



Wrightsboro Elementary School

Today we learn. Tomorrow we lead.

Delores Overby, Principal

Luis Cruz, Assistant Principal

Dear Families,

Protecting classroom instructional time is a priority for Wrightsboro Cool Cats. We strive to begin instruction promptly at 8:00 a.m. and to remain on task until dismissal. Should you desire to volunteer in your child's classroom or visit the campus to each lunch with your child, please remember the following:

Lunch:

- ✿ Your child's teacher will provide you the lunch time for your child
- ✿ Notify the office of your purpose for visiting the school (the office will deliver forgotten lunches, book bags, etc. to protect instructional time)
- ✿ Sign in at the office, present identification and get a visitor's sticker
- ✿ Wait in the cafeteria for your child
- ✿ Informal conferences with the teacher should not be conducted at lunch
- ✿ Return to the office and sign out. We ask for security purposes that you offer hugs and goodbyes to your child in the cafeteria.

Volunteering:

- ✿ Notify the office of your purpose of visiting.
- ✿ Get a visitor's sticker after presenting identification
- ✿ The office will call the classroom teacher to verify your scheduled time to visit. If you are a regular volunteer, the office will get to know you.
- ✿ Volunteering in your child's classroom is preceded by an invitation from the classroom teacher: tutoring, class celebrations, performances, field trips, etc.
- ✿ Volunteer training is required of all volunteers. More information is posted on our school website.
- ✿ Classroom teachers schedule their own volunteers and provide them with specific learning tasks designed for students.
- ✿ When volunteering in classrooms confidentiality must be maintained. Learning styles of students are not to be discussed.
- ✿ Classroom teachers are not to conduct conferences with parents during instructional time.

Sincerely,
Delores Overby
Principal

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www.nhcs.net/wboro **Wrightsboro Elementary School's mission is to establish and promote a caring, engaging and supportive environment that enhances learning and leadership for all.**