKeon

7. Authorizations

7.01 Payroll Certificate, Budget Transfers, Check Signature, Alternate Check Signature, Petty Cash Funds, Bonding of Personnel. (proposed 6:25)

Authorize Payroll Certificate, Budget Transfers, Check Signature, Alternate Check Signature, Petty Cash Funds, Bonding of Personnel.

A. Payroll Certificate:	Superintendent, Dr. Phyllis McGill	-0-
B. Budget Transfers:	Superintendent of Schools, Dr. Phyllis McGill up to $50,000	-0-
C. Check Signature:	Deb D'Aprile	-0-
D. Alternate Check Signature:	Terry Snyder	-0-

Bonding of Personnel:
1. Blanket limit - $100,000
2. $215,000 each for Assistant Superintendent for Business, Senior Account Clerk/Typist, Account Clerk/Typist and District Clerk
3. $1,000,000 each for Treasurer and Deputy Treasurer, Internal Claims Auditor
4. $2,000,000 for Tax Collector, Deputy Tax Collector
5. $400,000 for Central ECA Treasurer and ECA Chief Faculty Counselor

Motioned: Trustee Hickey
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Fletcher, Trustee McKeon

8. Designations

8.01 Official Bank Depositories, Official Newspaper for Legal Notices and Bids, Board Meeting Schedule (proposed 6:30)

Motion: The Board hereby approves of the Official Bank Depositories, Official Newspaper for Legal Notices and Bids, Board Meeting Schedule

FUND		BANK
General/T&A/T&E/ Federal/Cafeteria	Account Names	
	Community Bank MultiFund	Community Bank
	Community Bank Payroll	Community Bank
	Chase MoneyMarket	JP Morgan/Chase
	MBIA Money Market	MBIA
	TDBank Money Market	TD Banknorth
	Catskill Hudson Tax	Catskill Hudson Bank
	Catskill Hudson Money Market	Catskill Hudson Bank
Capital		
	Construction	KeyBank
Extraclassroom		
	HS/MS	Community Bank
	Bennett	Community Bank

B. Official Newspaper for Legal Notices and Bids: Daily Freeman

C. Board Meeting Schedule as attached
Motioned: Trustee Spencer
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit,

Trustee Hickey
Not Present: Trustee Fletcher, Trustee McKeon

9. Other Approvals

9.01 Mileage Reimbursement, Substitute Teacher Rates, Substitute Support Staff Rates, Home Instruction Teacher, Use of Facilities, School Lunch Prices, Copy Rate, 2013-2014 Board of Registration. (proposed 6:35)

Motion: Approve Mileage Reimbursement, Substitute Teacher Rates, Substitute Support Staff Rates, Home Instruction Teacher, Use of Facilities, School Lunch Prices, Copy Rate, 2013-2014 Board of Registration

A. Mileage Reimbursement	-Per Current I.R.S. Rate
B. Substitute Teacher Rates	-CERTIFIED - $95.00/day
	- UNCERTIFIED- $80.00/day
	- Registered Nurse - $95.00/day
	- Licensed Practical Nurse - $80.00/day
C. Substitute Support Staff Rates	- Teaching Assistant – CERTIFIED - $10.00/hr.
	- Teaching Assistant – UNCERTIFIED - $9.00/hr
	- Buildings and Grounds- $10.00/hr
	- Clerical - $9.50/hr.
	- Clerical Retiree - $15.00/hr
	- Monitor - $9.00/hr
	- Food Service - $9.00/hr.
	- Bus Driver - $11.50/hr.
Substitute Short and Long Term Pay	As per Regulation 6220R
D. Home Instruction Teacher	- as per OTA Contract (includes travel and prep)
E. Use of Facilities - staffing charges	- $25/hr/employee cafeteria Staff; $30/hr. custodial – overtime charge only
F. School Lunch Prices	- K-5 Lunch = $2.05, 6-8 $2.30 HS Lunch = $2.55, Elementary Breakfast = $1.25 MS/HS Breakfast = $1.50
G. Copy rate	-$0.25/page
H. 2013-2014 Board of Registration	- Registrars – Registration and/or Vote Day - $85.00 - Chief Registrar Inspectors – Vote Day $180.00 - Two Machine Custodians – Vote Date Only - $80.00 - Two Machine Inspectors - $380.00 - One Chief Machine Inspector - $115.00 - Extra hours shall be pro rata for whatever additional hours are actually worked
Public Library Tax as approved by voters – Library Tax approved by voters on May 20, 2014 with a total of $20,000	Pine Hill Library - $700 Phoenicia Library - $3,500 Olive Free Library - $5,600 West Hurley Library - $3,300 Woodstock Library - $6,900
Grant Funding	The Superintendent is authorized to apply for grants
Credit Card Limit	$1000

Motioned: Trustee Spencer
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Fletcher, Trustee McKeon

9.02 Cell Phone Assignments (proposed 6:40)

Motion: The Board of Education hereby approved the following cell phone assignments as specified in the attached file.
Motioned: Trustee Spencer
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Fletcher, Trustee McKeon

10. Policies

10.01 Policies (proposed 6:45)

7:00
Motion: All policies in effect shall remain in effect for the 2013-2014 school year
Motioned: Trustee Osmond
Seconded: Trustee Spencer
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Fletcher, Trustee McKeon

11. Authorize District Treasurer to borrow sums of money

11.01 BOE authorizes District Treasurer to borrow sums of money (proposed 6:50)

Motion: Resolved, that the Board of Education hereby authorizes the District Treasurer to borrow sums of money, the total of which is not to exceed $3,000,000 at any one time, during the 2013-2014 school year and to issue appropriate short-term notes according to local finance law. (Tax Anticipation Notes – TAN; Revenue Anticipation Notes – RAN)
Motioned: Trustee Hickey
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Fletcher, Trustee McKeon

12. Establishment of Committees

12.01 The Board of Education will approve the establishment of Board Committees for the 2013-2014 school year (proposed 6:55 duration 15 min)

7:00
<u>Facilities Committee</u>
The Board of Education approves a temporary committee and committee chairperson: whose purpose will be to review facilities issues, including proposed projects, change orders, and review project bids and facilities needs

- Valuable committee – still looking at contracts, and other items

<u>Policy Committee</u>
The Board of Education approves a temporary committee and committee

chairperson, whose purpose is to assist the Superintendent of Schools in:

- reviewing, revising and tracking the implementation of the written policies in order to keep them current.
- new policies that may need to be written policies that may require revision due to changes in the law, effectiveness of the policy, or new developments.

Legislative Action Committee

The Board of Education approves a temporary committee and committee chairperson whose purpose is to inform, educate and advise the BOE and community concerning legislative issues and matters affecting public education.

Trustee McGillicuddy stated:

- Inactive in 13-14 due to Ulster County Committee, which is far more effective than local district committee

Discussion:

- Successful as it led to the Ulster County Legislative Action Committee
- Disband this committee
- Will re-form if local community wants to participate

District Committees:

Health and Wellness:

- Explore ways to bring more locally and/or organically grown foods into schools
- Explore ways to increase active student participation in health and wellness programs
- Explore ways to make physical education more exciting for all students

Important for students and District

Technology Committee

Superintendent Phyllis McGill stated:

- Adding technology and online A/P courses
- Not necessary as a District Committee
- Handled as an administrative responsibility – through Principals to Technology TAs

Discussion:

- People can be utilized in District and more work to be done
- How much time do the principals really have when they need to be running their schools?
- Investigate a Technology Specialist
- Meetings are not productive and not well attended
- No formal reports
- Very little action as committee
- Covering technology in curriculum in administrative cabinet
- This year all 10th graders will have I-pads
- Online textbook adoption in policy

- Can be hardware or curriculum
- As a District committee, outlived usefulness – maybe be a Board Committee attempt to engage members in community
- Framed the way LAC or HW is framed – give tasks
- A Technology Director can help with an educational vision
- Disband at this point and have a new set of guidelines to drive meetings in the future
- Discuss in the future creating it as a Board committee

13. Acceptance of Minutes

13.01 The Board of Education hereby accepts minutes of June 18, 2013 (proposed 7:10)

Motion: The Board of Education hereby accepts minutes of June 18, 2013
7:25
Motioned: Trustee Spencer
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Fletcher, Trustee McKeon

14.01 The Board will report District News

14.01 The Board will report District News (proposed 7:20)

7:30
Trustee McGillicuddy reported:

- Moving up ceremonies were beautiful
- HS graduation was outside and it is always very nice kids to watch students move forward in path of life
- Board retreat is 8/12/13 with John Sipple Cornell Professor and from Rural Schools
- Assistant Superintendent for Business Victoria McLaren and she met with representative from the West Hurley Fire Dept. about the land that they would like to purchase
    - Obligated to do assessment, Board to have another conversation after assessment
        - 2 entities broker or assessor

15. Superintendent District News

15.01 The Superintendent will report District News (proposed 7:20)

7:30
Superintendent Phyllis McGill reported:

- Thanked the newly elected Board representatives and Board for accomplishments of year
    - Reconfiguration in place
    - 4th through 6th playing music together
- Project Based Learning very successful in 5th and 6th grade
- Been able to look at benchmarking students
- RTI plan in effect
- Retreat with administrators

- processing and conversation about to-do lists and aspirations and goals
- Hoping to use e-mail as a way to reduce paper that goes out to parents
  - Staff kindergarten orientation so have parents share email addresses
- Things that are going on differently in each building
- Communication on the clean, healthy food available
  - Let parents know that it is a great option
  - more participation, the cost per student goes down
  - promote lunch though District Newsletter and though Facebook
  - discussed through lunch line faster
- Principals with technology skills had good conversation with School Lunch Manager, Christine Downs

- APPR fully implemented
- All buildings are in good standing, graduation rate at 86.6% up from 79% 2½ years ago
- Summer School Program 45 students scheduled to attend

16. Public and Student Comment

16.01 Public and Students may comment on any agenda or non-agenda item (proposed 7:25 duration 10 min or more)

No public or student comment was made

17. Discussion

17.01 Discussion on West Hurley (proposed 7:35 duration 10 min)

Land appraisal; Subdivision; Broker or appraiser; How to Structure Appraisals
7:40

- Suggested by local appraiser to utilize a broker to advise the District on how properties similar to West Hurley are selling in real estate world
  - If selling, need to get the best price

Discussion:

- Land that the West Hurley Fire House wants is being appraised now
- Ask broker about sub-dividing property and current market
- Figures provided in previous years were brokers' appraisal based on complementary properties
- Broker best way to move forward
  - consensus

17.02 Nomination for Area 9 Directorship (proposed 7:45 duration 10 min)

7:45

Motion: The Board of Education hereby nominates Dorothy Slattery for Area 9 Director of NYSSBA

Dorothy Slattery is very active; attended the UIster County Legislative Action Committee Meeting
Motioned: Trustee Spencer
Seconded: Trustee Hickey
Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Fletcher, Trustee McKeon

18. Discussion and Possible Action

18.01 Professional Development Plan and Committee (proposed 7:55)

Motion: The Board of Education hereby approves the Professional Development Plan as attached and the committee:

Gabe Buono	Bennett Elementary Principal, President OAA
Jeannine Burkhardt	HS Math Teacher
Corey Cavallaro	MS Social Studies Teacher
Rich DeRuvo	HS Physics Teacher, President OTA
Doreen Erlwein	Bennett Grade 4 Teacher
~~Pam Free~~	~~HS Teaching Assistant~~ TBD
Nick Millas	Director of Wellness, Health, and PE
Dr. Phyllis McGill	Superintendent
Mary Naccarato	Woodstock Kindergarten Teacher
Jane Wolfrom	Phoenicia Grade 2 Teacher
Marki Clair-O'Rourke	Ulster BOCES Curriculum Specialist
TBD	Parent
Dr. Margaret Veve	SUNY New Paltz
Cynthia Bishop	Director of Pupil Services
TBD	Librarian
TBD	MS/HS Principal or Assistant Principal
Harvey Boyer	Music Teacher
Roberta Ziemba	Art Teacher
Anne Gallin	Language Other than English Teacher

Motioned: Trustee Osmond
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Fletcher, Trustee McKeon

18.02 CSE/CPSE Membership for 2013-2014 (proposed 8:00)

Motion: BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District upon recommendation by the Superintendent of Schools that the CPSE/CSE membership for the 2013-2014 School Year is hereby approved.
Motioned: Trustee Osmond
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Fletcher, Trustee McKeon

18.03 Approve Inter-School Transfer (proposed 8:05)

Motion: The Board of Education hereby approves of 2 Inter-School Transfers from Phoenicia to Woodstock
Motioned: Trustee Osmond

Seconded: Trustee Spencer
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Fletcher, Trustee McKeon

18.04 Travel Reimbursement for Board Members (proposed 8:10)
Motion: The Board of Education hereby approves the reimbursement of Board Members' expenses who attend out of District meetings within Ulster County for the 2013-2014 school year.
Motioned: Trustee Spencer
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Fletcher, Trustee McKeon

18.05 Second Reading and Adoption of Policy 5321 District Credit Card (proposed 8:15)
Motion: The Board of Education hereby adopts Policy 5321 as written.
Motioned: Trustee Spencer
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Fletcher, Trustee McKeon

2012 5321 Non-Instructional/Business Operations SUBJECT: USE OF THE DISTRICT CREDIT CARD
~~The trustees of Onteora Central School District do recognize the need for one (1) District credit card maintained in Central Administration under the direction of the Assistant Superintendent of Business, for staff use for miscellaneous expenses. The Onteora Central School District's Transportation Department maintains one (1) gas credit card for use on long trips to purchase gas for District vehicles only. The District credit card is under the care and control of the Assistant Superintendent for Business. The gas credit card is under the care and control of the Director of Transportation~~.

The Trustees of the Onteora Central School District do recognize the need for a District credit card for District use for miscellaneous expenses, such as conference registration and hotel reservations in the event that a facility does not hold a reservation with a Purchase Order. The District credit card is maintained in Central Administration under the care and control of the Assistant Superintendent for Business. The credit card has a maximum credit limit of $1,000.

The Trustees of the Onteora Central School District also recognize the need for a gas card for use on long trips to purchase fuel for District vehicles. The Transportation Department maintains an account with Sunoco Suntrak that has five (5) cards associated with the account. Four (4) cards are under the care and control of the Director of Transportation, and one (1) card is under the care and control of the Assistant Superintendent for Business to be used only in the absence of the Director of Transportation. The credit card account has a maximum credit limit of $500 in total, not per card.

18.06 Stipulation of Settlement 1 (proposed 8:20)
Motion: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve

the Stipulation of Agreement between the District and employee # 070913A. BE IT FURTHER RESOLVED, that the Board of Education of the Onteora Central District hereby authorizes the Superintendent to execute the Stipulation of Agreement.
Motioned: Trustee Spencer
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Fletcher, Trustee McKeon

18.07 Stipulation of Settlement2 (proposed 8:25)

Motion: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Stipulation of Agreement between the District and employee # 070913B. BE IT FURTHER RESOLVED, that the Board of Education of the Onteora Central District hereby authorizes the Superintendent to execute the Stipulation of Agreement.
Motioned: Trustee Osmond
Seconded: Trustee Spencer
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Fletcher, Trustee McKeon

18.08 Claims Auditor End of Year Report (proposed 8:30)

Motion: The Board of Education hereby accepts the Claims Auditor End of Year Report for 12-13.
*7:*55
Motioned: Trustee Osmond
Seconded: Trustee Spencer
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Fletcher, Trustee McKeon

18.09 Discussion and possible creation of positions (proposed 8:35)

Motion: The Board of Education hereby creates the following positions:
3 - 1.0 FTE Elementary Teachers
1- 1.0 FTE Art teacher (increase from .6)
1- 1.0 FTE Health/PE teacher (increase from .6)

Motioned*:* Trustee Osmond
Seconded: Trustee Spencer

Superintendent Phyllis McGill clarified:

- Positions created in case additional positions are needed due to enrollment
- Watching 3 sections:
    - 1st grade at Woodstock: enrollment now: 24, 24, 23
        - within guidelines –desirable rage 21-25
    - 1st grade at Phoenicia: enrollment now: 23 & 23
    - 2nd grade at Woodstock is at the cusp 23 & 24

- concerned about timing – to get good candidates need to be able to hire when needed, rather than waiting until the August 6th Board meeting
    - Definitive research that small class size in 1st grade is critical
    - concerned that students are literate and on grade level so when they reach Bennett they are ready
    - 122 in first grade is a big grouping
        - Another 2-3 students at Woodstock puts class size at 25

Discussion:

- If things stay the same, don't need, but if things change be able to move quickly
- Self contained classes get integrated for art, music and PE
- Not in budget but have been informed by DEHIC that there is a DEHIC holiday this year
    - extra $550,000 in reduction of health insurance
    - Always have fund balance to use in emergency
    - DEHIC is for one year but just because have more classes one year, may not need the next – students are older
- Will post positions as needed – would wait a week or so
- Increase Art and PE as needed, as more classes are formed, need for more sections
- Other options to be discussed:
    - Encourage Inter-School Transfers from Woodstock to Phoenicia
    - Redistrict and re-draw boundaries
- Smaller class sizes set students for more success

Result: Passed
Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Kurnit, Trustee Hickey
Nay: Trustee Spencer
Not Present: Trustee Fletcher, Trustee McKeon

19. Break

19.01 The Board will take a 5 minute break at approximately 8:40
8:25

20. Consent Agenda

20.01 The Board hereby approves item numbers 20.02 – 20.10 (proposed 8:45)
8:30
Motion: The Board hereby approves item numbers 20.02 – 20.10
Motioned: Trustee Osmond
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Fletcher, Trustee McKeon

20.02 Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations
Motion: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE)

Recommendations, Schedule U, #7/13, Confidential, as reviewed by Trustee Spencer

20.03 Surplus Books

Motion: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the used textbooks, library books and books on cassette tape on the attached list as surplus and authorizes sale and/or disposal of these items.

20.04 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL

FULL TIME APPOINTMENT

NAME	CERTIFICATION	TENURE AREA	PROBATIONARY DATES	SALARY/STEP	REMARKS
Countryman, Kristina **	Literacy (Birth-6)	Reading	09/01/13-08/31/16	8MA	New Position
Michella, William*	Students with Disabilities (Gr 1-6)	Special Education	09/01/13-08/31/16	1MA	New Position
Moskin, Rebecca**	Students with Disabilities (B-2)	Special Education	09/01/13-08/31/16	3MA	replaces M. Marchetti

*pending pre-employment processing

**contingent on certification in good standing by 09/01/13 and pre-employment processing

EXTRA DUTY STIPENDS 2013-2014

NAME	POSITION	AMOUNT
Adler, Marianne	DECA Assistant Advisor	$1,166.00
Allison, Bridget	Liaison – English	$3,251.00
Babcock, Alyssa	Science Olympiad Asst. Coach – MS	$1,301.00
Babcock, Alyssa	Science Fair Coordinator – MS	$ 540.00
Battista, Lynn	Diversity Club Advisor 1	$ 635.00
Battista, Lynn	Gay-Straight Alliance Club Advisor 1	$ 951.00
Blank, Jeanne	National Honor Society Advisor 1	$ 662.00
Boyer, Erica	Chamber Ensemble Director	$1,735.00
Boyer, Erica	Commencement Orchestra Director	$ 317.00
Burkhardt, Jeannine	Liaison – Math	$3,251.00
Caprotti, Colette	Liaison – Occup. Ed.	$1,951.00
Caprotti, Colette	DECA Advisor	$4,237.00
Cayea, Krista	Liaison – Music	$1,951.00
Cayea, Krista	Sounds of Jazz Director	$1,419.00
Condon-Krieger, Janet	TUFS Advisor (split w/R. Perls)	$ 603.00
Connolly, Brian	Yearbook Advisor – HS	$2,380.00
Connolly, Brian	Yearbook Business Manager	$1,705.00
Connolly, Brian	Yearbook Advisor – MS	$ 812.00
Connolly, Denise	PPS Coordinator – HS	$3,901.00
Connolly, Denis	Liaison – PPS	$3,251.00
Conroy, Elaine	School Newspaper Advisor(Literacy Club – Literacy Magazine)	$1,217.00
Edelman, Lance	CIO for Student Management System Secondary/Technology	$7,500.00
Garcia-McWhinnie, Elena	Spanish Club Advisor – HS	$1,667.00
Hamilton, Shelley	Diversity Club 2	$ 635.00
McDaniel, Colleen	District Nursing Coordinator	$2,451.00
	1st Longevity	$ 155.00
	2nd Longevity	$ 207.00
Nelsen-Epstein, Christi	French Club Advisor – HS	$1,667.00
Perls, Robin	TUFS Advisor (split w/J. Condon-Krieger)	$ 603.00

Reimer, John	District Web Master	$5,971.00
Stewart, Valerie	Liaison – Foreign Language	$3,251.00
VanBaren, Kathleen	Science Olympiad Coach – MS	$1,821.00
	1st Longevity	$ 155.00
VanBaren, Kathleen	Computer Advisor – MS	$4,975.00
Wolfield, Dale	Liaison – Art	$1,951.00
Wolfield, Dale	Art Club Advisor - MS	$1,127.00

PER DIEM SUBSTITUTES

NAME	POSITION	AMOUNT
Runz, Barbara	Uncertified Substitute Teacher	$80.00/day
Runz, Barbara	Uncertified Substitute Teaching Assistant	$9.00/hr

RESIGNATIONS

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Schnell, Barbara	Elementary Principal/Woodstock	09/02/13	Retirement

TEMPORARY APPOINTMENT

NAME	POSITION	EFFECTIVE DATE FROM – TO	SALARY
Briggs, Janet	Summer School Teacher	07/19/13-08/09/13	$37.00/hr
Erlwein, Doreen	Summer School Teacher	07/19/13-08/09/13	$37.00/hr
Johnson, Melissa	Summer School Teacher	07/19/13-08/09/13	$37.00/hr
LaFera, Adam	Summer School Teacher	07/19/13-08/09/13	$37.00/hr
Martin, Michelle	Summer School Teacher	07/19/13-08/09/13	$37.00/hr
Mayone-Allison, Joan	Summer School Teacher	07/19/13-08/09/13	$37.00/hr
McLean, Kelly	Summer School Teacher	07/19/13-08/09/13	$37.00/hr
Panza, Marcia	Summer School Nurse	07/19/13-08/09/13	$37.00/hr
Warren, Kristen	Summer School Teacher	07/19/13-08/09/13	$37.00/hr

APPOINTMENTS: NON-INSTRUCTIONAL

PROBATIONARY APPOINTMENT

NAME	POSITION/SCHOOL	PROBATIONARY PERIOD	SALARY/ STEP	REASON
Davis, Sally*	Cook(32.5 hrs)/Bennett	09/03/13-03/02/14	Step 11	replace A. Davis

*pending pre-employment processing

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM-TO	REASON
#3107	07/01/13-06/30/14	Unpaid Leave
#3207	07/01/13-06/30/14	Unpaid Leave

PER DIEM SUBSTITUTES

NAME	POSITION	AMOUNT
Runz, Barbara	School Monitor Substitute	$9.00/hr
Runz, Barbara	Clerical Substitute	$10.00/hr

TEMPORARY APPOINTMENT

NAME	POSITION	EFFECTIVE DATE FROM – TO	PAY RATE	REASON
Billadeau, Brenda	Summer School Bus Monitor	06/24/13-08/30/13	On step	Summer

Ravetier, Franca	Substitute Summer School Bus Monitor	07/08/13-08/30/13	On step	Summer
VanLeuvan, Maria	Summer Custodial Worker	06/24/13-08/30/13	On step	Increase from 4 hours to 8 hours per day

20.05 Universal Pre-K Contract

Motion: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve First Steps Day Care Center as the agency retained as Universal PreK provider for the District for 2013-2014 school year and authorizes the Superintendent to sign the Independent Contractor Retainer.
12-13 23 slots, 23 students. With cuts at Head Start

20.06 Stale Dated Checks

Motion: As of July 15, 2013, the following stale dated check will be written off.
Check #12463 Cafeteria Account Reimbursement
Issued 1/24/12
Payee: Jeanette Bishop
Amount: $12.51

Check #12752 Library Book Refund
Issued 2/29/12
Payee: Grace Grant
Amount: $6.00

Check #14310 Cafeteria Account Reimbursement
Issued 8/21/12
Payee: Kevin Carey
Amount: $11.10

Check #15045 School Tax Overpayment
Issued 11/16/12
Payee: Cary and Maureen Hirschfield
Amount: $57.41

Check #15074 School Tax Overpayment
Issued 11/16/12
Payee: John Smith
Amount: $40.00

20.07 Donations

Motion: The Superintendent recommends acceptance of a donation totaling $4,748.87 CASH, from the Bennett Elementary School Student Council for the 5th grade field trip to Ashokan.

The Superintendent recommends approval to increase the 2012-2013 Budget per the following donations:
Bennett ECA/Student Council
A2110.431.03 Supplemental $4,748.87
The Superintendent recommends accepting a donation of one “water bottle filling station” to be utilized on a high school water fountain at a value of $440.00 from the ECA – Class of 2013.
ECA – Class of 2013

Water Bottle Filling Station

20.08 Financial Management Report ending May 2013
Motion: The Board of Education has reviewed and hereby accepts the Financial Management report ending May 2013.

20.09 Warrant Schedule 11
Motion: The Board of Education has reviewed and hereby accepts Warrant Schedule 11

20.10 Budget Transfers
Motion: The Superintendent recommends the transfer of funds to re-allocate negative funds of $130,139.74 in payroll budget code for the processing of OTA Retro-Pay.

From Budget Code	Description	Transfer Amount	To Budget Code	Description
A2110.130-00	Salaries 7-12	$106,562.55	A2110.199-00	Salaries 12/13 Retro-Pay
A2110.140-00	Salaries Substitutes	$23,577.19	A2110.199-00	Salaries 12/13 Retro-Pay

21. Committee Reports

14.01 Audit Committee - Trustee Spencer to report. Next meeting is 4:30 at Central Administration on 9/9/13 (proposed 9:20)
Committee has not met since the last Board meeting

14.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on TBD
Committee has not met since the last Board meeting

14.03 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on TBD
Committee has not met since the last Board meeting

14.04 Legislative Action committee - Trustee McGillicuddy to report. Next meeting is at 6:30 in the Central Administration Conference room on TBD
Committee has not met since the last Board meeting

14.05 District Committee: Health and Wellness Committee. Next meeting is in Room 207 of the High School at 2:45 on TBD
Committee has not met since the last Board meeting

14.06 District Committee: Technology - Superintendent McGill to report. Next meeting is in the Woodstock School on TBD
Committee has not met since the last Board meeting

22. Old Business

22.01 The Board will discuss Old Business (proposed 8:55 duration 10 min)
8:35

- Update on summer projects
- Update on Ad Hoc Facilities committee
- Working on Board Goals in August Board should review last year’s goals

23. New Business

23.01 The Board will discuss New Business (proposed 9:05 duration 10 min)
No new business was discussed.

24. Request For Information

24.01 The Board will request information (proposed 9:10 duration 10 min)

Trustee McGillicuddy Pre-K provider Discovery Pre-School had offered bridge between pre-k and K – follow up with PPS

- Gathering to have kindergarten and Pre-school teachers get together

Trustee Kurnit asked for an update on summer facility (from New Business) projects And an update on Ad Hoc Facilities committee

Trustee Spencer asked for a comparison of where we were before the reconfiguration and now (overall value for the District) to see how we did

25. Adjournment

25.01 Adjourn Meeting. Next meeting 8/6/12 in the Middle School/High School (proposed 9:15)

Motion: The meeting is adjourned at 8:40
Motioned: Trustee Hickey
Seconded: Trustee Osmond
Result: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Fletcher, Trustee McKeon

Minutes Recorded By:
Fern Amster

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING
Minutes 6:00 p.m.
TUESDAY, AUGUST 6, 2013
Middle School/High School

1. Opening Items

1.01 Call to Order at approximately 6:15
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call
Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit
Not Present: Trustee McKeon, Trustee Hickey

2. Executive Session

2.01 Enter Executive Session (proposed 6:05 duration 2 hours)
Motion: Motion to enter into Executive Session for the purposes of discussing pending litigation, the financial history of a particular corporation and ONTEA negotiations
Motioned: Trustee Spencer
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit
Not Present: Trustee McKeon, Trustee Hickey

Now Present
Trustee McKeon arrived at approximately 6:40

2.02 Exit Executive Session (proposed 8:00)
Motion: Motion to exit Executive Session at approximately 8:10 pm
Motioned: Trustee Fletcher
Seconded: Trustee Spencer
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon
Not Present: Trustee Hickey

2.03 Re-enter Public Session
Motion: Motion to re-enter public session
Motioned: Trustee Spencer
Seconded: Trustee Fletcher
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon
Not Present: Trustee Hickey

3. Acceptance of Minutes

3.01 Acceptance of Minutes (proposed 8:05)

8:20

Motion: The Board of Education hereby accepts the minutes of 7/9/13 BOE meeting
Motioned: Trustee Osmond
Seconded: Trustee Spencer
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon
Not Present: Trustee Hickey

4. Board District News

4.01 The Board will announce district news (proposed 8:10)

Trustee McGillicuddy attended the Rural Schools Conference in Cooperstown, NY

- Attended excellent sessions:
  - Virtual AP Program
  - Commissioner of Education John King
  - Students highlighted – gave presentations
  - John Sipple presented, who will facilitate the Board retreat next week

5. Superintendent District News

5.01 The Superintendent will report on District News (proposed 8:15)

Superintendent Phyllis McGill reported:

- Summer school skills academy wrapping up
- The 2012-2013 scores will be released tomorrow
  - Given an increased rigor, students will not be scoring as well
  - Presentation for Board of Education and public will follow shortly

Assistant Superintendent for Business Victoria McLaren reported on attending the Patterns For Progress workshop:

- John Sipple presented on the changing demographics in NYS and Hudson Valley
  - Schools struggling with closing buildings
  - No established way to deal with closing a school and the disposition of that building
    - Round table sharing that there is a need for a knowledge base to help steer Districts

6. Public/Student Comment

6.01 The public and students may comment on any agenda or non agenda item. (proposed 8:20 duration 10 min or more)

No public or student comment was made

7. Discussion and Possible Action

7.01 Nominate Vice President (proposed 8:30)

8:30

Motion: The Board President will call for nominations for Board of Education Vice President.

The Board of Education hereby appoints Tony Fletcher as Vice President of the Board of Education.
Motioned: Trustee Osmond
Seconded: Trustee McKeon
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon
Not Present: Trustee Hickey

District Clerk, Victoria McLaren swore Vice President Fletcher

7.02 Discussion on Administrative Positions including Supervision, Common Core, Curriculum & APPR (proposed 8:35 duration 30 min)

EngageNY.com has the expectations of the Superintendent due to changes in NYS Education Department mandates

Superintendent Phyllis McGill:

- When started with District, an Assistant Superintendent for Curriculum and Instruction was eliminated
    - This was before APPR and before Common Core Curriculum
- Last year had a .4 Curriculum Specialist, Marki Clair-O'Rourke
    - This year .6
- Need deep study in curriculum, onsite staff development and clinical supervision
- Targeted focus with every teacher and administrator
    - Expectations have changed – change in curriculum dramatically impact how we teach and how children learn and how schools are determined to meet students' needs
    - Need to be sure these changes are happening in the day to day interactions between teachers and students
        - Quality of instruction is different
    - How to develop a lesson that incorporates all of the elements and expectations
- Need to be pro-active so we can deliver intensity of support for this transaction

Discussion

- Other administrators hired:
    - Reconstituted the 2 Stipend position to be a CSE/CPSE chair and added in ½ time District Wide Assistant Principal to help with observations
        - In past had a Director and an Assistant Director of PPS
        - OCSD Special Education Rate is still high
            - Not unusual in our area
    - .6 Curriculum Specialist
        - Increased from .4 last year
        - Provide support and training but cannot supervise because is a BOCES employee

- Observing is considered supervision
- Superintendent is supervisor of Principals, Principals of Teachers and APs

- Every District has to deal with APPR, Common Core, etc. How are they coping?
  - We're the only District without an Assistant Superintendent of Curriculum & Instruction in Ulster County
  - Next highest population in Ulster is 17% more – felt they had the administration they needed
  - No other Ulster Districts are looking to add administrative positions?
    - Not just about volume, but quality of what has to happen
- Eliminated $40,000 in Stipends for psychologists as CSE Chairs
  - See costs of administrators and how that will change
    - Differential of approximately $60,000
    - What it did cost in past, what it is now CSE Chair
    - Curriculum Specialist
    - Provide multi-year data
    - Take into account associated cost with full time positions
      - Health insurance
      - Retirement
    - Tie enrollment to report
    - Will not be a clerical person to assist the new position
  - This should have been considered before the District Wide Assistant Principal position was created
  - Identify all the administrative functions that we have and match them to our staffing needs
    - the need of the State and what we want to achieve as a District
    - Use a goal and benchmarks on a timeline
    - Fixed needs now and what do we want to achieve and how do we get there.
    - Need to structure administrators
- Drive to excellence has to come from within the District
  - What is critique of the new math curriculum – seems to be concern among educators
- Guidelines for building administrator Shared Decision Making Teams should be utilized for any new position
  - Eligibility process means that the .6 BOCES person would be mandated to take the new 1.0 position
    - No shared committees needed

7.03 Revise Resolution on Library Tax (proposed 9:05)

Motion: The Board of Education hereby approves the following change to the Public Library Tax:
Public Library Tax as approved by voters – Library Tax approved by voters on May 21, 2013 with a total of $20,000 Pine Hill Library - $700
Phoenicia Library - $3,500
Olive Free Library - $5,600
West Hurley Library - $3,300

Woodstock Library - $6,900

Motioned: Trustee Osmond
Seconded: Trustee Kurnit
Error on Reorganization Meeting Agenda

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon
Not Present: Trustee Hickey

7.04 Revise Substitute Clerical pay (proposed 9:10)
Motion: The Board of Education hereby approves the following Substitute Support Staff Rates- Clerical - $10.00/hr.

Motioned: Trustee Osmond
Seconded: Trustee Kurnit
Error on Reorganization Meeting Agenda

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon
Not Present: Trustee Hickey

7.05 Physician Payment (proposed 9:15)
Motion: The Board of Education hereby approves the following:
School Physician/Nurse Practitioner Arthur DiNapoli, M.D. Ph.D., Inc. $39,433

Motioned: Trustee Fletcher
Seconded: Trustee Spencer
Error on Reorganization Meeting Agenda

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon
Not Present: Trustee Hickey

7.06 Approve Stipulation of Settlement (proposed 9:20)
Motion: BE IT RESOLVED, that the Board of Education of the Onteora Central School District hereby approves the Stipulation of Settlement between the District and Employee #08062013 in accordance with the material terms and conditions of the Agreement on file with the Clerk's office. BE IT FURTHER RESOLVED, that the Board of Education of the Onteora Central School District hereby authorizes the Superintendent to execute the Stipulation of Settlement.
Motioned: Trustee Spencer
Seconded: Trustee Fletcher
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Hickey

7.07 Approve Juul Agreement (proposed 9:25)
Motion: Be it hereby resolved, by the Board of Education of the Onteora Central School District that the JUUL Agreement between employee #08062013a and the District is hereby approved

Motioned: Trustee Spencer
Seconded: Trustee Osmond

Person is later in the agenda to be recalled to the Woodstock Elementary Principal position. This will give 1.5 years as principal to be evaluated properly

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon
Not Present: Trustee Hickey

7.08 Approve Inter-School Transfer (proposed 9:30)
9:20
Motion: The Board of Education hereby approves the Inter-School Transfer from Phoenicia to Woodstock
Motioned: Trustee Spencer
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon
Not Present: Trustee Hickey

8. **5 Minute Break

8.01 The Board will break for 5 minutes (proposed 9:35)
The Board took a break at approximately 9:30

9. Consent Agenda

9.01 Approve Consent Agenda (proposed 9:40)
Motion: Approve consent agenda item numbers 9.02-9.08
Motioned: Trustee Spencer
Seconded: Trustee McKeon
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon
Not Present: Trustee Hickey

APPOINTMENTS: INSTRUCTIONAL
RECALL FROM PREFERRED ELIGIBLE LIST: PROBATIONARY APPOINTMENT

NAME	CERTIFICATION	TENURE AREA	PROBATIONARY DATES	SALARY	REMARKS
O'Brien, Kathleen	SDA	School District Administrator	09/02/13-12/31/14	$128,547	Recall

TEMPORARY APPOINTMENT

NAME	POSITION	DATES	RATE OF PAY	REMARKS
Conroy, Elaine	Summer IEP Proctor	08/13/13-08/14/13	$37/hr	Summer BOCES
Haug, Margaret	Summer IEP Proctor	08/13/13-08/14/13	$37/hr	Summer BOCES
Occhi, Andrew	Summer IEP Proctor	08/13/13-08/14/13	$37/hr	Summer BOCES
Phillips, Carol	Summer IEP Proctor	08/13/13-08/14/13	On step	Summer BOCES
Rushkoski, Amina	Summer IEP Proctor	08/13/13-08/14/13	$37/hr	Summer BOCES
Rushkoski, Sharon	Summer IEP Proctor	08/13/13-08/14/13	On step	Summer BOCES
Via, M. Scott	Summer IEP Proctor	08/13/13-08/14/13	$37/hr	Summer BOCES
Warren, Isabella	Summer IEP Proctor	08/13/13-08/14/13	On step	Summer BOCES
O'Brien, Kathleen	School District Administrator	08/19/13-09/01/13	Per Diem	Max of 3 days/wk
Moskin, Rebecca*	Special Ed Teacher	08/06/13-08/31/13	$37/hr	Maximum of 26 hours a week

* Pending pre-employment processing

EXTRA DUTY STIPENDS 2013-14

NAME	POSITION	AMOUNT
Buono, Gabriel	CIO for Student Management System Elementary/Technology	$7,500.00
Cayea, Krista	Sounds of Jazz Director - 1st Longevity	$155.00
	2nd Longevity	$207.00
Formont, Cheryl	Computer Advisor-Bennett	$4,975.00
Formont, Cheryl	Elementary Resource-Bennett 1	$2,005.00
Connolly, Brian	Liaison-Social Studies	$3,251.00
Via, M. Scott	Liaison-Science	$3,251.00
Alexander, Brittany	Volleyball-Varsity-Head Coach	$3,670.00
Cease, Deborah	Field Hockey-Varsity-Head Coach	$4,098.00
Devens, Nicole*	Volleyball-JV-Assistant Coach	$2,826.00
Dutcher, Stormie*	Field Hockey-Modified-Assistant Coach	$1,879.00
Fein, Peter	Tennis-Varsity-Head Coach (Girls)	$2,651.00
	1st Longevity	$155.00
	2nd Longevity	$207.00
	3rd Longevity	$311.00
Groeters, Michael	Soccer-JV-Head Coach (Girls)	$3,392.00
Hoyt-Friedman, Jacob	Soccer-Varsity-Head Coach (Girls)	$4,520.00
Kight, Justin	Football-Varsity-Head Coach	$5,508.00
LaFera, Nicholas	Track-Cross Country-Head Coach	$3,815.00
Perez, Brian	Soccer-JV-Head Coach (Boys)	$3,392.00
Pezzello, Eric	Soccer-Varsity-Head Coach (Boys)	$4,520.00
Prutzman, Wilbur	Football-Varsity-Assistant Coach	$4,098.00
Rushford, Michael	Soccer-Modified-Coach (Girls)	$1,879.00
Santos, Jesus	Soccer-Modified-Coach (Boys)	$1,879.00
Via, M. Scott	Golf-Varsity-Head Coach	$2,968.00

*pending pre-employment processing

APPOINTMENTS: NON-INSTRUCTIONAL

PROBATIONARY APPOINTMENT

NAME	POSITION/SCHOOL	PROBATIONARY PERIOD	SALARY /STEP	REASON
Fisher, Kimberly-Anne	Typist/PPS	07/15/13-01/14/14	Step 1	Change in start date
Harjes, Kyle*	Building Maintenance Mechanic/ District	08/26/13-01/25/14	Step 5	Replace D. Padusnak

*pending pre-employment processing

PART TIME APPOINTMENT

NAME	POSITION/SCHOOL	EFFECTIVE DATE	SALARY/STEP	REMARKS
Singer, Angelina	Typist/Bennett	2/20/2013	Step 1	Increase from 15 hrs/wk to up to 18 hrs/wk

*retro from 2/20/13

PERMANENT STATUS

The following named NON-INSTRUCTIONAL personnel have served a probationary status and are recommended to a PERMANENT STATUS consistent with the applicable laws and regulations of the State of New York:

NAME	POSITION	PROBATIONARY DATE	PERMANENT DATE	SALARY
DiTolla, Jason	Auto Mechanic	2/4/2013	8/4/2013	Step 3
Maloney, Paul	Custodial Worker	2/11/2013	8/11/2013	Step 3

RESIGNATIONS

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Davis, Sally	P/T Food Service Helper/BN	6/30/2013	To accept cook position

TEMPORARY APPOINTMENT

NAME	POSITION/SCHOOL	EFFECTIVE DATES FROM-TO	PAY RATE	REMARKS
Evans, Rebecca	Summer Typist	08/07/13-08/31/13	On step	Training

9.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Motion: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #08/14, Confidential, as reviewed by Trustee Kurnit

9.04 Warrants

Motion: The Board of Education has reviewed and hereby accepts the Warrant Schedule 1

9.05 Cafeteria Bid

Motion: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the Cafeteria Bread Bid to the lowest responsible bidder, Cohen's Bakery based on the bid documents of July 15, 2013 for the 2013-2014.

9.06 Management Advisory Group Contract

Motion: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the contract between Onteora Central School District and Management Advisory Group Business Operations, Inc. for additional accounting services not to exceed $5,000.00 for the 2013-2014 school year and authorizes the Superintendent to sign such an agreement.

9.07 Watershed Grant for Phoenicia

Motion: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the contract between Onteora Central School District and the Catskill Watershed Corporation to accept the public education program grant for the Phoenicia Elementary School in the amount of $2,000.00 for the 2013-2014 school year and authorizes the Superintendent to sign such an agreement ensuring that activities and programs funded by said grant are carried out in accordance with grant requirements.

This has been a successful program – do a better job of aligning though both K-3 schools
Students can benefit from living in the Watershed, a successful Pulic-Private partnership
There is professional development training that can be offered to all teahers in the District

9.08 Surplus Books

Motion: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the following list of textbooks as surplus and authorizes sale and/or disposal of these items:
Allez, viens! Level 1 2000 Edition Holt Rhinehart and Winston – 79 copies
Allez, viens! Level 1 1996 Edition – 1 Teacher Manual
Buen Viaje Spanish Level 1 Copyright 2005 Glencoe-McGraw Hill – 134 copies

10. Committee Reports

10.01 Audit Committee - Trustee Spencer to report. Next meeting is 4:30 at Central Administration on 9/9/13 (proposed 9:45)
Committee as not met since the last Board meeting
External Auditors are at the District this week

10.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 9:00 at Central Administration on 8/20/13
Committee as not met since the last Board meeting

10.03 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 10/7/13
Committee as not met since the last Board meeting
September brings staff development days and beginning of school

10.04 District Committee: Health and Wellness Committee. Next meeting is in Room 207 of the High School at 2:45 on TBD
Committee as not met since the last Board meeting
Will set up a meeting for the beginning of the school year

10.05 Ad Hoc Facilities Committee-- Trustee Osmond to report (10 min)
Trustee Osmond reported:

- Committee met with Director of Facilities Jared Mance, Assistant Superintendent for Business Victoria McLaren, and representatives from Clark,

Patterson Lee
- Received preliminary numbers for wood heat system outside of an EPC
- Need to investigate Amaresco's proposals and other District's costs to install a bio-mass boiler

Discussion:
- Need more information before a time table can be put forward
  - Next time hope to bring a timetable

11. Old Business

11.01 The Board will discuss Old Business (proposed 9:55)

Send self-evaluation and Facilitator's document to Board Secretary, Fern Amster to help at Board retreat next week
- Agenda was sent to Board members

Revisit goal for restructuring – looking for before and after in terms of staffing, enrollment as : Before target today
- Consensus

12. New Business

12.01 Framework for Retreat (proposed 10:00 duration 15 min)

9:45

This item was put on agenda before agenda was sent
- Need to go over agenda and take off what is not appropriate to discuss in a retreat

Learn the process by which the Superintendent implements a concept

12.02 The Board will discuss New Business (proposed 10:15)

Rob Wood needs to be added to the web site

13. Request For Information

13.01 The Board will request information (proposed 10:20)

Trustee Osmond asked for the Catskill Watershed program to be open to all students in the District

Trustee Fletcher asked:
- How are other Districts our size dealing with the mandates from the State?
- Clarification numbers on graduation rate –
  - School report card showed increase
  - Cohort data was higher

Revisit goal for restructuring – looking for before and after in terms of staffing, enrollment as : Before target today (from Old Business)

Identify all the administrative functions that we have and match them to our staffing needs:
- the requirements of the State
- what we want to achieve as a District

- Use a goal and benchmarks on a timeline
- Fixed needs now and what do we want to achieve and how do we get there.
- Need to structure administrators

See costs of administrators and how that will change (From Administrator Discussion)

- Differential of approximately $60,000
- How to see costs?
- What it did cost in past, what it is now CSE Chair
- Curriculum Specialist
- Provide multi-year data
- Take into account associated cost with full time positions
  - Health insurance
  - Retirement
- Tie enrollment to report

14. Public Comment

14.01 The public will comment on any agenda or non-agenda item Please limit comments to 3 minutes (proposed 10:25 duration 10 min)

9:50

Wendy Wolfenson: Hoped to hear a resolution about what is happening in Phoenicia; there is a lack of communication from District. If removal was right, why is she back in the same school? If wrong, where is the public apology for the dislocation? What did this cost the taxpayers?

15. Adjournment

15.01 Adjourn Meeting. Next meeting is Tuesday, August 20, 2013 at the MS/HS (proposed 10:35)

Motion: The meeting is adjourned at 9:55
Motioned: Trustee Spencer
Seconded: Trustee Fletcher
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon
Not Present: Trustee Hickey

Minutes Recorded By:
Victoria McLaren, District Clerk

Victoria McLaren

Minutes Typed By:
Fern Amster

Fern Amster

Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING
6:00 p.m.
TUESDAY, AUGUST 20, 2013
Middle School/High School

MINUTES

1. Opening Items

1.01 Call to Order 6:15
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call
Present: Trustee McGillicuddy, Trustee Fletcher,Trustee Spencer, Trustee Hickey,
Not Present: Trustee Kurnit, Trustee McKeon Trustee Osmond

2. Executive Session

2.01 Enter Executive Session (proposed 6:05 duration 1 hour 15 min)
Motion: To enter into Executive Session for the purposes of discussing, the financial history of a particular corporation and ONTEA negotiations
Motioned: Trustee Hickey
Seconded: Trustee Fletcher
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher,Trustee Spencer, Trustee Hickey,
Not Present: Trustee Kurnit, Trustee McKeon Trustee Osmond

2.02 Exit Executive Session (proposed 7:15)
Motion: To exit Executive Session
Motioned: Trustee Fletcher
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher,Trustee Spencer, Trustee Hickey,
Not Present: Trustee Kurnit, Trustee McKeon Trustee Osmond

2.03 Re-enter Public Session
7:50
Motion: To re-enter public session
Motioned: Trustee Fletcher
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher,Trustee Spencer, Trustee Hickey,
Not Present: Trustee Kurnit, Trustee McKeon Trustee Osmond

3. Acceptance of Minutes

3.01 Acceptance of Minutes (proposed 7:15)
Motion: The Board of Education hereby accepts the minutes of 8/6/13 BOE meeting
Motioned: Trustee Hickey
Seconded: Trustee Fletcher
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey,

Not Present: Trustee Kurnit, Trustee McKeon Trustee Osmond

4. Board District News

4.01 The Board will announce district news (proposed 7:20)

Trustee McGillicuddy reported that the Ulster County Legislative Action Committee Symposium on 11/8/13 is progressing:

- Confirmation from speakers
- Looking for more Superintendents in the county to participate
    - Highland and Kingston Superintendents are joining

5. Superintendent District News

5.01 Student Performance 2012-2013 Grade 3-8 ELA and Math (proposed 7:25 duration 15 min)

Superintendent Phyllis McGill presented:

- The State Assessment scores this year are under the new Common Core Curriculum
- Different assessment that in the past
- Level 1 means significant deficiency, Level 2 means not meeting the standards can meet standard with help, Level 3 are meeting the standards, Level 4 means exceeding the standard
- Onteora did well relative to the other Districts in UIster County
    - Other Superintendents were impressed in how well Onteora ranked in county
    - Cannot compare this year to last, but can see trends
- Have had a great deal of professional development about the common core

Discussion:

- Did well compared to the Districts the Board has used as benchmarks
- Bigger debate about these tests, when they were administered and how they were administered
    - Discuss how this Board feels about testing
- Students do better in ELA than math across the board
    - Still revising the math standards – is evolving
- Not been teaching to the tests, but working on different ways to deliver the curriculum
- Ulster County number shows only 12-13 school year
- The students that are at Level1 or 2 in 12-13 need help:
    - Since the standards have changed, State has said to continue to work with students at level 1 or 2 from 11-12
- Tout successes, also need to recognize where the student learning is not proficient

5.02 The Superintendent will report on District News (proposed 7:40)

Superintendent Phyllis McGill reported:

- Summer Skills academy had more than 40 children for 3 weeks with 8 teachers hope to expand and have higher participation
- Sports have started

Discussion:

- Were the students reached who needed to be
  - Made sure pick up and drop off met parents child care needs
  - If registration was closed when planned, would not have had as many children, reached out to parents
- Initially 200 children on the list but with the building project going on, it was a good first step

Retreat with other Superintendents in Ulster BOCES, 2 Board members came to discuss the 11/8/13 conference

- One of Onteora's conference days
- Map out course of education in Ulster County

6. Public/Student Comment

6.01 The public and students may comment on any agenda or non agenda item. (proposed 7:45 duration 10 min or more)

8:20

Sharon Wood: District Clerk to read letter received: Money on additional administrator position money should be spent directly on the students

7. Discussion and Possible Action

7.01 Discussion on Administrative Positions including Supervision, Common Core, Curriculum & APPR (proposed 7:55 duration 20 min)

Motion: The Board of Education hereby creates the following position: 1.0 FTE Assistant Superintendent for Curriculum and Instruction
Motioned: Trustee Spencer
Seconded: Trustee Fletcher

Motion to postpone this motion until more Board members are present

Motioned: Trustee McGillicuddy
Seconded: Trustee Spencer
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey
Not Present: Trustee Osmond, Trustee Kurnit, Trustee McKeon

7.02 Approve Inter-School Transfer (proposed 8:15)

Motion: The Board of Education hereby approves the Inter-School Transfer from Woodstock to Phoenicia
Motioned: Trustee Spencer
Seconded: Trustee Fletcher
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey
Not Present: Trustee Osmond, Trustee Kurnit, Trustee McKeon

7.03 Abolish positions recently created (proposed 8:20)

Motion: The Board of Education hereby abolishes the following positions:
3 - 1.0 FTE Elementary Teachers
1 - 1.0 FTE Art Teacher
1 - 1.0 FTE Health/PE Teacher

These are not positions from the budget; but in case needed due to enrollment

- Class numbers are high but still within guidelines
- 18-22 students in kindergarten
- 21-25 students in grades 1-3

Motioned: Trustee Fletcher
Seconded: Trustee Spencer
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey
Not Present: Trustee Osmond, Trustee Kurnit, Trustee McKeon

7.04 Board Goals for 13-14 (proposed 8:25 duration 30 min)
8:30
The Board worked on their 13-14 goals

Discussion:

- Priorities:
  - What testing means to this Board
  - Pre-K
  - Transition element
  - College and career readiness - improve environment for students
- Prioritize the action items
- Some items are being handled
- Change STEM to STEAM – Science, Technology, Engineering, Math STEAM adds Arts
- Proper reference to common core needs to be added
- Increase opportunities and evaluate the success of the goals
- It is the Board's responsibility to act on West Hurley
  - Change goal to reflect finding a resolution
- Status of the 5 year facilities plan
  - Have the list of projects that need to be done
  - Plan is hinging on EPC and capital project
    - Once EPC is defined, can go ahead with capital projects as reserve account is fully funded

Superintendent McGill commented on the Pre-K program goal and suggested the Board to make that a priority

- Would like to spend time on what makes a good early childhood center
  - Concerned how children come to school and equal access
- Work on what makes something early childhood, family focused and what is good class size configuration

7.05 District Vision and Mission Statements (proposed 8:55 duration 20 min)

9:15
Vision: Onteora is a community of learners who are empowered to succeed in a changing and diverse society.
Mission: An Onteora education will inspire personal growth that will create lifelong learners who are committed to global responsibility.

Think about vision and mission statements for next Board Meeting

7.06 Head Start Buildings at Phoenicia (proposed 9:15 duration 10 min)

- Head Start is offering the District the right of first refusal for the building at Phoenicia before they sell it to someone else
- The building is the responsibility of the Federal government
- The District would have more space at Phoenicia without the building, allow for easier plowing
- If District used building would have to tie into the network, etc.
- Not necessary for District to have building

Discussion

- Unless there is a need for the building, no reason to buy the building
- Does this mean it is the end of Head Start?
    - Federal sequestration cut the much needed Head Start program and no other group came forward to support the program
- Consensus for Head Start to take down the building

7.07 Increase Asbestos Abatement Budget (proposed 9:25)

Motion: WHEREAS, the Board of Education of the Onteora Central School District ("Board" or "District") previously authorized an asbestos abatement project in the following facilities: Onteora Middle School/High School, Bennett Elementary School, Woodstock Elementary School, Phoenicia Elementary School, West Hurley Elementary School and Bus Garage ("Project"); and
WHEREAS, the Board previously authorizes the Project at a cost not to exceed $323,400.00, which costs will be funded from the District's 2011-2012 undesignated general fund balance; and
WHEREAS, the Board previously awarded the Project contract to D&S Abatement ("Contractor"); and
WHEREAS, due to the Contractor's deficient performance of some of the scope of work under the Project contract, the Board authorized and approved on an emergency basis additional asbestos abatement cleanup work under the Project to be performed by Asbestos Corporation of America in the sum of $39,650.00 in order to open school for 2012-2013 in a timely manner; and
WHEREAS, due to the Contractor's incomplete performance of the work under the Project, the Board authorized and approved Eastern Building & Restoration, Inc. and Bennett Contracting Inc. to finish the scope of the Project work in the respective amounts of $102,875.00 and $89,700.00; and
WHEREAS, the Board's Architect has incurred an additional $10,000.00 in fees for services related to the Project caused by the deficient and incomplete performance

by the Contractor;
NOW, THEREFORE, BE IT RESOLVED, that the Onteora Central School District Board of Education, hereby authorizes: (a) an increase in the Project budget from a cost not to exceed $323,400.00 to a cost not to exceed $385,000.00; and (b) the additional $61,600.00 for the Project budget to be funded from the District's 2013-2014 undesignated general fund balance; and
BE IT FURTHER RESOLVED, that the Board determine that all additional costs related to the Project, which are necessary to assure the health and safety of students and staff, are ordinary and contingent expenses as defined under Section 2023 of the Education Law.

- Emergency clean up last year, hoping to recover that money from the contractor
  - Refusing to consider repaying the money
  - The contractor encountered leveler and wanted change orders to increase contract, but large sections of the building so far behind that they could not complete
  - A different contractor completed the work
- Make budget sufficient to cover the expenses for the work, and hope to come to some resolution with the contractor

Motioned: Trustee Spencer
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey
Not Present: Trustee Osmond, Trustee Kurnit, Trustee McKeon

7.08 Approve Confidential Staff Increase and Terms and Agreement Revisions (proposed 9:30)
Motion: The Board of Education hereby approves an increase of 2.5% for the 2013-2014 school year and the revisions to the Terms and Agreements for the Confidential Staff.

Motioned: Trustee Spencer
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey
Not Present: Trustee Osmond, Trustee Kurnit, Trustee McKeon

7.09 Approve Treasurer Increase and Contract Revisions (proposed 9:35)
Motion: The Board of Education hereby approves an increase of 2.5% for the 2013-2014 school year and the revisions to the contract for the Treasurer.
Motioned: Trustee Spencer
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey
Not Present: Trustee Osmond, Trustee Kurnit, Trustee McKeon

7.10 Increase for Part-Time Confidential Staff (proposed 9:40)

Motion: The Board of Education hereby approves an increase of 2.5% for the part-time Confidential Staff person for the 2013-2014 school year
Motioned: Trustee Hickey
Seconded: Trustee Fletcher
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey
Not Present: Trustee Osmond, Trustee Kurnit, Trustee McKeon

7.11 MOA - OTA- Gifted and Talented
Motion: The Board of Education hereby approves the MOA between the Onteora Teachers Association and the Onteora Central School District regarding the Gifted and Talented Stipend Position

Want to expand the program; need to post the balance of position. The stipend from last year is being assigned in the Consent Agenda

Motioned: Trustee Fletcher
Seconded: Trustee Spencer
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey
Not Present: Trustee Osmond, Trustee Kurnit, Trustee McKeon

8. **5 Minute Break

8.01 The Board will break for 5 minutes (proposed 9:45)
The Board took a break at approximately 9:50

9. Consent Agenda

9.01 Approve Consent Agenda (proposed 9:50)
9:55
Motion: Approve consent agenda item numbers 9.02-9.09
Motioned: Trustee Spencer
Seconded: Trustee Fletcher
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey
Not Present: Trustee Osmond, Trustee Kurnit, Trustee McKeon

9.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL

PART TIME APPOINTMENT

NAME	POSITION/SCHOOL	EFFECTIVE DATE FROM-TO	SALARY
Colevas, Paul*	0.4 FTE Social Studies/HS	09/01/13-06/30/14	1MA
Weiss, Michelle*	0.6 FTE Art/PH & WD	09/01/13-06/30/14	1MA

*pending pre-employment processing

EXTRA DUTY STIPENDS RESCISSION 2013-14

NAME	POSITION	AMOUNT
Prutzman, Wilbur	Football Varsity - Assistant Coach	$4,098.00
Santos, Jesus	Soccer Modified - Head Coach (Boys)	$1,879.00

EXTRA DUTY STIPENDS 2013-14

NAME	POSITION	AMOUNT
Chartrand, Louis	Sixth Teaching Assignment (CADD/Creativity)	$7,606.00

Frandino, Megan	Yearbook Advisor - MS (split w/B. Connolly)	$812.00
Gallin, Anne	Sixth Teaching Assignment (Intro to Spanish)	$7,606.00
Hull, Julie	Middle School Cabinet - 1	$3,251.00
Lustberg-Goldbeck, Kay	HS Gifted/Talented Advisor	$11,500.00
Matteson, Lori	Middle School Cabinet - 2	$3,251.00
Rebock, Melissa	Computer Advisor-Woodstock	$4,975.00
Rebock, Melissa	Elementary Rec-Woodstock (split w/E. Roosa)	$1,672.50
Roosa, Esther	Elementary Rec-Woodstock (split w/M. Rebock)	$1,672.50
Turck, Sarah	Dept. Chairs-Guidance	$6,776.00
Turck, Sarah	Dept. Chairs-Guidance per counselor (4 @ $64.00)	$256.00
VanBaren, Kathleen	Middle School Cabinet - 3	$3,251.00
Wiltsie, Candice	Middle School Cabinet - 4	$3,251.00
Carroll, Molly	Field Hockey-JV-Assistant Coach	$2,968.00
Covino, Anthony*	Football Modified - Head Coach	$3,179.00
Kight, Eric	Football Varsity - Assistant Coach	$4,098.00
Petruzzelli, Matthew	Football Modified - Assistant Coach	$2,316.00
Prutzman, Wilbur	Football Modified - Assistant Coach	$2,316.00
Ugolino, Andrew*	Track - Cross Country - Assistant Coach	$1,445.00
Wortman, Kevin	Football Varsity - Assistant Coach	$4,098.00

*pending pre-employment processing

PER DIEM SUBSTITUTES

NAME	POSITION	AMOUNT	EFFECTIVE DATE
Daniels, Marie	Certified Substitute Teacher	$95.00/day	
Grady, Patricia	Certified Substitute Teacher	$95.00/day	
Grady, Patricia	Home Tutor	$37.00/hr	
Hearn, Christopher	Certified SubstituteTeacher	$95.00/day	9/1/2013
Hearn, Christopher	Certified Substitute Teaching Assistant	$10.00/hr	9/1/2013
Holt, Rachel	Certified Substitute Teacher	$95.00/day	
Persons, Rose	Certified Substitute Teacher	$95.00/day	9/1/2013
Persons, Rose	Certified Substitute Teaching Assistant	$10.00/hr	9/1/2013
Zarcone, Anthony	Certified Substitue Teacher	$95.00/day	

TEMPORARY APPOINTMENT

NAME	POSITION	EFFECTIVE DATE FROM - TO	SALARY
Michella, William	Special Ed Teacher	08/26/13-08/30/13	$37/hr

APPOINTMENTS: NON INSTRUCTIONAL
LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM-TO	REASON
3703	9/30/13-11/7/13*	Medical - Paid
3703	11/8/13-01/01/14*	Parental - Unpaid

*approx. dates

PER DIEM SUBSTITUTES

NAME	POSITION	AMOUNT
Sommer, Torre*	Substitute Custodial Worker	$10.00/hour

*pending pre-employment processing

9.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

NO SCHEDULE U THIS MEETING.

9.04 Warrants

Motion: The Board of Education has reviewed and hereby accepts the Warrant Schedule 2

9.05 Financial Report Quarterly

The Board has reviewed and hereby accepts the Financial Report for the Quarter ending June 20, 2013

9.06 Donation from Meet, Greet and Eat for the Cafeteria

Motion: The Superintendent recommends acceptance of a donation totaling $7,528.55 CASH, from the Phoenicia PTA and the Meet, Greet & Eat Fundraiser to purchase items that will be utilized in the cafeteria to help promote the use of fresh, local fruits and vegetables.

The Superintendent recommends approval to increase the 2013-2014 Budget per the following donations:

Phoenicia PTA / Meet, Greet, and Eat Fundraiser

C2860.501.14 Supplies $7,528.55

9.07 Surplus Items

Motion: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the following list of items as surplus and authorizes sale and/or disposal of these items:

19 – AlphaSmart 2000
50 – AlphaSmart 3000
3 – Broken AlphaSmart
2 – Carts for AlphaSmart
233 - Math Connects textbooks/workbooks
1 – General Electric 12KW – 3 phase double deck oven
1 – Foster Refrigerator 72 inch reach-in cooler (compressor n/g)
2 – Raetone 48 inch reach in coolers

9.08 Tax Warrants

Motion: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve and sign the TAX WARRANT authorizing the school district to levy property taxes in the amount not to exceed $40,296,098 for the 2013-2014 school year.

9.09 Award Bid for Surplus Curtains

Motion: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the bid for Surplus Stage Curtains from Phoenicia Elementary School, Woodstock Elementary School and the Middle High School based on the bid documents of August 14, 2013 to the highest responsible bidder, Woodstock Youth Theater Inc., for the total amount of $388.00.

10. Committee Reports

10.01 Audit Committee - Trustee Spencer to report. Next meeting is 4:30 at Central Administration on 9/9/13 (proposed 9:55)

10.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on TBD

Assistant Superintendent for Business Victoria McLaren reported:

- Nick Weir and John Jojo brick façade in buildings.
  - Expert retained, did a report with estimates
- Projects for current year are at State Education Dept. for approval
- All summer projects are going very well
- Facilities Director Jared Mance is looking into an energy curtailment program
  - The company calls you and to ask if you can cut your energy usage on a given day, if we can, they pay money to the District.
  - No lose proposition
- Concerns about state of the track and repairs
  - $70,000 - $300,000 from vendor
  - Hoping to cover under Repair Fund
  - 10 years ago did "bandaid" repair
    - Get more detailed history to Board

10.03 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 10/7/13

Committee has not met since the last Board meeting

10.04 District Committee: Health and Wellness Committee. Next meeting is in Room 207 of the High School at 2:45 on TBD

Committee has not met since the last Board meeting

11. Old Business

11.01 The Board will discuss Old Business (proposed 10:00)

No Old Business was discussed

12. New Business

12.01 The Board will discuss New Business (proposed 10:05)

Trustee Fletcher:

- Many typos on Board agenda
- When the Board is in Executive Session the District Clerk is not in the meeting room to tell the public where the Board is and what time they are expected to return to public session
  - Address these
  - Put on website when executive session ends as well as the meeting notice

13. Request For Information

13.01 The Board will request information (proposed 10:10)

Trustee Spencer asked:

- Charts with levels from State tests see level 1 and 2 for the school years 10-11, 11-12, 12-13 for Onteora only
  - Not an immediate need

Trustee McGillicuddy asked:

- See other data beside the State test data on evaluation of students

- Do as Educational Workshop – include local assessment
- How will you evaluate the Summer Skills Academy? (see Trustee Spencer's request below)
- Number of students who attend UCCC Bridge program
  - Brief summary of the program
  - Breakdown from BOCES in Career and Tech, Alt Ed and GED
- Follow-up about pre-K discussion – relationship with the District
- Who will student representatives be on the Board for 13-14?
- Consensus

Trustee Fletcher asked:

- Not happy to have a motion for a position this evening when the documents did not get to the Board until right before the meeting
  - Need information Friday before the meeting
  - Board should not discuss items where documents have not been given by Friday
  - Expand on spreadsheet with total administrative costs to include Superintendent Phyllis McGill and Assistant Superintendent for Business Victoria McLaren
  - Total the spreadsheet
- Consensus

Trustee Spencer:

- How you will evaluate the summer skills academy and the efficacy?
  - Baseline program to track student progress
  - clarify what the summer program does to attract more students to it
- Graduation rate data previously asked
  - High School Principal Lance Edelman will give a presentation to the Board.

14. Public Comment

14.01 The public will comment on any agenda or non-agenda item Please limit comments to 3 minutes (proposed 10:15 duration 10 min)

No public comment was made

15. Adjournment

15.01 Adjourn Meeting. Next meeting is Tuesday, September 17, 2013 at the Woodstock School (proposed 10:25)

Motion: The meeting is adjourned at
Motioned: Trustee Spencer
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey
Not Present: Trustee Osmond, Trustee Kurnit, Trustee McKeon

Minutes Recorded By:
Victoria McLaren, District Clerk

Minutes Typed By:
Fern Amster

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING
6:00 p.m.
TUESDAY, SEPTEMBER 17, 2013
WOODSTOCK SCHOOL

MINUTES

1. Opening Items

1.01 Call to Order 6:00 by Trustee Fletcher
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call
Present: Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit
Not Present: Trustee McGillicuddy, Trustee McKeon

2. Executive Session

2.01 Enter Executive Session (proposed 6:05 duration 1 hour 10 min)
Recommended Action: Motion to enter into Executive Session for the purposes of discussing ONTEA negotiations
Motioned: Trustee Hickey
Seconded: Trustee Osmond
Result: Unanimous
Yea: Present: Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit
Not Present: Trustee McGillicuddy, Trustee McKeon

Now Present

Trustee McGillicuddy arrived at approximately 6:15
Trustee McKeon arrived at approximately 6:20

2.02 Exit Executive Session (proposed 7:15)
Recommended Action: Motion to exit Executive Session
Motioned: Trustee Hickey
Seconded: Trustee McGillicuddy
Result: Unanimous
Yea: Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McGillicuddy, Trustee McKeon

2.03 Re-enter Public Session
Recommended Action: Motion to re-enter public session
Motioned: Trustee Fletcher
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McGillicuddy, Trustee McKeon

3. Acceptance of Minutes

3.01 Acceptance of Minutes (proposed 7:15)

Recommended Action: The Board of Education hereby accepts the minutes of 8/20/13 BOE meeting
Motioned: Trustee Spencer
Seconded: Trustee Fletcher

Wording about executive session and that Head Start, not the Federal Government would take down the Head Start Buildings

Result: Unanimous
Yea: Present: Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McGillicuddy, Trustee McKeon

4. Recognition

4.01 The Board will recognize Barbara Schnell, the retired Woodstock Principal (proposed 7:20)

The Board recognized Barbara Schnell with a card and donation to the Woodstock Cheer Fund

- Thanked her for her many years of service to the children of Onteora Central School District

Ms. Schnell thanked her son and husband for their patience as she worked constantly over the last 12 years; the parents, teachers, custodial staff, children, TAs, teachers, administration and Board of Education for their support

5. Welcome

5.01 Woodstock Principal, Dr. Kathleen O'Brien will welcome the Board (proposed 7:20) 7:30

- Formerly was the Onteora Assistant Superintendent and is thrilled to have the opportunity to work here and continue wonderful work Ms. Schnell has done with the Woodstock School.
- Friday night is the Back to School Picnic – all are welcome

6. Board District News

6.01 The Board will announce district news (proposed 7:25)

Trustee McGillicuddy went to UC Legislative Action Committee meeting

- 20-20 Vision for Public Schools in Ulster County Symposium will be on 11/8/13
- Goal is that each District bring 10-15 people

7. Superintendent District News

7.01 The Superintendent will report on District News (proposed 7:30)

Superintendent Phyllis McGill reported

- 2nd week of school – due to the Jewish Holiday, the staff started last week, students started later
- Enrollment is being finalized as students are still being enrolled and exited
- First year since being here that the school year started without a hurricane

- Next newsletter will promote Food Services, to get more participation
- Increase use of technology through Parent Portal
    - Parents could see bus information without paper for those families with Internet connection

8. Student Presentation

8.01 Presentation on High School Diplomats (proposed 7:40 duration 10 min)

7:40

Cassandra Hastie, Onteora Senior presented a program in which she participated called High School Diplomats

- 10 days at Princeton University with 40 American and 40 Japanese students
- 20 of the 40 Americans have the opportunity to have a paid trip to Japan next summer
- Each day is a theme day for the Japanese students to learn about American culture and one day Japanese culture
- Language and culture classes
- Roomed with Japanese students
- Each student must do a presentation on their country
- Highschooldiplomats.com – application is online for juniors and seniors
    - Cassandrahastie3@gmail.com for questions
    - 9/25/13 in Mr. Calinda's room there will be a meeting

9. Public/Student Comment

9.01 The public and students may comment on any agenda or non agenda item. (proposed 7:50 duration 10 min or more)

7:50

Sarah Stoudt – Treasurer of Woodstock PTA – guidance from Board of Education on how to repair Wonderworks, coming to the end of its life span. PTAs cannot directly fund playgrounds

10. Discussion and Possible Action

10.01 Discussion on Administrative Positions including Supervision, Common Core, Curriculum & APPR (proposed 8:00 duration 20 min)

Recommended Action: The Board of Education hereby creates the following position: 1.0 FTE Assistant Superintendent for Curriculum and Instruction
Motioned: Trustee Spencer
Seconded: Trustee Hickey

- Last meeting there were only 4 Board members present, too few to discuss; also needed more time with the information provided
- Superintendent has been saying that she needs this position
- With Ms. Schnell's retirement and changes in APPR, more help is needed
- District Wide Asst. Principal/CSE Chair is needed this year as well
    - New Special Education classes in District need more help
    - Help new Woodstock Principal
    - Not continuing this position next year with hiring of Assistant Superintendent
    - Will look at CSE chair needs for next year

- BOCES Curriculum Specialist was 2 days last year, 3 days this year
    - if position is approved, and the BOCES person gets this position, we would not have to pay the COSER
    - Need to have someone at the buildings making sure the Common Core Learning Standards are being used everyday
    - PARCC assessments being put in place 14-15 or 15-16 for college and career readiness
- All issues that have come along since Superintendent Phyllis McGill started, need to bring the position back
- Public takes issue with administrative position, understandably, but being on the Board gives one a better understanding of these positions
- Secondary Coordinator stipend needs to be negotiated, as Jen O'Connor has been doing the job since the beginning of the school year and it is in the contract
    - Elementary Coordinator stipend has not been filled, but the work has not been done
- Pick up cost of benefits for the Assistant Superintendent , since it is now a BOCES position, next year the District Wide AP/CSE Chair will be eliminated
- The Assistant Superintendent for Curriculum and Instruction should draft terms of reference, research best management practices to move forward strategically, not just daily operation
    - Have strategic foresight so that the District is not thrown off by change
        - Have independent consultant do an audit to see if we are heading in the right direction to have solid foundation
- More administrative cost with smaller student population – how are we getting the best for our money?
    - Hind sight - should have done analysis of needs and duties so that would not need to abolish a position created 1 year ago
        - The need for more for on-site supervision was not known last year
- Cost of this position is less than $6,000 from current budget, if figures in 2014-2015 do not increase
- With duties brought forward and the new State mandates, position is needed to do the best for the children, although looks like more bureaucracy
- Don't sacrifice quality for expedience; all decisions always in the best interest of the children
    - focus on strategic activities

Result: Passed
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee McKeon, Trustee Kurnit
Nay: Trustee Osmond

11. **5 Minute Break

11.01 The Board will break for 5 minutes (proposed 9:10)
The Board took a break at approximately 8:50

10.02 Board Goals for 13-14 (proposed 8:20 duration 30 min)

9:00
The Board discussed and revised their goals

- Discussion on later start time for secondary
  - Research if it increases performance
  - Future agenda item
- Seeing what other districts do with schools, missing an opportunity by not utilizing the buildings by the community
  - Many community groups use the buildings
- Reach out to non-English speaking groups more
- Map out goals to Board meetings for discussion

10.03 District Vision and Mission Statements (proposed 8:50 duration 20 min)

Vision: Onteora is a community of learners who are empowered to succeed in a changing and diverse society.
Mission: An Onteora education will inspire personal growth that will create lifelong learners who are committed to global responsibility.

Postponed until the next meeting

12. Discussion and Possible Action (cont'd)

12.01 Approve Booster Clubs (proposed 9:20)

Recommended Action: The Board of Education hereby approves the Football Booster Club and the Athletic Booster Club
Motioned: Trustee Spencer
Seconded: Trustee Hickey

These are existing Booster Clubs that were never approved.

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee McKeon, Trustee Kurnit, Trustee Osmond

12.02 Approve Lead Evaluator of Principals (proposed 9:25)

Recommended Action: The Board of Education hereby approves the resolution that follows.
Motioned: Trustee Spencer
Seconded: Trustee Hickey

Superintendent Phyllis McGill explained the training:

- Data analysis
- Observation evidence
- Descriptors

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee McKeon, Trustee Kurnit, Trustee Osmond

BE IT RESOLVED THAT Phyllis McGill is hereby certified as a Qualified Lead Evaluator of building principals having successfully completed the following training requirements prescribed in 8 NYCRR §30-2.9 (b):

1. The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
2. Evidence-based observation techniques that are grounded in research;
3. Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
4. Application and use of the State-approved rubrics selected by the school district for use in the valuation of building principals, including training on the effective application of such rubric to observe a principal's practice;
5. Application and use of the assessment tools that the school district utilizes to evaluate its building principals, including, but not limited to structured portfolio reviews; student, parent, teacher, community feedback; professional growth goals; school improvement goals, etc.
6. Application and use of the State-approved locally selected measures of student achievement used by the school district to evaluate its principals;
7. The scoring methodology utilized by the Department and the school district to evaluate a building principal under 8 NYCRR §30-2, including:
a. how scores are generated for each subcomponent and the composite effectiveness score of building principals, and
b. application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of principals and their subcomponent ratings; and
8. Specific considerations in evaluating building principals of English language learners and students with disabilities
9. Training on the use of the Statewide Instructional Reporting System, also required by 8 NYCRR §30-2.9 (b), will be provided once the NYS Education Department makes available the information required for such training.
10. This certification has been issued in accordance with the process for certifying lead evaluators described in the district's annual professional performance review plan.

12.03 Approve Volunteers (proposed 9:30)

Recommended Action: The Board of Education hereby approves the following volunteers for the Phoenicia School: Janet Oakes and Janet Lundberg
Motioned: Trustee Osmond
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee McKeon, Trustee Kurnit, Trustee Osmond

12.04 Stipulation of Settlement - Teachers moved buildings in 13-14 (proposed 9:35)

Recommended Action: The Board of Education hereby approve the Stipulation of Settlement about teachers moving due to the third grade moving to the Primary buildings, which completes the district-wide reconfiguration and authorizes the Superintendent to sign such agreement.

Motioned: Trustee Osmond
Seconded: Trustee Spencer
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee McKeon, Trustee Kurnit, Trustee Osmond

12.05 Contract for Non-Resident Student (proposed 9:40)

Recommended Action: The Board of Education hereby approves the contract for a Kingston student to attend the Onteora Central School District.

Motioned: Trustee Osmond
Seconded: Trustee Hickey

- Contract should have been modified to accommodate a change in the language if the program changes

- Follow up with legal
- Onteora policy dictates that we must take tuition-paying students
  - Add to Policy timeliness

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee McKeon, Trustee Kurnit, Trustee Osmond

12.06 Abolish Position (proposed 9:45)
Recommended Action: The Board of Education hereby abolished the following positions: .5 FTE English
Motioned: Trustee Osmond
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee McKeon, Trustee Kurnit, Trustee Osmond

12.07 Create Positions (proposed 9:50)
Recommended Action: The Board of Education hereby creates the following positions: .6 FTE English; 1.0 FTE Teaching Assistant
Motioned: Trustee Osmond
Seconded: Trustee Fletcher
The Board of Education hereby abolished the following positions: .5 FTE English
Motioned: Trustee Osmond
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee McKeon, Trustee Kurnit, Trustee Osmond

12.08 Board Officer Training (proposed 9:55)
Recommended Action: The Board of Education hereby approves Tony Fletcher attending the Board officer's Training on October 4, 2013 in Latham, NY at a cost of $250 plus mileage and expenses.
Motioned: Trustee Hickey
Seconded: Trustee McKeon

Discussion on the whole Board and Superintendent to attend in lieu of another retreat since it will cover many of the topics needed

- Decision to not use this as the retreat

Amend this action to:
The Board of Education hereby approves up to a maximum of 5 Board members to attend the Board Officer's Academy on October 4, 2013 in Latham, NY at a cost of $250 each plus mileage and expenses.
Motioned: Trustee McGillicuddy
Seconded: Trustee Hickey
Result: Unanimous

13. Consent Agenda

13.01 Approve Consent Agenda (proposed 10:00)

10:25

Recommended Action: Approve consent agenda item numbers 13.02-13.08
Motioned: Trustee Osmond
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee McKeon, Trustee Kurnit, Trustee Osmond

13.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL

PART TIME APPOINTMENT

NAME	POSITION/SCHOOL	EFFECTIVE DATE FROM-TO	SALARY	REMARKS
Samuelson-Grimm, Karen	0.6 FTE English/MS	09/18/13-06/30/14	4MA+6	increase from .5 FTE to .6 FTE

EXTRA DUTY STIPENDS RESCISSION 2013-14

NAME	POSITION	AMOUNT
Covino, Anthony	Football Modified - Head Coach	$3,179.00

EXTRA DUTY STIPENDS 2013-14

NAME	POSITION	AMOUNT
Burkhardt, Patrick	Elementary Rec - Phoenicia	$3,345.00
Casey, Lisa	Class Advisor - Senior (split w/P. Colevas)	$1,327.00
Colevas, Paul	Class Advisor - Senior (split w/L. Casey)	$1,327.00
Hull, Julie	Sixth Teaching Assignment (RTI/AIS Coordinator Gr. 7-12)	$7,606.00
~~Lohiede, Laura~~	~~ELA Coordinator~~	~~$4,523.00~~
Lustberg-Goldbeck, Kay	HS Gifted/Talented Advisor - 2	$13,750.00
Matteson, Lori	Seventh Grade Trip Coordinator	$473.00
Murphy, Steven	Marching Band Advisor	$4,697.00
Murphy, Steven	Jazz Ensemble Director	$1,419.00
Persons, Jacqueline	Computer Advisor - Phoenicia	$4,975.00
Via, M. Scott	Computer Advisor - HS	$4,975.00
Wilson, Molly	Elementary Resource - Woodstock -1	$2,005.00
Cyrtryn, Herbert	Soccer Coach	**UNPAID**
McShea, Daniel*	Football Coach	**UNPAID**
VanBlarcum, Kevin*	Soccer Modified - Head Coach (Boys)	$1,879.00

*pending pre-employment processing

PER DIEM SUBSTITUTES

NAME	POSITION	AMOUNT
Blancher, Laurie	Uncertified Substitute Teaching Assistant	$9.00/hr
Burns, Suzanne	Uncertified Substitute Teaching Assistant	$9.00/hr
Jones, Rachael	Uncertified Substitute Teacher	$80.00/day
LaFera, Nicholas	Uncertified Substitute Teacher	$80.00/day
LaFera, Nicholas	Uncertified Substitute Teaching Assistant	$9.00/hr
Ugolino, Andrew	Uncertified Substitute Teacher	$80.00/day
Ugolino, Andrew	Uncertified Substitute Teaching Assistant	$9.00/hr
Warnes, Carsten	Certified Substitute Teacher	$95.00/day
Warnes, Carsten	Home Tutor	$37.00/hr

APPOINTMENTS: NON INSTRUCTIONAL

PER DIEM SUBSTITUTES

NAME	POSITION	AMOUNT
Blancher, Laurie	Substitute School Monitor	$9.00/hr
Burns, Suzanne	Substitute Clerical	$10.00/hr
Ryan, Lisa	Substitute Clerical	$10.00/hr

SHORT TERM SUBSTITUTE

NAME	POSITION/SCHOOL	EFFECTIVE DATES FROM-TO	PAY RATE	REMARKS
Ethan, Barbara**	Occupational	10/1/13-12/20/13*	8BA	LOA Replacement

Therapist/District

*approx dates
**pending pre-employment processing

13.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #09/13, Confidential, as reviewed by Trustee Fletcher

13.04 Donations

Recommended Action: The Superintendent recommends acceptance of a donation totaling $78.72 CASH, from Target's "2013 Take Charge of Education" program, to be used to support middle school field trips.
The Superintendent recommends approval to increase the 2013-2014 budget per the following donations:
Target A2110.431.02 Supplemental $78.72
The Superintendent recommends acceptance of a grant totaling $2,000.00, CASH, from the Catskill Watershed Corporation to be used for the Phoenicia Elementary School Public Education Grant – Round 16 under the direction of Jane Wolfrom.
The Superintendent recommends approval to increase the 2013-2014 budget per the following donations:
The Catskill Watershed Corporation A2110.431.04 Supplemental $2,000.00
The Superintendent recommends acceptance of a donation totaling $239.96 CASH, from Target's "2013 Take Charge of Education" program, to be used to support high school PBIS.
The Superintendent recommends approval to increase the 2013-2014 budget per the following donations:
Target A2110.431.01 Supplemental $239.96

13.05 Warrants

Recommended Action: The Board of Education has reviewed and hereby accepts Warrant Schedule 3

13.06 Financial Report

Recommended Action: The Board of Education has reviewed and hereby accepts the Financial Report of July 2013

13.07 Surplus Items

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the used textbooks, workbooks and CDs on the attached list as surplus and authorizes sale and/or disposal of these items.

13.08 Approve the ECA Balance Sheet

Recommended Action: The Board of Education hereby accepts the ECA Balance Sheet for 2012-2013

14. Committee Reports

14.01 Audit Committee - Trustee Spencer to report. Next meeting is 4:30 at Central Administration on 9/19/13 (proposed 10:05)

14.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on TBD

14.03 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 10/7/13

- Superintendent Phyllis McGill has “homework” to do before next policy meeting

14.04 District Committee: Health and Wellness Committee. Next meeting is in Room 207 of the High School at 2:45 on TBD

15. Old Business

15.01 The Board will discuss Old Business (proposed 10:15)

- Agenda time frames – be sure meetings end by 10pm
- Board members are not on Shared Decision Making Teams

16. New Business

16.01 Discussion on NYSSBA Proposed Resolutions (proposed 10:15 duration 20 min)

Postpone until next meeting, review and then vote on 10/22/13

16.02 The Board will discuss New Business (proposed 10:35)

17. Request For Information

17.01 The Board will request information (proposed 10:40)

Trustee Kurnit asked:

- The staff not being able to update their browsers by themselves – must be done by IT, seems unreasonable
- Staff using their own devices
- Student from Kingston and contract changes

Trustee McGillicuddy asked:

- Who is the Student Rep?
- Which outside groups are using our school buildings?

Trustee McKeon:

- Separate male/female scores from 12-13 State test scores
- Socio Demographic sub-groups with high or low performance

18. Public Comment

18.01 The public will comment on any agenda or non-agenda item Please limit comments to 3 minutes (proposed 10:45 duration 10 min)

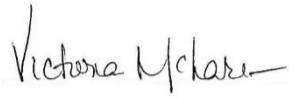
No public comment was made

19. Adjournment

19.01 Adjourn Meeting. Next meeting is Tuesday, Oct. 8, 2013 at the Bennett School (proposed 10:55)

Recommended Action: The meeting is adjourned at 10:35
Motioned: Trustee Spencer
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee McKeon, Trustee Kurnit, Trustee Osmond

Minutes Recorded By:
Victoria McLaren, District Clerk



Minutes Typed By:
Fern Amster



ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING
MINUTES 6:00 p.m.
TUESDAY, OCTOBER 8, 2013
Bennett Elementary School

1. Board Tour

1.01 The Board will tour the Bennett Building at approximately 5:30

2. Opening Items

2.01 Call to Order 6:00
2.02 Tobacco Policy Statement
2.03 Pledge of Allegiance
2.04 Roll Call
Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Hickey
Not Present: Trustee Osmond

3. Executive Session

3.01 The Board will vote to go into Executive Session at approximately 6:00
Recommended Action: Enter executive session to discuss Assistant Superintendents' contract negotiations
Motioned: Trustee Spencer
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Hickey
Not Present: Trustee Osmond

3.02 The Board will vote to exit executive session
Recommended Action: Motion to exit executive session
Motioned: Trustee Fletcher
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Hickey
Not Present: Trustee Osmond

3.03 The Board will vote to re-enter public session at approximately 6:30
Recommended Action: Motion to re-enter public session
Motioned: Trustee Hickey
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Hickey
Not Present: Trustee Osmond

4. Acceptance of Minutes

4.01 Acceptance of Minutes

6:50

Recommended Action: The Board of Education hereby accepts the minutes of 9/17/13 BOE meeting
Motioned: Trustee Fletcher
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Hickey
Not Present: Trustee Osmond

5. Welcome

5.01 Bennett Principal, Gabriel Buono will welcome the Board (proposed 6:35 duration 10 min)

- 210 children staying for the after school programs
  - Added a reading group and writing club
  - Will be adding a drama club in January
- Working on having the wind turbine erected
- Staff is working to understand the common core standards better through professional development to alleviate the stress from State Tests
  - Already starting the test prep, as it is built into classroom learning
- Mr. Buono and many teachers are attending Teachers College Workshops on Sat. 10/19/13 to better understand the reading and writing process
- Showed video of students during the first week of school
- Found out from PTA that parents wanted better communication from teachers
  - Teachers are producing weekly newsletters and updating their web sites
  - Committed to a monthly newsletters from the PTA
- 4th grade's topic is colonial times for project based learning
  - Will re-create the burning of Kingston in front of the Bennett school at the end of the year
- 5th grade is expanding on experience of New Orleans from last year
- 6th grade is building upon last year and expanding to many civilizations throughout Europe

6. Board District News

6.01 The Board will announce district news (proposed 6:45)

Trustee Fletcher and Trustee Kurnit went to Leadership Academy and found it very informative

Trustee McGillicuddy first UCSBA meeting of the year – discussed the legislative agenda and "A 20-20 Vision for Public Education in Ulster County" – all 9 school districts attending from all stake holder groups

October 22nd is Student Board Meeting during last period of the day, then evening meeting at Phoenicia

7. Superintendent District News

7.01 The Superintendent will report on District News

7:20

Superintendent Phyllis McGill reported:

- 11/8/13 calendar has an error
  - Staff Development Day for secondary
  - Parent/teacher conferences for elementary
- Mr. Edelman will be presenting on HS student performance – graduation rate and ways current students are becoming college and career ready
  - An abbreviated report at the student meeting
- Student registration update: enrollment report is on the website under District, District Reports
  - Enrollment stabilizing this year as compared to last year
  - One less student in the District than one year ago
    - Private and home school numbers are decreasing
- Went into a P-Tech grant with other School Districts
  - The grant is meant to reach out to students that are lacking in achievement and motivation, but have the aptitude
  - Planning this year to enroll 8th grade students for next year to have their first cohort next year
  - It will be a High School, Onteora will have 2 spots, will have to pay as in other BOCES programs
  - Aim is to try to get students that were at risk for not graduating HS and help mthem early

8. Student Representative Report

8.01 Student Representative, Sarah Melvin, will report to the Board

Sarah Melvin reported:

- new online AP courses offered to HS students
  - know of quite a few student participating
- all 10th grade students given Ipads to be used during the day and at home
  - great resource for students – teachers working to use to full potential
- Salad and veggie bar in cafeteria is abig hit
- Last year's student class donated a water bottle filler, which many students are using
- Student government first club fair to get more students to join clubs and participate
  - Will be during 6th and 7th period lunch one day next week

9. Public/Student Comment

9.01 The public and students may comment on any agenda or non agenda item. (proposed 6:50) duration 10 min or more)

Rick Wolff: Incident with school bus, encourage administrators to read the protocol

10. External Audit Presentation

10.01 Mike Rossi, External Auditor Report (proposed 7:00 duration 15 min)

7:25

Each year District is required to have an annual audit

- Reviewed Financial Statement with the Audit Committee in great detail
- Reserves are appropriate under the law
- Extra Classroom Activity funds
    - Board has oversight over funds
    - Normal to have insufficient records because of fund-raisers
    - ECA has improved over the last few years due to a lot of effort by the District
    - 5 comments from prior year all were corrected except one – ECA
        - club that has had no activity money usually goes to student council and club is disbanded
- POs dated after invoice received – called a confirming PO
    - Suggest that the Board should approve independent contracts to eliminate confirming POs
- FDIC insurance from banks – one bank was not giving us enough collateral
    - Already corrected
- Nothing in management letter rising to significant deficiency, just areas of concern for Board to improve books and records
- Putting together 6 years of revenue/expenditure report, which will be distributed to whole Board
- Trustee Spencer, chair of the Audit Committee, reported that the committee was very satisfied with Business Office and West & Company's audit

11. Discussion

11.01 Summarize and Finalize Board Goals for 13-14 (proposed 7:15 duration 20 min) 8:05

12. 5 Minute Break

13.01 The Board took a break at approximately 7:50

Trustee Kurnit and Trustee Fletcher explained what they learned at the Leadership Academy at approximately 8:05

- Use 5 year goals of 4 sentences with many objectives, which encompass the Superintendent Goals
    - Reviews them at least once a year
        - SMART goals
            - Specific, Measurable, Achievable, Realistic and Timely
- Boards may have 3 retreats a year

The Board completed their goals

Trustee McKeon asked the Board to revisit some of the goals and action items that have been finalized.

