

**INDEPENDENT SCHOOL DISTRICT 272 ~ EDEN PRAIRIE SCHOOLS  
OFFICIAL MINUTE OF THE SEPTEMBER 25, 2017  
SCHOOL BOARD MEETING**

The regular business meeting of the Independent School District 272 School Board was held on the 25<sup>TH</sup> day of September 2017 in the Administrative Services Center, located at 8100 School Road, Eden Prairie, Minnesota.

**1. Convene**

A. Call to order

Vice-Chair Dave Espe called the meeting to order at 6:00 p.m.

B. School Board Roll Call

**Board Members Present:** Dave Espe, Ranee Jacobus, John Kohner, Elaine Holly Link, Greg Lehman, Adam Seidel

**Not Present:** Elaine Larabee

Superintendent: Josh Swanson

**2. Pledge of Allegiance**

**3. Agenda Review and Approval**

**MOTION** by A. Seidel, Seconded by H. Link to approve the agenda for the Monday, September 25, 2017 meeting of the School Board of Independent School District 272, Eden Prairie Schools. Passed

**4. Approval of Previous Minutes**

**MOTION** by G. Lehman, Seconded by R. Jacobus approve the Unofficial Minutes of the Regular Business Meeting held August 28, 2017 and September 11, 2017. Passed

**5. Public Comment** – None to Report

**6. Announcements** – Presented to the Board

**7. Spotlight on Success** – Spanish Immersion Student Panel with Principal Hernan Moncada

**8. Board Work**

A. Resolution: Appointing Election Judges

**MOTION** by J. Kohner, to approve the Resolution for Appointing Election Judges, the individuals specified on EXHIBIT A attached hereto, each of whom is qualified to serve as an election judge, are hereby appointed as judges of election for the school district's general election on November 7, 2017 to act as such at the polling places and combined polling places listed on said exhibit. Passed 6-0

- |                  |     |
|------------------|-----|
| 1. Dave Espe     | Yes |
| 2. Ranee Jacobus | Yes |
| 3. John Kohner   | Yes |
| 4. Greg Lehman   | Yes |
| 5. Holly Link    | Yes |
| 6. Adam Seidel   | Yes |

B. Approval of Preliminary Fiscal Year (FY) 2018 Tax Levy

**MOTION** by J. Kohner, Seconded by R. Jacobus to approve the preliminary tax levy at the maximum for taxes payable in 2018 for Independent School District #272, Eden Prairie. Yeas: 5 | Nays: 1 – Motion Passed 5-1

C. Policy Monitoring

1. Executive Limitations (EL's)

a. EL 2.1 (Operation Interpretation-OI) – Emergency Superintendent Succession

*To protect the School Board from sudden loss of Superintendent services, the Superintendent shall not permit there to be fewer than two other staff members sufficiently familiar with School Board and Superintendent issues and process who would be able to take over with reasonable proficiency as an interim successor.*

**MOTION** by A. Seidel, Seconded R. Jacobus that the OI is accepted; after discussion an **AMENDMENT** was made by R. Jacobus, Seconded by H. Link that the Board accept the

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OI for EL 2.1, with the exception of Measurement Plan, Article #2, and would like to have that specific portion of the Measurement Plan brought back in a written form that is suitable and that falls within the Open Meeting Law Requirements. Passed

Original **MOTION** with **AMENDMENT** Passed

b. EL 2.3 – Treatment of Parents

*The Superintendent shall not allow a culture or district practice that fails to proactively engage parents of district students in a respectful partnership that supports the successful education of their child.*

**MOTION** by J. Kohner, Seconded by H. Link, by exception, the OI is reasonable. Passed

**MOTION** by R. Jacobus, Seconded by A. Seidel, the Evidence supports the OI. Passed

c. EL 2.6 – Financial Management and Operations

*The Superintendent shall not cause or allow the development of financial jeopardy or a material deviation of actual expenditures from the current budget without School Board approval.*

