

**MEETING AGENDA**

*The mission of Eden Prairie Schools is to inspire each student to learn continuously so they are empowered  
 To reach personal fulfillment and contribute purposefully to our ever-changing world.*

1. **Convene - 6:00 p.m.**  
 Call to order, School Board Roll Call:  
 Dave Espe, John Kohner, Elaine Larabee, Greg Lehman, Holly Link, Adam Seidel, Terri Swartout
2. **Pledge of Allegiance 6:00 p.m.**
3. **Oath of Office for Newly Elected School Board Members - 6:03 p.m.**  
*I Swear that I will support the Constitution of the United States and of this State, and that I will discharge faithfully the duties of the office of School Board Member of Independent School District 272 to the best of my judgment and ability.*
4. **Agenda Review and Approval - 6:05 p.m.**  
 Approval of the Agenda for the January 8, 2018 Organizational Meeting of the School Board of Independent School District 272, Eden Prairie Schools.  

Motion \_\_\_\_\_ Seconded \_\_\_\_\_
5. **Approval of Previous Minutes: 6:05 p.m.** **(Action)** 3  
 Approval of the UNOFFICIAL Minutes of the School Board Regular Business Meetings for November 27, 2017 and December 11, 2017, and the Truth in Taxation Hearing on December 11, 2017.  

Motion \_\_\_\_\_ Seconded \_\_\_\_\_
6. **Election of Officers - 6:10 p.m.** **(Action)**
  - A. Election of School Board Chair
  - B. Election of School Board Vice Chair
  - C. Election of School Board Clerk
  - D. Election of School Board Treasurer
7. **Annual Organizational Meeting - 6:15 p.m.** **(Action)**
  - A. Approval of School Board Compensation  

Motion \_\_\_\_\_ Seconded \_\_\_\_\_
  - B. Approval of School Board Meeting Calendar
    - 1) School Board Meeting dates from January 2018 through June 2018  

Motion \_\_\_\_\_ Seconded \_\_\_\_\_
    - 2) School Board Meeting dates after July 1, 2018 to be determined at a future meeting 9  

Motion \_\_\_\_\_ Seconded \_\_\_\_\_
  - C. Resolution for Combined Polling Places for the General Elections for 2019 **(Action/Roll Call)** 11  

Motion \_\_\_\_\_ Seconded \_\_\_\_\_
  - D. Appointment of West Metro Education Program (WMEP) Representative
  - E. Appointment of Intermediate District 287 Representative
8. **School Board Business - 6:25 p.m.** **(Action)**
  - A. Approval to Accept Board Member Resignation  

Motion \_\_\_\_\_ Seconded \_\_\_\_\_
9. **Superintendent Consent Agenda - 6:30 p.m.** **(Action)**  
*Management items the School Board would not act upon in Policy Governance, but require School Board approval from outside entities.*  

Motion \_\_\_\_\_ Seconded \_\_\_\_\_

**A. Annual District Organizational Items**

- 1) Designate District Newspaper
- 2) Designate District Depository/Financial Institutions
- 3) Appointment of Money Wire Transfers
- 4) Authorization for Early Claims Payments
- 5) Designate District Legal Counsel
- 6) Appointment of School District Responsible Authority
- 7) Appointment of Deputy Clerk and Deputy Treasurer
- 8) Facsimile Signature Authorization
- 9) Authorization to Sign Contracts
- 10) Approval of Local Education Agency (LEA) Representative
- 11) Designation of Identified Official with Authority for the MDE External User Access Recertification System (IoWA)

**10. Adjournment**

**MOTION** to adjourn the January 8, 2018 Organizational Meeting of the Eden Prairie School Board at \_\_\_\_\_ ***p.m.***

**INDEPENDENT SCHOOL DISTRICT 272 ~ EDEN PRAIRIE SCHOOLS  
UNOFFICIAL MINUTES OF THE NOVEMBER 27, 2017  
SCHOOL BOARD MEETING**

The regular business meeting of the Independent School District 272 School Board was held on the 27<sup>TH</sup> day of November 2017 in the Administrative Services Center, located at 8100 School Road, Eden Prairie, Minnesota.