- Consensus to leave the goals as they are, but to provide Trustee McKeon another forum to speak his concerns

Trustee Fletcher asked the board to consider the next step of reviewing and acting on these goals

- Do in agenda setting
- Review every 3 months
- Ask Superintendent to update the Board on the progress of the goals
    - The Board sets the goals, the Superintendent sets them into action

11.02 Medicaid Billing (proposed 7:35 duration 10 min)

8:30

Superintendent Phyllis McGill and Assistant Superintendent for Business Victoria McLaren explained:

- Looked at the revenue getting from Medicaid billing and what it costs the District to go through the process
    - 7 staff members have time built into their schedules to do the paperwork, which costs $28,000
        - Also would free up time to see students
        - Service providers have to document everything they do as they work with students must report to Medicaid
    - Also contract with Management Advisory Group for $8,100 because it is so complicated and if any clerical error is found, high penalties are fined
- Medicaid has changed rules, so revenue has dropped to less than $10,000 a year
- New Paltz has backed out of Medicaid Billing
- External Auditor also agrees, it is risky and not a good choice for the District
- Put forward resolution at next meeting – that as long as the District will not profit from Medicaid billing, it be discontinued
- Check with comptroller or counsel to be sure
- Audit committee decided that it is a good idea
    - Investment is not greater than return and there is risk
    - Re-evaluate this on an annual basis

11.03 Transportation Bid (proposed 7:45 duration 10 min)

8:15

Assistant Superintendent for Business Victoria McLaren

- In our 8th year with our current contractor prudent to put out a bid
- Director of Transportation, Nicole Sommer is looking at where there are issues with run coverage and penalties in the contract
    - Transportation Advisory Services has a proposal to help us work through the bid process

Director of Transportation, Nicole Sommer:

- summed up the current contract: 3 transportation contracts: Summer, home to school and sports and field
    - Home to school and summer calculated based on departure and arrival back at district garage
    - They make packages of elementary and HS runs
- This contract was ground breaking because we contract 3, 4, 5 hour vehicles; distance does not matter
    - in the past there were a multitude of contracts that were run-specific
        - adding children at end of a run was more money

- current contract allows as many stops as we need as long as in time frame of contracts

13. Discussion and Possible Action

Consensus to move 13.07 first

13.07 MOA number 10082013 between ONTEA and OCSD

Recommended Action: The Board of Education hereby approves the Memorandum of Agreement number 10082013 between the Onteora Non-Teachers Association and the Onteora Central School District
Motioned: Trustee Spencer
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Hickey
Not Present: Trustee Osmond

13.01 Discussion on NYSSBA Proposed Resolutions (proposed 8:00 duration 20 min)
8:55 NYSSBA votes on at their annual convention in Rochester

EXPIRING NYSSBA POSITIONS RECOMMENDED FOR ADOPTION ON CONSENT (*2008 SUNSETTING RESOLUTIONS)*	Ann	Tony	Laurie	Dan	Rob	Tom	Mike
1. Eliminating Special Election Requirement (*NYSSBA Board of Directors)*	Y	Y	Not Present	Y	Y	Y	Y
2. International Students Attending Public Schools (*NYSSBA Board of Directors*)	Y	Y	Not Present	Y	Y	Y	Y
3. Unfunded and Underfunded Mandates (*NYSSBA Board of Directors*)	Y	Y	Not Present	Y	Y	Y	Y
4. Fiscal Oversight of Charter Schools (*NYSSBA Board of Directors)*	Y	Y	Not Present	Y	Y	Y	Y
5. Code of Conduct of the New York State School Boards Association (*NYSSBA Board of Directors)*	Y	Y	Not Present	Y	Y	Y	Y
RESOLUTIONS RECOMMENDED FOR ADOPTION							
6. Elimination of Straw Vote (*Orleans/Niagara Board of Cooperative Educational Services)*	Y	Y	Not Present	Y	Y	Y	Y
7. Additional State Aid for Increase in School Day or School Year(*NYSSBA Board of Directors*)	N	Y	Not Present	Y	Y	Y	Y
8. Gap Elimination Adjustment (*NYSSBA Board of Directors)*	Y	Y	Not Present	Y	Y	Y	Y
9. Tenure Status for Non-Instructional Employees (*NYSSBA Board of Directors)*	Y	Y	Not Present	Y	Y	Y	Y
10. Establishment of TRS Pension Reserve (*Shenendehowa School Board)*	Y	Y	Not Present	Y	Y	Y	Y
11. Aid Adjustment Due to Loss of Tax Base (*NYSSBA Board of Directors)*	Y	Y	Not Present	Y	Y	Y	Y
12. Aid for School Safety (*NYSSBA Board of Directors)*	Y	Y	Not Present	Y	Y	Y	Y
13. Tax Levy Cap Exclusion for School Safety (*NYSSBA Board of Directors)*	Y	Y	Not Present	Y	Y	Y	Y
14. Combined Regents Diploma and Associate Degree (*NYSSBA Board of Directors)*	Y	Y	Not Present	Y	Y	Y	Y
15. Employee Contributions to the Retirement System (*NYSSBA Board of Directors*)	Y	Y	Not Present	Y	Y	Y	Y
RESOLUTIONS NOT RECOMMENDED FOR ADOPTION							
16. Establishment of Early Practicum for Teacher Preparation Programs(*Shenendehowa School Board*)	N	N	Not Present	Y	Y	Y	Y
17. Truth In Testing Legislation *(Bath School Board)*	Y	N	Not Present	N	Y	N	N
18. Establishment of Special Grants (*Shenendehowa School Board*)	N	N	Not Present	N	N	N	N
19. Study of Remote Voting for Annual Business Meeting*(Briarcliff Manor School Board – Endorsed by Croton-Harmon School Board)*	Re-vote at the 10/22/13 Student meeting (was a tied vote)						

13.02 2020 Vision for Public Education in Ulster County (proposed 8:20 duration 10 min)

Recommended Action: The Board of Education hereby approves the following resolution about paying for Onteora attendees to "A 20/20 Vision for Public Education in Ulster County" Symposium
Motioned: Trustee Fletcher
Seconded: Trustee Spencer

- This is really for parents and community members because the District has a fund for Professional Development for staff
- Professional Development Day for Secondary Staff, elementary staff has parent/teacher conferences

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Hickey
Not Present: Trustee Osmond

Whereas, school districts in Ulster County face many complex challenges in coming years to achieving the goal of graduating college and career ready students, including implementing the Common Core Curriculum, the Annual Professional Performance Review standards, in a fiscal environment constrained by the Tax Levy Limits and inadequate state aid, and a demographic environment of declining enrollment in much of the county, and
Whereas, failure to develop solutions at the local level may lead to reorganizations and further mandates imposed by the NYS Education Department, and
Whereas, the Ulster County School Boards Association, in conjunction with Ulster BOCES, the SUNY New Paltz School of Education, SUNY Ulster, and the Center for Research, Regional Education & Outreach (CRREO) at SUNY New Paltz, is sponsoring a symposium 2020 Vision for Public Education in Ulster County (the Symposium); on November 8, 2013, at SUNY New Paltz, and
Whereas, the purpose of the symposium is to bring together Ulster County school board members, educators, public officials, business leaders, and parents to begin a multi-year investigation of strategies and initiatives that could implemented by the year 2020 to enhance the achievement of our collective educational goals, now therefore
Be it Resolved, that the Board of Education of the Onteora Central School District authorizes the Board President to appoint three Trustees and two members of the public to participate in the Symposium, and
Be it further resolved, that the Board of Education of the Onteora Central School District to authorizes the Superintendent of Schools to participate in the Symposium, and
Be it further resolved, that the Superintendent of Schools is authorized to approve 10 staff members to participate in the Symposium and be released from their regular duties on the day of the Symposium, and
Be it further resolved, that the Board of Education of the Onteora Central School District authorizes the expenditure of necessary funds to hire replacement personal for staff members participating in the Symposium, and
Be it further resolved, that Board of Education of the Onteora Central School District authorizes the Symposium fees of $20.00 per person for Symposium materials and luncheon for Trustees, district staff, and members of the public participating in the Symposium.

13.03 Approve Wrestling Booster Club (proposed 8:30)

Recommended Action: The Board of Education hereby approves the Wrestling Booster Club.
Motioned: Trustee Fletcher
Seconded: Trustee Spencer
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit,

Trustee McKeon, Trustee Hickey
Not Present: Trustee Osmond

13.04 Approve the Inter-Municipal Agreement - Appraisal Contribution between the Town of Hurley and OCSD

Recommended Action: WHEREAS, the City of New York ("City") brought proceedings under Article 7 of the Real Property Tax Law on 2007, 2008, 2009, 2010, 2011 and 2012 to contest the final assessments of that portion of the lands and improvements known as the Ashokan Reservoir ("Property"), situated within the Town of Hurley ("Town"); and

WHEREAS, the Board of Education of the Onteora Central School District ("Board of Education" or "District") intervened in said proceedings; and WHEREAS, the Town incurred significant costs and expenses in the defense of those final assessments, including an appraisal, which led to a negotiated settlement with the City that resulted in a less adverse impact on the District's tax revenues than would have resulted had the Town not incurred these costs and expenses; and

WHEREAS, in recognition of this outcome, the Board of Education is willing to make a limited, one-time financial contribution to the Town for the purpose of mitigating the costs and expenses incurred by the Town in defending its assessments; and,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education approves an inter-municipal agreement with the Town which will provide a one-time financial

contribution of $5,000 towards the costs and expenses incurred by the Town in defending its final assessments of the Property.

BE IT FURTHER RESOLVED that the Board of Education authorizes the President to execute such inter-municipal agreement on behalf of the District.

Motioned: Trustee Spencer
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Hickey
Not Present: Trustee Osmond

13.05 SEQRA resolution for Facilities work

Recommended Action: WHEREAS, the Onteora Central School District ("District") Board of Education ("Board"), as a result of an investigation by its professional consultants, has identified the following capital improvements to its District-wide facilities as immediate need and high priority items from its Five-Year Facilities Plan:

(1) Replace/repair front entrance sidewalk and stairs at the Onteora Middle School/High School;

(2) Replace entry sidewalks, repair asphalt parking area, power distribution upgrade and electric service replacement (including main panel board and feeders) and installation of additional electrical panels, circuits and outlets at Woodstock Elementary School; and

(3) Electrical service replacement and emergency lighting at Phoenicia Elementary School ("Project"); and

WHEREAS, the proposed Project is a routine activity of the District and/or the replacement, rehabilitation or reconstruction of an existing facility that qualifies as a Type II action set forth in 6 NYCRR Part 617.5, State Environmental Quality Review Act ("SEQRA"):

WHEREAS, the proposed Project includes no other potential involved agencies that have been identified in regards to the Project; and

WHEREAS, the Board has considered the information and documentation, which describes the design and intent of the proposed Project;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Onteora Central School District, based upon the record before it, including the general, specific and detailed knowledge of the Board of the proposed Project and under the applicable standards of SEQRA and 6 NYCRR Part 617.5, hereby determines that:

a. The proposed Project is classified as a Type II Action; and

b. In accordance with Article 8 of the New York State Environmental Conservation Law, the Board is not obligated to conduct any further environmental review of the Project.

Motioned: Trustee Hickey
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Hickey
Not Present: Trustee Osmond

13.06 SEQRA resolution for sale of West Hurley parcel

Recommended Action: WHEREAS, the Onteora Central School District Board of Education ("Board" or "District") is proposing to enter into a contract with the West Hurley Fire District for the sale of a certain parcel of vacant land, more particularly bounded and described in a deed dated June 3, 1952 and recorded in the Office of the Clerk of Ulster County in Liber 828, Page 387, which is a part of the former West Hurley Elementary School property that has previously been determined by the Board to be no longer needed for school purposes; and
WHEREAS, the proposed sale of unneeded school district property is a routine activity of the District; and
NOW, THEREFORE, BE IT RESOLVED THAT, the Onteora Central School District Board of Education, based upon the applicable standards of SEQRA 6 NYCRR Part 617.5, hereby determines that the proposed sale of vacant land will not have significant impact on the environment and is classified as a Type II Action therefore, the Board is precluded from further environmental review in accordance with Article 8 of the Environmental Conservation Law.

Motioned: Trustee Fletcher
Seconded: Trustee Hickey
Result: Unanimous

Property has been assessed and attorney is drafting a contract of sale

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Hickey
Not Present: Trustee Osmond

14. Consent Agenda

14.01 Approve Consent Agenda (proposed 8:40)
9:40
Recommended Action: Approve consent agenda item numbers 14.02-14.09
Motioned: Trustee Fletcher
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Hickey
Not Present: Trustee Osmond

14.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL
EXTRA DUTY STIPENDS 2013-14

NAME	POSITION	AMOUNT
Cavallaro, Corey	Student Affairs Council - MS (split w/B. Schaffer)	$955.50
Cayea, Krista	Production Account Manager	$503.00
Curlew, Alicia	Debating Club - Model Congress Advisor	$1,316.00
Curlew, Alicia	Student Affairs Council Advisor - HS	$1,911.00

Deak, Elizabeth	Gifted/Talented Advisor - MS (split w/A. Weisz)	$1,123.50
Dornan, Mark	Drama Club Advisor - MS/HS	$1,508.00
Groom, Christine	Elementary Resource - Woodstock 2	$2,005.00
Haug, Margaret	SADD Advisor 1	$796.00
Haug, Margaret	SAVI Club Advisor	$1,903.00
McInerney, Sharon	Elementary Resource - Phoenicia 1	$2,005.00
Occhi, Andrew	Class Advisor - Junior	$2,654.00
O'Connor, Jennifer	Coordinator of Secondary Education	$4,500.00
Poulten, Geordarna	Theatre Technical Director	$3,165.00
Schaffer, Brian	Student Affairs Council - MS (split w/C. Cavallaro)	$955.50
Vail, Andrew	Elementary Resource - Additional 1	$2,005.00
Weisz, Amy	Gifted/Talented Advisor - MS (split w/E. Deak)	$1,123.50
Chartrand, Louis	Wrestling - Varsity Head Coach	$4,803.00
	1st Longevity	$155.00
	2nd Longevity	$207.00
	3rd Longevity	$311.00
Cytryn, Herbert	Skiing - Varsity - Head Coach (Girls)	$2,968.00
	1st Longevity	$155.00
	2nd Longevity	$207.00
	3rd Longevity	$311.00
Gale, Trevor	Wrestling - Modified - Assistant Coach	$1,950.00
Gale, Wyatt	Wrestling Coach	**UNPAID**
Groeters, Michael	Basketball - JV - Head Coach (Girls)	$3,670.00
Guest, Samuel	Basketball - Varsity - Head Coach (Boys)	$4,803.00
Hoyt-Friedman, Jacob	Basketball - Modified - Head Coach (Boys)	$2,440.00
LaFera, Nicholas	Track - Winter - Head Coach	$2,968.00
Messmer, Richard	Basketball - Modified - Head Coach (Girls)	$2,440.00
Occhi, Andrew	Basketball - Varsity - Head Coach (Girls)	$4,803.00
	1st Longevity	$155.00
Perez, Brian	Skiing - Varsity - Head Coach (Boys)	$2,968.00
Petruzzelli, Matthew	Basketball - JV - Head Coach (Boys)	$3,670.00
Pezzello, Eric	Wrestling - JV - Assistant Coach	$3,392.00
Ugolino, Andrew	Track - Winter - Assistant Coach	$2,651.00

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
2845	9/16/13-9/27/13	Family Medical - Paid
3105	9/3/13-10/25/13	Medical - Paid
3728	11/19/13-12/4/13	Medical - Paid

PER DIEM SUBSTITUTES

NAME	POSITION	AMOUNT
Becker, Victoria	Certified Substitute Teacher	$95.00/day
Brueckner, Jennifer	Certified Substitute Teacher	$95.00/day
Lohrer, Veronica	Uncertified Substitute Teaching Assistant	$9.00/hr
White, Elaine	Certified Substitute Teaching Assistant	$10.00/hr
Zabel, Donald	Uncertified Substitute Teaching Assistant	$9.00/hr

APPOINTMENTS: NON INSTRUCTIONAL

PER DIEM SUBSTITUTES

NAME	POSITION	AMOUNT
Burns, Suzanne	Substitute School Monitor	$9.00/hr
Burns, Suzanne	Food Service Substitute	$9.00/hr
Winne, Jennifer	Buildings & Grounds Substitute	$10.00/hr
Zabel, Donald	Substitute School Monitor	$9.00/hr

SHORT TERM SUBSTITUTE

NAME	POSITION/SCHOOL	EFFECTIVE DATES FROM-TO	PAY RATE	REMARKS
Ethan, Barbara	Occupational Therapist/District	10/7/13-12/20/13*	8BA	LOA Replacement

*revised dates

14.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The

Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #10/13, Confidential, as reviewed by Trustee Osmond

14.04 Approve Volunteers

Recommended Action: The Board of Education hereby approves Richard Hoffman as a volunteer in the High School and the list of names below for Phoenicia.

January DeBellis	Kimberly Doyle	Heather Berman-Waner
Laura Siegel	Adam Turba	Tracey Gardner
Elizabeth Potter	Leigh Van DeBogart	Marcey Brownstein
Cynthia Troeger	Debra Zygmunt	Cassie Pezzello
Wendy Helm	Heather Roberts	Andrea Barouch-Hebb
Casandra Whittaker	Richard Feldman	Wendy Wolfenson
Lucia Lohrer	Anna Millenson	Michele Garner Brown
Trish & Damon Steidel	Gina Vanacore Tisch	Valerie Augustine
Denise Warren	Lori Matteson	Marybeth Mills
Amy Owens	Laura Beckwith	Raymona Madera
Jennifer Frank	Joshua Rubin	Mary Carpio Gutierrez
Cynthia Boyer	Alexandra Keefe	Dawn Palmer
Rena Baker	Kenneth Gierloff	Tina DeLaura
Seema Sudan	Corinne Naughton	Lisa Luborsky
Selena Reynolds	Shawna Ryan	Posie Strenz

14.05 Approve Lead Evaluators for Teacher Evaluations

Recommended Action: The Board of Education hereby approves the resolution below for Lead Evaluators

BE IT RESOLVED THAT Lance Edelman, Jennifer O'Connor, Nicholas Millas, Robert Wood, Gabriel Buono, Cynthia Bishop, Linda Sella and Kathleen O'Brien are hereby certified as a Qualified Lead Evaluators of classroom teachers having successfully completed the following training requirements prescribed in 8 NYCRR §30-2.9 (b):

(1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;

(2) Evidence-based observation techniques that are grounded in research;

(3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;

(4) Application and use of the State-approved rubrics selected by the Onteora Central School District for use in the evaluation of classroom teachers, including training on the effective application of such rubric to observe a classroom teacher's practice;

(5) Application and use of the assessment tools that the Onteora Central School District utilizes to evaluate its classroom teachers, including, but not limited to structured portfolio reviews; student, parent, teacher, community feedback; professional growth goals; school improvement goals, etc.

(6) Application and use of the State-approved locally selected measures of student achievement used by the Onteora Central School District to evaluate its classroom teachers;

(7) The scoring methodology utilized by the Department and the Onteora Central School District to evaluate a classroom teacher under 8 NYCRR §30-2, including:

(a) how scores are generated for each subcomponent and the composite effectiveness score of classroom teachers, and

(b) application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of classroom teachers and their subcomponent ratings; and

(8) Specific considerations in evaluating classroom teachers of English language learners and students with disabilities.

Training on the use of the Statewide Instructional Reporting System, also required by 8 NYCRR §30-2.9 (b), will be provided once the NYS Education Department makes available the information required for such training.

This certification has been issued in accordance with the process for certifying lead evaluators

described in the Onteora Central School District annual professional performance review plan.

14.06 Approve Budget Transfer

Recommended Action: The Superintendent recommends the transfer of funds to re-allocate negative funds in payroll budget codes.
Transfer Amount From Budget Code Description To Budget Code Description
$163,224.40 A2110.130-00 Salaries 7-12 A2110.120-00 Salaries K-6
$105,033.92 A2110.121-00 Salaries TA K-6 A2250.151-00 Salaries TA

14.07 Warrants

Recommended Action: The Board of Education has reviewed and hereby accepts Warrant Schedule 4

14.08 Financial Report

Recommended Action: The Board of Education has reviewed and hereby accepts the Financial Report of August 2013

14.09 Approve Change Orders

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve Change Order #AA-01 decreasing the contract between Eastern Building & Restoration, Inc and the Onteora Central School District for the Asbestos Abatement Project in the amount of $15,000 and authorizes the Superintendent to sign such a change order.
BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve Change Order #AA-02 decreasing the contract between Eastern Building & Restoration, Inc and the Onteora Central School District for the Asbestos Abatement Project in the amount of $1,650 and authorizes the Superintendent to sign such a change order.

15. Committee Reports

15.01 Audit Committee - Trustee Spencer to report. Next meeting is 4:30 at Central Administration on TBD (proposed 8:45)

- Next meeting will be 11/7/13
- Will pass recommendation from Board to West and Company
- Met with Internal Auditor - Questar: Audit Committee recommended STAC process in special education as risk assessment for this year
- Audit committee to look at confirming Purchase Orders and see about the Board approving Independent Contractors

15.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on TBD

Committee not met, Ad Hoc committee meeting on 10/17/13

15.03 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on TBD

Committee has not met since the last Board meeting

15.04 District Committee: Health and Wellness Committee. Next meeting is in Room 207 of the High School at 2:45 on TBD

Met last week- Trustee Fletcher went through the Board goals for the committee:

- Meet monthly, report back to Board of Education
  - Have been, for the most part
- Explore ways to bring more locally or organically grown food
  - Cafeteria has just received the vacuum sealer to freeze produce for longer use
    - Right now 90% of produce locally grown and less as year goes on
  - Sealer will be used next year to make locally grown last longer through the year
  - Veggie bar in MS/HS has been success
- Explore ways to increase active student participation in Health and Wellness programs
  - Get clarification from the Board of Education
    - Is this to have more students involved
  - 2/3 of students are involved in after or before school activities
- Physical Education more exciting for all students
  - Nick Millas, Director of PE, feels have been working on it
  - View activities by going to each PE teacher's web page on each schools' web site
- Flavored water urns – larger water on different days with flavors with fruit slices in water
  - Looking into it further
- Committee may be talking to Bennett to implement water urn idea
- Planning to meet on the 29th – will move meeting to different school if warranted
  - Continue reaching out to students and parents to join committee

16. Old Business

16.01 The Board will discuss Old Business (proposed 8:50)

9:55

No old business was discussed

17. New Business

17.01 The Board will discuss New Business

Trustee Fletcher and Trustee Kurnit will report on most items from Leadership Academy through notes to the Board

- Agenda setting at 4:30 to allow other Board members to attend
- Superintendent holds meetings with less than a quorum of the Board on a regular basis
- Good procedure practice and meeting review handouts given to Board

Trustee McGillicuddy will update her Board bio on the website and suggest other Board members email their revision to Board Secretary, Fern Amster

18. Request For Information

18.01 The Board will request information (proposed 8:55)

Trustee Kurnit asked that on the draft presentation agenda, School Library Media Specialist, Amy Weisz moved to a meeting in the beginning of the year

Trustee Fletcher asked for a list of extracurricular activities at Bennett

Trustee McKeon asked for the times to be noted on the minutes as compared to the time set for the items

19. Public Comment

19.01 The public will comment on any agenda or non-agenda item Please limit comments to 3 minutes

No public comment was made

20. Adjournment

20.01 Adjourn Meeting. Next meeting is Tuesday, Oct. 22, 2013 at 1:53 in the MS/HS (Student Board Meeting) and at the Phoenicia School at 6pm (proposed 9:05)

Recommended Action: The meeting is adjourned at 10:00
Motioned: Trustee Fletcher
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Hickey
Not Present: Trustee Osmond

Minutes Recorded By:
Victoria McLaren, District Clerk

Minutes Typed By:
Fern Amster

Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

MINUTES

REGULAR MEETING
6:00 p.m.
TUESDAY, OCTOBER 22, 2013
Phoenicia School

1. Board Tour

1.01 The Board will tour the Phoenicia Building at approximately 5:30

2. Opening Items

2.01 Call to Order at approximately 6:10
2.02 Tobacco Policy Statement
2.03 Pledge of Allegiance
2.04 Roll Call
Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon
Not Present: Trustee Spencer

3. Executive Session

3.01 The Board will vote to go into Executive Session at approximately 6:00
Recommended Action: Enter executive session to discuss ONTEA and the Assistant Superintendents' contracts negotiations at approximately 6:10
Motioned: Trustee Fletcher
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon
Not Present: Trustee Spencer

Now Present

Trustee Spencer arrived at approximately 6:15

3.02 The Board will vote to exit executive session
Recommended Action: Motion to exit executive session
Motioned: Trustee Fletcher
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Spencer

3.03 The Board will vote to re-enter public session at approximately 7:00
Recommended Action: Motion to re-enter public session at approximately 7:05
Motioned: Trustee Hickey
Seconded: Trustee Fletcher
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Spencer

4. Acceptance of Minutes

4.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of 10/8/13 BOE meeting
Motioned: Trustee Spencer
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Spencer

5. Welcome

5.01 Phoenicia Principal, Linda Sella will welcome the Board (proposed 7:05 duration 10 min)

Questions most asked is why a Primary School:

- Focus is on foundational skills
- Change behavior that impact children's ability to learn
- Prevent inabilities from becoming disabilities

Showed a PowerPoint presentation by new Art Teacher, Michelle Weiss

6. Board District News

6.01 The Board will announce district news (proposed 7:15)

7:35

Trustee McGillicuddy reported:

- "A 20-20 Vision for Public Education in Ulster County" on 11/8/13
  - Still need volunteers to participate, Board agreed to pay the $20 fee for Onteora participants
- 3 Board members and Superintendent are going to the NYS School Board Association convention
  - Trustee Fletcher will vote at annual meeting
    - School boards from NYS gather to vote on legislation to be lobbied in Albany

Trustee Fletcher reported:

- First time that a quorum was not available at the Student Board meeting, due to daytime responsibilities of Board members
  - Try to reschedule

7. Superintendent District News

7.01 The Superintendent will report on District News

Superintendent Phyllis McGill reported:

- Thank you to Mrs. Weiss for the PowerPoint,
  - Art teacher at Phoenicia and Woodstock
- Homecoming and Pep Rally was 2 weeks ago
  - Reported as one of the best Pep Rally ever
  - Great tone

    - Red Dress Run by 5th grade as part of Project Based Learning
- 12 teachers and administrators attended to a Teacher's College Reunion
    - Workshops to strengthen our reading/writing program
- Head Start offered our families to go to Arkville with transportation
    - Building at Phoenicia has been removed
    - Still available in Kingston, Saugerties and Arkville
- Questions from Woodstock PTA and Phoenicia PTA about residencies
    - District allocated $10,000 in Phoenicia and Woodstock to subsidize residencies that were paid by COSERS from BOCES
    - The process must be followed for all residencies, no reason to deny them
- Met with Woodstock parents about teacher needs for 1st and 2nd grades
    - .5 for 2nd grade, 1.0 for another 1st grade section

8. Student Representative Report

8.01 Student Representative, Sarah Melvin, will report to the Board
7:45

- Pep rally one of the best in the last 4 years
- Field hockey team won by a large margin
- Girls soccer won was a close and exciting game
- Homecoming Dance was best attended and most fun in last few years
    - Great response
- Fall sports winding down, quite a few advancing to sectionals
    - Monday is field hockey
    - Cross Country Team going to States soon
- Student government Club Fair tomorrow, 6th and 7th period lunches
    - 12 clubs represented – giving out info and get new members
    - Try to get more students involved
- Working on promoting Green Committee as part of student government

7.02 Director of Transportation, Nicole Sommer will take questions from the Board

- The bid must be completed by Nov/Dec to open bids by Jan/Feb
- There are enough interested parties to justify going out to bid
    - restructuring the contract, will open the door
    - Idea to add a contract to alleviate some coverage issues – smaller piece that may open the door for smaller companies to bid
        - Separate private/parochial and special needs from home to school
- Would not lose good drivers: Contracted drivers would probably seek employment with whatever company wins the bids

9. Public/Student Comment

9.01 The public and students may comment on any agenda or non agenda item.
(proposed 7:30) duration 10 min or more)
No public or student comment was made

10. Presentation

10.01 HS Principal, Lance Edelman will Present on Graduation Rate and Programs to help Career and College Readiness for the HS Students (proposed 7:40 duration 30 min)

8:00

- Graduation rate is a complicated statistic
- 2 categories of graduates:
  - completers – earned local or regents diploma
  - non-completers include GED, IEP diploma, exited by district, students who go to college early
  - nothing wrong with any of these, except that they are not counted as graduates
- Cohort is a group of students that enroll for the first time at HS in 9th grade
  - This September the 9th grade class is the 2013 cohort
    - Transferred students become part of the cohort, Onteora is responsible for being sure they graduate
- 2007 Cohort graduated in 2011 has the most compete information from the State for accountability purposes
- HS graduation rate vs. District grad rate
  - HS enrollment means they are enrolled in HS building including part-time students, such as students in the Career and Tech and New Visions Programs
  - District enrollment includes above as well as, BOCES Alternative Education, Out of District placements
  - Home schooled and privately placed are not counted
- Information is released at different times of the year and can be different
- See Mr. Edelman's PowerPoint on the District Website: http://www.onteora.k12.ny.us/cms/lib01/NY24000036/Centricity/Domain/10/Graduation%20Rate%20-%2010-22-13.pdf

Discussion:

- Data takes a long time to release to public, but the staff can always look at current data and constantly to monitor students
  - Tracking regents and path to graduation
- The fact that the Board will not have information on the graduation rate for 1 ½ years makes it difficult – Commissioner King has said in the past that this has to be changed
- IEP diploma does not count as a graduate is important to Onteora
- Regents give colleges an indication of how serious a student you are
  - Only New York State Colleges require Regents Diplomas
  - Home schooled students will have a harder time getting into SUNY schools
- Early admission to college should be considered success
  - This can be reported separately to the Board

Mr. Edelman presented on High School Programs and College and Career Readiness

- Use Common Core Standards to be sure students are College and Career Ready in Reading, Writing, Speaking, Listening, & Language:
    - demonstrate independence; build strong content knowledge; respond to the varying demands of audience, task, purpose, and discipline; comprehend as well as critique; value evidence; use technology and digital media strategically and capably; come to understand other perspectives and cultures.
- Bridge Program through UCCC
    - Programs include: Business Computer Applications, Drawing, English 101/102, Math 115, French 201, Spanish 201
- Advanced Placement Courses at Onteora High School include:
    - Physics, Calculus AB, Art 2D, Art Drawing Portfolio, Psychology, Computer Science A, Art History, Statistics
    - Provided a laptop and internet card
- Pre-University/New Visions Career Exploration programs place High School seniors beside local professionals, giving them an opportunity to witness the translation of knowledge into performance.
    - New Visions students receive four high school credits for successful participation in this program
    - Presentation can be viewed: http://www.onteora.k12.ny.us/cms/lib01/NY24000036/Centricity/Domain/10/OHS-Programs.pdf

Discussion:

- Students have been added to Community Mentor Program
- Career and Tech is an afternoon program
- Virtual AP Courses will be expanded
    - Very difficult to take on on-line AP course – takes a certain type of student – self-learner
    - 8 students have dropped course
    - Shows them the rigor of college courses
- Come up with locally defined metrics of graduation to keep Board informed and have public understand

Sarah Melvin:

- Students save money through AP courses in HS, since they transfer to college credit
- As a class saved over $40,000 in college fees
- Community mentor program one of the best things to do in HS

11. Discussion

11.01 Vision and Mission Statement (proposed 8:10 duration 20 min)

Vision

Onteora is a community of learners who are empowered to succeed in a changing

and diverse society.
Mission
An Onteora education will inspire personal growth that will create lifelong learners who are committed to global responsibility.

Consensus to postpone this item to the next meeting

11.02 Ad Hoc Committee Report on Capital Project/EPC (proposed 8:30 duration 10 min) 9:45

Trustee Kurnit and Trustee Osmond reported:

- Discussed draft document by an engineer from Mosaic
    - Presentation is up on Board Docs for the public view on this agenda item
- Looking at options for heating the Phoenicia School using locally and sustainably fuel
    - Wood pellets produced locally
- Locally produced sustainable fuel should be looked at for the District as a whole
- Existing staff is capable of maintaining the system, different from what the EPC company said
- Energy Performance Contract
    - Remove heating system for Phoenicia from EPC
        - EPC company did not perceive this option as viable
    - Add windows in Woodstock – existing contract has some windows, but all need to be replaces, can add that now
    - Things that were pulled out of the EPC to fit the oil system in can now be put back in
    - EPC only recognizes efficiency not fuel savings
- Visited Coxsackie/Athens School District's pellet burner and their data helped make a decision
- Re-apportioned EPC will need to be presented by Ameresco
- Thanked Assistant Superintendent for Business Victoria McLaren and Director of Facilities Jared Mance for their hard work

Discussion

- The pellet burner $200,000 more than the oil burner
- Total estimate annual savings of $24,000 –almost 50% of fuel cost savings
- Payback in 8 years
- No one can predict what oil will cost 10 years from now
- Finances will be voted on by the public through the spending of the Capital Reserve- EPC does not need public vote
- Still effort being made to bring solar power into the District

13. Discussion and Possible Action

13.01 Medicaid Billing (proposed 8:45 duration 10 min)

Recommended Action: Resolved that the Board of Education of the Onteora Central

School District hereby exercises its right to terminate the contract with Management Advisory Group for the billing of Medicaid services, and hereby authorized the Superintendent or her Designee to provide notice of such termination to MAG in accordance with such contract.
Motioned: Trustee Kurnit
Seconded: Trustee Osmond

The District is losing money by doing the Medicaid billing and the Audit Committee and the External Auditor agree that it is in the best interest of the District to no longer pursue Medicaid Funds.

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Hickey

13.02 Transportation Bid (proposed 8:55 duration 10 min)

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District accept the proposal from Transportation Advisory Services for the development and the management of the bid process for the contracted bus runs for the amount of $9,250.00 plus out of pocket expenses capped at $1250.00 (This rate includes 3 visits to the District. Additional visits will be charged at a per diem rate of $800.00 plus applicable out of pocket expenses).
Motioned: Trustee Kurnit
Seconded: Trustee Osmond

- Our current bus company seems to have most of the Districts in NY State.
- TAS is well respected experts; Onteora worked with this company the last time the District put the Transportation Contract out to bid.
- Available to the Board: will be doing a presentation
- TAS has done an efficiency study of Onteora twice
- Assistant Superintendent for Business Victoria McLaren recommends that the District puts out a bid, rather than a Request for Proposal, as it is a “cleaner” process

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Hickey

13.03 Create Positions

Recommended Action: The Board of Education hereby creates the following positions: 1.0 Elementary Teacher, .5 FTE Elementary Teacher
Motioned: Trustee Hickey
Seconded: Trustee Fletcher

Superintendent Phyllis McGill clarified the need for these positions:

- Met with the teachers and found that on Maps Assessment in Reading:
  - In co-taught class, many students have needs and is staffed properly
  - In other class, many are at remedial level or lower and it seems to split the class
- Children moving into District:
  - 9 new children from end of August to now
  - Classes are now at 25 and 26 students
    - Will create a transition plan to move to 4 classes of 19

Discussion

- There is another classroom for this class
- Looking to see if the additional art and music if it can be absorbed
  - Still looking at PE
- Teaching Assistant on agenda, will be in 2nd grade room
  - Behavioral needs at Woodstock
- Addition of a 1st grade teacher with smaller class size will hopefully have an impact on their 2nd grade as well
  - Talk about zones for 2 schools and what makes a primary school
  - Need to get help to children early
- Start thinking about soft zones
- Enrollment was steady last month and homeschooling has been going down
- Very difficult when children move into the District so close to the start of school
- As a Board, the general procedure is to discuss at a meeting, then vote at the next
  - breaking procedure due to the urgency
- This is the type of decision that is early intervention

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Hickey

14. Consent Agenda

14.01 Approve Consent Agenda (proposed 9:05)

9:30

Recommended Action: Approve consent agenda item numbers 14.02-14.07
Motioned: Trustee Spencer
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Hickey

14.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL
PROBATIONARY APPOINTMENT

NAME	CERTIFICATION AREA	TENURE	PROBATIONARY DATES	SALARY

Clair-O'Rourke, Marki*	School District Administrator	Assistant Superintendent for Curriculum & Instruction	10/24/13-10/23/16	$125,000

*pending pre-employment processing

RECALL FROM PREFERRED ELIGIBLE LIST:

NAME	TENURE AREA	EFFECTIVE DATE	SALARY/ STEP	REMARKS
Lohrer, Veronica	1.0 FTE/Teaching Assistant	10/11/2013 (Retroactive)	Step 7	New Position - WD

EXTRA DUTY STIPENDS 2013-14

NAME	POSITION	AMOUNT
Humphrey, Beth	Art Club Advisor - HS	$1,667.00
Keenan, Bryan	Science Olympiad Asst. Coach - HS	$1,301.00
Keenan, Bryan	AIS/HS Regents Science (After-School) 1	$1,903.00
Sauer, Cassandra	Marching Band Color Guard Instructor	$1,864.00
Thompson, Carolyn	Science Olympiad Coach - HS	$1,821.00

PER DIEM SUBSTITUTES

NAME	POSITION	AMOUNT
Hyde, Susan	Certified Substitute Teaching Assistant	$10.00/hr
Jones Rachael	Certified Substitute Teacher	$95.00/day
LaFera, Nicholas	Certified Substitute Teacher	$95.00/day
LaFera, Nicholas	Certified Substitute Teaching Assistant	$10.00/hr
Nowaski, Sandra	Uncertified Substitute Teaching Assistant	$9.00/hr

APPOINTMENTS: NON INSTRUCTIONAL

PART TIME APPOINTMENT

NAME	POSITION	EFFECTIVE DATE	SALARY
Byron, Ginger*	Food Service Helper	10/23/2013	Step 1

*pending pre-employment processing

PER DIEM SUBSTITUTES

NAME	POSITION	AMOUNT
Nowaski, Sandra	Substitute School Monitor	$9.00/hr
Nowaski, Sandra	Food Service Substitute	$9.00/hr

14.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #10/13, Confidential, as reviewed by Trustee Osmond

14.04 Accept External Auditor Report

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District accept the External Audit Report for the 2012-2013 School Year.

14.05 Approve Volunteers

Recommended Action: The Board of Education hereby approves the following volunteers for Phoenicia School: Yuki Asada, Michael Gardner, Craig Storch, David Carr, Iris Nysom, Rebecca Shim

14.06 Approve Donations

Recommended Action: The Superintendent recommends acceptance of a donation totaling $5,307.00 CASH, from the Bennett Elementary School PTA to be used to support the 5th grade field trip to the Ashokan Center.
The Superintendent recommends approval to increase the 2013-2014 budget per the following donations:
Bennett PTA
A2110.431.03 Supplemental $5,307.00

14.07 Approve Inter-School Transfer

Recommended Action: The Board of Education hereby approves the Inter-School Transfer from Woodstock to Phoenicia

Added Item:

BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District that the Assistant Superintendent for Curriculum and Instruction employment contract between the District and Mark Clair-O'Rourke covering the period of October 24, 2013 through October 23, 2016 is hereby approved as discussed in Executive Session, and BE IT FURTHER RESOLVED that the Superintendent of Schools is hereby authorized to execute the contract on the District's behalf.
Motioned: Trustee Spencer
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Hickey

12. **5 Minute Break

12.01 The Board will break for 5 minutes (proposed 7:55)

Added Item:

NYSSBA Resolution: RESOLVED, that the New York State School Boards Association supports the request for a study to determine how the utilization of technology can increase participation in the New York State School Boards Association's Annual Conference and Business meeting

NYSSBA is not recommending this resolution
Role call vote:
Trustee McGillicuddy: N
Trustee Fletcher: N
Trustee Osmond: N
Trustee Spencer: Y
Trustee Kurnit: N
Trustee Hickey: N
Trustee McKeon: N

15. Committee Reports

15.01 Audit Committee - Trustee Spencer to report. Next meeting is 4:30 at Central Administration on 11/7/13 (proposed 9:10)
Committee has not met since the last Board Meeting

15.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on TBD
Committee has not met since the last Board Meeting

15.03 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 11/7/13
Committee has not met since the last Board Meeting

15.04 District Committee: Health and Wellness Committee. Next meeting is in Room 207 of the High School at 2:45 on 10/29/13
Committee has not met since the last Board Meeting

16. Old Business

16.01 The Board will discuss Old Business (proposed 9:15)

- Try to reschedule the Student Board meeting
  - Consensus to try for a new date
- Thinking on SRO – brought up 1 year ago, with no conclusion
  - Consensus to leave with no conclusion
    - Nay – Trustee McKeon: should revisit annually
- Get a resolution to NYSSBA about the timeliness of release of test data
  - Consensus for Trustee McGillicuddy to suggest at NYSSBA

17. New Business

17.01 The Board will discuss New Business (proposed 9:20)
No new business was discussed

18. Request For Information

18.01 The Board will request information (proposed 9:25)
10:00
What is Teachers College and what conference did the teachers recently attend and how did it help them

19. Public Comment

19.01 The public will comment on any agenda or non-agenda item. Please limit comments to 3 minutes
George Becker: Students are not receiving the proper training they deserve
Victoria Becker: School is in violation by pulling from IEP services for AIS services

Added Items:

Recommended Action: Enter executive session to discuss ONTEA negotiations at approximately 10:10
Motioned: Trustee Fletcher
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Spencer

Recommended Action: Motion to exit executive session at approximately 10:50
Motioned: Trustee Hickey
Seconded: Trustee Fletcher
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Spencer

20. Adjournment

20.01 Adjourn Meeting. Next meeting is Tuesday, November 5, 2013 in the Woodstock School at 6pm (proposed 9:35)
Recommended Action: The meeting is adjourned at 10:50
Motioned: Trustee McKeon
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Spencer

Minutes Recorded By:
Victoria McLaren, District Clerk

Minutes Typed By:
Fern Amster

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING
MINUTES 7:00 p.m.
TUESDAY, NOVEMBER 5, 2013
WOODSTOCK SCHOOL

1. Board Tour

1.01 The Board will tour the Woodstock Building at approximately 6:00

2. Opening Items

2.01 Call to Order 7:00
2.02 Tobacco Policy Statement
2.03 Pledge of Allegiance
2.04 Roll Call
Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon
Not Present: Trustee Osmond

3. Acceptance of Minutes

3.01 Acceptance of Minutes
Recommended Action: The Board of Education hereby accepts the minutes of 10/22/13 BOE meeting
Motioned: Trustee Spencer
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon
Not Present: Trustee Osmond

4. Welcome

4.01 Woodstock Principal, Kathleen O'Brien will welcome the Board (proposed 7:05 duration 10 min)

- Thank you to all parents, Board and Administration for your support with the safety issues at Woodstock
- Showed short videos about:
  - PBIS (Positive Behavior Intervention and Support) Assembly
  - Local authors visiting the school to read to the students
  - Halloween night
  - Speech Therapist, Jackie Hanzl sang a song “It’s Gonna Be a Great Year” with words re-written for Woodstock School

5. Board District News

5.01 The Board will announce district news (proposed 7:15)
Trustee McGillicuddy reported:

- Friday is Ulster County wide education symposium that the Ulster County Legislative Action Committee has been planning
  - All Ulster County districts sending representatives from stakeholder groups

- Football game -did very well
- Board Retreat is 11/13/13 from 2-6pm with a facilitator from NYSSBA
    - Help to work together as a cohesive team
- Start working on Superintendent Evaluation and decide on template

Trustee Fletcher attended NYSSBA Annual Convention with 3 other Board members and the Superintendent

- School districts from across the State attended
- Report is later in this agenda

6. Superintendent District News

6.01 Report on the Woodstock Safety Audit (proposed 7:20 duration 30 min)

7:20

Superintendent Phyllis McGill thanked the parents, faculty, staff and community members that she has met with in the last few weeks

- Most important is that the students are secure
- Goal is to improve: Safety Audit in Woodstock School, will share results with the Board
    - Brenda McGuire – consultant in the area of safety
    - working closely with State and Woodstock police
- In visits to the Woodstock school has observed a warm, welcoming environment
- Teachers remarked at the positive atmosphere

Brenda McGuire

- Former educator
- Former trainer for drug abuse and violence prevention for the schools
    - State of Michigan and Washington DC did safety audits
        - Washington DC K-8 buildings helping to create safety programs
- Parents and teachers should look at Code of Conduct
    - Don't just hand out, but go through the behaviors
- Concerns:
    - Position secretary in office to be at the window
    - Do not allow people passed 2nd doors
    - Badges need to be numbered and signed out and in
    - Better instructions at buzzer for door
    - Look for IDs if you don't know the people
    - Stop people who do not have a badge in the building – make notice of people in the building
    - Let students in when buses arrive, instead of students staying on the bus
    - At dismissal, parents should stay in car and each have a card in car that matches the child's tag, child comes out
    - Crisis team will be trained this week, but they are very competent
        - Parent to join team
    - Parents more educated as to processes in school for visiting and early pick up
    - School needs to be consistent with all parents

- Hire a SRO
- Open area next to a driveway needs a gate
- Fence-in section of the playground that is not fenced
- 5 or 6 classes + Spec Ed class is too many children with too few adults on the playground
- Kindergarten lunch time not enough adults
- Parking area in front should be a one way road
  - Teachers should all park in the back
- Better manage traffic when buses are in front with lights on and doors open
- Exit windows in school are blocked in some classrooms
- Put number of each classroom in window to see from outside
- Staff should wear badges at all times

Discussion:

- Process at the Board meeting is that the Board hears the presentation, then has discussion with the Board and presenter, then public be heard after discussion
  - Public can ask question or make a comment
- Most of the things are not major, not trying to change culture and climate
  - Most elementary schools need to be compliant
  - All elementary schools should be following this
- Take safety and security very seriously and take the responsibility
  - Security vs. liberty - schools are meant to be nurturing places
  - Parents are used to being able to walk to their children's classroom
- Safe Schools, Safe Students conference - booklet is on Board Docs
- Superintendent made decision to put policeman on premises at Woodstock
  - Having armed policeman at a school for 5-9 year olds is disconcerting
- Address as a mental health issue as well – through social workers and psychologists
  - Dealing with a student with anger issues
  - Woodstock teachers have a connection with their students
    - Keeping their eyes and ears open can help
- How to bring law enforcement in as part of the team
  - Ongoing safety audits
- Develop early warning system prevention program
  - Mentor programs – peer or adult to children
  - ISS set up to teach skills so children do not come back there
  - Purchase a program
- SRO – most important is the relationship that the officers have with the students and families which allows them to be prevention

7. Student Representative Report

7.01 Student Representative, Sarah Melvin, will report to the Board (proposed 7:50) 8:00

- Promote positive behavior in and outside of school through after school programs – music, sports or clubs
- MS and HS has a diverse group of clubs and music programs and Bennett is

expanding
- 10/22/13 first club fair - to get more students to participate
  - 12 clubs set up booths during lunch periods
  - Very successful
  - Many underclassman participated
- Student Government is hosting their first formal after-school meeting on 11/19/13 to sign a constitution
- Cross County Boys and some Girls going to states
  - One runner came in 3rd out of 80 at sectionals

8. Public/Student Comment

8.01 The public and students may comment on any agenda or non agenda item. (proposed 7:55 duration 15 min)

Marcus Ferrara: Varying levels of security at schools, has questions and suggestions
Steve Ramos: Was there a procedure in place at the time of playground incident?
Danielle Bonesteel: What is being done in the other schools?

9. Discussion

9.01 Report on NYSSBA Annual Conference and Leadership Academy (proposed 8:10 duration 30 min)

8:15

Trustee McGillicuddy:

- Trustee Fletcher took part in Annual Business Meeting, since he has never been involved
  - Decide on resolutions to be lobbied in Albany
- DASA – creating an environment that is supportive
  - Code of Conduct is important to this
  - Simply written, age appropriate
  - Expectation of training with Staff in the law
- Tests: Bad Assessments Good
  - Presented by 2 teachers and an Asst. Superintendent for Curriculum & Instruction
  - Importance of assessing students in a timely manner during the school day
  - Variety of assessments – done in simple, various ways
  - Took a 7th grade reading test to see the different results in the room
  - Board can and should expect periodic reports on assessments in reading and math
- Board Officer Round Table
  - Chose topics on common challenges for School Boards and came up with solutions
    - Will be shared on NYSSBA web site
- Governance Seminar: Are you a Visionary or Micro-manager?
  - Consultant from NYS Caucus of Black School Board members
  - The vision the Board creates is really what tells students, teachers, and parents where the District is going
    - Can be a good agent of change

Trustee Kurnit:

- Fiscal Stress Monitoring
  - School districts to gauge what type of condition they are in financially and how that affects education
  - All school participating, data to State
  - Have asked about bankruptcy – no answers
    - 60% of funding comes from property tax – difficult with tax levy limit
- Beyond Compliance
  - Collaboration for APPR class – Superintendent and NYSUT Labor Relations Spec. facilitated together
    - Worked out an innovative plan that minimized risk and left a positive educational climate
- BYOD – Bring your own Digital Device
  - Complicated discussion
  - Generalized forum for information
- Strategic Taxpayer Relief through Innovative Visions in Education
  - Mike Hein, Ulster County Executive facilitated
  - Moved programs into a closed elementary school in Kingston
  - STRIVE program – help municipalities utilized closed buildings
- Collaboration that works
  - Early HS program
  - In Ballston Spa – started with 11th grades, then went back through the grades
  - Taking advantage of P-Tech grants
  - In an area with big business
  - Get students graduating from HS with 2 years of college credit
- Digital Learning Coordinator of Chicago Schools
  - Former Elementary teacher – Sponsored by Apple
  - I-pads at very early ages
  - Student Blogging
- Schools Not Meeting Achievement marks
  - Process for how they worked with their staff
  - Presented by Rondout Central Schools
  - Intriguing – got everyone to work together
- Spoke to digital wireless system vendor
  - BlueBird Buses equips buses from factory with wireless
    - Students can use I-pads or BYOD – work on the buses

Trustee Fletcher stated that it is most important to share back and plan some topics for future Board meetings. Possibly bring people in for presentations, or discuss how we can do some of the ideas stated

- ABM – Annual Business meeting – All resolutions went according to Onteora Board's votes
  - One was rewritten
  - Was not worth putting up this Board's resolution about data coming too slowly without back-up – needs time and thought
  - Serial threats of gun violence – resolution – falsely issuing gun threats

is not illegal, bomb threat is illegal
    - NYSSBA resolution to make it illegal to falsely threaten gun violence, passed
  - Support P-16 systemic approach (Pre-K through college) – alignment with colleges – passed
  - Most spirited discussion was over safety
    - Called for funding for efforts to enhance school safety
      - Debate because it calls for an SRO
      - Experienced Board delegates in attendance informed that any money given for safety will be taken away from education
- Leadership Academy
  - Board relations
    - Relevant to the upcoming Board retreat
    - Presenter will be facilitating retreat
  - Common core: Commissioner spoke
    - Opposition from school boards for the speed at which to engage Common Core Standards
  - Saving the Great American School Board
    - David Little spoke
    - FOIL - following all procedures at Onteora
  - Bill Daggett – Digital Literacy Career and College Ready
    - College on Track
    - By 9th grade have some sort of digital device
    - One app that gathers a dozen applications
    - If students are still handing in homework on paper, they will be surprised by the electronic submissions at college
    - Watch lessons at home – come in to do write up
  - 21st Century Engagement in Action: Focus on Teachers and Leadership Development
    - PDF on Board Docs "NELMS" Greece School District
    - Due to the APPR, Common Core and RTI – administrators and teachers need a support system
    - Got a grant to take teachers and make them teacher leaders
    - APPR approach – focused on the 80% that they can control
      - Teachers in need of improvement is the District's failure
    - Implementation of Common Core Standards assessment and curriculum
      - Can't control assessments so focused on the standards and curriculum
    - Create new paradigm
    - Used NYC Leadership Academy
    - Regular coffee mornings with Superintendent
    - Principals travel to help other schools
  - Study how they did it and see how we can implement
- Company that tracks students after they graduate
  - Can help determine if they were they prepared for school
- National School Board Association-want people from every state attending

9.02 Superintendent Evaluation Time Table/Practices (proposed 8:40 duration 10 min)
8:45
Superintendent Phyllis McGill:

- Workshop at NYSSBA on the Superintendent Evaluation
- NYSCOSS tool ties the goals of Board with Superintendent Goals
- Focuses on fewer goals
- Look at smart goal – actionable goals
- Annual review – works on same time frame as school year
- When doing Board self – evaluation, talk about Superintendent's evaluation
- When setting goals, make actionable for Superintendent
- Evaluates the whole leadership team, rather than just the Superintendent

Trustee Fletcher:

- Current Superintendent contract utilizes the school year, but evaluation is December
- Evaluation should be done:
    - As a progress report from the Superintendent in Nov/Dec
    - Then an interim evaluation in Feb
    - Superintendent gives a 2nd progress in April
    - All tied into Board goals with Superintendent action items
    - Then the Board does the Superintendent evaluation
    - Self-evaluation – should be provided by the Superintendent to the Board in Executive Session and have a chance to respond
        - Not an extended conversation
- Look at Texas and Oregon as good evaluation models
- Of the 4 evaluation approaches most used
    - #1 performance appraisal
    - #2 objective analysis
    - #3 Check list rating system
    - #4 Essay

  Limit goals to 5-7 short goals
- Superintendent goals should be public
- Only the Superintendent Final composite score is FOILable

Discussion

- Change contract in the future to reflect evaluation practice
- Trustee McGillicuddy and Superintendent Phyllis McGill will look at evaluations
- Take up a couple of procedures recommended for evaluation in December
- Align closer to school year in future
- Ask John Carroll at NYSSBA to find sample evaluations

9.03 Code of Conduct (proposed 8:50)
9:00
Trustee McGillicuddy explained that it was supposed to be worked on this summer, need to get shared decision making team together, as obligated by law

- Need volunteers from all parts of the school district

- Superintendent Phyllis McGill will get to this now that the Assistant Superintendent is in place
- Using New Paltz' Code of Conduct – administrators and attorneys have looked at it, now need to get team together
- Overview of process, timeline, benchmarks and how Board is involved

9.04 Race to the Top Funding (proposed 8:55)

Hyde Park and Spackenkill both dropped out of funding, for reasons of concerns over information being utilized by a company

- New Paltz never signed on
- Superintendent Phyllis McGill inquired with BOCES Superintendent Chuck Khoury
    - no difference from his perspective
    - No definitive answer
    - Will call Spackenkill and Hyde Park
    - Will receive $21,000 this year from RTTT
    - Spending more than receiving

9.05 Computer Science Education Week (proposed 9:00)

9:05

Code.org – week of coding 12/9/13-12/15/13

- Promote coding in schools at all ages
- Programs to use with students to teach about that kind of learning
- When opportunities avail themselves we need to take advantage of it
    - Students don't get to coding and development of software
- Audit of courses for database design, web site, coding, etc. and how well we train our students
- Part of larger discussion on STEM curriculum – need aligned math curriculum that takes into account engineering and math.
    - Do we have an aligned curriculum, if not, what is the plan?
- Logical exercise – that is where their future lies
- Few states have coding connecting to STEM and math – districts have to focus on other things, so it is not of paramount importance
- One hour of coding is the event during that week – see if it is possible
- Consensus to see if Onteora can participate

Student Representative, Sarah Melvin discussed The Code Academy

- have not had opportunities, but there is interest at school
- no interest is expressed because students aren't aware that it could be a future opportunity
    - best way is through school electives- offer more coding classes or coding week to get started
- Engineering Week in Elementary and MS classes – presenters from IBM, so an engineering class can be similar format
    - for particularly 8th grade

10. Discussion and Possible Action

10.01 Health and Wellness Committee Goals for 13-14 (proposed 9:10)

9:15
Recommended Action: Consensus to approve task for the 2013-2014 school year

12-13 Tasks sets forth by Board:

- Meet monthly, report to Board afterwards
- Explore ways to bring more locally and/or organically grown foods into schools
- Explore ways to increase active student participation in health and wellness programs
- Explore ways to make physical education more exciting for all students

Student Representative Sarah Melvin expressed that goals are centered on physical health not on mental health activities – specifically about stress management

- Accomplished nutrition goals, need to move on

NY State of Health – improves health of NYers to 2020. Emotional/mental health is important piece – reach to schools Health and Wellness can check into it

Onteora does not take advantage of students being able to get credit for physical activities outside of the school day

11. **5 Minute Break

11.01 The Board will break for 5 minutes (proposed 9:15)
9:25

10.01 Health and Wellness Committee Goals for 13-14 (cont.)
9:35
13-14 tasks:
Explore ways to help students' well-being through nutrition, physical, education, and strategies for emotional support

10.02 Ulster BOCES School Board Election
9:40
Recommended Action: The Board of Education hereby elects FLORENCE HYATT to the vacant seat on the Ulster BOCES Board of Education
Motioned: Trustee Kurnit
Seconded: Trustee Fletcher
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon
Not Present: Trustee Osmond

12. Consent Agenda

12.01 Approve Consent Agenda (proposed 9:20)
Recommended Action: Approve consent agenda item numbers 12.02-12.09
Motioned: Trustee Fletcher
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit,

Trustee Hickey, Trustee McKeon
Not Present: Trustee Osmond

12.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL

PROBATIONARY APPOINTMENT

NAME	CERTIFICATION	TENURE AREA	PROBATIONARY DATES	SALARY/ STEP	REMARKS
Schiappa, Elizabeth*	Childhood Education 1-6	Elementary Education	11/12/13-11/11/16	1MA	New Position at Wdsk

*Pending Pre-employment processing

PART-TIME APPOINTMENT

NAME	Position	EFFECTIVE DATES FROM-TO	SALARY	REMARKS
Luchmee, Dawn*	0.50 FTE Elementary	11/8/13-6/30/14	6MA	New Position at Wdsk

*Pending Pre-employment processing

SHORT TERM SUBSTITUTE

NAME	CERTIFICATION	POSITION	EFFECTIVE DATES FROM-TO	SALARY/ STEP	REMARKS
Poulten, Geordarna	English	English/MS	9/3/13-1/24/14	1MA	LOA Replacement

EXTRA DUTY STIPENDS 2013-14

NAME	POSITION	AMOUNT
Loheide, Laura	ELA Coordinator	$4,523.00
Mayone-Allison, Joan	Elementary Resource - Additional 2	$2,005.00
Warren, Kristen	Elementary Resource - Bennett 2	$2,005.00

PROCTORS

NAME	POSITION	EFFECTIVE DATE	AMOUNT
Blank, Jeanne	Proctor	Retro to 10/19/2013	$37.00/hr
Cease, Deborah	Proctor	Retro to 10/19/2013	$37.00/hr
Hamilton, Shelly	Proctor	Retro to 10/19/2013	$37.00/hr
Haug, Margaret	Proctor	Retro to 10/19/2013	$37.00/hr

SUBSTITUTES

NAME	POSITION	AMOUNT
Longyear, Heather	Certified Substitute Teacher	$95.00/day
Moorhus, Jolie	Certified Substitute Teacher	$95.00/day

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
3105	9/3/13-11/3/13*	Medical - Paid
3105	11/4/13-1/24/14	Parental - Unpaid

*revised dates

APPOINTMENTS: NON INSTRUCTIONAL

PART TIME APPOINTMENT

NAME	POSITION	EFFECTIVE DATE	SALARY
Byron, Ginger	Food Service Helper	10/28/2013*	Step 1
*revised start date			

SUBSTITUTES

NAME	POSITION	AMOUNT
Smith, Estelle	Substitute Monitor (Bus Attendant)	$9.00/hr

12.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #11/13, Confidential, as reviewed by Trustee McGillicuddy

12.04 Approve Volunteers

Recommended Action: The Board of Education hereby approves the following volunteers Laura Fraser (Woodstock), Myra Goodstein (Woodstock)

12.05 Financial Management Quarterly Report

Recommended Action: The Board has reviewed and hereby accepts the Quarterly Financial Report ending September 30, 2013

12.06 Warrant Schedule

Recommended Action: The Board has reviewed and hereby accepts Warrant Schedule #5

12.07 New ECA Club

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the establishment of a new Extra Curricular Activities account for TUFS (Teaming Up For Success!) beginning with the 2013-2014 school year.

12.08 Lead Evaluator - Marki Clair-O'Rourke

Recommended Action: BE IT RESOLVED THAT Marki Clair-O'Rourke is hereby certified as a Qualified Lead Evaluator of teachers and principals having successfully completed the following training requirements prescribed in 8 NYCRR §30-2.9 (b):
1. The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
2. Evidence-based observation techniques that are grounded in research;
3. Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
4. Application and use of the State-approved rubrics selected by the school district for use in the valuation of building principals, including training on the effective application of such rubric to observe a principal's practice;
5. Application and use of the assessment tools that the school district utilizes to evaluate its building principals, including, but not limited to structured portfolio reviews; student, parent, teacher, community feedback; professional growth goals; school improvement goals, etc.
6. Application and use of the State-approved locally selected measures of student achievement used by the school district to evaluate its principals;
7. The scoring methodology utilized by the Department and the school district to evaluate a building principal under 8 NYCRR §30-2, including:
a. how scores are generated for each subcomponent and the composite effectiveness score of building principals, and
b. application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of principals and their subcomponent ratings; and
8. Specific considerations in evaluating teachers of English language learners and students with disabilities
9. Training on the use of the Statewide Instructional Reporting System, also required by 8 NYCRR §30-2.9 (b), will be provided once the NYS Education Department makes available the information required for such training.
10. This certification has been issued in accordance with the process for certifying lead evaluators

described in the district's annual professional performance review plan.

12.09 DEHIC Agreement

Recommended Action: WHEREAS, the Onteora Central School District ("District") is a participant in the Dutchess Educational Health Insurance Consortium ("DEHIC"), and
WHEREAS, the Board of Trustees of DEHIC has approved a revised Trust Agreement, to clarify certain provisions in the original Trust Agreement and ensure the continued effective operation of DEHIC.
NOW, THEREFORE, due deliberation having been had, BE IT RESOLVED:
1. That the Board of Education of the Onteora Central School District hereby agrees to the amendment of the DEHIC Trust Agreement, as proposed by DEHIC's Board of Trustees.
2. That the Superintendent of Schools be and is hereby authorized to execute the attached Amended Trust Agreement, effective as of January 1, 2014.
3. That a certified copy of this Resolution be prepared and sent, along with the executed Trust Agreement to DEHIC at the following address: Dutchess BOCES 5 BOCES Road, Poughkeepsie, NY 12601, ATTN: Mary Grunow.

13. Committee Reports

13.01 Audit Committee - Trustee Spencer to report. Next meeting is 4:30 at Central Administration on 11/14/13 (proposed 9:25)
Committee has not met since the last Board meeting
Action items at the next Board meeting

13.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on TBD
Committee has not met since the last Board meeting

13.03 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on TBD
Committee has not met since the last Board meeting

13.04 District Committee: Health and Wellness Committee. Next meeting is in Room 207 of the High School at 2:45 on 10/29/13
Trustee Fletcher will have minutes
Next meeting is 11/25/13 4:00pm at Bennett School

14. Old Business

14.01 The Board will discuss Old Business (proposed 9:35)
No Old Business was discusses

15. New Business

15.01 The Board will discuss New Business (proposed 9:40)
9:40
Trustee McGillicuddy asked for consensus on a forum for parents and community on Common Core and what it means

- Possibly ask our Regent, from Board of Regents to attend and help provide information

Discussion:

- Future agenda item
- Do more outreach on these issues: Common Core, APPR

- Find way to get information out to community, not just coming to the website
- How do we effectively reach and get a plan to involve stakeholders in the school District – informational event tied to a social event for people to talk about what is important to them.
- Increase awareness on CCLS – to help answer questions and get feedback
- Consensus for holding workshop or informative session

16. Request For Information

16.01 The Board will request information (proposed 9:45)
9:50
Trustee McGillicuddy asked:

- To see the results of the local assessments
- Get follow up on a particular student

17. Public Comment

17.01 The public will comment on any agenda or non-agenda item. Please limit comments to 3 minutes 9:50 (duration 10 min)
No public comment was made

18. Adjournment

18.01 Adjourn Meeting. Next meeting is Tuesday, November 19, 2013 in the Bennett School at 6pm (proposed 10:00)
Recommended Action: The meeting is adjourned at 9:50
Motioned: Trustee Kurnit
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon
Not Present: Trustee Osmond

Minutes Recorded By:
Victoria McLaren, District Clerk

Minutes Typed By:
Fern Amster

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

WORKSHOP MEETING
Minutes 6:00 p.m.
TUESDAY, NOVEMBER 19, 2013
Bennett School

1. Opening Items

1.01 Call to Order 6:15
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call
Present: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon
Not Present: Trustee Hickey, Trustee Fletcher

2. Acceptance of Minutes

2.01 Acceptance of Minutes
Recommended Action: The Board of Education hereby accepts the minutes of the 11/5/13 BOE meeting

Motioned: Trustee Spencer
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon
Not Present: Trustee Hickey, Trustee Fletcher

3. Welcome

3.01 Bennett Principal, Gabriel Buono will welcome the Board (proposed 6:05 duration 10 min)
Writers Club to improve after school programs to foster a passion for writing in writing

- Different genres every week
- Will culminate with anthology from club and school writing

Teachers Jen Bruck and Melissa Thongs shared presentation

- High standard of writing– they have more invested in process which shows through student enthusiasm
- 3 students read their writing

4. Board District News

4.01 The Board will announce district news (proposed 6:15)
6:30
Trustee McGillicuddy reported:

- County wide symposium “A 2020 Vision for Public Education in Ulster County
  - Produced by the Ulster County Legislative Action Committee
  - Expectation of education in the year 2020 and beyond instead of waiting for the state

- Thomas Hatch – presentation on different countries and what they are doing in education
- Cecilia Tkaczyk spoke and took questions

- Board of Education retreat was last week with Superintendent to help ongoing improvement of leadership teamwork

5. Superintendent District News

5.01 The Superintendent will announce district news (proposed 6:20)

Superintendent Phyllis McGill reported:

- On the District website is a call for volunteers for a Shared Decision Making Team Members to develop Code of Conduct
  - Interested party to contact Fern Amster at extension 1010
- Woodstock investigation is still open
  - Any information to Bob Nuzzo at state Police or the Superintendent
- Julia Rubin Armstrong won State Cross Country Title
  - First time for Onteora since 2004

6. Student Representative Report

6.01 Student Representative, Sarah Melvin, will report to the Board (proposed 6:25)

- First after school formal government meeting, been drafting constitution since September
  - Formally signed constitution
- Next Monday decorating main hallway for holidays- looking for student volunteers
- Tomahawk Dance moved to 12/12/13
- First home Basketball games
  - Girls varsity 5:15 on Thursday
  - Boys varsity at 5:00 on Friday

7. Public/Student Comment

7.01 The public and students may comment on any agenda or non agenda item. (proposed 6:30 duration 10 min or more)

Fran Hollander – Informal negotiation meetings with District for expired contract- Not yet reached equitable settlement

Valerie Petroski Story – Support Dr. McGill's decision to put an armed officer in Woodstock School. Need to be proactive – presence of an SRO is proven deterrent

Marcus Ferrara – Threat at Woodstock frightened his child and she is not in school

8. Discussion

8.01 Practices and Policies on Testing (proposed 6:30 duration 1 hour)

6:45

- Information on Board Docs – initial discussion
- Many concerns on amount of testing in the schools – Commissioner John King's forums were difficult
- Pearson writes tests that the District must purchase
- Race to the Top Funding – most schools did not get much
  - Spending more than receiving
  - Districts are withdrawing

- Use data in a clinical way to tell us how are they learning, what are they learning and what can we do to improve learning
- If we don't participate in the State Assessments with 95% participation for 2 years in a row, will be labeled a School in Need of Improvement
    - 6th grade may not have made 95%, will know in the spring
- Sienna Poll 52% too much testing
- Commissioner King says that on early grades, should back off on testing
- Student perspective: Students and teachers do not know what kind of test for which they are preparing, teachers do not have a clear picture
    - Consider more than the money aspect
    - Making students numbers - forgetting about creativity and innovative classroom techniques
    - Stressful in general
- Falsehood that if we turn away money do not have to follow mandates
    - Even without the money all testing, APPR, etc. is mandated
- Assessment of students is about:
    - Align instruction
    - Identify students weaknesses
- Utilizing Response to Intervention
- Stop putting pressure on students to do well on students
- Manage testing in this District to reduce stress
    - Lack of cohesive behavior in the District, not have different procedures for different classes
- Great fears about New York State releasing data that could be accessible by public
- Working on instructional practice, that is how we did so well compared to other Districts

Assistant Superintendent for Curriculum & Instruction Marki Clair O'Rourke

- Regents Reform Agenda has 3 pillars: Common Core – state assessments; School Based Inquiry – data driven instruction; APPR for teachers and principals
        - Each has assessments
    - Teams of teachers get together to review student data and make plans for appropriate action
    - Team of 7th and 8th grade teachers doing a Pilot program from the State
        - 20 minute mini tests in place of weekly quiz to get more data
        - Will really tell the District if we should adopt the Standards
            - Pilot program is not by the State
- Working on using the NWEA assessments in K-3 to set rigorous, fair goals for students
- Data Driven Instruction at Middle School
    - Took data from assessment, developed an action plan
        - What standards did all students have difficulty
        - What standards did some have difficulty
        - Look at assessments -are students have difficulty on any one assessment item
    - Data team did study group on using data to inform instruction

- Common midterm and final and AP assessments – all students taking the same test - not all taking the same classes, why are they all taking the same test?
    - Need to look at students as individuals
    - Is there differentiated in assessment as well as teaching?
- Elementary Schools data teams meet every summer, but not happening in same way
- Assessment at elementary – using NWEA data, Response to Intervention – more ownership of teachers to help students get over problems
- Student Learning Objectives tells you if you do not have a State assessment in that grade, how do you measure student growth
- Offering diverse HS classes to help students prepare for college, but assessments are all on same level
- What are we doing so that at the end of the Common Core pipeline we have a sound educational program?
    - We do not have an aligned local curriculum across all schools for Math ELA, Science
        - Have on Elem level have a brand new math program
        - Reading have Readers/Writers Program
- Have a time study of time in classroom with teachers, vs. testing and other activities done
- Middle School is using the Common Core Curriculum themselves
    - Using the modules and asking the teachers to take the best of what they can find in them for their students
    - No proof that these resources will make students more career and college ready

8.02 Independent Contractor Contracts to Board for Review (proposed 7:30 duration 30 min)

8:05

Trustee Spencer explained that the Corrective Action Plan by the External Auditor has been discussed by the Audit Committee

- Recommended that the Independent Contractors were being moved on too quickly and were approved after POs were approved
- Not to stop them from being issues, just to bring forward and give Board time to see them and approve as part of the budget
- Contracts cover mentors, grounds, etc. for a great deal of money, which Superintendent has sole responsibility, Board should share

Discussion:

- Get total of last year ICR, 47 last year
- Put in method for Superintendent to approve ICRs until the next Board meeting, so no services need to be postponed
- Do not put on Consent Agenda, so questions can be asked
- Highlight some of the good activities from these contracts

8.03 Vision/Mission (proposed 8:00 duration 30 min)

8:20

Current Vision
Onteora is a community of learners who are empowered to succeed in a changing and diverse society.

Discussion:

- Vision is supposed to capture a long term goal of governance body
- "Will create Life-long learners who are committed to global responsibility"
- "Students will have success for today"
    - Feel successful everyday
- Changing a diverse society seems to local
    - World instead of society
- Empowerment – what tools are we giving our students
- "Community of learners who are equipped and empowered daily to succeed in a changing and diverse world"
- Add respect among students, parents, teachers and administrators
- Succeed in our school
- Discuss further at next meeting
    - Board members should work on it and bring to next meeting

Mission
An Onteora education will inspire personal growth that will create lifelong learners who are committed to global responsibility.

9. **5 Minute Break

9.01 The Board will break for 5 minutes (proposed 8:30)
The Board took a break at 8:30

10. Consent Agenda

10.01 Approve Consent Agenda (proposed 8:35)
Recommended Action: Approve consent agenda item numbers 10.02-10.07
Motioned: Trustee Spencer
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Spencer, Trustee McKeon, Trustee Kurnit, Trustee Osmond
Not Present: Trustee Fletcher, Trustee Hickey

10.02 Personnel Agenda
SALARY CHANGES: INSTRUCTIONAL The Superintendent of Schools hereby recommends the APPROVAL of the following revised SALARY CHANGE (INSTRUCTIONAL), as the result of EDUCATIONAL INCREMENT, effective September 1, 2013

			Current		Additional		Received	
Name	**Position**	**School**	**Step**	**Crdts**	**Salary**	**Crdts**	**Salary2**	**Step**	**Credits**	**Salary**
Barringer, Lisa	Teacher	Bennett	15	M5	$ 92,747.00	6	$ 792.00	15	M6	$ 93,539.00
Battista, Lynn	Teacher	HS	15	M4	$ 91,163.00	6	$ 792.00	15	M4	$ 91,955.00
Blank, Jeanne	Teacher	HS	19	M1	$ 95,243.00	12	$1,584.00	19	M3	$ 96,827.00
Ciaccio, Pamela	Teacher	Woodstock	15	M3	$ 89,579.00	6	$ 792.00	15	M3	$ 90,371.00
Fraser, Maryann	Teacher	Bennett	22	M6	$105,733.00	6	$ 792.00	22	M1	$106,525.00

Hallock, Jr. Robert	Teacher	Bennett	6B24	$ 67,710.00	Masters	$2,144.00	6M	Masters	$ 69,854.00
Lim, Rachel	Teacher	Woodstock	5M12	$ 69,676.00	6	$ 792.00	5M	18	$ 70,468.00
Maltese, Denise	Teacher	HS	19M30	$ 96,827.00	6	$ 792.00	19M	36	$ 97,619.00
Matteson, Lori	Teacher	MS	14M12	$ 85,318.00	12	$1,584.00	14M	24	$ 86,902.00
McKenna, Karen (0.6 FTE)	Teacher	Bennett	17M24	$ 55,672.80	6	$ 475.20	17M	30	$ 56,148.00
Moskin, Rebecca	Teacher	Phoenicia	3M0	$ 64,735.00	12	$1,584.00	3M	12	$ 66,319.00
Partridge, Hilary H	Teacher	Phoenicia	20M18	$ 99,266.00	6	$ 792.00	20M	24	$100,058.00
Paton, Stephanie	Nurse	MS	6N12	$ 51,318.00	12	$ 816.00	6N	24	$ 52,134.00
Pezzello, Eric	Teacher	HS	11M24	$ 81,765.00	12	$1,584.00	11M	36	$ 83,349.00
Rosenbloom, Patti	Teacher	Phoenicia	19M12	$ 94,451.00	6	$ 792.00	19M	18	$ 95,243.00
Scherry, Cynthia	Teacher	Bennett	12M6	$ 81,032.00	6	$ 792.00	12M	12	$ 81,824.00
Turck, Sarah (1.10 FTE)	Teacher	HS	6M36	$ 82,066.60	12	$1,742.40	6M	48	$ 83,809.00
Warren, Kristen	Teacher	Bennett	6M18	$ 72,230.00	6	$ 792.00	6M	24	$ 73,022.00

APPOINTMENTS: INSTRUCTIONAL

EXTRA DUTY STIPENDS 2013-14

NAME	POSITION	AMOUNT
Brooker, Anthony*	Wrestling Coach	Unpaid
Colevas, Paul	AIS Regents Prep (After School) 1	$1,903.00
Downes, Deborah*	Belleayre Bash Advisor	$1,903.00
Murphy, Steve	Jazz Ensemble Director - 1st Longevity	$155.00
	2nd Longevity	$207.00
Murphy, Steve	Marching Band Advisor - 1st Longevity	$155.00
	2nd Longevity	$207.00

*pending pre-employment processing

SUBSTITUTES

NAME	POSITION	AMOUNT
Brown, Leah	Certified Substitute Teacher	$95.00/day
Chewans, John	Certified Substitute Teacher	$95.00/day
Martin, James	Uncertified Substitute Teacher	$80.00/day
Martin, James	Uncertified Substitute Teaching Assistant	$9.00/hr
Murphy, Maureen	Certified Substitute Teacher	$95.00/day
Roff, Kristen	Certified Substitute Teacher	$95.00/day

APPOINTMENTS: NON INSTRUCTIONAL

SUBSTITUTES

NAME	POSITION	AMOUNT
Albright, Nancy	Substitute Monitor	$9.00/hr
Albright, Nancy	Substitute Food Service Worker	$9.00/hr
Davis, Arlene	Substitute Food Service Worker	$9.00/hr
Martin, James	Substitute Monitor	$9.00/hr

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
3619	10/03/13-11/06/13	Medical - Paid

10.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #11/13, Confidential, as reviewed by Trustee McGillicuddy

10.04 MOA between the OTA and OCSD regarding a Special Events Auditorium Technician

Recommended Action: The Board of Education hereby approves MOA #11192013 between the OTA and the Onteora Central School District

10.05 Side Letter of Agreement between OTA and OCSD regarding extra PE classes

Recommended Action: The Board of Education hereby approves the Side Letter of Agreement between the Onteora Teachers Association and the Onteora Central School District regarding extra pay for extra PE classes

10.06 Surplus Item

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare one pair of Spectrum Floor Shot Clocks, #4682, as surplus and authorizes the sale or disposal of these items.

10.07 Unpaid Tax Warrant

Recommended Action: BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District upon recommendation by the Superintendent of Schools that the Board of Education approve the warrant for unpaid taxes in the amount of $4,094,417.49 and agree by signing such warrant.

- More taxes paid this year than last 3 years

11. Committee Reports

11.01 Audit Committee - Trustee Spencer to report. Next meeting is 4:30 at Central Administration on 1/9/14 (proposed 9:25)

8:45

- Met with Internal Auditor – doing an audit in Special Education
  - Everything going well
- Software licensing as next area of focus

11.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on TBD

Meeting on 12/2/13 around 3:30

11.03 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 12/2/13

Has not met since the last Board meeting

11.04 District Committee: Health and Wellness Committee. Next meeting is in the Bennett School at 4:00 on 11/25/13

Has not met since the last Board meeting

12. Old Business

12.01 The Board will discuss Old Business (proposed 9:35)

Ad Hoc Committee that did work with the boiler at Phoenicia and EPC

- Consensus for the Facilities Committee to move on with the direction of the committee

Superintendent Evaluation Tool:

- Used NYS School Board Association tool in past
- This year may use NYS Council of School Superintendents
    - Superintendent Phyllis McGill and Trustee McGillicuddy will discuss and come to agreement
    - More of a dynamic assessment – move to end of the school year

Informational session on Common Core for parents, students and teachers

- Invite our representative on the Board of Regents

13. New Business

13.01 The Board will discuss New Business (proposed 9:40)

No New Business was discussed

14. Request For Information

14.01 The Board will request information (proposed 9:45)

Code.org – what is happening with participating?

Trustee McGillicuddy:

- Evaluation process of District administrators –when will Board see them
- How often administrators request to see footage from surveillance cameras and for what purposes? A written record is required
- Follow up to request for data on local assessments
- Specific student follow up
- Reach out to Red Hook Superintendent to see how opting out of RTTT has affected their District

15. Public Comment

15.01 The public will comment on any agenda or non-agenda item Please limit comments to 3 minutes (proposed 9:50 duration 10 min)

9:00

Valerie Petrosky Storey- tomorrow night is a Common Core Program at 6pm for the Middle School at the MS/HS, SEPTA meeting had a presentation about the Special Ed students taking the exams

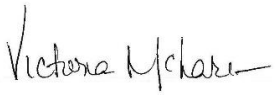
16. Adjournment

16.01 Adjourn Meeting . Next meeting is Tuesday, December 3, 2013 in the Phoenicia School at 6pm (proposed 10:00)

Recommended Action: The meeting is adjourned at

Motioned: Trustee Spencer
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon
Not Present: Trustee Hickey, Trustee Fletcher

Minutes Recorded By:
Victoria McLaren, District Clerk



Minutes Typed By:
Fern Amster



Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

MINUTES

REGULAR MEETING
6:00 p.m.
TUESDAY, DECEMBER 3, 2013
PHOENICIA SCHOOL

1. Opening Items

1.01 Call to Order 6:10
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call
Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit,
Not Present: Trustee McKeon, Trustee Hickey

2. Executive Session

2.01 The Board will vote to enter Executive Session at approximately 6:00
Recommended Action: Enter executive session to discuss ONTEA negotiations
Motioned: Trustee Spencer
Seconded: Trustee Fletcher
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit,
Not Present: Trustee McKeon, Trustee Hickey

2.02 Exit Executive Session
Recommended Action: Exit Executive Session
Motioned: Trustee Fletcher
Seconded: Trustee Spencer
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit,
Not Present: Trustee McKeon, Trustee Hickey

2.03 Re-enter Public Session at approximately 6:30 pm
6:45
Recommended Action: Re-enter Public Session
Motioned: Trustee Spencer
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit,
Not Present: Trustee McKeon, Trustee Hickey

3. Acceptance of Minutes

3.01 Acceptance of Minutes
Recommended Action: The Board of Education hereby accepts the minutes of 11/19/13 BOE meeting

Motioned: Trustee Spencer
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit,
Not Present: Trustee McKeon, Trustee Hickey

4. Welcome

4.01 Welcome to the Board (proposed 6:35 duration 10 min)

Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke introduced Phoenicia Teachers Jane Wolfrom and Ingrid White who reported on a grant they won from Catskill Watershed Corporation

- Arm of the Sea Theater story of need to bring clean drinking water to NYS
- Story of need to protect it
- NYS Hatchery trip with students
- More than raising trout and releasing in spring
- Students learn to be good stewards of Watershed
- Also incorporate Common Core Learning Standards
- Showed video of second graders enacting a town Board meeting

5. Board District News

5.01 The Board will announce district news (proposed 6:45)

Trustee Fletcher expressed that the 2020 Symposium was very productive

- Able to look to the future and how we can get there; plan created
- Grateful to Trustee McGillicuddy for helping to organize

Follow up Symposium next November

6. Superintendent District News

Superintendent Phyllis McGill reported:

- 5th Grade work and study around New Orleans
  - Part of Project Based Learning
  - Preservation Hall Band met with 5th graders while in town playing
  - Congratulation to all
- Coursework in the HS for Coding
  - Next semester will offer .5 credit course on Intro to Programming and C++
  - 14-15either 2 ½ course or full year of programming will be offered
  - 15-16 considering adding AP Computer Programming Course
- University of Buffalo contacted the school District to say that they have honored Onteora graduate Andrew Wiltsie accepted in Honors College for Pharmacy
  - In the Alumni News
- Code.org having trouble because faculty are so busy
  - Still trying to make it happen

6.01 BOCES Superintendent Dr. Chuck Khoury will address the Board about The Direction of Ulster BOCES and New Programs (proposed 6:50 duration 10 min)

- Thanked all the Board members from Onteora and other Districts for putting together the 2020 Symposium
- Acknowledged Bob Curran, Onteora Representative on BOCES Board and Deputy Superintendent Laurie Cassel
- Re-emphasize what is a BOCES and how they work
    - Mission is to emphasize cooperation and economic efficiency
    - In NYS 65 years
    - 712 Districts are members of BOCES
        - 5 city school districts not eligible
    - Over 30 states emulate BOCES
    - Service is created when 2 or more districts need similar programs called Cooperative Service (Co-ser)
    - All BOCES programs are aid-able – 36% for Onteora
    - BOCES are non-profit each Co-ser has own budget and money left-over is returned to District
    - No taxing authority – revenue from Districts' participation
    - Unit prices will be sent in Jan. to District
        - Preliminary service request due to BOCES in Feb.
            - Non-binding
        - Final is due 5/1/13 by law
            - Binding
- District (BOCES) Superintendent – works for Commissioner – representative of Ulster county
    - Meets with Albany representatives to get answers for Superintendents
    - Salary has been frozen for a number of years
- Solar car team- 6 students and 3 teachers year
    - long project involving many students
    - 2 students from Onteora
    - Built car and raced from Texas to CA – came in 1st in our division
    - Drive through LA in traffic – people took pictures of car
        - Students were so proud
- P-Tech school grant – in planning stage
    - Governor grant
    - Ulster BOCES is 1 of 16 award winners in State
    - 7 year program
    - Open in Sept. 2014
- Virtual Program Grant
    - 14 Onteora students taking AP courses using virtually learning
        - More than ½ Ulster program
    - No cost to districts or students
- Pre- University Robotics
    - Very successful
- Science research and experimental design
- Audio engineering and music studio production
    - Not all musicians
- Health occupations program based in Kingston and new one in Ellenville
- Career and Tech Light for Alt Ed students

    - Morning in Alt Ed and afternoon exploratory in Career Tech to get job skills to build confidence and willingness to participate
- Establishing a program marrying robotics and welding
    - Robotics is the future of the welding field
        - Program in OH visited and partnering
    - In Sept 2014
- Science and Tech Career Tech Education advanced
    - Science and computers
- Aerospace engineering
- All programs are enrollment driven
- Export some to component schools
    - Lease revenue
    - Share Small portion of principal and nurse salary
    - Always looking for space
- District Superintendent works for 8 Boards – always available to Board of Educations

Deputy District Superintendent Laurie Cassel Reported on the Co-ser

- 15 Financial Co-sers
    - Business office - parts or whole
    - Health, Safety and Risk management
    - Lab inspections
- Transportation for field trips
- Training bus drivers
- Grants
    - $61,000 for Onteora in last 2 years
- Public information – Public relations that Onteora uses
- Special Education – some require extensive services, pull kids together from the county
- OC, PT, Speech,
- Alternative Ed – Career Tech Light, Career & Tech
- Instructional services- Professional Development
- Center for School Safety
- Bilingual education
- Mid Hudson Regional Information Center (RIC)– data warehouse

Discussion

- Always looking for space- West Hurley School
    - Mostly looking for one room
    - would have to be a convenient location for more than one District
- Vision of BOCES and centralization (regional HS)
    - Legislation in Albany not picked up enough momentum
    - Means taking home rules away from District
    - Enrollment in Ulster is declining– not stabilizing
        - Take 8 HS look at a magnet approach
            - 1st 2 years common, next 2 years specialize
        - Keeps home rule, and gives more learning opportunities

- Provide students with best, most efficient education
- P-Tech program – designed only for a particular student
    - Grant was written to target non-college bound student
        - Does not mean we have to exclusively omit college bound students, but need to seek them out for the grant
    - 4 counties 3,600 square miles, very different than Brooklyn
    - Challenge of transportation, site location
    - Newburgh received same amount as Ulster BOCES ($400,000)
    - State awarded more grants than funded
        - Had to reduce by 5%
    - Districts pay tuition ($10,000 per student)
        - Still have same operation cost, just add to budget
        - Working with State Ed to make tuition charge aid-able
        - Offer as extension of Alt Ed Co-ser – would be aid-able
    - Tech Valley has empty seats because District's tuition is not aid-able
- Calendar – discussions to start secondary school at later hour – and Feb winter break
    - 8 calendars in the county
    - Operate BOCES programs when cooperating districts are in school
    - New Paltz is only district off in Feb.
    - Will discuss with 8 Superintendents, but very difficult – all run different types of schedules
    - Raised to Superintendents about starting later, no one wants
    - Research shows HS students do better with a later start
    - 2020 Symposium about timing of school day for HS
        - Will take a few years, but a group will be following up on it
    - Can't unilaterally change time because of BOCES issues
    - If Districts move, BOCES will start later
    - Great topic for UC school Board
        - Ann will bring up at next UCSBA meeting

6.02 Transportation Director, Nicole Sommer will update the Board on the Bid Process for Transportation Contract (proposed 7:00 duration 10 min)

District and Mr. Walsh from Transportation Advisory Services (TAS) have worked closely to create a timeline of the bid process
New Contract:

- 5 separate contracts
    - Opens the doors for more bidders, separates summer special education and regular for State Ed Reporting
- 5 Year Contract
    - Allows new bidders who are making substantial bus purchases to amortize over longer period and fixed pricing per year
- Price "caps" on trips and summer
    - Trip rates are capped at 70% of basic contract rates.
- Summer cannot exceed school year rates
    - Helps to controls unreasonable pricing from summer contractors given award process in NY

    - Increase bid response.
- A bus scheduled for a half day gets paid 65% since they have the same capital costs
    - Rarely happens
- Excess hourly rate be in effect on anrRuns over 6 hours
- Differentiated Trip Pricing
    - Potential savings for the District.
- Differentiated vehicle pricing for different size vehicles
- Split Schedule Pricing -minimum of 1hour for each run
- Late runs billed at excess hourly rate hourly rate
    - Potential savings for the district
- Additional Liquidated damages requiring performance
- DVR Camera system - 3 camera's per large bus.
    - Checking behaviors of students and drivers management.
- Timeline:
    - 12/4/13 TAS will issue to contractors
    - 12/14/13 Pre-bid meeting
    - 1/6/14 all questions submitted
    - 1/14/14 all bids in

Discussion

- Share transportation with other Districts
    - Piggy backing not allowed in transportation
    - Investigate other ways to share transportation with other Districts
- Videos on buses
    - Policy 5751 – Video Cameras
        - More explicit policy as to for what disciplinary action
            - Need more student awareness about cameras
        - Cameras are not monitored
        - Policy only addresses student behavior, not driver issues
            - ONTEA contract allows for viewing of videos
    - Amount of incidents on school buses needing viewing video is very small, much more on accidents
    - Cost will be passed onto District – spend money on security wisely
    - Great tool for accidents and illegal activity by drivers
    - Industry standard to have 3 cameras on each bus
    - See benefits of student management using videos through data
    - Able to prove accusations of student to student or student to driver
        - Can helps to resolve issues, before discipline
        - See log of viewing tapes and for what reasons – RFI from last meeting
        - PBIS schools – instill positive behavior – needs to include bus drivers
        - Camera can be seen as an invaluable tool in unforeseen circumstances instead of an assumption of guilt
            - Simple as an irate parent due to the child’s perception of driver – video can prove
        - 3 cameras on buses:

- 1 behind driver over shoulder – what driver is doing, students boarding bus
- Top pointing toward aisles
- Back – four last rows
- GPS- speed, stops and where theya re on their route

- Can be changed before this goes out for bids
- Timeline seems too tight
  - Can issue addendums even following 1/6/14 date
  - Next Board agenda is enough time
    - Push timeline out 2 weeks
- Buses that distribute WiFi – allow students to use technology for schoolwork
  - Ms. Sommer to investigate
- Where are camera signs in HS? Are students aware?
- 5 year contract seems long
  - TAS is recommending
  - Items in contract protect performance and prices
  - If contractors have to make bus purchases, 5 year will be enticing
  - Can feedback from contractors be sent to Board
- Put on next agenda with Mark Walsh present
- See more information as well – see more of the documentation
- RFI – see bus incidents report

6.03 Discussion on Budget Parameters (proposed 7:10 duration 10 min)
8:45
Assistant Superintendent for Business Victoria McLaren asked for feedback from Board for budget parameters

- Budget is increasing over $2 million
  - strictly roll over – preliminary number
  - Can whittle down
- Tax levy – assuming 2% CPI - $700,000 increase without exclusions (TRA contributions)
  - CPI may be very low this year
- What tax levy increase would they Board like to see?
  - Have done 0% in last few years
  - Have allowable increase, no matter how small
  - 1% = $400,000
  - Last year allowable was 3.32% because of carryover from year before
    - Carryover what was not used from based levy limit from one year to another
    - Should be similar this year
- Put best value on table – listen to BOCES offerings
  - Figure out what we need to do and then budget to set the levy

7. Student Representative Report

7.01 Student Representative, Sarah Melvin, will report
8:55

- Winter concerts coming up 12/4/13 Orchestra , 12/18/13 Chorus
- DECA Telethon 12/6/13 7-9 in auditorium and on TV station

- 12/5/13 Poetry Out Loud 2:45 in HS auditorium
  - Last 5 or 6 years Onteora participates
  - Last 2 years students have gone to State competition
- Saturday Belleayre Bash fundraiser – at Hoe Bowl
- Home Girls Basketball game 5;45 on12/4/13 12/10/13 Boys Basketball at 6:30
- Back to back games 12/13/13 , also Tomahawk Dance
- National Honor Society Food Drive until break
  - Non-perishable food items and toiletries
  - Boxes in HS hallway and office

8. Public/Student Comment

8.01 The public and students may comment on any agenda or non-agenda item. (proposed 7:25 duration 10 min or more)

9:00

Hilary Partridge – OTA Vice President invited all to 12/9/13 National Day of Action – sponsored by 100 organizations to show support for funding of public schools and colleges. Thank you for 2020 participation

Jason Ferrara – is your concern about language used in policies about videos? Cameras are for safety purposes in general and works effectively as deterrents. Students don't necessarily report properly, would rather have video. Can prevent problems from occurring more than once when caught on video.