**MOTION** by A. Seidel, Seconded by R. Jacobus, by exception, the OI is reasonable. Passed

**MOTION** by A. Seidel, Seconded by J. Kohner, the Evidence supports the OI. Passed

2. Board Management Delegation (BMD's)

a. 3.0 Single Point of Connections

b. 3.1 Unity of Control

c. 3.2 Delegation to the Superintendent

d. 3.3 Superintendent Accountability and Performance

**MOTION** by R. Jacobus, Seconded by G. Lehman, to accept all the BMD's presented in compliance.

Passed

3. Governance Process (GP's)

a. 4.4 Officer Roles

b. 4.5 School Board Members' Code of Conduct

c. 4.6 Process of Addressing School Board Members Violations

d. 4.7 School Board Committee Principles

e. 4.8 School Board Committee Structure

f. 4.10 Operation of the School Board Governing Rules

**MOTION** by R. Jacobus, Seconded by J. Kohner, to accept all the GP's presented in compliance. Passed

D. Record of Board Self-Evaluation

1. Record of Board Policy Monitoring – ENDS & EL's

**MOTION** by R. Jacobus, Seconded by H. Link, to approve information presented/recorded. Passed

2. Record of Board Self Evaluation – Governance Policies – Informational

E. Board Action on Committee Reports & Minutes

1. Policy Committee – New Policy Introduction Procedures

2. Board Development Committee – Hand-out at table (Charter per Board Policy GP 4.8)

9. **Superintendent Consent Agenda**

**MOTION** by H. Link, Seconded by R. Jacobus to approve the Superintendent Consent Agenda as presented. Passed

10. **Board Education & Required Reporting – Nothing to Report**

11. **Superintendent's Incidental Information Report**

A. Enrollment Update

B. 2016-2017 Unaudited Financial Presentation

C. Data Requests Presented to the Board

12. **Other Board Updates**

A. TIES (Technology & Information Education Services) – Nothing to Report

B. AMSD (Associated Metropolitan School Districts) – Upcoming Meeting on Friday, October 6, 2017

C. WMEP (West Metro Education Program) – Working on the Performance Review for the Executive Director (in third year); Actively working on Longer Term Plans; Sustaining Revenue; Retaining Membership and looking for new members to join.

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D. ISD 287 (Intermediate District 287) – Save the Date, Tuesday, October 10, 2017, “Get on the Bus” – great opportunity to learn more about ISD 287 from an inside view.

**13. Board Work Plan**

A. “Proposed” Annual Work Plan Changes

**MOTION** by H. Link, Seconded by R. Jacobus to accept the 2017-18 Work Plan Changes presented below. Passed

**Eden Prairie School Board  
2017-2018 WORK PLAN CHANGES  
Proposed: 09/25/17**

Date of Meeting/Workshop	Changes Requested
<i>Monday, October 9, 2017 – Workshop</i>	<ul style="list-style-type: none"> <li>- <b>REMOVE:</b> GP 4.0 Global Governance and add to Workshop agenda on Monday, November 13, 2017</li> <li>- <b>ADD:</b> Administration to bring a timeframe forward for a Joint Workshop between Board Members &amp; Administration to discuss Enrollment.</li> </ul>
<i>Monday, October 23, 2017</i>	<ul style="list-style-type: none"> <li>- <b>REMOVE:</b> GP 4.0 Global Governance – already listed on 12/11/17 for monitoring.</li> <li>- <b>MOVE: (Board Education) – 2016 -2017 Audited Financial Presentation to November 27<sup>th</sup></b></li> </ul>
<i>Monday, November 13, 2017 – Workshop</i>	<p><b>ADD:</b></p> <ul style="list-style-type: none"> <li>- GP 4.0 Global Governance</li> <li>- Designing Pathways Discussion</li> <li>- “New Policy Introductions”</li> </ul>
<i>Monday, November 27, 2017</i>	<ul style="list-style-type: none"> <li>- <b>ADD: (Board Education) – 2016 -2017 Audited Financial Presentation to November 27 Meeting</b></li> </ul>
<i>Monday, December 11, 2017</i>	
<i>Monday, January 8, 2018 – Workshop</i>	
<i>Monday, January 22, 2018</i>	
<i>Monday, February 12, 2018 – Workshop</i>	<ul style="list-style-type: none"> <li>- <b>ADD:</b></li> <li>- “New Policy Introductions”</li> <li>- Board Development Committee – Evaluations: Taking a look at Test Scores/Student Evaluations (for monitoring purposes), 4C’s and portfolios (updates) – for new Board Members – understanding how student evaluations; legislative updates.</li> </ul>
<i>Monday, February 26, 2018</i>	
<i>Monday, March 12, 2018 – Workshop</i>	
<i>Monday, March 26, 2018</i>	
<i>Monday, April 9, 2018 – Workshop</i>	
<i>Monday, April 23, 2018</i>	
<i>Monday, May 7, 2018 – Workshop</i>	<ul style="list-style-type: none"> <li>- <b>ADD:</b> “New Policy Introductions”</li> </ul>

**Placeholder – General Board Work**

- Prep work for January Organizational Meeting
- Workshop Regarding: Post-Secondary Options

**Placeholder – Policy Review**

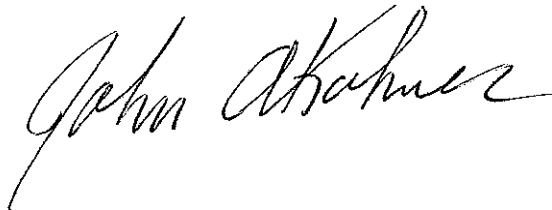
- Board Reimbursement Policy
- Policy Language Review for February 2018
- Public Comment
- Schedule Future Policy Review
- Review “Processes & Procedures”

B. 2017-2018 Annual Work Plan – Present to Board

C. 2017-2018 School Board Calendar of Events & Activities – Present to Board

**14. Adjournment**

**MOTION** by J. Kohner, Seconded by R. Jacobus to adjourn the September 25, 2017, meeting of the Eden Prairie School Board at 7:44 p.m. Passed



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John Kohner, Board Clerk