**1. Convene**

A. Call to order

Chair Elaine Larabee called the meeting to order at 6:00 p.m.

B. School Board Roll Call

Board Members Present: Dave Espe, Ranee Jacobus, Elaine Larabee, Greg Lehman, Holly Link

Adam Seidel: Arrival at 6:04 p.m.

Not Present: John Kohner

Superintendent: Josh Swanson

**2. Pledge of Allegiance**

**3. Agenda Review and Approval**

**MOTION** by H. Link, Seconded by G. Lehman to approve the agenda for the Monday, November 27, 2017 meeting of the School Board of Independent School District 272, Eden Prairie Schools – Passed

**4. Approval of Previous Minutes**

**MOTION** by R. Jacobus, Seconded by D. Espe to approve the Unofficial Minutes of the Regular Business Meeting held October 23, 2017 – Passed

**5. Public Comment**

**6. Announcements**

- Congratulations to the Eden Prairie High School football team for winning the Class 6A Minnesota State High School League Football Championships. With this win, the Eagles have won a record 11 big school titles.
- Congratulations to Antonio Montero who is a finalist for the 2017 Mr. Football Award.
- Congratulations to EPHS seniors Joe Schreiber, Solofa Falaniko, Antonio Montero and Kyler Kluge for being named to the *Kare 11* All-Metro Offensive and Defensive Football Teams. Montero was also named the *Star Tribune* Metro Player of the Year in football.
- Congratulations to senior Grace Persson who was named to the *Star Tribune* All-Metro Volleyball team.
- Congratulations to Eden Prairie sophomores Liesl Paulsen and Jake Derouin for earning all-state honors at the Class AA State Cross Country Meet. Paulsen finished 15th and Derouin finished 21st in their respective races.
- Congratulations to the girls' swim and dive team for its 8th place team finish at state.
- Congratulations to CMS students Mackenzie Meadows, Ella Heckman, Sophia Gaston, Erica Toepke, Katelyn Zick, Sawyer Webb, Daniel Overline, and Ryan Stoltz who were selected to participate in the ACDA (American Choral Directors Association) Honor Choir.
- Congratulations to two Eden Prairie teachers, Patti Just and Dominic Kirkpatrick, who will receive the TIES Exceptional Teachers Awards from TIES, a Minnesota education technology collaborative, at the TIES Annual Conference December 2017 Annual.
- Sixth grade students hosted an AVID showcase for their parents at Oak Point Elementary. The AVID organization supports excellence in achievement and helps to prepare all students for post-secondary education. Students learn skills and strategies on thinking critically, taking notes and effective studying to prepare them for the future.
- Eden Prairie Schools received two Sustainable Eden Prairie Awards from the City of Eden Prairie during the Nov. 14, 2017 city council meeting. The award recognizes significant and innovative investments that contribute to the overall vitality and sustainability of the community.
  - A Community Education parent educator, Kathy Matthews and Early Childhood Advisory Council member and past president, Gretchen Meek, received an award for their innovative TerraCycle food pouch recycling program.
- Eden Prairie Schools also received a sustainability award for energy conservation.
  - The school district has made significant investments related to energy efficiency over the last 10 years - most recently in renewable energy with solar panels and community solar gardens. Superintendent Swanson and Executive Director of Business Services Jason Mutzenberger were honored/present for the award.

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- Eagle Heights Spanish Immersion 130-member choir performing at the Crystal Court of the IDS Center (Minneapolis) on Tuesday, December 12, 2017 at 12:00 p.m.

