

Gilroy Unified School District  
7810 Arroyo Circle  
Gilroy, CA 95020

Confidential Employee Salary Schedule  
2018-2019 School Year (Effective January 1, 2019)

Position	Payroll Range		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
<b>Administrative Secretary</b> <i>(Human Resources 1.00 FTE)</i> <i>(Business Services 1.00 FTE)</i>	C-1	Yearly	<b>\$48,245</b>	<b>\$50,799</b>	<b>\$53,483</b>	<b>\$56,330</b>	<b>\$59,338</b>	<b>\$62,438</b>
		Monthly	\$4,020.45	\$4,233.21	\$4,456.90	\$4,694.20	\$4,944.85	\$5,203.13
		Hourly	\$23.11	\$24.33	\$25.61	\$26.98	\$28.42	\$29.90
<b>Personnel Technician</b> <i>(Human Resources 3.00 FTE)</i>	C-2	Yearly	<b>\$50,755</b>	<b>\$53,453</b>	<b>\$56,315</b>	<b>\$59,217</b>	<b>\$62,421</b>	<b>\$65,754</b>
		Monthly	\$4,229.57	\$4,454.39	\$4,692.90	\$4,934.79	\$5,201.74	\$5,479.53
		Hourly	\$24.31	\$25.60	\$26.97	\$28.36	\$29.90	\$31.49
<b>Executive Assistant to the Superintendent *</b> <i>(Superintendent's Office, 1.00 FTE)</i>	C-3	Yearly	<b>\$63,292</b>	<b>\$66,655</b>	<b>\$70,195</b>	<b>\$73,895</b>	<b>\$77,821</b>	<b>\$81,921</b>
		Monthly	\$5,274.31	\$5,554.61	\$5,849.56	\$6,157.95	\$6,485.07	\$6,826.76
		Hourly	\$30.31	\$31.92	\$33.62	\$35.39	\$37.27	\$39.23

*\*\$200 stipend for providing clerical support at all evening board meetings and evening Superintendent Parent Advisory Meetings (SPAC)*

**Longevity Service Compensation:**

Beginning 10<sup>th</sup> year of service, 5% increase in salary. (Total 5%)

Beginning 15<sup>th</sup> year of service, 5% increase in salary. (Total 10%)

**Additional Compensation:**

1. Vacation time: 20 days per year (*no carry over of vacation time to next fiscal year*)
2. May be paid an additional "5" days per year for completion of special projects/assignments.
3. District pays 1% of each member's base salary to cover costs of professional organization dues/professional growth.
4. Professional Growth Increments may be earned above current salary by Confidential Employees as follows:
  - Professional Growth Stipend to be paid annually in September as follows:  
\$350.00 for each successfully completed 9 units of course work.
5. Stipends for Degrees:
  - \$1,000 for Master's Degree
  - \$1,500 for Doctorate Degree
6. Health and Welfare Benefits available: (see reverse side for details)
  - \$100,000 Life Insurance (Term Life)
  - Delta Dental Plan
  - Vision Service Plan
  - Employee Assistance Plan
  - Medical Insurance Plans: Various medical plans under CalPERS.
7. All Confidential Employees may participate in the IRC 125 Plan.
8. Refund of yearly employee SDI contributions (December)

Adopted by Board of Education – October 18, 2018

Effective: January 1, 2019

Salary Schedule Increase: 2%