9. Discussion and Possible Action

9.01 Change to Calendar (proposed 7:35)

9:05

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the revised 2013-2014 School Calendar.
Motioned: Trustee Spencer
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit,
Not Present: Trustee McKeon, Trustee Hickey

9.02 Approve Corrective Action Plan from External Audit (proposed 7:40)

Recommended Action: BE IT HEREBY RESOLVED, on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Corrective Action Plan/Response to Management Letter for the Independent Audit for the 2012/2013 school year filed with the New York State Education Department and the Office of the New York State Comptroller.
Motioned: Trustee Spencer
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit,
Not Present: Trustee McKeon, Trustee Hickey

9.03 Board to approve Independent Contract Retainers (proposed 7:45)
Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that all Independent Contractor Retainers will be presented to the Board of Education for approval prior to executing these contracts.
Motioned: Trustee Spencer
Seconded: Trustee Fletcher

All independent contractors, regardless of cost, will be on regular agenda for discussion and action

Usually put items on for 2 meetings – one discussion, one vote

- Will take up to a month for approval
- Can contracts take 1 meeting to discuss and approve?
    - 1 meeting was the intent of the Audit Committee, unless reasonable concern – opportunity to review and approve
    - Current approval is only by Superintendent
- Have as a heading: Contracts Under Cnsideration
- Under good faith on both sides to move contracts along in one meeting

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit,
Not Present: Trustee McKeon, Trustee Hickey

9.04 Superintendent Authorization of Independent Contractor Retainers (proposed 7:50)
Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District authorizes the Superintendent to execute an Independent Contractor Retainer on behalf of the District, on an emergency basis only, subject to approval and ratification at the next regularly scheduled Board of Education meeting
9:10
Motioned: Trustee Spencer
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit,
Not Present: Trustee McKeon, Trustee Hickey

9.05 Marching Band Club Seeks to Establish an ECA account for the Purposes of Fundraising

- Marching Band Advisor Mr. Murphy wants to take band out to compete – need to fundraise for entry fee and transportation
- Put on next agenda for vote

10. Consent Agenda

10.01 Approve Consent Agenda (proposed 8:00)

9:15

Recommended Action: Approve consent agenda item numbers 10.02-10.04
Motioned: Trustee Osmond
Seconded: Trustee Spencer
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit,
Not Present: Trustee McKeon, Trustee Hickey

10.02 Personnel Agenda

SALARY CHANGES: INSTRUCTIONAL The Superintendent of Schools hereby recommends the APPROVAL of the following revised SALARY CHANGE (INSTRUCTIONAL), as the result of EDUCATIONAL INCREMENT, effective September 1, 2013

			Current			Additional		Received		
Name	Position	School	Step1	Credits1	Salary1	Credits 2	Salary2	Step	Credits	Salary
Loheide, Laura	Teacher	HS	21M	48	$ 107,253.00	6	$ 792.00	21M	54	$ 108,045.00
Wiltsie Candice (1.1 FTE)	Guidance	HS	7M	42	$84,865	12	1742.47	M	54	$ 86,607.40

APPOINTMENTS: INSTRUCTIONAL

SUBSTITUTES

NAME	POSITION	AMOUNT
Raffaldi, Jane	Uncertified Substitute Teacher	$80.00/day
Raffaldi, Jane	Uncertified Substitute Teaching Assistant	$9.00/hr
Whritner, Edward	Certified Substitute Teacher	$95.00/day
Whritner, Edward	Home Tutor	$37.00/hr

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
1915	11/12/13-11/26/13	Medical - Paid

APPOINTMENTS: NON INSTRUCTIONAL

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
3703	09/30/13-11/18/13 (1/2 day)*	Medical - Paid
3703	11/18/13 (1/2 day) - 11/25/13	Medical - Unpaid
3703	11/26/13-01/01/14	Parental - Unpaid

*revised dates

10.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #12/13, Confidential, as reviewed by Trustee Osmond

10.04 Approve Volunteers

Recommended Action: The Board of Education hereby approves the following volunteers: Elizabeth Choi (Woodstock) and Gina Kothe (Woodstock and Bennett)

11. Committee Reports

11.01 Audit Committee - Trustee Spencer to report. Next meeting is 4:30 at Central Administration on 1/9/14 (proposed 8:05)

Committee has not met since the last Board meeting

11.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on 12/16/13

Met yesterday

- Mosaic Architect, Nick Waer joined discussion on 5 year priorities
- Set up Capital Fund Project and moving EPC along
- Meeting in 2 weeks to see information from Amaresco to better frame EPC
    - Are willing to work with us on changed EPC
- Put together Capital Fund Project for vote in May

11.03 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 1/6/14

- Met yesterday discussed policies to be before Board next meeting
    - FMLA – changes suggested by attorney
    - DASA – bring to board
    - Petty Cash funds – changing because no longer have petty cash in buildings
    - Home Schooling policy – changed to reflect commissioner's regulation better
    - Student records – access and challenge policy needs more work – won't be at next meeting

11.04 District Committee: Health and Wellness Committee. Next meeting is in the Bennett School at 4:00 on TBD

Trustee Fletcher reported:

- Discussed food services and reviewed new tasks by Board
    - Will report back on those
- Nick Millas healthy environment in HS
    - 1 violent altercation since Sept.
    - Has seen rates of violence going down
    - Cyberbullying down as well

12. Old Business

12.01 The Board will discuss Old Business (proposed 8:10)

- Testing conversation last meeting – interesting editorial by John King in

NYSSBA's On-Board Newsletter
- Seems State has listened to some complaints taking steps to improve on testing

- Also in On-Board : InBloom – David Little discusses in detail about inBloom and how information can be shared to District Stakeholders
  - Tackle at Board table or Communications Ad Hoc committee

13. New Business

13.01 The Board will discuss New Business (proposed 8:15)

What is happening with investigation of Woodstock incident with State Police?
Which of the recommendations will be followed?

- Case is considered open but no new leads
- Keep Board apprised of recommendations that will be followed

Summary of what the District will do with testing conversation results

- Further discussion to continue to work on education plan
  - need to have educational plan

Have an Interactive Community Forum on testing

- Dr. McGill explain tests in district now – and see how people feel

Capital BOCES sheet Don't Stress the Test – add to materials to share
One page sheet at Latham Conference
Governor sheet on APPR – put on District web site

Summary of conversation on Vision Mission – put on Board Docs for Board to view

14. Public Comment

14.01 The public will comment on any agenda or non-agenda item Please limit comments to 3 minutes (proposed 8:20 duration 10 min)

9:30
No Public comment was made

15. Request For Information

15.01 The Board will request information (proposed 8:30)

Trustee McGillicuddy asked for a Report on bus incidents

Trustee Spencer asked for pros and cons to support timeline, length, cameras, and confirmation that we can get a 2 week extension

16. Executive Session

16.01 The Board will vote to enter executive session (proposed 8:35)

Recommended Action: Motion to enter Executive Session to discuss the evaluation of a particular employee
Motioned: Trustee Spencer
Seconded: Trustee Fletcher
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer,

Trustee Kurnit,
Not Present: Trustee McKeon, Trustee Hickey

16.02 The Board will vote to exit executive session
Recommended Action: Motion to exit executive session
Motioned: Trustee Osmond
Seconded: Trustee Spencer
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit,
Not Present: Trustee McKeon, Trustee Hickey

16.03 The Board will re-enter public session for the purpose of adjourning
Recommended Action: Motion to exit executive session
Motioned: Trustee Osmond
Seconded: Trustee Spencer
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit,
Not Present: Trustee McKeon, Trustee Hickey

17. Adjournment

17.01 Adjourn Meeting . Next meeting is Tuesday, December 17, 2013 in the Woodstock School at 6pm (proposed 10:00)
Recommended Action: The meeting is adjourned at 11:20
Motioned: Trustee Osmond
Seconded: Trustee Spencer
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit,
Not Present: Trustee McKeon, Trustee Hickey

Minutes Recorded By:
Victoria McLaren, District Clerk

Minutes Typed By:
Fern Amster

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

MINUTES

WORKSHOP MEETING
6:00 p.m.
THURSDAY, DECEMBER 19, 2013
(rescheduled from December 17, 2013)
Woodstock School

1. Opening Items

1.01 Call to Order 6:10
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call
Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Spencer, Trustee McKeon

1.05 Moment of Silence for former Onteora Board Member Herb Rosenfeld

2. Acceptance of Minutes

2.01 Acceptance of Minutes
Recommended Action: The Board of Education hereby accepts the minutes of 12/3/13 BOE meeting
Motioned: Trustee Kurnit
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Spencer, Trustee McKeon

3. Welcome

3.01 Woodstock Principal, Kathleen O'Brien will welcome the Board (proposed 6:05 duration 10 min)
Festive time at Woodstock- time to celebrate the holidays
Slide show of November and December activities at Woodstock School

- Kindergarten Thanksgiving Feast
- Senior Citizen Thanksgiving Luncheon
- Various pictures of children in the school
- Fall bulletin boards

4. Board District News

4.01 The Board will announce district news (proposed 6:15)
6:20
Trustee McGillicuddy shared:
Ulster County Legislative Action Committee – working on legislative priorities
Some Senators and assembly members coming to meeting in January

Trustee Fletcher reported:

- Phoenicia Craft Fair was very successful
- Encouraged by report from 2nd set of hearings NYS Standing Committee on
- Education
    - Look up Regents Reform Agenda to see report
    - Legislature is listening to Board members, teachers, parents and administrators on concerns about privacy with data, testing and Common Core Learning Standards

5. Superintendent District News

5.01 The Superintendent will announce district news (proposed 6:20)

6:25

Superintendent Phyllis McGill reported:

- Staff development planned for the afternoon tomorrow
- Meeting with principals about goal setting to start aligning curriculum across the District
    - Will be sharing a framework of administrator's goals with Board

6. Student Representative Report

6.01 Student Representative, Sarah Melvin, will report to the Board (proposed 6:25)

- Literary Magazine published
    - Club meets to go through the submissions and look at art classes' work for the magazine
    - 2 editors -Kendra Cornelis and Eliza Siegel with a staff of High School students
- Poetry Out Loud
    - Nathanial Mapstone and Natalie Rubin will be competing at Nationals
    - Many new entrants
- Tomahawk – best attended in many years

7. Acknowledge Public Be Heard Comments

7.01 The Board will acknowledge the public be heard comments from the last meeting

Hilary Partridge –National Day of Action
Jason Ferrara –videos and safety

8. Public/Student Comment

8.01 The public and students may comment on any agenda or non agenda item. (proposed 6:30 duration 10 min or more)

Gideon Moor presented a letter to the Board from the parents of Woodstock and Phoenicia regarding class size in the primary school

9. Discussion

9.01 Discussion on Transportation Bid with Mark Walsh from TAS (proposed 6:40 duration 30 min)

6:30

- Once bids are received and accepted there are fixed price per year
- Discussion on 5 year contracts and industry standards
- Will probably end up with 1 or 2 bus contractors
- Using 2 cameras is industry standard, 3 is better with the big buses

    - Onteora has more log entries on viewing video for driver behavior than student behavior
- Wi-Fi technology is not ready for buses
- Only alternative to going to bid is to extend current contract at CPI or less
- Large national contractors are mostly unionized
- GPS is a mandated component of contracts
- If company is not performing, contract can be ended
    - Contract has specific performance standards that have monetary consequences
- Can contract with a neighboring District that owns their own vehicles
    - not with those that are under contract with a bus company unless in the original bid
- No standard as to owning buses, out-source runs or a combination
    - Study was done for Onteora
- New bus companies tend to offer jobs to current bus drivers, as long as they meet the company's criteria

Now Present

Trustee McKeon arrived at approximately 6:35 (during the Discussion on Transportation Bid with Mark Walsh from TAS)

9.02 Trip to France for HS French Club (proposed 7:10 duration 10 min)
7:10
French Teacher Christi Nelson-Epstein presented:

- Proposal to take French Club to France in the summer
    - 3 week trip
    - 2 weeks spent at-home stays with families in Carhaix (sister city of Woodstock, NY)
        - Whole language experience
    - 9-11th grade interested in the trip
        - 10 families have committed
    - Fundraising and planning, asking approval of Board
        - Not asking District for money
- Showed PowerPoint of last summer's trip
    - The French students came here as well
- Several students spoke in support of the trip

Discussion:

- Ideal group is 12, hard to travel in very large group
- Invites everyone to be part of French Club
- 3 weeks is a good amount of time to have the students fully immersed in the language

9.03 Discussion on Class Size (proposed 7:20 duration 30 min)
7:25
Superintendent Phyllis McGill explained:

- At the beginning of the year discussed focusing on "What Makes a Primary School?"
  - Proposal to the Board on the whole concept, including class size
  - Regulation needs to be reviewed
  - Look at how groups come together
- Went to Phoenicia and Woodstock for parent and teacher meetings
  - Discussed need to have focus on primary schools, since last year focus was on 4-6

Discussion:

- Current class size regulation is from 1984 with ranges, more of a guideline
- Have discussed the importance of class size at Board table utilizing the 1995 STAR report
  - Regulation was earlier than this report
- It was useful to have PTA letter in advance
  - Ideas in letter are similar to Board's ideas
- Important to review information on Board Docs
  - State information of average class size – comparing Onteora to State and Region
    - May be why we score better than county and region
  - Not only about number of students, but number of teachers and TAs in the room and profile of students
  - Current policy is from 2002
  - Guilderland sample policy shows desired numbers in policy
- Not ideal to change classes in the middle of the year
  - Important going forward to try to know earlier in the summer
- Have lost students due to large class sizes
- Find a way to avoid discrepancies in class size among buildings
  - Lowest 15 highest 25 right now
  - Somewhere in the middle is ideal in all grades
    - How to do that
  - Look at with budget
- Doing Kindergarten Registration early, not screening
  - To get a better idea of where the incoming students live
- Ad Hoc Committee:
  - Board Docs documents should be used as starting point
  - Make it a District committee
  - When does the administration need to know the results to create plan for 14-15?
  - Look at where lines are drawn for Primary Schools
    - One school has more population
    - Gray zone in middle – equalize classes
      - Do not split siblings or transport from one end to the other
      - Is there flexibility from parents living in the middle of the District – as a positive action

        - Need to be flexible with assignment of school and finance
    - Proposal of ad-hoc group from PTA is good representation
        - Need to get all the pertinent stakeholders involved
    - Get research available on "What Makes a Good Primary School?"
        - Proposal from District administration includes BOCES for research service and internal and external resources
        - Questions asked are important
    - Need to get the answer to class size as part of the large question of effective education
        - Find models from other Districts that may have been through this process
    - Parental involvement is proven more important for effective education
    - Work on transitions of different cultures coming together
    - Board will support –must communicate needs
    - Meet with both PTAs, Superintendent, Ass C & I, and Board members to create committee
        - Final committee will make recommendations, Board and Superintendent make decisions
        - Best configuration and time line
            - Use answer to when the administration needs to know the results for 14-15 and work backward from there
    - Consensus for Superintendent to set up meeting with stakeholders
- Look at classes now to make changes for this year
- Last year focus was Intermediate School and Project Based Learning - now time to focus on Primary School
    - Primary Schools are effective, need to make them better
    - Look at Pre-K aspect
        - Studies all show that it is important
        - No funding from State
        - Head Start closed
    - Community use for buildings
    - Have the figures from the District over the years
        - Move from hard data to research and use the research to confirm or change ideas
    - Reconfiguration talked about Early Childhood Education Centers

9.04 Discussion on Adding a Teacher of English Language Learners (proposed 7:50 duration 10 min)

8:15
Motion to postpone this discussion to a future meeting
First: Trustee Osmond
Second: Trustee Fletcher
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Hickey, Trustee McKeon
Not Present: Trustee Spencer

10. Public Comment

10.01 The public will comment on any agenda or non-agenda item Please limit comments to 3 minutes (proposed 8:00 duration 10 min or more)

8:20

Gideon Moor: Teachers would be happy to volunteer for research; need expertise for research. Applaud holistic approach, but PTAs are asking for class size to be looked at on its own, then larger discussion

Wendy Lamb: Come into second grade – teachers removed SmART Board and computers from room to gain space. Still concerned about what will happen this year?

11. **5 Minute Break

11.01 The Board will break for 5 minutes (proposed 8:10)

8:25

12. First Reading of Policies

12.01 First Reading of Policy 7380 Bullying (changed to Dignity For all Students Act) (proposed 8:15 duration 40 min for all policies)

8:40

~~2010 7380 **SUBJECT: BULLYING**~~

~~The Board of Education is committed to providing a safe and productive learning environment within its schools. Bullying of a student by another student is strictly prohibited on school property, in school buildings, on school buses, and at school sponsored events and/or activities whether occurring on or off campus. The Board of Education shall require the prohibition of bullying - along with the range of possible intervention activities and/or sanctions for such misconduct - to be included in the *District Code of Conduct* for all grade levels.~~

~~For purposes of this policy, the term "bullying" among children is defined, in general, as: "a variety of negative acts carried out repeatedly over time. It involves a real or perceived imbalance of power, with a more powerful child or group attacking those who are less powerful." Bullying can take three forms:~~

~~a) Physical (including, but not limited to, hitting, kicking, spitting, pushing, taking personal belongings);~~
~~b) Verbal (including, but not limited to, taunting, malicious teasing, name calling, making threats); and~~
~~c) Psychological (including, but not limited to, spreading rumors; manipulating social relationships; or engaging in social exclusion, extortion, or intimidation).~~

~~**Cyberbullying Behavior**~~

~~As with other forms of bullying, cyberbullying is an attempt to display power and control over someone perceived as weaker. Cyberbullying involving District students may occur both on campus and off school grounds and may involve student use of the District Internet system or student use of personal digital devices while at school, such as cell phones, digital cameras, and personal computers to engage in bullying.~~

~~Cyberbullying includes, but is not limited to, the following misuses of technology: harassing, teasing, intimidating, threatening, or terrorizing another student or staff member by way of any technological tool, such as sending or posting inappropriate or derogatory e-mail messages, instant messages, text messages, digital pictures or images, or Web site postings (including blogs) and social networking sites..~~

~~Cyberbullying has the effect of:~~

~~a) Physically, emotionally or mentally harming a student;~~
~~b) Placing a student in reasonable fear of physical, emotional or mental harm;~~

~~c) Placing a student in reasonable fear of damage to or loss of personal property; and~~
~~d) Creating an intimidating or hostile environment that substantially interferes with a student's educational opportunities.~~

~~Also, cyberbullying that occurs off-campus, that causes or threatens to cause a material or substantial disruption in the school, could allow school officials to apply the "***Tinker*** standard" where a student's off-campus "speech" may be subject to formal discipline by school officials when it is determined that the off-campus speech did cause a substantial disruption or threat thereof within the school setting Tinker v. Des Moines Indep. Sch. Dist. 393 U.S. 503 (1969)]. Such conduct could also be subject to appropriate disciplinary action in accordance with the *District Code of Conduct* and possible referral to local law enforcement authorities.~~

~~**Reports of Allegations of Bullying/Cyberbullying Behavior**~~

~~Any student who believes that he/she is being subjected to bullying/cyberbullying behavior, as well as any other person who has knowledge of or witnesses any possible occurrence of bullying/cyberbullying, shall report the behavior to any staff member or the Building Principal. The staff member/Building Principal to whom the report is made (or the staff member/Building Principal who witnesses bullying/cyberbullying behavior) shall investigate~~

~~the complaint and take appropriate action to include, as necessary, referral to the next level of supervisory authority and/or other official designated by the District to investigate allegations of bullying/cyberbullying. Investigation of allegations of bullying/cyberbullying shall follow the procedures utilized for complaints of harassment within the School District. Allegations of bullying/cyberbullying shall be promptly investigated and will be treated as confidential and private to the extent possible within legal constraints.~~

~~**Prevention and Intervention**~~

~~Personnel at all levels are responsible for taking corrective action to prevent bullying/cyberbullying behavior of which they have been made aware at School District sites or activities and/or reporting such behavior to their immediate supervisor. Further, staff training shall be provided to raise awareness of the problem of bullying/cyberbullying within the schools and to facilitate staff identification of and response to such bullying/cyberbullying behavior among students.~~

~~Prevention and intervention techniques within the District to prevent against bullying/cyberbullying behavior and to support and protect victims shall include building-level and classroom-level strategies and activities as determined by administration. Individual intervention will be provided by appropriate staff members to bullies, victims and their parents to help ensure that the bullying/cyberbullying stops.~~

~~The Board prohibits any retaliatory behavior directed against complainants, victims, witnesses, and/or any other individuals who participate in the investigation of allegations of bullying/cyberbullying. Follow-up inquiries and/or appropriate monitoring of the alleged bully and victim shall be made to ensure that bullying/cyberbullying behavior has not resumed and that all those involved in the investigation have not suffered retaliation.~~

~~Civil Service Law Section 75-b~~

NEW POLICY:

- Came from Attorney
- New bullying policy superseded by DASA
    - Committee added language back that was omitted
        - Cyberbullying and definition of bullying
- Requires Code of Conduct which should cover broad person to person, regardless of age
- DASA is only for Students

2013 7380 Students SUBJECT: DIGNITY FOR ALL STUDENTS ACT (DASA)

The Board of Education recognizes that learning environments that are safe and supportive can increase student attendance and improve academic achievement. A student's ability to learn and achieve high academic standards, and a school's ability to educate students, is compromised by incidents of discrimination or harassment, including but not limited to bullying, taunting and intimidation. Therefore, in accordance with the Dignity for All Students Act the District will strive to create an environment free of bullying, discrimination and/or harassment and will foster civility in the schools to prevent and prohibit conduct which is inconsistent with the District's educational mission.

For purposes of this policy, the term "bullying" among children is defined, in general, as: "a variety of negative acts carried out repeatedly over time. It involves a real or perceived imbalance of power, with a more powerful child or group attacking those who are less powerful." Bullying can take three forms:

a) Physical (including, but not limited to, hitting, kicking, spitting, pushing, taking personal belongings);
b) Verbal (including, but not limited to, taunting, malicious teasing, name calling, making threats); and
c) Psychological (including, but not limited to, spreading rumors; manipulating social relationships; or engaging in social exclusion, extortion, or intimidation).

Cyberbullying Behavior

As with other forms of bullying, cyberbullying is an attempt to display power and control over someone perceived as weaker. Cyberbullying involving District students may occur both on campus and off school grounds and may involve student use of the District Internet system or student use of personal digital devices while at school, such as cell phones, digital cameras, and personal computers to engage in bullying. Since cyberbullying is a form of bullying, the term "bullying" as used in this policy will implicitly include cyberbullying even if it is not explicitly stated.

The District prohibits all forms of bullying, discrimination and/or harassment of students based on actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender, or sex by school employees or students on school property and at school-sponsored activities and events that take place at locations off school property. In addition, any act of bullying, discrimination and/or harassment, outside of school sponsored events, which can

reasonably be expected to materially and substantially disrupt the education process may be subject to discipline.

Dignity Act Coordinator

At least one (1) employee at every school shall be designated as the Dignity Act Coordinator(s). The Dignity Act Coordinators will be thoroughly trained to handle human relations in the areas of race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender (identity or expression) and sex. The Board of Education shall appoint Dignity Act Coordinators who are employed by the District and are licensed and/or certified as a classroom teacher, school counselor, psychologist, nurse, social worker, administrator/supervisor or Superintendent of Schools. The District will share the name(s) and contact information of the Dignity Act Coordinators with all school personnel, students, and parents/persons in parental relation, which shall include, but is not limited to, providing the name, designated school and contact information by:
a) Listing such information in the Code of Conduct and updates posted on the Internet website, if available;
b) Posting such information in highly visible areas of school buildings;
c) Making such information available at the district and school-level administrative offices; and
d) Either: including such information in the plain language summary of the Code of Conduct in the student handbook provided to all persons in parental relation to students before the beginning of each school year; or
e) Providing such information to parents and persons of parental relation in at least one district or school mailing or other method of distribution including, but not limited to, sending such information home with each student and, if such information changes, in at least one subsequent district or school mailing or other such method of distribution as soon as practicable thereafter.

If a Dignity Act Coordinator vacates his/her position, another school employee shall immediately be designated for an interim appointment as Coordinator, pending approval from the Board of Education, within thirty (30) days of the date the position was vacated. In the event a Coordinator is unable to perform the duties of the position for an extended period of time, another school employee shall immediately be designated for an interim appointment as Coordinator, pending return of the previous Coordinator to the position. The District must provide the change in information to parents or persons in parental relation as soon as practicable. The change in name and/or contact information of the Dignity Act Coordinator will not constitute a revision to the *Code of Conduct* so as to require a public hearing.

Training and Awareness

The District shall establish guidelines for training which shall be approved by the Board of Education. Training will be provided each school year for all District employees in conjunction with existing professional development training to raise staff awareness and sensitivity of bullying, discrimination and/or harassment directed at students that are committed by students or school employees on school property, at a school function, or off school property when the actions create or would foreseeably create a risk of substantial disruption within the school environment or where it is foreseeable that the conduct might reach school property.

Training will include ways to promote a supportive school environment that is free from bullying, discrimination and/or harassment. Training shall:
a) Raise awareness and sensitivity;
b) Address social patterns and the effects on students;
c) Inform employees on the identification and mitigation of such acts;
d) Provide strategies for effectively addressing problems of exclusion, bias and aggression;
e) Include safe and supportive school climate concepts in curriculum and classroom management; and
f) Ensure the effective implementation of school policy on conduct and discipline.

Instruction in grades Kindergarten through 12 shall include a component on civility, citizenship and character education. Such component shall instruct students on the principles of honesty, tolerance, personal responsibility, respect for others, observance of laws and rules, courtesy, dignity and other traits which will enhance the quality of their experiences in, and contributions to, the community. For the purposes of this policy, "tolerance," "respect for others" and "dignity" shall include awareness and sensitivity to bullying, discrimination and/or harassment and civility in the relations of people of different races, weights, national origins, ethnic groups, religions, religious practices, mental or physical abilities, sexual orientations, genders and sexes. Such component must also include instruction on the safe and responsible use of the Internet and electronic communications.

Rules against bullying, discrimination and/or harassment will be included in the *Code of Conduct,* publicized District-wide and disseminated to all staff and parents. Any amendments to the Code will be disseminated as soon as practicable following their adoption. New teachers shall be provided a complete copy of the current Code upon their employment. An age appropriate summary shall be distributed to all students at a school assembly at the beginning of each school year.

Reports and Investigations of Bullying, Discrimination and/or Harassment

The District will investigate all complaints of bullying, discrimination and/or harassment, either formal or informal, and take prompt corrective measures, as necessary. School employees who witness or receive a report (oral or written) of harassment, bullying and/or discrimination must orally notify the Superintendent, Principal, or their designee *no later than one (1) school day* after witnessing or receiving a report of such incident. The employee must then file a written report *within two (2) school days* after making the oral report. If, after an appropriate investigation, the District finds that this policy has been violated, corrective action will be taken in accordance with District policies and regulations, the *Code of Conduct,* and all appropriate federal or state laws. The Superintendent, Principal or their designee shall notify the appropriate local law enforcement agency when it is believed that any harassment, bullying and/or discrimination constitute criminal conduct.

The District will annually report material incidents of bullying, discrimination and/or harassment which occurred during the school year to the State Education Department. Such report shall be submitted in a manner prescribed by the Commissioner, on or before the basic educational data system (BEDS) reporting deadline or such other date as determined by the Commissioner. SED has developed a form for gathering data titled, "Reports of Incidents Concerning School Safety and the Educational Climate" which can be found on the NYSED website.

The Principal of each primary and secondary school shall provide a regular report (at least once during each school year) on data and trends related to harassment, bullying and/or discrimination to the Superintendent and in a manner prescribed by, as applicable, the district, BOCES or charter school. There is no need for schools or districts to submit this report to the State Education Department.

Prohibition of Retaliatory Behavior (Commonly Known as "Whistle-Blower" Protection)

Any person who has reasonable cause to suspect that a student has been subjected to bullying, discrimination and/or harassment by an employee or student, on school grounds or at a school function, who acts reasonably and in good faith and reports such information to school officials or law enforcement authorities, shall have immunity from any civil liability that may arise from making such report. The Board prohibits any retaliatory behavior directed at complainants, victims, witnesses and/or any other individuals who participated in the investigation of a complaint of bullying, discrimination and/or harassment.

Education Law Sections 10-18, 801-a, 2801 and 3214
8 NYCRR Section 100.2

12.02 First Reading of Policy 3420 Anti-Harassment

8:45

2~~012~~ 20133420 **SUBJECT: ANTI-HARASSMENT IN THE SCHOOL DISTRICT**

The Board of Education affirms its commitment to nondiscrimination and recognizes its responsibility to provide an environment that is free of harassment and intimidation. Harassment stands in direct opposition to District policy.

T~~herefore, t~~The Board prohibits ~~and condemns~~ all forms of discrimination and harassment on the basis of the protected classes described below by all employees, school volunteers, students, and non-employees such as contractors and vendors as well as any third parties who are participating in, observing, or otherwise engaging in activities subject to the supervision and control of the District.

For employees, the Board prohibits all forms of discrimination and harassment between all individuals on the basis of the following protected classes: race, color, creed, religion, national origin, political affiliation, sex, age, marital, military, veteran status, predisposing genetic characteristic[DC1], disability, or use of a recognized guide dog, hearing dog or service dog or any other legally protected category. ~~in educational programs and/or activities which the District operates.~~

For students, the Board prohibits all forms of discrimination and harassment between all individuals based on the following protected classes: race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender and sex.

The Board also prohibits retaliation based on an individual's opposition to discrimination or participation in a related investigation or complaint proceeding. This policy of nondiscrimination and anti-harassment will be enforced on School District premises and in school buildings; and at all school-sponsored events, programs and activities, including those that take place at locations off school premises.

The intent is to provide an environment of mutual respect for all individuals to be free of harassment and intimidation.~~It is intended that this policy apply to students and employees.~~

For purposes of this policy, harassment shall mean communication (verbal, written or graphic) and/or physical conduct based on an individual's actual or perceived protected trait which:
a) Has the purpose or effect of substantially or unreasonably interfering with an employee's work performance or is used as a basis for employment decisions (including terms and conditions of employment) affecting such individual; and/or creates an intimidating, hostile or offensive work environment; or
b) Has the purpose or effect of substantially or unreasonably interfering with a student's academic performance or participation in an educational or extracurricular activity, or creates an intimidating, hostile or offensive learning environment; and/or effectively bars the student's access to an educational opportunity or benefit;
c) Any student or employee in the School District who wishes to file a complaint regarding discrimination (including, but not limited to, sexual harassment) or report discriminatory conduct is encouraged to make such a complaint/report in writing on forms available in any of the school offices. Such forms must be forwarded to the District's Title IX Compliance Officers and/or Section 504 Compliance Officer. However, nothing herein shall prevent an individual from making a verbal complaint/report of discrimination.

Such communication should be made as soon as possible after the incident in order to enable the District to effectively investigate and resolve the complaint.

When a student or employee has a complaint of discrimination he/she should refer to and use the Grievance Procedure (found in District Regulation 1400P). However, complaints may be made verbally. In order to assist the investigation, victims should document the discrimination as soon as it occurs and with as much detail as possible including: the nature of the discriminatory behavior, dates, times, places, name of person responsible for the conduct, witnesses, and victim's response to the discriminatory behavior.

In accordance with Regulation 1400P, the District will act to promptly investigate all complaints, either verbal or written, formal or informal, of allegations of harassment based on any of the characteristics described above; and will promptly take appropriate action to protect individuals from further harassment.

Upon receipt of an informal/formal complaint (even an anonymous complaint), the District will conduct a thorough investigation of the charges. However, even in the absence of an informal/formal complaint, if the District has knowledge of any occurrence of harassment, the District will investigate such conduct promptly and thoroughly. The confidentiality of investigations cannot be guaranteed, but a good faith effort shall be made to maintain confidentiality.

Both the complainant and the accused are entitled to fair treatment in the handling of the complaint. Based upon the results of this investigation, if the District determines that an employee and/or student has violated the terms of this policy and/or accompanying regulations, corrective action will be taken as warranted. Should the offending individual be a student, appropriate disciplinary measures will be applied, up to and including suspension, in accordance with applicable laws and/or regulations, District policy and regulation, and the District Code of Conduct. Should the offending individual be a school employee, appropriate disciplinary measures will be applied, up to and including termination of the offender's employment, in accordance with legal guidelines, District policy and regulation, and the applicable collective bargaining agreement(s). Third parties (such as school volunteers, vendors, etc.) who are found to have violated this policy and/or accompanying regulations and/or the Code of Conduct, will be subject to appropriate sanctions as warranted and in compliance with law. The application of such disciplinary measures by the District does not preclude the filing of civil and/or criminal charges as may be warranted.

Prohibition of Retaliatory Behavior

The Board prohibits any retaliatory behavior directed against complainants, victims, witnesses, and/or any other individuals who participated in the investigation of a complaint of harassment. Follow-

up inquiries shall be made to ensure that harassment has not resumed and that all those involved in the investigation of the harassment complaint have not suffered retaliation.

Finding That Harassment Did Not Occur

Even if a determination is made that harassment did not occur, the Superintendent/designee reserves the right to initiate staff awareness and training, as applicable, to help ensure that the school community is not conducive to fostering harassment in the workplace.

Knowingly Makes False Accusations

Employees and/or students who *knowingly* make false accusations against another individual as to allegations of harassment may also face appropriate disciplinary action.

Privacy Rights

As part of any investigation, the District has the right to search all school property and equipment including District computers. Rooms, desks, cabinets, lockers, computers, etc. are provided by the District for the use of staff and students, but the users do not have exclusive use of these locations or equipment and should not expect that materials stored therein will be private.

Training and Dissemination of Administrative Regulations

The Superintendent/designee(s) will affirmatively discuss the topic of harassment with all employees and students, express the District's condemnation of such conduct, and explain the sanctions for such harassment. Appropriate training and/or "awareness" programs will be established for staff and students to help ensure knowledge of and familiarity with the issues pertaining to harassment in the schools, and to disseminate preventative measures to help reduce such incidents of prohibited conduct. Furthermore, special training will be provided for designated supervisors and managerial employees, as may be necessary, for the investigation of harassment complaints.

A copy of this policy and its accompanying regulations will be available upon request and may be posted at various locations in each school building. The District's policy and regulations on anti-harassment will be published in appropriate school publications such as teacher/employee handbooks, student handbooks, and/or school calendars.

Complaints to Agencies

The District acknowledges that while it would like employees to raise issues of discrimination pursuant to this Policy so that they can be addressed by it, any student or employee has the legal right to immediately make a complaint to the appropriate governmental entity: An employee may file a complaint with the following agencies:
Equal Employment Opportunity Commission (EEOC) at the New York District Office, 33 Whitehall Street, 5th Floor, New York, New York 10004; and the New York State Division of Human Rights at 99 Washington Avenue Albany, New York 12210.

A student may file a complaint with the following agencies:
Federal Office for Civil Rights 26 Federal Plaza New York, New York 10278 ; and the New York State Division of Human Rights at 99 Washington Avenue Albany, New York 12210. Please take notice that the failure to file a complaint with these agencies within the statutory period may result in the loss of your legal rights.
Age Discrimination in Employment Act, 29 United States Code (USC) Section 621
Americans With Disabilities Act, 42 United States Code (USC) Section 12101 et seq.
Prohibits discrimination on the basis of disability.
Section 504 of the Rehabilitation Act of 1973, 29 United States Code (USC) Section 794 et seq.
Prohibits discrimination on the basis of disability.
Title VI of the Civil Rights Act of 1964, 42 United States Code (USC) Section 2000d et seq.
Prohibits discrimination on the basis of race, color or national origin.
Title VII of the Civil Rights Act of 1964, 42 United States Code (USC) Section 2000e et seq.
Prohibits discrimination on the basis of race, color, religion, sex or national origin.
Title IX of the Education Amendments of 1972, 20 United States Code (USC) Section 1681 et seq.
Prohibits discrimination on the basis of sex.
Civil Rights Law Section 40-c
Education Law Section 2801(1)
Executive Law Section 290 et seq.
Military Law Sections 242 and 243

NOTE: Refer also to Policies #6121 --
#6122 --Sexual Harassment of District Personnel
#7550 --Complaints and Grievances by Employees
#7551 --Complaints and Grievances by Students
Sexual Harassment of Students

12.03 First Reading of Policy 8470 Home Instruction

9:00

- From attorney due to Stipulation of Settlement
- Has been conversation in District before
- Regulations to be written to define this policy

2~~008~~2013 8470 **SUBJECT: HOME INSTRUCTION (HOME SCHOOLING)**

From time to time, parents will choose to instruct their children at home. The School District will attempt to cooperate with parents who wish to provide home schooling for their children realizing that the child who is educated at home should receive an education in a manner consistent with an educational plan and at least substantially equivalent to that given to students of like age and attainments in the local public schools. The required subjects should be taught in a competent, systematic, and sequential manner, specifically in relation to the required courses as enumerated in Commissioner's Regulation Section 100.10.

Provision of Services to Home-Instructed Students

Regarding Home-Instructed Students:

They are not awarded a high school diploma. A high school diploma may only be awarded to a student enrolled in a registered secondary school who has completed all program requirements set by the Board of Regents, the school or the District.

~~a~~) They are not eligible to participate in interscholastic sports. Commissioner's Regulations mandate that only students enrolled in the public school are allowed to participate in interscholastic sports. ~~Further, the District does not permit home-instructed students to participate in any extracurricular activities.~~

b) The District shall not provide textbooks and other materials to home-instructed students.

c) The School District is not required to furnish health services.

d) The District is not responsible for providing remedial programs.

e) The District is not permitted to provide Occupational and Vocational Education programs (career and technical education) nor programs for the Gifted to home-instructed students.

f) Home-instructed students may not participate in the instructional program of the School District except for special education programs and services the District is required to offer.

The District shall offer a home-instructed student with disabilities the special education services as addressed in the approved Individualized Education Program (IEP) by the Committee on Special Education. *However, there is no requirement that such services be provided in the student's home.* Further, the District shall conduct a census and register of students with disabilities who reside in the District in accordance with Education Law and Commissioner's Regulations.

g) Students instructed at home shall not be allowed to use school facilities, except as provided for community organizations in Policy #3280 -- Community Use of School Facilities.

Primary responsibility for determining compliance with Commissioner's Regulations addressing home instruction rests with the Superintendent of Schools of the school district in which a home-instructed student resides.

Education Law Sections 3204, 3205,
3210.2, 3212.2, 3240-42, 3602-c, and 4402
8 New York Code of Rules and Regulations
(NYCRR) Sections 100.10 and 200.2(a)

12.04 First Reading of Policy 6551 Family and Medical Leave Act

9:05

- Changes from attorney:
  - Leave for service members

- Taking leave to care for an ill son or daughter

2~~009~~ 2013 6551 **SUBJECT: FAMILY AND MEDICAL LEAVE ACT**

The Board of Education, in accordance with the Family and Medical Leave Act of 1993 (FMLA), gives "eligible" employees of the District the right to take unpaid leave for a period of up to twelve (12) workweeks in a twelve-month period as determined by the District. The District will compute the twelve-month period according to the following time frame: a "rolling" twelve-month period will be used that is measured backward from the date an employee uses any FMLA leave.

Employees are "eligible" if they have been employed by the District for at least twelve (12) months and for at least 1,250 hours of service during the previous twelve-month period. Full- time teachers are deemed to meet the 1,250 hour test. The law covers both full-time and part-time employees.

Qualified employees may be granted leave for one (1) or more of the following reasons:

a) The birth of a child and care for the infant;
b) Adoption of a child and care for the infant;
c) The placement with the employee of a child in foster care;
d) To care for a spouse, child or parent who has a serious health condition as defined by the FMLA;
e) To care for an adult child who is incapable of self-care due to a disability (regardless of the date of the onset of disability) and has a "serious health condition" as defined by FMLA;
ef) A serious health condition of the employee, as defined by the FMLA, that prevents the employee from performing his/her job;and/or
~~gf~~) Because of "any qualifying exigency" (such term to be defined by regulations issued by the Secretary of Labor) or to care for a covered servicemember, as is more fully described below. ~~arising out of the fact that the spouse, son, daughter, or parent of the employee is on active duty, or has been notified of an impending call to active duty status, in support of a contingency operation. In the interim, the Department of Labor is encouraging employers to provide this type of leave to qualifying employees.~~

~~**Service Member Family Leave**~~

~~An eligible employee who is the spouse, son, daughter, parent, or next of kin (defined as the nearest blood relative of that individual) of a covered service member who is recovering from a serious illness or injury sustained in the line of duty while on active duty is entitled to up to twenty-six (26) weeks of leave in a single 12-month period to care for the service member. This military caregiver leave is available during a single 12-month period during which an eligible employee is entitled to a combined total of twenty- six (26) weeks of all types of FMLA leave. The term "covered service member" means a member of the Armed Forces, including a member of the National Guard or Reserves~~

Military Caregiver Leave

The FMLA provides an employee who is the spouse, child, parent or next of kin of a covered service member up to twenty-six weeks of unpaid leave to care for the covered service member who is undergoing medical treatment, recuperation or therapy for a serious illness or injury. This includes caring for a covered veteran who is receiving medical treatment for a serious injury or illness that he/she either incurred, or that was aggravated, in the line of duty, whether it manifested before or after the veteran ceased his/her active duty. A covered veteran is defined as any veteran who was discharged for any reason other than dishonorably in the last five years.

Qualifying Exigency Leave

Up to twelve weeks of qualifying exigency leave will be provided to eligible employees whose spouse, child or parent serves in the Regular Armed Forces and is deployed to a foreign country, so that the employee can take care of various issues which may arise as a result of the deployment, such as making child care arrangements, or attending deployment ceremonies. In addition, an eligible employee can take leave to care for the service member's parent who is incapable of self-care where those activities arise from the service member's deployment or impending deployment, such as transferring the parent to a care facility.

An eligible employee can also take up to fifteen days of unpaid leave while their family member is on Rest and Recuperation leave from the military.~~.~~

Implementation/Benefits

At the Board of Education's or employee's option, certain types of paid leave may be substituted for unpaid leave.

An employee on FMLA leave is also entitled to have health benefits maintained while on leave. If an employee was paying all or part of the premium payments prior to leave, the employee will continue to pay his/her share during the leave period.

In most instances, an employee has a right to return to the same position or an equivalent position with equivalent pay, benefits and working conditions at the conclusion of the leave.

The Board of Education has a right to thirty (30) days advance notice from the employee where practicable. In addition, the Board may require an employee to submit certification from a health care provider to substantiate that the leave is due to the serious health condition of the employee or the employee's immediate family member. Failure to comply with these requirements may result in the denial of FMLA leave. The Board may also require that an employee present a certification of fitness to return to work when the absence was caused by the employee's serious health condition. The Board of Education has the right to deny restoration to employment if the employee does not furnish the certificate of fitness.

Notice for Leave Due to Active Duty of Family Member

In any case in which the necessity for leave due to any qualifying exigency is foreseeable, whether because the spouse, or a son, daughter, or parent of the employee is on active duty, or because of notification of an impending call or order to active duty in support of a contingency operation, the employee shall provide such notice to the employer as is reasonable and practicable.

FMLA Notice

A notice which explains the FMLA's provisions and provides information concerning the procedures for filing complaints of violations of the FMLA shall be posted in each school building.

Administration is directed to develop regulations to implement this policy, informing employees of their rights and responsibilities under the FMLA.

Family and Medical Leave Act of 1993, Public Law 103-3
29 Code of Federal Regulations (CFR) Part 825

12.05 First Reading of Policy 5530 Cash in School Buildings

9:05

2~~002~~2013 5530 **SUBJECT: ~~PETTY CASH FUNDS AND~~ CASH IN SCHOOL BUILDINGS**

~~Petty Cash Funds~~

~~A petty cash fund of not more than one hundred dollars ($100) shall be maintained in the District Office and in each school building. Payments from petty cash funds may be made for materials, supplies or services only when payment is required upon delivery. At the time of reimbursement, an itemized statement of expenditures, together with substantiating receipts, shall be submitted. Such accounts shall be authorized by Board resolution at their annual meeting.~~

~~A~~ppropriate regulations ~~shall be developed for implementation of this policy.~~

Cash In School Buildings

~~N~~ot more than two hundred fifty dollars ($250), whether District or extraclassroom funds, shall be held in the vault in the Main Office of each District school building. Under no circumstances shall checks or cash be left in classroom areas or desks. All monies shall be locked in the Main Office vault. Only authorized personnel designated by the building administrator shall be allowed in the Main Office vault. The District will not be responsible for funds left unprotected.

All funds, whether District or extraclassroom funds, shall be deposited in a timely manner into the appropriate bank account. ~~prior to close of school each week. Only authorized personnel designated by the building administrator shall be allowed in the Main Office vault.~~

Education Law Section 1709(29)
8 New York Code of Rules and Regulations
(NYCRR) Section 170.4

13. Consent Agenda

13.01 Approve Consent Agenda (proposed 8:55)

9:15

Recommended Action: Approve consent agenda item numbers 13.02-13.12
Motioned: Trustee Osmond
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee McKeon, Trustee Hickey
Not Present: Trustee Spencer

13.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL
EXTRA DUTY STIPENDS 2013-14

NAME	POSITION	AMOUNT
Burkhardt, Jeannine	AIS/Instructor (After School) 2	$1,903.00

SUBSTITUTES

NAME	POSITION	AMOUNT
Bridges, Eileen	Certified Substitute Teacher	$95.00/day
Brown, Lois (Leah)*	Certified Substitute Teacher	$95.00/day
Mayfield, Kathleen	Certified Substitute Teacher	$95.00/day
Mayfield, Kathleen	Certified Substitute Teaching Assistant	$10.00/hr
Olin, Chelsea	Certified Substitute Teacher	$95.00/day (retroactive to 9/01/13)

*Name Correction

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
1992	12/04/13-12/31/13	Medical - Paid
3728	11/19/13-12/15/13*	Medical - Paid

*Extension of Leave

APPOINTMENTS: NON INSTRUCTIONAL
SUBSTITUTES

NAME	POSITION	AMOUNT
Gaddis, Kerri	Substitute School Monitor	$9.00/hr
Raffaldi, Jane	Substitute School Monitor	$9.00/hr

13.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #12/13, Confidential, as reviewed by Trustee Osmond

13.04 Donation

Recommended Action: The Superintendent recommends acceptance of a donation totaling $2,000.00, CASH, from the Community Foundations of the Hudson Valley to be used towards a field trip “Ashokan Environmental/Cultural Center” for 5th Grade students at Bennett Elementary School.
The Superintendent recommends approval to increase the 2013-2014 Budget per the

following donations:
Community Foundations of the Hudson Valley
A2110.431.03 Supplemental $2,000.00

13.05 Acceptance of Grant for Ashokan Environmental/Cultural Center
Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the contract between Onteora Central School District and the Community Foundations of the Hudson Valley to accept the grant titled Ashokan Environmental/Cultural Center for the Bennett School in the amount of $2,000.00 for the 2013-2014 school year and authorizes the Teacher, Karen Hadley and the Principal, Gabriel Buono to sign such an agreement ensuring that activities and programs funded by said grant are carried out in accordance with grant requirements.

13.06 Acceptance of Grant for Project Based Learning
Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the agreement between Onteora Central School District and the Community Foundation of the Hudson Valley to accept the grant from the Robert R. Chapman Fund of the Community Foundations of the Hudson Valley for the Bennett Elementary School for Project Based Learning: The History, Art, Food and Culture of New Orleans in the amount of $500.00 and authorizes the Superintendent to sign such an agreement ensuring that activities and programs funded by said grant are carried out in accordance with grant requirements.

13.07 Creation of ECA Account for Marching Band
Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education approve the creation of an ECA account for the Marching Band Club for the Purposes of Fundraising.

13.08 Financial Statement from October 2013
Recommended Action: The Board of Education has reviewed and hereby accepts the Financial Report from October 2013

13.09 Warrant Schedule 6
Recommended Action: The Board of Education has reviewed and hereby accepts Warrant Schedule #6

13.10 Abolish position
Recommended Action: The Board of Education hereby approve the abolishment of the following position: 1.0 FTE Head Custodian

13.11 Create Position
Recommended Action: The Board of Education hereby creates the following position: 1.0 FTE Director of Facilities 1

13.12 Approve Hurley Property Sale Contract
Recommended Action: WHEREAS, the Onteora Central School District Board of Education (“Board” or “District”) has previously determined that the proposed sale to

the West Hurley Fire District of a certain parcel, which is a part of the former West Hurley Elementary School property that has previously been determined by the Board to be no longer needed for school purposes, is a Type II Action under SEQRA, 6 NYCRR Part 617.5; and
WHEREAS, the West Hurley Fire District and Board have negotiated a contract of sale regarding that certain parcel of vacant land, more particularly bounded and described in a deed dated June 3, 1952 and recorded in the Office of the Clerk of Ulster County in Liber 828, Page 387 ("Property"); and
NOW, THEREFORE, BE IT RESOLVED THAT, the Onteora Central School District Board of Education, approve a Contract of Sale with the West Hurley Fire District for the Property for the sum of $24,000 and such other terms and conditions as set forth in the Contract of Sale; and
BE IT FURTHER RESOLVED THAT, the Board President is authorized to execute such Contract of Sale, a copy of which shall be placed on file with the District Clerk.

14. Committee Reports

14.01 Audit Committee - Trustee Spencer to report. Next meeting is 4:30 at Central Administration on 1/9/14 (proposed 9:00)
Committee has not met since last Board meeting

14.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on 1/6/14
Committee has not met since last Board meeting

14.03 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 1/6/14
Committee has not met since last Board meeting

14.04 District Committee: Health and Wellness Committee. Next meeting is in room 207 of the HS at 2:45 on 1/7/14
Committee has not met since last Board meeting

15. Old Business

15.01 The Board will discuss Old Business (proposed 9:10)
9:20
Conversation on the number of cameras on buses in transportation bid

- Cameras are used mostly for driver behavior
- Recommendation on big buses is 3 cameras
  - Industry norm is 2
- Consensus for a minimum of 2, preference of 3
  - Are there contractual penalties for cameras not working?
  - Show difference in price in bids

Readers and Writers college information received seems that there were too many sessions for each time slot

- This District has ongoing professional development District on Readers and Writers Workshop

ECA is ongoing issue for Audit Committee – have external auditor look at Policy 5530 Cash in School Buildings in School

16. New Business

16.01 The Board will discuss New Business (proposed 9:15)

9:40

Board members need to reply to Superintendent's request for hour long meetings- idea came out of retreat

17. Request For Information

17.01 The Board will request information (proposed 9:20)

Trustee Kurnit asked about new pre-school funding under CPSE

Trustee McGillicuddy asked:

- Local data RFI from a few months ago
    - Superintendent Phyllis McGill and Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke scheduled to work on this over break
        - NWEA is local data for K-8 used for benchmarking and RTI
        - Different curricular areas and how we assess them to cross reference chart given
- How is the principal at Woodstock, Assistant Superintendent for Curriculum & Instruction and Superintendent addressing issues in 2nd grade classroom?
    - Trustee Hickey asked if there is anything to do over break to make the change immediately after break?

Trustee Osmond asked what the school crisis team has been doing and what safety measures are being changed in the building to share with parent

Board members to visit 2nd grade classroom after break

Trustee Kurnit asked what is happening in the Technology Committee, who is on it and how is it functioning

Agenda item moving forward

18. Adjournment

18.01 Adjourn Meeting. Next meeting is Tuesday, January 7, 2014 in the Bennett School at 6pm. Happy New Year! (proposed 9:25)

Recommended Action: The meeting is adjourned at 9:50
Motioned: Trustee Hickey
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee McKeon, Trustee Hickey
Not Present: Trustee Spencer

Minutes Recorded By:
Victoria McLaren, District Clerk



Minutes Typed By:
Fern Amster



Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

MINUTES

REGULAR MEETING
6:00 p.m.
TUESDAY, JANUARY 7, 2014
Bennett School

1. Opening Items

1.01 Call to Order 6:00
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Kurnit
Not Present: Trustee McKeon, Trustee Osmond, Trustee Spencer

2. Executive Session

2.01 Enter executive session (proposed 6:00 duration 1 hour)
Recommended Action: Motion to enter into executive session to discuss the employment history of a particular person
Motioned: Trustee Hickey
Seconded: Trustee Fletcher
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Kurnit
Not Present: Trustee McKeon, Trustee Osmond, Trustee Spencer

Now Present:
Trustee Osmond arrived at 6:05
Trustee McKeon arrived at 6:20

2.02 Exit Executive Session and Return to Public Session (proposed 7pm)
Recommended Action: Motion to exit executive session and return to public session at approximately 7:20
Motioned: Trustee Hickey
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Osmond
Not Present: Trustee Spencer

3. Acceptance of Minutes

3.01 Acceptance of Minutes (proposed 7:05)
Recommended Action: The Board of Education hereby accepts the minutes of 12/11/13 and 12/19/13 BOE meetings
Motioned: Trustee Fletcher
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Osmond
Not Present: Trustee Spencer

4. Welcome

4.01 Bennett Principal, Gabriel Buono will welcome the Board (proposed 7:10 duration 10 min)

- After-school activities started up for session 3
  - Floor Hockey, Basketball, Jewelry Making and Painting are additions
- The Bennett building is becoming used each evening
  - Good to see the community making use of the buiding
- "Trash For Cash" very organized and brings in good revenue
  - Collect candy and other wrappers
- Celebrating the Egypt 6th grade Project Based Learning 9 – 12:30 on 1/8/14

5. Board District News

5.01 The Board will announce District news (proposed 7:20)

- Trustee McGillicuddy reported that she was unable to visit Woodstock 2nd grade classrooms and meet teachers
- Thursday is Ulster County School Board meeting – our legislative representatives will be present to hear the UC Legislative Action Committee's Legislative Platform that came out of "2020 Vision Educational Symposium"

6. Superintendent District News

6.01 The Superintendent will announce District news (proposed 7:25) 7:30

- Purpose of snow days is to keep children safe
- Will continue to use delays and snow days
  - Used 5 of 7 days, may take back Friday before President's Day
- Safety update:
  - Woodstock has new arrival and dismissal procedure
  - Lockdown drills conducted in every building with observation and feedback by law enforcement
  - Woodstock gate and fence installed
- MS Field Trip to Washington DC- Curriculum based field trips must be paid by the District, rather than students' raising funds
  - There is money in the budget for these costs and will plan for money in next year's budget
- MS/HS Librarian Amy Weisz now has over 1400 downloadable e-books
  - Accessible from any device
  - Ipad minis for students to check out
  - Learn more at library's home page or ebook FAQ

Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke reported on the Shard Decision Making Code of Conduct meeting and Primary School Proposal:

- Code of Conduct meeting:
  - 15 people attended
    - Administrators, students, parents and teachers were represented
  - Discussed role of committee and time frame
    - Sense of urgency

        - Work as efficiently as possible
    - Meeting again on1/21/14 to go over remaining pages
- Primary School Proposal
    - Meeting with Amy Weisz, to begin to research the topic
        - Also reached out to professional organizations for research that has already been done

Discussion:

- Community Schools movement- maximizing uses of primary buildings
    - Maybe get more parents on the committee
- Will begin the conversation about class size while research is going on
    - Meet in the next 2 weeks
- Grant money from State for Community Schools
    - As become more aware of direction, look for grants
- District did go for Century 21 Community Schools Grant and did not receive
- "What Makes for a Great Primary School" is good title for this project
    - Consensus from the Board

7. Student Representative Report

7.01 Student Representative, Sarah Melvin, will report to the Board (proposed 7:30) 7:50

- Focus is on Midterms and Regents
- Science Olympiad competition in Ravina
    - sending 2 teams for the first time in several years
    - more students becoming interested

8. Acknowledge Public Be Heard Comments

8.01 The Board will acknowledge the public be heard comments from the last meeting

Gideon Moor: Letter from PTAs and class size to be addressed now
Wendy Lamb: Still concerned about what will happen this year with second grade

9. Public/Student Comment

9.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:35 duration 10 min or more)

No public or students comment was made

10. Discussion and Possible Action

10.01 Second Reading and Adoption of Policy 7380 Bullying (changed to Dignity For all Students Act) (proposed 7:55)

Recommended Action: The Board of Education hereby adopts Policy 7380 as written.
Motioned: Trustee Fletcher
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Osmond
Not Present: Trustee Spencer

~~2010 7380 1 of 3 Students~~**~~SUBJECT: BULLYING~~**

~~The Board of Education is committed to providing a safe and productive learning environment within its schools. Bullying of a student by another student is strictly prohibited on school property, in school~~

buildings, on school buses, and at school sponsored events and/or activities whether occurring on or off campus. The Board of Education shall require the prohibition of bullying - along with the range of possible intervention activities and/or sanctions for such misconduct - to be included in the *District Code of Conduct* for all grade levels.

For purposes of this policy, the term "bullying" among children is defined, in general, as: "a variety of negative acts carried out repeatedly over time. It involves a real or perceived imbalance of power, with a more powerful child or group attacking those who are less powerful." Bullying can take three forms:

a) Physical (including, but not limited to, hitting, kicking, spitting, pushing, taking personal belongings);
b) Verbal (including, but not limited to, taunting, malicious teasing, name calling, making threats); and
c) Psychological (including, but not limited to, spreading rumors; manipulating social relationships; or engaging in social exclusion, extortion, or intimidation).

Cyberbullying Behavior

As with other forms of bullying, cyberbullying is an attempt to display power and control over someone perceived as weaker. Cyberbullying involving District students may occur both on campus and off school grounds and may involve student use of the District Internet system or student use of personal digital devices while at school, such as cell phones, digital cameras, and personal computers to engage in bullying.

Cyberbullying includes, but is not limited to, the following misuses of technology: harassing, teasing, intimidating, threatening, or terrorizing another student or staff member by way of any technological tool, such as sending or posting inappropriate or derogatory e-mail messages, instant messages, text messages, digital pictures or images, or Web site postings (including blogs) and social networking sites..
Cyberbullying has the effect of:

a) Physically, emotionally or mentally harming a student;
b) Placing a student in reasonable fear of physical, emotional or mental harm;
c) Placing a student in reasonable fear of damage to or loss of personal property; and
d) Creating an intimidating or hostile environment that substantially interferes with a student's educational opportunities.

Also, cyberbullying that occurs off-campus, that causes or threatens to cause a material or substantial disruption in the school, could allow school officials to apply the "***Tinker*** standard" where a student's off-campus "speech" may be subject to formal discipline by school officials when it is determined that the off-campus speech did cause a substantial disruption or threat thereof within the school setting Tinker v. Des Moines Indep. Sch. Dist. 393 U.S. 503 (1969)]. Such conduct could also be subject to appropriate disciplinary action in accordance with the *District Code of Conduct* and possible referral to local law enforcement authorities.

Reports of Allegations of Bullying/Cyberbullying Behavior

Any student who believes that he/she is being subjected to bullying/cyberbullying behavior, as well as any other person who has knowledge of or witnesses any possible occurrence of bullying/cyberbullying, shall report the behavior to any staff member or the Building Principal. The staff member/Building Principal to whom the report is made (or the staff member/Building Principal who witnesses bullying/cyberbullying behavior) shall investigate the complaint and take appropriate action to include, as necessary, referral to the next level of supervisory authority and/or other official designated by the District to investigate allegations of bullying/cyberbullying. Investigation of allegations of bullying/cyberbullying shall follow the procedures utilized for complaints of harassment within the School District. Allegations of bullying/cyberbullying shall be promptly investigated and will be treated as confidential and private to the extent possible within legal constraints.

Prevention and Intervention

Personnel at all levels are responsible for taking corrective action to prevent bullying/cyberbullying behavior of which they have been made aware at School District sites or activities and/or reporting such behavior to their immediate supervisor. Further, staff training shall be provided to raise awareness of the problem of bullying/cyberbullying within the schools and to facilitate staff identification of and response to such bullying/cyberbullying behavior among students.

Prevention and intervention techniques within the District to prevent against bullying/cyberbullying behavior and to support and protect victims shall include building-level and classroom-level strategies and activities as determined by administration. Individual intervention will be provided by appropriate staff members to bullies, victims and their parents to help ensure that the bullying/cyberbullying stops.

The Board prohibits any retaliatory behavior directed against complainants, victims, witnesses, and/or any other individuals who participate in the investigation of allegations of bullying/cyberbullying. Follow-up inquiries and/or appropriate monitoring of the alleged bully and victim shall be made to ensure that bullying/cyberbullying behavior has not resumed and that all those involved in the investigation have not suffered retaliation.

~~Civil Service Law Section 75-b~~

2013 7380 Students SUBJECT: DIGNITY FOR ALL STUDENTS ACT (DASA)

The Board of Education recognizes that learning environments that are safe and supportive can increase student attendance and improve academic achievement. A student's ability to learn and achieve high academic standards, and a school's ability to educate students, is compromised by incidents of discrimination or harassment, including but not limited to bullying, taunting and intimidation. Therefore, in accordance with the Dignity for All Students Act the District will strive to create an environment free of bullying, discrimination and/or harassment and will foster civility in the schools to prevent and prohibit conduct which is inconsistent with the District's educational mission.

For purposes of this policy, the term "bullying" among children is defined, in general, as: "a variety of negative acts carried out repeatedly over time. It involves a real or perceived imbalance of power, with a more powerful child or group attacking those who are less powerful." Bullying can take three forms:
a) Physical (including, but not limited to, hitting, kicking, spitting, pushing, taking personal belongings);
b) Verbal (including, but not limited to, taunting, malicious teasing, name calling, making threats); and
c) Psychological (including, but not limited to, spreading rumors; manipulating social relationships; or engaging in social exclusion, extortion, or intimidation).

Cyberbullying Behavior
As with other forms of bullying, cyberbullying is an attempt to display power and control over someone perceived as weaker. Cyberbullying involving District students may occur both on campus and off school grounds and may involve student use of the District Internet system or student use of personal digital devices while at school, such as cell phones, digital cameras, and personal computers to engage in bullying. Since cyberbullying is a form of bullying, the term "bullying" as used in this policy will implicitly include cyberbullying even if it is not explicitly stated.

The District prohibits all forms of bullying, discrimination and/or harassment of students based on actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender, or sex by school employees or students on school property and at school-sponsored activities and events that take place at locations off school property. In addition, any act of bullying, discrimination and/or harassment, outside of school sponsored events, which can reasonably be expected to materially and substantially disrupt the education process may be subject to discipline.

Dignity Act Coordinator
At least one (1) employee at every school shall be designated as the Dignity Act Coordinator(s). The Dignity Act Coordinators will be thoroughly trained to handle human relations in the areas of race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender (identity or expression) and sex. The Board of Education shall appoint Dignity Act Coordinators who are employed by the District and are licensed and/or certified as a classroom teacher, school counselor, psychologist, nurse, social worker, administrator/supervisor or Superintendent of Schools. The District will share the name(s) and contact information of the Dignity Act Coordinators with all school personnel, students, and parents/persons in parental relation, which shall include, but is not limited to, providing the name, designated school and contact information by:
a) Listing such information in the Code of Conduct and updates posted on the Internet website, if available;
b) Posting such information in highly visible areas of school buildings;
c) Making such information available at the district and school-level administrative offices; and
d) Either: including such information in the plain language summary of the Code of Conduct in the student handbook provided to all persons in parental relation to students before the beginning of each school year; or
e) Providing such information to parents and persons of parental relation in at least one district or school mailing or other method of distribution including, but not limited to, sending such information home with each student and, if such information changes, in at least one subsequent district or school mailing or other such method of distribution as soon as practicable thereafter.

If a Dignity Act Coordinator vacates his/her position, another school employee shall immediately be designated for an interim appointment as Coordinator, pending approval from the Board of Education, within thirty (30) days of the date the position was vacated. In the event a Coordinator is unable to perform the duties of the position for an extended period of time, another school employee shall immediately be

designated for an interim appointment as Coordinator, pending return of the previous Coordinator to the position. The District must provide the change in information to parents or persons in parental relation as soon as practicable. The change in name and/or contact information of the Dignity Act Coordinator will not constitute a revision to the *Code of Conduct* so as to require a public hearing.

Training and Awareness
The District shall establish guidelines for training which shall be approved by the Board of Education. Training will be provided each school year for all District employees in conjunction with existing professional development training to raise staff awareness and sensitivity of bullying, discrimination and/or harassment directed at students that are committed by students or school employees on school property, at a school function, or off school property when the actions create or would foreseeably create a risk of substantial disruption within the school environment or where it is foreseeable that the conduct might reach school property.

Training will include ways to promote a supportive school environment that is free from bullying, discrimination and/or harassment. Training shall:
a) Raise awareness and sensitivity;
b) Address social patterns and the effects on students;
c) Inform employees on the identification and mitigation of such acts;
d) Provide strategies for effectively addressing problems of exclusion, bias and aggression;
e) Include safe and supportive school climate concepts in curriculum and classroom management; and
f) Ensure the effective implementation of school policy on conduct and discipline.

Instruction in grades Kindergarten through 12 shall include a component on civility, citizenship and character education. Such component shall instruct students on the principles of honesty, tolerance, personal responsibility, respect for others, observance of laws and rules, courtesy, dignity and other traits which will enhance the quality of their experiences in, and contributions to, the community. For the purposes of this policy, "tolerance," "respect for others" and "dignity" shall include awareness and sensitivity to bullying, discrimination and/or harassment and civility in the relations of people of different races, weights, national origins, ethnic groups, religions, religious practices, mental or physical abilities, sexual orientations, genders and sexes. Such component must also include instruction on the safe and responsible use of the Internet and electronic communications.

Rules against bullying, discrimination and/or harassment will be included in the *Code of Conduct,* publicized District-wide and disseminated to all staff and parents. Any amendments to the Code will be disseminated as soon as practicable following their adoption. New teachers shall be provided a complete copy of the current Code upon their employment. An age appropriate summary shall be distributed to all students at a school assembly at the beginning of each school year.

Reports and Investigations of Bullying, Discrimination and/or Harassment
The District will investigate all complaints of bullying, discrimination and/or harassment, either formal or informal, and take prompt corrective measures, as necessary. School employees who witness or receive a report (oral or written) of harassment, bullying and/or discrimination must orally notify the Superintendent, Principal, or their designee *no later than one (1) school day* after witnessing or receiving a report of such incident. The employee must then file a written report *within two (2) school days* after making the oral report. If, after an appropriate investigation, the District finds that this policy has been violated, corrective action will be taken in accordance with District policies and regulations, the *Code of Conduct,* and all appropriate federal or state laws. The Superintendent, Principal or their designee shall notify the appropriate local law enforcement agency when it is believed that any harassment, bullying and/or discrimination constitute criminal conduct.

The District will annually report material incidents of bullying, discrimination and/or harassment which occurred during the school year to the State Education Department. Such report shall be submitted in a manner prescribed by the Commissioner, on or before the basic educational data system (BEDS) reporting deadline or such other date as determined by the Commissioner. SED has developed a form for gathering data titled, "Reports of Incidents Concerning School Safety and the Educational Climate" which can be found on the NYSED website.

The Principal of each primary and secondary school shall provide a regular report (at least once during each school year) on data and trends related to harassment, bullying and/or discrimination to the Superintendent and in a manner prescribed by, as applicable, the district, BOCES or charter school. There is no need for schools or districts to submit this report to the State Education Department.

Prohibition of Retaliatory Behavior (Commonly Known as "Whistle-Blower" Protection)
Any person who has reasonable cause to suspect that a student has been subjected to bullying, discrimination and/or harassment by an employee or student, on school grounds or at a school function, who acts reasonably and in good faith and reports such information to school officials or law enforcement authorities, shall have immunity from any civil liability that may arise from making such report. The Board prohibits any retaliatory behavior directed at complainants, victims, witnesses and/or any other individuals who participated in the investigation of a complaint of bullying, discrimination and/or harassment.

Education Law Sections 10-18, 801-a, 2801 and 3214
8 NYCRR Section 100.2

10.02 Second Reading and Adoption of Policy 3420 Anti-Harassment (proposed 8:00)
Recommended Action: The Board of Education hereby adopts Policy 3420 as written
Motioned: Trustee Fletcher
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Osmond
Not Present: Trustee Spencer

2~~012~~ 20133420 **SUBJECT: ANTI-HARASSMENT IN THE SCHOOL DISTRICT**

The Board of Education affirms its commitment to nondiscrimination and recognizes its responsibility to provide an environment that is free of harassment and intimidation. Harassment stands in direct opposition to District policy.

~~Therefore, t~~The Board prohibits ~~and condemns~~ all forms of discrimination and harassment on the basis of the protected classes described below by all employees, school volunteers, students, and non-employees such as contractors and vendors as well as any third parties who are participating in, observing, or otherwise engaging in activities subject to the supervision and control of the District.

~~For employees, t~~The Board prohibits all forms of discrimination and harassment against employees ~~between all individuals~~ on the basis of the following protected classes: race, color, creed, religion, national origin, political affiliation, sex, age, marital, military, veteran status, predisposing genetic characteristic, disability, or use of a recognized guide dog, hearing dog or service dog or any other legally protected category. ~~in educational programs and/or activities which the District operates.~~

~~For students, t~~The Board prohibits all forms of discrimination and harassment against students ~~between all individuals~~ based on the following protected classes: race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender and sex.

The Board also prohibits retaliation based on an individual's opposition to discrimination or participation in a related investigation or complaint proceeding. This policy of nondiscrimination and anti-harassment will be enforced on School District premises and in school buildings; and at all school-sponsored events, programs and activities, including those that take place at locations off school premises.

The intent is to provide an environment of mutual respect for all individuals to be free of harassment and intimidation.~~It is intended that this policy apply to students and employees.~~

For purposes of this policy, harassment shall mean communication (verbal, written or graphic) and/or physical conduct based on an individual's actual or perceived protected trait which:
a) Has the purpose or effect of substantially or unreasonably interfering with an employee's work performance or is used as a basis for employment decisions (including terms and conditions of employment) affecting such individual; and/or creates an intimidating, hostile or offensive work environment; or
b) Has the purpose or effect of substantially or unreasonably interfering with a student's academic performance or participation in an educational or extracurricular activity, or creates an intimidating,

hostile or offensive learning environment; and/or effectively bars the student's access to an educational opportunity or benefit;
c) Any student or employee in the School District who wishes to file a complaint regarding discrimination (including, but not limited to, sexual harassment) or report discriminatory conduct is encouraged to make such a complaint/report in writing on forms available in any of the school offices. Such forms must be forwarded to the District's Title IX Compliance Officers and/or Section 504 Compliance Officer. However, nothing herein shall prevent an individual from making a verbal complaint/report of discrimination.

Such communication should be made as soon as possible after the incident in order to enable the District to effectively investigate and resolve the complaint.

When a student or employee has a complaint of discrimination he/she should refer to and use the Grievance Procedure (found in District Regulation 1400P). However, complaints may be made verbally. In order to assist the investigation, victims should document the discrimination as soon as it occurs and with as much detail as possible including: the nature of the discriminatory behavior, dates, times, places, name of person responsible for the conduct, witnesses, and victim's response to the discriminatory behavior.

In accordance with Regulation 1400P, the District will act to promptly investigate all complaints, either verbal or written, formal or informal, of allegations of harassment based on any of the characteristics described above; and will promptly take appropriate action to protect individuals from further harassment.

Upon receipt of an informal/formal complaint (even an anonymous complaint), the District will conduct a thorough investigation of the charges. However, even in the absence of an informal/formal complaint, if the District has knowledge of any occurrence of harassment, the District will investigate such conduct promptly and thoroughly. The confidentiality of investigations cannot be guaranteed, but a good faith effort shall be made to maintain confidentiality.

Both the complainant and the accused are entitled to fair treatment in the handling of the complaint. Based upon the results of this investigation, if the District determines that an employee and/or student has violated the terms of this policy and/or accompanying regulations, corrective action will be taken as warranted. Should the offending individual be a student, appropriate disciplinary measures will be applied, up to and including suspension, in accordance with applicable laws and/or regulations, District policy and regulation, and the District Code of Conduct. Should the offending individual be a school employee, appropriate disciplinary measures will be applied, up to and including termination of the offender's employment, in accordance with legal guidelines, District policy and regulation, and the applicable collective bargaining agreement(s). Third parties (such as school volunteers, vendors, etc.) who are found to have violated this policy and/or accompanying regulations and/or the Code of Conduct, will be subject to appropriate sanctions as warranted and in compliance with law. The application of such disciplinary measures by the District does not preclude the filing of civil and/or criminal charges as may be warranted.

Prohibition of Retaliatory Behavior
The Board prohibits any retaliatory behavior directed against complainants, victims, witnesses, and/or any other individuals who participated in the investigation of a complaint of harassment. Follow-up inquiries shall be made to ensure that harassment has not resumed and that all those involved in the investigation of the harassment complaint have not suffered retaliation.

Finding That Harassment Did Not Occur
Even if a determination is made that harassment did not occur, the Superintendent/designee reserves the right to initiate staff awareness and training, as applicable, to help ensure that the school community is not conducive to fostering harassment in the workplace.

Knowingly Makes False Accusations
Employees and/or students who *knowingly* make false accusations against another individual as to allegations of harassment may also face appropriate disciplinary action.

Privacy Rights
As part of any investigation, the District has the right to search all school property and equipment including District computers. Rooms, desks, cabinets, lockers, computers, etc. are provided by the District for the use of staff and students, but the users do not have exclusive use of these locations or equipment and should not expect that materials stored therein will be private.

Training and Dissemination of Administrative Regulations
The Superintendent/designee(s) will affirmatively discuss the topic of harassment with all employees and students, express the District's condemnation of such conduct, and explain the sanctions for such harassment. Appropriate training and/or "awareness" programs will be established for staff and students to help ensure knowledge of and familiarity with the issues pertaining to harassment in the schools, and to disseminate preventative measures to help reduce such incidents of prohibited conduct. Furthermore, special training will be provided for designated supervisors and managerial employees, as may be necessary, for the investigation of harassment complaints.

A copy of this policy and its accompanying regulations will be available upon request and may be posted at various locations in each school building. The District's policy and regulations on anti-harassment will be published in appropriate school publications such as teacher/employee handbooks, student handbooks, and/or school calendars.

Complaints to Agencies
The District acknowledges that while it would like employees to raise issues of discrimination pursuant to this Policy so that they can be addressed by it, any student or employee has the legal right to immediately make a complaint to the appropriate governmental entity: An employee may file a complaint with the following agencies:
Equal Employment Opportunity Commission (EEOC) at the New York District Office, 33 Whitehall Street, 5th Floor, New York, New York 10004; and the New York State Division of Human Rights at 99 Washington Avenue Albany, New York 12210.

A student may file a complaint with the following agencies:
Federal Office for Civil Rights 26 Federal Plaza New York, New York 10278 ; and the New York State Division of Human Rights at 99 Washington Avenue Albany, New York 12210. Please take notice that the failure to file a complaint with these agencies within the statutory period may result in the loss of your legal rights.
Age Discrimination in Employment Act, 29 United States Code (USC) Section 621
Americans With Disabilities Act, 42 United States Code (USC) Section 12101 et seq.
Prohibits discrimination on the basis of disability.
Section 504 of the Rehabilitation Act of 1973, 29 United States Code (USC) Section 794 et seq.
Prohibits discrimination on the basis of disability.
Title VI of the Civil Rights Act of 1964, 42 United States Code (USC) Section 2000d et seq.
Prohibits discrimination on the basis of race, color or national origin.
Title VII of the Civil Rights Act of 1964, 42 United States Code (USC) Section 2000e et seq.
Prohibits discrimination on the basis of race, color, religion, sex or national origin.
Title IX of the Education Amendments of 1972, 20 United States Code (USC) Section 1681 et seq.
Prohibits discrimination on the basis of sex.
Civil Rights Law Section 40-c
Education Law Section 2801(1)
Executive Law Section 290 et seq.
Military Law Sections 242 and 243
NOTE: Refer also to Policies #6121 --
#6122 --Sexual Harassment of District Personnel
#7550 --Complaints and Grievances by Employees
#7551 --Complaints and Grievances by Students
Sexual Harassment of Students

10.03 Second Reading and Adoption of Policy 8470 Home Instruction (proposed 8:05)
Recommended Action: The Board of Education hereby adopts Policy 8470 as written
Motioned: Trustee Fletcher
Seconded: Trustee Kurnit
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Osmond
Not Present: Trustee Spencer

SUBJECT: HOME INSTRUCTION (HOME SCHOOLING)

From time to time, parents will choose to instruct their children at home. The School District will attempt to cooperate with parents who wish to provide home schooling for their children realizing that the child who is educated at home should receive an education in a manner consistent with an educational plan and at least substantially equivalent to that given to students of like age and attainments in the local public schools. The required subjects should be taught in a competent, systematic, and sequential manner, specifically in relation to the required courses as enumerated in Commissioner's Regulation Section 100.10.

Provision of Services to Home-Instructed Students

Regarding Home-Instructed Students:

They are not awarded a high school diploma. A high school diploma may only be awarded to a student enrolled in a registered secondary school who has completed all program requirements set by the Board of Regents, the school or the District.

~~a~~) They are not eligible to participate in interscholastic sports. Commissioner's Regulations mandate that only students enrolled in the public school are allowed to participate in interscholastic sports. ~~Further, the District does not permit home-instructed students to participate in any extracurricular activities.~~

b) The District shall not provide textbooks and other materials to home-instructed students.

c) The School District is not required to furnish health services.

d) The District is not responsible for providing remedial programs.

e) The District is not permitted to provide Occupational and Vocational Education programs (career and technical education) nor programs for the Gifted to home-instructed students.

f) Home-instructed students may not participate in the instructional program of the School District except for special education programs and services the District is required to offer.

The District shall offer a home-instructed student with disabilities the special education services as addressed in the approved Individualized Education Program (IEP) by the Committee on Special Education. *However, there is no requirement that such services be provided in the student's home.* Further, the District shall conduct a census and register of students with disabilities who reside in the District in accordance with Education Law and Commissioner's Regulations.

g) Students instructed at home shall not be allowed to use school facilities, except as provided for community organizations in Policy #3280 -- Community Use of School Facilities.

Primary responsibility for determining compliance with Commissioner's Regulations addressing home instruction rests with the Superintendent of Schools of the school district in which a home-instructed student resides.

Education Law Sections 3204, 3205,
3210.2, 3212.2, 3240-42, 3602-c, and 4402
8 New York Code of Rules and Regulations
(NYCRR) Sections 100.10 and 200.2(a)

10.04 Second Reading and Adoption of Policy 6551 Family and Medical Leave Act (proposed 8:10)

Recommended Action: The Board of Education hereby adopts Policy 6551 as written

2~~009~~ 2013 6551 1 of 2 personnel

Motioned: Trustee Hickey
Seconded: Trustee Fletcher
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Osmond
Not Present: Trustee Spencer

SUBJECT: FAMILY AND MEDICAL LEAVE ACT

The Board of Education, in accordance with the Family and Medical Leave Act of 1993 (FMLA), gives "eligible" employees of the District the right to take unpaid leave for a period of up to twelve (12) workweeks in a twelve-month period as determined by the District. The District will compute the twelve-

month period according to the following time frame: a "rolling" twelve-month period will be used that is measured backward from the date an employee uses any FMLA leave.

Employees are "eligible" if they have been employed by the District for at least twelve (12)months and for at least 1,250 hours of service during the previous twelve-month period. Full- time teachers are deemed to meet the 1,250 hour test. The law covers both full-time and part-time employees.

Qualified employees may be granted leave for one (1) or more of the following reasons:
a) The birth of a child and care for the infant;
b) Adoption of a child and care for the infant;
c) The placement with the employee of a child in foster care;
d) To care for a spouse, child or parent who has a serious health condition as defined by the FMLA;
e) To care for an adult child who is incapable of self-care due to a disability (regardless of the date of the onset of disability) and has a "serious health condition" as defined by FMLA;
ef) A serious health condition of the employee, as defined by the FMLA, that prevents the employee from performing his/her job;and/or
~~g~~f) Because of "any qualifying exigency" (such term to be defined by regulations issued by the Secretary of Labor) or to care for a covered servicemember, as is more fully described below. ~~arising out of the fact that the spouse, son, daughter, or parent of the employee is on active duty, or has been notified of an impending call to active duty status, in support of a contingency operation. In the interim, the Department of Labor is encouraging employers to provide this type of leave to qualifying employees.~~

~~S~~ervice Member Family Leave
~~An eligible employee who is the spouse, son, daughter, parent, or next of kin (defined as the nearest blood relative of that individual) of a covered service member who is recovering from a serious illness or injury sustained in the line of duty while on active duty is entitled to up to twenty-six (26) weeks of leave in a single 12-month period to care for the service member. This military caregiver leave is available during a single 12-month period during which an eligible employee is entitled to a combined total of twenty- six (26) weeks of all types of FMLA leave. The term "covered service member" means a member of the Armed Forces, including a member of the National Guard or Reserves~~

Military Caregiver Leave
The FMLA provides an employee who is the spouse, child, parent or next of kin of a covered servicemember up to twenty-six weeks of unpaid leave to care for the covered servicemember who is undergoing medical treatment, recuperation or therapy for a serious illness or injury. This includes caring for a covered veteran who is receiving medical treatment for a serious injury or illness that he/she either incurred, or that was aggravated, in the line of duty, whether it manifested before or after the veteran ceased his/her active duty. A covered veteran is defined as any veteran who was discharged for any reason other than dishonorably in the last five years.

Qualifying Exigency Leave
Up to twelve weeks of qualifying exigency leave will be provided to eligible employees whose spouse, child or parent serves in the Regular Armed Forces and is deployed to a foreign country, so that the employee can take care of various issues which may arise as a result of the deployment, such as making child care arrangements, or attending deployment ceremonies. In addition, an eligible employee can take leave to care for the servicemember's parent who is incapable of self-care where those activities arise from the servicemember's deployment or impending deployment, such as transferring the arent to a care facility.

An eligible employee can also take up to fifteen days of unpaid leave while their family member is on Rest and Recuperation leave from the military.~~.~~

Implementation/Benefits
At the Board of Education's or employee's option, certain types of paid leave may be substituted for unpaid leave.

An employee on FMLA leave is also entitled to have health benefits maintained while on leave. If an employee was paying all or part of the premium payments prior to leave, the employee will continue to pay his/her share during the leave period.

In most instances, an employee has a right to return to the same position or an equivalent position with equivalent pay, benefits and working conditions at the conclusion of the leave.

The Board of Education has a right to thirty (30) days advance notice from the employee where practicable. In addition, the Board may require an employee to submit certification from a health care provider to substantiate that the leave is due to the serious health condition of the employee or the employee's immediate family member. Failure to comply with these requirements may result in the denial of FMLA leave. The Board may also require that an employee present a certification of fitness to return to work when the absence was caused by the employee's serious health condition. The Board of Education has the right to deny restoration to employment if the employee does not furnish the certificate of fitness.

Notice for Leave Due to Active Duty of Family Member
In any case in which the necessity for leave due to any qualifying exigency is foreseeable, whether because the spouse, or a son, daughter, or parent of the employee is on active duty, or because of notification of an impending call or order to active duty in support of a contingency operation, the employee shall provide such notice to the employer as is reasonable and practicable.
FMLA Notice
A notice which explains the FMLA's provisions and provides information concerning the procedures for filing complaints of violations of the FMLA shall be posted in each school building.

Administration is directed to develop regulations to implement this policy, informing employees of their rights and responsibilities under the FMLA.

Family and Medical Leave Act of 1993, Public Law 103-3
29 Code of Federal Regulations (CFR) Part 825

10.05 Second Reading and Adoption of Policy 5530 Cash in School Buidings (proposed 8:15)

Recommended Action: The Board of Education hereby adopts Policy 5530 as written
Motioned: Trustee Fletcher
Seconded: Trustee Hickey

External Auditor felt this policy was acceptable

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Osmond
Not Present: Trustee Spencer

2~~002~~2013 5530 Non-Instructional/Business Operations
SUBJECT: ~~PETTY CASH FUNDS AND~~ CASH IN SCHOOL BUILDINGS
~~**Petty Cash Funds**~~

~~A petty cash fund of not more than one hundred dollars ($100) shall be maintained in the District Office and in each school building. Payments from petty cash funds may be made for materials, supplies or services only when payment is required upon delivery. At the time of reimbursement, an itemized statement of expenditures, together with substantiating receipts, shall be submitted. Such accounts shall be authorized by Board resolution at their annual meeting.~~

~~A~~ppropriate regulations shall be developed for implementation of this policy.~~

Cash In School Buildings
Not more than two hundred fifty dollars ($250), whether District or extraclassroom funds, shall be held in the vault in the Main Office of each District school building. Under no circumstances shall checks or cash

be left in classroom areas or desks. All monies shall be locked in the Main Office vault. Only authorized personnel designated by the building administrator shall be allowed in the Main Office vault. The District will not be responsible for funds left unprotected.

All funds, whether District or extraclassroom funds, shall be deposited in the appropriate bank account in a timely manner. ~~prior to close of school each week. Only authorized personnel designated by the building administrator shall be allowed in the Main Office vault.~~

Education Law Section 1709(29)
8 New York Code of Rules and Regulations
(NYCRR) Section 170.4

10.06 Approve French Club Trip (proposed 8:20)

Recommended Action: BE IT HEREBY RESOLVED by recommendation of the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the following trip for the Onteora High School French Club to Carhaix, France Via Paris from Thursday, July 3 - Tuesday July 22, 2014. The participants will fund this trip.
Motioned: Trustee Kurnit
Seconded: Trustee Osmond

- Board of Education must approve trip so they can access the District's insurance
- If trip was during the school day and part of the curriculum, it would need to be paid for by the District

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Osmond
Not Present: Trustee Spencer

11. Discussion

11.01 Discussion on adding a second grade class at Woodstock (proposed 8:25 duration 15 min)

8:00

- Right now 2nd grades at Woodstock is 23 and 24
- Committed to well-being of students
  - Additional section will have no bearing on next year
- Keep students in same specials (PE, Art, Music)
- Additional cost of approximately $45,000 to add teacher

Discussion

- Teacher is already half time, can put on agenda next time
- Need 4 days of planning, communicating and moving before section can be created
- Acknowledge the pressure in the summer about 1st and 2nd grade for the sake of the students
  - Not an ideal scenario to do this in school year
  - Frustrating and embarrassing to do this twice in school year
    - Was avoidable
    - Not good practice

- Hope to not be in this position again
- If had these numbers in August more planning would have been done
  - Worked with the desirable numbers in regulation
- Was also decided upon because of needs of students and physical size of space, not just on the number of students
- Unfinished business:
  - still have to follow through on early childhood centers focus – need better guidelines
  - Assignment of schools for Primary students - "soft boundaries"

12. **5 Minute Break

12.01 The Board will break for 5 minutes (proposed 8:40)
8:25

13. Contracts Under Consideration

13.01 Independent Contract Retainer for Jean DeVre (proposed 8:45)
Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Jean DeVre for the period beginning January 8, 2014 to June 30, 2014 at a rate of $65.00 per hour, to a maximum of $10,000.00, as a Special Education Teacher with certification in Orton-Gillingham for student #25230 and authorizes the Superintendent to sign such an agreement.

Motioned: Trustee Osmond
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Osmond
Not Present: Trustee Spencer

13.02 Independent Contract Retainer for Catherine Jellinghaus (proposed 8:50)
Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Catherine Jellinghaus for the period beginning December 12, 2013 to May 29, 2014 for the amount of $250.00, as a mentor in graphic design and authorizes the Superintendent to sign such an agreement.
Motioned: Trustee Osmond
Seconded: Trustee Fletcher
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Osmond
Not Present: Trustee Spencer

13.03 Independent Contract Retainer for Pine Street Pediatrics (proposed 8:55)
Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central

School District and Pine Street Pediatrics for the period beginning December 11, 2013 to April 29, 2014, as a mentor in pediatric medicine and authorizes the Superintendent to sign such an agreement.
Motioned: Trustee Osmond
Seconded: Trustee Fletcher
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Osmond
Not Present: Trustee Spencer

13.04 Independent Contract Retainer for Eldeva Tofte (proposed 9:00)
Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Eldeva Tofte for the period beginning January 8, 2014 to June 30, 2014 at a rate of $65.00 per hour, to a maximum of $10,000.00, as a Special Education Teacher with certification in Orton-Gillingham for student #25230 and authorizes the Superintendent to sign such an agreement.
Motioned: Trustee Osmond
Seconded: Trustee McKeon
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Osmond
Not Present: Trustee Spencer

14. Consent Agenda

14.01 Approve Consent Agenda (proposed 9:05)
8:40
Recommended Action: Approve consent agenda item numbers 14.02-14.06
Motioned: Trustee Hickey
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Osmond
Not Present: Trustee Spencer

14.02 Personnel Agenda
APPOINTMENTS: INSTRUCTIONAL

EXTRA DUTY STIPENDS 2013-14

NAME	POSITION	AMOUNT
Polacco, Nicole	Peer Mediation Advisor 1	$1,671.60
Whitlow, Edward	Math Club Advisor - HS	$1,667.00

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
1858	11/22/13-01/01/14	Medical - Paid
3105	11/04/13-01/31/14*	Parental - Unpaid

*Extension of Leave

APPOINTMENTS: NON INSTRUCTIONAL

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
3703	11/26/13-12/17/13*	Parental - Unpaid

*Revised dates

Peer mediation is in 3rd grade, not effective for K-2

14.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #1/14, Confidential, as reviewed by Trustee Hickey

14.04 Donations

Recommended Action:
The Superintendent recommends acceptance of a donation totaling $137.70 CASH, from Box Tops for Education to be used towards Middle School field trips.