**7. Spotlight on Success – “The Perfect ACT Score” – Eden Prairie High School Students shared their experiences.**

**8. Board Work**

**A. Resolution for Combined Polling Places for the General Elections**

**MOTION** by D. Espe, Seconded by G. Lehman to adopt the resolution designating combined polling places for the School District Elections as presented – Roll Call - Passed

- |                   |     |                |     |    |
|-------------------|-----|----------------|-----|----|
| 1. Dave Espe      | Yes | 4. Greg Lehman | Yes | __ |
| 2. Rane Jacobus   | Yes | 5. Holly Link  | Yes | __ |
| 3. Elaine Larabee | Yes | 6. Adam Seidel | Yes | __ |

**B. Policy Monitoring – Executive Limitations (EL)**

1. EL 2.9 Communication and Support to the School Board (Semi-annual)

*Operational Interpretation*

**MOTION** by A. Seidel, Seconded by R. Jacobus to accept the OI by exception, as reasonable – Passed.

*Evidence*

**MOTION** by H. Link, Seconded by R. Jacobus to accept the Evidence by exception as presented – Passed

**C. Required Board Work**

1. Superintendent Goal Setting

**MOTION** by G. Lehman, Seconded by A. Seidel to accept the Performance Goals as set forth by Superintendent Swanson - Passed

2. West Metro Education Program Membership (WMEP)

**MOTION** by D. Espe, Seconded by A. Seidel to approve letter of intent to withdraw - Passed.

**D. School Board Policy Approval**

1. School Board Public Comment Policy

**MOTION** by A. Seidel, Seconded by H. Link to approve/accept changes as presented – Passed

2. School Board Expense Reimbursement Policy

**MOTION** by G. Lehman, Seconded by R. Jacobus to accept Eden Prairie District Policy 412, Expense Reimbursement Policy (Adopted: August 14, 2012), as the guideline/standard for School Board Members YAES = (4), NAES = (2) – Passed 4-2

**E. Record of Board Self-Evaluation**

1. Record of Board Policy Monitoring

**MOTION** by H. Link, Seconded by G. Lehman to approve record of Ends & EL’s as presented – Passed

2. Record of Board Self-Evaluation – Governance Policies (GP’s)

**MOTION** by R. Jacobus, Seconded by G. Lehman to approve record of GPs as presented – Passed

**9. Superintendent Consent Agenda**

- A. Monthly Reports
- B. Business Services Seek Bids & Bid Award
- C. District Policy 620 – Credit for Learning
- D. District Policy 903 – Visitors to School District Buildings & Sites

**MOTION** by R. Jacobus, Seconded by D. Espe to approve the Superintendent Consent Agenda as presented – Passed

**10. Board Education & Required Reporting**

- A. 2016-2017 Audited Financial Presentation
- B. Self-Funded Insurance

**11. Superintendent’s Incidental Information Report**

- A. World’s Best Workforce Report (WBWF)
- B. Fiscal Year 2017 Achievement Integration Progress Report
- C. Data Request – Presented to Board

**12. Board Action on Committee Reports & Minutes**

- A. School Board Treasurer’s Report

**MOTION** by G. Lehman, Seconded by R. Jacobus to accepted School Board Treasurer’s Report as presented – Passed

- B. Board Development Committee
- B. Community Linkage Committee
- C. Negotiations Committee
- D. Policy Committee

**13. Other Board Updates**

- A. TIES (Technology & Information Education Services) – Presented to the Board

*UNOFFICIAL Minutes of the November 27, 2017 School Board Meeting*

- B. AMSD (Associated Metropolitan School Districts) – Presented to the Board
- C. WMEP (West Metro Education Program) – Presented to the Board
- D. ISD 287 (Intermediate District 287) – ISD 287 Superintendent presenting additional “Get on the Bus” Tours

**14. Board Work Plan**

- A. “Proposed” Annual Work Plan Changes

**MOTION** by H. Link, Seconded by G. Lehman to accept the 2017-18 Work Plan Changes as presented – Passed

**Eden Prairie School Board  
2017-2018 WORK PLAN CHANGES  
Proposed: November 27, 2017**

Date of Meeting/Workshop	Changes Requested
Monday, January 8, 2018 – <b>Workshop</b>	- Add: 5-Year Financial Forecast
Monday, January 22, 2018	
Monday, February 12, 2018 – <b>Workshop</b>	
Monday, February 26, 2018	

