

MEETING AGENDA

*The mission of Eden Prairie Schools is to inspire each student to learn continuously so they are empowered
To reach personal fulfillment and contribute purposefully to our ever-changing world.*

1. Convene 6:00 p.m.

School Board Roll Call

Dave Espe, Ranee Jacobus, John Kohner, Elaine Larabee, Greg Lehman, Holly Link, Adam Seidel

2. Board Development: Board Governance Processes Discussion

3. Administration: Setting Stage for 2018-2019 Budget Guidelines

4. Policy Monitoring: GP 4.1, 4.2, 4.3, 4.9

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5. Time Frame - Joint Workshop between School Board Members and Administration to discuss Enrollment

6. Confirm Agenda for next School Board Workshop

7. Adjournment at _____ p.m.

Record of Board Self-Evaluation
Governance Process and Board Management Delegation Policies
July 1, 2016 – June 30, 2017

Policy Type: Governance Process
Policy Title: 4.1 Governing Style

The School Board will govern lawfully, observing the principles of the Policy Governance model, with an emphasis on (a) outward vision rather than an internal preoccupation, (b) encouragement of diversity in viewpoints, (c) strategic leadership more than administrative detail, (d) clear distinction of School Board and Superintendent roles, (e) collective rather than individual decisions, and (f) the future rather than the past. Accordingly:

- 4.1.1 The School Board will cultivate a sense of group responsibility. The School Board, not the staff, will be responsible for excellence in governing. The School Board will be the initiator of policy, not merely a reactor to staff initiatives. The School Board will not allow the expertise/position of individual members to substitute for the judgment of the School Board, although the expertise of individual members may be used to enhance the understanding of the School Board as a body.
- 4.1.2 The School Board will direct and govern the district through the establishment of written policies reflecting the values of its owners. The School Board's major policy focus will be on the expected long-term student achievement goals of the district, not on the administrative or programmatic means of attaining those goals.
- 4.1.3 The School Board will enforce upon itself discipline as needed to govern with excellence including matters of attendance, preparation for meetings, policymaking, respect and fulfillment of roles, adherence to policy and assuring the continuance of governance capability. The School Board may change its Governance Process policies at any time, however, it will scrupulously observe those currently in force.
- 4.1.4 School Board development is ongoing and encompasses on-boarding of new School Board members, continuous development of each School Board Member, and on-going monitoring of School Board processes and procedures for optimal efficiency and effectiveness.
- 4.1.5 The School Board will allow no officer, individual, or committee of the School Board to hinder or serve as an excuse for not fulfilling group obligations.

4.1.6 The School Board will monitor and discuss the School Board's process and performance at each meeting. Self-monitoring will include comparison of School Board activity and discipline to policies in the Governance Process and Board-Management Delegation categories.

Adopted: 10/23/12
 Revised: 03/24/15; 04/28/15

Eden Prairie School Board

| Policy | Date of Self-Evaluation | Board Behavior Fully Compliant | Board behavior needing improvement or opportunity for continuous improvement | Commitment Made/Action Taken | Completed |
|----------------------------|--------------------------------|---------------------------------------|---|-------------------------------------|------------------|
| 4.1 Governing Style | October 23, 2017 | | | | |
| 4.1.1 | October 23, 2017 | | | | |
| 4.1.2 | October 23, 2017 | | | | |
| 4.1.3 | October 23, 2017 | | | | |
| 4.1.4 | October 23, 2017 | | | | |
| 4.1.5 | October 23, 2017 | | | | |
| 4.1.6 | October 23, 2017 | | | | |

Record of Board Self-Evaluation
Governance Process and Board Management Delegation Policies
July 1, 2016 – June 30, 2017

Policy Type: Governance Process
Policy Title: 4.2 School Board Job Products

Specific job outputs of the School Board, as an informed agent of the owners, are those that assure appropriate district performance. Accordingly, the School Board has direct responsibility to:

- 4.2.1 Maintain purposeful and ongoing linkage with owners.
- 4.2.2 Review and refine governing policies that realistically address the broadest levels of all district decisions and situations:
 - A. Ends: district products, impacts, benefits, outcomes, recipients, and their relative worth (what good, for whom and at what cost)
 - B. Executive limitations: constraints on executive authority that establish the prudence and ethics boundaries within which all executive activity and decisions must take place
 - C. Governance process: specification of how the School Board conceives, carries out, and monitors its own task
 - D. Board-management delegation: how power is delegated and its proper use; the Superintendent's role, authority, and accountability
- 4.2.3 Monitor district performance through its Ends and Executive Limitations Policies.