The Superintendent recommends approval to increase the 2013-2014 Budget per the following donations:
Box Tops for Education A2110.431.02 Supplemental $137.70

The Superintendent recommends acceptance of a donation totaling $500.00, CASH, from the Community Foundations of the Hudson Valley to be used towards Project Based Learning: The History, Art, Food and Culture of New Orleans for 5th grade students at Bennett Elementary School.
Community Foundations of the Hudson Valley A2110.431.03 Supplemental $500.00

14.05 Transfer of Funds

Recommended Action: The Superintendent recommends the transfer of funds to re-allocate negative funds in payroll budget code.
Transfer Amount From Budget Code Description To Budget Code Description
$86,458.33 A2110.490-10 BOCES Services A2010.150-00 Salaries Instructional

14.06 Warrants

Recommended Action: The Board of Education has reviewed and hereby accepts Warrant Schedule 7

Create another section of 2nd Grade at Woodstock School:

The Board of Education hereby approves the creation of a 3rd section of 2nd grade at the Woodstock Primary School and authorizes the Superintendent to begin the planning process. The personnel appointment will be brought forward at the next Board meeting and may be effective retro-actively.
Motioned: Trustee Hickey
Seconded: Trustee Osmond
Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Osmond
Not Present: Trustee Spencer

15. Committee Reports

15.01 Audit Committee - Trustee Spencer to report. Next meeting is 4:30 at Central Administration on TBD (proposed 9:10)
Has not met since last Board meeting

15.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on 1/13/14
Has not met since last Board meeting

15.03 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 1/13/14
Has not met since last Board meeting

15.04 District Committee: Health and Wellness Committee. Next meeting is in the room 207 HS at 2:45 on TBD
Met today, will report at next meeting

16. Old Business

16.01 The Board will discuss Old Business (proposed 9:15)
No Old Business was discussed

17. New Business

17.01 The Board will discuss New Business (proposed 9:20)
8:45
High Stakes Testing: Local Control Fact or myth Tuesday night, 1/14/14

Board of Education hereby approves the cost of up to six Board members, including the Student Rep, at a cost of a maximum of $240 to attend the High Stakes Testing conference on 1/14/14
Motioned: Trustee Hickey
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Osmond
Not Present: Trustee Spencer

Veteran's Tax Exemption will be on next agenda

18. Request For Information

18.01 The Board will request information (proposed 9:25)
8:55
Trustee McGillicuddy requested:

- an update on the NYS Troopers Investigation at Woodstock
- idea of ELL Coordinator (Director of PPS) and teachers give presentation on

the program
- Title 3 grant money for ELL students

Trustee Kurnit requested an update on the Transportation Bid

19. Public Comment

19.01 The public will comment on any agenda or non-agenda item. Please limit comments to 3 minutes (proposed 9:30 duration 10 min or more)

Victoria Becker: Inconsistency in AIS services from K-3 to 4-6 and difficulties with student

Molly Wilson: Expressed appreciation to Dr. McGill, Ms. Clair-O'Rourke and Dr. O'Brien for listening to concerns of parents and teachers

20. Adjournment

20.01 Adjourn Meeting . Next meeting is Tuesday, January 21, 2014 in the Phoenicia School at 6pm (proposed 9:40)

Recommended Action: The meeting is adjourned at 9:00
Motioned: Trustee Hickey
Seconded: Trustee Fletcher
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Osmond
Not Present: Trustee Spencer

Minutes Recorded By:
Victoria McLaren, District Clerk

Minutes Typed By:
Fern Amster

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING
6:00 p.m.
THURSDAY, JANUARY 23, 2014
(rescheduled from 1/21/14)
Phoenicia School

MINUTES

1. Opening Items

1.01 Call to Order 6:05
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call
Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit
Not Present: Trustee Hickey, Trustee McKeon

2. Executive Session

2.01 Enter executive session (proposed 6:00 duration 1 hour)
Recommended Action: Motion to enter into executive session to discuss the evaluation of a particular person
Motioned: Trustee Fletcher
Seconded: Trustee Spencer
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit
Not Present: Trustee Hickey, Trustee McKeon

2.02 Exit Executive Session and Return to Public Session (proposed 7pm)
Recommended Action: Motion to exit executive session and return to public session at approximately 7:15
Motioned: Trustee Kurnit
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit
Not Present: Trustee Hickey, Trustee McKeon

3. Acceptance of Minutes

3.01 Acceptance of Minutes (proposed 7:05)
Recommended Action: The Board of Education hereby accepts the minutes of the 1/7/14 BOE meeting
Motioned: Trustee Spencer
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit
Not Present: Trustee Hickey, Trustee McKeon

4. Welcome

4.01 Phoenicia Principal, Linda Sella will welcome the Board (proposed 7:10 duration 10 min)

Mr. Burkhardt and Mrs. Johnson presented their "No Junk Food in Our School" Initiative

- Mr. Burkhardt observed the snacks and nutritional value of the meals the children were eating
    - wanted to educate children on healthy eating
    - full support of Mrs. Sella, who suggested he also contact School Lunch Manager, Chris Downs and Director of Health, Nick Millas
        - all in full support
    - found that the cafeteria does have healthy choices
        - Mr. Burkhardt went into the lunchroom to encourage children to make healthier choices.
        - Watched children dump trays to see what they left
    - Whole staff at Phoenicia is in support of the initiative
    - Mrs. Johnson and Mrs. LaMonda's classes decorated the cafeteria
    - Lysa Ingalsbe is in a nutritional residency now at Phoenicia
        - Working with all classes to add nutrition to their daily lives
        - Very happy that her program fits with their initiative
    - "Cooking with Robin" - made Brussels Sprouts and Kale Chips
        - Students loved them
    - Classroom teachers continue without Mr. Burkhardt
    - Teach parents as well

Discussion:

- Speak to Woodstock to do a similar program there
    - When children are in 4th grade together, they will all make good choices
- Kale Chip recipe: Kale, Salt, Pepper, Olive Oil, Hot Oven – bake until crisp
- Empower the students to go home and ask their parents for healthier options
    - Letter from parent that thought they were eating healthy, after letter from school made them think about what they were eating
    - Students are eager to show Mr. Burkhardt the healthy foods they are eating
    - Mr. Burkhardt asked teachers to note behavior changes
        - Many have observed changes

5. Board District News

5.01 The Board will announce District news (proposed 7:20)

7:30

Trustee Fletcher volunteered to be on Primary School Committee

Trustee McGillicuddy, Trustee Kurnit and Trustee Fletcher went to UCSBA in New Paltz

- Representative from the Legislature there to discuss their agendas
    - Have been getting so much feedback from constituents, parents and educators – shared that they have told SED and Regents to pause and look at Common Core to reflect on possible changes
    - Would have to get involved legislatively if regents will not do anything

Trustee Kurnit and Trustee McGillicuddy visited Woodstock Primary School physical space and what it looked like with number of children in room

Superintendent Phyllis McGill, Student Representative Sarah Melvin, Trustee McGillicuddy and Trustee Kurnit attended High Stake Testing workshop

- Panel of people who gave thoughts about Common Core and the fast implementation
- Legal opinion was that parents do not have a choice in testing and Districts do not have control of curriculum
- Statewide survey and consensus received to pause Common Core
    - 83% parents and educators felt they should have a choice
    - Survey had a very good turn out

Monday night will be Ulster County Legislative Action Committee in Kingston – recommendations for legislative platform for the UCSBA

- Discuss possibility of using the mandate relief commission to help children and residents in our District
- 3 groups that came out of 2020 Symposium will meet to the continue the work
    - Teaching and learning
    - School and district structure
    - Accountability

Trustee Fletcher reported:

- Bingo tomorrow night at Bennett – District wide Family night
- PTAs have done a wonderful job
- Kool School at Phoenicia
    - Many after school activities
    - Had to add a second day due to popularity of a particular activity
- Acknowledge an “Onteora Icon” Bernard Stahl
    - Taught for 32 years
    - Served on original faculty
    - 31 years as coach at Onteora
    - Track is dedicated in his honor
    - Observed him at Onteora events this year
    - Moment of silence was observed for Bernard Stahl

Trustee Osmond, Superintendent Phyllis McGill and Trustee Kurnit met with Mike Hein to discuss any possible use for West Hurley School

6. Superintendent District News

6.01 The Superintendent will announce District news (proposed 7:25)
7:45

Superintendent Phyllis McGill reported:

- Met with County Executive Mike Hein; Director of Transportation, Jared Mance, Trustee Osmond and Trustee Kurnit met to see if the West Hurley building could be a welcome site for the Rail Trail
    - Plans for welcome site were not a right fit for West Hurley School

- Gave other ideas for property
- District web site announces Coffee Hours hosting during the week
  - Next one Feb 12 8:30-9:30 – informal opportunity to come by and speak with Superintendent
- Also on web site – applications for UPK next year
  - Right now at First Steps
    - Only ones submitted for Financial Aid
    - Not sure if more will apply this year
  - Contact Pupil Services to apply for UPK
- Kindergarten Registration early – register now, screening later
  - Pick up information at both Primary Schools or District Office in Boiceville
- Comptroller Office doing an audit of how stressful Districts should feel with cuts in State Aid, Levy Limits and GAP elimination
  - Onteora has no fiscal stress according to survey
  - Reassure community that District has done a wonderful job in managing finances
  - Audit shows Onteora as compared to other Districts
- Looking for teacher and parent volunteers to serve on the "What Makes a Great Primary School" Committee

Assistant Superintendent for Business Victoria McLaren on proposed State Aid as per Governor's budget:

- Overall net loss of $35,613
  - Foundation aid $6.6 million has stayed frozen as well as UPK funding
  - Some fluctuations – as per our needs from BOCES and other services
  - Transportation aid went up almost $14,000
  - Building aid dropped, which is why net loss

Discussion:

- Free and Reduced Lunch increase provides aid to Lunch Program, not to State Aid – more about high needs
  - Increase participation in cafeteria food gives hope to help get closer to balance the Lunch Program Budget
  - Will provide chart to Board with State Aid factors to show why we are not high need
    - Shows calculations of full value, income levels of taxpayers and how compares with statewide average
    - Have gotten wealthier according to state calculation

7. Student Representative Report

7.01 Student Representative, Sarah Melvin, will report to the Board (proposed 7:30) 7:55

- Attended panel on testing
  - No mention of MS and HS testing
    - Mid terms and regents next week
    - New policies: mandatory to take mid-terms and finals in all full year courses and finals in all half year courses including music and art

- Student Government and PBIS Team are hosting ice cream party to help relieve stress of tests
- Belleayre Bash Fundraiser – community should come out and support a safe place for students to go after graduation
    - Tomorrow – afternoon basketball tournament (after school)
- Sat 2/1 Cosmic Bowling Night at HoBowl 8-10pm
    - Big success in December
- Science Olympiad Team Invitational, Onteora came in 8th place
    - last year 16th place
    - Best schools in the State participated
    - Received ribbons in specific science categories
    - At SUNY Ulster on 2/8/14 is regional competition
        - hoping to make it to States

8. Acknowledge Public Be Heard Comments

8.01 The Board will acknowledge the public be heard comments from the last meeting

Victoria Becker :Inconsistency in services
Molly Wilson: Expressed gratitude to the Board

9. Public/Student Comment

9.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:35 duration 10 min or more)

No public or student comment was made

10. Policies Under Consideration (20 min)

10.01 First Reading of Policy 5220 District Investments (proposed 7:45) 8:01

- Up for first reading due to change in Bank names

2~~002~~2014 5220 Non-Instructional/Business Operations

SUBJECT: DISTRICT INVESTMENTS

Scope

This investment policy applies to all moneys and other financial resources available for investment on its own behalf or on behalf of any other entity or individual.

Objectives

The primary objectives of the local government's investment activities are, in priority order:

a) To confirm with all applicable federal, state and other legal requirements (legal);
b) To adequately safeguard principal (safety);
c) To provide sufficient liquidity to meet all operating requirements (liquidity); and
d) To obtain a reasonable rate of return (yield).

Delegation of Authority

The Board of Education's responsibility for administration of the investment program is delegated to the Treasurer or designee who shall establish written procedures for the operation of the investment program consistent with these investment guidelines. Such procedures shall include an adequate internal control structure to provide a satisfactory level of accountability based on a data base or records incorporating description and amounts of investments, transaction dates, and other relevant information and regulate the activities of subordinate employees.

Prudence

All participants in the investment process shall seek to act responsibility as custodians of the public trust and shall avoid any transaction that might impair public confidence in the Onteora Central School District to govern effectively.

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of the principal as well as the probable income to be derived.

All participants involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

Diversification

It is the policy of the Onteora Central School District for all moneys collected by any officer or employee of the School District to transfer those funds to the Treasurer or designee within five (5) working days of deposit, or within the time period specified in law, whichever is shorter.

The Treasurer or designee is responsible for establishing and maintaining an internal control structure to provide reasonable, but not absolute, assurance that deposits and investments are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization and recorded properly, and are managed in compliance with applicable laws and regulations.

Designation of Depositories

The banks and trust companies authorized for the deposit of moneys up to the following maximum amounts are:

Depository Name	Maximum Amount
B~~ank of America (formerly Fleet Bank)~~ Catskill Hudson Bank	varies
W~~ilber National Bank~~Community Bank N.A.	varies
Key Bank	varies
M~~BIA~~ JP Morgan Chase	varies
NYCLASS	varies
TD Bank	varies

Collateralizing of Deposits

In accordance with the provisions of General Municipal Law, Section 10, all deposits of the Onteora Central School District, including certificates of deposit and special time deposits, in excess of the amount insured under the provisions of the Federal Deposit Insurance Act shall be secured:

a) By a pledge of "eligible securities" with an aggregate "market value," or provided by General Municipal Law, Section 10, equal to the aggregate amount of deposits from the categories designated in Appendix A to the policy.

b) By an eligible "irrevocable letter of credit" issued by a qualified bank other than the bank with the deposits in favor of the School District for a term not to exceed ninety (90) days with an aggregate value equal to one hundred forty percent (140%) of the aggregate amount of deposits and the agreed upon interest, if any. A qualified bank is one whose commercial paper and other unsecured short-term debt obligations are rated in one (1) of the three (3) highest rating categories by at least one (1) nationally recognized statistical rating organization or by a bank that is in compliance with applicable federal minimum risk-based capital requirements.

c) By an eligible surety bond payable to the School District for an amount at least equal to 100% of the aggregate amount of deposits and the agreed upon interest, if any, executed by an insurance company authorized to do business in New York State, whose claims-paying ability is rated in the highest rating category by at least two (2) nationally recognized statistical rating organizations.

Safekeeping and Collateralization

Eligible securities used for collateralizing deposits shall be held by (the depository and/or a third party) bank or trust company subject to security and custodial agreements.

The security agreement shall provide that eligible securities are being pledged to secure local government deposits together with agree upon interest, if any, and any costs or expenses arising out of the collection of such deposits upon default. It shall also provide the conditions under which the securities may be sold, presented for payment, substituted or released and the events which will enable the local government to exercise its rights against the pledged securities.

The custodial agreement shall provide that securities held by the bank or trust company, or agent of and custodian for, the School District, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement should also describe that the custodian shall confirm the receipt, substitution or release of the securities. The agreement shall provide for the frequency of revaluation of eligible securities and for the substitution of securities when a change in the rating of a security may cause ineligibility. Such agreement shall include all provisions necessary to provide the local government a perfected interest in the securities.

Permitted Investments

As authorized by General Municipal Law, Section 11, the Onteora Central School District authorizes the Treasurer or designee to invest moneys not required for immediate expenditure for terms not to exceed its projected cash flow needs in the following types of investments:

a) Special time deposit accounts;

b) Certificates of deposit;

c) Obligations of the United States of America;
d) Obligations guaranteed by agencies of the United States of America where the payment of principal and interest are guaranteed by the United States of America;
e) Obligations of the State of New York;
f) Obligations issued pursuant to LFL Section 24.00 or 25.00 (with approval of the State Comptroller) by any municipality, School District or District corporation other than the Onteora Central School District;
g) Obligations of public authorities, public housing authorities, urban renewal agencies and industrial development agencies where the general State statutes governing such entities or whose specific enabling legislation authorizes such investments;
h) Certificates of Participation (COPs) issued pursuant to GML, Section 109-b;
i) Obligations of this School District, but only with any moneys in a reserve fund established pursuant to GML, Sections 6-c, 6-d, 6-e, 6-g, 6-h, 6-j, 6-k, 6-l, 6-m, or 6-n.

All investment obligations shall be payable or redeemable at the option of the Onteora Central School District within such times as the proceeds will be needed to meet expenditures for purposes for which the moneys were provided and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable at the option of the Onteora Central School District within two (2) years of the date of purchase.

Authorized Financial Institutions and Dealers

The Onteora Central School District shall maintain a list of financial institutions and dealers approved for investment purposes and establish appropriate limits to the amount of investments which can be made with each financial institution or dealer. All financial institutions with which the School District conducts business must be credit worthy. Banks shall provide their most recent Consolidated Report of Condition (Call Report) at the request of the School District. Security dealers not affiliated with a bank shall be required to be classified as reporting dealers affiliated with the New York Federal Reserve Bank, as primary dealers. The Treasurer or designee is responsible for evaluating the financial position and maintaining a listing of proposed depositories, trading partners and custodians. Such listing shall be evaluated at least annually.

Purchase of Investments

The Treasurer or designee is authorized to contract for the purchase of investments:
a) Directly, including through a repurchase agreement, from an authorized trading partner.
b) By participation is a cooperative investment program with another authorized governmental entity pursuant to Article 5G of the General Municipal Law where such program meets all the requirements set forth in the Office of the State Comptroller Opinion No. 86-46, and the specific program has been authorized by the School District.
c) By utilizing an ongoing investment program with an authorized tracking partner pursuant to a contract authorized by the School District.

All purchased obligations, unless registered or inscribed in the name of the School District, shall be purchased through, delivered to and held in the custody of a bank or trust company. Such obligations shall be purchased, sold or presented for redemption or payment by such bank or trust company only in accordance with prior written authorization

from the officer authorized to make the investment. All cash transactions shall be confirmed in writing to the Onteora Central School District by the bank or trust company. Any obligation held in the custody of a bank or trust company shall be held pursuant to a written custodial agreement as described in General Municipal Law, Section 10.

The custodial agreement shall provide that securities held by the bank or trust company, as agent of and custodian for, the School District, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement shall describe how the custodian shall confirm the receipt and release of the securities. Such agreement shall include all provisions necessary to provide the local government a perfected interest in the securities.

Repurchase Agreements

Repurchase agreements are authorized subject to the following restrictions:
a) All repurchase agreements must be entered into subject to a Master Repurchase Agreement.
b) Trading partners are limited to banks or trust companies authorized to do business in New York State and primary reporting dealers.
c) Obligations shall be limited to obligations of the United States of America and obligations guaranteed by agencies of the United States of America.
d) No substitution of securities will be allowed.
e) The custodian shall be a party other than the trading partner.

APPENDIX A

Schedule of Eligible Securities

Obligations issued, or fully insured or guaranteed as to the payment of principal and interest, by the United States of America, an agency thereof or a United States government sponsored corporation.

Obligations issued or fully guaranteed by the International Bank for Reconstruction and Development, the Inter-American Development Bank, the Asian Development Bank, and the African Development Bank.

Obligations partially insured or guaranteed by any agency of the United States of America, at a proportion of the Market Value of the obligation that represents the amount of the insurance or guaranty.

Obligations issued or fully insured or guaranteed by the State of New York, obligations issued by a municipal corporation, School District, or District corporation of such State or obligations of any public benefit corporation which under a specific State statute may be accepted as security for deposit of public moneys.

Obligations issued by states (other than the State of New York) of the United States rated in one (1) of the three (3) highest rating categories by at least one (1) nationally recognized statistical rating organization.

Obligations of Puerto Rico rated in one (1) of the three (3) highest rating categories by at least one (1) nationally recognized statistical rating organization.

Obligations of counties, cities and other governmental entities of a state other than the State of New York having the power to levy taxes that are backed by the full faith and credit of such governmental entity and rated in one (1) of the three (3) highest rating categories by at least one (1) nationally recognized statistical rating organization.

Obligations of domestic corporations rated in one (1) of the two (2) highest rating categories by at least one (1) nationally recognized statistical rating organization.

Any mortgage related securities, as defined in the Securities Exchange Act of 1934, as amended, which may be purchased by banks under the limitations established by bank regulatory agencies.

Commercial paper and bankers' acceptances issued by a bank, other than the Bank, rated in the highest short term category by at least one (1) nationally recognized statistical rating organization and having maturities of not longer than sixty (60) days from the date they are pledged.

Zero coupon obligations of the United States government marketed as "Treasury strips."

10.02 First Reading of Policy 5573 Whistle Blower

- Changed as per attorney

2014 5573 Non-Instructional/Business Operations **SUBJECT: "WHISTLE-BLOWER" PROTECTION POLICY**

Employees, who have a reasonable belief that the conduct which he/she complains of constitutes a violation of law, rule or regulation by the School District, are protected by New York State Civil Service Law Section 75-b. Accordingly, the District shall take no action to terminate an employee, or take any adverse personnel action affecting an employee's compensation, appointment, promotion, transfer, assignment, reassignment, reinstatement or evaluation of performance because he/she disclosed information to a governmental body regarding a violation of law, rule or regulation where the violation; 1) creates and presents a substantial and specific danger to the public health or 2) is one which the employee reasonably believes to be true and reasonably believes constitutes an improper School District action. This includes complaints regarding suspected violations of state testing procedures.

Employees, who have a reasonable belief that the conduct which he/she complains of constitutes a violation of law, rule or regulation by the School District, are protected by New York State Civil Service Law Section 75-b. Accordingly, the District shall take no action to terminate an employee, or take any adverse personnel action affecting an employee's compensation, appointment, promotion, transfer, assignment, reassignment, reinstatement or evaluation of performance because he/she disclosed information to a governmental body regarding a violation of law, rule or regulation where the violation; 1) creates and presents a substantial and specific danger to the public health or 2) is one which the employee reasonably believes to be true and reasonably believes constitutes an improper School District action. This includes complaints regarding suspected violations of state testing procedures.

10.03 First Reading of Policy 5686 Use of Video Surveillance

2~~011~~ 2014 5686 Non-Instructional/Business Operations
SUBJECT: USE OF SURVEILLANCE CAMERAS IN THE SCHOOL DISTRICT

The Board of Education recognizes its responsibility to promote and foster school safety and ensure a safe and effective learning environment. Upon the recommendation of the Superintendent of Schools and after having carefully considered and balanced the rights of privacy with the District's duty to promote discipline, health, welfare and safety of staff and students, as well as that of the general public who has occasion to use school facilities, the Board supports the use of video surveillance cameras in

its Middle/High School and surrounding school grounds. District video surveillance cameras will only be utilized in areas where there is no "reasonable expectation of privacy." Video surveillance does not include audio surveillance; we are not conducting audio surveillance.

To further the Board's objective, the School District's District-wide Safety Team shall meet as appropriate and/or deemed necessary to review District and building level safety practices, including the use of video surveillance cameras. The Team may also make recommendations to the Superintendent regarding the use of video surveillance cameras. The Superintendent shall retain final decision-making authority regarding the recommendations of the Safety Team; and he/she shall notify the Board as to the procedures to be implemented with regard to the use of video surveillance cameras by the School District.

The Superintendent will be responsible for appropriate use of video surveillance. The Superintendent or his/her designee will determine the need to view and/or review video surveillance recordings.

Designees will be limited to the following individual administrators in the following order: the High School Principal and/or the Middle School Principal, the Assistant Superintendent for Business, the Director of Buildings and Grounds, the Director of Transportation, the Director of Athletics and/or the High School Assistant Principal. The Superintendent and/or his/her designee may view live videostreaming in order to assist in the event of an emergency in progress that threatens safety and security of students/building occupants or in order or to maintain the system; these events will be specifically authorized. The Superintendent and/or his/her designee may specifically authorize an individual with technology expertise to view live video-streaming, only as necessary, in order to determine repairs to the system. The Superintendent and/or his/her designee will grant viewing of live video-streaming to law enforcement only when there is a crime or emergency in progress that threatens safety and security of students/building occupants. A log will be kept of the date and names of all individuals viewing the videotape.

Any video recording used for video surveillance purposes in school buildings and/or on school property, shall be the sole property of the District; and the Superintendent or his/her designee will be the custodian of such recordings. All video recordings shall be retained for a period of 15 days from the date of its creation. When a recording may be used as evidence in a student disciplinary matter or hearing pursuant to Education Law §3214 or an employee disciplinary proceeding initiated pursuant to procedures set forth in a collective bargaining agreement, Education Law § 3020-a or Civil Service Law § 75, it shall be retained in a secured location by the District in its original format for the period provided for in the Records Retention and Disposition Schedule ED-1 or until the conclusion of any such disciplinary or legal proceeding, whichever is longer.

Disciplinary Hearings
In the event a student is brought up on disciplinary charges pursuant to Education Law §3214 or an employee is subjected to a disciplinary proceeding relative to alleged misconduct that has been recorded on a District-owned video recording, the charged student, student's parent/guardian or employee may request to view such video recording. Requests for viewing such video recording must be made in writing to the Superintendent or his/her designee. The Request for Viewing Form will require a statement detailing the reason for the request. Requests for viewing a video recording must be made in writing to the Superintendent or his/her designee and, if the request is granted, such viewing must occur in the presence of the District's designated custodian of the recording. Under no circumstances will the District's video recording be duplicated and/or removed from District premises unless in accordance with a court order and/or subpoena or at the discretion of the Superintendent.

A student who is disciplined as a result of the contents of the video recording, as well as his parents and legal guardian, or an employee who is disciplined as a result of the contents of the video recording shall have an opportunity to view the tape which is the basis for the disciplinary action. However, should the results of a formal investigation that is conducted by the District, (relative to a student or employee's misconduct) be unfounded, the student, parent/guardian and/or employee to which the video recording allegedly pertains, shall not be entitled to view such video recording.

Signage/Notification Regarding Use of Video surveillance Cameras in School Buildings, School Buses and/or on School Grounds:
Appropriate signage will be posted at entrances to the school campus and/or at major entrances into school buildings notifying students, staff and the general public of the District's use of video surveillance cameras.

Students and staff will receive additional notification, as appropriate, regarding the use of video surveillance cameras in the schools and on school grounds. Such notification may include, but is not limited to, publication in the District calendar, employee handbook, and student handbook. Such notification does not preclude, as deemed appropriate by administration, the discussion of the use of video surveillance cameras with staff and students to heighten awareness and help foster a sense of security.

10.04 First Reading of Policy 6440 Negotiations

8:05

- Take “Central School District” out of all titles

2014 6440 Personnel SUBJECT: NEGOTIATIONS
Legal Status
The legal status for negotiations is the Public Employees' Fair Employment Law (Taylor Law), Article 14 of the Civil Service Law.
Organizations recognized for the purposes of collective bargaining include:
a) Onteora Central School District Teachers' Association;
b) Onteora Central School District Non-Teaching Employees' Association;
c) Onteora Central School District Administrators' Association.
d) Onteora Central School District Non-Teaching Supervisors Association

10.05 First Reading of Policy 7440 Musical Instruments

By taking away first sentence, does not address students owning or renting their own equipment; it is unstated but implied that this practice is fine

2~~007~~2014 7440 Students **SUBJECT: MUSICAL INSTRUMENTS**

a. a~~)~~ ~~All instrumental music students shall be expected to own or rent their instrument.~~
a. The District maintains an inventory of instruments that may be assigned to students on an annual basis based on availability.

b) School-owned instruments will be disbursed upon decisions by the instrumental music staff. Decisions will be dependent upon the individual student's talent and merit and the need for balanced instrumentation at each grade level.

c) Students and parents/guardians will assume responsibility for proper care of school-owned instruments and will pay for damages to same.

d) The District will only transport in its vehicles those instruments meeting certain safety standards as indicated in the New York State Department of Transportation Regulations.

New York State Department of Transportation Regulations Section 720.22

10.06 First Reading of Policy 7422 Concussion Management

8:10

- Correction in CAPS below.
- If student cannot get to their doctor or does not have a doctor, can they see the school physician?
  - Add wording to policy if ok
- Update procedures and regulations according to this policy
- Look into 4th paragraph which seems to reach outside of the school district
  - Requirement of a report that is out of our control
  - It is only way school district can know if a child has sustained a concussion outside of school
  - Change to request?

2~~012~~2014 7422 Students **SUBJECT:** CONCUSSION MANAGEMENT POLICY

The Onteora Board of Education and the Onteora Central School District recognizes that concussions and head injuries are commonly reported injuries in children and adolescents who participate in sports and recreational activities and can have serious consequences if not managed carefully.

Concussion is a mild traumatic brain injury. Concussion occurs when normal brain functioning is disrupted by a blow or jolt to the head. Recovery from a concussion will vary. Avoiding re-injury until fully recovered is the cornerstone of proper concussion management.

While district staff will exercise reasonable care to protect students, head injuries may still occur. Physical education teachers, coaches, nurses, and other appropriate staff will receive training to recognize the signs, symptoms and behaviors consistent with a concussion. Any student exhibiting those signs, symptoms, or behaviors while participating

in a school sponsored class, recess, extracurricular activity, or intramural/interscholastic athletic activity shall be immediately removed from the game or activity and be evaluated as soon as possible by an appropriate health care professional. The athletic trainer, coach, school nurse, or other District employee in charge of or supervising the activity will notify the student's parents or guardians.

If a student sustains a concussion at a time other then THAN when engaged in a school-sponsored activity, the district requires the parent/legal guardian to report the condition to the appropriate school nurse so that the district can support the proper management of the condition.

In the event of any concussion, regardless of where it was sustained, the student shall not return to ~~school or~~ physical activit~~ies~~ of any kind including but not limited to physical education class, recess, and athletics until he/she is symptom free for at least 24 hours and~~,~~ has been evaluated by and provides written authorization from an appropriate health care professional. The school's chief medical officer or their designee will have the final decision on return to physical activity ~~including recess, physical education class and after-school sports~~. Any student who continues to exhibit signs or symptoms upon return to physical activity must be removed from play and reevaluated by his/her health care provider.

The district will establish a concussion management team which may consist of, but not be limited to the Athletic Director, School Physician, School Nurse, and representatives from the administration, faculty and coaching staff. Any changes or modifications to the policy and procedures will be reviewed with the athletic department staff and appropriate school personnel verbally and in writing.

Those who come in contact with our students including but not limited to school nurses, physical education teachers, coaches, and athletic trainers will be required to complete biennially a course related to recognizing the symptoms of a mild traumatic brain injury, and monitoring and seeking proper medical treatment for pupils who suffer one. The school district will provide education to the public on mild traumatic brain injury in student handbooks, athletic codes of conduct and on the website.

The Superintendent, in consultation with appropriate district staff, including the chief school medical officer, will develop regulations and protocols to guide the return to activity.

5:30 – 7:30 1:22

11. Discussion

11.01 Booster Club for Basketball Team (proposed 8:05)
8:25

This request for approval by Nick Millas is to start a Boys Varsity Basketball Booster Club is so that future monies will be in place for the needs or wants of the varsity basketball team. They have begun fundraising already and there are many more ideas. Funds that are raised now will be applied to a basketball banquet for the players at the end of the 2014 season.

Motion: Board of Education hereby approves the Onteora Boys Varsity Basketball Booster Club

Discussion:

- Ask the Girls Varsity Basketball Team if they want a booster club
- Since it came from school official and not the parents, need to clarify who benefits from the fundraising

Motion postponed until the next meeting

Motioned: Trustee Osmond
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit
Not Present: Trustee Hickey, Trustee McKeon

11.02 Veterans Tax Exemption (proposed 8:10 duration 10 min)

Assistant Superintendent for Business Victoria McLaren explained:

- Enacted for School Districts recently but available with County and Town tax authorities for some time
    - If districts adopt for 3/1/14, can be in effect for coming tax roll in September
- 3 categories Wartime, Wartime with Combat, Additional with disabilities
    - Adopt state basic amount then can increase with additional vote
    - Disability difficult to project, since it is based on level of disability
- Have all the information from Ulster Townships, waiting on Greene County
    - Less than 100 taxpayers
- Director of Real Property Tax Services in Ulster County sent a chart of our District:
    - All people who have exemptions at county level would be $170,000 less taxes for Onteora with the Basic amount (wartime)
        - Money will be shifted to other tax payers since District has to collect same amount of taxes
    - Will cost $5 more per $100,000 in full value per exemption category
- If Board wanted to implement basic values, must have hearing to see if any input from community, then resolution and vote by Board
- Discuss again at next meeting

11.03 Review District Mission & Vision Statement and Board Goals (proposed 8:20 duration 20 min)

8:45
Motion: Table item until later in the agenda
Motioned: Trustee Fletcher
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit
Not Present: Trustee Hickey, Trustee McKeon

11.04 Status of Budget Development (proposed 8:40 duration 10 min)

Assistant Superintendent for Business Victoria McLaren

- Have had initial budget meetings with all Directors and Principals
- Trying to simplify building budgets
    - pull out items that should be centralized to get a better picture of the budget
    - Consistency to allocate specific amounts per students for library, nurse, supplies, etc.
    - Remove lines in budget that have not had activity – make more user friendly
- Preliminary budget increase projections for 2014-2015 of $718,000
    - reduced from $1.3 million by working with budget
- Large items:
    - BOCES initial service request, due Feb 7 (Special Needs students most cost, annual reviews not done, but projections are good)
    - Health insurance – DEHIC projecting 4% increase

    - Transportation contract bid is still out
        - Pre-bid meeting yesterday 5 contractors present
    - Staffing for MS/HS scheduling not done
- More money left at this point in the year than we should according to Financial Report, reducing items for next year – will do this before reducing programs for students
- Allowable levy - CPI is 1.4648%, need to verify allowable carryover with Comptroller Office

Discussion:

- Fund Balance still has money in reserves committed to use to offset levy
- Facilities Committee considering capital work in budget – subject to voter approval
- State Aid reduced further from 2008 levels
    - This gets shifted onto taxpayers
    - Another $30,000 taken away this year
    - Onteora does not see the money investing in education to which the Governor refers
- Central is not finished "cleaning up" the budget to present a projection for 14-15
- Over projecting health insurance in budget does not make it right that health care is going up 3 times
- In short term Affordable Care Act may cost the District money
    - Have to offer non-teachers health insurance 6 months sooner than we do now
    - Also substitute teachers must be offered health insurance if working regularly
- Sort report by areas and subtotal
    - Central can consolidate the sums, but must be 3 part budget Programs, Administration, Capital

11.05 FACTS Reports (proposed 8:50 duration 10 min)

9:15

Superintendent Phyllis McGill reported:

- Found error in original version received, correct version was replaced on the website
    - Historical enrollment and projected enrollment had errors
- Does not take into account building projects
    - Woodstock Commons brought some children
    - Belleyare Project may bring more students
    - Based on "Live Births" and "Cohort Survival" and economic factors
        - Cohort Survival means you stayed in the cohort and did not move or leave the District

Discussion:

- Tell FACTS Hurley spelled incorrectly
- Standard complex formula to come up with the projections
    - Based on projection on historical data

- Large class graduating this year
- Average cohorts of 100
- Does use building projects and current enrollment, not just live births
- Reasonably accurate – because using actual enrollment, but not until 2023
    - Can't predict live birth rate after 5 years
    - Says that predictions in the immediate future will be more reliable than later years

12. **5 Minute Break

12.01 The Board will break for 5 minutes (proposed 9:00)
9:25

13. Discussion and Possible Action

13.01 Approval of 2014-2015 Budget Calendar (proposed 9:05)
9:34
Recommended Action: The Board of Education hereby adopts the 2014-2015 Budget Calendar with the following change: BOCES Service Request under May 2014.
Motioned: Trustee Fletcher
Seconded: Trustee Spencer

- Add final BOCES request in May 2014

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit
Not Present: Trustee Hickey, Trustee McKeon

13.02 Abolishment of Position (proposed 9:10)
Recommended Action: The Board of Education hereby abolishes the following position: 0.5 FTE Elementary Teacher
9:40
Motioned: Trustee Spencer
Seconded: Trustee Osmond

- Related to Woodstock 2nd grade

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit
Not Present: Trustee Hickey, Trustee McKeon

13.03 Creation of Position (proposed 9:15)
Recommended Action: The Board of Education hereby creates the following position: 1.0 FTE Elementary Teacher
Motioned: Trustee Spencer
Seconded: Trustee Fletcher
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit
Not Present: Trustee Hickey, Trustee McKeon

14. Contracts Under Consideration (10 min)

14.01 Approve Contract between OCSD and Alba Borchert (proposed 9:20)

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Alba Borchert for the period beginning January 22, 2014 to February 6, 2014 at a rate of $50.00 per hour, to a maximum of $5,000.00, as a Language Interpreter/Translator and authorizes the Superintendent to sign such an agreement.
Motioned: Trustee Spencer
Seconded: Trustee Kurnit

- Parent that is deaf needs an interpreter to help with meetings
  - District has at least one person proficient in ASL
    - Can't take teacher from duties to do sign language for a parent meeting
  - Is standard practice in District
  - Use agency instead of one person?
- Is an amended contract find out why
- Ask PPS how many people in this capacity
- Need back up knowledge on these contracts going forward
- Is 100 hours of parent meeting interpretation needed?
- Moving forward – bring questions before the meeting
  - The Audit Committee's intention was to give these contracts visibility, which it does
  - Given the opportunity to review – bring questions before meeting

Motion to amend the motion by changing the date from 6/30/14 to 2/4/14
Motioned: Trustee Fletcher
Seconded: Trustee Osmond
Result: Passed

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit
Not Present: Trustee Hickey, Trustee McKeon

14.02 Approve Contract between OCSD and Aaron Louis Hurwitz
10:00

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Aaron Louis Hurwitz for the period beginning January 14, 2014 to May 29, 2014 for the amount of $250.00, as a mentor in music recording and authorizes the Superintendent to sign such an agreement.
Motioned: Trustee Osmond
Seconded: Trustee Kurnit

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit
Not Present: Trustee Hickey, Trustee McKeon

14.03 Approve Contract between OCSD and Caitlyn Patch

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Caitlyn Patch on January 23, 2014 and January 24, 2014, as a Yoga Instructor for the 8th grade Physical Education Students at a rate of $150/day to a maximum of $300 and authorizes the Superintendent to sign such an agreement.

Motioned: Trustee Osmond
Seconded: Trustee Kurnit

Motion to amend motion to include dollar amount ($50/day to a maximum of $300)
Motioned: Trustee McGillicuddy
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit
Not Present: Trustee Hickey, Trustee McKeon

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit
Not Present: Trustee Hickey, Trustee McKeon

14.04 Approve Contract between OCSD and Susan Staples

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Susan Staples, PhD for the period beginning January 2014 to June 30, 2014 at a rate of $1,500.00 per evaluation, to a maximum of $3,000.00, for Neuropsychological Evaluations and authorizes the Superintendent to sign such an agreement.
Motioned: Trustee Spencer
Seconded: Trustee Osmond

- Regarding a student

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit
Not Present: Trustee Hickey, Trustee McKeon

14.05 Approve Contract between OCSD and Colleen Young

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the

Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Colleen Young for the period beginning January 2014 - June 2014 and September 2014 – December 2014 at a rate of $5,000.00 per month, to a maximum of $50,000.00 (fully funded), for the implementation of the OASAS Grant for Ulster County Mental Health and authorizes the Superintendent to sign such an agreement.
Motioned: Trustee Spencer
Seconded: Trustee Fletcher

- An Elementary Prevention Specialist works with students in a health curriculum

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit
Not Present: Trustee Hickey, Trustee McKeon

15. Consent Agenda

15.01 Approve Consent Agenda (proposed 9:30)

Recommended Action: Approve consent agenda item numbers 15.02-15.05
Motioned: Trustee Osmond
Seconded: Trustee Spencer

- Amend Dawn Luchmee dates to 1/23/14 – 1/22/16
- Schedule U was confirmed to be approved by phone with Trustee Hickey
    - Trustee should always put it in writing that the Schedule U is approved if they will not be present at the meeting

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit
Not Present: Trustee Hickey, Trustee McKeon

15.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL

RESIGNATIONS

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Cease, Deborah	Physical EducationTeacher/HS	6/30/2014	Retirement
Luchmee, Dawn	0.5 FTE Elementary Teacher/WD	1/20/2014	To accept full time position

PROBATIONARY APPOINTMENT

NAME	CERTIFICATION	TENURE AREA	PROBATIONARY DATES	SALARY/ STEP	REMARKS
Luchmee, Dawn*	N-6	Elementary Education	1/23/14-1/22/16	6MA	New Position at Wdsk

*pending pre-employment processing

EXTRA DUTY STIPENDS 2013-14

NAME	POSITION	AMOUNT
Capprotti, Colette	Sixth Teaching Assignment (Intro to Computer Science, **Pro-rated** 2/3-6/30/14)	$3,803.00
Kenly, Maryanne	Math Coordinator (split w/V. Occhi)	$2,261.50
Occhi, Virginia	Math Coordinator (split w/M. Kenly)	$2,261.50
Ryan, Matthew	Elementary Rec - Bennett (**Pro-rated** 1/17-6/30/14)	$1,873.16

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
1992	12/04/13-01/31/14*	Medical - Paid

*Extension of Leave

APPOINTMENTS: NON INSTRUCTIONAL

RESIGNATIONS

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
McGill, Francis	Part Time School Monitor/WD	1/20/2014	Personal

15.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #1/14, Confidential, as reviewed by Trustee Hickey

15.04 Donation

Recommended Action: The Superintendent recommends acceptance of donations totaling $3,860.00, CASH, from various donors as scholarship awards for the Class of 2014.

The Superintendent recommends approval of the following donations:
Donation Amount and Donee's Name
$2,000.00 Fidelity Charitable-Anthony Quaranda Family Charitable Fund
$100.00 Earley
$500 Wereszynski
$400 Ray's Simpler Times

Funds received below are donations for the Joseph Vanacore Memorial Scholarship:

$100.00 Johnson
$25.00 Paino
$150.00 Jankowski
$25.00 Menges
$25.00 Sweeney III
$25.00 Wright
$75.00 Musialkiewcz
$35.00 Gallo
$100.00 Wereszynski
$50.00 Iapoce
$50.00 Maliha
$25.00 Burg
$25.00 Deitz
$50.00 Reynolds
$25.00 Liffman
$25.00 Fabiano
$50.00 Kasarek

15.05 November Financial Report

Recommended Action: The Board of Education has reviewed and hereby approves the Financial Report of November 2013

16. Committee Reports

16.01 Audit Committee - Trustee Spencer to report. Next meeting is 4:30 at Central Administration on 2/3/14 (proposed 9:40)

Committee has not met since the last Board meeting

16.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on 1/27/14

10:10

Met on 1/13/14:

- Status of capital work agreed to in last budget vote
- 2 architects and engineer at meeting
- Ongoing discussion of brick veneer on number of schools- active discussion of pricing and moving along
- Ameresco working on new numbers
    - They requested current energy numbers
    - Reformulated EPC to take oil burners out of project and add windows
        - Balance between 2 items
    - Current configuration
        - Woodstock many windows some windows in Phoenicia that need to be replaced
- 5 year plan discussion – ongoing to try to narrow down what can be put forth in Capital Fund Project
    - Have, $5 million, with state aid $7 million
- Meeting this Monday with new information from architects to finalize the Capital Fund project
- Discussed solar work – companies placing solar displays on municipalities, including schools
    - Research on scenarios that are feasible
- Discussed capital work that could be part of new budget 14-15
    - similar to projects voted on and approved last year
    - Improvement to parking lots and track are some of what can be included

16.03 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 1/27/14

- Reviewed policies up this meting
- Meeting Monday with PPS Director to review policies

Trustee Fletcher will need to step down from Policy Committee

- Would be great to have a 3rd Board member on it

16.04 District Committee: Health and Wellness Committee. Next meeting is in room 205 HS at 2:45 on 2/5/14

- Discussed mental health services
    - asking the group to submit questions to PPS Director for District to address
    - also sending ideas from committee
- Regents week and testing anxiety – suggestions brought forward
    - Committee to send website tips to post
    - PBIS team to pop popcorn for students between exams
    - MS provides breakfast before high stakes tests, can HS do the same?
        - Needs to be budgted
        - School Lunch Manager Chris Downs reported that many 7th graders are not purchasing meals at lunchtime

17. Old Business

17.01 The Board will discuss a School Resource Officer (proposed 9:50 duration 10 min)
10:20

- Look at articles from NYSSBA about Districts that received money for SRO
- Move to a future Board meeting and have article placed on Board Docs
- Board has had discussion twice

17.02 The Board will discuss Old Business (proposed 10:00)

- Primary Committee does not have all parent volunteers yet
  - PTAs need to recruit
    - Send out request for volunteers with summary
  - Superintendent Phyllis McGill went to the Phoenicia PTA and Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke went to Bennett, Woodstock and Parents in Partnership meeting
    - Will follow up

18. New Business

18.01 The Board will discuss New Business (proposed 10:05)
10:25
Trustee Kurnit suggested:

- how decisions are made and criteria for delay made public
  - New Paltz has criteria on their web site
  - Especially important for Onteora since the district is so large and weather fluctuates from either end of District
- Pre-K Discussion – Request for other vendors of Pre-K by Superintendent Phyllis McGill
  - If evolves into larger State Univeral Pre-K –in school or fund with outside agency?
    - Part of primary committee purview

Trustee Fletcher hoping in long run that Affordable Care Act will help school Districts; on the 30 hour a week issue:

- Wants Onteora to allow substitute teachers to teach as needed, regardless of hours and provide health care as mandated
- Leave to Superintendent to address down the line

19. Request For Information

19.01 The Board will request information (proposed 10:10)
10:30
Trustee Kurnit asked if the District is looking to expand Pre-K past 23 slots and have an in-District Pre-K program

- Request for Proposals for Universal Pre-K is done in the spring by PPS
  - Find dates it goes out
- Don't know State-wide level of Pre-K yet
- Makes sense to add to Primary School Committee

Trustee McGillicuddy asked:

- How is the District implementing AIS services and are there inconsistencies horizontally and vertically?

- In-Bloom: how is District proceeding with data collection service that is being proposed?

20. Public Comment

20.01 The public will comment on any agenda or non-agenda item. Please limit comments to 3 minutes (proposed 10:15 duration 10 min or more)

No public comment was made

21. Adjournment

21.01 Adjourn Meeting . Next meeting is Tuesday, February 4, 2014 in the Woodstock School at 6pm (proposed 10:20)

Recommended Action: The meeting is adjourned at 10:40
Motioned: Trustee Spencer
Seconded: Trustee Fletcher
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit
Not Present: Trustee Hickey, Trustee McKeon

Minutes Recorded By:
Victoria McLaren, District Clerk

Minutes Typed By:
Fern Amster

Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

MINUTES

REGULAR MEETING
6:00 p.m.
TUESDAY, FEBRUARY 4, 2014
Woodstock School

1. Opening Items

1.01 Call to Order 6:10
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call
Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Spencer, Trustee Hickey, Trustee McKeon

2. Executive Session

2.01 Enter executive session (proposed 6:12 duration 40 Min)
Recommended Action: Motion to enter into executive session to discuss the evaluation of particular employees
Motioned: Trustee Spencer
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Spencer, Trustee Hickey, Trustee McKeon

2.02 Exit Executive Session and Return to Public Session (6:56)
Recommended Action: Motion to exit executive session and return to public session
Motioned: Trustee Hickey
Seconded: Trustee Fletcher
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Spencer, Trustee Hickey, Trustee McKeon

3. Acceptance of Minutes

3.01 Acceptance of Minutes (6:56)
Recommended Action: The Board of Education hereby accepts the minutes of the 1/23/14 BOE meeting
Motioned: Trustee Spencer
Seconded: Trustee Fletcher
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Spencer, Trustee Hickey, Trustee McKeon

4. Welcome

4.01 Woodstock Principal, Kathleen O'Brien will welcome the Board (6:57)

- February is I Love Reading Month
  - Parents as Reading Partners Reading program (PARP)
  - Read aloud 15 min a day 5 days a week to anyone in the home and be

awarded prizes

- Author David Goldin read some of his published work and unpublished current work
- Favorite bedtime story reading -Children wear PJs and read to other students in class
- Showed slide show of David Goldin's visit

5. Board District News

5.01 The Board will announce District news (proposed 7:01)

Trustee McGillicuddy reported:

- 2 more MHSSC workshops on High Stakes Testing being held at Mt. St. Mary's college.
    - Next panel – High Stakes Testing Privacy- what should we expect from SED
    - March – High Stakes Testing Finance, the Expense of High Stakes Testing
- Last Monday 1/27 Trustee McGillicuddy and Trustee Kurnit went to Ulster County Legislative Action Committee
    - Worked on condensing legislative priorities from last year
        - Will share with elected reps in Albany
    - 2 of the 3 groups from 2020 Symposium started meeting to discuss their topic
        - Teaching and learning
        - School and District Structures
            - Trustee Fletcher attended
                - Gradual process
                - Research, study planning and coming back with recommendations
                - Will meet 5 times
                - Discussing transportation, building structures, start times, school year and working with BOCES
                - Assigned research tasks and will be meeting again 3/12/14
        - Accountability

Acknowledge presence of Bob Curran Onteora's BOCES Board representative here tonight.

Trustee Spencer – sharing with public and board that not intending to submit a petition to serve on the board.

- Wanting the public to know of an open Board seat
- Has been rewarding experience and enjoyed working with Board and Administration

6. Superintendent District News

6.01 The Superintendent will announce District news (proposed 7:07)

Superintendent McGill shared what goes into the decision making to open or close or delay school

- Decision to open, close or delay is not simple
- Always a question of bringing children in and home safely

- Transportation Director leaves home at 3am
  - Contacts highways departments
  - Other District's transportation personnel
  - Drives the roads to be sure roads are safe
- Transportation Director calls Superintendent Phyllis McGill at around 4:40 to report all information she found and they discuss:
  - The predicted temperature throughout the day
  - If bring in, when will we be able to get them home
  - Continue to monitor the weather
  - If significant event – when will it start and end
- On Monday, the original forecast was that snow would end at 2pm, forcast suddenly changed to be ending 3-5pm
  - Had to give lunch and allow time for bus drivers to get back to their buses
  - Thanked all staff who stayed until children were safely home
  - Thanked Transportation Dispatcher Ray Clinton and Tranportation Director Nicole Sommer
- If parents have questions should call their school building rather than transportation
  - No secretary in transportation and others have duties outside of the office
- Met with administrators to better inform parents in a quick change situation
  - Spend time arranging so that parents of students on certain buses having trouble can be communicated
  - Will let parents know individually if late arrival home

Discussion:

- clarified how many highway departments are being consulted
  - Olive, Hurley, Shandaken and Woodstock
- If our buses have chains are they being used in these situations?

6.02 Discuss Preliminary 2014-2015 Budget (7:17) – ended presentation at 7:32

Assistant Superintendent for Business Victoria McLaren Presented:

- Current increases in instruction, transportation, but mostly in employee benefits
  - Salary and non-salary
    - Contractual increases In salary
      - Drives higher increase in retirement, social security, FICA Medicare
    - Non-salary – cut items lines that have excesses or are unused
      - Non-essential that can be cut without cutting programs
- Budget is draft and still changing
- Working on BOCES request – initial due end of this week, final in May
  - Driven by students' annual review placements
- Bid opening scheduled for Thursday for Transportation
  - Hoping for good responses
- Receiving $35,000 less in aid
  - Thought we would receive even less
- Basic levy calculation formula
  - 1.7% levy increase = $684,000
  - Allowed to carryover $645,000 from prior year

  - 3.3% levy increase = 1.3 million
  - Capital exclusion is $188,874
  - Maximum levy increase under this limit = 3.77%
  - Current draft budget increase by $697,000
  - Within range of what we are allowed to have for levy increase
- Still refining budget
- Fund Balance planning- current reserves
  - $2.8 million in Repairs
    - Use some to fix infrastructure such as brick facade
  - $1.3 million in employee benefits
  - $40,000 in Tax certiorari
  - $5 million in Unemployment
  - $149,000 Debt Service
  - $5 million in Employee Retirement System
  - $5 million in Capital Reserve
    - Voter authorized – Facilities Committee meeting to work toward bringing capital project to board to put on ballot in May

Discussion:

- Stock market and retirement are related as the money is invested in the market, but contribution is based on actuarial numbers of who will retire in future, since once en employee retires, they no longer contribute
- We are not seeing the Governor's increase in education because the State sees us as a wealthy district, if eliminated GAP adjustment we would benefit, but depends on how they target the aid
- Governors Proposal for school districts – keep below 2% incentive/kickback – multi-year program
  - No information on how the State will make up the money
- Big picture: District is in a good place financially
  - Able to meet the students' needs with rollover budget
  - No incentives for retirement
  - Every year will be different
  - Managing the District money very well
  - Preliminary budget is really comfortable without cutting programs
- Down $35,000 in aid mostly because of building aid
- Budget seems to show over budgeting
  - Have placeholder for grants while waiting to receive money
  - At this point we have more money than needed, trying to cut to bring budget more in line with what is spent
  - Projections generous in the past
- Employee benefits is approximately 30% of budget
- Down 22% on State aid from a few years ago
  - add budget and levy figures to the historical state aid chart to show how the burden has been shifted onto the taxpayers.
- By law final BOCES services takes place before budget vote
- Also seeing less federal aid
- Trying to develop a budget for what we need - last year's budget proved to be more than we needed so we should keep that in mind

- Aid is important, but we are working on a budget that has more money than we need
- Point not to be lost as we move forward

7. Student Representative Report

7.01 Student Representative, Sarah Melvin, will report to the Board (7:52)

7:32

No Name Calling Week at the HS

- Committee has faculty and students
- Cafeteria has table set up to sign pledges not to be a bully and to stand up for students that are being bullied
- Resolutions to make school/world a better place
- No Name Calling Creativity Contest
  - writing, artwork, videos that highlight bullying issue, against bullying
  - winners will be displayed
- Checked out an iPad mini from the library
  - iPad minis to be checked out with library of e-books and audio books that can be downloaded
- Onteora Girls Basketball has senior night tonight

8. Acknowledge Public Be Heard Comments (7:54)

8.01 The Board will acknowledge the public be heard comments from the last meeting

There were no public comments from the last meeting

9. Public/Student Comment

9.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (7:55)

Trustee McGillicuddy read letter from Vincent Bernstein from American Legion Post 950 in support of Veteran's Tax Exemption.

10. Presentation

10.01 Presentation on English Language Learner Program (7:58)

Pupil Personnel Director Cynthia Bishop and ELL Teacher Robin Osswald presented:

- Went over acronyms including: ESL (a program) English as Second Language ELL (an individual)
- Free standing ESL program through Part 154 grant
  - Evaluated upon enrollment* by Certified ESL teacher in speaking, listening reading, writing
  - If the student scores at the Beginning, Intermediate, or Advanced levels, then the student receives ESL instruction in addition to the general education instruction at their grade level, AIS reading and/or math, discretionary related services, and/or IEP services as deemed appropriate.
  - ELLs receive mandated units of study in ESL in increments of 36 minutes.
    - Beginner's receive 72 minutes (exceptions apply)
    - High school Beginners receive 108 minutes per day
    - Intermediate's receive 72 minutes (exceptions apply)
    - Advanced students receive 36 minutes (exceptions apply)

        - ELL students who tested proficient have 2 years of transition
        - services, as mandated by State Education Laws
- Title III Funds and Consortium
- Districts that receive less than $10,000, in Title III Funding are eligible be part of the consortium
    - Districts pool money to get more Professional Development
- Annual yearly progress – 94% of students have gone up one level or designated number of points
    - 65.3% meet Annual Measurable Achievement Objectives
    - 13.738% test out of the program in Ontoera
    - Ell progress is doing well
- Need Support in content area teaching especially ELA and math
- Same for all consortium members
- Phoenicia team has been in the consortium since 2010
    - Phoenicia housed all K-6 ESL students
    - Developing program at Bennett this year
- Needs:
    - Develop an understanding of cultural differences, weak foundational literacy, interrupted schooling
    - Strengthen capacity of teachers assigned to ESL clusters over time by providing high quality Professional Development
    - Staffing projections similar to current
- Program Improvements for the Future:
    - Continue Consortium involvement
    - Develop a strong after school or summer student academy with Consortium support
    - Tie ESL instruction directly to ELA and content area curriculum aligned to the Common Core Learning Standards for consistency across all grade levels
    - Provide parent outreach through opportunities for collaboration
    - Assign Title III Consortium teams from each building to ensure best educational practices and to strengthen classroom instruction.
    - Strengthen the partnership between teachers and administrators serving ELLs.
    - Provide consistency from year to year in staffing classes with ESL clusters with teachers who are highly trained
    - Develop program guidelines to strengthen our middle / high school ESL services

Discussion:

- When child cannot speak English in the classroom: ESL teacher would push in and co-teach – very difficult to schedule
    - At beginner level the students are pulled out and work with activities specific for ELL
    - Try to model best practices for ELL for classroom teachers
    - Work with teachers who have had language acquisition to best work with ELL students
- 100% of the ELL students at the elementary level speak Spanish

  - 38 ELL students in the district, all but 2 speak Spanish
- Some parents non-ELL students may not speak English
  - Requires an action plan go into community
  - Divide up tasks of communication among Consortium members
- Title III Consortium made up of ESL teachers, classroom teachers, administrators, Special Ed teachers and related services providers
  - PD opportunities offerings sent out to team
  - Most PD is discretionary, unless during the school day
- Transition of ELL from Phoenicia to Bennett
  - Working on smooth transition
  - Some Bennett teachers need training through Consortium
  - BOCES ESL teacher at Bennett is highly trained
- Nothing specified by law that ESL teachers have language preferences
  - Can use language in posting, such as "Spanish Speaking preferred"
- * Not every student enrolling is tested for ESL Program:
  - Parents complete a home survey about second language being spoken in the home
  - if returned in the positive and if District thought they may be an ELL, they are evaluated
- Don't have any requirement or procedure for translating forms, letters and reports. We have parents that do not read English so the need is recognized
  - Contracted with Centris- a company that will translate documents
    - Kindergarten registration packet translated to Spanish
  - Robin Osswald will work with Phoenicia to get parent communications, including report cards, translated
- District is teaching students English, but parents need to understand in their native language
- Need to have goals
  - School Based leadership – of seven essentials – what specifically can the District Leadership do to help?
  - Positive climate – how is that measured
  - What are we doing to involve parents and families and if not, what are plans?
  - Bennett – what are we doing for the new program?
    - What is being done to manage transition?
    - Specific attention to Phoenicia to Bennett
- Time constraints of sharing a contracted person with another Districts limits services, travel time, etc.
  - Staff the .6 position with in-house employee to help
- ESL students take all same tests as other students
  - Get some accommodations: take test as non-english speaking and beginner level
  - No help with content translation, but help with directions
- Due to low incidence of ELL in this area, pooling funds for PD with a consortium is beneficial and it also gives more colleagues with which to confer
  - Whole team of teachers committed to Consortium, not just ESL teachers
  - 2010 is when Onteora joined consortium
- Resources available for students and families who speak an unfamiliar language

  - Use current staff abilities if available
  - Also use students who may speak the same language
- Onteora ELL students are doing very well thanks to ESL teachers
- ESL program is funded only through tax levy
- Some funding set aside for after-school or summer programs for extra support and bridge gap between parents and students
  - Presenting program and details to State
  - If approved, reimburse Districts for any funds spent
  - After school program at Bennett and MS/HS this year
- Ad-Hoc Communications committee to discuss how to communicate better to Spanish and other language speaking parents
  - Infinite campus be able to call in language speak at home?
- Acknowledged help from ESL Teacher Robin Osswald and Social Worker Dimitri Hernandez for all their translating on the phone, and with notes and letters from school
  - Mr. Hernandez also does interpreting with families who speak Spanish
- ESL Scheduling is done by service providers, supervised by Cynthia Bishop

11. Policies Under Consideration

9:00
Trustee Kurnit and Trustee McGillicuddy met with Pupil Personnel Director Cynthia Bishop to review these policies

11.01 First Reading of Policy 7613 The Role of the Board of Education in Implementing a Student's Individualized Education Program (8:10)

2~~008~~2014 7613 Students **SUBJECT: THE ROLE OF THE BOARD OF EDUCATION IN IMPLEMENTING A STUDENT'S INDIVIDUALIZED EDUCATION PROGRAM**

The Board of Education shall establish at least one (1) Committee on Special Education (CSE) and one (1) Committee on Preschool Special Education (CPSE). The Board shall also establish, as necessary, Subcommittees on Special Education to ensure timely evaluation and placement of students with disabilities.

Committee on Special Education

The Board of Education shall, upon completion of its review of the recommendations of the CSE, arrange for the appropriate special education programs and services to be provided to a student with a disability. The Board shall notify the parent/guardian of its action in accordance with federal and state law and regulations.

For a student not previously identified as having a disability, the CSE shall provide a recommendation to the Board which shall arrange for the appropriate special education programs and services to be provided within sixty (60) school days of the date of receipt of consent to evaluate. For a student with a disability referred for review, a recommendation shall be provided to the Board which shall arrange for the appropriate special education programs and services to be provided within sixty (60) school days of the referral for review. However, if such recommendation of the CSE is for placement in an approved in-state or out-of-state private school, the Board shall arrange for such special education programs and services for students with disabilities within thirty (30) school days of the Board's receipt of the recommendation of the CSE.

If on review of the recommendation of the CSE, the Board of Education disagrees with such recommendation, the Board shall follow one (1) of the following procedures:

a) The Board may remand the recommendation to the CSE with a statement of the Board's objections or concerns and a request that a timely meeting be held to review and consider such objections or concerns. The CSE shall consider the Board's objections or concerns, revise the individualized education program (IEP) where appropriate, and resubmit a recommendation to the Board. If the Board continues to disagree with the recommendation of the CSE, the Board may continue to remand the recommendation to the original committee for additional reviews of its objections or concerns, or establish a second CSE to develop a new recommendation in accordance with the following paragraph, provided that the Board arranges for the programs and services in accordance with the student's IEP within the time lines as outlined above; or, in the alternative,

b) The Board may establish a second CSE to develop a new recommendation for the student. If the Board disagrees with such new recommendation, the Board may remand the recommendation to the second CSE with a

statement of the Board's objections or concerns and a request that a timely meeting be held to review consider objections or concerns. The second CSE shall consider the Board's objections or concerns, revise the IEP where appropriate, and resubmit a recommendation to the Board. If the Board continues to disagree with the recommendation of the second CSE, the Board may continue to remand the recommendation for additional reviews of its objections or concerns by the second CSE, provided that the Board arranges for the programs and services in accordance with the student's IEP, as developed by the second CSE, within the timelines as outlined above.

Pursuant to Commissioner's Regulations, the Board may not select the recommendation of the original CSE once it has established a second CSE.

The Board shall provide the student's parents/guardians with written notice and a copy of the statement of its objections or concerns and notice of due process rights in accordance with Section 200.5 of the Regulations of the Commissioner.

Committee on Preschool Special Education

Upon receipt of the recommendation of the Committee on Preschool Special Education (CPSE), the Board of Education shall arrange for the preschool student with a disability to receive such appropriate programs and services in accordance with the student's IEP, commencing with the July, September or January starting date for the approved program, unless such services are recommended by the CPSE less than thirty (30) school days prior to, or after, the appropriate starting date selected for the preschool student with a disability; in that case, such services shall be provided no later than **sixty (60)** ~~thirty (30)~~ days from the recommendation of the CPSE.

If the Board disagrees with the recommendation of the CPSE, the Board shall send the recommendation back to the CPSE with notice of the need to schedule a timely meeting to review the Board's concerns and to revise the IEP as deemed appropriate. The Board of Education shall provide such notice as required by federal and state law and regulations.

Subcommittee on Special Education

The number of Subcommittees on Special Education will be determined by the CSE and the CSE will be responsible for the oversight and monitoring of the activities of each subcommittee to assure compliance with the requirements of applicable state and federal laws and regulations.

Each Subcommittee may perform the functions for which the CSE is responsible, except:

a) When a student is considered for initial placement in a special class; or

b) When a student is considered for initial placement in a special class outside of the student's school of attendance; or

c) When a student is considered for placements in a school primarily serving students with disabilities or a school outside the District.

Subcommittees shall report following the timelines required for the CSE to the CSE regarding the status of each student with a disability within its jurisdiction. Upon receipt of a written request from the parent or person in parental relation to a student, the Subcommittee shall refer to the CSE any matter in which the parent disagrees with the Subcommittee's recommendation concerning a modification or change in the identification, evaluation, educational placement or provision of a free appropriate education to the student.

Education Law Sections 4402 and 4410 8 New York Code of Rules and Regulations (NYCRR)
Sections 200.2(d)(l), 200.4(c), 200.4(d), 200.5 and 200. 16(e)
NOTE: Refer also to Policies #7631 -- Appointment and Training of Committee on Special Education (CSE)/Subcommittee on Special Education Members
#7632 -- Appointment and Training of Committee on Preschool Special Education (CPSE) Members

11.02 First Reading of Policy 7632 Appointment And Training Of Committee On Preschool Special Education (CPSE) Members

8:59

2~~008~~2014 7632 Students

SUBJECT: APPOINTMENT AND TRAINING OF COMMITTEE ON PRESCHOOL SPECIAL EDUCATION (CPSE) MEMBERS

Committee on Preschool Special Education (CPSE) Membership

The Board of Education shall appoint a Committee on Preschool Special Education (CPSE) whose membership shall include, but not be limited to, the following members:

a) The parent(s) of the preschool child. To ensure that one (1) or both parents are present at each CPSE meeting, the District and the parent(s) may agree to use alternative means of participation such as video conferences or conference phone calls;\

b) Not less than one (1) regular education teacher of such child (if the child is, or may be, participating in the regular education environment);

c) Not less than one (1) special education teacher of the child or, where appropriate, not less than one (1) special education provider (i.e., related service provider) of such child;

d) A representative of the School District who is qualified to provide, or supervise the provision of, special education and who is knowledgeable about the general education curriculum and about the availability of preschool special education programs and services and other resources of the District and the municipality (who shall serve as Chairperson of the CPSE);

e) An individual who can interpret the instructional implications of evaluation results, who may be a member of the team selected from the regular education teacher, the special education teacher or provider, the school psychologist, the School District representative described above, or a person having knowledge or special expertise regarding the student as determined by the District;

f) At the discretion of the parent or the District, other individuals who have knowledge or special expertise regarding the child, including related services personnel as appropriate. The determination of knowledge or special expertise shall be made by the party (parents or School District) who invited the individual to be a member of the committee;

g~~h~~) **For a child's transition from early intervention programs and services (Infant and Toddler Programs), at the request of the parent/person in parental relation, the appropriate professional designated by the agency that has been charged with the responsibility for the preschool child. This professional must attend all meetings of the CPSE conducted prior to the child's initial receipt of services;** ~~and~~

h~~g~~) An additional parent of a child with a disability who resides in the School District or a neighboring school district, and whose child is enrolled in a preschool or elementary level education program provided that such parent shall not be employed by or under contract with the School District or municipality; and provided further that such parent shall not be a required member **unless** ~~if~~ the parents of the child request, in writing, **at least seventy-two hours prior to such meeting,** that the additional parent member ~~not~~ participate in the meeting; ~~**and**~~

~~h) For a child's transition from early intervention programs and services (Infant and Toddler Programs), at the request of the parent/person in parental relation, the appropriate professional designated by the agency that has been charged with the responsibility for the preschool child. This professional must attend all meetings of the CPSE conducted prior to the child's initial receipt of services; and~~

i) A representative from the municipality of the preschool child's residence. Attendance of the appointee of the municipality is not required for a quorum.

However, except for the parents/persons in parental relation and the appointee from the municipality (a) and i) above) a member of the CPSE is not required to attend a meeting of the team in whole or in part if the parent/person in parental relation and the District agree in writing that the attendance is not necessary because the member's area of the curriculum or related services is not being modified or discussed at that meeting.

Additionally, a member as described in letters b) through **g**~~h~~) of this subheading may be excused from attending the CPSE meeting, in whole or in part, if the parent/person in parental relation to the student with a disability and the School District agree, in writing to the excusal not less than five (5) calendar days prior to the meeting date, that the attendance of the member is not necessary because:

a) The member's area of the curriculum or related services is being modified or discussed in the meeting but, not less than five (5) calendar days prior to the meeting, the excused member has submitted to the parents/persons in parental relation and the CSE written input into the development of the IEP, particularly with respect to their area of curriculum or related services; or

b) The committee member is unable to attend due to an emergency or unavoidable scheduling conflict and the District submits the written input listed in a) above to the parents/persons in parental relation within a reasonable time prior to the meeting and prior to obtaining written consent to the excusal by the parents/persons in parental relation.

Training

The training of qualified personnel is essential to the effective implementation of the Regulations of the Commissioner of Education regarding the education of all students with disabilities.

The Director of Special Education shall be responsible to the Superintendent for establishing administrative practices and procedures for training all District personnel responsible for carrying out the provisions of Part 200 of the Commissioner's Regulations as well as members of the Committee on Preschool Special Education.

Alternative Means of Meeting

When conducting a meeting of the Committee on Preschool Special Education (CPSE), the parent and the representative of the District appointed to the CPSE may agree to use alternative means of meeting participation, such as videoconferences and conference calls.

Individuals with Disabilities Education Act (IDEA) 20 United States Code (USC) Section 1400 et seq.
34 Code of Federal Regulations (CFR) Part 300
Education Law Section 4410
8 New York Code of Rules and Regulations (NYCRR) Sections 200.2(b)(3) and 200.3
NOTE: Refer also to Policies #7613 -- The Role of the Board in Implementing a Student's Individualized Education Program
#7614 -- Preschool Special Education Program
#7631 -- Committee on Special Education/Subcommittee on Special

Education Members

11.03 First Reading of Policy 7616 Prereferral Intervention Strategies In General Education (Prior To A Referral For Special Education)

Some of these services have changed names or are being handled by other providers

2~~008~~2014 7616 Students **SUBJECT: PREREFERRAL INTERVENTION STRATEGIES IN GENERAL EDUCATION (PRIOR TO A REFERRAL FOR SPECIAL EDUCATION)**

The School District shall establish a plan for implementing schoolwide approaches and prereferral interventions in order to remediate a student's performance prior to referral for special education. This plan may include a Response to Intervention (RTI) process.

The provision of programs and/or services for students starts with consideration/implementation of instruction in the general education curriculum, with appropriate supports and/or modifications as may be necessary. In implementing prereferral intervention strategies, the District may utilize resources/strategies already in place for qualified students including, but not limited to, services available through Section 504 of the Rehabilitation Act of 1973, and ~~Educationally Related Support Services and~~ Academic Intervention Services as defined in Education Law and/or Commissioner's Regulations. All of these programs may be considered as possible components of Prereferral/~~Intervention Instructional Support Plans~~or Response To Intervention (RTI) plans/Discretionary Service (DS) plans. The District will ensure that they have a system in place, with appropriate personnel, for developing, implementing and evaluating prereferral intervention strategies.

The District will provide general education support services, instructional modifications, alternative instructional approaches, or alternative program options to address a student's performance prior to a referral to a Committee on Special Education (CSE). ~~Formal Child Study Teams (CST) -Elementary and Case Management Teams (CMT) - Secondary will be formed in accordance with law and/or regulations as may be applicable as well as District guidelines. The CST and CMT-~~ The RTI Teams will include representatives from general and special education as well as other disciplines and include individuals with classroom experience. Parents/persons in parental relation to students will be involved in developing prereferral strategies to address the educational needs of their child. Additionally, the District will seek collaboration between outside agencies and the school prior to a referral of the student to the CSE in order to address necessary student support services.

Administration shall ensure that appropriate opportunities exist for collaboration between general educators and special educators, and that consultation and support are available to teachers and other school personnel to assist parents/persons in parental relation to students and teachers in exploring alternative approaches for meeting the individual needs of any student prior to formal referral for special education.

The determination of prevention and prereferral intervention strategies/services shall consider the student's strengths, environment, social history, language and cultural diversity in addition to the teacher's concerns. The building administrator will further ensure that all staff are familiar with intervention procedures and procedures for operating a ~~CST or CMT~~RTI Team.

Prereferral/Intervention Instructional Support Plans shall be proactive in their strategies to meet the broad range of student needs and to improve student performance. Prereferral/Intervention strategies and/or ~~Instructional Support Plans~~ RTI plans are to be reviewed and evaluated to determine their effectiveness, and modified as may be appropriate. Appropriate documentation of the prevention and/or intervention strategies implemented shall be maintained.

However, should a referral be made to the CSE during the course of implementing prereferral/~~intervention instructional support services~~RTI/DS, the CSE is obligated in accordance with law to continue its duties and functions, and must meet mandatory time lines in evaluating the student for special education services and implementation of an individualized education program, if applicable.

~~Educational Related Support Services~~

~~*Educational related support services* (ERSS) means curriculum and instructional modification services; direct student support team services; assessment and non-career counseling services; special instruction to eligible students with disabilities as defined in Education Law Section 4401, which does not generate excess cost aid including related services but excluding transportation and transition services; and to eligible, qualified students pursuant to Section 504 of the Rehabilitation Act of 1973. These services are provided to eligible students, individually or in groups, and may include those related consultation services provided to their families and related school personnel in order to enhance the academic achievement and attendance of such students. Educational related support services shall also mean speech and language improvement services as defined in Commissioner's Regulations.~~

~~ERSS may be utilized as a component of any Prereferral/Intervention Instructional Support Plan.~~

Section 504 of the Rehabilitation Act of 1973

For students who are qualified for services pursuant to Section 504 of the Rehabilitation Act, but are not classified as students with disabilities as defined in Education Law Section 4401, Section 504 Accommodation Plans may address instructional support services that can be utilized as components of any prereferral/intervention strategies as deemed necessary and/or appropriate.

Academic Intervention Services

Academic intervention services means additional instruction which supplements the instruction provided in the general education curriculum and assists students in meeting the State learning standards as defined in Commissioner's Regulations and/or student support services which may include guidance, counseling, attendance, and study skills which are needed to support improved academic performance.

However, such services shall not include services provided to students with limited English proficiency pursuant to Commissioner's Regulations or special education services and programs as defined in Education Law Section 4401. Academic intervention services are intended to assist students who are at risk of not achieving the State learning standards in English language arts, mathematics, social studies and/or science, or who are at risk of not gaining the knowledge and skills needed to meet or exceed designated performance levels on State assessments.

The District has developed a description of the academic intervention services offered to grades K through 12 students in need of such services. The District will review and revise this description every two (2) years based on student performance results.

Parental notification of students who have been determined to need academic intervention services will be provided as per Commissioner's Regulations.

In implementing prevention and/or prereferral intervention support strategies in order to remediate a student's performance prior to referral for special education, the utilization of academic intervention services, as enumerated in Commissioner's Regulations, may be included as a component of any such Prereferral/~~Intervention Instructional Support Plan~~RTI plan.

Section 504 of the Rehabilitation Act of 1973, 29 United States Code (USC) Section 794 et seq.
Education Law Sections 3602(32), 4401 and 4401-a
8 New York Code of Rules and Regulations (NYCRR) Sections 100.I(g), 100.I(p), 100.1(r), 100.1(s), 100.I(t), 100.2(v), 100.2(dd)(4), 100.2(ee), 200.2(b)(7), 200.4(a)(2), 200.4(a)(9); 200.4(c) and Part 154
NOTE: Refer also to Policy #7618 -- Response to Intervention (RTI) Pr

12.01 Veterans Tax Exemption (9:03)

Assistant Superintendent for Business Victoria McLaren explained that if the Board implements, it encompasses all 3 exceptions (Wartime Service, Combat Service, and Disability

- Each veteran is entitled to all 3 exemptions, if they qualify
- Only relevant to veterans served during wartime
- Other Districts are still considering the exemption – maybe for 15-16 tax bills
- Must be adopted at the next meeting, for it to go into effect on the 14-15 tax bills
- Increase of $4.99 per $100,000 value to make up for the money going to veterans' exemption
- No Ulster Districts have acted on it for 14/15 as of now
- Still have not received information from Greene County
- Tax levy must stay the same, so must shift to other tax payers
- Information needed:
    - Ask other Districts what they are doing,
    - Ask if this exemption is available only to primary residences
    - Calculate a percentage tax increase for other tax payers – basic level and maximum level for each town
- Board consensus to have a hearing at the next meeting

13. **5 Minute Break

13.01 The Board will break for 5 minutes at approximately 9:20

12.02 Mid Year Update of Board Goals (9:27)

Superintendent Phyllis McGill reported on the progress of the Board Goals:

Education Vision:

- Secondary schools are working to realign the curriculum with the Common Core
- In the HS the department liaisons been working to develop a curriculum that is appropriate and instructional strategies to assist all learners

- Community Mentor program continues to grow successfully
- The appointment of an ELA teacher-leader (Laura Loheide) for this year has helped increase the writing expectations, added rigor and contributed to the writing success of students
- "Introduction to Computer Science". Is being offered at the HS beginning next semester
- iPad initiative started in a subgroup of HS science classes last year
    - This year all tenth grade students have an iPad.
    - MS is the midst of implementing using one of our title grants, to purchase for all students receiving AIS/RtI in ELA.
    - Providing teachers with iPads to roll out with students next year
- Beginning a vertical science curriculum conversation in grades 4 through 8
- Project Based Learning continues to grow at Bennett Intermediate School.
    - Sixth-graders at Bennett will visit the Berkshire Museum
    - Received (a $1,962 grant from the Community Foundation of the Hudson Valley
- The English Language Arts curricula are being addressed K-6.
    - Bennett Elementary has a literacy coach from BOCES three days weekly and have been using the Columbia Reading and Writing Program with integrity
    - The hiring of an experienced reading teacher (Christina Countryman) to work at both Bennett and Phoenicia has been successful
- RtI (Response to Intervention Teams), i.e., benchmarking student process and seeing where learning needs are not being met is improving at the Primary Schools
- We still need to improve ELA
    - Some teachers are using the Columbia Reading and Writing programs wonderfully, others need to use it with more integrity.
- Next year we will want to add a time for a reading teachers to do more vertical planning in the elementaries
- The math curriculum at the elementary level is being aligned to meet the State curriculum and to use the new textbook series
    - This work will be helped by the appointment of the math teacher-leaders Maryann Kenly and Virginia Occhi mid-year.
- A Primary School planning committee is being identified and planning for first meeting to study the question "What Makes for a Great Primary School?",
- NWEA data provided K-3 teachers and are learning to use data in instruction

Facilities:

- The Facilities Committee has been meeting every two weeks to work on the facilities plan
- Work is centered on coordinating a capital project with an energy performance contract so that the maximum amount of work can be accomplished in the District in a thoughtful manner
- Also working toward a project that will utilize some of the existing Repair Reserve funds to repair the brick façade of the buildings
- The West Hurley Campus:
    - Contacted the Town of Hurley assessor to request that the current

assessed value of the West Hurley campus be reviewed
    - Hope to have it lowered to assist in making the campus more attractive to potential buyers
- Received an inquiry from one realty company that we were told has two parties that might have an interest in the building
    - The interested parties will do a site visit

Community and Culture:

- Last year did a Board presentation on all culture and climate in buildings, and the VADIR report show disruptive incidents down
- The draft of the District's Code of Conduct is in the process of being reviewed by the Shared Decision Making Team.
- Primary School Planning Committee is getting underway
- All of the buildings are Positive Intervention Behavior Schools where staff and administration (and student government, on secondary level appropriate) work together to support a positive school culture
- MS/HS has "No Name-Calling Week" this week,
- Bennett is having a "Wear Pink for Anti-Bullying Day" at the end of February
    - Student Government at Bennett is working on a student survey to measure student opinions on how to improve the quality of life in their school cafeteria
- All of our schools offer counseling for students; both those with and without IEPs.
- Many research based programs and supports for students who need assistance and families needing referrals
- Phoenicia is in its first year of hosting the management class working with staff from Bennett to provide some continuity
    - Very successful program
- MS/HS have held parents nights to specifically go over the new Common Core Curriculum
    - We need to roll these out at all buildings this year.
- Developing a single budget to reflect the entire district's budgetary needs.
- Once the Board adopts the budget, the District's Leadership Team will be presenting the budget around the community to various community groups

Budget and Finance:

- Have had a zero levy on the budget for the past two years
- Current draft of the District budget for 2014-15 will be well within the Tax-Cap Levy Limits
    - Able to achieve because
        - the money has been well-managed
        - recent contracts settlements over the past few years
        - more close reading of and management of individual line items.
- Working with a five year planning model that will have next year and out years
- Actively managing our fund balance in conjunction with the budget process

Board Development

- Board attends county, region and state meetings and conferences to the best of their ability

- encourage Board members that when terms are up, try to find replacement when not running
- Keep in mind people in community that may run, and talk to them

- The goal of "Each trustee attends one conference a year" is not happening
  - Attending puts you in touch with bigger picture
  - consider Capital Conference or NYSSBA in NYC
- Board should have on Board process and District governance

Discussion:

- Look at action items at the next meeting that need answers
- Thanks to Trustee Spencer for his service and for putting the word out now that he will not run

Board Goals for 2013-2014 School Year

I. Educational Vision

Promote a stimulating, healthy and safe environment conducive to learning, which improves the educational experience for all students, creates a stimulating learning environment that teaches beyond the test while meeting State and Federal requirements, and that increases graduation rate and aspirational performance measures.

Action Items

1. Request and study information on pre-K programs within the District, and consider ways to improve Universal pre-K opportunities, either within or outside of the school buildings.
2. Continue or begin to study, at Board and Superintendent level, effectiveness and cost of integrating or further integrating such programs, courses and models as: International Baccalaureate, Project Lead the Way, STEAM, E-Learning, Blended Learning, College and Career Readiness .
3. Increase opportunities for secondary students (11th and 12th) to receive college credits in a collegiate environment for college readiness (e.g. the Bridge program with Ulster CCC and other area institutions), and develop relationships with our local businesses for career readiness.
4. Request quarterly reports to study effectiveness of new grade configuration within the elementary schools: K-3 at Phoenicia and Woodstock, and Grades 4-6 at Bennett. Visit schools as necessary to see new model, especially that of Project Based Learning at Bennett, in operation.
5. Use data, as provided by Superintendent, to more effectively understand challenges and success rates of student body working towards graduation; request educational recommendations from Superintendent to further improve rates and individual performance, and approve accordingly.
6. Promote a learning environment emphasizing the unique character of Onteora with a curriculum-wide integration of the arts, environmental studies (as "Nature's Classroom") ~~a~~nd local history, and support it with professional development as necessary. Explore the Catskill Center's "Sense of Place" curriculum as an example.
7. Encourage the expansion of technology into the educational environment to enhance instructional effectiveness and improve communication and efficiency.
8. Ensure, through dialogue with and reports from Superintendent, effective transition from new Intermediate school at Bennett into Middle School, so as to improve social structure and educational results.
9. Common Core / Testing

II. Facilities

Implement 5 Year Facilities Plan, and Energy Performance Contract. Review and maintain/renovate the District's facilities and grounds incorporating environmentally sustainable practices; use such practices as a teaching tool for students, to improve academic education and social culture.

Action Items

1. Find a resolution for the West Hurley campus.
2. Present timetable on current and future projects to the community each Fall.
3. Energy Performance Contract: initiate and proceed.
4. Structure a Capital Project Referendum to address the facilities needs of the District.

III. Community & Culture

Maintain an open, positive relationship with the Community and Superintendent. Continue to work together to improve the culture in our schools and to advocate for and engage our Community. Promote the concept of one district.

Action Items

1. Identify stakeholders to improve relations with and engagement in our local public schools (including, but not limited to: school-based parent groups, families where English is a second language, town boards, senior citizens, media, businesses).
2. Foster a climate for all district professionals to promote a positive environment for staff and for the educational experience of our Students.
3. Explore multiple uses of our facilities for our Community (for example, reference the national Community Schools movement).
4. Promote health and wellness in our school district.
5. Reduce bullying in all its forms through education and example.
6. Advocate for later start time opportunities for secondary students through Ulster BOCES.
7. Advocate through the UCSBA Legislative Action Committee and NYSSBA

IV. Budget & Finance

Maintain a long term fiscal plan that protects and maximizes the district assets through the use of collective bargaining, school tax reform and energy conservation to create a positive campus that attracts both families and successful teachers to our district.

Action Items

1. Propose long-term fiscal plan based on historical data, trends and projected returns on investments that acknowledge and work within the framework of the Property Tax Cap and other recognized fiscal limitations.
2. Include leaders of bargaining units in budget discussions to build a strong consensus in steps being taken to address increased costs and the need to emphasize professional respect and understanding of fiscal restraint in contractual negotiations.
3. Support and actively campaign for changes in State Funding for School Districts that reduces the tax burden on local homeowners while maintaining actual funding for schools. These may include but will not be limited to the Position Statements held by New York School Boards Association, Ulster County School Board Association and alternative funding approaches.
4. Incorporate energy efficiency into the Operation & Maintenance of the school district buildings to realize both short and long-term cost saving measures.
5. Actively identify and take steps to protect and utilize our existing assets to ensure that they support a positive campus that will attract families and students to OCSD to ensure future growth.

Comments for Board Development Goal:

Trustee McGillicuddy – our Board does a good job attending county region and state meetings and conferences to the best of our ability. Encourage BOE members to remember that when their terms are up it is one of our duties as a Board member to try to find a replacement. Reach out to members of the community.

Trustee Fletcher – we do as a Board attend the conferences, but not every trustee attends at least one conference per year. I feel more connected to the bigger picture by attending such conferences. That Board goal is an endeavor, but I would love to see trustees that have not been to a conference in a while or ever consider the Capital conference, or Rural Schools or NYSSBA in NYC. Also, item 2, we should try to act on this to have a presentation on these kind of items on a Board workshop meeting. Some items might be for the Board and some might be on the administration.

V. Board Development

Attract, develop and retain Board of Education Trustees, with a focus on Student Achievement and Educational Excellence along with responsible management of District finances.

Action Items

1. Encourage attendance at district, county, region, state and national meetings, conferences and webinars, such as New York State School Boards Association annual convention, and the annual Rural Schools Conference. Endeavor to ensure that each Trustee attends at least one conference per year.
2. Update and refresh Trustee and residents' education on Board process and District governance through "short courses" or FAQs to be offered during workshop meetings (e.g. The Board's role in the educational process or District management and administration, Robert's Rules of Order, or the ins and outs of the District's budgeting process).
3. Host annual Board of Education retreats with Superintendent and an approved facilitator as needed.
4. All new Trustees to be appointed a Mentor Trustee, to receive information packet and to attend an orientation meeting with Superintendent, Board President and Mentor Trustee.
5. The Board will explore and/or implement a means by which the Board can improve its practices and processes.

14. Discussion and Possible Action (20 min)

14.01 Second Reading and adoption of Policy 5573 Whistle Blower (9:47)

Recommended Action: The Board of Education hereby adopts Policy 5573 as written

Motioned: Trustee Hickey
Seconded: Trustee Spencer
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Spencer, Trustee Hickey, Trustee McKeon

2014 5573 Non-Instructional/Business Operations **SUBJECT: "WHISTLE-BLOWER" PROTECTION POLICY**

Employees, who have a reasonable belief that the conduct which he/she complains of constitutes a violation of law, rule or regulation by the School District, are protected by New York State Civil Service Law Section 75-b. Accordingly, the District shall take no action to terminate an employee, or take any adverse personnel action affecting an employee's compensation, appointment, promotion, transfer, assignment, reassignment, reinstatement or evaluation of performance because he/she disclosed information to a governmental body regarding a violation of law, rule or regulation where the violation; 1) creates and presents a substantial and specific danger to the public health or 2) is one which the employee reasonably believes to be true and reasonably believes constitutes an improper School District action. **This includes complaints regarding suspected violations of state testing procedures.**

Before reporting any such information to another governmental agency, and in order to obtain the protections of Civil Service Law Section 75-b, an employee must make a good faith effort to provide the Superintendent, or where the allegations involve the Superintendent, the Board of Education, with the information to be disclosed. Neither the School District nor its employees or officers shall retaliate against any employee who makes a good faith report regarding a violation of law, rule or regulation.

14.02 Second Reading and adoption of Policy 5686 Use of Video Surveillance 9:48
Recommended Action: The Board of Education hereby adopts Policy 5686 as written
Motioned: Trustee Kurnit
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Spencer, Trustee Hickey, Trustee McKeon

2~~011~~ 2014 5686 Non-Instructional/Business Operations
SUBJECT: USE OF SURVEILLANCE CAMERAS IN THE SCHOOL DISTRICT

The Board of Education recognizes its responsibility to promote and foster school safety and ensure a safe and effective learning environment. Upon the recommendation of the Superintendent of Schools and after having carefully considered and balanced the rights of privacy with the District's duty to promote discipline, health, welfare and safety of staff and students, as well as that of the general public who has occasion to use school facilities, the Board supports the use of video surveillance cameras in its Middle/High School and surrounding school grounds. District video surveillance cameras will only be utilized in areas where there is no "reasonable expectation of privacy." Video surveillance does not include audio surveillance; we are not conducting audio surveillance.

To further the Board's objective, the School District's District-wide Safety Team shall meet as appropriate and/or deemed necessary to review District and building level safety practices, including the use of video surveillance cameras. The Team may also make recommendations to the Superintendent regarding the use of video surveillance cameras. The Superintendent shall retain final decision-making authority regarding the recommendations of the Safety Team; and he/she shall notify the Board as to the procedures to be implemented with regard to the use of video surveillance cameras by the School District.

The Superintendent will be responsible for appropriate use of video surveillance. The Superintendent or his/her designee will determine the need to view and/or review video surveillance recordings.

Designees will be limited to the following individual administrators in the following order: the High School Principal and/or the Middle School Principal, the Assistant Superintendent for Business, the Director of Buildings and Grounds, the Director of Transportation, the Director of Athletics and/or the High School Assistant Principal. The Superintendent and/or his/her designee may view live videostreaming in order to assist in the event of an emergency in progress that threatens safety and security of students/building occupants or in order or to maintain the system; these events will be specifically authorized. The Superintendent and/or his/her designee may specifically authorize an individual with technology expertise to view live video-streaming, only as necessary, in order to determine repairs to the system. The Superintendent and/or his/her designee will grant viewing of live video-streaming to law enforcement only when there is a crime or emergency in progress that threatens safety and security of students/building occupants. A log will be kept of the date and names of all individuals viewing the videotape.

Any video recording used for video surveillance purposes in school buildings and/or on school property, shall be the sole property of the District; and the Superintendent or his/her designee will be the custodian of such recordings. All video recordings shall be retained for a period of 15 days from the date of its creation. When a recording may be used as evidence in a student disciplinary matter or hearing pursuant to Education Law §3214 or an employee disciplinary proceeding initiated pursuant to procedures set forth in a collective bargaining agreement, Education Law § 3020-a or Civil Service Law § 75, it shall be retained in a secured location by the District in its original format for the period provided for in the Records Retention and Disposition Schedule ED-1 or until the conclusion of any such disciplinary or legal proceeding, whichever is longer.

Disciplinary Hearings
In the event a student is brought up on disciplinary charges pursuant to Education Law §3214 or an employee is subjected to a disciplinary proceeding relative to alleged misconduct that has been recorded on a District-owned video recording, the charged student, student's parent/guardian or employee may request to view such video recording. Requests for viewing such video recording must be made in writing to the Superintendent or his/her designee. The Request for Viewing Form will require a statement detailing the reason for the request. Requests for viewing a video recording must be made in writing to the Superintendent or his/her designee and, if the request is granted, such viewing must occur in the presence of the District's designated custodian of the recording. Under no circumstances will the District's video recording be duplicated and/or removed from District premises unless in accordance with a court order and/or subpoena or at the discretion of the Superintendent.

A student who is disciplined as a result of the contents of the video recording, as well as his parents and legal guardian, or an employee who is disciplined as a result of the contents of the video recording shall have an opportunity to view the tape which is the basis for the disciplinary action. However, should the results of a formal investigation that is conducted by the District, (relative to a student or employee's misconduct) be unfounded, the student, parent/guardian and/or employee to which the video recording allegedly pertains, shall not be entitled to view such video recording.

Signage/Notification Regarding Use of Video surveillance Cameras in School Buildings, School Buses and/or on School Grounds:
Appropriate signage will be posted at entrances to the school campus and/or at major entrances into school buildings notifying students, staff and the general public of the District's use of video surveillance cameras.

Students and staff will receive additional notification, as appropriate, regarding the use of video surveillance cameras in the schools and on school grounds. Such notification may include, but is not limited to, publication in the District calendar, employee handbook, and student handbook. Such notification does not preclude, as deemed appropriate by administration, the discussion of the use of video surveillance cameras with staff and students to heighten awareness and help foster a sense of security.

Refer to: Policy 5751

14.03 Second Reading and Adoption of Policy 6440 Negotiations 9:50

Recommended Action: The Board of Education hereby adopts Policy 6440 as written
Motioned: Trustee Osmond
Seconded: Trustee Spencer
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Spencer, Trustee Hickey, Trustee McKeon

2014 6440 Personnel SUBJECT: NEGOTIATIONS
Legal Status
The legal status for negotiations is the Public Employees' Fair Employment Law (Taylor Law), Article 14 of the Civil Service Law.
Organizations recognized for the purposes of collective bargaining include:
a) Onteora Teachers Association;
b) Onteora Non-Teaching Employees Association;
c) Onteora Administrators Association.
d) Onteora Non-Teaching Supervisors Association

14.04 Second Reading and adoption of Policy 7440 Musical Instruments 9:52

Recommended Action: The Board of Education hereby adopts Policy 7440 as written
Motioned: Trustee Hickey
Seconded: Trustee Osmond

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Spencer, Trustee Hickey, Trustee McKeon

2~~007~~2014 7440 Students **SUBJECT: MUSICAL INSTRUMENTS**
a~~)~~ ~~All instrumental music students shall be expected to own or rent their instrument.~~
The District maintains an inventory of instruments that may be assigned to students on an annual basis based on availability.
b) School-owned instruments will be disbursed upon decisions by the instrumental music staff. Decisions will be dependent upon the individual student's talent and merit and the need for balanced instrumentation at each grade level.
c) Students and parents/guardians will assume responsibility for proper care of school-owned instruments and will pay for damages to same.
d) The District will only transport in its vehicles those instruments meeting certain safety standards as indicated in the New York State Department of Transportation Regulations.
New York State Department of Transportation Regulations Section 720.22

14.05 Second Reading and adoption of Policy 7422 Concussion Management 9:53
Recommended Action: The Board of Education hereby adopts Policy 7422 as written
Motioned: Trustee Spencer
Seconded:Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Spencer, Trustee Hickey, Trustee McKeon

2~~012~~2014 7422 Students **SUBJECT:** CONCUSSION MANAGEMENT POLICY

The Onteora Board of Education and the Onteora Central School District recognizes that concussions and head injuries are commonly reported injuries in children and adolescents who participate in sports and recreational activities and can have serious consequences if not managed carefully.

Concussion is a mild traumatic brain injury. Concussion occurs when normal brain functioning is disrupted by a blow or jolt to the head. Recovery from a concussion will vary. Avoiding re-injury until fully recovered is the cornerstone of proper concussion management.

While district staff will exercise reasonable care to protect students, head injuries may still occur. Physical education teachers, coaches, nurses, and other appropriate staff will receive training to recognize the signs, symptoms and behaviors consistent with a concussion. Any student exhibiting those signs, symptoms, or behaviors while participating in a school sponsored class, recess, extracurricular activity, or intramural/interscholastic athletic activity shall be immediately removed from the game or activity and be evaluated as soon as possible by an appropriate health care professional. The athletic trainer, coach, school nurse, or other District employee in charge of or supervising the activity will notify the student's parents or guardians.

If a student sustains a concussion at a time other than when engaged in a school-sponsored activity, the district requires the parent/legal guardian to report the condition to the appropriate school nurse so that the district can support the proper management of the condition.

In the event of any concussion, regardless of where it was sustained, the student shall not return to ~~school or~~ physical activities~~y~~ of any kind including but not limited to physical education class, recess, and athletics until he/she is symptom free for at least 24 hours and~~,~~ has been evaluated by and provides written authorization from an appropriate health care professional. The school's chief medical officer or their designee will have the final decision on return to physical activity ~~including recess, physical education class and after-school sports~~. Any student who continues to exhibit signs or symptoms upon return to physical activity must be removed from play and reevaluated by his/her health care provider.

The district will establish a concussion management team which may consist of, but not be limited to the Athletic Director, School Physician, School Nurse, and representatives from the administration, faculty and coaching staff. Any changes or modifications to the policy and procedures will be reviewed with the athletic department staff and appropriate school personnel verbally and in writing.

Those who come in contact with our students including but not limited to school nurses, physical education teachers, coaches, and athletic trainers will be required to complete biennially a course related to recognizing the symptoms of a mild traumatic brain injury, and monitoring and seeking proper medical treatment for pupils who suffer one. The school district will provide education to the public on mild traumatic brain injury in student handbooks, athletic codes of conduct and on the website.

The Superintendent, in consultation with appropriate district staff, including the chief school medical officer, will develop regulations and protocols to guide the return to activity.