*\*Meetings in May and June 2018 are on the 1<sup>st</sup> and 3<sup>rd</sup> Mondays due to the Memorial Day Holiday*

Placeholder – General Board Work
<ul style="list-style-type: none"> <li>• Prep work for January Organizational Meeting</li> <li>• Workshop Regarding: Post-Secondary Options</li> <li>• Ends 1.1.1 and 1.1.2 – Need date to bring back to School Board</li> </ul>
Placeholder – Policy Review
<ul style="list-style-type: none"> <li>• <del>Board Reimbursement Policy (11-27-17)</del></li> <li>• Policy Language Review for February 2018</li> <li>• <del>Public Comment (11/27/17)</del></li> <li>• Schedule Future Policy Review</li> <li>• Review “Processes &amp; Procedures”</li> </ul>

- B. 2017-2018 Annual Work Plan – Presented to the Board
- C. 2017-2018 School Board Calendar of Events & Activities – Presented to Board

**15. Adjournment**

**MOTION** by H. Link, Seconded by R. Jacobus to adjourn the November 27, 2017 meeting of the Eden Prairie School Board at 7:58 p.m. – Passed

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John Kohner, Board Clerk

**INDEPENDENT SCHOOL DISTRICT 272 ~ EDEN PRAIRIE SCHOOLS  
UNOFFICIAL MINUTES OF THE DECEMBER 11, 2017  
TRUTH IN TAXATION HEARING**

The Truth in Taxation Hearing of the Independent School District 272 was held on the 11<sup>TH</sup> day of December 2017 in the Administrative Services Center, located at 8100 School Road, Eden Prairie, Minnesota.

**1. Convene**

A. Call to order

Chair Elaine Larabee called the meeting to order at 6:00 p.m.

B. School Board Roll Call

Board Members Present: Dave Espe, Rane Jacobus, Elaine Larabee, Greg Lehman, Holly Link

School Board Members Not Present: John Kohner and Adam Seidel

Superintendent: Josh Swanson

**2. Truth in Taxation Public Hearing Presentation (Jason Mutzenberger)**

**3. Adjournment**

**MOTION** by H. Link, Seconded by R. Jacobus to adjourn the December 11, 2017 Truth in Taxation Public Hearing of the Eden Prairie Schools at 6:22 p.m. – Passed

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John Kohner, Board Clerk

**INDEPENDENT SCHOOL DISTRICT 272 ~ EDEN PRAIRIE SCHOOLS  
UNOFFICIAL MINUTES OF THE DECEMBER 11, 2017  
SCHOOL BOARD MEETING**

The regular business meeting of the Independent School District 272 School Board was held on the 11<sup>th</sup> day of December 2017 in the Administrative Services Center, located at 8100 School Road, Eden Prairie, Minnesota.

**1. Convene**

A. Call to order

Chair Elaine Larabee called the meeting to order at 6:30 p.m. – Immediately following Truth in Taxation Hearing

B. School Board Roll Call

Board Members Present: Dave Espe, Rane Jacobus, Elaine Larabee, Greg Lehman, Holly Link

Board Members Not Present: John Kohner and Adam Seidel

Superintendent: Josh Swanson

**2. Pledge of Allegiance**

**3. Agenda Review and Approval**

**MOTION** by G. Lehman, Seconded by R. Jacobus to approve the agenda for the Monday, December 11, 2017 meeting of the School Board of Independent School District 272, Eden Prairie Schools – Passed

