Technology Advisory Committee (TAC) Meeting Notes
Wednesday, December 11, 2013, District Office – Board Room

In attendance: Susan Templin, Mike Marsh, Mel Foster, Jennifer Bruce, Emily Hunter, Jill McJury, Dietrich Baker, Jesse Bartlett, Rosita Castellano, Tefang Lee, Allen Culp, Rachelle Marzano, Jennifer Klassen, Zack Sjoden, Don Brown, Liza Klumpar, Brad Pierce, Brian Runnalls, Lindsey Smith and Linda DiGiorgi

Welcome
- This committee was created to help bridge the gap between the schools and Information Technology while building the professional development with the help of Teaching and Learning. IT wants to make sure that we are receiving feedback and input from the staff who are using the technology in the classroom as to what is truly needed and useful. Along with having a forum to share and explore ways to better utilize the technology that the district already has in place more efficiently and effectively. The participants of this committee are going to get to see the latest technology first hand and have input into what is purchased and how it is deployed.

Introductions
- Introductions were made
- Dr. Hewins welcomed everyone and thanked everyone for being a part of the committee. The district has come a long way, gaining a lot of ground with technology in the last few years. It is important that we use these changes as tools for our students as well as instructional staff having access.

Review of the TAC roles and responsibilities
- Everyone was sent a copy of the TAC roles and responsibilities with the meeting agenda.
- This group is going to assist in making recommendations to the Superintendent for the technology of the school district. We are asking for your total commitment. Including going back to your buildings and sharing with your colleagues what is discussed in order to help provide feedback from a larger group.
- The districts technology plan has expired and a new one is due to OSPI by April.

Website revamp
- Willie Painter presented to the group the district's plan to completely revamp the current website.
  Vendor Selection:
- We will be selecting our vendor from the state contract. IT will narrow down the contract to three that will be the most compatible with our needs and set up. PIO will review the content for the final selection process.

Engage Their Minds.

TAC's role

- To assist in informing the staff at the buildings about the plans as well as to assist in gathering feedback about what staff, students and parents need, want and look for in a school website.

Notes

- Willie will talk to Pierce County Library to see how the public using the internet and school websites?
- Willie will provide a list of award winning websites via email for everyone to review.
- Please send any website questions, suggestions, ideas or thoughts to Willie Painter.

Learning Wall Tablets

- o Focus point of the classroom for instruction which includes a better projection screen, ceiling mounted projector, enhanced sound system, podium for document camera and laptop along with a tablet.
- **Requirements:**
  - o Tablets that will run the current district programs.
  - o IT needs to be able to manage the device through its current systems.
  - o Short learning curve/ease of use
- **Tablets we looked at:**
  - o IPad
    - ▪ From an IT stand point, it's a more complex process to manage from the back end, technical support is very challenging and a cumbersome process
    - ▪ Additional third party software would be required
  - o Androids (Kindle Fire, Nexus, Galaxy)
    - ▪ We ran into a lot of the same issues that we did with the iPads.
  - o Windows 8 Pro Tablets – A comparison of the two tablets was passed out at the meeting
    - ▪ We have found two tablets that we are looking at, the Dell Venue™ and the Microsoft Surface™ Pro (RT versions are a slimmed down version of the consumer tablets, it is unable to run most district programs).
    - ▪ Future plans for tablets would be to replace document cameras and eventually replace teacher laptops and desktops.
- **Projector**
  - o The new ceiling mounted projector has wireless capability. The teacher would be able to walk around the room with the tablet in hand and still be projecting the information on the screen. Recent computers purchased would be able to also use this projector.
- **Tablet Notes**
  - o A benefit of going with a tablet such as a Windows 8 Pro, is the seamless compatibility with the district programs. The tablet will also have the benefit of connecting to a monitor, keyboard and docking station now making the tablet the only computer needed for a teacher.
  - o We will start with the 4 elementary schools that already have the learning wall, then move to the other elementary schools.
  - o Liza will work with Dr. Hewins to see about creating a timeline to get the tablets into the secondary schools as well.
- **How is TAC going to be a part of the selection between the two tablets?**
  - o IT wants teacher input into which tablet is chosen for classroom use. Each committee member will get to test out each tablet for a week.
  - o We are suggesting that each member pairs up with someone. One of you will have the Surface™ Pro for a week and the other will have the Venue™ after a week you will switch.

- During this time try it out in as many situations as possible. Show it to your fellow staff, get their feedback and then bring the feedback, back to the group.
- There will be two projectors available for loan during this time. Lindsey Smith will coordinate the projectors once we have set times the tablets will be here.
- We are aiming for the first two weeks of January.

Things to come
- SharePoint – IT will create a SharePoint website for all TAC members. Here you will be able to see the meeting notes, agendas and interact as a team.
- An email group within Outlook has been created for the team, titled TAC_Members.

Homework for the next meeting
- Please review the Educational Tech Standards, http://k12.wa.us/EdTech/Standards/default.aspx
- Review the 4-year District Technology Plan, attached
- Log into atomic learning, https://www.atomiclearning.com/login/fpschools
- We will be assigning trainings in Atomic Learning to complete prior to getting the tablets. This way you will be able to jump right into the use of them. We are not able to send you the trainings if you have not logged into Atomic Learning.
- If you have not used Windows 8 before you will want to start familiarizing yourself with it as all the tablets will come with Windows 8.

- The next meeting will be on January 22nd from 4:30-5:30pm in the District Office Boardroom