14.06 Approve Contract between OCSD and Alba Borchert 9:54

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Alba Borchert for the period beginning January 22, 2014 to June 30, 2014 at a rate of $50.00 per hour, to a maximum of $5,000.00, as a Language Interpreter/Translator and authorizes the Superintendent to sign such an agreement.
Motioned: Trustee Spencer
Seconded: Trustee Kurnit

- The resolution and contract should have clearer information:
  - i.e. include the fact that it is a Spanish language translator
  - Assistant Superintendent for Business Victoria McLaren and Superintendent Phyllis McGill met with Central staff to ask for more information before anything appears before the Board
- Due to the schedules of staff, sometimes an outside person is necessary

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Spencer, Trustee Hickey, Trustee McKeon

14.07 Basketball Booster Club 9:58

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District acknowledges the creation of the Boys Varsity Basketball Booster Club.
Motioned: Trustee Kurnit
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Spencer, Trustee Hickey, Trustee McKeon

15. Consent Agenda

15.01 Approve Consent Agenda (9:59)

Recommended Action: Approve consent agenda item numbers 15.02-15.07
Motioned: Trustee Osmond
Seconded: Trustee McKeon
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Spencer, Trustee Hickey, Trustee McKeon

15.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL

SHORT TERM SUBSTITUTE

NAME	CERTIFICATION	POSITION	EFFECTIVE DATES	SALARY	REMARKS
Constant, Geordarna	English	English - MS	09/03/13 – 01/31/14	1MA	Extend LOA Replacement

EXTRA DUTY STIPENDS 2013-2014

NAME	POSITION	AMOUNT
Knoche, Stephen	Sixth Teaching Assignment (AIS Global History) (**Pro-rated** 02/03/14-06/30/14)	$3,803.00

SUBSTITUTES

NAME	POSITION	SALARY
Moreno, Emely	Certified Substitute Teacher	$95.00/day
Wadler, Martin	Certified Substitute Teacher	$95.00/day

RESIGNATIONS: INSTRUCTIONAL

NAME	POSITION	EFFECTIVE DATE	REMARKS
Luchmee, Dawn	0.5 FTE Elementary Teacher - WD	01/22/14*	To accept full time position

***revised date**

LEAVE OF ABSENCE: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#1992	12/04/13 – 02/28/14*	Medical Leave – Paid

***extension of leave**

PERMANENT STATUS: NON-INSTRUCTIONAL

The following named NON-INSTRUCTIONAL personnel have served a probationary status and are recommended to a PERMANENT STATUS consistent with the applicable laws and regulations of the State of New York:

NAME	POSITION	PROBATIONARY DATE	PERMANENT DATE	SALARY/STEP
Fisher, Kimberly-Anne	Typist – PPS	07/15/13	01/15/14	Step 1
Harjes, Kyle	Building Maintenance Mechanic - District	08/26/13	02/26/14	Step 5

15.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #2/14, Confidential, as reviewed by Trustee McKeon

15.04 Approve Volunteers

Recommended Action: The Board of Education hereby approves the following volunteers: Deborah Spivack and Tracey Anne Marcario for Phoenicia.

15.05 Quarterly Financial Statement

Recommended Action: The Board of Education has reviewed and hereby accepts the Quarterly Financial report ending December 13, 2013.

15.06 Approve Warrants

Recommended Action: The Board of Education has reviewed and hereby accepts Warrants- Schedule 8

15.07 Donation

Recommended Action: The Superintendent recommends acceptance of a donation totaling $25.00 CASH, from Elissa Krauss and Harriet Grimm to support the Onteora High School Library.

The Superintendent recommends approval to increase the 2013-2014 Budget per the following donations:
Elissa Krauss and Harriet Grimm
A2610.431.01 Supplemental $25.00

16. Committee Reports 10:00

16.01 Audit Committee - Trustee Spencer to report. Next meeting is 4:30 at Central Administration on 3/3/14

Last meeting was canceled due to weather.

16.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on 2/10/14

- Formulating the Capital Project and waiting for a new proposal from Ameresco
- Further discussion of the brick veneer
- Meeting next Monday again
- Need to get PR out for capital project ASAP
- Governor's proposed budget – large amount of money being awarded for bio-mass and equal money for photo voltaic
    - Put $800 million in the budget to establish bio mass heating industry in NYS
- Focusing on educational awareness using anchor facilities in municipalities and schools
    - State will pay up front cost for bio mass facility
    - Incentives for large solar installations at schools if they get others to use the power they generate
- Downtown Fleishmann's is becoming a bio mass city
    - Have a Chip plant
- Not clear what the Capital Fund project will be or its timeline at this point
    - Must have the Capital Project on the initial vote notice in April

No Longer Present

Trustee Osmond left the meeting at approximately 10:05

16.03 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 3/3/14

Went over Policy list and prioritized them

16.04 District Committee: Health and Wellness Committee. Next meeting is in the room 205 HS at 2:45 on 2/5/14

Meeting tomorrow

17. Old Business

17.01 The Board will discuss Old Business (proposed 10:09)

Trustee Kurnit would like to be on the Primary School Committee

- Interested in the no junk food in our school expanding into Woodstock Elementary.
- Farm Bill that was passed this month there is much more freedom to buy local for school lunch programs
    - School Lunch Manager Chris Downs sends letter to farms to procure from them, they will not deliver to us
        - Maybe contact the CSAs in area

18. New Business

18.01 The Board will discuss New Business (proposed 10:12)

- Do we have a functioning working relationship with all of the towns and highway departments? Is there anywhere we don't that needs improvement?
- Reach out to Hunter-Tannersville School District and see how they are able to keep their schools open more often than we do. What do they do?
- In the ESL presentation a .6FTE as our own employee instead of the BOCES position, is that coming as a recommendation?
    - will be in the Management Letter

18.02 Capital Conference March 9-10, 2014 (10:13)

Recommended Action: The Board of Education hereby approves up to four (4) Board members to attend the Capital Conference in Albany at a rate of $163 per person (hotel only) plus travel expenses

Motioned: Trustee Fletcher
Seconded: Trustee Spencer
Result: Unanimous
Not Present: Trustee Osmond
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Spencer, Trustee Hickey, Trustee McKeon

19. Request For Information

19.01 The Board will request information (proposed 10:18)

Trustee Kurnit asked:

- Letter written by Principal Edelman regarding creation of coding course on January 16th. Would like an explanation as to why we cannot maintain the CAD course as well or whether we can switch off when we offer them
- Would like better explanation regarding the FEMA flood plains information that we received – Boiceville is in the designation. FEMA is asking the businesses in the designation to move. Would like more information on the outcome of this plan. Are there other areas of our district that could possibly be affected?

Trustee McGillicuddy would like an update on second graders and how their transition has gone.

If our buses have chains are they being used in bad weather? (from Supt. News)

Add budget and levy figures to the historical state aid chart to show how the burden from less State Aid has been shifted onto the taxpayers. (from Budget Presentation)

From ESL Presentation:

- School Based leadership – of seven essentials – what specifically can the District Leadership do to help?
- Positive climate – how is that measured?
- What are we doing to involve parents and families – if not, what are the plans?
- Need to have goals
- What are we doing for the new program at Bennett?
    - What is being done to manage transition?
    - Specific attention to Phoenicia to Bennett (from ELL Presentation)

From Veteran's Tax Exemption Discussion:

- calculate a percentage tax increase for other tax payers
    - basic level and maximum level for each town (from Veterans Tax)
- Tax levy must stay the same, so must shift to other tax payers
- ask other Districts what they are doing
- ask if this exemption is available only to primary residences

Interested in the no junk food in our school expanding into Woodstock Elementary. (From Old business)

From Old Business:

- Do we have a functioning working relationship with all of the towns and highway departments? Is there anywhere we don't that needs improvement?
- Reach out to Hunter-Tannersville School District and see how they are able to keep their schools open more often than we do. What do they do?
- In the ESL presentation a .6FTE as our own employee instead of the BOCES position, is that coming as a recommendation?

20. Public Comment (10:23)

20.01 The public will comment on any agenda or non-agenda item. Please limit comments to 3 minutes (10:23)

No public comment was made

21. Adjournment

21.01 Adjourn Meeting . Next meeting is Tuesday, February 18, 2014 in the Bennett School at 6pm (proposed 10:23)

Recommended Action: The meeting is adjourned at 10:23
Motioned: Trustee Spencer
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee Spencer, Trustee Hickey, Trustee McKeon
Not Present: Trustee Osmond

Minutes Recorded By:
Victoria McLaren, District Clerk



Minutes Typed By:
Fern Amster



Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING
MINUTES 6:00 p.m.
THURSDAY, FEBRUARY 20, 2014
(Rescheduled from February 18, 2014
Bennett School

1. Opening Items

1.01 Call to Order 6:00 (6:07)
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call:
Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Spencer, Trustee McKeon

2. Executive Session

2.01 Enter executive session (proposed 6:00 duration 45 min) (6:12)
Recommended Action: Motion to enter into executive session to discuss the negotiations for OAA and ONTEA
Motioned: Trustee Hickey
Seconded: Trustee Fletcher
Result: Unanimous
Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Spencer, Trustee McKeon

2.02 Exit Executive Session and Return to Public Session (proposed 6:45pm) (7:02)
Recommended Action: Motion to exit executive session and return to public session
Motioned: Trustee Kurnit
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Spencer, Trustee McKeon

3. Public Hearing (7:03)

3.01 The Board President will open the Public Hearing on the Resolution below (proposed 7:00 duration 10 minutes or more)

WHEREAS, Section 458-a of the Real Property Tax Law has been amended by Chapter 518 of the Laws of the State of New York to permit school districts the authority to grant partial real property tax exemptions to eligible veterans ("Alternative Veterans' Exemption"); and

WHEREAS, after publication of legal notice, the Board of Education has held a public hearing for the purpose of considering the Alternative Veterans' Exemption pursuant to Section 458-a of the New York Real Property Tax Law;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Onteora Central School District does hereby establish and grant the Alternative Veterans' Exemption from real property taxes for qualifying residential real property owned by veterans, their spouses, and the un-remarried surviving spouses of veterans as follows:

(1) an exemption equal to fifteen percent (15%) of the assessed value of such property, provided, however, that such exemption may not exceed the lesser of: (a) twelve thousand dollars ($12,000.00) or (b) the product of twelve thousand dollars ($12,000.00) multiplied by the latest state equalization rate for the assessing unit where such property is situated;

(2) in the event the veteran served in a combat theatre or combat zone of operations, an additional exemption equal to ten percent (10%) of the assessed value of such property, provided however that such additional exemption may not exceed the lesser of: (a) eight thousand dollars ($8,000.00) or (b) the product of eight thousand dollars ($8,000.00) multiplied by the latest state equalization rate for the assessing unit where such property is situated;

(3) in the event the veteran received a compensation rating from the United States veteran's administration or from the United States department of defense because of a service connected disability, an additional exemption equal to the product of the assessed value of such property multiplied by fifty percent (50%) of the veteran's disability rating, provided, however, that such exemption shall not exceed the lesser of: (a) forty thousand dollars ($40,000.00) or (b) the product of forty thousand dollars ($40,000.00) multiplied by the latest state equalization rate for the assessing unit where such property is situated; and

BE IT FURTHER RESOLVED that this resolution shall be effective as of March 1, 2014, and shall apply to all real property taxes levied by the Onteora Central School District based on assessment rolls prepared after such date; and

BE IT FURTHER RESOLVED, that a copy of this resolution shall be submitted to each assessor responsible for preparing the assessment roll listing all real property situated within the Onteora Central School District.

The following people testified in favor:
Steve Massey
Roy Cutino
Joe Stein
Anthony Alhmia
Purdy Halstead
Vin Bernstein
Kevin Ryan

3.02 The Board President will close the Public Hearing (7:20)

4. Acceptance of Minutes

4.01 Acceptance of Minutes (proposed 7:10) (7:20)

Recommended Action: The Board of Education hereby accepts the minutes of the 2/4/14 BOE meeting
Motioned: Trustee Osmond
Seconded: Trustee Kurnit
Result: Unanimous
Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Spencer, Trustee McKeon

5. Welcome

Principal is not available to welcome the Board

6. Board District News

6.01 The Board will announce District news (proposed 7:15)

Trustee McGillicuddy reported that she, Trustee Kurnit and Trustee Osmond are attending The Capital Conference in March

- Meet with Legislators to let them know what we want them to do for public schools
- Will report back to Board

Trustee Osmond reported receiving several inquiries from parents about how the snow days will effect Spring Break

- Could be communicated more broadly – put on front page of website and Facebook

7. Superintendent District News

7.01 The Superintendent will announce District news (proposed 7:30) 7:25

Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke reported on the first Primary School Planning Committee meeting:

- Larger committee than anticipated – 29 members
  - 19 attended meeting
- Kicked off with getting to know one another, setting context of work exploring a cloud based bookmarking site
  - MS/HS Media Specialist Amy Weiss led everyone through the site
    - had populated the site with research
    - Everyone felt comfortable using the tool
- Started conversation about priority discussions for school year
  - Next meeting will finalize priority items for this school year

7.02 Discuss Preliminary 2014-2015 Budget (proposed 7:35 duration 15 min)

Current Draft Budget Status

- BOCES:
  - Initial Service Request is completed for next year
  - The 2013-2014 budget for BOCES is $3,102,658
  - The 2014-2015 budget is currently $3,235,518
    - still subject to change through annual reviews
- Health Insurance
  - Rates are not yet been finalized
    - Increase of 3% has been projected
    - Final rates should be received by the end of February
- State Aid Status
  - Reduction in State Aid for Onteora of (-$35,613)
  - Final will be determined with the adoption of the NYS Budget.
- Additional 0.6 FTE ESL teacher in budget
  - Eliminated in the BOCES Initial Service Request
- Current 14-15 Draft Budget is $52,425,056
  - Initial budget Increase of $815,617 or 1.58%
  - Will continue to change
  - Still cutting non-instructional
- Current Draft Levy Increase $846,535
  - Allowable levy increase limit 1.7%
  - With carryover from 13-14 will be 3.30%
  - With capital exclusions = 3.77%
- The Facilities Committee will be recommending a capital project be presented to the voters in May
  - will utilize the full amount currently in the Capital Reserve which is already voter approved

Discussion

- Co-ser is a shared service by more than 1 District
  - Cost is shared and aid-able
- Primary committee may not be able to come forward with recommendations in

time for planning the 14-15 budget
    - encouraged Board members to bring forward expectations/suggestions for staffing
    - Look at places over-staffed or under-staffed
- Try to avoid second guessing budget
    - Leeway in budget now, so try to address any issues early
- Information requested regarding the librarian that travels between the two K-3 schools and how the program runs
    - Maybe have someone on a part time basis
    - How are libraries being run primary schools vs. intermediate/secondary schools?
        - Are there things going on in the secondary library that should be covered during the primary years?
- How are aspects of reconfiguration working out?
    - Music, library and art staff, assumption is that there are no changes recommended
- How will the ESL hiring impact the District?
    - Drop BOCES service that is shared with 1 other District
    - Not sure what that will mean for staffing
    - Should request Board consensus to hire an ESL teacher that is fluent in Spanish should be a Board consensus
        - needs to communicate not only with children, but with families
        - Want to encourage parents to be more a part of the school community
- Receiving $35,000 less in State Aid, which shifts more burden on the tax payers
- Any levy District puts forth that is 3.77% or lower needs 51% of vote

8. Student Representative Report

8.01 Student Representative, Sarah Melvin, will report to the Board (proposed 7:50)

Student Representative is not present to give a report

9. Acknowledge Public Be Heard Comments

9.01 The Board will acknowledge the public be heard comments from the last meeting

Trustee McGillicuddy acknowledged the letter from the Commander of the Legion

10. Public/Student Comment 8:00

10.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:55 duration 10 min or more)

No students or public spoke

11. Policies Under Consideration (20 min)

11.01 First Reading of Policy 7240 Student Records: Access and Challenge (proposed 8:05)

8:02

- This policy came from the District attorney
- How does this policy address in-Bloom
    - Can't make a policy for in-Bloom because it will be mandatory
        - Is a moratorium on in-Bloom right now

2014~~2012~~ 7240 Students
SUBJECT: STUDENT RECORDS: ACCESS AND CHALLENGE

Student Records
The School District shall comply with the provisions of the Family Educational Rights and Privacy Act of 1974 (FERPA). Under its provisions, "parents/guardians and noncustodial parent(s), whose rights are not limited by court order or formal agreement, of a student under eighteen (18), or a student who is eighteen (18) years of age or older or who is attending an institution of post-secondary education, have a right to inspect and review any and all educational records maintained by the School District."

Access to Student Records
The Board directs that administrative regulations and procedures be formulated to comply with the provisions of federal law relating to the availability of student records. The purpose of such regulations and procedures shall be to make available to the parents/guardians of students and noncustodial parent(s) whose rights are not limited by court order or formal agreement, or students and former students who are eighteen (18) years of age or older or who are attending an institution of post-secondary education, student records, and files on students, and to insure the confidentiality of such records with respect to third parties.

Under FERPA, unless otherwise exempted in accordance with law and regulation, the District may release personally identifiable information contained in student records only if it has received a "signed and dated written consent" from a parent or eligible student. Signed and dated written consent may include a record and signature in electronic form provided that such signature:
a) Identifies and authenticates a particular person as the source of the electronic consent; and
b) Indicates such person's approval of the information contained in the electronic consent.

Health and Safety Emergency Exception
School districts must balance the need to protect students' personally identifiable information with the need to address issues of school safety and emergency preparedness. Under FERPA, if an educational agency or institution determines that there is an articulable and significant threat to the health or safety of a student or other individuals, it may disclose information from education records, without consent, to any person whose knowledge of the information is necessary to protect the health and safety of the student or other individuals during the period of the health or safety emergency.

School districts may release information from records to appropriate parties including, but not limited to, parents, law enforcement officials and medical personnel. A school district's determination that there is an articulable and significant threat to the health or safety of a student or other individuals shall be based upon a totality of the circumstances, including the information available, at the time the determination is made. The school district must record the articulable and significant threat that formed the basis for the disclosure and maintain this record for as long as the student's education records are maintained.

Disclosures to Parents of Eligible Students
Even after a student has become an "eligible student" under FERPA (which is defined as a student who is eighteen [18] years of age or older or who is attending an institution of post-secondary education) an educational agency or institution may disclosure education records to an eligible student's parents without the student's consent:

a) If the student is claimed as a dependent for Federal income tax purposes by either parent;
b) In connection with a health or safety emergency;
c) If the disclosure falls within any other exception to the consent requirements under FERPA or its Regulations, such as the disclosure of directory information or in compliance with a court order or lawfully issued subpoena.

Challenge to Student Records
Parents/guardians of a student under the age of eighteen (18), or **an eligible student,** ~~a student who is eighteen (18) years of age or older or who is attending an institution of post-secondary education~~, shall have an opportunity for a hearing to challenge the content of the school records, **which they believe to be**~~, to ensure that the records are not~~ inaccurate, misleading, or otherwise in violation of the privacy or other rights of students**.** ~~,~~ **However, parents/guardians or an eligible student do not have the right to correct, delete or expunge grades, an individual's opinion or other substantive decisions of the District that appear in a student's record.**

After the hearing, the District shall determine whether ~~and to provide an opportunity for the~~ correction or deletion of any such inaccurate, misleading, or otherwise inappropriate data **is necessary** ~~contained therein~~.

Education Records
The term "education records" is defined as all records, files, documents and other materials containing information directly related to a student; and maintained by the education agency or institution, or by a person acting for such agency or institution (34 Code of Federal Regulations (CFR) Section 99.3). This includes all records regardless of

medium, including, but not limited to, handwriting, videotape or audiotape, electronic or computer files, film, print, microfilm, and microfiche.

In addition, for students who attend a public school district, all records pertaining to services provide under the Individuals with Disabilities Education Act (IDEA) are considered "education records" under FERPA. As such, they are subject to the confidentiality provisions of both Acts.

Personal notes made by teachers or other staff, on the other hand, are not considered education records if they are:
a) Kept in the sole possession of the maker;
b) Not accessible or revealed to any other person except a temporary substitute; and
c) Use only as a memory aid.

Records created and maintained by a law enforcement unit for law enforcement purposes are also excluded.

Release of Information
Among other exemptions in accordance with law and regulation, the District may disclose any and all educational records, including disciplinary records and records that were created as a result of a student receiving special education services under Part B of IDEA, to another school or postsecondary institution at which the student seeks or intends to enroll. Parental consent is not required for transferring education records; however, the student's annual FERPA notification indicates that such disclosures have been made, unless expressly prohibited by law or regulation. In the absence of information about disclosures in the annual FERPA notification, school officials must make a reasonable attempt to notify the parent about the disclosure, unless the parent initiated the disclosure. Additionally, upon request, schools must provide a copy of the information disclosed and an opportunity for a hearing.

The District may also disclose any and all educational records to other school officials within the district who have been determined to have legitimate educational interests. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. A school official is a person who has a legitimate education interest in a student record who is employed by the district as an administrator, supervisor, instructor or support staff member (including health or medical staff and law enforcement unit personnel); a member of the Board of Education; a person or company with whom the district has contracted to perform a special task (such as attorney, auditor, medical consultant or therapist); or a parent or student serving on an official committee, such as disciplinary or grievance committee, or assisting another school official performing his or her tasks.

Family Educational Rights and Privacy Act of 1974, 20 United States Code (USC) Section 1232(g)
34 Code of Federal Regulations (CFR) Part 99
NOTE: Refer also to Policy #7643 -- Transfer Students with Disabilities

11.02 First Reading of Policy 1310 Powers and Duties of the Board

8:05

- Policy language needed to be updated
- Policy deals with touring the buildings, next policy on this agenda conflicts with this one
    - might be good to have committee tour the building since it is difficult to schedule
    - also a committee might be able to tour the building while school is in session
    - Chair of the Facilities Committee feels that is a reasonable responsibility
        - Would need to ask the committee
    - Try to make the language indicate that it can be either the full Board or can be delegated to a committee
        - need to ensure that it is a Board committee
    - Send back to policy committee to review and change

~~2011~~2014 1310 By-Laws

SUBJECT: POWERS AND DUTIES OF THE BOARD

The Board of Education shall have powers and duties as set forth in New York State Education Law, principally Articles 35 and 37, and other applicable Federal and State laws and regulations. In general, the Board shall have in all respects the superintendence, management and control of the educational affairs of the District and shall have all the powers necessary to exercise these powers expressly granted to it by the laws of New York State and the Commissioner of Education.

Duties and responsibilities of the Board of Education include, but are not limited to, the following:

a) Perform all duties and exercise all powers granted to it by the rules of the Board of Regents and the regulations of the Commissioner of Education.

b) Prescribe regulations and by-laws necessary to the effective conduct of all proceedings which include general management, operation, control and discipline of the schools, and all other educational, social or recreational activities and other interests under its charge or direction.

c) Establish and maintain such free schools for children and adults as such board shall deem necessary to meet the demands of the ~~city~~District.

d) May maintain public libraries, and shall establish and equip such playgrounds and recreation centers as they deem proper.

e) Authorize the general courses of study which shall be given in the schools and shall approve the content of such courses before they become operative.

f) Determine where each pupil will attend, determine textbooks to be used, and regulate the admission and grade placement of pupils.

g) Create, maintain or abolish such positions and divisions as in its judgment may be necessary for the proper and efficient administration and management of its schools.

h) Prescribe rules and regulations for the care, control and safekeeping of all school property.

i) Provide all equipment, books, furniture, and supplies for the proper and efficient management of all schools.

j) In its discretion, conduct, authorize and maintain such extra classroom activities, including the operation of cafeterias for pupils and teachers, as the Board from time to time shall deem proper. Prescribe rules and regulations to govern moneys received or derived from carrying on extra classroom activities.

k) Provide transportation, home teaching or special classes for students with disabilities and delinquent children in accordance with law and regulation, irrespective of the school they legally attend.

l) Call special elections of the qualified voters of the District when deemed necessary and shall give notice of special or annual elections to such voter.

m) Appoint a School District Clerk who shall also be clerk of the Board of Education, and a School District Treasurer. ~~No city officer shall be appointed to any such office, unless the common council of the city shall give its consent in writing.~~

~~n) Have the power to contract with the city~~local muncipalities~~, subject to the approval of the Commissioner of Education, in all cases where such contract might affect the educational program, in the use of agencies, employees and facilities of the city~~District~~. However, no agreement shall be made for a period of longer than five (5) years.~~

~~O~~ n) Visit the physical plant once a year and report at the next regular meeting of the Board of Education on the conditions thereof.

~~p~~o) Visit each school in session and report at the next regular meeting of the Board of Education on the educational program.

Education Law Sections 1604, 1709 and 1804
NOTE:Refer also to Policy #6540 Defense and Indemnification of Board Members and

11.03 For Board Discussion - 2210 Committees of the Board 8:13

~~2011~~ 2014 2210 Internal Operations

SUBJECT: COMMITTEES OF THE BOARD

The Board may at its discretion establish committees for the purpose of undertaking a specific task in connection with Board activity. These committees, however, cannot make legal decisions for the entire Board.

At the request of the Board, the President shall appoint temporary committees consisting of less than a quorum of the full membership for special purposes. These committees shall be discharged on the completion of their assignment. The President of the Board shall be an ex-officio member of such committees.

The Board of Education recognizes that it may be necessary from time to time to authorize advisory committees for the purpose of enlisting opinions and counsel of the general public. Such committees shall be appointed by the Board of Education. The Board has the right to accept, reject or modify all or any part of a committee recommendation.

Visitation Committees

The Board of Education shall appoint one (1) or more committees to visit every school or department at least once annually and report on their conditions at the next regular meeting of the Board.

Education Law Section 1708

12.01 Mid Year Update of Board Goals (proposed 8:25 duration 30 min) 8:14
Postponed until next meeting

Board Goals for 2013-2014 School Year

I. Educational Vision
Promote a stimulating, healthy and safe environment conducive to learning, which improves the educational experience for all students, creates a stimulating learning environment that teaches beyond the test while meeting State and Federal requirements, and that increases graduation rate and aspirational performance measures.

Action Items
1. Request and study information on pre-K programs within the District, and consider ways to improve Universal pre-K opportunities, either within or outside of the school buildings.
2. Continue or begin to study, at Board and Superintendent level, effectiveness and cost of integrating or further integrating such programs, courses and models as: International Baccalaureate, Project Lead the Way, STEAM, E-Learning, Blended Learning, College and Career Readiness .
3. Increase opportunities for secondary students (11th and 12th) to receive college credits in a collegiate environment for college readiness (e.g. the Bridge program with Ulster CCC and other area institutions), and develop relationships with our local businesses for career readiness.
4. Request quarterly reports to study effectiveness of new grade configuration within the elementary schools: K-3 at Phoenicia and Woodstock, and Grades 4-6 at Bennett. Visit schools as necessary to see new model, especially that of Project Based Learning at Bennett, in operation.
5. Use data, as provided by Superintendent, to more effectively understand challenges and success rates of student body working towards graduation; request educational recommendations from Superintendent to further improve rates and individual performance, and approve accordingly.
6. Promote a learning environment emphasizing the unique character of Onteora with a curriculum-wide integration of the arts, environmental studies (as "Nature's Classroom") ~~a~~nd local history, and support it with professional development as necessary. Explore the Catskill Center's "Sense of Place" curriculum as an example.
7. Encourage the expansion of technology into the educational environment to enhance instructional effectiveness and improve communication and efficiency.
8. Ensure, through dialogue with and reports from Superintendent, effective transition from new Intermediate school at Bennett into Middle School, so as to improve social structure and educational results.
9. Common Core / Testing

II. Facilities
Implement 5 Year Facilities Plan, and Energy Performance Contract. Review and maintain/renovate the District's facilities and grounds incorporating environmentally sustainable practices; use such practices as a teaching tool for students, to improve academic education and social culture.

Action Items
1. Find a resolution for the West Hurley campus.
2. Present timetable on current and future projects to the community each Fall.
3. Energy Performance Contract: initiate and proceed.
4. Structure a Capital Project Referendum to address the facilities needs of the District.

III. Community & Culture
Maintain an open, positive relationship with the Community and Superintendent. Continue to work together to improve the culture in our schools and to advocate for and engage our Community. Promote the concept of one district.

Action Items
1. Identify stakeholders to improve relations with and engagement in our local public schools (including, but not limited to: school-based parent groups, families where English is a second language, town boards, senior citizens, media, businesses).
2. Foster a climate for all district professionals to promote a positive environment for staff and for the educational experience of our Students.

3. Explore multiple uses of our facilities for our Community (for example, reference the national Community Schools movement).
4. Promote health and wellness in our school district.
5. Reduce bullying in all its forms through education and example.
6. Advocate for later start time opportunities for secondary students through Ulster BOCES.
7. Advocate through the UCSBA Legislative Action Committee and NYSSBA

IV. Budget & Finance

Maintain a long term fiscal plan that protects and maximizes the district assets through the use of collective bargaining, school tax reform and energy conservation to create a positive campus that attracts both families and successful teachers to our district.

Action Items

1. Propose long-term fiscal plan based on historical data, trends and projected returns on investments that acknowledge and work within the framework of the Property Tax Cap and other recognized fiscal limitations.
2. Include leaders of bargaining units in budget discussions to build a strong consensus in steps being taken to address increased costs and the need to emphasize professional respect and understanding of fiscal restraint in contractual negotiations.
3. Support and actively campaign for changes in State Funding for School Districts that reduces the tax burden on local homeowners while maintaining actual funding for schools. These may include but will not be limited to the Position Statements held by New York School Boards Association, Ulster County School Board Association and alternative funding approaches.
4. Incorporate energy efficiency into the Operation & Maintenance of the school district buildings to realize both short and long-term cost saving measures.
5. Actively identify and take steps to protect and utilize our existing assets to ensure that they support a positive campus that will attract families and students to OCSD to ensure future growth.

V. Board Development

Attract, develop and retain Board of Education Trustees, with a focus on Student Achievement and Educational Excellence along with responsible management of District finances.

Action Items

1. Encourage attendance at district, county, region, state and national meetings, conferences and webinars, such as New York State School Boards Association annual convention, and the annual Rural Schools Conference. Endeavor to ensure that each Trustee attends at least one conference per year.

Update and refresh Trustee and residents' education on Board process and District governance through "short courses" or FAQs to be offered during workshop meetings (e.g. The Board's role in the educational process or District management and administration, Robert's Rules of Order, or the ins and outs of the District's budgeting process).
3. Host annual Board of Education retreats with Superintendent and an approved facilitator as needed.
4. All new Trustees to be appointed a Mentor Trustee, to receive information packet and to attend an orientation meeting with Superintendent, Board President and Mentor Trustee.
5. The Board will explore and/or implement a means by which the Board can improve its practices and processes.

12.02 Facilities Committee and Capital Projects (proposed 8:55 duration 15 min)

8:15

- Governor wants to help fund bio-mass projects with $800 million, but it is unclear as to when that will be structured
  - Most expensive project is the MS/HS conversion from steam to hot water
    - Piping is rotting away and leaking
    - All ventilators need to be replaced
  - Unfortunate timing - need to do these projects quickly
- Due to State aid can do $7 million worth of work for $5 million
- Main item in the EPC is a building management system to reduce energy usage
- At The Capital Conference in March, we will be able to ask legislators about bio-mass

- District is in a good place for a pilot program, since we have done all the research and are ready to move forward
- Maybe the Governor would fast track our project
- Send letters to the Governor, Assemblyman, Senator and request that we be a Pilot school

- Thank you to Trustee Kurnit, Director of Facilities Jared Mance, Assistant Superintendent for Business Victoria McLaren and Facilities committee
- Clarify that work designated as a high priority is work that can be brought to the Board at any time as money is in the budget
  - Any capital project needs to be approved by the voters, whether is the proposed budget or using the Capital Reserve
- Vote can take place at another time if we are not ready by April

12.03 Discuss a resolution in support of full elimination of the GEA to send to the State Legislature (proposed 9:10 duration 10 min)

8:43

Trustee McGillicuddy asked for feedback from Board members to send a resolution about the GEA

- Rural Schools Association asked school districts to pass this resolution
- We are at the 2008 level, and State has not changed our amount
  - Lost 37.5% of funding
  - Passed onto tax payers

13. **5 Minute Break

13.01 The Board will break for 5 minutes (proposed 9:20)

The Board did not take a break

14. Discussion and Possible Action (20 min)

14.01 Second Reading and Adoption of Policy 7613 The Role of the Board of Education in Implementing a Student's Individualized Education Program (proposed 9:25)

Recommended Action: ~~The Board of Education hereby adopts Policy 7613 as written.~~

Motion to postpone all second readings to next agenda
Motioned: Trustee Kurnit
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Spencer, Trustee McKeon

2~~008~~2014 7613 Students **SUBJECT: THE ROLE OF THE BOARD OF EDUCATION IN IMPLEMENTING A STUDENT'S INDIVIDUALIZED EDUCATION PROGRAM**

The Board of Education shall establish at least one (1) Committee on Special Education (CSE) and one (1) Committee on Preschool Special Education (CPSE). The Board shall also establish, as necessary, Subcommittees on Special Education to ensure timely evaluation and placement of students with disabilities.

Committee on Special Education

The Board of Education shall, upon completion of its review of the recommendations of the CSE, arrange for the appropriate special education programs and services to be provided to a student with a disability. The Board shall notify the parent/guardian of its action in accordance with federal and state law and regulations.

For a student not previously identified as having a disability, the CSE shall provide a recommendation to the Board which shall arrange for the appropriate special education programs and services to be provided within sixty (60) school days of the date of receipt of consent to evaluate. For a student with a disability referred for review, a recommendation shall be provided to the Board which shall arrange for the appropriate special education programs and services to be provided within sixty (60) school days of the referral for review. However, if such recommendation of the CSE is for placement in an approved in-state or out-of-state private school, the Board shall arrange for such special education programs and services for students with disabilities within thirty (30) school days of the Board's receipt of the recommendation of the CSE.

If on review of the recommendation of the CSE, the Board of Education disagrees with such recommendation, the Board shall follow one (1) of the following procedures:

a) The Board may remand the recommendation to the CSE with a statement of the Board's objections or concerns and a request that a timely meeting be held to review and consider such objections or concerns. The CSE shall consider the Board's objections or concerns, revise the individualized education program (IEP) where appropriate, and resubmit a recommendation to the Board. If the Board continues to disagree with the recommendation of the CSE, the Board may continue to remand the recommendation to the original committee for additional reviews of its objections or concerns, or establish a second CSE to develop a new recommendation in accordance with the following paragraph, provided that the Board arranges for the programs and services in accordance with the student's IEP within the time lines as outlined above; or, in the alternative,

b) The Board may establish a second CSE to develop a new recommendation for the student. If the Board disagrees with such new recommendation, the Board may remand the recommendation to the second CSE with a statement of the Board's objections or concerns and a request that a timely meeting be held to review consider objections or concerns. The second CSE shall consider the Board's objections or concerns, revise the IEP where appropriate, and resubmit a recommendation to the Board. If the Board continues to disagree with the recommendation of the second CSE, the Board may continue to remand the recommendation for additional reviews of its objections or concerns by the second CSE, provided that the Board arranges for the programs and services in accordance with the student's IEP, as developed by the second CSE, within the timelines as outlined above.

Pursuant to Commissioner's Regulations, the Board may not select the recommendation of the original CSE once it has established a second CSE.

The Board shall provide the student's parents/guardians with written notice and a copy of the statement of its objections or concerns and notice of due process rights in accordance with Section 200.5 of the Regulations of the Commissioner.

Committee on Preschool Special Education

Upon receipt of the recommendation of the Committee on Preschool Special Education (CPSE), the Board of Education shall arrange for the preschool student with a disability to receive such appropriate programs and services in accordance with the student's IEP, commencing with the July, September or January starting date for the approved program, unless such services are recommended by the CPSE less than thirty (30) school days prior to, or after, the appropriate starting date selected for the preschool student with a disability; in that case, such services shall be provided no later than **sixty (60)** ~~thirty (30)~~ days from the recommendation of the CPSE.

If the Board disagrees with the recommendation of the CPSE, the Board shall send the recommendation back to the CPSE with notice of the need to schedule a timely meeting to review the Board's concerns and to revise the IEP as deemed appropriate. The Board of Education shall provide such notice as required by federal and state law and regulations.

Subcommittee on Special Education

The number of Subcommittees on Special Education will be determined by the CSE and the CSE will be responsible for the oversight and monitoring of the activities of each subcommittee to assure compliance with the requirements of applicable state and federal laws and regulations.

Each Subcommittee may perform the functions for which the CSE is responsible, except:

a) When a student is considered for initial placement in a special class; or

b) When a student is considered for initial placement in a special class outside of the student's school of attendance; or

c) When a student is considered for placements in a school primarily serving students with disabilities or a school outside the District.

Subcommittees shall report following the timelines required for the CSE to the CSE regarding the status of each student with a disability within its jurisdiction. Upon receipt of a written request from the parent or person in parental relation to a student, the Subcommittee shall refer to the CSE any matter in which the parent disagrees with the Subcommittee's recommendation concerning a modification or change in the identification, evaluation, educational placement or provision of a free appropriate education to the student.

Education Law Sections 4402 and 4410 8 New York Code of Rules and Regulations (NYCRR) Sections 200.2(d)(l), 200.4(c), 200.4(d), 200.5 and 200. 16(e)

NOTE: Refer also to Policies #7631 -- Appointment and Training of Committee on Special Education (CSE)/Subcommittee on Special Education Members
#7632 -- Appointment and Training of Committee on Preschool

Special Education (CPSE) Members

14.02 Second Reading and Adoption of Policy 7632 Appointment And Training Of Committee On Preschool Special Education (CPSE) Members

Recommended Action: The Board of Education hereby adopts Policy 7632 as written.

2~~008~~2014 7632 Students

SUBJECT: APPOINTMENT AND TRAINING OF COMMITTEE ON PRESCHOOL SPECIAL EDUCATION (CPSE) MEMBERS

Committee on Preschool Special Education (CPSE) Membership

The Board of Education shall appoint a Committee on Preschool Special Education (CPSE) whose membership shall include, but not be limited to, the following members:

a) The parent(s) of the preschool child. To ensure that one (1) or both parents are present at each CPSE meeting, the District and the parent(s) may agree to use alternative means of participation such as video conferences or conference phone calls;

b) Not less than one (1) regular education teacher of such child (if the child is, or may be, participating in the regular education environment);

c) Not less than one (1) special education teacher of the child or, where appropriate, not less than one (1) special education provider (i.e., related service provider) of such child;

d) A representative of the School District who is qualified to provide, or supervise the provision of, special education and who is knowledgeable about the general education curriculum and about the availability of preschool special education programs and services and other resources of the District and the municipality (who shall serve as Chairperson of the CPSE);

e) An individual who can interpret the instructional implications of evaluation results, who may be a member of the team selected from the regular education teacher, the special education teacher or provider, the school psychologist, the School District representative described above, or a person having knowledge or special expertise regarding the student as determined by the District;

f) At the discretion of the parent or the District, other individuals who have knowledge or special expertise regarding the child, including related services personnel as appropriate. The determination of knowledge or special expertise shall be made by the party (parents or School District) who invited the individual to be a member of the committee;

g~~h~~) **For a child's transition from early intervention programs and services (Infant and Toddler Programs), at the request of the parent/person in parental relation, the appropriate professional designated by the agency that has been charged with the responsibility for the preschool child. This professional must attend all meetings of the CPSE conducted prior to the child's initial receipt of services;** ~~and~~

h~~g~~) An additional parent of a child with a disability who resides in the School District or a neighboring school district, and whose child is enrolled in a preschool or elementary level education program provided that such parent shall not be employed by or under contract with the School District or municipality; and provided further that such parent shall not be a required member **unless** ~~if~~ the parents of the child request, in writing, **at least seventy-two hours prior to such meeting,** that the additional parent member ~~not~~ participate in the meeting; **~~and~~**

~~h) For a child's transition from early intervention programs and services (Infant and Toddler Programs), at the request of the parent/person in parental relation, the appropriate professional designated by the agency that has been charged with the responsibility for the preschool child. This professional must attend all meetings of the CPSE conducted prior to the child's initial receipt of services; and~~

i) A representative from the municipality of the preschool child's residence. Attendance of the appointee of the municipality is not required for a quorum.

However, except for the parents/persons in parental relation and the appointee from the municipality (a) and i) above) a member of the CPSE is not required to attend a meeting of the team in whole or in part if the parent/person in parental relation and the District agree in writing that the attendance is not necessary because the member's area of the curriculum or related services is not being modified or discussed at that meeting.

Additionally, a member as described in letters b) through **g**~~h~~) of this subheading may be excused from attending the CPSE meeting, in whole or in part, if the parent/person in parental relation to the student with a disability and the School District agree, in writing to the excusal not less than five (5) calendar days prior to the meeting date, that the attendance of the member is not necessary because:

a) The member's area of the curriculum or related services is being modified or discussed in the meeting but, not less than five (5) calendar days prior to the meeting, the excused member has submitted to the parents/persons in parental relation and the CSE written input into the development of the IEP, particularly with respect to their area of curriculum or related services; or

b) The committee member is unable to attend due to an emergency or unavoidable scheduling conflict and the District submits the written input listed in a) above to the parents/persons in parental relation within a reasonable time prior to the meeting and prior to obtaining written consent to the excusal by the parents/persons in parental relation.

Training

The training of qualified personnel is essential to the effective implementation of the Regulations of the Commissioner of Education regarding the education of all students with disabilities.

The Director of Special Education shall be responsible to the Superintendent for establishing administrative practices and procedures for training all District personnel responsible for carrying out the provisions of Part 200 of the Commissioner's Regulations as well as members of the Committee on Preschool Special Education.

Alternative Means of Meeting

When conducting a meeting of the Committee on Preschool Special Education (CPSE), the parent and the representative of the District appointed to the CPSE may agree to use alternative means of meeting participation, such as videoconferences and conference calls.

Individuals with Disabilities Education Act (IDEA) 20 United States Code (USC) Section 1400 et seq.
34 Code of Federal Regulations (CFR) Part 300
Education Law Section 4410
8 New York Code of Rules and Regulations (NYCRR) Sections 200.2(b)(3) and 200.3
NOTE: Refer also to Policies #7613 -- The Role of the Board in Implementing a Student's Individualized Education Program
#7614 -- Preschool Special Education Program
#7631 -- Committee on Special Education/Subcommittee on Special Education Members

14.03 Second Reading and Adoption of Policy 7616 Prereferral Intervention Strategies In General Education (Prior To A Referral For Special Education)

Recommended Action: The Board of Education hereby adopts Policy 7616 as written.

2~~0082~~014 7616 Students **SUBJECT: PREREFERRAL INTERVENTION STRATEGIES IN GENERAL EDUCATION (PRIOR TO A REFERRAL FOR SPECIAL EDUCATION)**

The School District shall establish a plan for implementing schoolwide approaches and prereferral interventions in order to remediate a student's performance prior to referral for special education. This plan may include a Response to Intervention (RTI) process.

The provision of programs and/or services for students starts with consideration/implementation of instruction in the general education curriculum, with appropriate supports and/or modifications as may be necessary. In implementing prereferral intervention strategies, the District may utilize resources/strategies already in place for qualified students including, but not limited to, services available through Section 504 of the Rehabilitation Act of 1973, and ~~Educationally Related Support Services and~~ Academic Intervention Services as defined in Education Law and/or Commissioner's Regulations. All of these programs may be considered as possible components of Prereferral/~~Intervention Instructional Support Plans~~or Response To Intervention (RTI) plans/Discretionary Service (DS) plans. The District will ensure that they have a system in place, with appropriate personnel, for developing, implementing and evaluating prereferral intervention strategies.

The District will provide general education support services, instructional modifications, alternative instructional approaches, or alternative program options to address a student's performance prior to a referral to a Committee on Special Education (CSE). ~~Formal Child Study Teams (CST) -Elementary and Case Management Teams (CMT) - Secondary will be formed in accordance with law and/or regulations as may be applicable as well as District guidelines. The CST and CMT~~ The RTI Teams will include representatives from general and special education as well as other disciplines and include individuals with classroom experience. Parents/persons in parental relation to students will be involved in developing prereferral strategies to address the educational needs of their child. Additionally, the District will seek collaboration between outside agencies and the school prior to a referral of the student to the CSE in order to address necessary student support services.

Administration shall ensure that appropriate opportunities exist for collaboration between general educators and special educators, and that consultation and support are available to teachers and other school personnel to assist parents/persons in parental relation to students and teachers in exploring alternative approaches for meeting the individual needs of any student prior to formal referral for special education.

The determination of prevention and prereferral intervention strategies/services shall consider the student's strengths, environment, social history, language and cultural diversity in addition to the teacher's concerns. The building administrator will further ensure that all staff are familiar with intervention procedures and procedures for operating a ~~CST or CMT~~RTI Team.

Prereferral/Intervention Instructional Support Plans shall be proactive in their strategies to meet the broad range of student needs and to improve student performance. Prereferral/Intervention strategies and/or ~~Instructional Support Plans~~ RTI plans are to be reviewed and evaluated to determine their effectiveness, and modified as may be appropriate. Appropriate documentation of the prevention and/or intervention strategies implemented shall be maintained.

However, should a referral be made to the CSE during the course of implementing prereferral/~~intervention instructional support services~~RTI/DS, the CSE is obligated in accordance with law to continue its duties and

functions, and must meet mandatory time lines in evaluating the student for special education services and implementation of an individualized education program, if applicable.

~~**Educational Related Support Services**~~

~~*Educational related support services* (ERSS) means curriculum and instructional modification services; direct student support team services; assessment and non-career counseling services; special instruction to eligible students with disabilities as defined in Education Law Section 4401, which does not generate excess cost aid including related services but excluding transportation and transition services; and to eligible, qualified students pursuant to Section 504 of the Rehabilitation Act of 1973. These services are provided to eligible students, individually or in groups, and may include those related consultation services provided to their families and related school personnel in order to enhance the academic achievement and attendance of such students. Educational related support services shall also mean speech and language improvement services as defined in Commissioner's Regulations.~~

~~ERSS may be utilized as a component of any Prereferral/Intervention Instructional Support Plan.~~

Section 504 of the Rehabilitation Act of 1973

For students who are qualified for services pursuant to Section 504 of the Rehabilitation Act, but are not classified as students with disabilities as defined in Education Law Section 4401, Section 504 Accommodation Plans may address instructional support services that can be utilized as components of any prereferral/intervention strategies as deemed necessary and/or appropriate.

Academic Intervention Services

Academic intervention services means additional instruction which supplements the instruction provided in the general education curriculum and assists students in meeting the State learning standards as defined in Commissioner's Regulations and/or student support services which may include guidance, counseling, attendance, and study skills which are needed to support improved academic performance.

However, such services shall not include services provided to students with limited English proficiency pursuant to Commissioner's Regulations or special education services and programs as defined in Education Law Section 4401. Academic intervention services are intended to assist students who are at risk of not achieving the State learning standards in English language arts, mathematics, social studies and/or science, or who are at risk of not gaining the knowledge and skills needed to meet or exceed designated performance levels on State assessments.

The District has developed a description of the academic intervention services offered to grades K through 12 students in need of such services. The District will review and revise this description every two (2) years based on student performance results.

Parental notification of students who have been determined to need academic intervention services will be provided as per Commissioner's Regulations.

In implementing prevention and/or prereferral intervention support strategies in order to remediate a student's performance prior to referral for special education, the utilization of academic intervention services, as enumerated in Commissioner's Regulations, may be included as a component of any such Prereferral/~~Intervention Instructional Support Plan~~RTI plan.

Section 504 of the Rehabilitation Act of 1973, 29 United States Code (USC) Section 794 et seq.
Education Law Sections 3602(32), 4401 and 4401-a
8 New York Code of Rules and Regulations (NYCRR) Sections 100.l(g), 100.l(p), 100.1(r), 100.1(s), 100.l(t), 100.2(v), 100.2(dd)(4), 100.2(ee), 200.2(b)(7), 200.4(a)(2), 200.4(a)(9); 200.4(c) and Part 154
NOTE: Refer also to Policy #7618 -- Response to Intervention (RTI) Pr

14.04 Veterans Tax Exemption

Recommended Action: BE IT RESOLVED by the Board of Education of the Onteora Central School District ("District") as follows

WHEREAS, Section 458-a of the Real Property Tax Law has been amended by Chapter 518 of the Laws of the State of New York to permit school districts the authority to grant partial real property tax exemptions to eligible veterans ("Alternative Veterans' Exemption"); and

WHEREAS, after publication of legal notice, the Board of Education has held a public hearing for the purpose of considering the Alternative Veterans' Exemption pursuant to Section 458-a of the New York Real Property Tax Law;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Onteora Central School District does hereby establish and grant the Alternative Veterans' Exemption from real property taxes for qualifying residential real property owned by veterans, their spouses, and the un-remarried surviving spouses of veterans as follows:

(1) an exemption equal to fifteen percent (15%) of the assessed value of such property, provided, however, that such exemption may not exceed the lesser of: (a) twelve thousand dollars ($12,000.00) or (b) the

product of twelve thousand dollars ($12,000.00) multiplied by the latest state equalization rate for the assessing unit where such property is situated;

(2) in the event the veteran served in a combat theatre or combat zone of operations, an additional exemption equal to ten percent (10%) of the assessed value of such property, provided however that such additional exemption may not exceed the lesser of: (a) eight thousand dollars ($8,000.00) or (b) the product of eight thousand dollars ($8,000.00) multiplied by the latest state equalization rate for the assessing unit where such property is situated;

(3) in the event the veteran received a compensation rating from the United States veteran's administration or from the United States department of defense because of a service connected disability, an additional exemption equal to the product of the assessed value of such property multiplied by fifty percent (50%) of the veteran's disability rating, provided, however, that such exemption shall not exceed the lesser of: (a) forty thousand dollars ($40,000.00) or (b) the product of forty thousand dollars ($40,000.00) multiplied by the latest state equalization rate for the assessing unit where such property is situated; and

BE IT FURTHER RESOLVED that this resolution shall be effective as of March 1, 2014, and shall apply to all real property taxes levied by the Onteora Central School District based on assessment rolls prepared after such date; and

BE IT FURTHER RESOLVED, that a copy of this resolution shall be submitted to each assessor responsible for preparing the assessment roll listing all real property situated within the Onteora Central School District.

Motioned: Trustee Hickey
Seconded: Trustee Kurnit

Discussion:

- Impact is $5 per $100,000 of home value for non-wartime veteran taxpayers
    - .43% on tax rate for taxpayers at the minimum level
        - Veterans receive up to 3 exemptions each
    - Will take approximately $171,000 out of levy to be re-distributed
- Star rebate – District pays through the State, here the taxpayers will pay the difference directly
- Want to help the veterans but the speed of this has caught the District by surprise
    - Frustrating that the Governor is shifting the burden to other tax payers
- Kingston, Highland and Wallkill school districts are not considering it for this year
- Do other taxpayers understand the impact of this?
    - NYSSBA information- Governor and Legislators left decision to school boards
        - Ask community members prior to enacting
        - Adequately publicize hearing, then publish results and do straw poll on ballot, results published in newsletter
        - NYSSBA opposes it – other bills have been brought forth for fire fighters, etc.
            - Veterans are a deserving group, but hardship for others – keep taxes low to attract businesses in NY
            - State should have paid for it

Views of Board Members:

- In our District, it is a tiny percentage
    - Can't enact the maximums, so support this and do it tonight
- Concerning that we are holding our public hearing on an evening when it was publicized on 24 or 48 notice without some Board members and Superintendent
    - Are we really doing due diligence to all of our tax payers by holding a hearing on an unscheduled night without a full Board?
    - Governor has put school boards in a very bad position

- not giving them enough time to comprehend enough information
- feel pressured into making a decision too quickly

- Follow NYSSBA's recommendations and do due diligence
  - follow what the community wants
  - uncomfortable in having to vote on this tonight
  - enormous rush – uncomfortable to do without knowing how community feels
  - Consider the straw poll, speak to neighbors, find out what community wants
  - We want to be very supportive but whatever we do has ramifications and we want to get it right
  - Rather not vote on tonight
- All good points
  - Haven't seen other Boards make a decision on this
  - Want to support our residents that are veterans
  - Is a small percentage but the State is shifting this onto local School Boards
  - Very difficult decision
  - State School Board association does recommend holding one or more hearings in order to hear from our district residents
  - would like to have input from our other two board members who aren't here
- Elected to serve these positions and try to make the best decisions we can depending as volunteers
  - it's not going to go away, the Governor is not going to change his tact
  - we need to move ahead and do what's right

Result: Failed
Roll Call Vote:
Trustee Hickey: yes
Trustee Fletcher: no
Trustee McGillicuddy: yes
Trustee Osmond: abstain
Trustee Kurnit: yes

14.05 Inter School Transfer

Recommended Action: The Board of Education hereby approves the Inter-School Transfer from Woodstock to Phoenicia

Item was skipped

Motioned:
Seconded:
Result:
Yea:
Not Present:

15. Consent Agenda

15.01 Approve Consent Agenda (proposed 9:45)

Recommended Action: Approve consent agenda item numbers 15.02-15.03
Motioned: Trustee Osmond:
Seconded: Trustee Kurnit
Result: Passed
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Spencer, Trustee McKeon

15.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL
RESIGNATIONS

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Laks, David	Music Teacher/Bennett	6/30/2014	Retirement

EXTRA DUTY STIPENDS 2013-14

NAME	POSITION	AMOUNT
Kocher, Michael	Sixth Teaching Assignment (AIS Math, Pro-rated 2/6-6/30/14)	$3,688.91
Burkhardt, Patrick	Track - Spring - Assistant Coach	$3,250.00
	1st Longevity	$155.00
Chartrand, Louis	Track - Spring - Head Coach (Girls)	$4,803.00
	1st Longevity	$155.00
	2nd Longevity	$207.00
	3rd Longevity	$311.00
Fein, Peter	Tennis - Varsity - Head Coach (Boys)	$2,651.00
	1st Longevity	$155.00
	2nd Longevity	$207.00
	3rd Longevity	$311.00
Groeters, Michael	Track - Modified - Head Coach	$2,316.00
Harder, William	Baseball - JV - Head Coach	$2,968.00
Kocher, Michael	Baseball - Varsity - Head Coach	$3,955.00
	1st Longevity	$155.00
Motzkin, Barry	Baseball - Varsity (Unpaid)	$0.00
Petruzzelli, Matthew	Track - Modified - Head Coach	$2,316.00
Rushford, Michael	Track - Spring - Head Coach (Boys)	$4,803.00
Thomas, Doris	Softball - Varsity - Head Coach	$3,955.00
	1st Longevity	$155.00
Wise, Betsy	Track - Spring - Assistant Coach	$3,250.00

APPOINTMENTS: NON INSTRUCTIONAL
LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
1858	11/22/13-1/26/14*	Medical - Paid

*finalization of leave

PERMANENT STATUS
The following named NON-INSTRUCTIONAL personnel have served a probationaty status and are recommended to a PERMANENT STATUS consistent with the applicable laws and regulations of the State of New York:

NAME	POSITION	PROBATIONARY DATE	PERMANENT DATE	SALARY/STEP
Davis, Sally	Cook/Bennett	9/3/13	3/3/14	Step 11

15.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #2/14, Confidential, as reviewed by Trustee McKeon

**********These items were skipped**********

16. Committee Reports

16.01 Audit Committee - Trustee Spencer to report. Next meeting is 4:30 at Central Administration on 3/3/14 (proposed 9:50)

16.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on TBD

16.03 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on TBD

16.04 District Committee: Health and Wellness Committee. Next meeting is in the room 205 HS at 2:45 on TBD

17. Old Business

17.01 The Board will discuss Old Business (proposed 10:00)

17.02 Discussion on School Resource Officer (proposed 10:05 duration 20 min)

18. New Business

18.01 The Board will discuss New Business (proposed 10:25)

****

19. Request For Information

19.01 The Board will request information (proposed 10:30)

How will the snow days effect Spring Break

- Could be communicated more broadly – put on front page of website and Facebook(From Board News)

- Information requested regarding the librarian that travels between the two K-3 schools and how the program runs
    - Maybe have someone on a part time basis
    - How are libraries being run primary schools vs. intermediate/secondary schools?
        - Are there things going on in the secondary library that should be covered during the primary years?
- How are aspects of reconfiguration working out?
    - Music, library and art staff, assumption is that there are no changes recommended (from budget discussion)

Send letters to the Governor, Assemblyman, Senator and request that we be a pilot school for bio-mass projects
(From Capital Project Discussion)

20. Public Comment

20.01 The public will comment on any agenda or non-agenda item. Please limit comments to 3 minutes (proposed 10:35 duration 10 min or more)

This item was skipped

21. Adjournment

21.01 Adjourn Meeting. Next meeting is Tuesday, March 4, 2014 in the Phoenicia School at 6pm (proposed 10:45)

Recommended Action: The meeting is adjourned at 9:30
Motioned: Trustee Kurnit
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Spencer, Trustee McKeon

Minutes Recorded By:
Victoria McLaren, District Clerk



Minutes Typed By:
Fern Amster



Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

SPECIAL MEETING
MINUTES 5:30 p.m.
THURSDAY, FEBRUARY 27, 2014
Middle School/High School

1. Opening Items

1.01 Call to Order 5:30 pm
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call
Present: Trustee McGillicuddy Trustee Hickey, Trustee Spencer, Trustee McKeon, Trustee Kurnit
Not Present: Trustee Fletcher, Trustee Osmond

2. Discussion and Possible Action

2.01 Inter-School Transfer
Recommended Action: The Board of Education hereby approves the Inter-School Transfer from Woodstock to Phoenicia
Motioned: Trustee Kurnit
Seconded: Trustee Spencer
Result: Unanimous
Yea: Trustee McGillicuddy Trustee Hickey, Trustee Spencer, Trustee McKeon, Trustee Kurnit
Not Present: Trustee Fletcher, Trustee Osmond

2.02 Rescind Veteran's Tax Exemption Resolution
Recommended Action: The Board of Education hereby rescinds the resolution below rejected on February 20, 2014:
Motioned: Trustee Hickey
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee McGillicuddy Trustee Hickey, Trustee Spencer, Trustee McKeon, Trustee Kurnit
Not Present: Trustee Fletcher, Trustee Osmond

WHEREAS, Section 458-a of the Real Property Tax Law has been amended by Chapter 518 of the Laws of the State of New York to permit school districts the authority to grant partial real property tax exemptions to eligible veterans ("Alternative Veterans' Exemption"); and

WHEREAS, after publication of legal notice, the Board of Education has held a public hearing for the purpose of considering the Alternative Veterans' Exemption pursuant to Section 458-a of the New York Real Property Tax Law;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Onteora Central School District does hereby establish and grant the Alternative Veterans' Exemption from real property taxes for qualifying residential real property owned by veterans, their spouses, and the un-remarried surviving spouses of veterans as follows:
(1) an exemption equal to fifteen percent (15%) of the assessed value of such

property, provided, however, that such exemption may not exceed the lesser of: (a) twelve thousand dollars ($12,000.00) or (b) the product of twelve thousand dollars ($12,000.00) multiplied by the latest state equalization rate for the assessing unit where such property is situated;

(2) in the event the veteran served in a combat theatre or combat zone of operations, an additional exemption equal to ten percent (10%) of the assessed value of such property, provided however that such additional exemption may not exceed the lesser of: (a) eight thousand dollars ($8,000.00) or (b) the product of eight thousand dollars ($8,000.00) multiplied by the latest state equalization rate for the assessing unit where such property is situated;

(3) in the event the veteran received a compensation rating from the United States veteran's administration or from the United States department of defense because of a service connected disability, an additional exemption equal to the product of the assessed value of such property multiplied by fifty percent (50%) of the veteran's disability rating, provided, however, that such exemption shall not exceed the lesser of: (a) forty thousand dollars ($40,000.00) or (b) the product of forty thousand dollars ($40,000.00) multiplied by the latest state equalization rate for the assessing unit where such property is situated; and

BE IT FURTHER RESOLVED that this resolution shall be effective as of March 1, 2014, and shall apply to all real property taxes levied by the Onteora Central School District based on assessment rolls prepared after such date; and

BE IT FURTHER RESOLVED, that a copy of this resolution shall be submitted to each assessor responsible for preparing the assessment roll listing all real property situated within the Onteora Central School District.

2.03 Veterans Tax Exemption

Recommended Action: BE IT RESOLVED by the Board of Education of the Onteora Central School District ("District") as follows:

Motioned: Trustee Spencer
Seconded: Trustee Hickey

Discussion:

- Superintendent Phyllis McGill stated that although she is not pleased at the way the Governor brought this out, she is in support of the Board approving this resolution
- Great respect for veterans' service to the country and want to help the them
- Ask veterans to help District by putting pressure on the State to stop unfunded mandates
- Community should see big picture that we must support the veterans
- No intent on Board's part to dodge vote
- Important for District shows support for veterans
- Saugerties, Ellenville and New Paltz have passed the exemption
- Puts the exemption to the taxpayers first, before the State has to help
    - As in the Star exemption, which the State takes last

WHEREAS, Section 458-a of the Real Property Tax Law has been amended by Chapter 518 of the Laws of the State of New York to permit school districts the

authority to grant partial real property tax exemptions to eligible veterans ("Alternative Veterans' Exemption"); and

WHEREAS, after publication of legal notice, the Board of Education has held a public hearing for the purpose of considering the Alternative Veterans' Exemption pursuant to Section 458-a of the New York Real Property Tax Law;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Onteora Central School District does hereby establish and grant the Alternative Veterans' Exemption from real property taxes for qualifying residential real property owned by veterans, their spouses, and the un-remarried surviving spouses of veterans as follows:

(1) an exemption equal to fifteen percent (15%) of the assessed value of such property, provided, however, that such exemption may not exceed the lesser of: (a) twelve thousand dollars ($12,000.00) or (b) the product of twelve thousand dollars ($12,000.00) multiplied by the latest state equalization rate for the assessing unit where such property is situated;

(2) in the event the veteran served in a combat theatre or combat zone of operations, an additional exemption equal to ten percent (10%) of the assessed value of such property, provided however that such additional exemption may not exceed the lesser of: (a) eight thousand dollars ($8,000.00) or (b) the product of eight thousand dollars ($8,000.00) multiplied by the latest state equalization rate for the assessing unit where such property is situated;

(3) in the event the veteran received a compensation rating from the United States veteran's administration or from the United States department of defense because of a service connected disability, an additional exemption equal to the product of the assessed value of such property multiplied by fifty percent (50%) of the veteran's disability rating, provided, however, that such exemption shall not exceed the lesser of: (a) forty thousand dollars ($40,000.00) or (b) the product of forty thousand dollars ($40,000.00) multiplied by the latest state equalization rate for the assessing unit where such property is situated; and

BE IT FURTHER RESOLVED that this resolution shall be effective as of March 1, 2014, and shall apply to all real property taxes levied by the Onteora Central School District based on assessment rolls prepared after such date; and

BE IT FURTHER RESOLVED, that a copy of this resolution shall be submitted to each assessor responsible for preparing the assessment roll listing all real property situated within the Onteora Central School District.

Result: Unanimous
Yea: Trustee McGillicuddy Trustee Hickey, Trustee Spencer, Trustee McKeon, Trustee Kurnit
Not Present: Trustee Fletcher, Trustee Osmond

Statement from Trustee Fletcher read aloud

- NYSSBA ‘s position that this is a difficult decision
- Veterans made the ultimate sacrifice and want to support them, but the process by which this is being brought to school districts
    - Did not have time to do due diligence to reach out to community who feel that their taxes are too high already

Public Comment:

Terry Brightenstein – History of exemptions and discussion of this exemption
Vincent Bernstien – Commended Board for actions

3. Adjournment

3.01 Adjourn Meeting. Next meeting is Tuesday, March 4, 2014 in the Phoenicia School at 6pm

Recommended Action: The meeting is adjourned at 6:15
Motioned: Trustee Hickey
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Hickey, Trustee Spencer, Trustee McKeon, Trustee Kurnit
Not Present: Trustee Fletcher, Trustee Osmond

Minutes Recorded By:
Victoria McLaren, District Clerk

Minutes Typed By:
Fern Amster

Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

MINUTES

REGULAR MEETING
6:00 p.m.
TUESDAY, MARCH 4, 2014
Phoenicia School

1. Opening Items

1.01 Call to Order 6:00 (6:06)
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call
Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee McKeon
Not Present: Trustee Spencer, Trustee Hickey

2. Executive Session

2.01 Enter executive session (proposed 6:00 duration 45 min)
Recommended Action: Motion to enter into executive session to discuss the negotiations for OAA and ONTEA
Motioned: Trustee Osmond
Seconded: Trustee Fletcher
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee McKeon
Not Present: Trustee Spencer, Trustee Hickey

Now Present:

Trustee Spencer entered Executive Session at approximately 6:18pm

2.02 Exit Executive Session and Return to Public Session (proposed 6:45pm)
Recommended Action: Motion to exit executive session and return to public session
Motioned: Trustee Fletcher
Seconded: Trustee McKeon
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee McKeon, Trustee Spencer
Not Present: Trustee Hickey

3. Acceptance of Minutes

3.01 Acceptance of Minutes (proposed 6:50) 7:08
Recommended Action: The Board of Education hereby accepts the minutes of the 2/20/14 and the 2/27/14 BOE meetings
Motioned: Trustee Osmond
Seconded: Trustee Spencer
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee McKeon, Trustee Spencer
Not Present: Trustee Hickey

4. Welcome

4.01 Principal Linda Sella will welcome the Board (proposed 6:55)
7:09
Second grade teacher Sharon McInerney presented on a project in her classroom with Ulster Savings Bank

- Completed applications and open a passbook account
- Wed. is deposit day
    - Come to teachers as the "teller"
        - Tries to make the interaction as "real life" as possible

5. Board District News

5.01 The Board will announce District news (proposed 7:00) 7:10
Trustee McGillicuddy reported a few Board members will be going to Albany to lobby for NYS School Board Association Lobby Day

Trustee Fletcher reported:

- He discussed the amount of our contribution that is coming from property owners with State Senators
    - Senator Tkaczyk looked at our numbers and was appreciative to be aware of our State Aid reductions
    - Next meeting of 2020 Symposium group - School and Structure study group will be meeting next week for the second time
        - Superintendent Phyllis McGill also in group

6. Superintendent District News

6.01 The Superintendent will announce District news (proposed 7:05)

- Used nine snow days so we will be in session on Monday and Tuesday of April break; it has been a harsh winter
    - Information is on the website
- Went to NYSCOSS with Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke
    - Attended sessions that were very relevant
    - Speakers included Commissioner King, Senator Flanagan and Assemblywoman Kathy Nolan
        - focused on ending in-Bloom to protect students and family privacy
        - cost of health care and how it impacts budget
        - pre-k and foundation aid
    - Commissioner King spoke
        - he understands that Districts need time to adapt to changes and SED needs to slow down with new initiatives
    - NYSCOSS advocating for no new changes unless beneficial to Districts
        - Focusing on GEA but it won't go away until at least 16-17
    - New SAT and ACT are moving in direction of Common Core
    - More focus on Professional Development instead of competitive grants

6.02 Discuss Preliminary 2014-2015 Budget (proposed 7:35 duration 15 min) 7:20

Assistant Superintendent for Business Victoria McLaren reported:

- Health Insurance
  - DEHIC Rates will be set on 3/12/14
  - At the February DEHIC meeting 5% -7% was discussed.
- State Aid Status
  - Final state aid figures will be incorporated into Superintendent's Recommended Budget presentation if NYS budget comes in on time
- Transportation Bid
  - Slight savings from current year are the initial findings
- Staffing assumptions not finalized
  - Annual reviews not concluded
  - .6 ESL is the only addition
  - Operating budget not reduced; budget reduction is due to the facilities projects line
- Recommending a 0% levy increase
- $3,222,404 allocated to offset levy
  - $2,697,404 as a levy offset as has been done historically
    - higher than the historical $2,000,000 to return fund balance to return to the taxpayers as was done last year
- Capital Reserve
  - $5 million was approved by voters
  - Leveraging state aid project can be expanded to $7M
  - require voter authorization to bond for the $2M balance that would be offset by state aid payments over the life of the bond
  - Or can utilize fund balance instead of taking on debt
    - save the interest expense on the debt
    - utilize the existing funds instead
- Next meeting is Superintendent's Final Recommended Budget

Discussion:

- Board will get analysis of Transportation bid before next meeting
  - Original analysis and 5 year cost
- State building aid will take 15 years
- Happy at 0% levy increase
- Question about staffing at last meeting
  - Want to make sure we have not cut too deep
  - Superintendent Phyllis McGill –only position cutting is District Wide Asst. Principal & CSE
    - Left ½ salary in for 14-15 for CSE Chair
  - Not planning on cutting Guidance positions
    - looking at movement of a guidance position down to Bennett
  - Budget was scrubbed in small pieces of funding that we weren't using
  - Cuts do not hurt children, programs or services
- Even after all the work we have done, we still have more than a $5.5M need in facilities repair and restructuring
  - Is it wise for us to not raise the levy by 1% and address other facilities needs

- Still concerned about the librarian at the Elementary Level

7. Student Representative Report

7.01 Student Representative, Sarah Melvin, will report to the Board (proposed 7:30) 7:47

- Harvard Model Congress in Boston during last Board meeting
  - Fourteen of our students won awards out of the 24 that attended
    - Largest portion of our delegation to win awards since we have been going
  - Scope of meeting:
    - Students are either in the Senate or in the House or some other position in government
    - Onteora students were in the cabinet, national security council, in the media and things that revolve around history
      - Drafting constitution as if they were one of the founding fathers.
  - Very good for learning government, politics, public speaking and writing skills in general
    - come up with new ideas and fix problems that are facing our nation
    - Onteora is one of the few public schools that gets to go to the conference
- Science Olympiad was the beginning of February at UCCC
  - Our team is going to be competing at States for first time since 2006 in Long Island
    - Top four schools at regional competition at UCCC get to compete at states and we placed third
    - Medaled in 25 events
    - One of the best ways to gain interest in STEM

8. Acknowledge Public Be Heard Comments

8.01 The Board will acknowledge the public be heard comments from the last meeting

Special meeting Thursday night

Trustee McGillicuddy acknowledged and thanked all those who spoke at the last 2 Board meetings about the Veterans Exemption

9. Public/Student Comment

9.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:35 duration 10 min or more)

10. Discussion

10.01 Discussion on Capital Projects and EPC with the District's Architect Nick Waer (proposed 7:45 duration 30 min)

Nick Waer introduced the project manager and mechanical engineer

- Categories of work by committee
  - 2014 Summer Work is at SED waiting for approval
    - They are back-logged
  - Repair Reserve category - $1 million for brick façade work

- Referendum category – work that needs to be voted on by taxpayers, but will cost no additional money
- EPC – project has to pay for itself within 18 years
  - Currently is at 17.5 years

- $11 million worth of capital work planned (without EPC)

Discussion:

- General question to the Board: should we consider doing more work now?
- Is there any kind of time frame that you have built in for the high priority?
  - It is a five year plan, so these are five year plan items
  - Building Condition Survey is coming up in 2015
  - Whatever isn't done at that point will be looked at again
  - Items under the high priorities are not likely to fall apart in the next school year
    - are in the recommended project
- Facilities committee is recommending the District go forward with the referendum
  - Word referendum so that if State gives aid on bio-mass, can get aid
- Any issues not addressed- will continue on to the next five year plan
- Board needs to vote on EPC and the Capital Project on a referendum for the vote
- HS Science rooms will be $1.7 million to renovate, more for middle school
  - Each classroom $250,000
  - Will be a future project
  - This is a program need - science rooms are very expensive
    - Not part of committee discussion
- Program needs are a separate discussion – many programs need work

No Longer Present

Trustee Fletcher left at approximately 8:17 pm

10.02 Mid Year Update of Board Goals (proposed 8:15 duration 20 min)

8:21

Follow up to discuss Board section

V. Board Development

Attract, develop and retain Board of Education Trustees, with a focus on Student Achievement and Educational Excellence along with responsible management of District finances.

Action Items

1. Encourage attendance at district, county, region, state and national meetings, conferences and webinars, such as New York State School Boards Association annual convention, and the annual Rural Schools Conference. Endeavor to ensure that each Trustee attends at least one conference per year.

Update and refresh Trustee and residents' education on Board process and District governance through "short courses" or FAQs to be offered during workshop meetings (e.g. The Board's role in the educational process or District management and administration, Robert's Rules of Order, or the ins and outs of the District's budgeting process).

3. Host annual Board of Education retreats with Superintendent and an approved facilitator as needed.

4. All new Trustees to be appointed a Mentor Trustee, to receive information packet and to attend an orientation meeting with Superintendent, Board President and Mentor Trustee.

5. The Board will explore and/or implement a means by which the Board can improve its practices and processes.

Consensus that the Board is making progress on these goals

11. **5 Minute Break

11.01 The Board will break for 5 minutes (proposed 8:35)
8:26

12. Discussion and Possible Action 8:37

12.01 Draft a resolution in support of full elimination of the GEA to send to the State Legislature (proposed 8:40 duration 10 min)
Resolution: Resolved by the Board of Education of the Onteora Central School District to fully eliminate the Gap Elimination Adjustment to the State aid provided to School Districts in New York State. The State should adequately and fairly fund public education as per the New York State constitution.
Motioned: Trustee Spencer
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee McKeon
Not Present: Trustee Hickey, Trustee Fletcher

12.02 West Hurley School Property to West Hurley Fire Dept. (proposed 8:50)
8:43
Recommended Action: The Board of Education hereby approves the following resolution:
WHEREAS, the Onteora Central School District Board of Education ("Board" or "District") has previously determined that the proposed sale to the West Hurley Fire District of a certain parcel, which is a part of the former West Hurley Elementary School property that has previously been determined by the Board to be no longer needed for school purposes, is a Type II Action under SEQRA, 6 NYCRR Part 617.5; and
WHEREAS, the Board entered into a Contract of Sale with the West Hurley Fire District regarding that certain parcel of vacant land, more particularly bounded and described in a deed dated June 3, 1952 and recorded in the Office of the Clerk of Ulster County in Liber 828, Page 387 ("Property"); and
WHEREAS, all conditions of said Contract of Sale have been satisfied;
NOW, THEREFORE, BE IT RESOLVED THAT, the Onteora Central School District Board of Education authorize the President to execute all closing documents in connection with such Contract of Sale.
Motioned: Trustee Osmond
Seconded: Trustee McKeon
Result: Passed
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee McKeon
Not Present: Trustee Fletcher, Trustee Hickey

13. Independent Contract Retainers

13.01 ICR between OCSD and Creative Energy Productions (proposed 8:55)8:45
Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central

School District and Creative Energy Productions, LLC, as an Artist Wellness Director, for the period beginning March 3, 2014 to March 13, 2014 at a rate of $125.00 per session to a maximum of $1,250.00 and authorizes the Superintendent to sign such an agreement.
Motioned: Trustee Osmond
Seconded: Trustee Spencer
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee McKeon
Not Present: Trustee Hickey Trustee Fletcher

13.02 ICR for ERAN Ltd. dba Mad Science (proposed 9:00)
Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and ERAN Ltd. dba Mad Science of the Mid Hudson, as a Science Enrichment Provider, on April 25, 2014 for the amount of $450.00 and authorizes the Superintendent to sign such an agreement.
Motioned: Trustee Spencer
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Spencer, Trustee Osmond, Trustee Kurnit, Trustee McKeon
Not Present: Trustee Hickey, Trustee Fletcher

14. Adoption of Policies (25 min)

14.01 Second Reading and adoption of Policy 7240 Student Records: Access and Challenge (proposed 9:05)
8:49
Recommended Action: The Board of Education hereby adopts Policy 7240 as written
Motioned: Trustee Spencer
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Spencer, Trustee Osmond, Trustee Kurnit, Trustee McKeon
Not Present: Trustee Hickey Trustee Fletcher

2014~~2012~~ 7240Students
SUBJECT: STUDENT RECORDS: ACCESS AND CHALLENGE
Student Records

The School District shall comply with the provisions of the Family Educational Rights and Privacy Act of 1974 (FERPA). Under its provisions, "parents/guardians and noncustodial parent(s), whose rights are not limited by court order or formal agreement, of a student under eighteen (18), or a student who is eighteen (18) years of age or older or who is attending an institution of post-secondary education, have a right to inspect and review any and all educational records maintained by the School District."

Access to Student Records
The Board directs that administrative regulations and procedures be formulated to comply with the provisions of federal law relating to the availability of student records. The purpose of such regulations and procedures shall be to make available to the parents/guardians of students and noncustodial parent(s) whose rights are not limited by court order or formal agreement, or students and former

students who are eighteen (18) years of age or older or who are attending an institution of post-secondary education, student records, and files on students, and to insure the confidentiality of such records with respect to third parties.

Under FERPA, unless otherwise exempted in accordance with law and regulation, the District may release personally identifiable information contained in student records only if it has received a "signed and dated written consent" from a parent or eligible student. Signed and dated written consent may include a record and signature in electronic form provided that such signature:
a) Identifies and authenticates a particular person as the source of the electronic consent; and
b) Indicates such person's approval of the information contained in the electronic consent.

Health and Safety Emergency Exception
School districts must balance the need to protect students' personally identifiable information with the need to address issues of school safety and emergency preparedness. Under FERPA, if an educational agency or institution determines that there is an articulable and significant threat to the health or safety of a student or other individuals, it may disclose information from education records, without consent, to any person whose knowledge of the information is necessary to protect the health and safety of the student or other individuals during the period of the health or safety emergency.

School districts may release information from records to appropriate parties including, but not limited to, parents, law enforcement officials and medical personnel. A school district's determination that there is an articulable and significant threat to the health or safety of a student or other individuals shall be based upon a totality of the circumstances, including the information available, at the time the determination is made. The school district must record the articulable and significant threat that formed the basis for the disclosure and maintain this record for as long as the student's education records are maintained.

Disclosures to Parents of Eligible Students
Even after a student has become an "eligible student" under FERPA (which is defined as a student who is eighteen [18] years of age or older or who is attending an institution of post-secondary education) an educational agency or institution may disclosure education records to an eligible student's parents without the student's consent:

a) If the student is claimed as a dependent for Federal income tax purposes by either parent;
b) In connection with a health or safety emergency;
c) If the disclosure falls within any other exception to the consent requirements under FERPA or its Regulations, such as the disclosure of directory information or in compliance with a court order or lawfully issued subpoena.

Challenge to Student Records
Parents/guardians of a student under the age of eighteen (18), or **an eligible student,** ~~a student who is eighteen (18) years of age or older or who is attending an institution of post-secondary education~~, shall have an opportunity for a hearing to challenge the content of the school records, **which they believe to be**~~, to ensure that the records are not~~ inaccurate, misleading, or otherwise in violation of the privacy or other rights of students**.** ~~,~~ **However, parents/guardians or an eligible student do not have the right to correct, delete or expunge grades, an individual's opinion or other substantive decisions of the District that appear in a student's record.**

After the hearing, the District shall determine whether ~~and to provide an opportunity for the~~ correction or deletion of any such inaccurate, misleading, or otherwise inappropriate data **is necessary** ~~contained therein~~.

Education Records
The term "education records" is defined as all records, files, documents and other materials containing information directly related to a student; and maintained by the education agency or institution, or by a person acting for such agency or institution (34 Code of Federal Regulations (CFR) Section 99.3). This includes all records regardless of medium, including, but not limited to, handwriting, videotape or audiotape, electronic or computer files, film, print, microfilm, and microfiche.

In addition, for students who attend a public school district, all records pertaining to services provide under the Individuals with Disabilities Education Act (IDEA) are considered "education records" under FERPA. As such, they are subject to the confidentiality provisions of both Acts.

Personal notes made by teachers or other staff, on the other hand, are not considered education records if they are:
a) Kept in the sole possession of the maker;
b) Not accessible or revealed to any other person except a temporary substitute; and
c) Use only as a memory aid.

Records created and maintained by a law enforcement unit for law enforcement purposes are also excluded.

Release of Information
Among other exemptions in accordance with law and regulation, the District may disclose any and all educational records, including disciplinary records and records that were created as a result of a student receiving special education services under Part B of IDEA, to another school or postsecondary institution at which the student seeks or intends to enroll. Parental consent is not required for transferring education records; however, the student's annual FERPA notification indicates that such disclosures have been made, unless expressly prohibited by law or regulation. In the absence of information about disclosures in the annual FERPA notification, school officials must make a reasonable attempt to notify the parent about the disclosure, unless the parent initiated the disclosure. Additionally, upon request, schools must provide a copy of the information disclosed and an opportunity for a hearing.

The District may also disclose any and all educational records to other school officials within the district who have been determined to have legitimate educational interests. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. A school official is a person who has a legitimate education interest in a student record who is employed by the district as an administrator, supervisor, instructor or support staff member (including health or medical staff and law enforcement unit personnel); a member of the Board of Education; a person or company with whom the district has contracted to perform a special task (such as attorney, auditor, medical consultant or therapist); or a parent or student serving on an official committee, such as disciplinary or grievance committee, or assisting another school official performing his or her tasks.

Family Educational Rights and Privacy Act of 1974, 20 United States Code (USC) Section 1232(g)
34 Code of Federal Regulations (CFR) Part 99
NOTE: Refer also to Policy #7643 -- Transfer Students with Disabilities
Adopted: ~~11/1/12~~

14.02 Second Reading and Adoption of Policy 7613 The Role of the Board of Education in Implementing a Student's Individualized Education Program (proposed 9:25)
Recommended Action: The Board of Education hereby adopts Policy 7613 as written.
Motioned: Trustee Spencer
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Spencer, Trustee Osmond, Trustee Kurnit, Trustee McKeon
Not Present: Trustee Hickey, Trustee Fletcher

2~~008~~014 7613 Students **SUBJECT: THE ROLE OF THE BOARD OF EDUCATION IN IMPLEMENTING A STUDENT'S INDIVIDUALIZED EDUCATION PROGRAM**

The Board of Education shall establish at least one (1) Committee on Special Education (CSE) and one (1) Committee on Preschool Special Education (CPSE). The Board shall also establish, as

necessary, Subcommittees on Special Education to ensure timely evaluation and placement of students with disabilities.

Committee on Special Education

The Board of Education shall, upon completion of its review of the recommendations of the CSE, arrange for the appropriate special education programs and services to be provided to a student with a disability. The Board shall notify the parent/guardian of its action in accordance with federal and state law and regulations.

For a student not previously identified as having a disability, the CSE shall provide a recommendation to the Board which shall arrange for the appropriate special education programs and services to be provided within sixty (60) school days of the date of receipt of consent to evaluate. For a student with a disability referred for review, a recommendation shall be provided to the Board which shall arrange for the appropriate special education programs and services to be provided within sixty (60) school days of the referral for review. However, if such recommendation of the CSE is for placement in an approved in-state or out-of-state private school, the Board shall arrange for such special education programs and services for students with disabilities within thirty (30) school days of the Board's receipt of the recommendation of the CSE.

If on review of the recommendation of the CSE, the Board of Education disagrees with such recommendation, the Board shall follow one (1) of the following procedures:

a) The Board may remand the recommendation to the CSE with a statement of the Board's objections or concerns and a request that a timely meeting be held to review and consider such objections or concerns. The CSE shall consider the Board's objections or concerns, revise the individualized education program (IEP) where appropriate, and resubmit a recommendation to the Board. If the Board continues to disagree with the recommendation of the CSE, the Board may continue to remand the recommendation to the original committee for additional reviews of its objections or concerns, or establish a second CSE to develop a new recommendation in accordance with the following paragraph, provided that the Board arranges for the programs and services in accordance with the student's IEP within the time lines as outlined above; or, in the alternative,

b) The Board may establish a second CSE to develop a new recommendation for the student. If the Board disagrees with such new recommendation, the Board may remand the recommendation to the second CSE with a statement of the Board's objections or concerns and a request that a timely meeting be held to review consider objections or concerns. The second CSE shall consider the Board's objections or concerns, revise the IEP where appropriate, and resubmit a recommendation to the Board. If the Board continues to disagree with the recommendation of the second CSE, the Board may continue to remand the recommendation for additional reviews of its objections or concerns by the second CSE, provided that the Board arranges for the programs and services in accordance with the student's IEP, as developed by the second CSE, within the timelines as outlined above.

Pursuant to Commissioner's Regulations, the Board may not select the recommendation of the original CSE once it has established a second CSE.

The Board shall provide the student's parents/guardians with written notice and a copy of the statement of its objections or concerns and notice of due process rights in accordance with Section 200.5 of the Regulations of the Commissioner.

Committee on Preschool Special Education

Upon receipt of the recommendation of the Committee on Preschool Special Education (CPSE), the Board of Education shall arrange for the preschool student with a disability to receive such appropriate programs and services in accordance with the student's IEP, commencing with the July, September or January starting date for the approved program, unless such services are recommended by the CPSE less than thirty (30) school days prior to, or after, the appropriate starting date selected for the preschool student with a disability; in that case, such services shall be provided no later than **sixty (60)** ~~thirty (30)~~ days from the recommendation of the CPSE.

If the Board disagrees with the recommendation of the CPSE, the Board shall send the recommendation back to the CPSE with notice of the need to schedule a timely meeting to review the Board's concerns and to revise the IEP as deemed appropriate. The Board of Education shall provide such notice as required by federal and state law and regulations.

Subcommittee on Special Education

The number of Subcommittees on Special Education will be determined by the CSE and the CSE will be responsible for the oversight and monitoring of the activities of each subcommittee to assure compliance with the requirements of applicable state and federal laws and regulations.

Each Subcommittee may perform the functions for which the CSE is responsible, except:
a) When a student is considered for initial placement in a special class; or
b) When a student is considered for initial placement in a special class outside of the student's school of attendance; or
c) When a student is considered for placements in a school primarily serving students with disabilities or a school outside the District.

Subcommittees shall report following the timelines required for the CSE to the CSE regarding the status of each student with a disability within its jurisdiction. Upon receipt of a written request from the parent or person in parental relation to a student, the Subcommittee shall refer to the CSE any matter in which the parent disagrees with the Subcommittee's recommendation concerning a modification or change in the identification, evaluation, educational placement or provision of a free appropriate education to the student.

Education Law Sections 4402 and 4410 8 New York Code of Rules and Regulations (NYCRR) Sections 200.2(d)(l), 200.4(c), 200.4(d), 200.5 and 200. 16(e)
NOTE: Refer also to Policies #7631 -- Appointment and Training of Committee on Special Education (CSE)/Subcommittee on Special Education Members
#7632 -- Appointment and Training of Committee on Preschool Special Education (CPSE) Members

14.03 Second Reading and Adoption of Policy 7632 Appointment And Training Of Committee On Preschool Special Education (CPSE) Members

Recommended Action: The Board of Education hereby adopts Policy 7632 as written.
Motioned: Trustee Spencer
Seconded: Trustee Kurnit

- Case manager attends the meetings for the student

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Spencer, Trustee Osmond, Trustee Kurnit, Trustee McKeon
Not Present: Trustee Hickey, Trustee Fletcher

~~008~~2014 7632 Students

SUBJECT: APPOINTMENT AND TRAINING OF COMMITTEE ON PRESCHOOL SPECIAL EDUCATION (CPSE) MEMBERS

Committee on Preschool Special Education (CPSE) Membership

The Board of Education shall appoint a Committee on Preschool Special Education (CPSE) whose membership shall include, but not be limited to, the following members:
a) The parent(s) of the preschool child. To ensure that one (1) or both parents are present at each CPSE meeting, the District and the parent(s) may agree to use alternative means of participation such as video conferences or conference phone calls;
b) Not less than one (1) regular education teacher of such child (if the child is, or may be, participating in the regular education environment);
c) Not less than one (1) special education teacher of the child or, where appropriate, not less than one (1) special education provider (i.e., related service provider) of such child;
d) A representative of the School District who is qualified to provide, or supervise the provision of, special education and who is knowledgeable about the general education curriculum and about the availability of preschool special education programs and services and other resources of the District and the municipality (who shall serve as Chairperson of the CPSE);
e) An individual who can interpret the instructional implications of evaluation results, who may be a member of the team selected from the regular education teacher, the special education teacher or

provider, the school psychologist, the School District representative described above, or a person having knowledge or special expertise regarding the student as determined by the District;

f) At the discretion of the parent or the District, other individuals who have knowledge or special expertise regarding the child, including related services personnel as appropriate. The determination of knowledge or special expertise shall be made by the party (parents or School District) who invited the individual to be a member of the committee;

g~~h~~) **For a child's transition from early intervention programs and services (Infant and Toddler Programs), at the request of the parent/person in parental relation, the appropriate professional designated by the agency that has been charged with the responsibility for the preschool child. This professional must attend all meetings of the CPSE conducted prior to the child's initial receipt of services;** ~~and~~

h~~g~~) An additional parent of a child with a disability who resides in the School District or a neighboring school district, and whose child is enrolled in a preschool or elementary level education program provided that such parent shall not be employed by or under contract with the School District or municipality; and provided further that such parent shall not be a required member **unless** ~~if~~ the parents of the child request, in writing, **at least seventy-two hours prior to such meeting,** that the additional parent member ~~not~~ participate in the meeting; ~~**and**~~

~~h) For a child's transition from early intervention programs and services (Infant and Toddler Programs), at the request of the parent/person in parental relation, the appropriate professional designated by the agency that has been charged with the responsibility for the preschool child. This professional must attend all meetings of the CPSE conducted prior to the child's initial receipt of services; and~~

i) A representative from the municipality of the preschool child's residence. Attendance of the appointee of the municipality is not required for a quorum.

However, except for the parents/persons in parental relation and the appointee from the municipality (a) and i) above) a member of the CPSE is not required to attend a meeting of the team in whole or in part if the parent/person in parental relation and the District agree in writing that the attendance is not necessary because the member's area of the curriculum or related services is not being modified or discussed at that meeting.

Additionally, a member as described in letters b) through **g**~~h~~) of this subheading may be excused from attending the CPSE meeting, in whole or in part, if the parent/person in parental relation to the student with a disability and the School District agree, in writing to the excusal not less than five (5) calendar days prior to the meeting date, that the attendance of the member is not necessary because:

a) The member's area of the curriculum or related services <u>is</u> being modified or discussed in the meeting but, not less than five (5) calendar days prior to the meeting, the excused member has submitted to the parents/persons in parental relation and the CSE written input into the development of the IEP, particularly with respect to their area of curriculum or related services; or

b) The committee member is unable to attend due to an emergency or unavoidable scheduling conflict and the District submits the written input listed in a) above to the parents/persons in parental relation within a reasonable time prior to the meeting and prior to obtaining written consent to the excusal by the parents/persons in parental relation.

Training

The training of qualified personnel is essential to the effective implementation of the Regulations of the Commissioner of Education regarding the education of all students with disabilities.

The Director of Special Education shall be responsible to the Superintendent for establishing administrative practices and procedures for training all District personnel responsible for carrying out the provisions of Part 200 of the Commissioner's Regulations as well as members of the Committee on Preschool Special Education.

Alternative Means of Meeting

When conducting a meeting of the Committee on Preschool Special Education (CPSE), the parent and the representative of the District appointed to the CPSE may agree to use alternative means of meeting participation, such as videoconferences and conference calls.

Individuals with Disabilities Education Act (IDEA) 20 United States Code (USC) Section 1400 et seq.
34 Code of Federal Regulations (CFR) Part 300
Education Law Section 4410
8 New York Code of Rules and Regulations (NYCRR) Sections 200.2(b)(3) and 200.3

NOTE: Refer also to Policies #7613 -- The Role of the Board in Implementing a Student's Individualized Education Program
#7614 -- Preschool Special Education Program
#7631 -- Committee on Special Education/Subcommittee on Special Education Members

14.04 Second Reading and Adoption of Policy 7616 Prereferral Intervention Strategies In General Education (Prior To A Referral For Special Education)
8:57
Recommended Action: The Board of Education hereby adopts Policy 7616 as written.
Motioned: Trustee Spencer
Seconded: Trustee Osmond

- Cindy Bishop, Director of PPS brought this policy forward
- All instances that say RTI Plans should say RTI/Discretionary Services

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Spencer, Trustee Osmond, Trustee Kurnit, Trustee McKeon
Not Present: Trustee Hickey, Trustee Fletcher

~~008~~2014 7616 Students

SUBJECT: PREREFERRAL INTERVENTION STRATEGIES IN GENERAL EDUCATION (PRIOR TO A REFERRAL FOR SPECIAL EDUCATION)

The School District shall establish a plan for implementing schoolwide approaches and prereferral interventions in order to remediate a student's performance prior to referral for special education. This plan may include a Response to Intervention (RTI) process.

The provision of programs and/or services for students starts with consideration/implementation of instruction in the general education curriculum, with appropriate supports and/or modifications as may be necessary. In implementing prereferral intervention strategies, the District may utilize resources/strategies already in place for qualified students including, but not limited to, services available through Section 504 of the Rehabilitation Act of 1973, and ~~Educationally Related Support Services and~~ Academic Intervention Services as defined in Education Law and/or Commissioner's Regulations. All of these programs may be considered as possible components of Prereferral/~~Intervention Instructional Support Plans~~or Response To Intervention (RTI) plans/Discretionary Service (DS) plans. The District will ensure that they have a system in place, with appropriate personnel, for developing, implementing and evaluating prereferral intervention strategies.

The District will provide general education support services, instructional modifications, alternative instructional approaches, or alternative program options to address a student's performance prior to a referral to a Committee on Special Education (CSE). ~~Formal Child Study Teams (CST) -Elementary and Case Management Teams (CMT) - Secondary will be formed in accordance with law and/or regulations as may be applicable as well as District guidelines. The CST and CMT~~ The RTI Teams will include representatives from general and special education as well as other disciplines and include individuals with classroom experience. Parents/persons in parental relation to students will be involved in developing prereferral strategies to address the educational needs of their child. Additionally, the District will seek collaboration between outside agencies and the school prior to a referral of the student to the CSE in order to address necessary student support services.