**4. Public Comment** – None to report

**5. Announcements**

- Congratulations to *Michelle Ament and Laurie Callies* for their presentation at the *Learning Forward 2017 Annual Conference* titled, *Data Directed: Using Classroom Visits to Drive Learning*.
- Congratulations to *Eden Prairie's FIRST LEGO League (FLL) Team Curiosity*, who qualified for the Minnesota FLL sectional tournament on Jan. 13. The team placed first in the head to head competition and also received the robot performance and robot design awards in the regional tournament on Dec. 3. FLL is an international competition organized by FIRST (For Inspiration and Recognition of Science and Technology) for elementary and middle school students, with a goal to develop ways to inspire students in engineering and technology fields.
- Congratulations to *Eden Prairie High School students* who had the opportunity to present fine music and theater in a renaissance setting during the afternoon and evening of the Madrigal Performance. It is set in the *Middle Ages* and is generally comedic in nature. A play is performed between the courses and a concert of choral music concludes the festivities.
- Congratulations to the *Eden Prairie High School Marching Band* who was selected to play at the "Super Bowl Experience" on Wednesday, January 31, 2018 at the Minneapolis Convention Center and "Super Bowl Live" on Nicollet Mall during Super Bowl Week.
- Congratulations to *Antonio Montero* who was named Mr. Football 2017 by the Minnesota Football Coaches Association. Antonio was announced as a finalist for this award during the November 2017 School Board meeting.

**6. Spotlight on Success** – Oak Point Elementary School showcased the use of "Seesaw" as a classroom to parent communication – an online learning portfolio to help parents more actively participate in classroom learning.

**7. Recognition** – Departing School Board Member, Rane Jacobus: *Eight Years of Service*

**8. Board Work**

A. Policy Monitoring

1. Executive Limitations (EL)

a. EL 2.5 Financial Planning

*Operational Interpretation*

**MOTION** by H. Link, Seconded by G. Lehman to accept OI by exception, as reasonable – Passed

*Evidence*

**MOTION** by R. Jacobus, Seconded by D. Espe to accept the Evidence presented, by exception, as in demonstrating compliance – Passed

b. EL 2.0 Global Executive Constraints

**MOTION** by R. Jacobus, Seconded by H. Link to accept OI presented as reasonable – Passed

*Evidence*

**MOTION** by H. Link, Seconded by G. Lehman to accept the Evidence as presented as demonstrating compliance – Passed

2. Governance Process (GP)

a. GP 4.0 Global Governance Commitment

**MOTION** by H. Link, Seconded by G. Lehman to accept GP 4.0 as in compliance – Passed

**B. Required Board Action**

1. Approval of Final Fiscal Year (FY) 2019 Levy

**MOTION** by R. Jacobus, Seconded by D. Espe to resolve to approve the final levy for taxes payable in 2018 in the amount of \$44,886,427.08 for Independent School District 272, Eden Prairie - Passed

**C. Record of Board Self-Evaluation**

1. Record of Board Policy Monitoring

**MOTION** by R. Jacobus, Seconded by G. Lehman to approve record of Ends & EL's as presented – Passed

2. Record of Board Self-Evaluation – Governance Policies (GP's) – No change

**D. Board Action on Committee Reports & Minutes**

1. Board Development – Update presented to Board
2. Community Linkage – Update presented to Board

**9. Superintendent Consent Agenda**

- A. Monthly Reports
- B. Business Services Reports

**MOTION** by D. Espe, Seconded by G. Lehman to approve the Superintendent Consent Agenda as presented – Passed

**10. Board Education & Required Reporting**

**11. Superintendent's Incidental Information Report**

- A. Kindergarten Kick-of Events – Superintendent presented to Board

**12. Other Board Updates**

- A. TIES (Technology & Information Education Services) – Presented to the Board
- B. AMSD (Associated Metropolitan School Districts) – Presented to the Board
- C. WMEP (West Metro Education Program) – Presented to the Board
- D. ISD 287 (Intermediate District 287) – n/a