Adopted: 10/23/12
Revised: 04/23/13; 03/24/15

Eden Prairie School Board

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|-------------------------------|--------------------------------|---------------------------------------|---|-------------------------------------|------------------|
| 4.2 Board Job Products | October 23, 2017 | | | | |
| 4.2.1 | October 23, 2017 | | | | |
| 4.2.2 | October 23, 2017 | | | | |
| 4.2.2 (A) | October 23, 2017 | | | | |
| 4.2.2 (B) | October 23, 2017 | | | | |
| 4.2.2 (C) | October 23, 2017 | | | | |
| 4.2.2 (D) | October 23, 2017 | | | | |
| 4.2.3 | October 23, 2017 | | | | |

**Record of Board Self-Evaluation
 Governance Process and Board Management Delegation Policies
 July 1, 2016 – June 2017**

Policy Type: Governance Process
Policy Title: 4.3 Annual Work Plan

The School Board will follow an annual work plan that schedules time to a) maintain purposeful and ongoing linkage with owners, b) review and refine its Ends policies, c) review and refine its Executive Limitations policies, d) monitor all written policies and e) continually improve School Board performance through School Board development and education.

- 4.3.1 The cycle will start with the School Board’s development of the basics of its annual work plan for the next fiscal year 30 days prior to the start of the fiscal year.
- 4.3.2 Throughout the year, all items moved to another meeting, added to the annual work plan or placed in placeholders by School Board vote, will be addressed within the current fiscal year.
- 4.3.3 The cycle will conclude at the end of each fiscal year so that administrative planning and budgeting can be based on accomplishing a one-year segment of the School Board’s most recent statement of long-term ends.

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|----------------------|--------------------------------|---------------------------------------|---|-------------------------------------|------------------|
| 4.3 Annual Work Plan | October 23, 2017 | | | | |
| 4.3.1 | October 23, 2017 | | | | |
| 4.3.2 | October 23, 2017 | | | | |
| 4.3.3 | October 23, 2017 | | | | |

Adopted: 10/23/12
 Revised: 11/13/12; 03/12/13; 03/24/15

**Record of Board Self-Evaluation
Governance Process and Board Management Delegation Policies
July 1, 2016 – June 2017**

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|----------------------|----------------------------------|
| Policy Type: | Governance Process |
| Policy Title: | 4.9 Governance Investment |

Because poor governance costs more than learning to govern well, the School Board will invest in its governance capacity. Accordingly:

- 4.9.1 School Board skills, methods, and supports will be sufficient to assure governing with excellence.
 - 4.9.1.1 Training and retraining will be used to orient new members and candidates for membership, as well as to maintain and increase existing member skills and understandings.
 - 4.9.1.2 Outside monitoring assistance will be arranged so that the School Board can exercise confident control over district performance. This includes, but is not limited to, financial audits.
 - 4.9.1.3 Outreach mechanisms will be used as needed to assure the School Board's ability to listen to owner viewpoints and values.
- 4.9.2 Costs will be prudently incurred, though not at the expense of endangering the development and maintenance of superior capability. Actual costs (stipend, training, dues, memberships, meeting costs, professional fees, etc.) will not exceed the approved fiscal year budget amount.
- 4.9.3 The School Board will establish its cost of governance budget for the next fiscal year during the annual budgeting process.

Adopted: 10/23/12

Revised: 03/24/15, 04/23/15

Eden Prairie School Board

| Policy | Date of Self-Evaluation | Board Behavior Fully Compliant | Board behavior needing improvement or opportunity for continuous improvement | Commitment Made/Action Taken | Completed |
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| 4.9 Governance Investment | October 23, 2017 | | | | |
| 4.9.1 | October 23, 2017 | | | | |
| 4.9.1.1 | October 23, 2017 | | | | |
| 4.9.1.2 | October 23, 2017 | | | | |
| 4.9.1.3 | October 23, 2017 | | | | |
| 4.9.2 | October 23, 2017 | | | | |
| 4.9.3 | October 23, 2017 | | | | |