Administration shall ensure that appropriate opportunities exist for collaboration between general educators and special educators, and that consultation and support are available to teachers and other school personnel to assist parents/persons in parental relation to students and teachers in exploring alternative approaches for meeting the individual needs of any student prior to formal referral for special education.

The determination of prevention and prereferral intervention strategies/services shall consider the student's strengths, environment, social history, language and cultural diversity in addition to the teacher's concerns. The building administrator will further ensure that all staff are familiar with intervention procedures and procedures for operating a ~~CST or CMT~~RTI Team.

Prereferral/Intervention Instructional Support Plans shall be proactive in their strategies to meet the broad range of student needs and to improve student performance. Prereferral/Intervention strategies and/or ~~Instructional Support Plans~~ RTI plans are to be reviewed and evaluated to determine their effectiveness, and modified as may be appropriate. Appropriate documentation of the prevention and/or intervention strategies implemented shall be maintained.

However, should a referral be made to the CSE during the course of implementing prereferral/~~intervention instructional support services~~RTI/DS, the CSE is obligated in accordance with law to continue its duties and functions, and must meet mandatory time lines in evaluating the student for special education services and implementation of an individualized education program, if applicable.

~~**Educational Related Support Services**~~

~~*Educational related support services* (ERSS) means curriculum and instructional modification services; direct student support team services; assessment and non-career counseling services; special instruction to eligible students with disabilities as defined in Education Law Section 4401, which does not generate excess cost aid including related services but excluding transportation and transition services; and to eligible, qualified students pursuant to Section 504 of the Rehabilitation Act of 1973. These services are provided to eligible students, individually or in groups, and may include those related consultation services provided to their families and related school personnel in order to enhance the academic achievement and attendance of such students. Educational related support services shall also mean speech and language improvement services as defined in Commissioner's Regulations.~~

~~ERSS may be utilized as a component of any Prereferral/Intervention Instructional Support Plan.~~

Section 504 of the Rehabilitation Act of 1973

For students who are qualified for services pursuant to Section 504 of the Rehabilitation Act, but are not classified as students with disabilities as defined in Education Law Section 4401, Section 504 Accommodation Plans may address instructional support services that can be utilized as components of any prereferral/intervention strategies as deemed necessary and/or appropriate.

Academic Intervention Services

Academic intervention services means additional instruction which supplements the instruction provided in the general education curriculum and assists students in meeting the State learning standards as defined in Commissioner's Regulations and/or student support services which may include guidance, counseling, attendance, and study skills which are needed to support improved academic performance.

However, such services shall not include services provided to students with limited English proficiency pursuant to Commissioner's Regulations or special education services and programs as defined in Education Law Section 4401. Academic intervention services are intended to assist students who are at risk of not achieving the State learning standards in English language arts, mathematics, social studies and/or science, or who are at risk of not gaining the knowledge and skills needed to meet or exceed designated performance levels on State assessments.

The District has developed a description of the academic intervention services offered to grades K through 12 students in need of such services. The District will review and revise this description every two (2) years based on student performance results.

Parental notification of students who have been determined to need academic intervention services will be provided as per Commissioner's Regulations.

In implementing prevention and/or prereferral intervention support strategies in order to remediate a student's performance prior to referral for special education, the utilization of academic intervention services, as enumerated in Commissioner's Regulations, may be included as a component of any such Prereferral/~~Intervention Instructional Support Plan~~RTI plan.

Section 504 of the Rehabilitation Act of 1973, 29 United States Code (USC) Section 794 et seq.
Education Law Sections 3602(32), 4401 and 4401-a
8 New York Code of Rules and Regulations (NYCRR) Sections 100.I(g), 100.I(p), 100.1(r), 100.1(s), 100.I(t),
100.2(v), 100.2(dd)(4), 100.2(ee), 200.2(b)(7), 200.4(a)(2), 200.4(a)(9); 200.4(c) and Part 154

15. Consent Agenda

15.01 Approve Consent Agenda (proposed 9:30)

Recommended Action: Approve consent agenda item numbers 15.02-15.06

Motioned: Trustee Spencer
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Spencer, Trustee Osmond, Trustee Kurnit, Trustee McKeon
Not Present: Trustee Hickey, Trustee Fletcher

APPOINTMENTS: INSTRUCTIONAL

SHORT TERM SUBSTITUTE

NAME	POSITION/SCHOOL	EFFECTIVE DATES FROM-TO	PAY RATE	REMARKS
Gray, Melissa	Teaching Assistant/HS	2/28/14-4/25/14	Step 1	LOA Replacement

EXTRA DUTY STIPENDS 2013-14

NAME	POSITION	AMOUNT
Cytryn, Herbert	Tennis - Varsity - Coach (Boys) (Unpaid)	$0.00
~~Downes, Tyler**~~	~~Baseball - Modified - Head Coach~~	~~$1,202.00~~
Dutcher, Stormie*	Softball - Modified - Head Coach	$1,202.00
Hoyt-Friedman, Jacob	Track - Modified - Assistant Coach	$1,445.00
LaFera, Nicholas	Track - Spring - Assistant Coach	$3,250.00
Messmer, Richard	Track - Modified - Assistant Coach	$1,445.00
Shultis, Tyler**	Softball - JV - Head Coach	$2,968.00

*pending certification
**pending pre-employment processing & certification

SUBSTITUTES

NAME	POSITION	AMOUNT
Ayers, James	Home Tutor	$37.00/hr
DePasquale, Kristy	Certified Substitute Teacher	$95.00/day
Malgieri, Marin*	Home Tutor	$37.00/hr
Rosato, Phyllis	Home Tutor	$37.00/hr
Rushford, Michael	Home Tutor	$37.00/hr
Schreyer-Moot, Corina	Certified Substitute Teacher	$95.00/day

*pending pre-employment processing

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
1992	3/1/14-3/31/14*	Medical - Paid
2123	2/28/14-3/10/14	Medical - Paid
2123	3/11/14-3/24/14	Medical - Unpaid
2123	3/25/14-4/27/14	Medical - Paid (Sick Bank)

*extension of leave

APPOINTMENTS: NON INSTRUCTIONAL

SUBSTITUTES

NAME	POSITION	AMOUNT
Smith, Angelo	Substitute School Monitor	$9.00
Smith, Angelo	Food Service Substitute	$9.00

- Tyler Downs is unable to fulfill the responsibility

15.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #3/14, Confidential, as reviewed by Trustee Fletcher

15.04 Warrant Schedule

Recommended Action: The Board has reviewed and hereby accepts Warrant Schedule 9

15.05 Surplus Items

Recommended Action: BE IT HEREBY RESOLVED, on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the items on the attached list as surplus and authorizes the sale or disposal of these items.

- Items will go to an on-line auction site utilized by other school districts
- Trying to empty out the school

15.06 Accept Grant for 6th Grade Field Trip

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the contract between Onteora Central School District and Community Foundations of the Hudson Valley to accept the Field Trip Fund Grant for the Bennett Elementary School in the amount of $1,962.00 for the 2013-2014.

16. Committee Reports

16.01 Audit Committee - Trustee Spencer to report. Next meeting is 4:30 at Central Administration on 3/10/14 (proposed 9:35) 9:06

- Committee has not met since the last Board meeting.

16.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on TBD

- Committee has not met since the last Board meeting.

16.03 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 3/13/14

- Committee has not met since the last Board meeting.

16.04 District Committee: Health and Wellness Committee. Next meeting is in the room 207 HS at 2:45 on 3/19/14

- Committee has not met since the last Board meeting.

17. Old Business

17.01 Discuss SRO (proposed 9:45 duration 10 min)
9:07

- Discussion has been moved multiple times from other agendas
- This was requested by certain trustees

Discussion:

- Trustees that requested this item are not all present
  - maybe move again, and earlier in agenda
- Background documents need to be accessible to show the need for an SRO
- There has been a requested need from the Administration at the secondary level as well as some parents
- Board has not acted on an SRO, should act so there is a definitive answer

Motion that we move this discussion to another Board meeting where we have everyone present

Motioned: Trustee Spencer
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Spencer, Trustee Osmond, Trustee Kurnit, Trustee McKeon
Not Present: Trustee Hickey Trustee Fletcher

17.02 The Board will discuss Old Business (proposed 9:55)

9:19
Trustee Osmond requested

- Board consensus:
  - When the District hires an ESL teacher, the Board of Education prefers that their primary second language is Spanish, the primary language of our -ELL learners to better communicate with the community at large.
    - All Board members are in agreement
- A winter break that takes place in February instead of April
  - BOCES students will miss certification hours
  - Superintendent to bring this up when meeting with other Superintendents at BOCES for 15-16 calendar

Trustee Kurnit asked about his Request for Information about utilizing chains on buses

- How do other places handle it?

18. New Business 9:31

18.01 The Board will discuss New Business (proposed 10:00)

- Trustee Osmond requested that the “Building Use Form” be put on the agenda related to the High School Auditorium
  - Policy 3280 – under the control and supervision of the Board of Education
  - Look at our policy and be more welcoming and make community more aware of this resource
  - Many people that want to use the facility do not have insurance
    - Sometimes PTAs cover
    - Would increase District insurance cost if District tried to cover
  - People cannot run a “for profit” event

18.02 Approve Board Members attending High Stakes Testing: Finances (proposed 10:05)
9:38
Recommended Action: The Board of Education hereby approves up to 4 Board members to attend the workshop High Stakes Testing: Finance- The Expense of High Stakes Testing" on March 11, 2014 at Mount St. Mary College at a cost of $40 per person.
Motioned: Trustee Spencer
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Spencer, Trustee Osmond, Trustee Kurnit, Trustee McKeon
Not Present: Trustee Hickey, Trustee Fletcher

19. Request For Information

19.01 The Board will request information (proposed 10:10)
Trustee McGillicuddy requested:

- VADIR report for the SRO discussion

Trustee Spencer requested:

- What will we save in interest charges if we fund this ourselves
  - Now paying 1 ¼% on Bond for Bennett
  - That could fund the construction on the science wing

20. Public Comment

20.01 The public will comment on any agenda or non-agenda item. Please limit comments to 3 minutes (proposed 10:15 duration 10 min or more)
9:46
Valerie Petroski Storey – In favor of an SRO in the schools

21. Adjournment

21.01 Adjourn Meeting . Next meeting is Tuesday, March 18, 2014 in the Woodstock School at 6pm (proposed 10:25)
Recommended Action: The meeting is adjourned at 9:50
Motioned: Trustee Spencer
Seconded: Trustee McKeon
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Spencer, Trustee Osmond, Trustee Kurnit, Trustee McKeon
Not Present: Trustee Hickey, Trustee Fletcher

Minutes Recorded By:
Victoria McLaren, District Clerk

Victoria McLaren

Minutes Typed By:
Fern Amster

Fern Amster

Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING
6:00 p.m.
TUESDAY, MARCH 18, 2014
Woodstock School

MINUTES

1. Opening Items

1.01 Call to Order 6:00 (6:07)
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call
Present: Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee McGillicuddy Trustee Osmond, Trustee McKeon

2. Executive Session

2.01 Enter executive session (proposed 6:00 duration 45 min)
6:08
Recommended Action: Motion to enter into executive session to discuss the negotiations for OAA & ONTEA and the contract of the Superintendent.
Motioned: Trustee Hickey
Seconded: Trustee Spencer
Result: Unanimous
Yea: 4
Not Present: Trustee McGillicuddy Trustee Osmond Trustee McKeon

Now Present:
Trustee McKeon joined the Executive Session at approximately 6:20

2.02 Exit Executive Session and Return to Public Session (proposed 6:45pm)
6:47
Recommended Action: Motion to exit executive session and return to public session
Motioned: Trustee Hickey
Seconded: Trustee McKeon
Result: Unanimous
Yea: Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee McGillicuddy Trustee Osmond

Now Present:
Trustee Osmond arrived at 6:48pm

3. Public Hearing

3.01 The Board President will open the Hearing for the Code of Conduct (proposed 6:45 duration 10 min or more)
6:50 Trustee Fletcher opened the Hearing in the absence of the Board President; Superintendent Phyllis McGill explained the Code of Conduct

- General set of guiding rules and regulations in terms of behavioral and social expectations of students in the District
- Has been developed in draft, reviewed by Administration, then by a committee

where it was reviewed and revised
- Each building will then develop their codes which are a derivative of the original code

No Testimony was given by the public

Board Discussion:
- Code of Conduct was adopted from New Paltz through their superintendent
- Locker searches - should be language informing student that locker is being searched and allowing student to have the option to be there when locker is being searched
- Question about students being questioned by school officials.
    - When police question, they have to give rights, but no warnings when questioned by school officials
        - these are different requirements
- Weaponry discussion is very specific – cannot have any knife of any kind- even a pocket knife
    - Some people have been carrying pocket knives since they were young
        - Frightened other students when they found out a student has a knife
        - Need to be sure we are providing a safe environment for students
            - Intent is not taken into account
    - Says “anything according to the Safe Schools Act or anything else”
        - Clarification of what is “anything else”
- Dress code is a difficult thing to get right and not offend anyone
    - Have had a problem with students feeling that something someone is wearing was offensive
    - This is a guideline
    - Attachment E spells out items and reasons
        - Bennett and MS cannot wear hats but HS can
            - Would like additional clarification
        - Clarification on items not in this list
- Board will review each year – can look at again next year

3.02 The Board Vice President closed the hearing on the Code of Conduct (proposed 6:55)

4. Acceptance of Minutes

4.01 Acceptance of Minutes (proposed 7:00)
7:08
Recommended Action: The Board of Education hereby accepts the minutes of the 3/4/14 BOE meeting
Motioned: Trustee Kurnit
Seconded: Trustee Spencer
Result: Unanimous
Yea: Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee McGillicuddy

5. Welcome

5.01 Principal Kathleen O'Brien will welcome the Board (proposed 7:05) 7:09

Woodstock Principal, Dr. Kathleen O'Brien reported on the Woodstock School's collaboration with WAAM (Woodstock Artists Association and Museum)

- Self-portrait project with different media for each grade level
- 3/8/14 was a special opening at WAAM
- Presented slide show of art work

6. Board District News

6.01 The Board will announce District news (proposed 7:10) 7:14

Trustee Fletcher reported for Trustee McGillicuddy (First meeting the Board President missed in at least 3 years)

- Went to Albany to lobby at the annual NYSSBA event
  - Met with legislators
  - Learned that Regents are selected by Assembly
  - New Regent for Ulster County is Josephine Finn
    - Suggested by Sheldon Silver
- Made it clear to Cahill that Onteora would like to be a pilot for bio mass projects and our plan is in place

Trustee Kurnit and Trustee Osmond reported on the NYSSBA Lobby Event

- Another opportunity for Board members to come to Albany to speak to legislators
- Hot topics were Common Core and APPR
  - Most Board and Superintendents there were upset
  - Great to fund Pre-K but there are Districts that can't afford Kindergarten
- Went to represent UCSBA and put forward 5 points
  1. Decrease testing
  2. Fully fund pre-K
  3. Eliminate GEA
  4. Repeal tax levy limit
  5. Fully fund implementation of APPR

  These items have been legislated but not funded by Albany.

Trustee Fletcher reported:

- Ulster 2020 Schools and Structure committee
  - Met at SUNY New Paltz as a continuation of November 2013 meeting
  - Very impressed with how everyone came back with a document
- Attended the Primary School Planning committee meeting "What Makes for a Great Primary School"
  - Assistant Superintendent for Curriculum & Instruction will report on it later in the agenda
- Newsletter picture of Mr. Burkhardt and his son
  - NYSSBA newspaper printed picture of them as well
- Attended Hip Hop dancing on Friday night at Phoenicia
  - All the kids participated in the program and had the option to perform

- Was one of the most well attended events in terms of parents and families
- Have an Onteora app to announce

7. Superintendent District News

7.01 The Superintendent will announce District news (proposed 7:15)

7:23

Superintendent Phyllis McGill reported:

- 49 students from Marching Band and Color Guard participated in the parade in NYC yesterday for St. Patrick's Day
- If you have a child that is going to be 5 years old on or before Dec 1, 2014 they will be eligible for Kindergarten please call Woodstock or Phoenicia
  - We have 59 out of 90 potential students registered
- Screening will be 4/9 & 4/10 Phoenicia and 4/21 through 4/24 at Woodstock
- We have an App you can load through your phone
  - Have been piloting it
  - Push out information for our families and community
    - sports schedules, menus, calendar info, directories, links to District Facebook and YouTube sites
  - Communication Committee: the Superintendent, Trustee McGillicuddy, Trustee Fletcher and Trustee Osmond have been working on it.
  - Thanks to Network Specialist John Reimer, Communications Specialist Valerie Havas, HS Principal Lance Edelman, Bennett Principal Gabriel Buono
- Request for proposals for local providers to provide UPK for Onteora Central School District
  - UPK has 23 slots for 2014-2015
    - Call PPS at 657-3320 for details or go to the District website

7.02 2014-2015 Budget Update (proposed 7:20 duration 15 min)

7:28

- Board adoption of the budget must occur no later than the April 23rd board meeting
- Superintendent's Recommended Budget will be presented at April 8th board meeting
- Annual reviews in Special Education Department indicate intensive needs at secondary level
- DEHIC Rates have been set at an increase of 5.2%
  - Empire Blue Cross Blue Shield sets their own rates and DEHIC subsidizes the rate
  - Highly unlikely there will be a premium holiday
- Administration is recommending the Transportation bid be awarded at this Board meeting
  - Determined that current expense levels will be maintained
  - Awarded for one year by the Board of Education, and the contract will be included in the budget
    - If the budget is passed, the full five year contract will be awarded. The projected full cost of the five year contract will be

recognized in the publications related to the budget
    - Cost may fluctuate due to District needs
- HS/MS Staffing to remain constant to continue to maintain elective offerings
    - Adding Robotics elective
    - Adding Language Other Than English (foreign language) in 7th grade (extended down from 8th grade)
- Elementary staffing to remain constant
    - To maintain sections created during the 2013-2014 school year
    - Enrollment will continue to be monitored during the remainder of the school year and over the summer
    - Primary School Planning Committee meeting to review enrollment/sections
- 1.0 FTE Physical Education Retirement
    - Position being replaced with 1.0 FTE due to increased requirements for adaptive Physical Education
- 1.0 FTE Music Retirement
    - Position being replaced with 1.0 FTE
- CSE Chairperson
    - To be fully funded through IDEA 611 grant
    - Either as an Administrative position or as a re-allocated School Psychologist
        - Will make decision by next Board meeting
- Guidance Counselor to be re-assigned to Bennett Intermediate School
    - Due to intensive transition planning of students with IEPs and data the State requires
- Transfer to Capital for 2014-2015 is $800,000
    - $275,000 = to address the track
    - $275,000 = to address parking lot in Phoenicia
    - $150,000 = to address playground needs at Phoenicia and Woodstock
    - $100,000 = to address safety and security issues related to interior doors District-wide
- 2013-2014 Budget $51,609,440, Draft 2014-2015 Budget (Including Capital Project Work) is $51,607,843
    - Shows a decrease of $1,597 or 0.0031% but the operating budget is actually increasing by $378,403
        - Capital work project being transferred is included
            - Without this line the budget would show an increase
- Capital reserves 14-15 is 8.8 million
    - Employee Benefit Accrued Liability 1,318,501
    - Reserve for Unemployment 505,012
    - ERS Reserve 5,021,016 (to be given back to the taxpayers)
    - Reserve for Tax Certiorari 40,000
    - Reserve for Debt 149,891
    - Reserve for Repairs 2,802,258 (down to 1,802,258 for 14-15)
    - Capital Reserve 5,000,000 (used if approved by voters)

- Have $5 million in Capital Reserve, but can do $7 million worth of work
    - Ask the voters to take on the debt of a Bond

        - $500,000 in interest
    - Or we can use $2 million from the fund balance and the State Aid that comes in over 15 years will be revenue
- Can adopt the budget at the next meeting

Discussion:

- Grant that will pay for Chairperson:
    - Benefits can be charged through a grant
    - Consistent grant used for different special education costs
    - Once we receive the grant, the money is refunded into general budget
        - Don't receive the grant money to pay the person in beginning of year
- CPI is 1.46% and health care costs are going up 5.2%.
    - Pie chart of the budget shows that the health care cost is a large part and one we cannot control
- $5 million deficit that we have to fund for future projects on the Facility Plan, not including the science wing
    - Why not go out for a bond when interest rates are low?
        - Cannot add science work to the list of what is to do
            - The facility plan has been in place
            - Science labs should go back to Facilities committee to say when do we go back for this
                - Has come up before; could be Old Business
- Board members should request information at the RFI part of the agenda so the budget process can move along
- Seems that the staffing is staying just about identical
    - Other retirements may come up
        - We will look at every position as it comes up to see if we have to replace it or if we have to replace it fully

8. Student Representative Report

8.01 Student Representative, Sarah Melvin, will report to the Board (proposed 7:35)
7:57

Sarah Melvin reported:

- At DECA championships students did exceptionally well
    - Many placed in top ten
    - Rowan Cruickshank placed in top 3rd
- Science Olympiad team at state competition on Long Island
    - Won 2 medals
    - Our magnetic levitation car propelled by a fan won seventh place
        - Was based on the weight of the car and how fast it can travel
        - Includes physics test on electricity and magnetism
    - Also won in an even called "Write It, Do It"
        - One team member writes directions, other has to build it according to directions
- Quiz Bowl is next Thursday at the HS sponsored by National Honor Society
    - Hosted by Mrs. Rosato
    - Teams of four, $5 per person to play

- Should sign up at the end of this week.
- This Friday there is a floor hockey tournament to support the Bellaeyre Bash

9. Acknowledge Public Be Heard Comments 8:01

9.01 The Board will acknowledge the public be heard comments from the last meeting
Valerie Storey commented on the need for a SRO

10. Public/Student Comment 8:01

10.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:40 duration 10 min or more)
Trustee Fletcher read policy about Public Be Heard before opening the floor.

No Public or Student comment was made

11. Discussion

11.01 School Resource Officer (proposed 7:50 duration 15 min)
8:02
Trustee Fletcher explained that the purpose of this discussion is to try and pick this back up and start looking at the information we want and need as a Board

Discussion:

- Had visits from law enforcement and subsequent to that we got cameras in the schools and then moved onto pressing matters
  - Have a full throated discussion about this issue as a Board and as a community in light of recent events such as the burglary in the bank and issues here in Woodstock
    - Hear from our Administration –facts and opinions
    - hear from the community as well
  - We need to feel that we are doing as much as we can to address the safety of our students
    - What threats exist outside the school that could affect our students
    - Have someone who is thinking about this 24/7 as a professional
    - Many layered issue
- Superintendent Phyllis McGill reported on her conversation with Rosario Agostaro, Superintendent at Rondout
  - They were getting threats at their school building and after talking to Sheriff and Under Sheriff for Ulster County they recommended he hire the SRO
    - SRO circulates among the buildings; has lunch with the students in the buildings; has become part of the community
      - Had the Superintendent and a Board member participate in the search
- Administrators worked with BOCES Safety Officer today to improve District plan
- Noted that part of the budget addresses doors that are involved in safety and security
- Documents requested:

- Tending to Our Youth from NYSSBA's School Safety Conference
- Have VADIR reports that go back over the past four years
- See the incidents to date so far for the year
- From elementary schools – how will they use the resource of an SRO
- How it would fit into the District safety plans
- Feedback from teachers, psychologists, social workers, administrators and students
- From law enforcement – paint a picture of which incidents that happened outside of the school need to be addressed inside the schools
- Consider funding long and short term
- Find out if other school districts have a safety officer that is not an SRO

- Need to define the purpose for accountability
- Use term "School Safety Officer" and define it ourselves
  - In the past had only 1 option– couldn't tailor the position to our needs
  - Healthy for us to see how different schools are doing things
  - See how to potentially tailor a position
    - If this person would be a District employee must be:
      - Certified Teacher, TA or Administrator or Civil Service position
- SRO is the not only answer, as a geographically wide District, one person cannot be in three different buildings in an emergency, may not even be in the part of the building where the emergency is taking place
  - An SRO has many responsibilities- a resource that is in the District forming relationships with students and faculty as a model of prevention
  - SRO is establishing a good relationship[p between students and police officer
  - Overall benefit is day to day contact – not the emergency situation
- The Board should come back with our own thoughts and creative ideas
- Should wrap up and ask for more information later under RFIs.

11.02 Capital Project as Referendum for Vote and Election May 20, 2014 (proposed 8:05 duration 20 min)

8:44

Trustee Fletcher clarified:

- Discussion to have consensus to go ahead with Capital Project and put on this year's vote
- Then consensus on whether to bond it or un-bonded and fund it ourselves
- Facilities committee has done stellar work on this

Co-Chairs of Facility Committee Reported:

- Have money in a Reserve Fund that needs to go back to taxpayers
- Rather than ask the taxpayers to take on debt, use the money we owe them

Consensus to move forward with the proposition on the Vote & Election

Consensus to move forward without a bond:
Trustee Fletcher , Trustee Hickey, Trustee Kurnit, Trustee Spencer Trustee Osmond

(no bond, still paying bond on Bennett School (until 2022)), Trustee McKeon (will support no bond; but under tax cap, with 0% levy, why not raise money)

12. **5 Minute Break

12.01 The Board will break for 5 minutes (proposed 8:25)
9:03

13. Discussion and Possible Action

13.02 RESOLUTION A1: Environmental Compliance for Capital Project without Bond
9.11

Recommended Action: WHEREAS, the Board of Education ("Board") of the Onteora Central School District ("District"), is proposing a capital improvement project to renovate, rehabilitate and reconstruct Onteora Middle/High School, Phoenicia Elementary School and the Bus Garage including but not limited to heating system replacement/upgrades, site work, roof replacement, ceiling replacement and abatement, replacement of interior doors and plumbing system and fixture renovations, and acquisition of equipment, apparatus, machinery related thereto ("Project"); and
WHEREAS, the proposed scope of the Project constitutes a replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, as well as a purchase of furnishings, equipment or supplies, that qualifies as a Type II action set forth in 6 NYCRR Part 617.5, State Environmental Quality Review Act ("SEQRA"); and
WHEREAS, the proposed Project includes no other potential involved agencies that have been identified in regards to the project; and
WHEREAS, the Board has considered the information and documentation, which describe the design and intent of the proposed Project.
NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Onteora Central School District, based upon the record before it, including the general, specific and detailed knowledge of the Board of the proposed Project and under the applicable standards of SEQRA and 6 NYCRR Part 617.5, hereby determines that:
a. The proposed Project is classified as a Type II Action; and
b. In accordance with Article 8 of the New York State Environmental Conservation Law, the Board is precluded from further environmental review.

Motioned: Trustee Kurnit
Seconded: Trustee Spencer
Result: Unanimous
Yea: Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey Trustee Osmond, Trustee McKeon
Not Present: Trustee McGillicuddy

13.03 RESOLUTION A2: WITHOUT BOND Capital Project as Referendum for Vote and Election May 20, 2014 (proposed 8:30 duration 10 min)

Recommended Action RESOLVED, that the Board of Education of the Onteora Central School District approves the submission of the following proposition on the ballot of the Annual Meeting, Budget Vote and Election to be held on May 20, 2014:
Shall the Board of Education of the Onteora Central School District be authorized to renovate, rehabilitate and reconstruct the Onteora Middle/High School, Phoenicia Elementary School and the Bus Garage including but not limited to heating system replacement/upgrades, site work, roof replacement, ceiling replacement and abatement, replacement of interior doors and plumbing system and fixture renovations, and acquisition of equipment, apparatus, machinery related thereto and all other preliminary and incidental costs related thereto, at an estimated aggregate maximum cost of $7,000,000.00; the sources of which estimated aggregate maximum cost shall be as follows: (1) $5,000,000 from the District's capital reserve fund; and (2) $2,000,000 shall be from the District's undesignated fund balance?

Motioned: Trustee Osmond

Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey Trustee Osmond, Trustee McKeon
Not Present: Trustee McGillicuddy

13.06 Transportation Bid (proposed 8:40 duration 15 min)

Recommended Action WHEREAS, the Board of Education of the Onteora Central School District ("Board of Education" or "District") has determined to solicit competitive bids for contracts over a five year term, pursuant to Section 305[14] of the Education Law, to transport resident District students for: (1) regular home-to-school; (2) special needs/private/parochial school; (3) field trips and interscholastic sports; (4) summer special education; and (5) summer school ("multi-year transportation contracts"); and
WHEREAS, the Board of Education issued bid specifications on or about January 9, 2014, soliciting competitive bids for multi-year transportation contracts; and
WHEREAS, the bids were received, opened and read aloud on or about February 6, 2014; and
WHEREAS, upon a detailed review of the bids conducted Transportation Advisory Services, the District's transportation consultant, it is recommended that the Board of Education award the multi-year transportation contracts to Arthur F. Mulligan, Inc. as the lowest responsible bidder, contingent upon voter approval at the District's upcoming May 20, 2014 annual meeting, budget vote and election.
NOW, THEREFORE BE IT RESOLVED, that the Board of Education, pursuant to §305 of the Education Law, awards the multi-year transportation contracts for a five year term commencing July 1, 2014 and ending June 30, 2019 for the price set forth in the attached Schedule "A," contingent upon voter approval at the District's upcoming May 20, 2014 annual meeting, budget vote and election; and
BE IT FURTHER RESOLVED, that in the event the voter approval does not occur, the Board of Education shall award the transportation contracts to Arthur F. Mulligan, Inc. for a one year period commencing July 1, 2014 and ending June 30, 2015 for the price set forth in the attached Schedule "A." (below)

SCHEDULE A

	2014-2015	**2015-2016**	**2016-2017**	**2017-2018**	**2018-2019**
	Year 1	**Year 2**	**Year 3**	**Year 4**	**Year 5**
Home to School	1,882,339.50	1,919,986.29	1,958,386.02	1,997,553.74	2,037,504.81
Special Needs/Private-Parochial	512,941.00	523,199.82	533,663.74	544,336.19	555,224.41
Field and Sports	80,000.00	81,600.00	83,232.00	84,896.64	86,594.57
Summer SpEd	21,358.50	21,785.67	22,221.38	22,665.81	23,119.13
Summer School	20,850.00	21,267.00	21,692.34	22,126.19	22,568.71
Total Contracts	2,517,489.00	2,567,838.78	2,619,195.48	2,671,578.57	2,725,011.63
Performance Bond (.08% of Contract)	20,139.91	20,542.71	20,953.56	21,372.63	21,800.09
Total Costs	2,537,628.91	2,588,381.49	2,640,149.04	2,692,951.20	2,746,811.73

Motioned: Trustee Hickey
Seconded: Trustee Spencer

- Include specs to provide competitive bids for all types of service, not just our current need
    - Mr. Walsh did the analysis and the low bidder was Mulligan
- The District then calculated what cost will be for 5 years
- All bidders would only bid on whole contract, not separate runs
- Field and Sports trips do not get State Aid

- Chains were not part of the bid specs
- Get a quote for how much it would to have chains for weather and safety reasons.

Result: Unanimous
Yea: Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey Trustee Osmond, Trustee McKeon
Not Present: Trustee McGillicuddy

13.07 2014-2015 Calendar (proposed 8:40 duration 10 min)
9:30
Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the 2014-2015 School Calendar.

- Reviewed by OTA, OAA and ONTEA
- CSE meetings need first day of school for IEPs
- 9 snow days on calendar, without the day before Thanksgiving off
  - Not sure how often we have used 9 days
- Noted that New Paltz is doing away with their February break
- Last year the calendar went through multiple drafts
- Have a chance to look at it and vote at the next meeting
- The District does give back unused snow days, by contract
- Want to look at the average of snow days in the past years and reconsider the calendar

13.08 ICR -Dialed Action Sports Team for Diversity Day (proposed 8:50) 9:39
Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Dialed Action Sports Team, as a Diversity Day Speaker, on April 11, 2014 for the amount of $1,600.00, and authorizes the Superintendent to sign such an agreement.
Motioned: Trustee Hickey
Seconded: Trustee Spencer
Result: Unanimous
Yea: Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey Trustee Osmond, Trustee McKeon
Not Present: Trustee McGillicuddy

14. Consent Agenda

14.01 Approve Consent Agenda (proposed 8:55) 9:40
Recommended Action Approve consent agenda item numbers 14.02-14.06
Motioned: Trustee Kurnit
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey Trustee Osmond, Trustee McKeon

Not Present: Trustee McGillicuddy

14.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL
SHORT TERM SUBSTITUTE

NAME	POSITION/SCHOOL	EFFECTIVE DATES FROM-TO	PAY RATE	REMARKS
Colevas, Paul	0.6 FTE Social Studies/HS	3/10/14 - 3/14/14	1MA	LOA Replacement

EXTRA DUTY STIPENDS 2013-14

NAME	POSITION	AMOUNT
Colevas, Paul	Student Affairs Council Advisor - HS (Pro-rated 3/10/14-6/30/14)	$716.63
Curlew, Alicia*	Student Affairs Council Advisor - HS (Pro-rated 9/1/13 - 3/9/14)	$1,194.38
Nelsen-Epstein, David	6th Teaching Assignment (US History Pro-rated 3/10/14-6/30/14)	$2,852.25
Lembo, Ralph	Baseball - Modified - Head Coach	$1,202.00

*revised appointment

SUBSTITUTES

NAME	POSITION	AMOUNT
Dolan, Christine	Certified Substitute Teacher	$95.00/day
Villani, Jessica	Uncertified Substitute Teacher	$80.00/day
Villani, Jessica	Uncertified Substitute Teaching Assistant	$9.00/hr

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
2771	3/10/14-3/14/14	Medical - Paid

APPOINTMENTS: NON INSTRUCTIONAL
SUBSTITUTES

NAME	POSITION	AMOUNT
Wood, Sharon	Substitute School Monitor	$9.00/hr

14.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #3/14, Confidential, as reviewed by Trustee Fletcher

14.04 Financial Report- January 2014

Recommended Action The Board has reviewed and hereby accepts the Financial Report of January 2014

14.05 Donation

Recommended Action The Superintendent recommends approval to increase the 2013-2014 Budget per the following donations:
Community Foundations of the Hudson Valley
A2110.431.03 Supplemental $1,962.00
NOTE: For Field Trips: Exploring Ancient Civilizations for students at Bennett Elementary School

14.06 Surplus Items

Recommended Action BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the items on the attached list as surplus and authorizes the sale and/or disposal of these items.

- Cleaning out the West Hurley building utilizing an On Line Auction Site that other local Districts have used
    - Notice will be given

15. Committee Reports

15.01 Audit Committee - Trustee Spencer to report. Next meeting is 4:30 at Central Administration on 4/7/14 (proposed 9:00)

- Met on 3/10/14
- Questar III BOCES Special Education Audit
    - Thanked staff for responsiveness
    - Quite a few changes to be incorporated
- Finalized schedule for end of the year
    - 4/2-4/5 is annual audit
- Will post to Board Docs and Questar III will do presentation

15.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on TBD

Committee has not met since last Board meeting
Thanked Trustee Kurnit for the committee's hard work in completing the Capital Project Referendum

15.03 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 3/25/14

Have not met. Next meeting is 3/27/14 at 10:00am.

15.04 District Committee: Health and Wellness Committee. Next meeting is in room 205 HS at 2:45 on 3/20/14

Committee has not met since the last Board meeting

15.05 Ad Hoc Committee: Primary School - Asst. Superintendent for Curriculum & Instruction Marki Clair-O'Rourke to report

- Held second meeting last week at Woodstock library
    - Will rotate meetings between two primary school buildings
- Real focus of this meeting was to organize for work moving forward
    - Reviewed draft document
    - spent time discussing proposed charge of the committee, role of the committee, and Board
    - proposed a work structure moving forward
- Operating in sub committees chunking the work so not everyone needs to read everything
    - Prioritized work that we want to do first
        - Committees: Class Size/flexibility of school assignment

        - Social emotional learning
        - Pre-K
    - People chose which committee they wanted to join
    - Next meeting is 3/27/14 and time will be spent in sub-committee, then reporting to whole group
- All stakeholder groups are being represented
- Are all the groups are compiling minutes and they will be posted.

15.06 Ad Hoc Committee: Communications - Superintendent Phyllis McGill to report

- Previously mentioned the new Mobile App
- Introduced a District You Tube channel
    - Link is on main page of District web site
- Mobile app is available in over 65 languages
- 43 families have been identified with Spanish as their primary language
    - We are planning to send Shout Point in Spanish to those families
    - Using translation service through the Centris Group to translate our forms
- Have held three of the four coffee chats, next one in April
- News outlets are picking up articles and photos about things going on in the District
- Newsletter is out
    - Next will be budget newsletter
- Meeting to talk about ways to push out information about resolutions that were passed tonight about the building projects
- Valerie is continuing to work with different buildings as a Communication Specialist
- Facebook now has over 800 likes
- David Laks joined the last meeting and let the committee know about Vimeo and how it is potentially better than YouTube
- He volunteered to do “News in a Minute” about the Capital Projects
- Trying to put a Communication Plan together for the Capital Project

16. Old Business

16.01 The Board will discuss Old Business (proposed 9:15)

9:54

Trustee Kurnit asked

- that the EPC be put on the agenda
- as to hiring a Real Estate Broker and whether the Board is comfortable with an exclusive broker arrangement
    - Still hearing from staff that they are not able to use their own devices in the buildings due to no internet in the building
    - Is it a bandwidth issue?
- Bring up the “opt out” issue and want to discuss this and how it was handled in our District last year
    - What is the progress on a plan to deal with how we will handle the stress of the test

17. New Business

17.01 The Board will discuss New Business (proposed 9:20)
9:58
Trustee Fletcher brought up on behalf of Trustee McGillicuddy for the next meeting – ask the Board to consider discussing creating an advisory committee for reviewing the curriculum as common core is not actually a curriculum, but bench marks at each grade level

- Teachers and administrators write the curriculum
- New Paltz has same policy
- Devote much time to curriculum writing in the summer
- Ask that the BOE review Policy 8110 Curriculum Resources and Development

Trustee Fletcher asked about the SRO:

- If too much information is being requested right now all over the place, maybe it involves a Board member sitting down and laying out what information can be gathered and brought back
- Superintendent to speak to: Principals, unions to get feedback from them
    - if there is unanimity from within a particular group it would be good to get a clear position statement from them

Trustee Fletcher asked if the Superintendent could find a way to keep our community updated on where the issues stand on common core, Race to the Top, APPR

- Last week there was a new Regent voted in
- There is news coming out almost every week that can be on the front of the website or the app
- Common core is confusing enough for the district

18. Request For Information

18.01 The Board will request information (proposed 9:25)
10:06

From SRO Discussion:

- Documents requested:
    - Tending to Our Youth from NYSSBA's School Safety Conference
    - Have VADIR reports that go back over the past four years
    - See the incidents to date so far for the year
    - From elementary schools – how will they use the resource of an SRO
    - How it would fit into the District safety plans
    - Feedback from teachers, psychologists, social workers, administrators and students
    - From law enforcement – paint a picture of which incidents that happened outside of the school need to be addressed inside the schools
    - Consider funding long and short term
    - find out if other school districts have a safety officer that is not an SRO

Get a quote for how much it would to have chains for weather and safety reasons. (From Transportation Bid)

Look at the average of snow days in the past years and reconsider the calendar (From Calendar Discussion)

Trustee Spencer – Code of Conduct must be read:

- gets mailed out- don't remember getting it in the past
- Review how are we making people aware of it?
- Building specific and that goes out to everyone
    - The district one does not go out, the building level one is a derivative and that goes out.

Trustee Fletcher asked about the Board questions that came up on the Code of Conduct- how do they get addressed? Does the committee get re-convened?

Trustee Osmond – the Code of Conduct is referenced, but not included in the Bennett handbook

- See of it can be included in a more meaningful way

Trustee Fletcher – team for quiz bowl? Trustee Osmond, Trustee Spencer Trustee Hickey Trustee Fletcher all appeared to volunteer.

19. Public Comment

19.01 The public will comment on any agenda or non-agenda item. Please limit comments to 3 minutes (proposed 9:30 duration 10 min or more)

No Public comment was made

20. Adjournment

20.01 Adjourn Meeting. Next meeting is Tuesday, April 8, 2014 in the MS/HS at 6pm (proposed 9:40)

Recommended Action The meeting is adjourned at 10:10
Motioned: Trustee Spencer
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey Trustee Osmond, Trustee McKeon
Not Present: Trustee McGillicuddy

Minutes Recorded By:
Victoria McLaren, District Clerk

Minutes Typed By:
Fern Amster

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

MINUTES

REGULAR MEETING
6:00 p.m.
TUESDAY, APRIL 8, 2014
Middle School/High School

1. Opening Items

1.01 Call to Order 6:00 (6:03)
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call:
Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey
Not Present: Trustee Kurnit Trustee McKeon

2. Executive Session

2.01 Enter executive session (proposed 6:00 duration 1 hour 15 min) 6:06
Recommended Action: Motion to enter into executive session to discuss negotiations for the Onteora Administrator Association & the contract of the Superintendent, also to discuss the tenure of a particular administrator.
Motioned: Trustee Hickey
Seconded: Trustee Fletcher
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee Spencer, Trustee Hickey
Not Present: Trustee McKeon

Now Present:
Trustee Kurnit arrived at 6:18

2.02 Exit Executive Session and Return to Public Session (proposed 7:15 pm)
7:35
Recommended Action: Motion to exit executive session and return to public session
Motioned: Trustee Fletcher
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee Spencer, Trustee Hickey
Not Present: Trustee McKeon

3. Public Hearing

3.01 The Board President will open the Hearing for the authorizing the Brick Façade Repair Project and Appropriation of Repair Reserve Fund (proposed 7:15 duration 10 min or more)
7:40
Nick Waer gave brief synopsis of the brick façade work that needs to be done

- Reinforcement pieces are rusty
- Fix is 2 fold:
    - Proceed with masonry project:

        - drill in at mortar joint and put in stainless steel epoxy pin to keep brick together
        - replace bricks in some areas where repair will not work
    - Rust quite close to bricks so it is time to do the work
    - Qualifies for Repair Reserve Funds
- Problem is in every building in District

There was no testimony given during the hearing

3.02 The Board President will close the hearing (proposed 7:25)
7:45

4. Acceptance of Minutes

4.01 Acceptance of Minutes (proposed 7:30)
7:45
Recommended Action: The Board of Education hereby accepts the minutes of the 3/18/14 BOE meeting
Motioned: Trustee Hickey
Seconded: Trustee Spencer
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee Spencer, Trustee Hickey
Not Present: Trustee McKeon

5. Welcome

5.01 Principal Lance Edelman will welcome the Board (proposed 7:35)
7:46
High School Principal Lance Edelman welcomed the Board to the MS/HS and reported:

- Entering the fourth quarter - all the fun begins
    - please check the website, Facebook and mobile app for events
- Introduced the High School's highest achieving students in 2014
    - Valedictorian Cassandra Hastie
    - Salutatorian Micah Yannatos
        - Presented pre-recorded interview of the students

6. Board District News

6.01 The Board will announce District news (proposed 7:45)
7:55
Trustee McGillicuddy reported:

- Last week went to UCSBA annual meeting at BOCES Culinary Program with Trustee Kurnit
- In March went to Albany and met with politicians and stressed that we would like to be part of a bio mass pilot program
    - Follow up with a letter from the Superintendent

Trustee Kurnit reported:

- UCSBA was business meeting for Budget
- Talent show last Friday
    - Fun event to attend
    - Talented participants

Trustee Fletcher reported:

- Primary Committee started off very well
    - Trustee Kurnit and Trustee McGillicuddy also participants
    - Looking at solid issues such as Board goals
    - All participants do homework come ready to present
- Ulster County 2020 group meeting tomorrow
    - Looking at good solid issues and working well

7. Superintendent District News

7.01 Fall and Winter Sports Update by Athletic Director, Nicholas Millas proposed 7:50 duration 15 min)

7:59

End of Season Report for Fall Athletics

- 51 MHAL Scholar Athletes from our eight varsity teams
- NYSPHSAA Scholar Athlete Team Awards (Team Average of 90 or higher) earned by: Girls Soccer, Field Hockey, Girls Tennis, Boys Golf, and Boys Cross Country
- Cross Country Mid-Hudson Athletic League Championships:
- Julia Armstrong- 1st – League Champion; Sarah Rudge- 2nd – Runner Up
- Boys: 2nd Place Team Rowan Cruickshank- 2nd – Runner Up; Kalo Talley- 14th; Andy Meci- 18th; Aidan Klein- 19th ; Chris Palmgren- 37th ; Jimmy Parker- 41st ; Brandon Moore- 43rd
- Section 9 Championships: Girls: Julia Armstrong- 1st – Section 9 Class C Champion (sectional qualifier); Sarah Rudge- 2nd – Runner Up (sectional qualifier)
- Boys: 1st Place Team (Section 9 Class C State Qualifying Team); Rowan Crucshank- 3rd ; Micah Yannatos- 11th; Kalo Talley- 12th; Andy Meci- 13th; Aidan ; Klein- 16th; Brandon Moore- 26th ;Chris Palmgren- 29th
- NYSPHSAA Championships: Girls: Julia Armstrong: Class C State Champion; Sarah Rudge: 43rd
- Boys: 6th Place Class C: Rowan Crucshank- 19th (Medalist); Micah Yannatos- 69th ; Kalo Talley- 71st ; Andy Meci- 76th ; Aidan Klein- 88th ; Brandon Moore- 98th; Chris Palmgren- 119th
- Football: This year we reconfigured football from a Varsity and JV, and M to a 7-9 Modified and 9-12 Varsity
- The Varsity team had a 2-6 record.
- Parents did a wonderful job fundraising for the program as well as putting on homecoming.
- Boys Soccer: Record of 3-10-1 overall; Division record of 1-4-1; Number of MHAL scholar athletes
- Girls Soccer: Best record going back to 2007; League record of 9-2 and Overall 14-3 ; Earned the #5 seed in Sectionals and played at Burke defeating them 4-3 in overtime before losing to Spackenkill in the semifinals 2-1; Graduated 8 seniors; Section IX All-Stars are Emma Delisio, Kaitlyn King, Katie Klercker, Jemimah Cochrane
- Golf: Record of 10-2 losing to Spackenkill twice, once in a playoff for the division; Justin Lane, Asa Spurlock, and Ryne Perry, qualified for Sectionals that will take place in the spring by finishing in the top 15 of the MHAL Tournament; 6 graduating seniors
- Volleyball: Record of 0-14;Team members showed much development in skills and faced many difficult situations this season, most notably the health emergency in Wallkill

- Girls Tennis: Record of 5-5: A young team that will only be losing one member
- Field Hockey: 7-3 league record; 10-5 overall; lost in MHAL semifinals; Lost in Sectional Final; Adrianna Decicco: 1st team All-star; Hayley Kim: 2nd team all-star; Emma Nagle: 2nd team all-star; Marissa Downes: 3rd team all-star; Storm Stanley: 3rd team all-star; Deb Cease: Coach of the Year

End of Season Report for Winter Athletics

- 151 students grades 7-12 participated on a winter team; 45 Varsity athletes earned all-academic honors for the Mid-Hudson Athletic League (MHAL)
- New York State Public High School Athletic Association Scholar Team Awards: Boys Indoor Track team, Girls Indoor Track team, Girls Basketball, and Boys Basketball (Had a team average of 90 or higher);
- Boy's and Girl's Indoor Track: School Records: Long Jump: 16'1 – Avery Maillet: Shot Put: 44'9 – Sean Hickey: 3,200m: 9:39.14; Rowan Cruickshank; Sectional Qualifiers: Sarah Rudge – Section 9 Medley Relay
- NYSPHSAA Indoor State Meet: Sarah Rudge – 4th place in Federation, 3rd place in the state; Unfortunately, due to the weather we did not have the Section 9 Class; B Championships, however our ranking and seedings going into the meet: Girls rankings/seedings: 1000 meters: 1st place seeding Sarah Rudge: 600 meters: 2nd place seeding Cassandra Hughes : 300 meters: 2nd place seeding Katie Klercker; 1500 meters: 1st place seeding Sarah Rudge, 2nd Julia Armstrong; 3000 meters: 1st place seeding Julia Armstrong; 4x200 meter Relay: 1st place seeding (Reagan Loheide, Katie Klercker, Avi Kliene, Avery Maillet); 4x800 meter Relay: 1st place seeding (Clara Flores, Cassandra Hughes, Julia Armstrong, Sarah Rudge); Long Jump: 1st place seeding Avery Maillet; Boys rankings/seedings: 300 meters: 1st place seeding Micah Yannatos; 600 meters: 1st place seeding Micah Yannatos; 3200 meters: 1st place seeding Rowan Cruickshank; 4x800 meter relay: 1st place seeding (Aidan Klein, Andy Meci, Kalo Talley, Dylan Serfis); Shot Put: 1st place seeding Sean Hickey
- Boys' Basketball: Overall Record of 1-15; Mostly underclassman; Jameson Morton named BCANY All-Star scored 190 points; Dwayne Henry scored 214 points
- Girls' Basketball: Overall record of 13-6: Won their Division with a 5-1 division record. Lost in the conference finals of the MHAL championship to Coleman; Defeated Spackenkill in the Section IX quarterfinals before losing to Section IX champions Highland in the semifinals
- Section IX MHAL Division III BCANY All-stars: Jade Waring, Kaitlyn King, Adrianna Decicco, Julia Occhi; Section IX BCANY All-stars: Adrianna Decicco and Julia Occhi; Adrianna Decicco finished with a career total of 973 points; Julia Occhi finished 2nd in Section IX Class B "Player of the Year" voting
- Alpine Skiing: Boys – runner up division; Hayden Lamotte, Evan Martin, Joseph Strauss, John Strauss qualified for sectionals Hayden made Section 9 State Team; Hayden LaMotte qualified for states; Girls – Jackie Ford, Devon Anderson, Victoria Napolitano, Natalie Rubin qualified for sectionals; Jackie Ford made Section 9 State Team; Jackie Ford qualified for States
- Wrestling: Division IV Record: 7- 2; Overall Record: 10-9; Section IX Dual meet runner-ups; Section IX Regular season-3rd place: Section IX: 3rd place finish; Section IX Individual Champions: Andrew Friedel & Dustin Mackenzie; 2nd place: Dillon Ross & Ryan Vanvalkenburgh; 3rd place: Finbar Stuart & Shafi Traeger-Payne; 4th place: Austin Becker; Dustin Mackenzie will have his name added to the 100 win club with a 107-26 career record; He also placed 6th at States Championships, which is rare for Onteora; Andrew Friedel earned the Section IX Sportsmanship award – will play football for Dean College and major in Athletic Training; Coach Lou Chartrand earned his 300th Career Win
- Varsity Baseball will be hosting their annual tournament May 4-5 in honor of fallen police officer and Onteora Graduate Travis Nissen. Fundraising will benefit the Travis Nissen Memorial Fund
- Thank you to Facilities Director Jared Mance and staff for getting the fields ready; to Transportation Director Nicole Sommer and Dispatcher Ray Clinton for keeping the teams on time and to all administrators and Board of Education for supporting athletic program

7.02 The Superintendent will announce District news (proposed 8:05) 8:09

Superintendent Phyllis McGill reported:

- Completed grades 3 through 8 assessments last week
- Scheduling Kindergarten screenings in April
- UPK, 23 slots and less than 20 seats filled.
    - If more than 23 apply there will be a lottery.

8. Student Representative Report

8.01 Student Representative, Sarah Melvin, will report to the Board (proposed 8:10) 8:12

High School Valedictorian Cassandra Hastie reported in the absence of the student representative:

- Senior class has been actively fund raising for Belleayre Bash
    - Have been doing monthly bowling and will be bowling twice next month
    - Next meeting April 21st.
- On 3/21/14 and 3/22/14, 20 MS/HS students participated in all county orchestra
- Varsity Baseball won their 1st game
- Tennis team won their match
- Junior class is fundraising through Badminton
- Senior class is selling carnations to be delivered beginning of May as a fundraiser for prom
- Have not chosen speaker for graduation

9. Acknowledge Public Be Heard Comments 8:13

9.01 The Board will acknowledge the public be heard comments from the last meeting

No one spoke at the 3/18/14 meeting

10. Public/Student Comment 8:13

10.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 8:15 duration 10 min or more)

Rich DeRuvo speaking on behalf of the OTA about the SRO– asked teachers -25 reported in favor of an SRO because of positive interactions with the students and as a resource for students but also see not much to do on a daily basis and not much of a chance of being in the right time and the right place

Gabriel Buono speaking on behalf of the OAA about the SRO- also in favor of having an SRO due to statistics about school shootings: last year there were 22 school shootings in the United States; in 2014 there have been 15 since January. OAA strongly recommends getting an SRO for the District.

11. Brick Facade Work (10 min)

11.01 SEQRA for Brick Facade Repair (proposed 8:25) 8:17

Recommended Action: WHEREAS, the Board of Education ("Board") of the Onteora Central School District ("District"), is proposing a capital improvement project to repair the brick façade at the Onteora Middle/High School, Phoenicia Elementary School and the Bus Garage ("Project"); and

WHEREAS, the proposed scope of the Project constitutes a maintenance or repair involving no

substantial changes in an existing structure or facility, that qualifies as a Type II action set forth in 6 NYCRR Part 617.5, State Environmental Quality Review Act ("SEQRA"); and
WHEREAS, the proposed Project includes no other potential involved agencies that have been identified in regards to the project; and
WHEREAS, the Board has considered the information and documentation, which describe the design and intent of the proposed Project.
NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Onteora Central School District, based upon the record before it, including the general, specific and detailed knowledge of the Board of the proposed Project and under the applicable standards of SEQRA and 6 NYCRR Part 617.5, hereby determines that:
a. The proposed Project is classified as a Type II Action; and
b. In accordance with Article 8 of the New York State Environmental Conservation Law, the Board is precluded from further environmental review.

Motioned: Trustee Spencer
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee Spencer, Trustee Hickey
Not Present: Trustee McKeon

11.02 Approve Brick Facade Work

8:19

Recommended Action: WHEREAS, the Onteora Central School District's architect/engineer has recommended that the Board of Education undertake a project to repair the brick façade at the Onteora Middle/High School, Phoenicia Elementary School and Woodstock Elementary School to alleviate safety concerns with the deteriorating brick ties/joint reinforcing and to prevent future more costly repair or replacement (the "Brick Façade Repair Project"); and
WHEREAS, the Board of Education has determined that the Brick Façade Repair Project is a Type II Action under the State Environmental Quality Review Act ("SEQRA") and the regulations promulgated under SEQRA; and
WHEREAS, the Board of Education has previously established a Repair Reserve Fund and has deposited the total sum of $2,802,258.00 into said Repair Reserve Fund; and
WHEREAS, the Board of Education desires to appropriate the sum of $966,440.00 from such Repair Reserve Fund to use towards the expenditures necessary to design, administer and complete the Brick Façade Repair Project; and
WHEREAS, the Board of Education has published notice of and held a public hearing on April 8, 2014 to discuss the proposed appropriation and use of such sums from the Repair Reserve Fund in accordance with Section 6-d of the New York General Municipal Law;
NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Board of Education of the Onteora Central School District approves and authorizes the Brick Façade Repair Project and further authorizes the appropriation of $966,440.00 from the Repair Reserve Fund for use towards the expenditures necessary to design, administer and complete the Brick Façade Repair Project.

Motioned: Trustee Fletcher
Seconded: Trustee Spencer

- The amount in this resolution is based on research but is an estimate
    - possible that the work could be completed for less if the repairs are less extensive than expected

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee Spencer, Trustee Hickey

Not Present: Trustee McKeon

12. Superintendent's Recommended Budget and Budget Adoption 8:21

12.01 2014-2015 Superintendent Recommended Budget & Adoption (proposed 8:35 duration 15 min)

8:25

- NYS Budget News: Gap Elimination Adjustment (State's Gap not District)
  - State gave a portion back and Assemblyman Cahill targeted aid to equal approximately $250,000 more in aid
    - Assemblyman Cahill targeted Onteora and Red Hook due to being the lowest aid recipients in the area
      - Onteora to use the money to repair playgrounds
- High School Principal Lance Edelman and Middle School Principal Jen O'Connor went back through the Physical Education class schedules because the OTA contract reads that a PE teacher cannot be excised
  - 1.0 FTE Physical Education Retirement will be replaced with 0.40 FTE
- HS/MS Staffing to remain otherwise constant to maintain elective offerings
  - Adding new electives: Computer Science, CPR/First Aid, Cultural Anthropology, Philosophy and Robotics
- Middle School
  - Adding Accelerated Studio Art (HS Credit for 8th Grade)
  - Replacing 7th Grade intro to Foreign Language with Intro to Spanish and Intro to French
- Elementary staffing to remain constant
  - To maintain sections created during the 2013-2014 school year
  - Enrollment will continue to be monitored during the remainder of the school year and over the summer
  - Primary School Planning Committee meeting to review enrollment/sections
- 1.0 FTE Music Retirement
  - Position being replaced with 1.0 FTE
- CSE Chairperson
  - To be fully funded through IDEA 611 grant as an Administrative position
- Guidance Counselor to be assigned to Bennett Intermediate School
- 0.60 FTE ESL position to be created as a District position and eliminated from BOCES budget
- 1.0 FTE Special Education position being created and funded through IDEA 611 grant for the Middle School
  - 31 sections of Special Education next year, this year 25 sections
- Summer Academic Intervention Support Program being offered again for K-8 students
  - Not Summer School, but "booster shot" of academics
    - After this year's program will be able to give an evaluation to the Board
  - Planning on same 43 students that participated at Bennett last year
  - 2 Principal stipends: 1 is planning 1 is supervising

  - Transportation is a big cost
  - ½ day program then students are transported to their recreation program
- Transfer to capital:
  - $275,000 = to address the track
  - $275,000 = to address parking lot in Phoenicia
  - $350,000 = to address playground needs at Phoenicia and Woodstock
  - $100,000 = to address safety and security issues related to interior doors District-wide
- Superintendent's Recommended 2014-2015 Budget (Including Capital Project Work) as of April 4, 2014: $51,876,125
  - Operating budget increase = $466,685
    - Actual increase of $266,685 due to less in transfer to capital line
  - Also included within the budget is the five year transportation contract to be approved with the budget by the voters
    - Not a separate proposition
- Increase of levy is $0 or 0.0%
  - Utilizing $3,475,438 of fund balance to offset levy ($1,000,000 for Capital projects)
  - $2,475,000 is levy offset to be returned to the taxpayers
    - 14-15 is higher than the $2 million historically given back
      - due to continuing to return fund balance to tax payers and an increase in the 14-15 budget
- $20,878,295 Total Fund Equity as of 6/30/13
  - $14,836,678 - Reserve Funds
  - $3,462,334 - Appropriated Fund Balance:
  - $514,906 - Encumbrances
  - $2,064,377 - 4% Unappropriated Fund Balance
- Voters will be asked to vote on a capital project that would utilize $5M that is currently in the Capital Reserve in addition to $2M of unappropriated fund balance
  - This means that there will be no tax increase associated with these much needed improvements
  - Once the project is completed and the final cost reports are filed with the state, building aid will come back to the District as a revenue source
  - Current building aid ratio is 31% and is payable over fifteen years
  - Utilizing existing funds is a strategic tool to avoid taking on debt and paying interest on a bond
  - Included:
    - Middle/High School: New boiler, conversion from steam to hot water, Replace asphalt paving areas, drives, curbs and walkways including, providing accessible spaces, reconstruct ceilings, including asbestos abatement of corridor ceilings, renovate toilet rooms, replace interior corridor doors, reconstruct plumbing drainage
    - Phoenicia: New boiler - wood pellet (biomass)

        - Bus Garage: New roof
- Communication Plan:
    - Open house at Middle/High School campus
    - Insert in the Budget Newsletter
    - Speaking to District stakeholders
    - Dedicated section of website specifically for Capital Project information
    - Poster boards for display in buildings
    - News releases
    - Informational videos
    - Use of social media to support other communication tools

Discussion:

- IDEA grants are very stable grants, can count on them for a long time
    - Grants will not cover retirement costs once someone is not working they cannot be in the grant
- Summer Program last year was $70,000 and did not use all the money, so do not need more money for this year's program
    - Not remedial but to prevent regression
- Once capital fund money is approved, it will be moved from the Capital Reserve, since facilities work will not happen for a while
- Using the State's consortium system for playgrounds
    - The State bids for specific items (competitive bidding)
        - create our project using items already bid
- MS/HS guidance coverage will not be effected by guidance counselor moving to Bennett because we have had a decline each year and will still be way below the ratio of what is considered maximum
    - Vertical planning 4, 5, 6 and looking to 7th grade
    - Provide discretionary counseling students
- The 0.6 ESL teacher that was on the 3/4/14 Board meeting is missing
    - Will correct
    - Cannot go back on using BOCES, as they are already notified that we do not need the service
    - Also need to have flexibility in the ELL teacher's schedule if more children need services, will not with BOCES
    - NYSSBA attorney clarified that it is possible to state a preference for speaking a language when hiring an ESL teacher
    - the .6 is an estimate: ELL students will be tested at the end of the year to see needs for next year
    - Last word from attorney is that we have to use the PEL list from BOCES
    - Board still has to create the position and approve the hire
        - Disconcerting that the District does not have a choice in the ELL hire - would like more information

Recommended Action: The Board of Education hereby adopts the 2014-2015 Budget
Motioned: Trustee Spencer
Seconded: Trustee Hickey

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee Spencer, Trustee Hickey
Not Present: Trustee McKeon

14. **5 Minute Break

14.01 The Board will break for 5 minutes (proposed 9:10)
9:14

13. Discussion

13.01 Review Policies 8110 Curriculum Development, Resources and Evaluation, 8250 Evaluation of the Instructional Program and Discuss creating an Advisory Committee to review the curriculum (proposed 8:50 duration 15 min)
9:24
Trustee McGillicuddy clarified that the policy specifies that an advisory committee be put together to review curriculum

- It is time due to Common Core Standards (not a curriculum) and APPR
- Empowering teachers and administrators to work together to create a curriculum that is aligned vertically and horizontally

Discussion:

- Need to develop our own curriculum with the standards and guidelines
- Superintendent Phyllis McGill clarified:
    - District has been working on it
        - Take the next 3 years to do
        - Have been working on grade level alignment of math series
        - Trying to fully flush out what curriculum will cover
        - Done through Summer Curriculum work
        - Working through Professional Development Committee
        - Took half days to do common assessments to work out what we are teaching
- Professional Development should be born from the curriculum
    - Important to have committee specifically to design a curriculum
- Put up at next meeting as possible action to create the advisory committee

13.02 Code of Conduct - Board Discussion (proposed 9:05 duration 10 min)
9:44
Trustee McGillicuddy clarified that the Code of Conduct needs to be comprised of a Shared Decision Making Committee with representation from all stakeholders

- Code of Conduct and Board Policies cross reference each other about 20 times
    This should go back to the committee and review it in light of the various policies and then it should come back to the Board
- Policy 7311 has typos and 2 have identical titles
- Will review again after committee has updated document

15. Discussion and Possible Action

15.01 MOA- ONTEA and OCSD regarding Exclusions of Titles (proposed 9:15)
9:48
Recommended Action: The Board of Education hereby approves Memorandum of Agreement #04082014 between the Onteora Non-Teaching Employees Association and the Onteora School District
Motioned: Trustee Osmond
Seconded: Trustee Spencer
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee Spencer, Trustee Hickey
Not Present: Trustee McKeon

15.02 MOA- ONTSA and OCSD regarding Recognition of Titles (proposed 9:20)
Recommended Action: The Board of Education hereby approves Memorandum of Agreement #04082014A between the Onteora Non-Teaching Supervisors Association and the Onteora Central School District
Motioned: Trustee Hickey
Seconded: Trustee Spencer

The Board approved a title change from “District Head Custodian” so the contracts needed to reflect that change

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee Spencer, Trustee Hickey
Not Present: Trustee McKeon

15.03 2014-2015 Calendar (proposed 9:25 duration)
9:51
Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the 2014-2015 School Calendar with the change to have eight snow days and give the day before Thanksgiving
Motioned: Trustee Osmond
Seconded: Trustee Hickey
Result: Unanimous

- In past 5 or 6 years have used 9 snow days; accept calendar or use 8 snow days instead of 9
- Unused snow days extend Memorial Day weekend
- Important to have the day before Thanksgiving off

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee Spencer, Trustee Hickey
Not Present: Trustee McKeon

15.04 Independent Contract Retainer -Wild Life Lectures Assembly at Phoenicia (proposed 9:30)

10:00

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Wild Life Lectures, to speak at an assembly at the Phoenicia School, on April 10, 2014 for the amount of $400.00, and authorizes the Superintendent to sign such an agreement.
Motioned: Trustee Spencer
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee Spencer, Trustee Hickey
Not Present: Trustee McKeon

16. Consent Agenda

16.01 Approve Consent Agenda (proposed 9:35)

10:01

Recommended Action: Approve consent agenda item numbers 16.02-16.08
Motioned: Trustee Spencer
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee Spencer, Trustee Hickey
Not Present: Trustee McKeon

16.02 Personnel Agenda

SALARY CHANGES: INSTRUCTIONAL The Superintendent of Schools hereby recommends the APPROVAL of the following SALARY CHANGE (INSTRUCTIONAL), as the result of EDUCATIONAL INCREMENT, effective February 1, 2014.

			Current			Additional		Received		
Name	Position	School	Step1	Credits1	Salary1	Credits2	Salary2	Step	Credits	Salary
James Grady	Social Stu.	HS	21M	0	$100,917.00	6	79221	M	6	$ 101,709.00
Jacqueline Hanzl	Speech	WD	7M	24	$74,774.00	6	7927	M	30	$ 75,566.00
Eric Pezzello	PE	HS	11M	36	$83,349.00	6792	11	M	42	$ 84,141.00
Lauryn Tervenski	Teacher	WD	8M	18	$75,736.00	6792	8	M	24	$ 76,528.00
Kristen Warren	Teacher	WD	6M	24	$73,022.00	6792	6	M	30	$ 73,814.00

APPOINTMENTS: INSTRUCTIONAL
SHORT TERM SUBSTITUTE

NAME	POSITION/SCHOOL	EFFECTIVE DATES FROM-TO	PAY RATE	REMARKS
Colevas, Paul	0.6 FTE Social Studies/HS	03/10/14 -04/04/14*	1MA	LOA Replacement

*extension of appointment

TEMPORARY APPOINTMENT

NAME	POSITION	EFFECTIVE DATES FROM-TO	PAY RATE
Horan, Roseann	Summer Speech Language Therapist	07/01/14-08/31/14	$37.00/hr

Schiappa, Elizabeth	Summer Special Education Teacher	07/01/14-08/31/14	$37.00/hr
Simco, Jennifer	Summer Psychologist	07/01/14-08/31/14	$37.00/hr

EXTRA DUTY STIPENDS 2013-14

NAME	POSITION	AMOUNT
Kasprzyk, Christopher	Elementary Rec - Bennett (split w/M. Ryan)	$1,672.50
Ryan, Matthew*	Elementary Rec - Bennett (split w/C. Kasprzyk)	$1,672.50

*replaces prior appointment

SUBSTITUTES

NAME	POSITION	AMOUNT
Constant, Geordarna	Home Tutor	$37.00/hr

SUBSTITUTES – RESCISSION

NAME	POSITION	AMOUNT
Malgieri, Marin	Home Tutor	$37.00/hr
Wadler, Martin	Certified Substitute Teacher	$95.00/day

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
2771	03/10/14-04/04/14*	Medical - Paid
1992	12/04/13-04/30/14*	Medical - Paid

*extension of leave

APPOINTMENTS: NON INSTRUCTIONAL
RESIGNATIONS

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Harjes, Kyle	Building Maintenance Mechanic/ District	4/8/2014	To accept Director of Facilities I position (Assistant Director of Facilities & Operations)

PROVISIONAL APPOINTMENT

NAME	POSITION/SCHOOL	EFFECTIVE DATE	SALARY	REMARKS
Harjes, Kyle	Director of Facilities I/District (Assistant Director of Facilities & Operations)	4/9/2014	$63,500	New Position

TEMPORARY APPOINTMENT

NAME	POSITION	EFFECTIVE DATES FROM-TO	PAY RATE	REMARKS
Elmendorf, Suellen	Summer Nurse	6/30/14-8/29/14	Hourly rate	32.5 Summer hours
McDaniel, Colleen	Summer Nurse	6/30/14-8/29/14	Hourly rate	180 Summer hours
Panza, Marcia	Summer Nurse	6/30/14-8/29/14	Hourly rate	32.5 Summer hours
Paton, Stephanie	Summer Nurse	6/30/14-8/29/14	Hourly rate	32.5 Summer hours
Skeats, Susan	Summer Nurse	6/30/14-8/29/14	Hourly rate	32.5 Summer hours

16.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #4/14, Confidential, as reviewed by Trustee Hickey

16.04 Volunteer Application

Recommended Action: The Board of Education hereby approves the following volunteer for Phoenicia School: Rich Hines

16.05 Donation

Recommended Action: The Superintendent recommends acceptance of a donation totaling $123.00 CASH, from Hannaford Helps Schools Program, to be used to support Middle School Field Trips. The Superintendent recommends approval to increase the 2013-2014 Budget per the following donations:
Hannaford Helps Schools
A2110.431.02 MS Supplemental $123.00

16.06 Financial Report

Recommended Action: The Board of Education has reviewed and hereby accepts the Financial Report for February 2014.

16.07 Warrant Schedule

Recommended Action: The Board of Education has reviewed and hereby accepts Warrant Schedule #10.

16.08 Stale Dated Checks

Recommended Action: As of April 8, 2014, the following stale dated check will be written off.

Check #16475 School Tax Overpayment
Issued 4/16/13
Payee: Julia Redenburg
Amount: $51.98

Check #16579 School Tax Overpayment
Issued 5/1/13
Payee: Laurie Hoy
Amount: 93.48

Check #17315 Accounts Payable
Issued 6/28/13
Payee: Gander Mountain
Amount: $329.88

Check #17356 Field Trip Deposit
Issued 6/28/13
Payee: Kimberly Roberts
Amount: $10.00

Check #17894 Cafeteria Account
Issued 09/23/13
Payee: Amanda Doty
Amount: $19.80

Check #17292 Refund of Lost Library Book that was found
Issued 6/28/13
Payee: Melissa Baldwin
Amount: $11.25

Check #51666 Payroll
Issued 6/22/13
Payee: Julia Large
Amount: $3.79

Check #51570 Payroll
Issued 6/22/13
Payee: Brian Blakely
Amount: $19.40

17. Committee Reports

17.01 Audit Committee - Trustee Spencer to report. Next meeting is 4:30 at Central Administration on 5/5/14 (proposed 9:40)

Committee has not met since last Board meeting

17.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on TBD

Committee has not met since last Board meeting

17.03 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 5/5/14

- Reviewed Community Use of School Facilities and the Impartial Hearing Officer policy will be on the 4/23/14 agenda for first reading
- Went over list of policies that relate to Code of Conduct

17.04 District Committee: Health and Wellness Committee. Next meeting is in room 205 HS at 2:45 on TBD

- Proposed revisions to Health and Wellness policy for policy committee to review
- Additional water bottle filling fountains in Math and Science wing
- Farm to School Grant - District signed letter of support
    - Schools to come together to overcome problems
- State Assessments
    - Walk 10 minutes before and after test
        - Nick to follow-up with Principals
    - MS offers students free breakfast on test days
        - Put out to all students
- Not set date for next meeting

17.05 Ad Hoc Committee: Primary School - Asst. Superintendent for Curriculum & Instruction Marki Clair-O'Rourke to report
10:08

- Sub-committees met at last meeting
    - Pre-K
        - Outreach to local providers
        - Current Pre-K provider will join committee
        - Research to see the best program
        - Will plan for Pre-K in District, should the State money come in
    - Class Size
        - Current data on incoming kindergarteners to make right decisions
        - Identifying students that lie on cusp to be transported to either primary school
        - Develop perception survey for staff and parents
    - Social Emotional Learning
        - Current programs that are supporting the social and emotional learning
        - Research of how to build on programs
- Then reported out and conversations all together
- Try to start earlier at next meeting and set aside more time for reporting

17.06 Ad Hoc Committee: Communications Superintendent Phyllis McGill to report
10:11

- Communications plan around capital project and budget was presented in

tonight's presentation
- Working with Onteora's Communication Specialist Valerie Havas and Holly Brooker from Ulster BOCES
- Picked a logo and slogan

18. Old Business

18.01 The Board will discuss Old Business (proposed 9:50)

Trustee Kurnit asked:
- Why the MS/HS Library Media Specialist is not involved in our Technology Committee decisions?
- Is the SRO still listed in the budget?
  - There are funds in the budget
  - Trustee Fletcher asked for clarification on how many years has the money been there?

19. New Business

19.01 The Board will discuss New Business (proposed 9:55)

10:13
- In Primary School Committee Pre-K discussion, the Board had been invited in the past to see the Pre-K program
  - They are the only provider to have submitted an application for the coming year
  - Board should visit the program
  - Committee should be careful of burn out with an every two weeks schedule of meetings
    - Maybe change to every month
- Trustee Fletcher shared a link about Opt –out vs. Opt –in
  - Discussion came up about 95% attendance rate and then you get "dinged" on your AYP
    - If every district in the state had less than 95% the state itself would have to review what it was doing with the testing

Board Secretary has been scheduling the budget meetings
- Each Board member to sign up for at least 3 meeting
- Board of Education trustees petitions are due 4/21/14
  - Trustee McGillicuddy, Trustee Spencer, Trustee McKeon terms are complete 6/30/14
- Vote day is 5/20/14
  - Voting on terms for trustees, budget and use of capital reserve funds

20. Request For Information

20.01 The Board will request information (proposed 10:00)

10:21

Disconcerting that the District does not have a choice in the ELL hire
- Would like more information (From budget presentation)

In March went to Albany and met with politicians and stressed that we would like to be part of a bio mass pilot program
- Follow up with a letter from the Superintendent (from District News)

Trustee Kurnit asked:
- Why the MS/HS librarian is not involved in our Technology Committee decisions?
- Is the SRO still listed in the budget?
  - There are funds in the budget
  - Trustee Fletcher asked for clarification on how many years has the money been there? (from Old Business)

Trustee McGillicuddy asked:
- The status of the PAARC assessments
  - What does it mean and what do we need to do?
- BOCES cost breakdown by category so the Board has it for the next meeting when they vote on the BOCES budget

21. Public Comment

21.01 The public will comment on any agenda or non-agenda item. Please limit comments to 3 minutes (proposed 10:05 duration 10 min or more)
No public in attendance

22. Adjournment

22.01 Adjourn Meeting. Next meeting is Tuesday, April 23, 2014 in the MS/HS at 6pm (proposed 10:15)
Recommended Action: The meeting is adjourned at 10:23
Motioned: Trustee Osmond
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee Spencer, Trustee Hickey
Not Present: Trustee McKeon

Minutes Recorded By:
Victoria McLaren, District Clerk

Minutes Typed By:
Fern Amster

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING/County Wide BOCES Vote and Election

MINUTES 6:00 p.m.

WEDNESDAY, APRIL 23, 2014
Middle School/High School

1. Opening Items

1.01 Call to Order 6:10
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call
Present: Trustee McGillicuddy, Trustee Kurnit, Trustee Osmond, Trustee McKeon, Trustee Spencer
Not Present: Trustee Hickey Trustee Fletcher

2. Acceptance of Minutes

2.01 Acceptance of Minutes (proposed 6:05)
6:10
Recommended Action: The Board of Education hereby accepts the minutes of the 4/8/14 BOE meeting
Motioned: Trustee Spencer
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Kurnit, Trustee Osmond, Trustee McKeon, Trustee Spencer
Not Present: Trustee Hickey Trustee Fletcher

3. Welcome

3.01 The Board will recognize the All County Music Students (proposed 6:10)
6:12
Bennett Principal Gabriel Buono introduced the participants:
YOUNG ELEMENTARY MUSIC SYMPOSIUM: Aaron Clayton, Abigail Persons-Bellows, Achaia Gindele Bella Cilibrasi, Clara Mead, Delilah Blue, Elisa Rhodes, Layla Sprague, Madison Wilson, Or-el Raphael, Rebecca Keaveny, Sophia Frank, Sophia Grinberg, Sophia Poremba, Tierney Byron

ALL COUNTY CHORUS: Maia Weiss, Yasmin Chefridi, Sophia Musialkiewicz, Grace Foster, Hailey Crawley, Lola Manieri,

ALL COUNTY BAND:
Flute: Sierra Apolito 1st Chair, Jazarah Shim, Giovanna Wall
Clarinet: Archie Lewis-Harris 2nd Chair, Kylie Apolito, Grace Foster, Tyler Nguyen
Alto Saxophone: Benjamin Grinberg 2nd Chair
Trumpet: Nicholas Ross , Misha Nichols
French Horn: Samuel Buono,
Baritone: Monroe Maki 1st Chair
Percussion: Michael (Cooper) Anderson 2nd Chair, Sonny Luchmee

ALL COUNTY ORCHESTRA:

1st violin: Jason Zheng1st chair concertmaster, Aniyah Glenn, Faith Grant, Lorelei Davis
2nd violin: Maia Weiss, Jessica Zygmunt, Elsa Weyeneth, Colin Vernet, Toni Nguyen, Iris Espinoza, Alissa Kolarick, Leah Grant
Viola: Sophia Roberts1st chair, Analie Ingalsbee, Joshua Odato
Cello: Jonah Lindsay first chair, Brooklyn Zeh, Ellery Loheide, Maxwell Mielcarek

Music Teacher Karen McKenna described Bennett's "Practice a Thon": students practice and are fund raising by how much time they spend

- Raised over $1500 for the 3 local food pantries

4. Board District News

4.01 The Board will announce District news (proposed 6:20) 6:23

Trustee McGillicuddy reported:

- Attended fourth grade concert
  - First year of playing together, was very impressive
- Did first budget presentation yesterday at PTA Woodstock meeting
  - Went well
  - Good number of parents and teachers

5. Superintendent District News

5.01 The Superintendent will announce District news (proposed 6:25)

Superintendent Phyllis McGill reported:

- After working through master schedule we no longer require the additional 1.0 FTE special education position
  - Does not change the budget because it was going to be paid out of grant
- Attended Budget presentations at Woodstock PTA and Woodstock Town Board
- Open house tours at Phoenicia on 5/12/14 and MS/HS 5/7/14
  - View building conditions to be addressed in the Capital Project
  - See website for more info
- Kindergarten screening update
  - 26 at Phoenicia
  - 50 at Woodstock
- UPK update
  - 18 with applications for 23 openings at First Steps
  - Applications available until 5/16/14
- Mobile App has 328 downloads

Surprising how few people are interested in the UPK program

- Superintendent Phyllis McGill will report back as to where it is posted

6. Student Representative Report

6.01 Student Representative, Sarah Melvin, will report to the Board (proposed 6:30)

- HS chorus and Orchestra concert is 5/5/14
- Band concert is 5/19/14
- DECA holding blood drive on 4/30/14

- NHS and DECA working together
- Belleayre Bash holding fundraisers
  - Teddy grams that can be sent to friends
  - May Day Dance 5/2/14
- First varsity track meet today
- Home games tomorrow with varsity baseball and softball
- Community mentorship presentation on 5/29/14 for this year
  - Eliza Siegel published a poetry and prose book being sold to benefit the Bennett Library
    - She is the editor of Onteora literary magazine
      - Working on newest production to be out in next month
    - Did her mentorship with Mayapple Press in Woodstock to learn editing and publishing
  - Just one of the many wonderful things created in the program

7. Acknowledge Public Be Heard Comments 6:33

7.01 The Board will acknowledge the public be heard comments from the last meeting
Rich DeRuvo and Gabriel Buono spoke regarding the SRO

8. Public/Student Comment

8.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 6:35 duration 10 min or more)
6:33
No pubic or student comments were made

9. Discussion

9.01 Review Policies 8110 Curriculum Development, Resources and Evaluation, 8250 Evaluation of the Instructional Program and Discuss creating an Advisory Committee to review the curriculum (proposed 6:45 duration 20 min)
6:34
Trustee McGillicuddy clarified that this is an ongoing discussion on creating an advisory committee to create curriculum

- Common Core is not a curriculum, but requirement to be met

Discussion:

- Policy 8110 continuing evaluation of curriculum of Administration and Board
- Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke reported on the Professional Development Committee and what is happening In District now with curriculum:
  - Needs to be more coordinated and on a larger scale
  - Professional Development Committee is a representative group that reviews and revised professional development plan
    - Meeting monthly this year to build shared and collective capacity to look at data and what professional development we need
    - Look at different ways of professional development
  - Working with grade 4-8 to revise science
  - Similar conversation for social studies this summer 1-2 days for teachers to come together

- Administrators, Professional Development Committee and ELA/Math Coordinators will go to professional development to learn to write a curriculum

- Before this year what has been done in District:
  - Professional Learning Communities for Teachers College in appropriate grade level curriculum
  - Hired a literacy coach at Bennett
  - Adopted a math program and math liaisons
  - Summer work mapping out math K-2 textbook and presented to colleagues
- Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke would be the person responsible to create and evaluate the curriculum as per Policy 8110
  - Resources: Professional Development Committee (PDC) to provide input into work and set priorities, BOCES – Curriculum 21 Conference to learn to refresh skills on writing a curriculum using Heidi Hayes Jacobs' method
    - Rely on PDC to help on working on all content areas throughout the District
    - Will need to purchase curriculum mapping software program after evaluating the work to be done
      - Shows gaps or redundancies vertically in curriculum
      - Expect at budget time to ask for a technology solution
- Student Representative Sarah Melvin commented that life sciences is being taught repeatedly in elementary and MS
  - when they take physical sciences is very difficult since they have only had life sciences
- Curriculum should drive professional development not the other way around; Districts with curriculums have an easier time with that foundation
- According to these policies, the Board could give a time table for the evaluation of curriculum
  - As per policy, would be wise to pull in faculty and administration to focus on this project being completed as soon as possible
- Need to do things in with a thoughtful, systematic plan with accountability/measure of success
  - Flexible plan that is evaluated and adjusted
- Person responsible needs to keep Board informed of progress and needs

Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke to come to the Board with the work to be accomplished along a timeline with concrete measures of success

- Will present draft at next Board meeting

9.02 First Reading of Policy 7670 Impartial Due Process Hearings (proposed 7:05) 7:16

- Streamline process as per highlighted section of policy

~~2011~~2014 7670 Students

S**UBJECT: IMPARTIAL DUE PROCESS HEARINGS/SELECTION OF IMPARTIAL**

HEARING OFFICERS

The parent/person in parental relation of a student with a disability may file a written request with the Board for an impartial due process hearing with respect to any matter relating to the identification, evaluation, educational placement, provision of a free appropriate public education (FAPE), manifestation determination or other matter relating to discipline. The Board may also initiate such hearing.

The School District is committed to making every effort to amicably resolve differences involving the educational programs for students with disabilities. Mediation will be available to resolve disputes involving any matter, including matters arising prior to the filing of a request for an impartial due process hearing. In addition, the District may establish procedures providing the opportunity to meet with a disinterested party from a community dispute resolution center for an explanation of the benefits of the mediation process.

For those exceptional circumstances where a more formal method is required, the impartial hearing process will be utilized. The Impartial Hearing Officer (IHO) renders a written decision after the parties present and refute evidence before him/her. The decision of the IHO is final and binding on both parties unless appealed to the State Review Officer (SRO).

Impartial Due Process Hearing Process

The request for an impartial due process hearing must be submitted within two (2) years of the date the parent or the District knew or should have known about the alleged action forming the basis of the complaint. However, the two (2) year timeline does not apply if the parent was prevented from requesting the hearing due to specific misrepresentations by the District that it had resolved the problem or the District's withholding of information from the parent that is required by Commissioner's Regulations.

The following is an overview of the impartial due process hearing process/prehearing conference:

a) Due Process Complaint Notification

1. The parent or the School District may request an impartial due process hearing by first submitting a due process complaint notice.

A hearing may not be held until a due process complaint notice is filed. Either the parent, the District, or the attorney representing either party may present a complaint with respect to any matter relating to the identification, evaluation or educational placement of a student with a disability or a student suspected of having a disability, or the provision of a free appropriate public education to such student.

This written due process complaint notice must include:

(a) The name of the student;

(b) The address of the student's residence or, in the case of a homeless student, available contact information;

(c) The name of the school the child is attending;

(d) A description of the nature of the problem of the student relating to the proposed or refused initiation or change, including facts relating to the problem; and

(e) A proposed resolution of the problem to the extent known and available to the party at the time.

2. The due process complaint notice will be deemed sufficient unless the party receiving the notice notifies the other party and the IHO in writing within fifteen (15) days of receiving the notice that they believe the notice requirements have not been met.

3. Within five (5) days of the receipt of the notice of insufficiency, the IHO shall make a determination on the face of the notice of whether the notification meets the notice requirements and shall immediately notify the parties in writing of the determination.

4. If the District has not sent a prior written notice (notice of recommendation) to the parent regarding the subject matter of the complaint notice, the District will send a response to the parent within ten (10) days of receiving the complaint which includes:

(a) An explanation of why the District proposed or refused to take the action raised in the complaint;

(b) A description of other options the Committee on Special Education (CSE)/Committee on Preschool Special Education (CPSE) considered and why those options were rejected;

(c) A description of each evaluation procedure, assessment, record, or report the District used as a basis for the proposed or refused action; and

(d) A description of the factors relevant to the District's proposal or refusal.

5. Upon receipt or filing of the due process complaint notice, the District will provide the procedural safeguards notice to the parents. The District will also inform parents in writing of the availability of mediation and of any free or low-cost legal and other relevant services available in the area.

6. Within ten (10) days of receiving the complaint notice, the non-complaining party must send a response specifically addressing the issues raised in the notice.

7. A party may amend its due process complaint notice only if:

(a) The other party consents in writing and is given the opportunity to resolve the complaint through a resolution process;
(b) The IHO grants permission, but not later than five (5) days before the impartial due process hearing commences.

Applicable timelines for the impartial due process hearing will recommence at the time of the filing of the amended notice.

8. No issues may be raised at the impartial due process hearing that were not raised in the due process complaint notice.

b) Resolution Process

1. Within fifteen (15) days of receiving the due process complaint notice from the parent and prior to the due process hearing itself, the District shall convene a meeting with the parents and relevant members of the CSE/CPSE, as determined by the District and the parent, who have specific knowledge of the facts identified in the complaint. A representative of the District who has decision-making authority must attend. The attorney for the District may not attend unless the parent is accompanied by an attorney. At this resolution meeting, the District has the opportunity to resolve the complaint after the parents discuss their complaint and the facts forming its basis.
2. The District will take steps to ensure that one (1) or both of the parents of the student with a disability are present at the resolution meeting, including notifying parents of the meeting early enough to ensure that they will have the opportunity to attend and scheduling the resolution meeting at a mutually agreed on time and place and in a location that is physically accessible to the parents.
3. When conducting meetings and carrying out administrative matters (such as scheduling), the parent and District may agree to use alternative means of meeting participation such as video conferences or conference calls.
4. The parent and District may agree in writing to waive the resolution process or agree to use the mediation process to resolve the dispute.
5. If a settlement is reached, the parties shall execute a legally binding agreement signed by the parent and the representative of the District who has authority to bind the District. This agreement is enforceable in court. However, either party may void the agreement within three (3) business days of the agreement's execution.

6. If the District has not resolved the due process complaint to the satisfaction of the parents within thirty (30) days of receipt of the complaint notice, the impartial hearing process may begin.
7. Except where the parties have jointly agreed to waive the resolution process or use mediation, the failure of a parent filing a due process complaint to participate in the resolution meeting will delay the time line for the resolution process and due process hearing until the meeting is held:
(a) If the District is unable to obtain the participation of the parent in the resolution meeting after reasonable efforts have been made (and documented), the District may, at the conclusion of the thirty-day period, request that an IHO dismiss the parents' due process complaint.
(b) If the District fails to hold the resolution meeting within fifteen (15) days of receipt of the parent's due process complaint or fails to participate in the resolution meeting, the parent may seek the intervention of the IHO to begin the due process hearing timeline.

c) Pre-Hearing Conference

1. A pre-hearing conference (which may take place via telephone) may be scheduled by the IHO to simplify or clarify issues; establish dates for the completion of the hearing; identify evidence to be entered into the record; identify witnesses expected to provide testimony; and/or address other administrative issues. A transcript or written summary shall be entered into record by the IHO.

c) Impartial Due Process Hearing

In the event the complaint is not resolved in a resolution process, the Board will arrange for an impartial due process hearing to be conducted. When carrying out administrative matters relating to an impartial due process hearing, such as scheduling, exchange of witness lists and status conferences, the parent and District may agree to use alternative means of meeting participation such as video conferences or conference calls.

The District must immediately (but not later than two (2) business days after receipt of the due process complaint notice or mailing of the due process complaint notice to the parent) initiate the process to select an IHO. The District selects the IHO through a rotational selection process in accordance with regulatory time lines. The Superintendent's Secretary/District Clerk will be responsible for contacting IHOs and maintaining appropriate records.

2. **Pursuant to the Regulations of the Commissioner of Education, if an impartial hearing is currently pending for the same student when a new hearing request is received, the district will appoint the**

same IHO, if available, who will determine whether or not to consolidate the hearings. Additionally, if the new hearing request concerns an issue which had been previously withdrawn in the 12 months prior, the district shall appoint the same IHO, if available.

23. The IHO must be certified by the Commissioner of Education, be independent and have access to the support and equipment necessary to perform the duties of an IHO. When the selected IHO indicates availability, the Board of Education must immediately appoint him/her. To expedite this process, the Board may designate one (1) or more of its members to appoint the IHO on behalf of the Board.

43. The IHO may not accept appointment unless he/she is available to make a determination of sufficiency of a due process complaint notice within five (5) days of receiving such a request and (unless an extension is granted) to initiate the hearing in a timely fashion.

(a) When the District files the due process complaint notice, the hearing or pre-hearing conference must commence within the first fourteen (14) days after the date the IHO is appointed;

(b) When a parent files the due process complaint notice, the hearing or pre-hearing conference must commence within the first fourteen (14) days after whichever of the following occurs first:

1) The date the IHO receives the parties' written waiver of the resolution meeting; or

2) The IHO receives the parties' written confirmation that a mediation or resolution meeting was held but no agreement could be reached; or

3) The expiration of the thirty-day resolution period unless the parties agree in writing to continue mediation at the end of the thirty-day resolution period. In such case, the hearing or pre-hearing conference will commence within the first fourteen (14) days after the IHO is notified in writing that either party withdrew from mediation.

45. The hearing, or a prehearing conference, shall commence within the timeframe specified in c) above, unless an extension is granted pursuant to Commissioner's Regulations.

56. Each party must disclose to all parties all evaluations completed by that date and recommendations based on the offering party's evaluation that they intend to use at the hearing not less than five (5) days prior to the hearing. The IHO may bar any party that fails to comply with this requirement from introducing the relevant evaluation or recommendation at the hearing without the consent of the other party.

67. The hearing will be conducted at a time and location that is reasonable and convenient to the parent and the student involved. The hearing shall be closed to the public unless the parent requests an open hearing.

78. The role and responsibilities of the IHO will be as enumerated in Commissioner's Regulations.

89. The student shall remain in his/her current placement during the pendency of the impartial due process hearing unless both parties agree or except as otherwise provided for expedited impartial due process hearings for certain disciplinary suspensions or removals of a student. For a preschool child not currently receiving special education services and programs, he/she may, during any impartial due process hearings or appeals, receive special education services and programs if the parent/person in parental relation and the District agree. However, during the pendency of an appeal for a preschool child who is transitioning from an Early Intervention (EI) program and is no longer eligible for the EI program due to age, the District is not required to provide the services the child had been receiving under EI. If found eligible for special education as a preschool student with a disability, and if the parent consents to the initial provision of services, the District will provide those programs and services that are not in dispute.

~~1~~09. The IHO renders and forwards the finding of fact and decision to the parties and to the State Education Department in accordance with regulatory time lines but not later than forty-five (45) days from the date required for commencement of the impartial due process hearing specified in c) above. For expedited hearings the deadline is within ten (10) school days after the hearing; for preschool hearings the timeframe is thirty (30) days after the receipt by the Board of a request for a hearing or after the initiation of such hearing by the Board.

1110. The decision of the IHO is final and binding on both parties unless appealed to the State Review Officer (SRO).

Burden of Proof

In accordance with New York State law, the burden of proof and persuasion in an impartial due process hearing dispute relative to a student's special education placement rests upon the School District. However, a parent/person in parental relation seeking tuition reimbursement for a unilateral parental placement shall have the burden of persuasion as to the appropriateness of the placement.

Recordkeeping and Reporting

The District will utilize the New York State Education Department's Impartial Hearing Reporting System (IHRS) to access the alphabetical list of the names of each IHO who is certified in New York State and

available to serve in the District. The District will record and report to the State Education Department required information relating to the selection of IHOs and the conduct of impartial due process hearings according to the manner and schedule specified by the Department. The Superintendent shall designate a staff member(s) who will be responsible for reporting such information as required relating to the impartial hearing process into the State Education Department's web-based reporting system.