**13. Board Work Plan**

**Eden Prairie School Board  
2017-2018 WORK PLAN CHANGES  
Proposed: December 11, 2017**

Date of Meeting/Workshop	Changes Requested
Monday, January 8, 2018 – Workshop	- <b>Add:</b> Community Survey Input
Monday, January 22, 2018	
Monday, February 12, 2018 – Workshop	- <b>Add:</b> Customer Service Training - <b>Remove:</b> Local Legislative Update - <b>Remove:</b> "New Policy Introductions"
Monday, February 26, 2018	- <b>Add:</b> Review Ends 1.1.1 and 1.1.2 (Listed under 'Board Education & Required Reporting')
<b>Placeholder – General Board Work</b>	
<ul style="list-style-type: none"> <li>• Workshop Regarding: Post-Secondary Options</li> </ul>	
<b>Placeholder – Policy Review</b>	
<ul style="list-style-type: none"> <li>• Policy Language Review for February 2018</li> <li>• Review "Processes &amp; Procedures"</li> </ul>	

- A. "Proposed" Annual Work Plan Changes

**MOTION** by H. Link, Seconded by G. Lehman to accept the 2017-18 Work Plan Changes as presented – Passed

- B. 2017-2018 Annual Work Plan – Presented to the Board
- C. 2017-2018 School Board Calendar of Events & Activities – Presented to Board

**14. Adjournment**

**MOTION** by R. Jacobus, Seconded by H. Link to adjourn the December 11, 2017 meeting of the Eden Prairie School Board at 7:16 p.m. – Passed

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John Kohner, Board Clerk



**7. Annual Organizational Meeting**

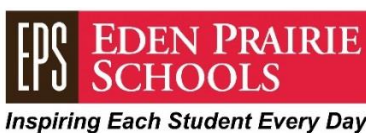
**A. Approval of School Board Compensation**

The compensation for School Board Members of Independent School District 272, Eden Prairie, MN, for the calendar year January 1, 2018 through December 31, 2018 will be \$4,900.00 (no change), and the School Board Chair’s compensation will be \$6,600 per year (also no change).

**MOTION** by \_\_\_\_\_, Seconded by \_\_\_\_\_

**B. Approval of School Board Meeting Calendar**

1) Tentative dates for School Board Meetings from January 2018 through June 2018 are below:



**2018 School Board Meeting Schedule (– January through June)**

Date	Time	Meeting Type	Location
<b>January, 2018</b>			
Monday, Jan 8, 2018	6:00PM	Annual Organizational Meeting	Administrative Services Center
Monday, Jan 8, 2018	6:30PM	Board Workshop	Administrative Services Center
Monday, Jan 22, 2018	6:00PM	Regular Business Meeting Post Meeting Board Workshop	Administrative Services Center
<b>February, 2018</b>			
Monday, Feb 12, 2018	5:00 – 7:00PM <del>6:00PM</del> 7:00PM	Joint Eden Prairie School Board and Eden Prairie City Council Meeting  Board Workshop	Administrative Services Center
Monday, Feb 26, 2018	6:00PM	Regular Business Meeting Post Meeting Board Workshop	Administrative Services Center
<b>March, 2018</b>			
Monday, Mar 12, 2018	6:00PM	Board Workshop	Administrative Services Center
Monday, Mar 26, 2018	6:00PM	Regular Business Meeting Post Meeting Board Workshop	Administrative Services Center
<b>April, 2018</b>			
Monday, Apr 9, 2018	6:00PM	Board Workshop	Administrative Services Center
Monday, Apr 23, 2018	6:00PM	Regular Business Meeting Post Meeting Board Workshop	Administrative Services Center
<b>May, 2018</b>			
Monday, May 7, 2018*	6:00PM	Board Workshop	Administrative Services Center
Monday, May 21, 2018*	6:00PM	Regular Business Meeting Post Meeting Board Workshop	Administrative Services Center
<b>June, 2018</b>			
Monday, June 4, 2018*	6:00PM	Board Workshop	Administrative Services Center
Monday, June 18, 2018*	6:00PM	Regular Business Meeting Post Meeting Board Workshop	Administrative Services Center

\*Regular meeting date changed due to Memorial Day Holiday on Monday, May 28<sup>th</sup>, 2017

**MOTION** by \_\_\_\_\_, Seconded by \_\_\_\_\_ to affirm tentative dates for board meetings from January 2018 through June 2018.

