

LODI UNIFIED SCHOOL DISTRICT

Rule 5116.1

Students

Intradistrict Open Enrollment

Intradistrict Open Enrollment Agreements are to be initiated at the school of residence. Parents are to submit applications annually in K-6 and K-8 schools. In high schools and middle schools, once the application is approved, it is valid for the remaining years of attendance in that school.

The Superintendent or designee shall identify those schools which may have space available for additional students. A list of schools and open enrollment applications shall be available at each school site; the district office, and on the district's web site.

After the enrollment priorities have been applied in accordance with Board policy, if there are more requests for a particular school than there are spaces available, a random drawing shall be held from the applicant pool. A waiting list shall be established to indicate the order in which applicants may be accepted if openings occur during the year. Late applicants shall not be added to the waiting list for the current year but shall instead wait for a subsequent lottery.

The Superintendent or designee shall provide written notification to applicants as to whether their applications have been approved, denied, or placed on a waiting list by May 15th. If the application is denied, the reasons for denial shall be stated.

Approved applicants must confirm their enrollment within 10 school days.

Any student who, prior to the 2016-17 school year, was granted a transfer out of a Title I school that had been identified for program improvement shall be allowed to remain in the school of enrollment until he/she completes the highest grade offered at that school.

Any complaints regarding the open enrollment process shall be submitted in accordance with the applicable complaint procedure.

All students who submit applications to the district by February 1 shall be eligible for admission to their school of choice if space is available at the appropriate grade level for the following school year. Space availability is determined by student

enrollment for the upcoming year, future growth, and facility needs. Kindergarten requests shall be accepted at the time of Kindergarten registration.

The district will hold approximately 10% of the seats in each classroom for projected enrollment of new attendance area students pursuant to Board Policy 5116, School Attendance Areas, which articulates the establishment of neighborhood schools.

Notifications

Notifications shall be sent to parents/guardians at the beginning of each school year (i.e. in parent news-letters and student handbooks) describing all current statutory attendance options and local attendance options available in the district. Such notification shall include:

1. All options for meeting residency requirements for school attendance;
2. Program options offered within local attendance areas;
3. A description of any special program options available on both an inter-district and intradistrict basis;
4. A description of the procedure for application for alternative attendance areas or programs and the appeals process available, if any, when a change of attendance is denied;
5. A district application form for requesting a change of attendance;
6. The explanation of attendance options under California law as provided by the California Department of Education.

Transfers for Victims of a Violent Criminal Offense

Within a reasonable amount of time, not to exceed 14 school days, after it has been determined that a student has been the victim of a violent criminal offense while on school grounds, the student's parents/guardians shall be offered an option to transfer their child to an eligible school identified by the Superintendent or designee. In making the determination that a student has been a victim of a violent criminal offense, the Superintendent or designee shall consider the specific circumstances of the incident and consult with local law enforcement as appropriate. Examples of violent criminal offenses include, but are not limited to,

attempted murder, battery with serious bodily injury, assault with a deadly weapon, rape, sexual battery, robbery, extortion, or hate crimes.

The Superintendent or designee shall consider the needs and preferences of the affected student and his/her parent/guardian in making the offer. If the parent/guardian elects to transfer his/her child, the transfer shall be completed as soon as practicable.

To remain on an Intradistrict Agreement the student and parent must agree to the following conditions:

1. The student will maintain a minimum attendance rate of ninety percent (90%) for each grading period. Exceptions may be granted with medical verification;
2. The student will attend school on time and have no truancies or unexcused absences during the year;
3. The student will maintain appropriate school behavior as outlined in the Student Code of Conduct Handbook. If a student commits an offense that is subject to suspension under Education Code Section 48911 and District Policy 5116.1, the student may be returned to the home school at the end of the term of suspension.

Secondary students on an Intradistrict Agreement are expected to maintain a cumulative grade point average of 2.0 each grading period in addition to 1 -3 above.

Rule

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