Compensation of Impartial Hearing Officers

The District shall compensate an impartial hearing officer for his or her services at the maximum rate established for such purpose by the Director of the Division of the Budget. The District will be responsible for compensating the IHO for prehearing, hearing and post-hearing activities:

1. The District will not pay the IHO the rate prescribed by the Division of the Budget for time traveled;
2. The District will reimburse the IHO for reasonable, actual and necessary expenses for travel, and if by automobile, at the prevailing IRS reimbursement rate;
3. The District will not reimburse the IHO for administrative assistance, secretarial or other overhead expenses;
4. The District will not pay any cancellation fee;
5. The District will not accept charges for lodging or meals, except in extraordinary circumstances and upon prior application, in writing, by the IHO, describing the extraordinary circumstance and receiving prior approval from the District.

At the completion of the impartial due process hearing, the IHO shall submit an itemized bill of hourly charges and expenses, which will be promptly paid by the District.

Mediation

The District will inform the parent in writing of the availability of mediation and any free or low-cost legal and other relevant services available in the area at the request of the parent or when an impartial due process hearing is requested.

Mediation is voluntary and does not deny or delay a parent's right to an impartial due process hearing. If mediation is initiated after a request for an impartial due process hearing has been received, the impartial due process hearing must continue unless the request for the impartial due process hearing is withdrawn. However, a party may request an extension to an impartial due process hearing in order to pursue mediation.

Guardians ad Litem at Impartial Due Process Hearings

Unless a surrogate parent has been previously appointed, the IHO must appoint a guardian ad litem when he/she determines that the interests of the parent(s) are opposed to or are inconsistent with those of the student or whenever the interests of the student would be best protected by such appointment.

Confidentiality

All issues relating to a request for and conduct of an impartial due process hearing must be kept confidential by all District staff.

Administrative Procedures

Administrative procedures will be developed for the selection and appointment of an IHO consistent with regulatory requirements.

Individuals with Disabilities Education Act (IDEA), 20 United States Code (USC) Section 1400 et seq.
34 Code of Federal Regulations (CFR) Part 300
Education Law Sections 4005, 4202, 4404(1) and 4410(7)
8 New York Code of Rules and Regulations (NYCRR) Sections 200.1, 200.2, 200.5, 200.16, 200.21 and 201.11 NOTE: Refer also to Policy #7690 -- Special Education Mediation

9.03 First Reading of Policy 3280 Community Use of School Facilities (proposed 7:10) 7:18

- Board members wanted to help Board in its goal of enabling the community more use of the buildings

~~2010~~2014 3280 Community Relations

SUBJECT: COMMUNITY USE OF SCHOOL FACILITIES

~~The Board of Education feels that the primary purpose for the use of school facilities of the Onteora District is to promote the education of the children. The use of school facilities is under the control and supervision of the Board of Education, however, the Board of Education recognizes the use of school facilities should be maximized to support community activities and events. The Board may permit the use of the school property, when not in use for school purposes, for any of the purposes in accordance with law. The Superintendent will formulate regulations applicable to this policy.~~

While the district's school buildings and grounds are maintained primarily for the purpose of educating students within the district, the Board of Education recognizes that the buildings and grounds are a valuable community resource and believes that this resource should be available to the community for specific uses that will not interfere with educational activities. This policy is intended to identify the uses that community groups may make of those facilities.

Permitted Uses

District facilities may be used for the purposes listed below, subject to the conditions and restrictions set forth in this policy.

A. Instruction in any branch of education, learning or the arts.

B. Public library purposes, subject to provisions of the Education Law, or as stations of public libraries.

C. Social, civic and recreational meetings and entertainments, or other uses pertaining to the welfare of the community so long as such uses are non-exclusive and open to the general public.

D. Meetings, entertainment and occasions where admission fees are charged, when the proceeds are to be spent for an educational or charitable purpose.

E. Polling places for holding primaries and elections, for the registration of voters and for holding political meetings.

F. Civic forums and community centers.

G. Recreation, physical training and athletics, including competitive athletic contests of children attending a private, nonprofit school.

H. Child-care programs when school is not in session, or when school is in session for the children of students attending schools of the district and, if there is additional space available, for children of employees of the district.

I. Graduation exercises held by not-for-profit elementary and secondary schools, provided that no religious service is performed.

Prohibited Uses

Any use not permitted by this policy is prohibited. In addition, the following uses are specifically prohibited.

A. Meetings sponsored by political organizations.

B. Meetings, entertainments and occasions that are under the exclusive control of and the proceeds are to be applied for the benefit of a society, association or organization of a religious sect or denomination or of a fraternal, secret or exclusive society or organization, other than veterans' organizations or volunteer fire fighters or volunteer ambulance workers.

Conditions of Use for District Facilities

A. Use of district facilities may be permitted unless such facilities are in use for school purposes, or during educational programs. The district reserves exclusive and nonreviewable judgment to determine if a requested use would interfere with or disturb the district's educational programs.

B. To ensure that district facilities are preserved for the benefit of the greater district community, only community based groups and organizations (that is, groups which are located within the geographic area covered by the district) may be granted access to district facilities.

C. Use of district facilities will be permitted only where the applicant agrees to pay the district a user fee according to a schedule adopted by the district to cover the costs of heat, electricity, maintenance, custodial services and any other expenses associated with the requested use. Use is further conditioned upon the applicant's agreement to pay additional fees associated with the use of any additional services or equipment. The district retains the right to condition use upon an applicant depositing with the district a sum equaling the estimated costs and fees associated with the proposed use 10 days in advance of the requested use. The district retains the further right to waive user fees for groups that are associated with or sponsored by the district.

D. Where, in the judgment of the district, the requested use of district facilities requires special equipment or supervision, the district reserves the right to deny such use, or in the alternative, to condition such use upon the applicant's payment of additional fees in accordance with paragraph C above. Only authorized personnel shall operate district equipment.

E. Use of district facilities will only be permitted where the organization provides the district timely evidence of adequate insurance coverage ($1,000,000 minimum) to save the district harmless from all liability, property damage, personal injuries and/or medical expenses. The district will exercise complete and unreviewable discretion regarding what constitutes adequate insurance coverage for each proposed use.
F. The Board reserves the discretion to deny use of district facilities described above, or to terminate use of district facilities:
1. By an applicant who has previously misused or abused district facilities or property or who has violated this policy;
2. For any use which could have the effect of violating the Establishment Clause of the United States Constitution or other provisions of the United States or New York State Constitutions;
3. For any use which, in the estimation of the Board, could reasonably be expected to or actually does give rise to a riot or public disturbance;
4. For any use which the Board deems inconsistent with this policy;
5. For any use by a private for-profit entity that has the direct or indirect effect of promoting the products or services of such entity;
6. In any instance where alcoholic beverages or unlawful drugs are sold, distributed, consumed, promoted or possessed;
7. For any use prohibited by law.

Application Procedure for Use of District Facilities
A. All applications for use of school facilities shall be made in writing and submitted to the Superintendent of Schools at least 30 days prior to the date of the requested use. A use permit application is available in the Superintendent's office. The District retains the right to reduce the 30 day prior notice requirement.
B. The applicant must clearly and completely describe the intended use of the district facility in the application.
C. All applicants must review this policy prior to submitting the application. All applications must be signed by an authorized agent of the group or organization requesting use. The applicant's signature on the application shall attest to the group or organization's intent to comply with all Board policies and regulations and to use district facilities strictly in accordance with the use described in the application.
D. All applicants must agree to assume responsibility for all damages resulting from its use of district facilities. Proof of adequate insurance must be provided by the applicant at least 10 days before the date of the requested use.
E. Permits shall be valid only for the facility, use, dates and time specified in the permit. No adjustment to the permit is allowed except with the prior written approval of the Superintendent. Permits shall not be transferable.
F. The Superintendent is authorized to alter or cancel any permit if it becomes necessary to use the facility for school purposes or for other justifiable reason.
G. With regard to scheduling activities, the district retains the right to give preference to groups and organizations which are associated with or sponsored by the district.
H. Issuance of a permit shall not limit the right of access to the facility by district staff.
*In the event of an austerity budget, use of facilities will be restricted to accommodate budgetary restraints.
Education Law Section 414

10. Discussion and Possible Action

10.01 ECA Quarterly Reports (proposed 7:15)

Recommended Action: The Board of Education hereby accepts the ECA Quarterly Reports for the first and second quarters of 2013-2014 school year.
Motioned: Trustee Spencer
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Kurnit, Trustee Osmond, Trustee McKeon, Trustee Spencer
Not Present: Trustee Hickey Trustee Fletcher

10.02 Abolish Club (proposed 7:20)

7:24

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the abolishment of the High School Computer Club due to inactivity.
Motioned: Trustee Osmond
Seconded: Trustee Kurnit

- Money will be given to the Student Government
    - It was suggested to purchase a 3-D printer for Math, Science, Robotics, Science Olympiad and others in Student Government meeting
- This abolishment is due to lack of fundraising activity and having an account with the ECA
    - No fiscal activity since 2010
    - Advisors are more interested in learning with the children rather than fundraising
    - Can have a club without an ECA account
- There are similar clubs in the school – Science Olympiad and Math Team
    - Hard for students to be in too many clubs

Yea: Trustee McGillicuddy, Trustee Kurnit, Trustee Osmond, Trustee McKeon, Trustee Spencer
Not Present: Trustee Hickey Trustee Fletcher

11. BOCES Vote and Election

11.01 BOCES Election (proposed 7:25)

7:30

Recommended Action: The Board of Education of the Onteora Central School District hereby casts votes for the candidates as attached.
Motioned: Trustee Osmond
Seconded: Trustee Spencer

- At large seats allows Kingston to have 2 seats, even though law states that no more than 1 person residing in any 1 school district can be part of the Board at the same time

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Kurnit, Trustee Osmond, Trustee McKeon, Trustee Spencer
Not Present: Trustee Hickey Trustee Fletcher

11.02 BOCES Vote (proposed 7:30)

Recommended Action: The Board of Education of each component school district of the Ulster BOCES, by resolution, may cast one (1) vote to approve or disapprove the Board of Cooperative Educational Services Administrative Budget in the amount of $2,362,831.00.
Motioned: Trustee Spencer
Seconded: Trustee Osmond

- BOCES budget presentation clarified they can't have a fund balance, so any leftover money goes back to the respective Districts

Result: Unanimous
Trustee McGillicuddy, Trustee Kurnit, Trustee Osmond, Trustee McKeon, Trustee Spencer
Not Present: Trustee Hickey Trustee Fletcher

12. Consent Agenda

12.01 Approve Consent Agenda (proposed 7:35)
7:37
Recommended Action: Approve consent agenda item numbers 12.02-12.07
Motioned: Trustee Osmond
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Kurnit, Trustee Osmond, Trustee McKeon, Trustee Spencer
Not Present: Trustee Hickey Trustee Fletcher

12.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL
SHORT TERM SUBSTITUTE

NAME	POSITION/SCHOOL	EFFECTIVE DATES	PAY RATE	REMARKS
Colevas, Paul	0.6 FTE Social Studies/HS	03/10/14 -04/18/14*	1MA	LOA Replacement

*extension of appointment

TEMPORARY APPOINTMENT

NAME	POSITION	EFFECTIVE DATES FROM-TO	PAY RATE	REMARKS
Ingalsbe, Lysa	Chaperone-Washington, D.C. trip	05/14/14-05/16/14	$102.00/day	Nursing Services

EXTRA DUTY STIPENDS 2013-14

NAME	POSITION	AMOUNT
Cohen, Wendy	AIS/Regents Prep (After School) 1	$1,903.00
Cook, Debra	AIS/Living Environment (After School) (split w/ C. Thompson)	$951.50
Thompson, Carolyn	AIS/Living Environment (After School) (split w/ D. Cook)	$951.50

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
2771	03/10/14-04/18/14*	Medical – Paid

*extension of leave

12.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations
Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #4/14, Confidential, as reviewed by Trustee Hickey

12.04 Donation from Imagine Onteora

Recommended Action: The Superintendent recommends acceptance of a donation totaling $1,000.00 CASH, from Imagine Onteora to go towards Field Trips for the 4th – 8th grade students.
The Superintendent recommends approval to increase the 2013-2014 Budget per the following donations:
Imagine Onteora
A2110.431.02 Supplemental $400.00
A2110.431.03 Supplemental $600.00

12.05 Donation for Scholarships

Recommended Action: The Superintendent recommends acceptance of donations totaling $6,000.00, CASH, from various donors as scholarship awards for the Class of 2014.
The Superintendent recommends approval of the following donations:
Donation Amount and Donee's Name
$800.00 Onteora Teachers Association
$1,000.00 Rose & Kiernan
$500.00 Onteora Lions Club/Community Service Club
$150.00 Lake Hill Sportsman's Club
$200.00 Community Bank
$200.00 Historical Society of Olive
$250.00 Hunter Family
$200.00 Margit Kaindl Richer
$500.00 Olive Memorial Post #1627
$250.00 American Legion Auxilary #950
$100.00 Historical Society of Woodstock
$300.00 Deborah Heppner
$100.00 Tongore Garden Club
$250.00 Sara & Zach Fisher
$500.00 Nicholas Alba
$400.00 Imagine Onteora
$300.00 Pat Tosi

12.06 BOCES Cooperative Bidding

Recommended Action: WHEREAS it is the desire of the participating school districts of the Board of Cooperative Educational Services, Ulster County, adopting this resolution to jointly request bids for certain commodities to be determined by the Superintendent of this school district from time to time for the 2014-15 school year, NOW, therefore, be it
RESOLVED that the Onteora School District hereby agrees to participate with other school districts of the Board of Cooperative Educational Services, Ulster County, New York, in the joint bidding of commodities to be requested by the school district Purchasing Agent and approved by the Superintendent; and be it further
RESOLVED that the specifications as prepared by the Steering Committee of participating school districts and presented to this Board of Education will be used and that this Board, if it desires to purchase these commodities agrees to purchase said commodities at the lowest bid price recommended by the Steering Committee of the joint school districts; provided, however, that each participating Board of Education in exercising its legal responsibilities, has the right to reject and/or modify

the recommendation of the Steering Committee in the awarding of the bid; and be it further
RESOLVED that the invitation to bid will be advertised by BOCES in the Kingston Daily Freeman, the Middletown Record and the Poughkeepsie Journal in accordance with the provisions of Section 103 of the General Municipal Law.

- In cooperative bid, every district has to use same items, some items it is easy for Onteora to join and some items we put our own bid

12.07 Surplus items from West Hurley School Bid
Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the bid for surplus items listed below to the highest bidder as per Auctions International, Inc.:
Item #
1. Lot of Approx (250) Student Desks $10.00 audigirl713
2. Lot of Approx (150) Student Desks $10.00 audigirl713
3. Lot of (60 +/-) Assorted Office Chairs $67.50 wonder
4. Lot of Approx (380+) Assorted Elementary Student Chairs $810.00 steveprocure
5. Lot of Approx (95) High School Desks $10.00 audigirl713
6. Lot of Approx (437+) Student Chairs $820.00 steveprocure
7. Lot of Approx (200+) Student Desks $77.50 steveprocure
8. Lot of (20) Office Furniture Credenzas $10.00 audigirl713
9. Lot of (42) Overhead Projectors $20.00 szap239
10. Lot of (4) Laminator Machines $10.00 taxioneted
11. Lot of (40) TVs $0.00 #N/A
12. Lot of (3) Deteco model #239Health Scales $33.00 number7
13. Lot of (4) Risers $13.00 kayakboyz
14. Lot of (4) Wooden Science Tables $26.00 kayakboyz

13. Committee Reports

13.01 Audit Committee - Trustee Spencer to report. Next meeting is 4:30 at Central Administration on 5/5/14 (proposed 7:40) 7:40

13.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on TBD

13.03 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 5/5/14
Committee has not met since the last Board meeting

13.04 District Committee: Health and Wellness Committee. Next meeting is in room 205 HS at 2:45 on TBD
Committee has not met since the last Board meeting

13.05 Ad Hoc Committee: Primary School - Asst. Superintendent for Curriculum & Instruction Marki Clair-O'Rourke to report

- Continued format of sub-committees
- Pre-K sub committee: met with the head of our UPK program to discuss the

program: selection, how students are served, number of students in program

- Class size sub committee:sending surveys to parents of students in 1st and 2nd grades to see how their students did pre and post new sections
    - Survey also to teachers on instruction, classroom management
- Social-emotional sub committee: Invited Colleen Young from the county who shared information on the PATHS program she implements in elementary buildings
    - Committee also reviewed articles about other programs to support social-emotional learning
- Next meeting is 5/1/14, 3 weeks in between meetings
- Pre-K committee is visiting the first steps program before the next meeting and will report to the group
- Moving toward a document that will give the answer to "What makes a great primary school?"
    - Concrete recommendations to Dr. McGill to bring to Board by the end of the school year
    - Hoping to craft collection to result in "white paper"
- Looking at impact on budget of class size but first exploring what is best for instruction
    - Sub-committee will not move forward without data of survey

13.06 Ad Hoc Committee: Communications Superintendent Phyllis McGill to report
Committee has not met since the last Board meeting

- Communications plan for the referendum has been shared with Communications Committee
    - Information on website about Open Houses at MS/HS and Phonicia to see work to be done

14. Old Business

14.01 The Board will discuss Old Business (proposed 7:45) 7:49

- Formal mechanism to get students and parents input on curriculum as to needs for college and career
    - little things that impede the transition from grade to grade
        - 11th AP Literature/composition – highest level English
        - Students take Ulster 101 in12th grade – but this should precede the AP Literature, as skills learned in 101 would help in AP Literature
        - scheduling conflicts with classes necessary for graduation
- Some students cannot take all AP classes they want due to band
    - Many electives offered 8th period when Band is scheduled, may have had more interest if offered earlier
- Some students interested in pre-engineering and engineering can't because of band
    - Pre-engineering same time as accelerated science- same interested students
- Our contracted buses do not use chains at all
    - If Board wants, can be future agenda item, as they can be installed at anytime

- Chains would be a great idea if they would decrease down time due to snow and ice and other related things

Trustee Kurnit expressed an interested in maintaining the ad hoc bio mass committee or the Board directing the Facilities Committee to continue on alternate fuels

- NYSERDA and Governor's office may to reach out to Assistant Superintendent for Business Victoria McLaren
  - Board was asked about other types of energy at the Woodstock Town Board meeting last night

15. New Business

15.01 Rural Schools Conference (proposed 7:50)
8:00
Recommended Action: The Board of Education hereby approves up to 3 Board members to attend the Rural Schools Conference on July 13-15, 2014 in Cooperstown, NY at $550 per person plus travel expenses.
Motioned: Trustee Osmond
Seconded: Trustee Spencer

- 2 nights in hotel

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Kurnit, Trustee Osmond, Trustee McKeon, Trustee Spencer
Not Present: Trustee Hickey Trustee Fletcher

15.02 The Board will discuss New Business (proposed 7:55)
No other old business was discussed

16. Request For Information

16.01 The Board will request information (proposed 8:00) 8:04
Trustee McGillicuddy asked when the Code of Conduct committee going to resume their work

Trustee Kurnit asked where the UPK is posted

17. Public Comment

17.01 The public will comment on any agenda or non-agenda item. Please limit comments to 3 minutes (proposed 8:05 duration 10 min or more) 8:05
No public made a comment

18. Executive Session

18.01 Enter executive session (proposed 8:15)
Recommended Action: Motion to enter into executive session to discuss negotiations for the Onteora Administrator Association, Onteora Non-Teaching Association & the contracts of the Superintendent and Assistant Superintendent for Business; the tenure of a particular administrator; pending litigation with abatement and the yearly increase for Confidential Staff.
Motioned: Trustee Kurnit

Seconded: Trustee Spencer
Result: Unanimous
Trustee McGillicuddy, Trustee Kurnit, Trustee Osmond, Trustee McKeon, Trustee Spencer
Not Present: Trustee Hickey Trustee Fletcher

No Longer Present:
Trustee McKeon left at approximately 9:40

18.02 Exit Executive Session and Return to Public Session
Recommended Action: Motion to exit executive session and return to public session
Motioned: Trustee Osmond
Seconded: Trustee Spencer
Result: Unanimous
Trustee McGillicuddy, Trustee Kurnit, Trustee Osmond, Trustee Spencer
Not Present: Trustee Hickey Trustee Fletcher, Trustee McKeon

19. Adjournment
19.01 Adjourn Meeting. Next meeting is Tuesday, May 6, 2014 in the MS/HS at 6pm
Recommended Action: The meeting is adjourned at 9:45
Motioned: Trustee Spencer
Seconded: Trustee Osmond
Result: Unanimous
Trustee McGillicuddy, Trustee Kurnit, Trustee Osmond, Trustee Spencer
Not Present: Trustee Hickey Trustee Fletcher, Trustee McKeon

Minutes Recorded By:
Victoria McLaren, District Clerk

Minutes Typed By:
Fern Amster

Victoria McLaren
Fern Amster

Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING & BUDGET HEARING

MINUTES

6:00 p.m.
TUESDAY, MAY 6, 2014
Middle School/High School

1. Opening Items

1.01 Call to Order 6:05
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call
Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Osmond and Trustee McKeon

2. Executive Session

2.01 Enter executive session (proposed 6:00)
6:07
Recommended Action: Motion to enter into executive session to discuss negotiations for the contracts of the Superintendent and Assistant Superintendent for Business, pending litigation with abatement company and the yearly increase for Confidential Staff.
Motioned: Trustee Hickey
Seconded: Trustee Spencer
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Osmond and Trustee McKeon

2.02 Exit Executive Session and Return to Public Session (proposed 7:00)
7:14
Recommended Action: Motion to exit executive session and return to public session
Motioned: Trustee Fletcher
Seconded: Trustee Spencer
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Osmond and Trustee McKeon

3. Acceptance of Minutes

3.01 Acceptance of Minutes (proposed 7:05) 7:17
Recommended Action: The Board of Education hereby accepts the minutes of the 4/23/14 BOE meeting
Motioned: Trustee Fletcher
Seconded: Trustee Spencer
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Osmond and Trustee McKeon

4. Welcome

4.01 Middle School Principal Jennifer O'Connor will welcome the Board (proposed 7:10) 7:18

Middle School Principal Jennifer O'Connor introduced Teachers Kate Van Baaren and Megan Frandino to show the exciting things happening in the science and pre-engineering classes

- Students Will Sanicola and Lily Savatgy demonstrated their skills in creating a robot that moves on command and using coding to operate a video game

5. Board District News

5.01 The Board will announce District news (proposed 7:20)

Trustee McGillicuddy shared:

- Bennett Carnival was a nice event and well attended
- Shandaken Town Board meeting budget forum went well
- Thursday, 5/8/14 there will be a budget forum in the HS sponsored by the Bennett PTA, SEPTA, MS PTSO and HS Alliance

Trustee Fletcher reported:

- There is a schedule of Community Budget Forums which Board members will attend
- Primary Committee Sub group visited the Universal Pre-K at First Steps
  - Reminded Board members they are welcome to visit the program

Trustee Kurnit reported that Wednesday, 5/7/14 there will be an Open House at the MS/HS to tour the work to be done on the boiler if the Capital Project referendum passes

6. Superintendent District News

6.01 Athletic Director Nicholas Millas will report on the Football program (proposed 7:25) 7:31

- In fall failed to fill our obligation in week 9 of the fall varsity football due to low participation of practices leading up to that contest
  - Number of dedicated athletes not sufficient
- Invited all 7-11th graders to a football meeting- attendance very low
  - Then announced again in case students could not attend meeting
  - Held more sign ups in Cafeteria today
    - Still not enough to field a varsity football team for the fall
- Trying to field mergers with other Districts for 12 interested students
  - Too many consequences for all area High School Varsity Football Teams
- Looking for direction as to next steps

Discussion:

- Soccer, golf, cross country are also fall sports
- Consistent issue among smaller school districts with declining enrollment
- Must have 18, usually start the season with 21, does not leave the team with extra players if injuries, illness or players are unavailable

- Bennett is doing an after-school Football program
    - Flag football does not translate to full-contact football
        - Training and game is physically challenging
- May be able to have a Modified A team, but there will be no team to move up to at Onteora, since there is no guarantee of a varsity team the next year
- Need to designate a number of students to have the program so the team completes the year
- Section 9 schedules are done in January
    - Need to make notification each January
        - Is early to commit for fall sports

6.02 Asst. Supt. for Curriculum and Instruction Marki Clair-O'Rourke will present the Draft Plan for Curriculum Writing (proposed 7:30 duration 15 min)
7:53

- Create a Curriculum Leadership Council using current staff that are in leadership role:
    - Administrators
    - Coordinators: ELA and Math
    - Professional Development Committee
        - Professional Development Committee will get curriculum work to be done into the Professional Development Plan for the year
        - An ongoing advisory committee to the teachers working on curriculum
    - This group will attend a BOCES conference to learn to provide leadership for the curriculum writing
- Focus in 14-15 on K-6 curriculum
    - much of 7-12 curriculum is set by the State
- Populate curriculum development teams with teachers from each grade level, each building, Special Ed, AIS, ESL staff and an administrator for each team
- District will be using Diary Mapping – write what you are teaching so at end of 14-15 school year school will have what the teachers have taught
    - Then will look at it vertically, integrate technology and refine
    - K-6 Math, ELA, Social Studies, Science

Discussion:

- Any teachers in District that have experience writing curriculum?
- Can look at other school districts' written curriculum once frame format of curriculum diaries
    - Can make connections at Curriculum 21
- Want to teach students beyond the test, not focused on the test
- Teachers would get release time during the day to meet
    - Teacher groups will stagger their monthly meetings to limit amount of substitutes needed
- Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke's proposal is on paper, easy to see timeline will generate conversation and great ideas

6.03 The Superintendent will announce District news (proposed 7:45)
8:15

- School District Report Card for 12-13 available under District Reports
  - Will provide report in June to Board of Education
    - School report card data is released and on website under district reports
      - Made AYP with exceptions in secondary
        - The State changed the cut-off on the tests
- Student art exhibit May 10th through June 8th at the Youth Exhibit space at Woodstock Artists Association and Museum
- Code of Conduct committee met last Tuesday and worked hard to integrate the District's policies into the document
  - Would like to bring back to BOE for hearing unless Policy committee would like it first
  - Ready for Reorganization Meeting to incorporate into buildings' handbooks in the fall
- Technology review update – group reviewed ECC on Monday
  - Want to have proposal in front of the Board in May or June
- No students in attendance on Thursday except for a small number of students
  - HS students taking AP English and AP Japanese culture exam
- Presentation on ABCs of school District improvement about Onteora's accomplishments has been accepted for presentation at NYSSBA in NYC
  - Band has also submitted for presentation

7. Budget Hearing

7.01 Superintendent Phyllis McGill and Asst. Supt for Business Victoria McLaren will present the Budget Hearing (proposed 7:50 duration 10 min)
8:20
Budget Highlights:

- Third consecutive year of 0% increase on the tax levy
- Preserves class sizes, educational course offerings, and student services
- Continued line-by-line fiscal management of the budget to reduce expenditures
- Funds $1M in projects through the operating budget
- Five-year Transportation Contract will be awarded if Budget is approved by voters
- Components of Budget:

	Proposed Budget	Administrative	Program	Capital
Instruction	$26,234,978	$1,567,143	$24,667,835	
General Support	$1,727,269	$1,727,269		
Employee Benefits	$15,020,699	$1,126,339	$12,546,586	$1,347,774
Operations & Maintenance	$3,061,032			$3,061,032
Transportation	$3,988,487		$3,988,487	
Debt Service and Interfund Transfers	$1,843,660		$350,000	$1,493,660
Total	$51,876,125	$4,420,751	$41,552,908	$5,902,466

8. Student Representative Report

8.01 Student Representative, Sarah Melvin, will report to the Board (proposed 8:00)

8:34

- Many juniors and seniors will be taking AP tests this week and next week
- Mayday dance to benefit the Belleayre Bash was this past Friday
  - $9,000 - $15,0000 was Belleayre Bash Goal – have raised $11,000
- Last night was HS Orchestra and Chorus concert
- On 5/19/14 is MS/HS Band concert and Jazz band
  - Chamber Ensemble and Sounds of Jazz follow
- Student government discussed purchasing a 3D printer with funds received from computer club
  - Discussing cost of printers and continuing costs
  - Would like to have it by the end of the year
  - Can be used for robotics, science Olympiad, pre-engineering class and other classes
- Looking to have another club fair in student government at end of year to show off what clubs have done and get people excited for next year
  - Also looking to get eighth graders involved as a bridge

9. Acknowledge Public Be Heard Comments

9.01 The Board will acknowledge the public be heard comments from the last meeting

8:37

No students or public commented

10. Public/Student Comment

10.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 8:05 duration 10 min or more)

No public or students commented

11. Discussion

11.02 The Board will discuss School Start Times (proposed 8:30 duration 15 min)

8:39

Trustee Fletcher

- Part of Board goals
- Have been told that it would be difficult based on BOCES time table
- One of the study groups discussed this topic at the 2020 Roundtable
- Research is overwhelming that we are harming our students
- The documents are on Board docs
  - Report came out of Minnesota in February
    - Major findings include HS that start at 8:30 am or later allow teens to get at least of 8 hours of sleep at night
    - Less than 8 hours of sleep can cause depression, tardiness, substance abuse
    - Car crashes reduced by 70%
    - Conclusive proof that grades go up
  - HS in Flushing –children with classes before 8am struggling through the day in health and performance
  - Arne Duncan tweeted that he would like to see later start times

- Maryland lawmakers passed Bill requiring state health officials to conduct a study on the sleep needs of students and the experiences of school systems that have shifted the hours of their school day
  - The study also include recommendations about whether public schools in the state should adopt a policy of start times at 8 a.m. or later
  - Public schools in the state to have a statewide action of start times later than 8am
- New Paltz has latest start times in Ulster County and has reportedly asked their Policy Committee to look into putting times back further
- Chart of start times and number of bells
  - Onteora, Rondout and Highland have earliest
  - Onteora longest school day
- Onteora and Wallkill are only ones offering 9th period
- Teens and Sleep conference in Minnesota
  - Minnesota moved start times in 1996
  - Superintendent said that it was most significant decision in all his years
    - Greatest change in social and emotional
- 2020 group meeting with BOCES Superintendent Chuck Khoury
  - Will discuss BOCES time table to see if discussion can open
- Conversation needs to happen about start times at high school
- See how the students feel before the end of the year
  - Survey
- Sarah Melvin's perspective:
  - There would be overwhelming support for later start by HS students
    - Teenage brains chemically different – that is why they stay up late
  - first period classes can be slow – different in what is accomplished in 1st period and 3rd period
  - car crashes – especially in rural school districts with winter weather
    - still dark out when students have to drive to school
  - studies show that SAT scores increase with later school start times
  - Students would rather be doing things later than have to be in early
  - Common to have an optional 9th period
    - Music, computer classes, art classes

Discussion:

- New Paltz Research Group hosting the 2020 will put together white paper of the findings
- Will be discussed at Superintendents' meeting
- After school sports and BOCES all need to take the step to change the times
- Issues: Parental issues and sports in the fall when it gets dark early
- Next step for 2020 group will be to talk to BOCES Superintendent
  - Will report back to the Board
- New Paltz has found a way to start at 8:05 at this time and is now looking to start later
- Many different ways of addressing start times

- Recommendations on how Districts can approach this are in the documents on Board Docs
- Board would like to get feedback from parents, students and staff
  - Work with the bargaining units
- Trustee Fletcher to get more information from New Paltz since they already have a later start time
  - New Paltz has a block schedule
  - Onteora is trying to continue the 9 period day because it opens the number of courses the students can take
- Students would not be in favor of eliminating 9th period, but to make it optional
- Students have senior privilege to come in late and leave early instead of study hall
  - Should be open to other students
  - Make 1st and 9th periods optional with electives

11.01 The Board will discuss hiring a realtor to sell the West Hurley School (proposed 8:15 duration 15 min)

9:12

Trustee McGillicuddy began: Should the District stay with one realtor or keep it more open

- Kingston recently sold buildings through an RFP and interviewed each company that responded
  - Will report back how many offers they received
- RFP not required to offer to lowest bidder – is best choice for the District
  - Try to get responses consistent
  - Interview to see best fit for the District
- RFP process has merit if structured correctly
  - Personal aspect since this will be a long term relationship representing the District
  - Looking for someone that has success in this type of building
- Trustee Kurnit asked for consensus to have Assistant Superintendent for Business Victoria McLaren find out more information on the process that Kingston went through
- Realtor that reached out to District has good intent

12. Discussion and Possible Action

12.01 Second Reading and Adoption of Policy 7670 Impartial Due Process Hearings (proposed 8:45)

9:21

Recommended Action: The Board of Education hereby adopts Policy 7670 as written.
Motioned: Trustee Spencer
Seconded: Trustee Hickey

All questions raised in the first reading have been addressed

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey

Not Present: Trustee Osmond and Trustee McKeon

~~2011~~2014 7670 Students

S**UBJECT: IMPARTIAL DUE PROCESS HEARINGS/SELECTION OF IMPARTIAL HEARING OFFICERS**

The parent/person in parental relation of a student with a disability may file a written request with the Board for an impartial due process hearing with respect to any matter relating to the identification, evaluation, educational placement, provision of a free appropriate public education (FAPE), manifestation determination or other matter relating to discipline. The Board may also initiate such hearing.

The School District is committed to making every effort to amicably resolve differences involving the educational programs for students with disabilities. Mediation will be available to resolve disputes involving any matter, including matters arising prior to the filing of a request for an impartial due process hearing. In addition, the District may establish procedures providing the opportunity to meet with a disinterested party from a community dispute resolution center for an explanation of the benefits of the mediation process.

For those exceptional circumstances where a more formal method is required, the impartial hearing process will be utilized. The Impartial Hearing Officer (IHO) renders a written decision after the parties present and refute evidence before him/her. The decision of the IHO is final and binding on both parties unless appealed to the State Review Officer (SRO).

Impartial Due Process Hearing Process

The request for an impartial due process hearing must be submitted within two (2) years of the date the parent or the District knew or should have known about the alleged action forming the basis of the complaint. However, the two (2) year timeline does not apply if the parent was prevented from requesting the hearing due to specific misrepresentations by the District that it had resolved the problem or the District's withholding of information from the parent that is required by Commissioner's Regulations.

The following is an overview of the impartial due process hearing process/prehearing conference:

a) Due Process Complaint Notification

1. The parent or the School District may request an impartial due process hearing by first submitting a due process complaint notice.

A hearing may not be held until a due process complaint notice is filed. Either the parent, the District, or the attorney representing either party may present a complaint with respect to any matter relating to the identification, evaluation or educational placement of a student with a disability or a student suspected of having a disability, or the provision of a free appropriate public education to such student.

This written due process complaint notice must include:

(a) The name of the student;

(b) The address of the student's residence or, in the case of a homeless student, available contact information;

(c) The name of the school the child is attending;

(d) A description of the nature of the problem of the student relating to the proposed or refused initiation or change, including facts relating to the problem; and

(e) A proposed resolution of the problem to the extent known and available to the party at the time.

2. The due process complaint notice will be deemed sufficient unless the party receiving the notice notifies the other party and the IHO in writing within fifteen (15) days of receiving the notice that they believe the notice requirements have not been met.

3. Within five (5) days of the receipt of the notice of insufficiency, the IHO shall make a determination on the face of the notice of whether the notification meets the notice requirements and shall immediately notify the parties in writing of the determination.

4. If the District has not sent a prior written notice (notice of recommendation) to the parent regarding the subject matter of the complaint notice, the District will send a response to the parent within ten (10) days of receiving the complaint which includes:

(a) An explanation of why the District proposed or refused to take the action raised in the complaint;

(b) A description of other options the Committee on Special Education (CSE)/Committee on Preschool Special Education (CPSE) considered and why those options were rejected;

(c) A description of each evaluation procedure, assessment, record, or report the District used as a basis for the proposed or refused action; and

(d) A description of the factors relevant to the District's proposal or refusal.

5. Upon receipt or filing of the due process complaint notice, the District will provide the procedural safeguards notice to the parents. The District will also inform parents in writing of the availability of mediation and of any free or low-cost legal and other relevant services available in the area.
6. Within ten (10) days of receiving the complaint notice, the non-complaining party must send a response specifically addressing the issues raised in the notice.
7. A party may amend its due process complaint notice only if:
(a) The other party consents in writing and is given the opportunity to resolve the complaint through a resolution process;
(b) The IHO grants permission, but not later than five (5) days before the impartial due process hearing commences.
Applicable timelines for the impartial due process hearing will recommence at the time of the filing of the amended notice.
8. No issues may be raised at the impartial due process hearing that were not raised in the due process complaint notice.

b) Resolution Process

1. Within fifteen (15) days of receiving the due process complaint notice from the parent and prior to the due process hearing itself, the District shall convene a meeting with the parents and relevant members of the CSE/CPSE, as determined by the District and the parent, who have specific knowledge of the facts identified in the complaint. A representative of the District who has decision-making authority must attend. The attorney for the District may not attend unless the parent is accompanied by an attorney. At this resolution meeting, the District has the opportunity to resolve the complaint after the parents discuss their complaint and the facts forming its basis.
2. The District will take steps to ensure that one (1) or both of the parents of the student with a disability are present at the resolution meeting, including notifying parents of the meeting early enough to ensure that they will have the opportunity to attend and scheduling the resolution meeting at a mutually agreed on time and place and in a location that is physically accessible to the parents.
3. When conducting meetings and carrying out administrative matters (such as scheduling), the parent and District may agree to use alternative means of meeting participation such as video conferences or conference calls.
4. The parent and District may agree in writing to waive the resolution process or agree to use the mediation process to resolve the dispute.
5. If a settlement is reached, the parties shall execute a legally binding agreement signed by the parent and the representative of the District who has authority to bind the District. This agreement is enforceable in court. However, either party may void the agreement within three (3) business days of the agreement's execution.
6. If the District has not resolved the due process complaint to the satisfaction of the parents within thirty (30) days of receipt of the complaint notice, the impartial hearing process may begin.
7. Except where the parties have jointly agreed to waive the resolution process or use mediation, the failure of a parent filing a due process complaint to participate in the resolution meeting will delay the time line for the resolution process and due process hearing until the meeting is held:
(a) If the District is unable to obtain the participation of the parent in the resolution meeting after reasonable efforts have been made (and documented), the District may, at the conclusion of the thirty-day period, request that an IHO dismiss the parents' due process complaint.
(b) If the District fails to hold the resolution meeting within fifteen (15) days of receipt of the parent's due process complaint or fails to participate in the resolution meeting, the parent may seek the intervention of the IHO to begin the due process hearing timeline.

c) Pre-Hearing Conference

1. A pre-hearing conference (which may take place via telephone) may be scheduled by the IHO to simplify or clarify issues; establish dates for the completion of the hearing; identify evidence to be entered into the record; identify witnesses expected to provide testimony; and/or address other administrative issues. A transcript or written summary shall be entered into record by the IHO.

c) Impartial Due Process Hearing

In the event the complaint is not resolved in a resolution process, the Board will arrange for an impartial due process hearing to be conducted. When carrying out administrative matters relating to an impartial due process hearing, such as scheduling, exchange of witness lists and status conferences, the parent and District may agree to use alternative means of meeting participation such as video conferences or conference calls.

The District must immediately (but not later than two (2) business days after receipt of the due process complaint notice or mailing of the due process complaint notice to the parent) initiate the process to select an IHO. The District selects the IHO through a rotational selection process in accordance with regulatory time lines. The Superintendent's Secretary/District Clerk will be responsible for contacting IHOs and maintaining appropriate records.

2. **Pursuant to the Regulations of the Commissioner of Education, if an impartial hearing is currently pending for the same student when a new hearing request is received, the district will appoint the same IHO, if available, who will determine whether or not to consolidate the hearings. Additionally, if the new hearing request concerns an issue which had been previously withdrawn in the 12 months prior, the district shall appoint the same IHO, if available.**

23. The IHO must be certified by the Commissioner of Education, be independent and have access to the support and equipment necessary to perform the duties of an IHO. When the selected IHO indicates availability, the Board of Education must immediately appoint him/her. To expedite this process, the Board may designate one (1) or more of its members to appoint the IHO on behalf of the Board.

4~~3~~. The IHO may not accept appointment unless he/she is available to make a determination of sufficiency of a due process complaint notice within five (5) days of receiving such a request and (unless an extension is granted) to initiate the hearing in a timely fashion.

(a) When the District files the due process complaint notice, the hearing or pre-hearing conference must commence within the first fourteen (14) days after the date the IHO is appointed;

(b) When a parent files the due process complaint notice, the hearing or pre-hearing conference must commence within the first fourteen (14) days after whichever of the following occurs first:

1) The date the IHO receives the parties' written waiver of the resolution meeting; or

2) The IHO receives the parties' written confirmation that a mediation or resolution meeting was held but no agreement could be reached; or

3) The expiration of the thirty-day resolution period unless the parties agree in writing to continue mediation at the end of the thirty-day resolution period. In such case, the hearing or pre-hearing conference will commence within the first fourteen (14) days after the IHO is notified in writing that either party withdrew from mediation.

45. The hearing, or a prehearing conference, shall commence within the timeframe specified in c) above, unless an extension is granted pursuant to Commissioner's Regulations.

56. Each party must disclose to all parties all evaluations completed by that date and recommendations based on the offering party's evaluation that they intend to use at the hearing not less than five (5) days prior to the hearing. The IHO may bar any party that fails to comply with this requirement from introducing the relevant evaluation or recommendation at the hearing without the consent of the other party.

67. The hearing will be conducted at a time and location that is reasonable and convenient to the parent and the student involved. The hearing shall be closed to the public unless the parent requests an open hearing.

78. The role and responsibilities of the IHO will be as enumerated in Commissioner's Regulations.

89. The student shall remain in his/her current placement during the pendency of the impartial due process hearing unless both parties agree or except as otherwise provided for expedited impartial due process hearings for certain disciplinary suspensions or removals of a student. For a preschool child not currently receiving special education services and programs, he/she may, during any impartial due process hearings or appeals, receive special education services and programs if the parent/person in parental relation and the District agree. However, during the pendency of an appeal for a preschool child who is transitioning from an Early Intervention (EI) program and is no longer eligible for the EI program due to age, the District is not required to provide the services the child had been receiving under EI. If found eligible for special education as a preschool student with a disability, and if the parent consents to the initial provision of services, the District will provide those programs and services that are not in dispute.

~~1~~09. The IHO renders and forwards the finding of fact and decision to the parties and to the State Education Department in accordance with regulatory time lines but not later than forty-five (45) days from the date required for commencement of the impartial due process hearing specified in c) above. For expedited hearings the deadline is within ten (10) school days after the hearing; for preschool hearings the timeframe is thirty (30) days after the receipt by the Board of a request for a hearing or after the initiation of such hearing by the Board.

1110. The decision of the IHO is final and binding on both parties unless appealed to the State Review Officer (SRO).

Burden of Proof

In accordance with New York State law, the burden of proof and persuasion in an impartial due process hearing dispute relative to a student's special education placement rests upon the School District. However, a parent/person in parental relation seeking tuition reimbursement for a unilateral parental placement shall have the burden of persuasion as to the appropriateness of the placement.

Recordkeeping and Reporting

The District will utilize the New York State Education Department's Impartial Hearing Reporting System (IHRS) to access the alphabetical list of the names of each IHO who is certified in New York State and available to serve in the District. The District will record and report to the State Education Department required information relating to the selection of IHOs and the conduct of impartial due process hearings according to the manner and schedule specified by the Department. The Superintendent shall designate a staff member(s) who will be responsible for reporting such information as required relating to the impartial hearing process into the State Education Department's web-based reporting system.

Compensation of Impartial Hearing Officers

The District shall compensate an impartial hearing officer for his or her services at the maximum rate established for such purpose by the Director of the Division of the Budget. The District will be responsible for compensating the IHO for prehearing, hearing and post-hearing activities:

1. The District will not pay the IHO the rate prescribed by the Division of the Budget for time traveled;
2. The District will reimburse the IHO for reasonable, actual and necessary expenses for travel, and if by automobile, at the prevailing IRS reimbursement rate;
3. The District will not reimburse the IHO for administrative assistance, secretarial or other overhead expenses;
4. The District will not pay any cancellation fee;
5. The District will not accept charges for lodging or meals, except in extraordinary circumstances and upon prior application, in writing, by the IHO, describing the extraordinary circumstance and receiving prior approval from the District.

At the completion of the impartial due process hearing, the IHO shall submit an itemized bill of hourly charges and expenses, which will be promptly paid by the District.

Mediation

The District will inform the parent in writing of the availability of mediation and any free or low-cost legal and other relevant services available in the area at the request of the parent or when an impartial due process hearing is requested.

Mediation is voluntary and does not deny or delay a parent's right to an impartial due process hearing. If mediation is initiated after a request for an impartial due process hearing has been received, the impartial due process hearing must continue unless the request for the impartial due process hearing is withdrawn. However, a party may request an extension to an impartial due process hearing in order to pursue mediation.

Guardians ad Litem at Impartial Due Process Hearings

Unless a surrogate parent has been previously appointed, the IHO must appoint a guardian ad litem when he/she determines that the interests of the parent(s) are opposed to or are inconsistent with those of the student or whenever the interests of the student would be best protected by such appointment.

Confidentiality

All issues relating to a request for and conduct of an impartial due process hearing must be kept confidential by all District staff.

Administrative Procedures

Administrative procedures will be developed for the selection and appointment of an IHO consistent with regulatory requirements.

Individuals with Disabilities Education Act (IDEA), 20 United States Code (USC) Section 1400 et seq.
34 Code of Federal Regulations (CFR) Part 300
Education Law Sections 4005, 4202, 4404(1) and 4410(7)
8 New York Code of Rules and Regulations (NYCRR) Sections 200.1, 200.2, 200.5, 200.16, 200.21 and 201.11 NOTE: Refer also to Policy #7690 -- Special Education Mediation

12.02 Second Reading and adoption of Policy 3280 Community Use of School Facilities (proposed 8:50) 9:24

Recommended Action: The Board of Education hereby adopts Policy 3280 as written.
Motioned: Trustee Kurnit
Seconded: Trustee Spencer

- No provision for the Board to override a decision to use the building
  - Must follow the letter of the law
- Student religious study groups may be allowed in schools soon
  - Can revisit when law changes
- Implementation is regulated by law and the policy was not clear enough
  - Seemed as if the District was turning people away without cause

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Osmond and Trustee McKeon

~~2010~~2014 3280 Community Relations **SUBJECT:COMMUNITY USE OF SCHOOL FACILITIES**

~~The Board of Education feels that the primary purpose for the use of school facilities of the Onteora District is to promote the education of the children.~~

~~The use of school facilities is under the control and supervision of the Board of Education, however, the Board of Education recognizes the use of school facilities should be maximized to support community activities and events. The Board may permit the use of the school property, when not in use for school purposes, for any of the purposes in accordance with law.~~

~~The Superintendent will formulate regulations applicable to this policy.~~

While the district's school buildings and grounds are maintained primarily for the purpose of educating students within the district, the Board of Education recognizes that the buildings and grounds are a valuable community resource and believes that this resource should be available to the community for specific uses that will not interfere with educational activities. This policy is intended to identify the uses that community groups may make of those facilities.

Permitted Uses
District facilities may be used for the purposes listed below, subject to the conditions and restrictions set forth in this policy.
A. Instruction in any branch of education, learning or the arts.
B. Public library purposes, subject to provisions of the Education Law, or as stations of public libraries.
C. Social, civic and recreational meetings and entertainments, or other uses pertaining to the welfare of the community so long as such uses are non-exclusive and open to the general public.
D. Meetings, entertainment and occasions where admission fees are charged, when the proceeds are to be spent for an educational or charitable purpose.
E. Polling places for holding primaries and elections, for the registration of voters and for holding political meetings.
F. Civic forums and community centers.
G. Recreation, physical training and athletics, including competitive athletic contests of children attending a private, nonprofit school.
H. Child-care programs when school is not in session, or when school is in session for the children of students attending schools of the district and, if there is additional space available, for children of employees of the district.

I. Graduation exercises held by not-for-profit elementary and secondary schools, provided that no religious service is performed.

Prohibited Uses
Any use not permitted by this policy is prohibited. In addition, the following uses are specifically prohibited.
A. Meetings sponsored by political organizations.

B. Meetings, entertainments and occasions that are under the exclusive control of and the proceeds are to be applied for the benefit of a society, association or organization of a religious sect or denomination or of a fraternal, secret or exclusive society or organization, other than veterans' organizations or volunteer fire fighters or volunteer ambulance workers.

Conditions of Use for District Facilities

A. Use of district facilities may be permitted unless such facilities are in use for school purposes, or during educational programs. The district reserves exclusive and nonreviewable judgment to determine if a requested use would interfere with or disturb the district's educational programs.

B. To ensure that district facilities are preserved for the benefit of the greater district community, only community based groups and organizations (that is, groups which are located within the geographic area covered by the district) may be granted access to district facilities.

C. Use of district facilities will be permitted only where the applicant agrees to pay the district a user fee according to a schedule adopted by the district to cover the costs of heat, electricity, maintenance, custodial services and any other expenses associated with the requested use. Use is further conditioned upon the applicant's agreement to pay additional fees associated with the use of any additional services or equipment. The district retains the right to condition use upon an applicant depositing with the district a sum equaling the estimated costs and fees associated with the proposed use 10 days in advance of the requested use. The district retains the further right to waive user fees for groups that are associated with or sponsored by the district.

D. Where, in the judgment of the district, the requested use of district facilities requires special equipment or supervision, the district reserves the right to deny such use, or in the alternative, to condition such use upon the applicant's payment of additional fees in accordance with paragraph C above. Only authorized personnel shall operate district equipment.

E. Use of district facilities will only be permitted where the organization provides the district timely evidence of adequate insurance coverage ($1,000,000 minimum) to save the district harmless from all liability, property damage, personal injuries and/or medical expenses. The district will exercise complete and unreviewable discretion regarding what constitutes adequate insurance coverage for each proposed use.

F. The Board reserves the discretion to deny use of district facilities described above, or to terminate use of district facilities:

1. By an applicant who has previously misused or abused district facilities or property or who has violated this policy;
2. For any use which could have the effect of violating the Establishment Clause of the United States Constitution or other provisions of the United States or New York State Constitutions;
3. For any use which, in the estimation of the Board, could reasonably be expected to or actually does give rise to a riot or public disturbance;
4. For any use which the Board deems inconsistent with this policy;
5. For any use by a private for-profit entity that has the direct or indirect effect of promoting the products or services of such entity;
6. In any instance where alcoholic beverages or unlawful drugs are sold, distributed, consumed, promoted or possessed;
7. For any use prohibited by law.

Application Procedure for Use of District Facilities

A. All applications for use of school facilities shall be made in writing and submitted to the Superintendent of Schools at least 30 days prior to the date of the requested use. A use permit application is available in the Superintendent's office. The District retains the right to reduce the 30 day prior notice requirement.

B. The applicant must clearly and completely describe the intended use of the district facility in the application.

C. All applicants must review this policy prior to submitting the application. All applications must be signed by an authorized agent of the group or organization requesting use. The applicant's signature on the application shall attest to the group or organization's intent to comply with all Board policies and regulations and to use district facilities strictly in accordance with the use described in the application.

D. All applicants must agree to assume responsibility for all damages resulting from its use of district facilities. Proof of adequate insurance must be provided by the applicant at least 10 days before the date of the requested use.

E. Permits shall be valid only for the facility, use, dates and time specified in the permit. No adjustment to the permit is allowed except with the prior written approval of the Superintendent. Permits shall not be transferable.

F. The Superintendent is authorized to alter or cancel any permit if it becomes necessary to use the facility for school purposes or for other justifiable reason.

G. With regard to scheduling activities, the district retains the right to give preference to groups and organizations which are associated with or sponsored by the district.
H. Issuance of a permit shall not limit the right of access to the facility by district staff.
*In the event of an austerity budget, use of facilities will be restricted to accommodate budgetary restraints.
Education Law Section 414

12.03 Approve 2014 Board of Registration for the Vote and Election (proposed 8:55)
9:32
Recommended Action: The Board of Education hereby approves the 2014 Board of Registration below.
Motioned: Trustee Spencer
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Osmond and Trustee McKeon

	OLIVE/MARBLETOWN	**WOODSTOCK**	**HURLEY**	**SHANDAKEN/LEXINGTON**
Chief Registrar/Inspector :	Arlene Kelly	Karen Shultis	Joan Freer	Mary Lane
Registrars/ Inspectors:	Arlene J. Kelder Barbara Allison Alice Barringer Grace Guendel Ruth Halsted Margaret Harkin Tina Kelder Kathy Kretchmer Jayne Rion Tonya Rothmann Ternice Winne Barbara Wright	Gail Bonestell Bruce Eckert Donna Eckert Stacey Hunter Katherine Anderson Maralyn Master Alice Rice Janet Shultis Elaine VandeBogart TBD TBD	Rene Giuditta Stanley Pollard Marcella May Tracy Oakes Maria Oakley Linda Rose Stacy Murphy Donna Beesmer TBD	Saveria Fecci Barbara Lumbaca Finola Ryan Marge Scow Leatrice Winchell
	8 Books. 2 machines	7 Books, 2 Machines	5 Books, 1 Machine	4 Books, 1 Machine

RATE OF PAY

Two Registrars at each Polling Place on Registration Day, May 13, 2014	$85 each
Registrars/ Inspectors on Voting Day, May 20, 2014 1 Registrar per registration book, 2 Inspectors per machine	$85 each
Four Chief Registrar/Inspectors for Voting Day	$180 each
Two Machine Inspectors who inspect machines at 4 Polling Places in early May & Machine Custodians on Vote Day for West Hurley and Bennett	$380 each
One Chief Machine Inspector -Final Inspection of Machines with the District Clerk on or before May 19, 2014	$115

12.04 Abolish Positions (proposed 9:00)
9:33
Recommended Action: The Board of Education hereby abolishes the following positions as of 6/30/14: 1.0 District Wide Assistant Principal/CSE-CPSE Chairperson; 1.0 Physical Education Teacher
Motioned: Trustee Hickey
Seconded: Trustee Spencer

- Eliminating the 12 month District Wide AP and reworking it to be paid through a grant; create the 10 month Assistant Director of Pupil Services
    - Not a great deal of meetings over the summer

- Position is limited due to the grant
- Brought back title from years past so the PPS Director can get more help in Special Education

- PE is because of a retirement and less need

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Osmond and Trustee McKeon

12.05 Create Positions (proposed 9:05)
9:33
Recommended Action: The Board of Education hereby creates the following positions as of 7/1/14: 1.0 Assistant Director of Pupil Personnel Services; .4 Physical Education Teacher
Motioned: Trustee Spencer
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Osmond and Trustee McKeon

12.06 MOU between OAA and OCSD - title of summer principals
9:40
Recommended Action: The Board of Education hereby approves the Memorandum of Understanding with the Onteora Administrators Association regarding the title of summer principals
Motioned: Trustee Hickey
Seconded: Trustee Fletcher
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Osmond and Trustee McKeon

13. 5 Minute Break

13.01 The Board will break for 5 minutes (proposed 9:10)
The Board took a break at 9:41

14. Independent Contract Retainers

14.01 Approve all ICR Contracts (proposed 9:15 proposed 10 min)
9:51
Recommended Action: The Board of Education hereby approves the Independent Contract Retainers in items 14.02-14.20
Motioned: Trustee Spencer
Seconded: Trustee Fletcher

- The District does not hold exclusive contracts with companies

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Osmond and Trustee McKeon

14.02 ICR- Taconic Resources for Independence

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Taconic Resources for Independence, for sign language interpreting services for the period beginning July 1, 2014 to June 30, 2015 at a rate of $85 per hour (Mon- Fri 8-5) and $95 per hour (Mon-Fri 5-8 and weekends) to a maximum of $5,000.00 and authorizes the Superintendent to sign such an agreement.

14.03 ICR - Advanced Therapy PLLC

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Advanced Therapy, PLLC for occupational therapy services, for the period beginning July 1, 2014 - June 30, 2015 at a rate of $55 per 30 min. session to a maximum of $2,200.00 and authorizes the Superintendent to sign such an agreement.

14.04 ICR - Tankard

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Deborah Tankard for Assistive Technology evaluation for for the period beginning July 1, 2014 - June 30, 2015 at a rate of $125 to a maximum of $5,000.00 and authorizes the Superintendent to sign such an agreement.

14.05 ICR- Borchert

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Alba Borchert for foreign language interpreting, for the period beginning July 1, 2014 - June 30, 2015 at a rate of $50 per hour to a maximum of $5,000.00 and authorizes the Superintendent to sign such an agreement.

14.06 ICR - Castro-Jensen

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Amy L. Castro-Jensen for school psychologist/deaf specialist for the period beginning July 1, 2014 - June 30, 2015 at a rate of $750 (psychologist) $1000 (deaf specialist)per evaluation to a maximum of $2,000.00 and authorizes the Superintendent to sign such an agreement.

14.07 ICR - Center for Spectrum Services

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and the Center for Spectrum Services diagnostic evaluations for the period beginning July 1, 2014 - June 30, 2015 at a rate of $170 per hour (educational evaluations) $2,200 per evaluation (diagnostic evaluation) to a maximum of $6,600.00 and authorizes the Superintendent to sign such an agreement.

14.08 ICR - Collymore

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Simone F.M. Collymore, Ph.D. for clinical neuropsychologist services, for the period beginning July 1, 2014 - June 30, 2015 at a rate of $3,600 to $4,000 per evaluation to a maximum of $8,000.00 and authorizes the Superintendent to sign such an agreement.

14.09 ICR- DeFelice Haverly

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Michelle DeFelice Haverly for educational consulting for the period beginning July 1, 2014 - June 30, 2015 at a rate of $100 per hour to a maximum of $5,000.00 and authorizes the Superintendent to sign such an agreement.

14.10 ICR- DeVre

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Jean C. DeVre for special education teacher with certification in Orton Gilligham, for the period beginning July 1, 2014 - June 30, 2015 at a rate of $65 hour to a maximum of $10,000.00 and authorizes the Superintendent to sign such an agreement.

14.11 ICR- eRiver Neurology

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and eRiver Neurology of NY, LLC. for neurology and pediatric neurology for the period beginning July 1, 2014 - June 30, 2015 at a rate of $300 (max $1500) per evaluation to a maximum of $4,500 and authorizes the Superintendent to sign such an agreement.

14.12 ICR-Hebrank

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Jessica Hebrank, MD. for board certified psychiatrist consulting for the period beginning July 1, 2014 - June 30, 2015 at a rate of $400 (without report) $1000 (with report) to a maximum of $5,000 and authorizes the Superintendent to sign such an agreement.

14.13 ICR- Kingston Physical-Occupational Therapy

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Kingston Physical-Occupational Therapy & Sports Rehab, PLLC for occupational therapy for the period beginning July 1, 2014 - June 30, 2015 at a rate of $100 per hour to a maximum of $2,400 and authorizes the Superintendent to sign such an agreement.

14.14 ICR-Kingston Physical Therapy

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Kingston Physical Therapy & Sports Rehab, PC for physical therapy for the period beginning July 1, 2014 - June 30, 2015 at a rate of $100 per hour to a maximum of $2,400 and authorizes the Superintendent to sign such an agreement.

14.15 ICR-Meyer

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Monica R. Meyer for developmental pediatrician/evaluator for the period beginning July 1, 2014 - June 30, 2015 at a rate of $250 per hour to a maximum of $5,000 and authorizes the Superintendent to sign such an agreement.

14.16 ICR-Perry

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Lorri Perry- Kingston Audiology Center for an audiologist for the period beginning July 1, 2014 - June 30, 2015 at a rate of $150 hearing or $450 per audio evaluation to a maximum of $2,000 and authorizes the Superintendent to sign such an agreement.

14.17 ICR- Smelter

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Katherine Smelter for neuro psychological/ educational psychological evaluations for the period beginning July 1, 2014 - June 30, 2015 at a rate of $3,000 per evaluation to a maximum of $6,000 and authorizes the Superintendent to sign such an agreement.

14.18 ICR- Staples

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Susan Staples for independent school neuro psychological evaluations for the period beginning July 1, 2014 - June 30, 2015 at a rate of $2,000 per evaluation to a maximum of $6,000 and authorizes the Superintendent to sign such an agreement.

14.19 ICR- Thomas

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Dr. Randall Thomas for a psychologist for the period beginning July 1, 2014 - June 30, 2015 at a rate of $150 per hour to a maximum of $6,000 and authorizes the Superintendent to sign such an agreement.

14.20 ICR – Tofte

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Eldeva Tofte for special education teacher with Orton-Gillingham certification for the period beginning July 1, 2014 - June 30, 2015 at a rate of $65 per hour to a maximum of $10,000 and authorizes the Superintendent to sign such an agreement.

15. Consent Agenda

15.01 Approve Consent Agenda (proposed 9:25)

Recommended Action: Approve consent agenda item numbers 15.02-15.07
Motioned: Trustee Spencer
Seconded: Trustee Fletcher
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Osmond and Trustee McKeon

15.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL
SHORT TERM SUBSTITUTE

NAME	POSITION/SCHOOL	EFFECTIVE DATES FROM-TO	PAY RATE	REMARKS
Colevas, Paul	0.6 FTE Social Studies/HS	03/10/14 -05/26/14*	1MA	LOA Replacement
Gray, Melissa	Teaching Assistant/HS	02/28/14-05/29/14*	Step 1	LOA Replacement

*extension of appointment

EXTRA DUTY STIPENDS 2013-2014

NAME	POSITION	AMOUNT
Via, M. Scott	AIS/Earth Science (After School)	$1,903.00

EXTRA DUTY STIPENDS 2014-2015

NAME	POSITION	AMOUNT
Turck, Sarah	Summer School Academic Intervention Principal 1*	$2,750.00
Wiltsie, Candice	Summer School Academic Intervention Principal 2*	$2,750.00

* per OAA MOU

SUBSTITUTES

NAME	POSITION	AMOUNT
Cramer, Gary	Certified Substitute Teacher	$95.00/day

RESIGNATIONS: INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Welker, Linnea	School Psychologist	06/26/14	Personal

RESIGNATIONS: NON-INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Paton, Stephanie	School Nurse	05/23/14	Personal

LEAVES OF ABSENCE: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
2771	03/10/14-05/26/14*	Medical - Paid
2180	04/14/14-05/04/14	Medical - Paid
1992	12/04/13-05/31/14*	Medical - Paid
2123	02/28/14-03/10/14	Medical - Paid
2123	03/11/14-03/24/14	Medical - Unpaid
2123	03/25/14-05/29/14*	Medical - Paid (Sick Bank)
1868	04/21/14-05/02/14	Medical - Paid

*extension of leave

LEAVES OF ABSENCE: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
3604	04/09/14-04/23/14	Medical - Paid

15.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #5/14, Confidential, as reviewed by Trustee McGillicuddy

15.04 Donation-Ashokan Field Trip

Recommended Action: The Superintendent recommends acceptance of a donation totaling $6,125.53 CASH, from the Bennett Elementary School Student Council for the 5th grade field trip to Ashokan.
The Superintendent recommends approval to increase the 2013-2014 Budget per the following donations:
Bennett ECA/Student Council
A2110.431.03 Supplemental $6,125.53

15.05 Approve Cabinet Bids

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the bid for construction and installation of Custom Cabinets and Millwork at Bennett Elementary School based on the bid documents of April 22, 2014 to the lowest responsible bidder, Inner Space Systems, Inc., in the amount of $31,450 and authorizes the Superintendent to sign such an agreement.

- Completion of cabinet work in Bennett out of facilities budget line

15.06 Warrants

Recommended Action: The Board of Education has reviewed and hereby accepts Warrant Schedule 11

15.07 Financial Report

Recommended Action: The Board has reviewed and hereby accepts the Quarterly Financial Report ending March 31, 2014.

16. Committee Reports

16.01 Audit Committee - Trustee Spencer to report. Next meeting is 4:30 at Central Administration on 6/2/14 (proposed 9:30)

- Met with External Auditor Michael Rossi from West and Co.
  - Started their audit yesterday
  - Dates over the summer have been scheduled
- Met with the Internal Auditor
  - Reviewed the Risk Assessment in detail
    - Was approved for presentation to the BOE at the next meeting
  - Report on Special Education was given
  - Will be recommending that the District continue with the Internal Audit function although it is no longer required for our size District
- Discussing the members of the audit committee for next school year
  - Reduced meetings to bi-monthly, Trustee Spencer may stay on

16.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on TBD

Have not had a committee meeting since the last Board meeting

16.03 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 6/2/14

- Met yesterday
  - Went over many policies that were prioritized
  - 6 policies before Board at next meeting

16.04 District Committee: Health and Wellness Committee. Next meeting is in room 205 HS at 2:45 on TBD

10:04

- Director of Health Nicholas Millas and BOCES Christine Downs are reviewing the H & W policies
- Have not had a committee meeting since the last Board meeting

16.05 Ad Hoc Committee: Primary School - Asst. Superintendent for Curriculum & Instruction Marki Clair-O'Rourke to report

10:05

Met on May 1st in Woodstock School

- Pre-K subcommittee met at 2pm with a visit to First Steps
- Then met as a whole committee in library at 4:00 for them to report back
  - Generated thirty minutes of solid conversation
- The remaining two subcommittees continued to meet
  - Surveys will go out soon regarding class size
  - Social emotional learning committee discussed articles from Trustee Kurnit and Director of PPS Cindy Bishop
    - Teacher survey regarding social emotional learning'
    - Deepen understanding about programs the PPS Director is bring to group
- Will reach out to people who signed up for the committee and have not attended
- Minutes and members are on the website
- Next meeting 5/29/14 at Phoenicia

Trustee Fletcher asked that the committee be able to report to the Board during this school year

- Not recommendations, but a report about findings at this point

16.06 SDM - Code of Conduct Committee: Asst. Superintendent for Curriculum & Instruction Marki Clair-O'Rourke to report

10:10

- Met on 4/28/14 to cross reference the Code of Conduct with the policies and made the changes
  - After the meeting, the document was sent out to committee members for feedback and then will bring back to the Board
  - Membership and the document with tracked changes of committee are on the web site
- Need to review annually, have reached out to members to see if they are available/interested in continuing

16.07 Ad Hoc Committee: Communications Superintendent Phyllis McGill to report
10:13

- No formal meetings, been emailing one another
- Asked Valerie Havas to report out on all of the activities related to the budget
- Then need to meet again to deal with some bigger issues

17. Old Business

17.01 Additional money for Rural Schools Conference (proposed 9:45)
10:14
Recommended Action: The Board of Education hereby approves $400 additional funds for up to 3 Board members each to attend the Rural Schools Conference
Motioned: Trustee Spencer
Seconded: Trustee Hickey

- Needed to correct amount in resolution last meeting

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Osmond and Trustee McKeon

17.02 The Board will discuss Old Business (proposed 9:50)
10:18
Trustee Fletcher asked to put the app on the Facebook and the webpage weekly as a reminder

Trustee Kurnit asked about the committee that is meeting to discuss the vendor to do a District wide audit

- Will have proposal before the Board in May or June

18. New Business

18.01 North Country Clean Energy Conference (proposed 9:55)
10:20
Recommended Action: The Board of Education hereby approves up to 3 Board members to attend the North Country Clean Energy Conference on June 4-6 in Lake Placid, NY at a cost of $378 per person plus meals and travel expenses.
Motioned: Trustee Kurnit
Seconded: Trustee Spencer
Governor will clarify plan for bio-mass grants
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Osmond and Trustee McKeon

18.02 The Board will discuss New Business (proposed 10:00)
10:23

No New Business was discussed

19. Request For Information

19.01 The Board will request information (proposed 10:05)

10:23

Trustee Spencer asked for information on the Wind Turbine

- The Wind turbine was delivered, but the company has gone out of business
- Still looking for a contractor to assemble
- Assistant Superintendent for Business Victoria McLaren will provide an update

Trustee McGillicuddy asked:

- for more information on the ELL person that we are bringing into district and if the new staff member needs support
- If ELL program needs a coordinator
    - The existing staff member has experience running a program in her former district

Trustee Spencer asked that the postcard be made available for those that did not receive it

20. Public Comment

20.01 The public will comment on any agenda or non-agenda item. Please limit comments to 3 minutes (proposed 10:10 duration 10 min or more)

No public or student commented

21. Adjournment

21.01 Adjourn Meeting (proposed 10:20). Next meeting is the Annual Budget Vote and Election on Tuesday, May 20, 2014 in the MS/HS at 8:00 pm. Don't forget to vote!

Recommended Action: The meeting is adjourned at 10:28
Motioned: Trustee Spencer
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Osmond and Trustee McKeon

Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

Minutes Recorded By:
Victoria McLaren, District Clerk

Victoria McLaren

Minutes Typed By:
Fern Amster

Fern Amster

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

ANNUAL MEETING FOR VOTE & ELECTION
MINUTES 8:00 p.m.
TUESDAY, MAY 20, 2014
Middle School/ High School

1. Opening Items

1.01 Call to Order 8:14
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call

Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee McKeon

2. Discussion

2.01 Risk Assessment from Internal Auditor

Trustee Spencer encouraged the Board to read over the Risk Assessment and ask questions

- The Onteora staff was very supportive of the audit through interviews
- The audit cost $13,620
- No longer is a requirement to have an Internal Auditor
    - Need to decide what to do – contract is up

Risk Assessment defines areas of risk and be sure the District has procedures in place to lower the risk

- Internal auditor audits risk
- External auditor audits the numbers from the past year
- Continuing to follow-up on the areas identified previous year
    - Some areas are ongoing risks and cannot be cleared
    - Don't have the time or resources to clear every area every year
    - Some areas have solutions that take time to implement
- Affordable Care Act Threshold recommends solution to health care costs– particularly for substitutes
    - Ability to look at substitutes on a 3-12 month basis so it averages out 30 hours or more
- Audit of Special Education was to ensure that the District is receiving all State funds possible
    - No opportunity for stealing of money
    - It is complicated and easy to miss something

2.02 First Reading of Policy 5220 District Investments
8:29

2~~002~~2014 5220 Non-Instructional/Business Operation

SUBJECT: DISTRICT INVESTMENTS

Scope

This investment policy applies to all moneys and other financial resources available for investment on its own behalf or on behalf of any other entity or individual.

Objectives

The primary objectives of the local government's investment activities are, in priority order:

a) To confirm with all applicable federal, state and other legal requirements (legal);
b) To adequately safeguard principal (safety);
c) To provide sufficient liquidity to meet all operating requirements (liquidity); and
d) To obtain a reasonable rate of return (yield).

Delegation of Authority

The Board of Education's responsibility for administration of the investment program is delegated to the Treasurer or designee who shall establish written procedures for the operation of the investment program consistent with these investment guidelines. Such procedures shall include an adequate internal control structure to provide a satisfactory level of accountability based on a data base or records incorporating description and amounts of investments, transaction dates, and other relevant information and regulate the activities of subordinate employees.

Prudence

All participants in the investment process shall seek to act responsibility as custodians of the public trust and shall avoid any transaction that might impair public confidence in the Onteora Central School District to govern effectively.

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of the principal as well as the probable income to be derived.

All participants involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

Diversification

It is the policy of the Onteora Central School District for all moneys collected by any officer or employee of the School District to transfer those funds to the Treasurer or designee within five (5) working days of deposit, or within the time period specified in law, whichever is shorter.

The Treasurer or designee is responsible for establishing and maintaining an internal control structure to provide reasonable, but not absolute, assurance that deposits and investments are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization and recorded properly, and are managed in compliance with applicable laws and regulations.

Designation of Depositories

The banks and trust companies authorized for the deposit of moneys up to the following maximum amounts are:

Depository Name	Maximum Amount
Bank of America (formerly Fleet Bank) Catskill Hudson Bank	varies
Wilber National BankCommunity Bank N.A.	varies
Key Bank	varies
MBIA JP Morgan Chase	varies
NYCLASS	varies
TD Bank	varies

Collateralizing of Deposits

In accordance with the provisions of General Municipal Law, Section 10, all deposits of the Onteora Central School District, including certificates of deposit and special time deposits, in excess of the amount insured under the provisions of the Federal Deposit Insurance Act shall be secured:

a) By a pledge of "eligible securities" with an aggregate "market value," or provided by General Municipal Law, Section 10, equal to the aggregate amount of deposits from the categories designated in Appendix A to the policy.

b) By an eligible "irrevocable letter of credit" issued by a qualified bank other than the bank with the deposits in favor of the School District for a term not to exceed ninety (90) days with an aggregate value equal to one hundred forty percent (140%) of the aggregate amount of deposits and the agreed upon interest, if any. A qualified bank is one whose commercial paper and other unsecured short-term debt obligations are rated in one (1) of the three (3) highest rating categories by at least one (1) nationally recognized statistical rating organization or by a bank that is in compliance with applicable federal minimum risk-based capital requirements.

c) By an eligible surety bond payable to the School District for an amount at least equal to 100% of the aggregate amount of deposits and the agreed upon interest, if any, executed by an insurance company authorized to do business in New York State, whose claims-paying ability is rated in the highest rating category by at least two (2) nationally recognized statistical rating organizations.

Safekeeping and Collateralization

Eligible securities used for collateralizing deposits shall be held by (the depository and/or a third party) bank or trust company subject to security and custodial agreements.

The security agreement shall provide that eligible securities are being pledged to secure local government deposits together with agree upon interest, if any, and any costs or expenses arising out of the collection of such deposits upon default. It shall also provide the conditions under which the securities may be sold, presented for payment, substituted or released and the events which will enable the local government to exercise its rights against the pledged securities.

The custodial agreement shall provide that securities held by the bank or trust company, or agent of and custodian for, the School District, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement should also describe that the custodian shall confirm the receipt, substitution or release of the securities. The agreement shall provide for the frequency of revaluation of eligible securities and for the substitution of securities when a change in the rating of a security may cause ineligibility. Such agreement shall include all provisions necessary to provide the local government a perfected interest in the securities.

Permitted Investments

As authorized by General Municipal Law, Section 11, the Onteora Central School District authorizes the Treasurer or designee to invest moneys not required for immediate expenditure for terms not to exceed its projected cash flow needs in the following types of investments:

a) Special time deposit accounts;
b) Certificates of deposit;
c) Obligations of the United States of America;
d) Obligations guaranteed by agencies of the United States of America where the payment of principal and interest are guaranteed by the United States of America;
e) Obligations of the State of New York;
f) Obligations issued pursuant to LFL Section 24.00 or 25.00 (with approval of the State Comptroller) by any municipality, School District or District corporation other than the Onteora Central School District;
g) Obligations of public authorities, public housing authorities, urban renewal agencies and industrial development agencies where the general State statutes governing such entities or whose specific enabling legislation authorizes such investments;
h) Certificates of Participation (COPs) issued pursuant to GML, Section 109-b; i) Obligations of this School District, but only with any moneys in a reserve fund established pursuant to GML, Sections 6-c, 6-d, 6-e, 6-g, 6-h, 6-j, 6-k, 6-l, 6-m, or 6-n.

All investment obligations shall be payable or redeemable at the option of the Onteora Central School District within such times as the proceeds will be needed to meet expenditures for purposes for which the moneys were provided and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable at the option of the Onteora Central School District within two (2) years of the date of purchase.

Authorized Financial Institutions and Dealers

The Onteora Central School District shall maintain a list of financial institutions and dealers approved for investment purposes and establish appropriate limits to the amount of investments which can be made with each financial institution or dealer. All financial institutions with which the School District conducts business must be credit worthy. Banks shall provide their most recent Consolidated Report of Condition (Call Report) at the request of the School District. Security dealers not affiliated with a bank shall be required to be classified as reporting dealers affiliated with the New York Federal Reserve Bank, as primary dealers. The Treasurer or designee is responsible for evaluating the financial position and maintaining a listing of proposed depositories, trading partners and custodians. Such listing shall be evaluated at least annually.

Purchase of Investments

The Treasurer or designee is authorized to contract for the purchase of investments:

a) Directly, including through a repurchase agreement, from an authorized trading partner.

b) By participation is a cooperative investment program with another authorized governmental entity pursuant to Article 5G of the General Municipal Law where such program meets all the requirements set forth in the Office of the State Comptroller Opinion No. 86-46, and the specific program has been authorized by the School District.

c) By utilizing an ongoing investment program with an authorized tracking partner pursuant to a contract authorized by the School District.

All purchased obligations, unless registered or inscribed in the name of the School District, shall be purchased through, delivered to and held in the custody of a bank or trust company. Such obligations shall be purchased, sold or presented for redemption or payment by such bank or trust company only in accordance with prior written authorization from the officer authorized to make the investment. All cash transactions shall be confirmed in writing to the Onteora Central School District by the bank or trust company. Any obligation held in the custody of a bank or trust company shall be held pursuant to a written custodial agreement as described in General Municipal Law, Section 10.

The custodial agreement shall provide that securities held by the bank or trust company, as agent of and custodian for, the School District, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement shall describe how the custodian shall confirm the receipt and release of the securities. Such agreement shall include all provisions necessary to provide the local government a perfected interest in the securities.

Repurchase Agreements

Repurchase agreements are authorized subject to the following restrictions:

a) All repurchase agreements must be entered into subject to a Master Repurchase Agreement.

b) Trading partners are limited to banks or trust companies authorized to do business in New York State and primary reporting dealers.

c) Obligations shall be limited to obligations of the United States of America and obligations guaranteed by agencies of the United States of America.

d) No substitution of securities will be allowed.

e) The custodian shall be a party other than the trading partner.

APPENDIX A **Schedule of Eligible Securities**

Obligations issued, or fully insured or guaranteed as to the payment of principal and interest, by the United States of America, an agency thereof or a United States government sponsored corporation.

~~Obligations issued or fully guaranteed by the International Bank for Reconstruction and Development, the Inter-American Development Bank, the Asian Development Bank, and the African Development Bank.~~

Obligations partially insured or guaranteed by any agency of the United States of America, at a proportion of the Market Value of the obligation that represents the amount of the insurance or guaranty.

Obligations issued or fully insured or guaranteed by the State of New York, obligations issued by a municipal corporation, School District, or District corporation of such State or obligations of any public benefit corporation which under a specific State statute may be accepted as security for deposit of public moneys.

Obligations issued by states (other than the State of New York) of the United States rated in one (1) of the three (3) highest rating categories by at least one (1) nationally recognized statistical rating organization.

~~Obligations of Puerto Rico rated in one (1) of the three (3) highest rating categories by at least one (1) nationally recognized statistical rating organization.~~

Obligations of counties, cities and other governmental entities of a state other than the State of New York having the power to levy taxes that are backed by the full faith and credit of such governmental entity and rated in one (1) of the three (3) highest rating categories by at least one (1) nationally recognized statistical rating organization.

Obligations of domestic corporations rated in one (1) of the two (2) highest rating categories by at least one (1) nationally recognized statistical rating organization.

Any mortgage related securities, as defined in the Securities Exchange Act of 1934, as amended, which may be purchased by banks under the limitations established by bank regulatory agencies.

Commercial paper and bankers' acceptances issued by a bank, other than the Bank, rated in the highest short term category by at least one (1) nationally recognized statistical rating organization and having maturities of not longer than sixty (60) days from the date they are pledged.

Zero coupon obligations of the United States government marketed as "Treasury strips."

2.03 First Reading of Policy 3510 Emergency Closings
8:31
Regulations will list all available media on which to disseminate information
- They were put in a regulation to make changes easier
- Send back to Policy Committee to clarify who designates the available media and if the media should be listed in the policy

~~002~~2014 3510 Community Relations
SUBJECT: EMERGENCY CLOSINGS

In the event it is necessary to close school for the day due to inclement weather or other emergency reasons, announcement thereof shall be made ~~over local radio stations~~on all available media as designated by the Board of Education,

When school is closed, all related activities, ~~including~~ including Board of Education meetings, athletic events and student activities, will ordinarily be suspended for that day and evening.

The attendance of personnel shall be governed by their respective contracts.
Regulation 3510P

2.04 First Reading of 7618 Response to Intervention
8:46
- Went over with Director and PPS and cleaned up the language
- There is a RTI team in each building and others are invited to their meetings
  - Can put the team members in a regulation

~~2008~~2014 7618 Students
SUBJECT: RESPONSE TO INTERVENTION (RTI) PROCESS

The reauthorized Individuals with Disabilities Education Act (IDEA 2004) was advanced in an attempt to optimize educational outcomes for children with learning problems. ~~and effective Response to Intervention ("RTI") is a cornerstone of the No Child Left Behind Act.~~ A growing body of research, supports the use of Response to Intervention (RTI) as a highly effective means of:

a) Increasing proficiency rates for early basic reading, writing, and math calculation skills
b) Expanding the capacity of teachers to meet the needs of a developmentally broad range of learners within the context of the general curriculum; and
c) Reducing the number of children misidentified as disabled.

In accordance with NYS Commissioner's Regulations, the Onteora School District has established administrative practices and procedures for implementing District-wide initiatives that address a Response to Intervention (RTI) process applicable to all students. For students suspected of having a potential learning disability, the District will provide appropriate RTI services pursuant to the Commissioner's Regulations prior to a referral to the Committee on Special Education (CSE) for evaluation.

The District's RTI process shall include the following minimum requirements:

a) Scientific, research-based instruction in reading, writing and mathematics provided to all students in the general education class by qualified personnel. Instruction in reading, per the NYS Education Commissioner's Regulations, shall mean scientific, research-based reading programs that include explicit and systematic instruction in phonemic awareness, phonics, vocabulary development, reading fluency (including oral reading skills) and reading comprehension strategies;
b) Screenings shall be provided to all students in the class to identify those students who are not making academic progress at expected rates
c) Scientific, research-based instruction matched to student need with increasingly intensive levels of targeted interventions for those students who do not make satisfactory progress in their levels of performance and/or in their rate of learning to meet age or grade level standards;
d) Repeated assessments of student achievement which should include curriculum based measures to determine if interventions are resulting in student progress toward age or grade level standards;

e) The application of information about the student's response to intervention to make educational decisions about changes in instruction and/or services and the decision to make a referral for special education programs and/or services; and
f) Written notification to the parents when the student requires an intervention beyond that provided to all students in the general education classroom that provides information about:
1. Strategies for increasing the student's rate of learning; and student performance data, and the general education services that will be provided; and
2. The parents' right to request an evaluation for special education programs and/or services.

Structure of Response to Intervention Program

The District's RTI program will consist of multiple tiers of instruction/assessments to address increasingly intensive levels of targeted intervention to promote early identification of student performance needs and/or rate of learning, and to help raise achievement levels for all students.

- ~~Child Study Teams (and at the Secondary Level Case Management Teams)~~Response to Intervention Team, whose members may include, but are not limited to, regular education teachers, special education personnel, the school psychologist, ~~Curriculum Coordinators~~, designated administrators, and other individuals deemed appropriate by the District, will be available for each building to address the implementation of the District's RTI process.

The ~~Child Study and Case Management~~RTI Team's responsibilities shall include, but are not limited to, the following:
a) Determining the level of interventions/student performance criteria appropriate for each tier of the RTI model;
b) Analyzing information/assessments concerning a student's response to intervention and making educational decisions about changes in goals, instruction and/or services; c) Determining whether to make a referral for special education programs and/or services.

Types of Interventions

The District will provide multiple tiers of increasingly intensive levels of targeted intervention and instruction for those students who do not make satisfactory progress in their levels of performance and/or in their rate of learning to meet age or grade level standards.

It is expected that use of the Tier Level of instruction will be specific to each student's needs and will be an ongoing process, with students entering and exiting tiers of intervention according to the analysis of student performance data and progress monitoring.

Tier One Instruction

Tier One instruction is provided to all students in the general education setting. The use of scientific, research-based instruction in the area of ELA and math will be provided by the general education teacher and/or other qualified personnel as appropriate, and will emphasize proactive, preventative core instructional strategies in the classroom setting. Group and/or individualized instruction, assessment and reinforcement activities will be provided as deemed appropriate by the classroom teacher in collaboration with peers. Properly trained teaching assistants, under direct supervision of the presiding classroom teacher, can facilitate reinforcement techniques and conduct benchmark assessments. The use of teaching assistants in early grades are an integral part of early intervention. The analysis of Tier One student performance data will be used to identify those students who need additional intervention at the Tier Two Level of instruction.

Tier Two Instruction

In general, Tier Two instruction will consist of small group, targeted interventions for those students identified as being "at risk" who fail to make adequate progress in the general education classroom. Tier Two instruction will include programs and intervention strategies designed to supplement Tier One interventions provided to all students in the general education setting.

Tier Two instruction may be provided by support personnel such as teaching assistants, specialized staff such reading and math teachers, Occupational Therapists, Physical Therapists, Academic Intervention Service providers, speech therapists, school psychologists and/or school social workers as determined by the ~~Child Study or Case Management~~ RTI Team~~s~~, in collaboration with classroom teachers.

At the conclusion of Tier Two instruction, the ~~Child Study or Case Management Teams~~RTI will review the student's progress and make a determination as to which tier of intervention would be appropriate.

Tier Three Instruction

Tier Three instruction is the provision of more intensive instructional interventions, tailored to the needs of the individual student; and is provided to those students who do not achieve adequate progress after receiving

interventions at the Tier Two level. Tier Three instruction may include longer periods of intervention program and/or more frequent services than those provided in the first two (2) Tiers based upon the significant needs of the student.

Tier Three instruction will be provided by those specialists, in collaboration with classroom teachers, as determined by the ~~Child Study and Case Management~~RTI Team~~s~~, best qualified to address the individual student's targeted area(s) of need. If deemed appropriate by the Team, and in accordance with applicable law and regulation, a referral of the student may be made to the Committee on Special Education (CSE).

Progress monitoring is an integral part of Tier Three; and the student's response to the intervention process will determine the need/level of further intervention services and/or educational placement.

Amount and Nature of Student Data to be Collected

The ~~Child Study and Case Management Teams~~RTI Team will determine the amount and nature of student performance data that will be collected to assess, on an ongoing basis, student performance results and address ongoing academic needs as warranted. Such data collection will reflect the Tier Level of intervention provided to the student. Student performance data will also be used to review the District's RTI program and make modifications to the program as deemed necessary.

Manner and Frequency for Progress Monitoring

The ~~Child Study and Case Management Teams~~RTI Team shall monitor the progress of those students receiving intervention services beyond that provided to all students in the general education classroom. The Team shall meet with the student's teacher(s) and will determine if further adjustments need to be made to the student's current instructional program and/or a change made to the Tier Level of intervention provided. Monitoring of student progress shall be an ongoing part of the RTI program from the initial screening to completion of the RTI process as applicable.

Staff Development

All staff members involved in the development, provision and/or assessment of the District's RTI program, including both general education and special education instructional personnel, shall receive appropriate training necessary to implement the District's RTI program. Staff development will include the criteria for determining the levels of intervention provided to students, the types of interventions, collection of student performance data, and the manner and frequency for monitoring progress.

34 Code of Federal Regulations (CFR) Sections 300.309 and 300.311
Education Law Sections 3208, 4002, 4401, 4401-a, 4402, and 4410
8 New York Code of Rules and Regulations (NYCRR) Sections 100.2(ii), 200.2(b)(7), 200.4(a), 200.4(j)(3)(i), and 200.4(j)(5)(i)(g)

2.05 First Reading of 7130 School Admissions - Age and Residency
8:57

~~2010~~2014 7130 Students **SUBJECT: ~~ENTITLEMENT TO ATTEND~~SCHOOL ADMI~~S~~SIONS -- AGE AND RESIDENCY**

Ages of Attendance/Compulsory Attendance Age

According to Education Law, a student who becomes six (6) years of age on or before the first of December in any school year shall be required to attend full-time instruction from the first day that the District schools are in session in September of such school year, and a student who becomes six (6) years of age after the first of December in any school year shall be required to attend full-time instruction from the first day of session in the following September. Except as otherwise provided in Education Law Section 3205(3), a student shall be required to remain in attendance until the last day of session in the school year in which the student becomes sixteen (16) years of age.

However, in accordance with Education Law Section 3205(3), the Board of Education in **any** school district shall have the power to require minors from sixteen (16) to seventeen (17) years of age who are not employed to attend full-time instruction until the end of the school year in which the student turns seventeen (17) years of age.

All persons dwelling within the District who are between the ages of five (5) years and twenty-one (21) years and who have not received a high school diploma shall be entitled to enroll in the District.

Undocumented children, like U.S. citizen children, have the right to attend school full-time as long as they meet the age and residency requirements established by state law.

Proof of Age

The State Education Department does not require districts to collect students' social security numbers for any purpose. While school districts may need to collect certain data pursuant to State and/or federal laws, they should do so **after** a student has enrolled in school so as not to inadvertently give the impression that information related to immigration status will be used in making registration/enrollment determinations.

~~In accordance with Education Law, where a birth certificate or record of baptism is not available, a passport (including foreign passport) may be used to determine a child's age for purposes of enrollment/registration in school. Should none of these be available, the District may consider certain other documentary or recorded evidence to determine a child's ag~~Education Law 3218 states that a student's age shall be proven by:
a) a duly certified transcript of a birth certificate, or a certified record of baptism giving the date of birth; or, if not available,
b) a passport (including foreign passport) showing the date of birth of the minor; or, if not available,
c) other documentary evidence or other recorded evidence in existence two years or more, and satisfactory to the certifying officer such as:
Official driver's license
State- or other government-issued ID
School photo ID with date of birth
Consulate identification card
Hospital or health records (in New York City, Hospital Birthing Records)
Military dependent ID card
Native American tribal document
Record(s) from non-profit international aid agencies and voluntary agencies (VOLAGs)

Determination of Student Residency

The residence of children dwelling within the District boundaries shall be established in a manner consistent with State Law and the Regulations of the Commissioner. The Board of Education or its designee shall determine whether a child is entitled to attend a District school. Any adverse residency decision by a school official, other than the Board or its designee, shall include written notice to the parent/person in parental relation of the procedures for obtaining review of the decision within the District.

A child's residence is presumed to be that of his/her parents or legal guardians. However, the District may encounter students, particularly from other countries, who reside with persons other than their parents or legal guardians. In order to determine residency in these cases, the District may request information regarding such student's custody to establish residency and to ensure the health, safety and welfare of the child.

Children Living With Noncustodial Parents

A child's residence is usually determined by the residence of the custodial parent. However, a noncustodial parent who resides in the District may enroll his/her child in a District school if he/she shares the day-to-day responsibilities for the child and the custodial parent designates the child's residence with the noncustodial parent.

Homeless Children

The parent/person in parental relation to a homeless child; or the homeless child, together with the homeless liaison designated by the School District in the case of an unaccompanied youth; or the director of a residential program for runaway and homeless youth established pursuant to Executive Law Article 19-H, in consultation with the homeless child, where such homeless child is living in such program, may designate either the school district of current location, the school district of origin, or a school district participating in a regional placement plan as the district the homeless child shall attend.

Children of Activated Reserve Military Personnel

Students temporarily residing outside the boundaries of the District, due to relocation necessitated by the call to active military duty of the student's parent or person in parental relation, will be allowed to attend the public school that they attended prior to the relocation. However, the District is not required to provide transportation between a temporary residence located outside the District and the school the child attends.

Emancipated Minors

A determination of whether a student is to be designated as an emancipated minor in the Onteora School District will be based on evidence that the student is no longer under custody, control and support of his/her parents/persons in parental relation. To establish emancipation, a minor may submit documentation of his/her

means of support, proof of residency and an explanation of the circumstances surrounding the student's emancipation, including a description of the student's relationship with his/her parents/persons in parental relation.

These statements are renewable each school year. If at any time the above information is changed without prompt notification or proven to be false, the parent/person in parental relation and/or student may be subject to legal action.

Children Living With Persons Not Their Parents -- Guardianship or Custody

In accordance with the Family Court Act and Domestic Relations Law, a person possessing a lawful order of guardianship or custody of a minor child who is not the parent of such child may enroll the child in public school in the school district where he/she and the child reside.

Therefore, upon application for enrollment by the guardian or custodian, the District shall enroll such a child for such time as the child resides with the guardian or custodian in the District upon verification that the guardian or custodian possess a lawful order of guardianship or custody for the child and that the guardian or custodian and the child properly reside in the same household within the District.

McKinney-Vento Homeless Education Assistance Act, Section 722, as reauthorized by the No Child Left Behind Act of 2001
Domestic Relations Law Section 74
Education Law Sections 2045, 3202, 3205, 3209, 3212(4), and 3218(1)(b), 3218(1)(d)
Family Court Act Section 657
8 New York Code of Rules and Regulations (NYCRR) Sections 100.2(x) and (y)
NOTE: Refer also to Policy #7131 -- Education of Homeless Children and Youth

Added:

Motion to appoint Fern Amster as Clerk Pro Tem
Motion: Trustee Hickey
Second: Trustee Spencer
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee McKeon

2.06 First Reading of Policy 7120 Age of Entrance

2~~002~~2014 7120 Students **SUBJECT: AGE OF ENTRANCE**

Kindergarten

Students who are legal residents of the School District and who reside with parents or guardians within the School District at the time of the opening day of school must be five (5) years of age or more on December 1 [ADDED] IN THE SAME CALENDAR YEAR in order to register for Kindergarten.