2) Meeting dates after July 1, 2018 will be determined at a future meeting.

**MOTION** by \_\_\_\_\_, Seconded by \_\_\_\_\_ to determine dates after July 1, 2018 at a future meeting.

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EXTRACT OF MINUTES OF MEETING  
OF SCHOOL BOARD  
OF INDEPENDENT SCHOOL DISTRICT NO. 272  
(EDEN PRAIRIE)  
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a \_\_\_\_\_ meeting of the School Board of Independent School District No. 272 (Eden Prairie), State of Minnesota, was held in said school district on \_\_\_\_\_, 2018, at \_\_\_\_ o'clock p.m.

The following members were present:

and the following were absent:

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION DESIGNATING COMBINED POLLING PLACES FOR THE  
2019 SCHOOL DISTRICT ELECTION(S)**

WHEREAS, when no other election is being held in a school district, Minnesota Statutes, Section 205A.11, subdivision 2 requires the School Board to designate by resolution the combined polling places at which voters in those precincts may vote in the School District election(s) for the upcoming 2019 calendar year;

WHEREAS, changes to the combined polling place locations designated in this resolution may be made in the event of an emergency in accordance with Minnesota Statutes, Section 204B.175;

WHEREAS, changes to the combined polling places locations designated in this resolution also may be made before the next election if one or more of the authorized combined polling places becomes unavailable for use; and

NOW, THEREFORE, BE IT RESOLVED, that the School Board of Independent School District No. 272, State of Minnesota, hereby designates the following combined polling places for School District elections that are not conducted on the same date as other state, county or municipal elections in 2019:

**COMBINED POLLING PLACE:**

Immanuel Lutheran Church  
16515 Luther Way  
Eden Prairie, Minnesota

Precincts served:

City of Eden Prairie, Precinct 1  
City of Eden Prairie, Precinct 2  
City of Eden Prairie, Precinct 3  
City of Eden Prairie, Precinct 5  
City of Eden Prairie, Precinct 6  
City of Chanhassen, Precinct 1

**COMBINED POLLING PLACE:**

St. Andrew Lutheran Church  
13600 Technology Drive  
Eden Prairie, Minnesota

Precincts served:

City of Eden Prairie, Precinct 4  
City of Eden Prairie, Precinct 7  
City of Eden Prairie, Precinct 8  
City of Eden Prairie, Precinct 11  
City of Eden Prairie, Precinct 12  
City of Edina, Precinct 10c  
City of Edina, Precinct 19c

**COMBINED POLLING PLACE:**

Prairie Lutheran Church  
11000 Blossom Road  
Eden Prairie, Minnesota

Precincts served:

City of Eden Prairie, Precinct 13  
City of Eden Prairie, Precinct 14  
City of Eden Prairie, Precinct 15  
City of Eden Prairie, Precinct 16  
City of Eden Prairie, Precinct 17

**COMBINED POLLING PLACE:**

Grace Church  
9301 Eden Prairie Road  
Eden Prairie, Minnesota

Precincts served:

City of Eden Prairie, Precinct 9  
City of Eden Prairie, Precinct 10  
City of Eden Prairie, Precinct 18  
City of Eden Prairie, Precinct 19A  
City of Eden Prairie, Precinct 19B

AND BE IT FURTHER RESOLVED, that the School District Clerk is hereby authorized to designate an emergency replacement that meets the requirements of the Minnesota Election Law for any combined polling place designated in this resolution;

AND BE IT FURTHER RESOLVED, that the School District Clerk is hereby authorized to designate a replacement that meets the requirements of the Minnesota Election Law for any combined polling place designated in this resolution that becomes unavailable for use by the School District; and

AND BE IT FURTHER RESOLVED, that the School District Clerk is directed to send a copy of this resolution and any subsequent combined polling place designations to the Hennepin County Elections Office.

