

LODI UNIFIED SCHOOL DISTRICT

Policy 5111.1

Students

District Residency

The Board of Education desires to admit all students who reside within district boundaries or who fulfill the district residency requirements through other means as allowed by law. The Superintendent or designee shall develop procedures to facilitate the receipt and verification of students' proof of residency.

The Superintendent or designee shall annually notify parents/guardians of all existing attendance options available in the district, including, but not limited to all options for meeting residency requirements for school attendance.

The Superintendent or designee shall require parents/guardians to provide documentation of the student's residency upon admission to a school district. A copy of the document or written statement offered as verification of residency shall be maintained in the student's mandatory permanent record.

When establishing a student's residency for enrollment purposes, the Superintendent or designee shall not inquire into a student's citizenship or immigration status.

A student's enrollment may be denied when the submitted documentation is insufficient to establish district residency. In any case, the Superintendent or designee shall notify the parent/guardian in writing, including specific reasons for the denial.

Investigation of Residency

When the Superintendent or designee reasonably believes that a student's parent/guardian has provided false or unreliable evidence of residency, he/she may make reasonable efforts to determine that the student meets district residency requirements. An investigation may be initiated when the Superintendent or designee is able to identify specific, articulable facts supporting the belief that the parent/guardian has provided false or unreliable evidence of residency.

The Superintendent or designee may assign a trained district employee to conduct the investigation. The investigation may include the examination of records, including public records, and/or interviews of persons who may have knowledge of the student's residency.

If necessary, the Superintendent or designee may employ the services of a private investigator to conduct the investigation. Before hiring a private investigator, the

48204.6 Evidence of residency
48350-48361 Open Enrollment Act transfers
48645.5 Former juvenile court school students; enrollment
48852.7 Education of homeless students; immediate enrollment
48853.5 Education of foster youth; immediate enrollment
48980 Notification of parent or guardian
FAMILY CODE
6550-6552 Caregivers
GOVERNMENT CODE
6205 -6210 Confidentiality of residence for victims of domestic violence
CODE OF REGULATIONS, TITLE 5
432 Varieties of student records
UNITED STATES CODE, TITLE 42
11431-11435 McKinney-Vento Homeless Assistance Act
COURT DECISIONS
Katz v. Los Gatos-Saratoga Joint Union High School District,
(2004) 117 Cal. App. 4th 47
Management Resources:
CSBA PUBLICATIONS
Legal Guidance on Providing All Children Equal Access to
Education, regardless of Immigration Status, February 2017
Legal Guidance Regarding International Student Exchange
Placement Organizations, April 2014
U.S. DEPARTMENT OF JUSTICE CIVIL RIGHTS DIVISION
AND U.S. DEPARTMENT OF EDUCATION OFFICE FOR
CIVIL RIGHTS JOINT PUBLICATIONS
Fact Sheet: Information on the Rights of all Children to enroll in
school
Dear Colleague Letter: School Enrollment Procedures, May 8,
2014
WEB SITES
CSBA: <http://www.csba.org>
California Department of Education:
<http://www.sos.ca.gov/safeathome>
U.S. Department of Education, Office for Civil Rights:
<http://www2.ed.gov/ocr>
U.S. Department of Justice: <http://www.justice.goc>

Policy

adopted: 06/02/98

revised: 03/06/18