A child who transfers into the School District at any time during the school year may be considered for admission to Kindergarten by the Superintendent provided:

a. The parents were not legal residents of the School District on the opening day of school, and\
b. The child has been registered and enrolled in kindergarten in the District in which his/her parents were legal residents.

Other Grades

Admission of children shall involve a consideration of chronological age, their current transcript, and the readiness of the student to do the work.

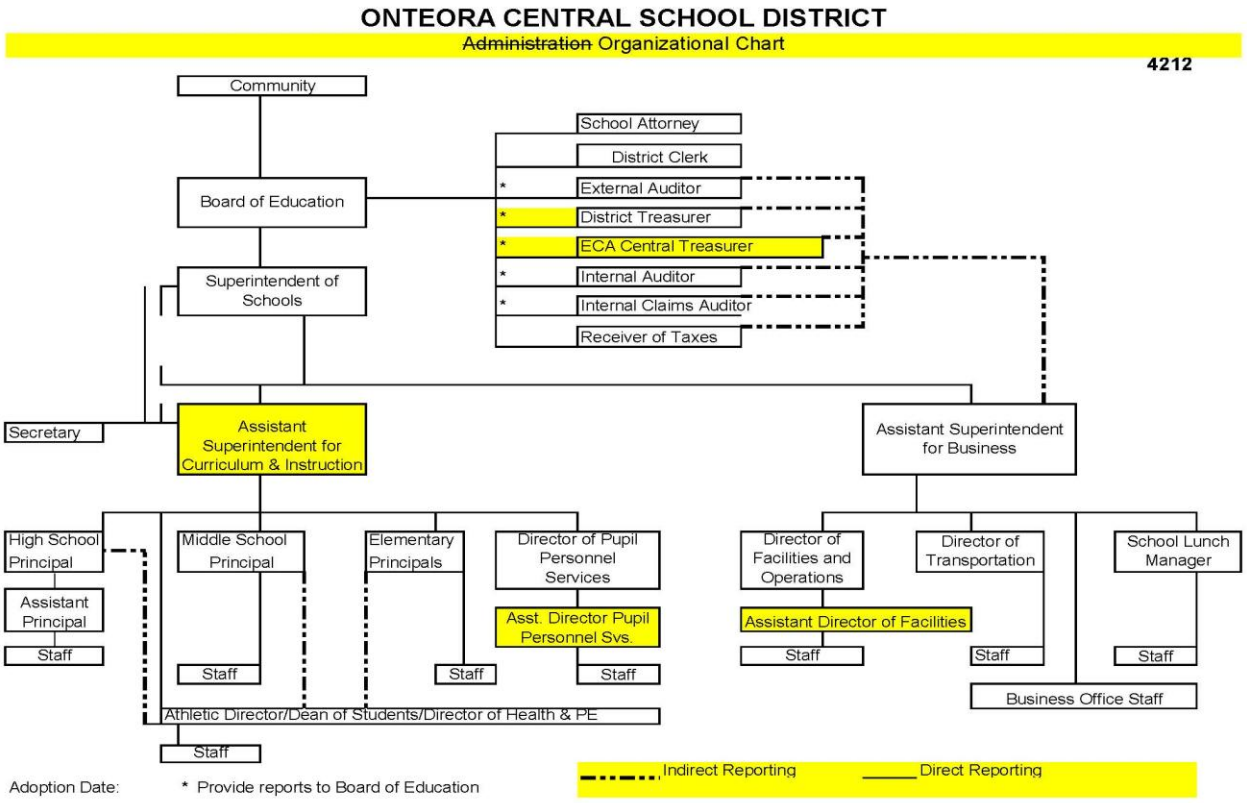
Proof of Age

~~student's birth certificate or other satisfactory evidence of age shall be presented at the time of initial registration.~~
Education Law 3218 states that a student's age shall be proven by:
a) a duly certified transcript of a birth certificate, or a certified record of baptism giving the date of birth; or, if not available,
b) a passport including foreign passport) showing the date of birth of the minor; or, if not available,
c) other documentary evidence or other recorded evidence in existence two years or more, and satisfactory to the certifying officer such as:

Official driver's license
State- or other government-issued ID
School photo ID with date of birth
Consulate identification card
Hospital or health records (in New York City, Hospital Birthing Records)
Military dependent ID card
Native American tribal document
Record(s) from non-profit international aid agencies and voluntary agencies (VOLAGs)
The child shall be entered under his/her legal name.
Education Law Sections 1712, 202 and 3212

2.07 First Reading of Policy 4212 Organizational Chart

- Added Assistant Superintendent for Curriculum & Instruction, Assistant Director of Facilities
- Take out extra lines



3.

Consent Agenda

3.01 Approve Consent Agenda

Recommended Action: The Board of Education hereby approves Consent Agenda item numbers 3.02-3.11
Motioned: Trustee Osmond
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer,
Not Present: Trustee McKeon

3.02 Personnel Agenda

APPOINTMENTS: ADMINISTRATIVE

RESIGNATIONS

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
O'Brien, Kathleen	Principal/Woodstock	6/30/2014	Personal

APPOINTMENTS: INSTRUCTIONAL

FULL TIME - RECALL FROM PREFERRED ELIGIBLE LIST:

NAME	CERTIFICATION	TENURE AREA	EFFECTIVE DATE	SALARY/ STEP	REMARKS
McKenna, Karen	Music	Music	9/1/2014	Step 18M+30	Replace D. Laks

SHORT TERM SUBSTITUTE

NAME	POSITION/SCHOOL	EFFECTIVE DATES FROM-TO	PAY RATE	REMARKS
Colevas, Paul	0.6 FTE Social Studies/HS	03/10/14 -05/27/14*	1MA	LOA Replacement
Constant, Geordarna	1.0 FTE English/HS	05/27/14-06/26/14	1MA	LOA Replacement

*extension of appointment

EXTRA DUTY STIPENDS 2013-14

NAME	POSITION	AMOUNT
Nelsen-Epstein, David	Sixth Teaching Assignment - (US History, ProRated 3/10/14-5/27/14*)	$1977.56*

*revised amount due to change in end date

SUBSTITUTES

NAME	POSITION	AMOUNT
Primiano, Linda	Certified Substitute Teacher	$95.00/day

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
2771	03/10/14-05/27/14*	Medical - Paid
2448	05/27/14-06/27/14	Medical - Paid
2247	04/29/14-05/16/14	Medical - Paid

*extension of leave

APPOINTMENTS: NON INSTRUCTIONAL

SHORT TERM SUBSTITUTE

NAME	POSITION/SCHOOL	EFFECTIVE DATES FROM-TO	PAY RATE	REMARKS
Bachor, Margaret	School Nurse/MS	05/27/14-06/26/14	Step 1	Replace S. Paton

SUBSTITUTES

NAME	POSITION	AMOUNT
Ratoff, Barry	Substitute Custodial Worker	$10.00/hr

3.03 Revised Board of Registration

Recommended Action: The Board of Education hereby approves the revised Board of

Registration for the 2014 Vote and Election

3.04 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #5/14, Confidential, as reviewed by Trustee McGillicuddy

3.05 Approve the Independent Contract Retainer between the OCSD and Joseph Friedel

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Joseph Friedel on December 18, 2013 at the rate of $71.00 per wrestling match, as a scorekeeper and authorizes the Superintendent to sign such an agreement.

3.06 Approve the Independent Contract Retainer between the OCSD and Gateway Industries

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Gateway Community Industries, Inc. for the period beginning July 1, 2013 to June 30, 2014 at a rate of $195.00 per hour, to a maximum of $4,875.00, for VESID Evaluations and authorizes the Superintendent to sign such an agreement.

3.07 Accept Electrical Bid

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the bid for electrical work at Phoenicia Elementary School and Woodstock Elementary School based on the bid documents of May 13, 2014 to the lowest responsible bidder, Hudson Valley EC & M Inc., for the Base Bid amount of $372,722 and the Alternate 1-E Bid amount of $15,500 for the total amount of $387,722 and authorizes the Superintendent to sign such an agreement.

3.08 Approve Volunteer

Recommended Action: The Board of Education hereby approves the following volunteer: Richard Stokes for the Phoenicia School

3.09 Approve increase for Confidential Staff and Part-time Personnel Staff for the 2014-2015 School Year

Recommended Action: The Board of Education hereby approve an increase of 2.5% for Confidential Staff, District Treasurer and the part-time account clerk in Personnel for the 2014-2015 school year.

3.10 Approve contract for Assistant Superintendent for Business

Recommended Action: BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District that the employment contract between the District and Victoria McLaren covering the period of July 1, 2014 through June 30, 2017 is

hereby approved as discussed in Executive Session, and BE IT FURTHER RESOLVED that the Superintendent of Schools is hereby authorized to execute the contract on the District's behalf.

3.11 Approve contract for the Treasurer

Recommended Action: The Board of Education hereby approves an increase of 2.5% and the contract for Debra D'Aprile, Treasurer for the 2014-2015 school year.

Student Representative Report

Student Representative Sarah Melvin reported:

- HS club fair 5/21/14 from 11:30 -1
  - Most clubs will be represented to talk about this school year's activities, awards to try to get students interested next year
  - Bringing 8th graders
- Holding Spirit Week next week
  - Different theme each day
- Student government is still working out buying a 3D printer

Discussion:

- Projection for vote results and sheets of history are missing from the Board table
  - Was a miscommunication

4. Public Be Heard

4.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes

No public or student commented

5. Canvass Votes

5.01 Declaration of Votes Cast Proposition 1 (proposed 9:00)

Recommended Action: The Board of Education hereby accepts the votes cast for Proposition 1

Proposition #1 2014-2015 Budget: $51,876,125 Yes 778 No 260

Motioned: Trustee Spencer
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee McKeon

5.02 Declaration of Votes Cast - Proposition 2

Recommended Action: The Board of Education hereby accepts the votes cast for Proposition 2 :Shall the Board of Education of the Onteora Central School District be authorized to renovate, rehabilitate and reconstruct the Onteora Middle/High School, Phoenicia Elementary School and the Bus Garage including but not limited to heating system replacement/upgrades, site work, roof replacement, ceiling replacement and abatement, replacement of interior doors and plumbing system and fixture renovations, and acquisition of equipment, apparatus, machinery related thereto and all other preliminary and incidental costs related thereto, at an estimated aggregate

maximum cost of $7,000,000; the sources of which estimated aggregate maximum cost shall be as follows: (1) $5,000,000 from the District's capital reserve fund; and (2) $2,000,000 shall be from the District's undesignated fund balance?

YES 629 NO 252
Motioned: Trustee Osmond
Seconded: Trustee Kurnit
Result: Unanimous
Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer,
Not Present: Trustee McKeon

5.03 Board Seats - Declaration of Votes Cast
Recommended Action: The Board hereby accepts the votes cast for the 3 Board Seats
Three Vacancies: 3 year terms - Effective July 1, 2014 to June 30, 2017
Declaration of Votes Cast:

Gideon Moor 657
Ann McGillicuddy 622
Tanya Davis 345

Motioned: Trustee Spencer
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee McKeon

6. Adjournment

6.01 Adjourn Meeting. Next meeting Tuesday 6/3/14 at Bennett Elementary School (proposed 9:45)
Recommended Action: The meeting is adjourned at
Motioned: Trustee Fletcher
Seconded: Trustee Spencer
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee McKeon

Minutes Recorded By:
Victoria McLaren, District Clerk

Victoria McLaren

Minutes Typed/Recorded By:
Fern Amster

Fern Amster

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

MINUTES

REGULAR MEETING
6:00 p.m.
TUESDAY, JUNE 3, 2014
Bennett School

1. Opening Items

1.01 Call to Order 6:00 6:06
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call
Present: Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee McKeon, Trustee Kurnit
Not Present: Trustee Hickey and Trustee McGillicuddy

2. Executive Session

2.01 Enter executive session (proposed 6:00)
6:08
Recommended Action: Motion to enter into executive session to discuss negotiations for the Onteora Non-Teachers Employee Association and the contract of the Superintendent
Motioned: Trustee McKeon
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee McKeon, Trustee Kurnit
Not Present: Trustee Hickey, Trustee McGillicuddy

Now Present

Trustee McGillicuddy arrived at 6:09

2.02 Exit Executive Session and Return to Public Session (proposed 7:15)
7:31
Recommended Action: Motion to exit executive session and return to public session
Motioned: Trustee Fletcher
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee McKeon, Trustee Kurnit
Not Present: Trustee Hickey

3. Acceptance of Minutes

3.01 Acceptance of Minutes (proposed 7:20)
7:34
Recommended Action: The Board of Education hereby accepts the minutes of the 5/6/14 and 5/20/14 BOE meetings
Motioned: Trustee Osmond
Seconded: Trustee Spencer

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee McKeon, Trustee Kurnit
Not Present: Trustee Hickey

4. Welcome

4.01 Bennett Principal Gabriel Buono will welcome the Board (proposed 7:25)
7:35

- Thanked the Board members for their service, especially Trustee Spencer and Trustee McKeon as it is their last Board meeting at Bennett
- Third grade meeting for upcoming students had a good turn out
- Second annual variety show was very successful
- Finishing up Field Tests of the online PARCC State assessments by Pearson
    - Only ones in Ulster County to take on these Field Tests
    - Need access to this assessment all year long- not fair to assess students on computer once a year
- 5th grade at Ashokan for 2 night 3 days
- 6th grade went to the Berkshires to follow-up with their PBL on Egyptian studies
- 6th grade is going to Great Escape with funds raised by student government

5. Board District News

5.01 The Board will announce District news (proposed 7:35)
7:40
Trustee McGillicuddy reported:

- HS Community Mentor Presentations were impressive - program is growing
- Bennett Variety Show which was fun, fairly well attended
- Need to schedule a Board Retreat
    - Summer or Fall with new Board members

Trustee McKeon reported on the High School Spring Concert and seeing Sarah Melvin, Student Rep. play in the strings section

- Concert was outstanding

Trustee Fletcher reported:

- His appreciation to have the opportunity to present the budget and take questions from the community
- Phoenicia variety show was very enjoyable
- Annual student art exhibit at WAAM is fantastic
- Thursday morning going with the Superintendent and HS Principal to the Scholastic Achievement Awards breakfast – with 3 students
- Some Board members are still working with the 2020 group and the Primary Committee which will be reporting back next Board meeting

6. Superintendent District News

6.01 The Superintendent will announce District news (proposed 7:40)
7:44

- Attending concerts during budget season, is a reminder of why the budget forums take place
- Colonial Fair and Ball at Bennett was a tremendous endeavor
    - Students studied Colonia America deeply to research roles and characters
- Last week Principal Edelman and Athletic Director Nick Millas attended MHAL for Deb Cease's recognition
- Community Mentor night was very impressive
- Thursday, at Ulster BOCES will be the recognition of Valedictorian Cassandra Hastie, Salutatorian Micah Yannatos and Business Student Rosa Rega

7. Student Representative Report

7.01 Student Representative, Sarah Melvin, will report to the Board (proposed 7:45)
7:48

- Winding down, 9 days of classes left at the HS, and moving into testing
- Community Mentorship presentations last week
    - The variety of involvement in that program is impressive– engineering, fashion design, architecture, health fields
    - So many options for the students - Ms. Goldbeck works hard to find a mentor for each student
        - Did astronomy mentorship last year
    - Program is great and is growing
    - Many students went to support their friends.
- Prom is this Saturday in Saugerties
- A senior art student, Megan Heidenburg has a solo show through an award she won through the WAAM Gallery
    - Opening is the 6/14/14 at 4:30- runs through 7/13/14

8. Acknowledge Public Be Heard Comments

8.01 The Board will acknowledge the public be heard comments from the last meeting
No comments were made

9. Public/Student Comment

9.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:50 duration 10 min or more)
7:51
Rick Wolff – Congratulated the seniors and new Board members. Encouraged the Board to look at the work of former District Wide committiees, as none of the recommendations were adopted

Gabriel Buono – speaking as a parent – Asked that the Board bring up the SRO conversation and take a vote

10. Presentation

10.01 David Dungate from Bio Engineering Partners LLC will present on a possible grant (proposed 8:00 duration 30 min)
7:54

- BPP was formed just over three years ago with the goal of supporting

institutions to institute biomass heating projects

- Have been in the business for a long time with experience and success
- BPP is an energy services company focused on installing biomass heating systems and guaranteeing the savings on those systems
    - Established in State Entergy Law and is accepted by State Education Dept.
- BPP is the first to focus just on the biomass heating sector
- This is the ideal time to change the fuel for the MS/HS as a compliment to the upgrade happening in the MS/HS
    - Cleaner Greener Initiative part of consolidated funding application for all state government monies, NYSERDA management program up $500,00, estimate $840,000 for MSHS biomass system
        - Over 20 years $1.9 million payback
        - Has been giving money public/private partnerships
    - Short window on announcement of funding opportunity - due on 6/16/14
    - Need a letter that is a commitment to submit a proposal but each stage of the commitment would need to be re-verified by the school and by SED Engineering Dept.
- Looking for commitment to join the proposal along with other entities private and for-profit
    - There will be at least three entities in the same grant application all separate and independent in the grant fund but together make the application stronger
    - NYSERDA looking to show private sector resources supporting public project
    - All projects are in Catskills which shows a good push for the renewable energy biomass heating sector

Discussion:

- Green Bank is in the process of its development is not a bank that makes commercial loans, but are supporting other banks to invest in green projects
- BPP does not provide financing but will help find the best rates
- Once the financing comes together, BPP guarantees that the reduced savings more than covers the cost of financing.
    - NYPA has attractive rates, but they may also have fees for application and management that might offset the rates
- Will have a proposal that will complement the other two project sites
- NYSERDA approves 80% of grant, Regional Economic Development Council approves other 20%
- Primary driver for saving is fuel costs - not efficiency
    - Highlight that this is the time that the system is switching from steam to hot water and will become more efficient
        - For State Ed, must be better than existing system – cannot supply a less efficient system
        - The savings need to be there through the cost of wood pellets, which are half the cost per unit of heat than oil
    - NYS Engineering Dept was reviewing a similar proposal that will pass
    - Maximum payback is 18 years, here payback is 10 years

- Trustee Osmond asked to waive the 2 meeting rule and vote here
    - Not binding, but if the letter of intent is not approved, cannot move forward
- All information put to the public for the Capital Project Referendum said that if funding through a grant is found, a bio mass boiler may go into the MS/HS
- Without the grant, it would be a capital project and not an EPC
- Formula for the net savings and the CO2 emissions avoided is from the DOE web site
    - This formula has been accepted by NYSERDA in other projects
- Burning wood pellets in high efficiency boiler will show a white plume of condensing water typically
    - NYSERDA is very clear about viewing schools as areas of concern for emissions
    - Very prescriptive about the location and height of stack
    - Must be a modeling exercise, demonstrating the impact on surrounding communities
    - One stack is 20" in diameter or two that are 12-14"
    - Has to be 2' higher than highest roof within 150'
        - Currently thinking somewhere near the bus garage
        - Silver or stainless steel stack
    - System is fully built inside of a container
    - Part of all the projects is a web based monitoring system
        - can be integrating into STEM programs and curriculum

11. Discussion

11.01 The Board will discuss the Social Worker position for the 14-15 school year (proposed 8:30 duration 15 min)

8:26

Superintendent Phyllis McGill explained:

- That there are currently 2 social workers retiring
- Instead of replacing 2 social workers, hire 1.6, can reinstate full time if needed
    - The social worker needs in the student IEPs have diminished
    - There has been a reduction of students in MS/HS
    - Social worker on medical leave has been successfully covered by the psychologists, guidance and other social worker in the HS
- If hire 2 full time, may have to lay-off a full time position next year

Discussion:

- It was not part of the budget to cut, we should not be cutting it now
    - Higher poverty and special needs students coming in
    - Don't confuse social workers with guidance counselors and psychologists
    - Social workers can go to homes
    - State guidelines are too high a ratio
    - Social workers are so important that this year a school was without a social worker for a day and they sent a letter home to inform parents that she would not be there
    - The Social/Emotional Sub-Committee of the Primary School Committee is getting a better understanding of what Social Workers do and the

difference between them and the Psychologists
- Staff is saying that there are plenty of students without IEPs that seek out the social workers to discuss issues
- Have heard from staff about Woodstock and Phoenicia when Phoenicia SW needs to leave and families and kids come to rely upon these people
- Many elements to these that you can't chart out on a graph

- From a mandated service perspective we have coverage, but what is the need
  - Hearing from our Elementary Schools that they have a greater need for social workers
  - The transition from our primary schools to the intermediate school needs to be looked at and could benefit from other support from our social workers
  - In looking at cutting services, talk to staff retiring
  - Issues that need to be addressed that serve under purview of social worker in those schools
  - Surge to level off the problems, then cut back
- Hire Spanish speaking staff, wherever possible
- Consensus from Board members regarding this position to keep both full time positions

11.02 Contract for Technology Audit proposed 8:45 duration 10 min)

8:45

Superintendent McGill explained the proposal with ECC Technologies

- Staffing is 1.4 FTE from BOCES and stipends for 2 principals
- Working on infrastructure this summer
- Works with tech and schools district, knows the standards
- They have worked in NYS and close relationship with NYSCATE (Instructional Technology)
- If passed at this meeting, will be able to get a survey done of our staff this year, if at the next meeting the survey will be done at the beginning of the year
- Five of the six grade levels next year at the MS/HS will have iPads
- Increased technology labs
- The students are doing web-based research projects earlier in the MS/HS
- Opportunity to have outside group come in and evaluate us and set a path for improvement
- Reviewed five proposals - liked this company the best and they were the most reasonable, not just cost

Discussion:

- Sarah Melvin added: Important area for student involvement – communication with students as to what is helping them and what is unnecessary
  - Many desktops should be updated – too old and it's hard to type a paper on an iPad
- Superintendent Phyllis McGill explained that we can't ask the company to do this work without paying them – not fair to them, started formulating surveys
- Need to gather and analyze information - Pay greater attention to moving technology forward, don't have the staff time to do this in house

- Survey is geared toward
  - What is being used, what they'd like to use and how to get there
  - Professional Development in support of it
  - Technology program K-6 looking at how managing tech with staff we have
- Need to be ready to change if company feels things need to be dramatically changed
- Much more than survey – detailed amount of work for $10,000
- District will work with this group to get what we need out of the survey

11.03 Code of Conduct (proposed 8:55 duration 10 min)
9:07

- Has been revamped by committee and cross references policies with the Code of Conduct
- Will be approved at the Reorganization Meeting

12. 10 Minute Break

12.01 The Board will break for 10 minutes (proposed 9:05)
The Board tool at break at 9:14

13. Discussion and Possible Action

13.01 Resolution for Technology Audit
Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the contract between Onteora Central School District and ECC Technologies for the evaluation of the current technology plan in the amount of $10,000 and authorizes the Superintendent to sign such an agreement.
Motioned: Trustee McKeon
Seconded: Trustee Spencer
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee McKeon, Trustee Kurnit
Not Present: Trustee Hickey

13.02 Resolution for Preliminary Process for Bio Energy Partners LLC
Recommended Action: Resolved that Onteora participate in the "Catskills Green Infrastructure Renewable Heating Initiative Project" Proposal of Bioenergy Project Partners, LLC that is to be submitted to the Cleaner-Greener Communities Grant Program overseen by the New York State Energy Research and Development Authority. Based on successful receipt of grant funding, the Project would install a wood pellet boiler system at the Onteora Mid/High School Building through an Energy Performance Contract and will complement planned upgrades to the building's heating system. The project is projected to result energy cost savings to the School District of $1.9 million dollars over a 20 year time period.
Motioned: Trustee Kurnit
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer,

Trustee McKeon, Trustee Kurnit
Not Present: Trustee Hickey

13.03 MOA between OAA and OCSD - 10 month position (proposed 9:15)
9:34
Recommended Action: The Board of Education hereby approves the Memorandum of Agreement with the Onteora Administrators Association regarding the 10 month administrative position.
Motioned: Trustee Spencer
Seconded: Trustee Fletcher
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee McKeon, Trustee Kurnit
Not Present: Trustee Hickey

13.04 Approve Internal Auditor Reports (proposed 9:20)
9:29
Recommended Action: The Board of Education hereby accepts the Risk Assessment and Special Education Audit performed by the Internal Auditor
Motioned: Trustee Spencer
Seconded: Trustee Fletcher
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee McKeon, Trustee Kurnit
Not Present: Trustee Hickey

13.05 Approve the Football Merger (proposed 9:25 duration 10 min)
9:30
Recommended Action: Resolved that the Board of Education of the Onteora School District, upon recommendation of the Superintendent approves a merger of its varsity and JV football program with the Kingston Consolidated School District for the 2014 season.
Motioned: Trustee Spencer
Seconded: Trustee Kurnit
- It is renewable annually; fully inform modified athletes

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee McKeon, Trustee Kurnit
Not Present: Trustee Hickey

13.06 Statement of the Chair (proposed 9:30)
9:32
Recommended Action: The Board of Education hereby approves the Statement of the Chair for the 2014 Vote and Election (see attached)
Please note: The Statement has corrections from the original vote numbers:
Gideon Moor at Hurley - They called in 157, but the sheet said 156
Ann McGillicuddy at Woodstock - Math error
- Noted on Vote night that Woodstock's Proposition 1 and Proposition 2 number of votes seemed wrong

Motioned: Trustee Osmond
Seconded: Trustee Fletcher
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee McKeon, Trustee Kurnit
Not Present: Trustee Hickey

13.07 Create Position
9:35
Recommended Action: The Board of Education hereby creates the following position: .60 ESL teacher
Motioned: Trustee Fletcher
Seconded: Trustee Kurnit

- The assessment results will be available in August will show how many staff is needed
- This is in addition to 1.0 on staff and 0.4 from BOCES
- Superintendent Phyllis McGill needs to confirm with the attorney that we can hired our own .60

Motion: Move to postpone this motion to the next Board meeting:
Motioned: Trustee McGillicuddy
Seconded: Trustee Fletcher
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee McKeon, Trustee Kurnit
Not Present: Trustee Hickey

14. Independent Contract Retainers (5 min)

14.01 ICR- Leadership for Educational Achievement Foundations
Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contract Retainer between the Onteora Central School District and LEAF, as a consultant, for the period beginning July 1, 2014 to June 30, 2015 at a rate of $5,000 per 12 months, to a maximum of $5,000 and for travel expenses not to exceed $1,000 and authorizes the Superintendent to sign such an agreement.
Motioned: Trustee Kurnit
Seconded: Trustee Fletcher
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee McKeon, Trustee Kurnit
Not Present: Trustee Hickey

14.02 ICR- Partnership for Education Family & Educational Consultant (proposed 9:35)
Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Partnership for Education Family & Educational Consultant, LLC for the period beginning July 1, 2014 to June 30, 2015 at a rate of $65.00 per half

hour, to a maximum of $7,000, for therapy and authorizes the Superintendent to sign such an agreement.
Motioned: Trustee Kurnit
Seconded: Trustee Spencer

- Contract is for therapists to work with children in the home

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee McKeon, Trustee Kurnit
Not Present: Trustee Hickey

14.03 ICR- Savatgy

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Matthew Savatgy for the period beginning June 4, 2014 to June 13, 2014 at a rate of $700.00, for Phoenicia Nature Trail Residency and authorizes the Superintendent to sign such an agreement.
Motioned: Trustee Spencer
Seconded: Trustee Fletcher
Result: Unanimous

- Has done same thing in Woodstock

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee McKeon, Trustee Kurnit
Not Present: Trustee Hickey

5. Consent Agenda 9:50

15.01 Approve Consent Agenda (proposed 9:45)

Recommended Action: Approve consent agenda item numbers 15.02-15.09
Motioned: Trustee Spencer
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee McKeon, Trustee Kurnit
Not Present: Trustee Hickey

15.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL
SHORT TERM SUBSTITUTE

NAME	POSITION/SCHOOL	EFFECTIVE DATES FROM-TO	PAY RATE	REMARKS
Gray, Melissa	Teaching Assistant/HS	2/28/14-6/23/14*	Step 1	LOA Replacement
Jones, Rachael	1.0 Elementary/Woodstock	5/9/14-5/30/14	1BA	LOA Replacement

*extension of appointment

EXTRA DUTY STIPENDS 2013-14

NAME	POSITION	AMOUNT
Dutcher, Stormie	Softball - Modified - Head Coach (ProRated 3/17/14-5/20/14*)	$1037.02*

*revised amount due to change in end date

RESIGNATIONS

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Hernandez, Dimitri	School Social Worker/MHS	6/27/2014	Retirement
Morris, Richard	School Social Worker/MHS	6/30/2014	Retirement
Samodulski, MaryEllen	Teaching Assistant/BE	6/30/2014	Retirement

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
2123	2/28/14-3/10/14	Medical - Paid
2123	3/11/14-3/24/14	Medical - Unpaid
2123	3/25/14-6/23/14*	Medical - Paid (Sick Bank)
1868	4/21/14-5/30/14	Medical - Paid

*extension of leave

APPOINTMENTS: NON INSTRUCTIONAL
PROBATIONARY APPOINTMENT

NAME	POSITION/SCHOOL	PROBATIONARY PERIOD	SALARY/STEP	REMARKS
Ryan, Peter	Building Maintenance Mechanic	07/01/14-12/31/14	Step 2	Replace K. Harjes

TEMPORARY APPOINTMENT

NAME	POSITION	EFFECTIVE DATES FROM-TO	PAY RATE	REMARKS
Baughman, Lisa	Summer Custodial Worker	6/30/14-8/29/14	$10.00/hr	Summer
Caprotti, Patricia	Summer Custodial Worker	6/30/14-8/29/14	$10.00/hr	Summer
Clinton, Lessia	Summer Custodial Worker	6/30/14-8/29/14	$10.00/hr	Summer
Cifello, Michael	Summer Custodial Worker	6/30/14-8/29/14	$10.00/hr	Summer
Davis, Sally	Summer Custodial Worker	6/30/14-8/29/14	$10.00/hr	Summer

TEMPORARY APPOINTMENT – Continued

NAME	POSITION	EFFECTIVE DATES FROM-TO	PAY RATE	REMARKS
Denise, George	Summer Custodial Worker	6/30/14-8/29/14	$10.00/hr	Summer
Gille, Ella	Summer Custodial Worker	6/30/14-8/29/14	$10.00/hr	Summer
Gilsinger, Jeffrey	Summer Custodial Worker	6/30/14-8/29/14	$10.00/hr	Summer
Ginelewicz, Walter	Summer Custodial Worker	6/30/14-8/29/14	$10.00/hr	Summer
Martin, James	Summer Custodial Worker	6/30/14-8/29/14	$10.00/hr	Summer
Ratoff, Barry	Summer Custodial Worker	6/30/14-8/29/14	$10.00/hr	Summer
Roosa, Esther	Summer Custodial Worker	6/30/14-8/29/14	$10.00/hr	Summer
Scheible, Elizabeth	Summer Custodial Worker	6/30/14-8/29/14	$10.00/hr	Summer
Walters, Nancy	Summer Custodial Worker	6/30/14-8/29/14	$10.00/hr	Summer
VanLeuvan, Marie	Summer Custodial Worker	6/30/14-8/29/14	On step	Increase from 4 to 8 hrs/day
Knight, Patricia	Cook Manager	6/27/14-8/29/14	Hourly rate	Max 50 hrs.
Benjamin, Roger	Summer School Bus Driver	7/1/14-8/31/14	On step	Summer
Benjamin, Scott	Summer School Bus Driver	7/1/14-8/31/14	On step	Summer
Benjamin, Stewart	Summer School Bus Driver	7/1/14-8/31/14	On step	Summer
Kaiser, Laura	Summer School Bus Driver	7/1/14-8/31/14	On step	Summer
Wisniewski, Gary	Summer School Bus Driver	7/1/14-8/31/14	On step	Summer
Wolfrom, William	Summer Substitute School Bus Driver	7/1/14-8/31/14	On step	Summer

Anderson, Rose	Summer School Bus Attendant	7/1/14-8/31/14	On step	Summer
Billadeau, Brenda	Summer School Bus Attendant	7/1/14-8/31/14	On step	Summer
Kelder, Patricia	Summer School Bus Attendant	7/1/14-8/31/14	On step	Summer
Krebser, Lynn	Summer School Bus Attendant	7/1/14-8/31/14	On step	Summer
Ravetier, Franca	Summer School Bus Attendant	7/1/14-8/31/14	On step	Summer
Sorbellini, Dianne	Summer School Bus Attendant	7/1/14-8/31/14	On step	Summer
Roberts, Carole	Summer Substitute School Bus Attendant	7/1/14-8/31/14	On step	Summer

TEMPORARY APPOINTMENT – RESCISSION

NAME	POSITION	EFFECTIVE DATES FROM-TO	PAY RATE	REMARKS
Paton, Stephanie	Summer Nurse	6/30/14-8/29/14	Hourly rate	Resigned

15.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #6/14, Confidential, as reviewed by Trustee Osmond

15.04 Rescind Cabinet Bids

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District rescind the awarding of the bid for construction and installation of Custom Cabinets and Millwork at Bennett Elementary School based on the bid documents of April 22, 2014 to the lowest responsible bidder, Inner Space Systems, Inc., in the amount of $31,450 at the request of the contractor.

15.05 Warrants

Recommended Action: The Board of Education has reviewed and hereby accepts Warrant Schedule 12

15.06 Financial Report

Recommended Action: The Board has reviewed and hereby accepts the Financial Report ending April 30, 2014.

15.07 Surplus Items

Recommended Action: BE IT HEREBY RESOLVED, on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the attached list of items as surplus and authorizes the sale or disposal of these items.

15.08 Approve Site Work Bid

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the bid for site work at the Middle High School and Woodstock Elementary School based on the bid documents of May 13, 2014 to the lowest responsible bidder, Evergreen Mountain Contracting, Inc., for the amount of $553,889 and authorizes the Superintendent to sign such an agreement.
NOTE: Work approved in Capital Project

15.09 Volunteer Application

Recommended Action: The Board of Education hereby approves the following volunteer: Richard Stokes – Phoenicia

16. Committee Reports

16.01 Audit Committee - Trustee Spencer to report. Next meeting is 4:30 at Central Administration on 6/9/14 (proposed 9:50) 9:51

Report at the next meeting

16.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on TBD 9:52

- Has not met since the last Board meeting, Ad hoc committee met to discuss the grant for MSHS biomass

16.03 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on TBD 9:53

Superintendent Phyllis McGill reported:

- One policy ready to move forward about District Announcements
- Other policies need further clarifications, meeting with groups
- Next meeting is 7/7/14

16.04 District Committee: Health and Wellness Committee. Next meeting is in room 205 HS at 2:45 on TBD 9:54

- Working on updating policies and writing regulations for H & W policy
  - Mr. Millas taking care of this
- Clarifying a lot of things
- Mr. Millas will attend policy committee to explain changes
- This was the last meeting of school year

16.05 Ad Hoc Committee: Primary School - Asst. Superintendent for Curriculum & Instruction Marki Clair-O'Rourke to report 9:55

- Worked in sub-committees and came back to meet all together
- Each sub-committee nearing place to give recommendations - next meeting or shortly after
- Class Size Committee has been doing research about desirable ranges, low and high for K-3
- Social-Emotional Committee has narrowed to 4 best programs in addition to what already using
  - Come up with consistent program to be used in the District that teaches skills specifically
  - Gave 4 top programs to school social workers to give them an opportunity to review and give report
- Next meeting 6/19
- Pre-k committee – investing if we can we do pre-k screening as part kindergarten screening process with younger siblings
  - Help them to access pre-k services though agencies in area
  - Would like to offer pre-k to those whose names were not in the lottery

for UPK slots
- Get money based on need of family

- Trustee Fletcher clarified
  - These 3 areas addressed quickly for the 14-15 School Year
  - Class size committee is ready for recommendations to the Board
  - Pre-K may need more time

16.06 Ad Hoc Committee: Communications Superintendent Phyllis McGill to report
10:01
Have not met since the last Board meeting. Superintendent Phyllis McGill to follow up on if committee should meet

17. Old Business

17.01 The Board will discuss Old Business (proposed 10:00)
10:01
In Board goals is to mentor new Board members - discussion is needed
- Board members should think about who would want to be a mentor

18. New Business

18.01 NYSSBA 2014 Convention
10:03
Recommended Action: Resolved for up to 5 Board members to attend the 2014 NYSSBA convention in NYC on October 26-28, 2014 at a cost of $1,024 per person plus travel expenses
Motioned: Trustee Spencer
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee McKeon, Trustee Kurnit
Not Present: Trustee Hickey

18.02 The Board will discuss New Business (proposed 10:05)
10:07
Trustee Fletcher thanked Trustee McKeon for all his service, as he will not be able to attend the next Board meeting

19. Request For Information

19.01 The Board will request information (proposed 10:10)
10:08
Trustee Kurnit asked that the Board have a calendar-based list that shows all of the mandated testing we do in the District by grade level including the sample PAARC tests

Trustee McKeon – what is the status of the study that looked at state tests vs other tests and when is the Board going to get information on that

Trustee Fletcher some kind of report on to what extent if any, we have a heroin drug issue in our schools – was a question from Town Board meetings as well

Trustee McGillicuddy – had asked for AIS information

20. Public Comment

20.01 The public will comment on any agenda or non-agenda item. Please limit comments to 3 minutes (proposed 10:15 duration 10 min or more)

10:11

No public comment was made

21. Adjournment

21.01 Adjourn Meeting (proposed 10:20). Next meeting is Tuesday, June 17, 2014 in the Phoenicia School at 6:00 pm.

Recommended Action: The meeting is adjourned at 10:12

Motioned: Trustee Spencer

Seconded: Trustee Osmond

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee McKeon, Trustee Kurnit

Not Present: Trustee Hickey

Minutes Recorded By:
Victoria McLaren, District Clerk

Minutes Typed/Recorded By:
Fern Amster

Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

DRAFT MINUTES

REGULAR MEETING
6:00 p.m.
TUESDAY, JUNE 17, 2014
PHOENICIA SCHOOL

Congratulations to the Class of 2014
The Board of Education wishes to congratulate the Graduating Class of the Onteora Central School District of 2014, to thank them for their contribution to the District and to wish them every success and happiness for the future.

1. Opening Items

1.01 Call to Order 6:08
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call
Present: Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Osmond, Trustee McKeon, Trustee McGillicuddy

Now Present

Trustee McGillicuddy arrived at approximately 6:10

2. Acceptance of Minutes

2.01 Acceptance of Minutes (proposed 6:05)
Recommended Action: The Board of Education hereby accepts the minutes of the 6/3/14 BOE meeting
Motioned: Trustee Kurnit
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Osmond, Trustee McKeon

3. Honor Retirees

3.01 The Superintendent and Board of Education will honor the Retirees (proposed 6:10 duration 20 min) 6:10
Deborah Cease - 34 years
Physical Education Teacher

David Laks - 28 years
Music Teacher

MaryEllen Samodulski - 16 years
Teaching Assistant

Dimitri Hernandez - 25 years
Social Worker

Richard Morris - 14 years
Social Worker

4. Honor Volleyball Coaches

4.01 The Board and Superintendent will honor Varsity Volleyball Coaches Brittany Alexander and Nicole Saunders, winners of the American Heart Association Heartsave Hero Award (proposed 6:30 duration 15 min)

This item will be postponed until all parties are available to be present

Trustee McGillicuddy recognized:

- Student Representative Sarah Melvin who is going to college
- Retiring Board members Dan Spencer and Michael McKeon for their Board service

5. Welcome

5.01 Phoenicia Principal Linda Sella will welcome the Board (proposed 6:45)

6:41

- Mrs. Sella showed a video of the faculty performing a rendition of “Peanut Butter and Jelly” from the 3/16/14 Phoenicia Variety Show
- Kindergarten celebration was on 6/12/14
- First grade Children’s Theater is on 6/18/14
- Third grade play is on 6/20/14
- Moving up ceremony is on 6/24/14 at 6pm
- Field Day and Watermelon Fest is on 6/24/14

6. Board District News

6.01 The Board will announce District news (proposed 6:55)

6:47

Trustee Kurnit commented:

- It was special to be a part of Phoenicia’s Kindergarten program - heartwarming and uplifting
- 6/4/14-6/6/14 went to North County Clean Energy Conference with Assistant Superintendent for Business Victoria McLaren and Facilities Director Jared Mance
    - Toured facilities, attended seminars, networked with NYSERDA and Governor’s office staff

Trustee McGillicuddy commented:

- Remind Board members that Board will be welcoming 2 new members at the Reorganization Meeting
- Trying to plan retreat for summer to team build and find ways to improve Board service and team unity

Trustee Fletcher reported:

- He represented the Board with Superintendent Phyllis McGill and Principal Lance Edelman at Ulster County Scholastic Achievement Awards breakfast
    - Honors the Valedictorian, Salutatorian and Successful Business Student
- Students at Phoenicia loved seeing their teachers get up in costume and dance

7. Superintendent District News 6:50

7.01 Athletic Director Nicholas Millas will report on the Spring Sports Season (proposed 7:00 duration 20 min)

- Thanked the Board of Education, Facilities Director Jared Mance and Transportation Director Nicole Sommer for their support and work to keep fields ready and buses on time
    - Also thanked outgoing Board Representatives and Student Representative
- Spring Highlights for the Athletic Program
    - 205 students in grades 7-12 participated on spring teams
    - 50 Varsity athletes earned all academic honors for the Mid-Hudson Athletic League
    - The Girl's and Boy's Track teams earned the New York State Public High School Athletic Association Scholar Team Award
        - These teams had an average of 90 or higher
- Team Highlights:
    - Girl's Track, Section IX Class C champions, Individual Champions, Avery Maillet- Long Jump & 4x100, Kaitln King Triple Jump & 400 , Sarah Rudge 800 & 1500, Julia Armstrong steeple Chase & 3000, Katelyn Klercker 4x100, Avi Kleine 4x100, Raegan Loheide 4x100, 2nd out of 17 schools at the MHAL Championships, Individual MHAL Champions Sarah Rudge, Avery Maillet, Kaitlyn King, Julia Armstrong, And Emily Downes, 1st place Bethlehem Invite, Kaitlyn King- school record in the Triple Jump, Sarah Rudge 4th place Medal at the the NYS championships in Syracuse, 17 MHAL Scholar athlete
    - Boy's Track- 4-1 in Regular season in dual meets, MHAL- 10th place, Rowan Cruickshank- Section 9 Class C 3000 Steeplechase Champion - 10:24, Tim Shultis- Section 9 Class C Long Jump Champion - 20'3", State Qualifier meet Div. 2:Micah, Yannatos, Jordan Milite, Andy Meci, and Aidan Klein- 3rd place- 4x800- 8:43, Tim Shultis- 3rd place- high jump- 6', Tim Shultis- 3rd place- long jump- 18' 4 3/4", Sean Hickey- shot put- 41' 8", Mike Shultis- 5th place- high jump 5'10", Mike Shultis- 9th place- 400IH- 63.8, Rowan Cruickshank- 2nd place- 3000, Steeplechase- 10:30, State Meet: Tim Shultis cleared 6' ending up 11th in division 2 and 24th in the state, 19 MHAL Scholar Athletes
    - Boy's Tennis: Undefeated 8-0 during the regular season after graduating 6 of our 7 starters from last year, Won the Division and Conference titles, In the League Title game we lost to a tough Red Hook team, The entire team qualified for the MHAL Sectional Qualifier, In Section 9 play, John Hagerdorn and Finbar Stuart qualified as a wild card doubles team and 2nd singles player Alex Schaef also qualified, 6 MHAL Scholar Athletes
    - Baseball: Finished second in their division and earned a 6th seed in sectionals where they lost to a tough Rhinebeck team, 12 & 7 overall, 4 MHAL Scholar Athletes, Finish 2nd in division, finished 6 and Raised $1500 for Nissen Fundraiser,
    - Softball: 1-15 overall record, Young team with many playing travel ball to improve over the next year, 4 MHAL Scholar Athletes,
    - Golf: Fall sport, but sectionals and states are in the spring, 3 golfers qualified in the fall to compete in sectionals this spring, Asa Spurlock, Ryne Perry, Justin Lane, Justin Lane finished 2nd at Sectionals to qualify for States and competed at Cornell finishing 21st overall and top in Section IX,
    - Andrew Friedel and Kaitlyn King were named 2013-2014 Most Valuable athletes as voted on by the coaching staff.
    - Lauren Havens and Micah Yannatos were the Onteora winners for the MHAL Scholar Athlete recognition breakfast held at Wiltwyck County Club on 5/28/14 with Superintendent Phyllis McGill and Principal Lance Edelman
- Congratulations to all of our graduates who have contributed to the Athletic program and we wish you continued success.

7.02 The Superintendent will announce District news (proposed 7:20) 6:57

- Scott Richards will be the new Woodstock Principal - he is on the agenda tonight
    - Thanked interview committee

- Onteora is applying for full day Universal Pre-K grant from NYS
    - Working with Grant Writer Bonnie Meadow and Onteora administrators to finish application in time
    - Competitive grant
    - Looking for services for under-served and un-served families
        - Looked at siblings of current students – ESL, Free and Reduced Lunch and CPSE without an educational program
            - School secretaries reached out to the families
    - 3 students want pre-k in Arkville and 1 in Kingston
        - contacted County Head Start about receiving help from the county on providing these 3 children transportation
- Summer Skills Academy class size ratio is 6 students to a teacher
- Technology surveys are almost complete
- NYSSMA gave Onteora Band gold honors in NYSSBA major's festival on 6/4/14
    - 4th year in a row band received honors
- $335,000 was awarded to seniors during the Senior Scholarship program
- Use of heroin in school district at this point in time found through informal survey of mental health service providers:
    - Informally found that heroin is in the community
    - Aware of 1 student involved with the use of heroin and student has been in treatment
    - More problem with alcohol and pharmaceutical drugs
        - As drug prices increase, the gateway drug is heroin
    - Chris Herren will be speaking with the HS students about drugs

Student Representative Sarah Melvin commented that Student Government does not have a place in reporting on students' drug use

- Drug abuse programs are not necessarily viewed positively by the students
    - This may be a good role for Student Government

Item is being discussed because it has been found that many Districts are concentrating on heroin use and wanted the Superintendent to speak publically about Onteora's situation

8. Student Representative Report

8.01 Student Representative, Sarah Melvin, will report to the Board (proposed 7:25) 7:20

- Graduation speaker runs the Tonner Doll Company
- Substance abuse prevention – Belleayre Bash coming up
    - Really big within the school – students look forward to it
    - Commend students involved - goal of $14,000 -$16,000, have over $17,000
        - Have done a great job of fundraising
- Prom was a week and a half ago, great event - a lot of effort was put forth to make it successful
- This summer 11 HS students are traveling to France with French Club

  - Some students covered almost their entire cost of the trip by extensive fund raising
  - Staying 2-3 weeks, traveling and staying with host families
- End of the year is wrapping up - last day of HS classes was yesterday
- Thanked the Board - enjoyed her time on the Board, it was a new learning experience

9. Acknowledge Public Be Heard Comments

9.01 The Board will acknowledge the public be heard comments from the last meeting
7:23
Rick Wolff, Gabriel Buono

10. Public/Student Comment

10.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:30 duration 10 min or more)
7:23
Fran Hollander – ONTEA President, Nancy Parisio ONTEA VP. Negotiating committee will remain in place until contract is settled. Disappointed that the Board has not come to negotiate

Gabriel Buono – Respectfully ask that you acknowledge the topic of a SRO and put it to rest with a vote.

Richard DeRuvo – OTA president – Thank you for honoring the retirees and thank you to Trustee Spencer and Trustee McKeon for your service. Urge you to vote on the SRO

11. Presentation

11.01 The Superintendent will present the 2012-2013 School District Report Card (proposed 7:30 duration 20 min)
7:33
Superintendent Phyllis McGill presented:

- Onteora uses the Districts Red Hook Rhinebeck, Saugerties, New Paltz and Rondout as benchmarks
  - Declining enrollment is across the region
- 17.6% special education rate increased
- Free and Reduced Lunch rate is closer to 40% at this time
- Transition to more rigorous common core curriculum and assessment
  - Every district had a decrease in performance
- Did quite well on Assessments
  - Performance placed among Ulster Districts:
    - ELA
      - 3rd Grade 2 – 2nd
      - 4th Grade - 2nd
      - 5th Grade - 1st
      - 6th Grade - 1st
      - 7th Grade - 3rd
      - 8th Grade 1st

        - Math
            - 3rd Grade - 1st
            - 4th Grade - 2nd
            - 5th Grade - 1st
            - 6th Grade - 4th
            - Grade 7 - 2nd
            - Grade 8 - 1st
    - 11th Grade ELA
        - Overall 84%
        - General Ed 92%
        - Students with Disabilities: 44%
        - Economically Disadvantaged73%
        - Met all requirements in subgroups in making Adequate yearly Progress except for subgroup of White, where we were just below AYP
    - 11th Grade Math
        - Overall 87%
        - General Ed 96%
        - Students with Disabilities 48%
        - Economically Disadvantaged 79%
        - Met all requirements in subgroups in making Adequate yearly Progress except for category of White, where we were just below AYP
- Graduation Rate
    - 87% this year is highest in several years
- Made AYP on Grades 3-8 Math, ELA, Science
- Met 4 year graduation rate for all subgroups and overall
- On 3-8 tests, participation in 2012-2013 was 95%; participation in 2013-2014 is significantly less
    - won't be able to make general statements of making AYP because we won't have a representative sample of students that have taken the 3-8 tests
- 2013-2014 College Bound Seniors:
    - 84.7% have applied for college
    - 78% attending in NYS
    - 34% attending 2 year college
    - 40.7% attending 4 year college in NYS

Discussion:

- As we become more aligned in our curriculum disparity in scores from year to year of 10 – 12 % will level out
    - Also have cohorts of about 100 children so specific children can impact it and changing targets from the state
- Sense of how many students need remediation when they get to college?
    - Do exit surveys two or three years out to see if students are completing
- If this is the way the State judges how well Districts are doing, it is great that we are doing well as compared to our neighbors

- Great to see variety of schools that students will attend and that some make the choice to go out to the workforce
- Impressive number of students going to 4 year colleges
- What was the pass rate meant to be for the subgroup of White, where we did not make AYP?
- Was curious of the fact that his graduating class would have so many more males than females
    - Could do our own analysis on this as a separate sub-group

11.02 Assistant Superintendent for Curriculum and Instruction will report on the Primary School Committee Progress (proposed 7:50 duration 20 min)

8:03

Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke reported:

- Extraordinarily committed group of people
- Thanked Trustee Kurnit and Trustee Fletcher – was very rewarding to have the Board members present
- Introduced Sub Committees to Report Preliminary Recommendations
    - Linda Sella reported on the Pre-School Sub Committee
        - Collected a lot of data that will be beneficial
        - Gap in services between east and west end of District
        - 37% of west end of District students do not attend pre-school
        - 11.5% of east end of District students do not attend pre-school
        - Recommend that incoming kindergarten class attend the Summer Skills Academy
        - Found local child care providers can be eligible for financial support for parents and providers but they need support
            - Recommend helping them to get the information out
        - Recommend identifying younger siblings by piggybacking on kindergarten screening – will also support parents
        - UPK Grant – full day UPK instead of part-time
            - Recommend finding other grants if this one is not awarded to Onteora
    - Cindy Bishop reported on the Social-Emotional Learning Sub-Committee
        - Research all says how important it is to have social-emotional learning in school
        - 73% of primary staff is looking for a consistent social-emotional instruction throughout the District
            - Currently have a program being provided by a grant – a teacher comes in the classroom and teaches a lesson without the classroom teacher for approximately 30 min, and classroom teacher does not follow through on what is being taught
            - Recommend that social workers co-teach social skills lesson every week every classroom at the primary level, then Bennett, then, possibly, 7th grade
                - Teacher follows through all week and gets a new lesson each week

- Social workers are reviewing and providing feedback to sub-committee on top 4 curriculums found
  - Using the program Social Thinking now – have trained staff and is a good program
- When the committee makes a recommendation to the Board, it will have an impact on the District financially and with scheduling

- Class Size Sub committee
  - Superintendent Phyllis McGill and Gideon Moor presented
    - Began with research – asked for assistance of Library Media Specialist Amy Weisz for academic articles
      - Reviewed 12 academic research papers on the significance of class size
        - Some were meta-analysis of reduced class size studies
    - Educational research was overwhelming that small class size improved education
    - 'Gold Standard' study begun in1985, Tennessee Project STAR, demonstrated that students do much better, long-term, with small classes (13-17) in K-3 rather than larger classes (22-25), even with an aid
    - Sent questionnaires about class size to all Onteora K-3 teachers and parents of students who experienced class size reduction this year.
    - Superintendent McGill presented the committee's recommendation for new K-3 Class Size Guidelines to the Board

- Next steps:
  - Next meeting this week
  - Try to finalize recommendations, but don't want anything rushed
  - Revisit original charge for priority focus areas and pace the work into the summer
  - Renew the committee to the next priority focus area
    - Will be reaching out to committee members that have not been able to attend to allow them to join the committee by having a different meeting time

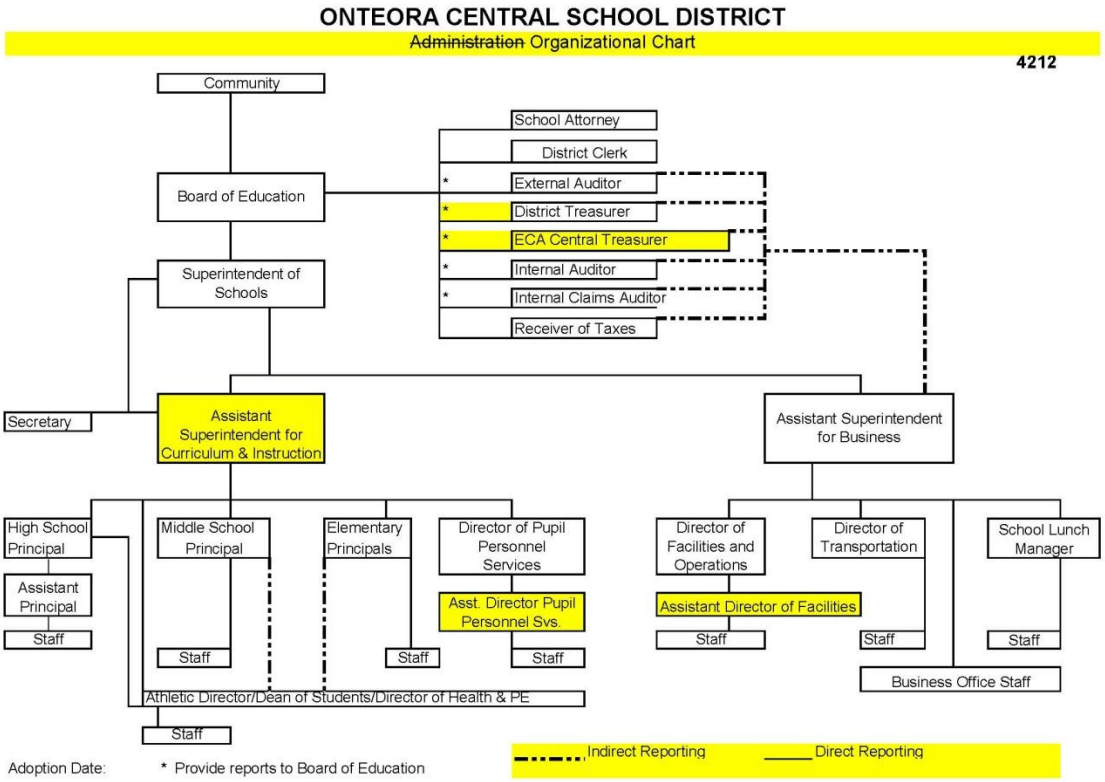
Discussion:

- Was a very pro-active committee
- Next year's 2nd grade class at Phoenicia does not meet regulation – how to act on the regulation?
  - There will be 21 in each 2nd grade next year due to retentions and a classified student

12. Policies (20 min)

12.01 Second Reading and Adoption of Policy 4212 Organizational Chart (proposed 8:10)
Recommended Action: The Board of Education hereby adopts Policy 4212 as written
8:35
Motioned: Trustee Spencer

Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Osmond, Trustee McKeon



12.02 Second Reading and Adoption of Policy 7120 Age of Entrance 8:37
Recommended Action: The Board of Education hereby adopts policy 7120 as written
Motioned: Trustee Hickey
Seconded: Trustee Fletcher
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Osmond, Trustee McKeon

2~~002~~2014 7120 Students

SUBJECT: AGE OF ENTRANCE

Kindergarten

Students who are legal residents of the School District and who reside with parents or guardians within the School District at the time of the opening day of school must be five (5) years of age or more on December 1 in the same calendar year in order to register for Kindergarten.

A child who transfers into the School District at any time during the school year may be considered for admission to Kindergarten by the Superintendent provided:

a. The parents were not legal residents of the School District on the opening day of school, and
b. The child has been registered and enrolled in kindergarten in the District in which his/her parents were legal residents.

Other Grades

Admission of children shall involve a consideration of chronological age, their current transcript, and the readiness of the student to do the work.

Proof of Age

A ~~student's birth certificate or other satisfactory evidence of age shall be presented at the time of initial registration.~~ Education Law 3218 states that a student's age shall be proven by:
a) a duly certified transcript of a birth certificate, or a certified record of baptism giving the date of birth; or, if not available,
b) a passport including foreign passport) showing the date of birth of the minor; or, if not available,
c) other documentary evidence or other recorded evidence in existence two years or more, and satisfactory to the certifying officer such as:
Official driver's license
State- or other government-issued ID
School photo ID with date of birth
Consulate identification card
Hospital or health records (in New York City, Hospital Birthing Records)
Military dependent ID card
Native American tribal document
Record(s) from non-profit international aid agencies and voluntary agencies (VOLAGs)
The child shall be entered under his/her legal name.
Education Law Sections 1712, 3202 and 3212

12.03 Second Reading and Adoption of Policy 5220 District Investments 8:37

Recommended Action: The Board of Education hereby adopts Policy 5220 as written
Motioned: Trustee Spencer
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Osmond, Trustee McKeon

2~~00~~2014 5220 Non-Instructional/Business Operations

SUBJECT: DISTRICT INVESTMENTS

Scope

This investment policy applies to all moneys and other financial resources available for investment on its own behalf or on behalf of any other entity or individual.

Objectives

The primary objectives of the local government's investment activities are, in priority order:
a) To conform with all applicable federal, state and other legal requirements (legal);
b) To adequately safeguard principal (safety);
c) To provide sufficient liquidity to meet all operating requirements (liquidity); and
d) To obtain a reasonable rate of return (yield).

Delegation of Authority

The Board of Education's responsibility for administration of the investment program is delegated to the Treasurer or designee who shall establish written procedures for the operation of the investment program consistent with these investment guidelines. Such procedures shall include an adequate internal control structure to provide a satisfactory level of accountability based on a data base or records incorporating description and amounts of investments, transaction dates, and other relevant information and regulate the activities of subordinate employees.

Prudence

All participants in the investment process shall seek to act responsibility as custodians of the public trust and shall avoid any transaction that might impair public confidence in the Onteora Central School District to govern effectively.

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of the principal as well as the probable income to be derived.

All participants involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

Diversification

It is the policy of the Onteora Central School District for all moneys collected by any officer or employee of the School District to transfer those funds to the Treasurer or designee within five (5) working days of deposit, or within the time period specified in law, whichever is shorter.

The Treasurer or designee is responsible for establishing and maintaining an internal control structure to provide reasonable, but not absolute, assurance that deposits and investments are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization and recorded properly, and are managed in compliance with applicable laws and regulations.

Designation of Depositories

The banks and trust companies authorized for the deposit of moneys up to the following maximum amounts are:

Depository Name	Maximum Amount
Bank of America (formerly Fleet Bank) Catskill Hudson Bank	varies
Wilber National BankCommunity Bank N.A.	varies
Key Bank	varies
MBIA JP Morgan Chase	varies
NYCLASS	varies
TD Bank	varies

Collateralizing of Deposits

In accordance with the provisions of General Municipal Law, Section 10, all deposits of the Onteora Central School District, including certificates of deposit and special time deposits, in excess of the amount insured under the provisions of the Federal Deposit Insurance Act shall be secured:

a) By a pledge of "eligible securities" with an aggregate "market value," or provided by General Municipal Law, Section 10, equal to the aggregate amount of deposits from the categories designated in Appendix A to the policy

b) By an eligible "irrevocable letter of credit" issued by a qualified bank other than the bank with the deposits in favor of the School District for a term not to exceed ninety (90) days with an aggregate value equal to one hundred forty percent (140%) of the aggregate amount of deposits and the agreed upon interest, if any. A qualified bank is one whose commercial paper and other unsecured short-term debt obligations are rated in one (1) of the three (3) highest rating categories by at least one (1) nationally recognized statistical rating organization or by a bank that is in compliance with applicable federal minimum risk-based capital requirements.

c) By an eligible surety bond payable to the School District for an amount at least equal to 100% of the aggregate amount of deposits and the agreed upon interest, if any, executed by an insurance company authorized to do business in New York State, whose claims-paying ability is rated in the highest rating category by at least two (2) nationally recognized statistical rating organizations.

Safekeeping and Collateralization

Eligible securities used for collateralizing deposits shall be held by (the depository and/or a third party) bank or trust company subject to security and custodial agreements.

The security agreement shall provide that eligible securities are being pledged to secure local government deposits together with agree upon interest, if any, and any costs or expenses arising out of the collection of such deposits upon default. It shall also provide the conditions under which the securities may be sold, presented for payment, substituted or released and the events which will enable the local government to exercise its rights against the pledged securities.

The custodial agreement shall provide that securities held by the bank or trust company, or agent of and custodian for, the School District, will be kept separate and apart from the general assets of the

custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement should also describe that the custodian shall confirm the receipt, substitution or release of the securities. The agreement shall provide for the frequency of revaluation of eligible securities and for the substitution of securities when a change in the rating of a security may cause ineligibility. Such agreement shall include all provisions necessary to provide the local government a perfected interest in the securities.

Permitted Investments

As authorized by General Municipal Law, Section 11, the Onteora Central School District authorizes the Treasurer or designee to invest moneys not required for immediate expenditure for terms not to exceed its projected cash flow needs in the following types of investments:

a) Special time deposit accounts;
b) Certificates of deposit;
c) Obligations of the United States of America;
d) Obligations guaranteed by agencies of the United States of America where the payment of principal and interest are guaranteed by the United States of America;
e) Obligations of the State of New York;
f) Obligations issued pursuant to LFL Section 24.00 or 25.00 (with approval of the State Comptroller) by any municipality, School District or District corporation other than the Onteora Central School District;
g) Obligations of public authorities, public housing authorities, urban renewal agencies and industrial development agencies where the general State statutes governing such entities or whose specific enabling legislation authorizes such investments;
h) Certificates of Participation (COPs) issued pursuant to GML, Section 109-b;
i) Obligations of this School District, but only with any moneys in a reserve fund established pursuant to GML, Sections 6-c, 6-d, 6-e, 6-g, 6-h, 6-j, 6-k, 6-l, 6-m, or 6-n.

All investment obligations shall be payable or redeemable at the option of the Onteora Central School District within such times as the proceeds will be needed to meet expenditures for purposes for which the moneys were provided and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable at the option of the Onteora Central School District within two (2) years of the date of purchase.

Authorized Financial Institutions and Dealers

The Onteora Central School District shall maintain a list of financial institutions and dealers approved for investment purposes and establish appropriate limits to the amount of investments which can be made with each financial institution or dealer. All financial institutions with which the School District conducts business must be credit worthy. Banks shall provide their most recent Consolidated Report of Condition (Call Report) at the request of the School District. Security dealers not affiliated with a bank shall be required to be classified as reporting dealers affiliated with the New York Federal Reserve Bank, as primary dealers. The Treasurer or designee is responsible for evaluating the financial position and maintaining a listing of proposed depositories, trading partners and custodians. Such listing shall be evaluated at least annually.

Purchase of Investments

The Treasurer or designee is authorized to contract for the purchase of investments:

a) Directly, including through a repurchase agreement, from an authorized trading partner.
b) By participation is a cooperative investment program with another authorized governmental entity pursuant to Article 5G of the General Municipal Law where such program meets all the requirements set forth in the Office of the State Comptroller Opinion No. 86-46, and the specific program has been authorized by the School District.
c) By utilizing an ongoing investment program with an authorized tracking partner pursuant to a contract authorized by the School District.

All purchased obligations, unless registered or inscribed in the name of the School District, shall be purchased through, delivered to and held in the custody of a bank or trust company. Such obligations shall be purchased, sold or presented for redemption or payment by such bank or trust company only in accordance with prior written authorization from the officer authorized to make the investment. All cash transactions shall be confirmed in writing to the Onteora Central School District by the bank or trust company. Any obligation held in the custody of a bank or trust company shall be held pursuant to a written custodial agreement as described in General Municipal Law, Section 10.

The custodial agreement shall provide that securities held by the bank or trust company, as agent of and custodian for, the School District, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement shall describe how the custodian shall confirm the receipt and release of the securities. Such agreement shall include all provisions necessary to provide the local government a perfected interest in the securities.

Repurchase Agreements

Repurchase agreements are authorized subject to the following restrictions:

a) All repurchase agreements must be entered into subject to a Master Repurchase Agreement.

b) Trading partners are limited to banks or trust companies authorized to do business in New York State and primary reporting dealers.

c) Obligations shall be limited to obligations of the United States of America and obligations guaranteed by agencies of the United States of America.

d) No substitution of securities will be allowed.

e) The custodian shall be a party other than the trading partner.

APPENDIX A

Schedule of Eligible Securities

Obligations issued, or fully insured or guaranteed as to the payment of principal and interest, by the United States of America, an agency thereof or a United States government sponsored corporation.

~~Obligations issued or fully guaranteed by the International Bank for Reconstruction and Development, the Inter-American Development Bank, the Asian Development Bank, and the African Development Bank.~~

Obligations partially insured or guaranteed by any agency of the United States of America, at a proportion of the Market Value of the obligation that represents the amount of the insurance or guaranty.

Obligations issued or fully insured or guaranteed by the State of New York, obligations issued by a municipal corporation, School District, or District corporation of such State or obligations of any public benefit corporation which under a specific State statute may be accepted as security for deposit of public moneys.

Obligations issued by states (other than the State of New York) of the United States rated in one (1) of the three (3) highest rating categories by at least one (1) nationally recognized statistical rating organization.

~~Obligations of Puerto Rico rated in one (1) of the three (3) highest rating categories by at least one (1) nationally recognized statistical rating organization.~~

Obligations of counties, cities and other governmental entities of a state other than the State of New York having the power to levy taxes that are backed by the full faith and credit of such governmental entity and rated in one (1) of the three (3) highest rating categories by at least one (1) nationally recognized statistical rating organization.

Obligations of domestic corporations rated in one (1) of the two (2) highest rating categories by at least one (1) nationally recognized statistical rating organization.

Any mortgage related securities, as defined in the Securities Exchange Act of 1934, as amended, which may be purchased by banks under the limitations established by bank regulatory agencies.

Commercial paper and bankers' acceptances issued by a bank, other than the Bank, rated in the highest short term category by at least one (1) nationally recognized statistical rating organization and having maturities of not longer than sixty (60) days from the date they are pledged.

Zero coupon obligations of the United States government marketed as "Treasury strips."

12.04 Second Reading and Adoption of 7618 Response to Intervention 8:39

Recommended Action: The Board of Education hereby adopts Policy 7618 as written
Motioned: Trustee Spencer
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Osmond, Trustee McKeon

The reauthorized Individuals with Disabilities Education Act (IDEA 2004) was advanced in an attempt to optimize educational outcomes for children with learning problems. A growing body of research, supports the use of Response to Intervention (RTI) as a highly effective means of:

a) Increasing proficiency rates for early basic reading, writing, and math calculation skills;

b) Expanding the capacity of teachers to meet the needs of a developmentally broad range of learners within the context of the general curriculum; and

c) Reducing the number of children misidentified as disabled.

In accordance with NYS Commissioner's Regulations, the Onteora School District has established administrative practices and procedures for implementing District-wide initiatives that address a Response to Intervention (RTI) process applicable to all students. For students suspected of having a potential learning disability, the District will provide appropriate RTI services pursuant to the Commissioner's Regulations prior to a referral to the Committee on Special Education (CSE) for evaluation.

The District's RTI process shall include the following minimum requirements:

a) Scientific, research-based instruction in reading, writing and mathematics provided to all students in the general education class by qualified personnel. Instruction in reading, per the NYS Education Commissioner's Regulations, shall mean scientific, research-based reading programs that include explicit and systematic instruction in phonemic awareness, phonics, vocabulary development, reading fluency (including oral reading skills) and reading comprehension strategies;

b) Screenings shall be provided to all students in the class to identify those students who are not making academic progress at expected rates;

c) Scientific, research-based instruction matched to student need with increasingly intensive levels of targeted interventions for those students who do not make satisfactory progress in their levels of performance and/or in their rate of learning to meet age or grade level standards;

d) Repeated assessments of student achievement which should include curriculum based measures to determine if interventions are resulting in student progress toward age or grade level standards;

e) The application of information about the student's response to intervention to make educational decisions about changes in instruction and/or services and the decision to make a referral for special education programs and/or services; and

f) Written notification to the parents when the student requires an intervention beyond that provided to all students in the general education classroom that provides information about:

1. Strategies for increasing the student's rate of learning; and student performance data, and the general education services that will be provided; and

2. The parents' right to request an evaluation for special education programs and/or services.

Structure of Response to Intervention Program

The District's RTI program will consist of multiple tiers of instruction/assessments to address increasingly intensive levels of targeted intervention to promote early identification of student performance needs and/or rate of learning, and to help raise achievement levels for all students.

~~Child Study Teams (and at the Secondary Level Case Management Teams)~~Response to Intervention Team, whose members may include, but are not limited to, regular education teachers, special education personnel, the school psychologist, ~~Curriculum Coordinators~~, designated administrators, and other individuals deemed appropriate by the District, will be available for each building to address the implementation of the District's RTI process.

The ~~Child Study and Case Management~~RTI Team's responsibilities shall include, but are not limited to, the following:

a) Determining the level of interventions/student performance criteria appropriate for each tier of the RTI model;

b) Analyzing information/assessments concerning a student's response to intervention and making educational decisions about changes in goals, instruction and/or services;

c) Determining whether to make a referral for special education programs and/or services.

Types of Interventions

The District will provide multiple tiers of increasingly intensive levels of targeted intervention and instruction for those students who do not make satisfactory progress in their levels of performance and/or in their rate of learning to meet age or grade level standards.

It is expected that use of the Tier Level of instruction will be specific to each student's needs and will be an ongoing process, with students entering and exiting tiers of intervention according to the analysis of student performance data and progress monitoring.

Tier One Instruction

Tier One instruction is provided to all students in the general education setting. The use of scientific, research-based instruction in the area of ELA and math will be provided by the general education teacher and/or other qualified personnel as appropriate, and will emphasize proactive, preventative core instructional strategies in the classroom setting. Group and/or individualized instruction, assessment and reinforcement activities will be provided as deemed appropriate by the classroom teacher in collaboration with peers. Properly trained teaching assistants, under direct supervision of the presiding classroom teacher, can facilitate reinforcement techniques and conduct benchmark assessments. The use of teaching assistants in early grades are an integral part of early intervention. The analysis of Tier One student performance data will be used to identify those students who need additional intervention at the Tier Two Level of instruction.

Tier Two Instruction

In general, Tier Two instruction will consist of small group, targeted interventions for those students identified as being "at risk" who fail to make adequate progress in the general education classroom. Tier Two instruction will include programs and intervention strategies designed to supplement Tier One interventions provided to all students in the general education setting.

Tier Two instruction may be provided by support personnel such as teaching assistants, specialized staff such reading and math teachers, Occupational Therapists, Physical Therapists, Academic Intervention Service providers, speech therapists, school psychologists and/or school social workers as determined by the ~~Child Study or Case Management~~ RTI Team~~s~~, in collaboration with classroom teachers.

At the conclusion of Tier Two instruction, the ~~Child Study or Case Management Teams~~RTI will review the student's progress and make a determination as to which tier of intervention would be appropriate.

Tier Three Instruction

Tier Three instruction is the provision of more intensive instructional interventions, tailored to the needs of the individual student; and is provided to those students who do not achieve adequate progress after receiving interventions at the Tier Two level. Tier Three instruction may include longer periods of intervention program and/or more frequent services than those provided in the first two (2) Tiers based upon the significant needs of the student.

Tier Three instruction will be provided by those specialists, in collaboration with classroom teachers, as determined by the ~~Child Study and Case Management~~RTI Team~~s~~, best qualified to address the individual student's targeted area(s) of need. If deemed appropriate by the Team, and in accordance with applicable law and regulation, a referral of the student may be made to the Committee on Special Education (CSE).

Progress monitoring is an integral part of Tier Three; and the student's response to the intervention process will determine the need/level of further intervention services and/or educational placement.

Amount and Nature of Student Data to be Collected

The ~~Child Study and Case Management Teams~~RTI Team will determine the amount and nature of student performance data that will be collected to assess, on an ongoing basis, student performance results and address ongoing academic needs as warranted. Such data collection will reflect the Tier Level of intervention provided to the student. Student performance data will also be used to review the District's RTI program and make modifications to the program as deemed necessary.

Manner and Frequency for Progress Monitoring

The ~~Child Study and Case Management Teams~~RTI Team shall monitor the progress of those students receiving intervention services beyond that provided to all students in the general education classroom. The Team shall meet with the student's teacher(s) and will determine if further adjustments need to be made to the student's current instructional program and/or a change made to the Tier Level of intervention provided. Monitoring of student progress shall be an ongoing part of the RTI program from the initial screening to completion of the RTI process as applicable.

Staff Development

All staff members involved in the development, provision and/or assessment of the District's RTI program, including both general education and special education instructional personnel, shall receive appropriate training necessary to implement the District's RTI program. Staff development will include the criteria for determining the levels of intervention provided to students, the types of interventions, collection of student performance data, and the manner and frequency for monitoring progress.

34 Code of Federal Regulations (CFR) Sections 300.309 and 300.311
Education Law Sections 3208, 4002, 4401, 4401-a, 4402, and 4410
8 New York Code of Rules and Regulations (NYCRR) Sections 100.2(ii), 200.2(b)(7), 200.4(a), 200.4(j)(3)(i), and 200.4(j)(5)(i)(g)

12.05 Second Reading and adoption of 7130 School Admissions - Age and Residency

Recommended Action: The Board of Education hereby adopts Policy 7130 as written
8:39
Motioned: Trustee Spencer
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Osmond, Trustee McKeon

~~2010~~2014 7130 Students

SUBJECT: ~~ENTITLEMENT TO ATTEND~~SCHOOL ADMISSIONS -- AGE AND RESIDENCY

Ages of Attendance/Compulsory Attendance Age

According to Education Law, a student who becomes six (6) years of age on or before the first of December in any school year shall be required to attend full-time instruction from the first day that the District schools are in session in September of such school year, and a student who becomes six (6) years of age after the first of December in any school year shall be required to attend full-time instruction from the first day of session in the following September. Except as otherwise provided in Education Law Section 3205(3), a student shall be required to remain in attendance until the last day of session in the school year in which the student becomes sixteen (16) years of age.

However, in accordance with Education Law Section 3205(3), the Board of Education in **any** school district shall have the power to require minors from sixteen (16) to seventeen (17) years of age who are not employed to attend full-time instruction until the end of the school year in which the student turns seventeen (17) years of age.

All persons dwelling within the District who are between the ages of five (5) years and twenty-one (21) years and who have not received a high school diploma shall be entitled to enroll in the District.

Undocumented children, like U.S. citizen children, have the right to attend school full-time as long as they meet the age and residency requirements established by state law.

Proof of Age

The State Education Department does not require districts to collect students' social security numbers for any purpose. While school districts may need to collect certain data pursuant to State and/or federal laws, they should do so **after** a student has enrolled in school so as not to inadvertently give the impression that information related to immigration status will be used in making registration/enrollment determinations.

~~In accordance with Education Law, where a birth certificate or record of baptism is not available, a passport (including foreign passport) may be used to determine a child's age for purposes of enrollment/registration in school. Should none of these be available, the District may consider certain other documentary or recorded evidence to determine a child's age.~~

Education Law 3218 states that a student's age shall be proven by:

a) a duly certified transcript of a birth certificate, or a certified record of baptism giving the date of birth; or, if not available,

b) a passport (including foreign passport) showing the date of birth of the minor; or, if not available,

c) other documentary evidence or other recorded evidence in existence two years or more, and satisfactory to the certifying officer such as:
Official driver's license
State- or other government-issued ID
School photo ID with date of birth
Consulate identification card
Hospital or health records (in New York City, Hospital Birthing Records)
Military dependent ID card
Native American tribal document
Record(s) from non-profit international aid agencies and voluntary agencies (VOLAGs)

Determination of Student Residency

The residence of children dwelling within the District boundaries shall be established in a manner consistent with State Law and the Regulations of the Commissioner. The Board of Education or its designee shall determine whether a child is entitled to attend a District school. Any adverse residency decision by a school official, other than the Board or its designee, shall include written notice to the parent/person in parental relation of the procedures for obtaining review of the decision within the District.

A child's residence is presumed to be that of his/her parents or legal guardians. However, the District may encounter students, particularly from other countries, who reside with persons other than their parents or legal guardians. In order to determine residency in these cases, the District may request information regarding such student's custody to establish residency and to ensure the health, safety and welfare of the child.

Children Living With Noncustodial Parents

A child's residence is usually determined by the residence of the custodial parent. However, a noncustodial parent who resides in the District may enroll his/her child in a District school if he/she shares the day-to-day responsibilities for the child and the custodial parent designates the child's residence with the noncustodial parent.

Homeless Children

The parent/person in parental relation to a homeless child; or the homeless child, together with the homeless liaison designated by the School District in the case of an unaccompanied youth; or the director of a residential program for runaway and homeless youth established pursuant to Executive Law Article 19-H, in consultation with the homeless child, where such homeless child is living in such program, may designate either the school district of current location, the school district of origin, or a school district participating in a regional placement plan as the district the homeless child shall attend.

Children of Activated Reserve Military Personnel

Students temporarily residing outside the boundaries of the District, due to relocation necessitated by the call to active military duty of the student's parent or person in parental relation, will be allowed to attend the public school that they attended prior to the relocation. However, the District is not required to provide transportation between a temporary residence located outside the District and the school the child attends.

Emancipated Minors

A determination of whether a student is to be designated as an emancipated minor in the Onteora School District will be based on evidence that the student is no longer under custody, control and support of his/her parents/persons in parental relation. To establish emancipation, a minor may submit documentation of his/her means of support, proof of residency and an explanation of the circumstances surrounding the student's emancipation, including a description of the student's relationship with his/her parents/persons in parental relation.

These statements are renewable each school year. If at any time the above information is changed without prompt notification or proven to be false, the parent/person in parental relation and/or student may be subject to legal action.

Children Living With Persons Not Their Parents -- Guardianship or Custody

In accordance with the Family Court Act and Domestic Relations Law, a person possessing a lawful order of guardianship or custody of a minor child who is not the parent of such child may enroll the child in public school in the school district where he/she and the child reside.

Therefore, upon application for enrollment by the guardian or custodian, the District shall enroll such a child for such time as the child resides with the guardian or custodian in the District upon verification that the guardian or custodian possess a lawful order of guardianship or custody for the child and that the guardian or custodian and the child properly reside in the same household within the District.

McKinney-Vento Homeless Education Assistance Act, Section 722, as reauthorized by the No Child Left Behind Act of 2001
Domestic Relations Law Section 74
Education Law Sections 2045, 3202, 3205, 3209, 3212(4), and 3218(1)(b), 3218(1)(d)
Family Court Act Section 657
8 New York Code of Rules and Regulations (NYCRR) Sections 100.2(x) and (y)
NOTE: Refer also to Policy #7131 -- Education of Homeless Children and Youth

12.06 First Reading of Policy 3510 Emergency Closings
8:42

2~~002~~014 3510 Community Relations **SUBJECT: EMERGENCY CLOSINGS**

In the event it is necessary to close school for the day due to inclement weather or other emergency reasons, announcement thereof shall be made ~~over local radio stations~~on all available media ~~designated by the Board of Education~~.

When school is closed, all related activities, including Board of Education meetings, athletic events and student activities, will ordinarily be suspended for that day and evening.

The attendance of personnel shall be governed by their respective contracts.

For Your Information: (not for Board approval):
Regulation 3510P
In the event it is necessary to close school for the day due to inclement weather or other emergency reasons, announcements will be made on the following available media:

- District web page
- Facebook page
- Cancellations.com
- Local radio and TV stations
- Shoutpoint message to all parents and staff
- Onteora App

All communications shall be approved by the Superintendent or his/her designee.

13. Discussion

13.01 Internal Auditor for 2014-2015 School Year (proposed 8:30 duration 10 min)
8:43
Trustee Spencer, Chair of the Audit Committee, reported that the committee recommends continuing on with the internal audit function

- Questar III lowered the fee for the proposal for next year, new proposal will be on next agenda

13.02 2014-2015 Board Meeting Schedule (proposed 8:40 duration 5 min)
8:48

- Discussed the August Board Meetings
- Make every other meeting a Workshop meeting to the end of the calendar year

14. Discussion and Possible Action

14.01 Approve Fund Balance (proposed 8:45)
8:58
Recommended Action: RESOLVED, that the Board of Education of the Onteora Central School District, hereby authorizes and directs the funding of the following

reserve accounts as of June 30, 2014 at the amounts indicated below as presented during the 2014-2015 budget process, plus any accrued interest:

Unemployment Insurance Reserve: $505,012
Reserve for Employee Retirement System: $3,268,663
Tax Certiorari Reserve: $40,000
Capital Reserve: $0
Repair Reserve: $1,835,820
Reserve for Debt: $149,891
Employee Benefit Accrued Liability Reserve
(to be adjusted in July to reflect leave accrual
balances as of 6/30/14): $1,318,501.41
Total: $7,117,887.41

Be it further resolved, that the Board of Education of the Onteora Central School District approves that the unassigned fund balance shall be at the legally allowable level of 4% of the 2014-2015 budget, that $3,475,438 shall be used in the coming school year to offset the levy as presented during the 2014-2015 budget process.
Be it further resolved that any additional unassigned fund balance shall be added to the Reserve for Employee Retirement System to be utilized to offset the levy in the next year or two as presented during the 2013-2014 and 2014-2015 budget process.
Motioned: Trustee Hickey
Seconded: Trustee Fletcher
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Osmond, Trustee McKeon

14.02 ECA Quarterly report (proposed 8:50)

9:05
Recommended Action: The Board hereby approves the ECA Quarterly Report ending March 31, 2014
Motioned: Trustee Spencer
Seconded: Trustee Fletcher
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Osmond, Trustee McKeon

14.03 Create ESL Position (proposed 8:55)

9:07
Recommended Action: The Board of Education hereby creates the following position: 0.6 FTE ESL Teacher
Motioned: Trustee Kurnit
Seconded: Trustee Fletcher
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Osmond, Trustee McKeon

14.04 ICR- Trinity Physical Therapy, Speech Therapy, Occupational Therapy PLLC (proposed 9:00)

9:09

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Trinity Physical Therapy, Speech Therapy, Occupational Therapy PLLC to provide physical therapy for the period beginning July 1, 2014 to June 30, 2015 at a rate of $75.00 per 30 minute session, to a maximum of $10,000.00, and authorizes the Superintendent to sign such an agreement.

Motioned: Trustee Spencer
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Osmond, Trustee McKeon

15. 10 Minute Break

15.01 The Board will break for 10 minutes (proposed 9:05)

The Board took a break at 9:10

16. Consent Agenda

16.01 Approve Consent Agenda (proposed 9:10)

Recommended Action: Approve consent agenda item numbers 16.02-16.07

Motioned: Trustee Spencer
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Osmond, Trustee McKeon

16.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL

TERMINATIONS:

The Superintendent of Schools hereby recommends the TERMINATION of the following INSTRUCTIONAL staff members. These terminations are in accordance with and subject to the Education Laws of New York Commissioner of Education, and the policies of the Onteora Board of Education.

BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District that the following individuals, having the least seniority in the tenure area affected by the abolishment, shall be laid off from their positions with the District effective June 30, 2014.

Any individual who is laid off shall have his or her name placed on a preferred eligibility list consistent with the requirements of the Education Law.

NAME	TENURE AREA
Wood, Robert	CSE/CPSE Chairperson/District Wide Assistant Principal

RECALL FROM PREFERRED ELIGIBLE LIST: FULL TIME PROBATIONARY APPOINTMENT

NAME	CERTIFICATION	TENURE AREA	PROBATIONARY DATES	SALARY	REMARKS
White, Kevin	School Social Worker	Social Worker	09/01/14-08/31/15	12MA	Replace D. Hernandez
Wood, Robert	SAS	Assistant Director	07/01/14-08/31/16	$73,750	New Position-10

	of Pupil Personnel Services		Month

RECALL FROM PREFERRD ELIGIBLE LIST: FULL TIME TENURED APPOINTMENT

NAME	CERTIFICATION	TENURE AREA	TENURE DATE	SALARY	REMARKS
Schenker, Maegan	School Social Worker	Social Worker	9/17/2008	13MA	Replace R. Morris

FULL TIME PROBATIONARY APPOINTMENT

NAME	CERTIFICATION	TENURE AREA	PROBATIONARY DATES	SALARY	REMARKS
Richards, Scott*	SAS	Principal	07/15/14-07/14/17	$110,000	Replace K. O'Brien

*pending pre-employment processing

SHORT TERM SUBSTITUTE

NAME	POSITION/SCHOOL	EFFECTIVE DATES FROM-TO	PAY RATE	REMARKS
Jones, Rachael	1.0 Elementary/Woodstock	05/9/14-06/13/14*	1MA*	LOA Replacement

*revision to include MA & extension of appointment

TEMPORARY APPOINTMENT

NAME	POSITION	EFFECTIVE DATES FROM-TO	SALARY
Briggs, Janet	Summer School Teacher	07/18/14-08/08/14	$37.00/hr
Erlwein, Doreen	Summer School Teacher	07/18/14-08/08/14	$37.00/hr
Haaland, Kenneth	Summer School Teacher	07/18/14-08/08/14	$37.00/hr
Hull, Julie	Summer School Teacher	07/18/14-08/08/14	$37.00/hr
Iapoce, Judith	Summer School Teacher	07/18/14-08/08/14	$37.00/hr
Johnson, Melissa	Summer School Teacher	07/18/14-08/08/14	$37.00/hr
Kelder, Tina	Summer School Teacher	07/18/14-08/08/14	$37.00/hr
LaFera, Adam	Summer School Teacher	07/18/14-08/08/14	$37.00/hr
Martin, Michelle	Summer School Teacher	07/18/14-08/08/14	$37.00/hr
Mastrangelo, Nicole	Summer School Teacher	07/18/14-08/08/14	$37.00/hr
Mayone-Allison, Joan	Summer School Teacher	07/18/14-08/08/14	$37.00/hr
McLean, Kelly	Summer School Teacher	07/18/14-08/08/14	$37.00/hr
Warren, Kristen	Summer School Teacher	07/18/14-08/08/14	$37.00/hr

EXTRA DUTY STIPENDS 2013-14

NAME	POSITION	AMOUNT
Bruck, Jennifer	Elementary Resource - Additional 3 (split w/M. Thongs)	$1,002.50
Thongs, Melissa	Elementary Resource - Additional 3 (split w/J. Bruck)	$1,002.50

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
1992	12/04/13-06/30/14*	Medical - Paid
1868	04/21/14-06/13/14*	Medical - Paid

*extension of leave

APPOINTMENTS: NON INSTRUCTIONAL TEMPORARY APPOINTMENT

NAME	POSITION	EFFECTIVE DATES FROM-TO	SALARY
Panza, Marcia	Summer School Nurse	07/18/14-08/08/14	$37.00/hr

RESIGNATIONS

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Fischer, Sandra	P/T School Monitor(Bus)	6/30/2014	Retirement

TEMPORARY APPOINTMENT - RESCISSION

NAME	POSITION	EFFECTIVE DATES FROM-TO	PAY RATE	REMARKS
Ratoff, Barry	Summer Custodial Worker	6/30/14-8/29/14	$10.00/hr	Resigned

16.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations
Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #6/14, Confidential, as reviewed by Trustee Osmond

16.04 Donations
Recommended Action: The Superintendent recommends acceptance of a donation totaling $1,465.00 CASH, from the Bennett Elementary School PTA to be used to support the 5th grade field trip to the Ashokan Center.
The Superintendent recommends approval to increase the 2013-2014 budget per the following donations:
Bennett PTA A2110.431.03 Supplemental $1,465.00

The Superintendent recommends acceptance of a grant award totaling $245.56 CASH, from The Ulster Savings Charitable Foundation; L.I.F.E. Grant Award to be used for “State Quarter Maps” Phoenicia Student Program.
The Superintendent recommends approval to increase the 2013-2014 Budget per the following donations:
The Ulster Savings Charitable Foundation
A2110.431.04 Supplemental $245.56

The Superintendent recommends acceptance of a donation totaling $90.00 CASH, from the Bennett Elementary School PTA to be used to support the 5th grade field trip to the Ashokan Center.
The Superintendent recommends approval to increase the 2013-2014 budget per the following donations:
Bennett PTA
A2110.431.03 Supplemental $90.00

16.05 Warrant Schedule
Recommended Action: The Board of Education has reviewed and hereby accepts Warrant Schedule 13

16.06 Tractor-Mower Bid
Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the bid for a Tractor/Mower based on the bid documents of May 29, 2014 to the lowest responsible bidder, Rondout Valley Engine Service, for the amount of $31,300.00 and authorizes the Superintendent to sign such an agreement.

16.07 Accept Cabinet Bid

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the awarding of the bid for construction and installation of Custom Cabinets and Millwork at Bennett Elementary School based on the bid documents of June 11, 2014 to the lowest responsible bidder, Trinity Woodworking, Inc., in the amount of $24,850 at the request of the contractor.

17. Committee Reports

17.01 Audit Committee - Trustee Spencer to report. Next meeting is 4:30 at Central Administration on TBD (proposed 9:20)

Committee has not met since the last Board Meeting

17.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on TBD

Committee has not met since the last Board Meeting

17.03 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on TBD

Committee has not met since the last Board Meeting

17.04 District Committee: Health and Wellness Committee. Next meeting is in room 205 HS at 2:45 on TBD

Committee has not met since the last Board Meeting

17.05 Ad Hoc Committee: Primary School - Asst. Superintendent for Curriculum & Instruction Marki Clair-O'Rourke to report

As previously reported

17.06 Ad Hoc Committee: Communications Superintendent Phyllis McGill to report

Committee has not met since the last Board Meeting

18. Old Business

18.01 The Board will discuss Old Business (proposed 9:30)

- Discuss the mentoring process for new Board members at Retreat
- The Board discussed the SRO:
    - Not ready to have a discussion early in the year
    - Once the new Board members are on, the discussion of overall safety at our school will be planned on the agenda

19. New Business

19.01 The Board will discuss New Business (proposed 9:35)

9:40

- Think about who might want to serve as president – need to appoint at the Reorganization Meeting
    - Trustee McGillicuddy will not be continuing as president

- Trustee McGillicuddy – heard yesterday from a student that the HS Seniors left the HS building and the police were called. I would like to get a follow up on that.
- Put on agenda to discuss the Board's role in outside organizations being allowed to use District facilities
- Trustee McGillicuddy – also need to work on Board goals over the summer.

20. Request For Information

20.01 The Board will request information (proposed 9:40)
9:43
Trustee McGillicuddy – heard yesterday from a student that the HS Seniors left the HS building and the police were called. I would like to get a follow up on that. (from New Business)

Trustee Fletcher requests how do we compare to other Districts in respect to students going to 2 and 4 year colleges

What was the pass rate meant to be for the subgroup of White, where we did not make AYP? (From Report Card Presentation)

21. Public Comment

21.01 The public will comment on any agenda or non-agenda item. Please limit comments to 3 minutes (proposed 9:45 duration 10 min or more)
9:46
No public comment was made

22. Adjournment

22.01 Adjourn Meeting (proposed 9:55). Next meeting is Thursday, July 3, 2014 in the MS/HS at 6:00 pm.
Recommended Action: The meeting is adjourned at 9:47
Motioned: Trustee Spencer
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Osmond, Trustee McKeon

Minutes Recorded By:
Victoria McLaren, District Clerk

Victoria McLaren

Minutes Typed/Recorded By:
Fern Amster

Fern Amster