Adopted by the School Board of Independent School District No. 272, Eden Prairie, Minnesota this \_\_\_\_ day of January, 2018.

\_\_\_\_\_  
[Name, Chair]

\_\_\_\_\_  
[Name, Clerk]

The motion for the adoption of the foregoing resolution was duly seconded by \_\_\_\_\_ and upon vote being taken thereon the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.



## **9. Superintendent Consent Agenda**

### **A. Annual District Organizational Items**

#### **1. Designate District Newspaper**

Designate Eden Prairie News, as the official newspaper for calendar year January 1, 2018 through December 31, 2018.

#### **2. Designate District Depository/Financial Institutions**

Appoint US Bank, Minnesota School District Liquid Asset Fund Plus, Associated Bank, PMA Financial Network, Wells Fargo Bank, Royal Credit Union, and other financial institutions as deemed necessary, as authorized financial institutions for Independent School District 272 for the calendar year January 1, 2018 through December 31, 2018.

#### **3. Appointment of Money Wire Transfers**

Appoint US Bank, Minnesota School District Liquid Asset Fund Plus, Associated Bank, PMA Financial Network, Wells Fargo Bank, Royal Credit Union, and other financial institutions as deemed necessary, as authorized financial institutions for Independent School District 272 for the calendar year January 1, 2018 through December 31, 2018. The Executive Director of Business Services or his/her designee is given the authority to invest surplus funds without prior approval of the School Board within the limitations set by law and district policy and to complete required wire transfers with notification to the School Board by the next meeting or as needed.

#### **4. Authorization for Early Claims Payments**

The Superintendent or designee is authorized to pay appropriate claims in advance of School Board authorizations in order to expedite vendor payments and to utilize discount privileges, but that such claims shall be reported to the School Board from January 1, 2018 through December 31, 2018.

#### **5. Designate District Legal Counsel**

The School Board authorizes the Superintendent or designee to contact local attorneys or any other attorney licensed in Minnesota, as may from time to time be deemed appropriate, for District legal services on an "as needed" basis during calendar year 2018.

#### **6. Appointment of School District Responsible Authority**

Pursuant to the provisions of MN Statutes, Section 13.02, Subdivision 16, as amended, the Superintendent is hereby appointed Responsible Authority for Independent School District 272 for the calendar year January 1, 2018 through December 31, 2018.

#### **7. Appointment of Deputy Clerk and Deputy Treasurer**

Appoint the Executive Director of Business Services as Deputy Clerk and Deputy Treasurer of the School Board for Independent School District 272 for the calendar year January 1, 2018 through December 31, 2018.

**8. Machine-Signed Signature Authorization**

Authorize the use of the facsimile demand deposit signature plate using the names of \_\_\_\_\_, Chair; \_\_\_\_\_, Clerk; and \_\_\_\_\_, Treasurer, for the calendar year January 1, 2018 through December 31, 2018.

**9. Authorization to Sign Contracts**

Authorize the Superintendent or Executive Director of Business Services to execute contracts and purchase orders for goods and services contained within the Board approved budget for Independent School District 272 for the calendar year January 1, 2018 through December 31, 2018.

**10. Approval of Local Education Agency (LEA) Representative**

Approve the Superintendent or Designee as the Local Education Agency (LEA) Representative for the calendar year January 1, 2018 through December 31, 2018.

**11. Designation of Identified Official with Authority for the MDE External User Access Recertification System (IoWA)**

The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with State Access Control Security Standard 1.0 which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency (LEA). The Superintendent/Director recommends the Board authorize Joshua Loren Swanson to act as the Identified Official with Authority (IoWA), and Brenda Haynes to add and remove names as the IoWA for the Eden Prairie Public School District 0272-01 for the calendar year January 1, 2018 through December 31, 2018.