

MEETING AGENDA

The mission of Eden Prairie Schools is to inspire each student to learn continuously so they are empowered To reach personal fulfillment and contribute purposefully to our ever-changing world.

1. Convene 6:00 p.m.

9. Adjournment

School Board Roll Call Lauren Crandall, Dave Espe, Elaine Larabee, Holly Link, Adam Seidel, Terri Swartout	
· · · · · · · · · · · · · · · · · · ·	
2. Administration: Setting Stage for 2019-20 Budget Guidelines	
3. Community Linkage Committee - Discussion on "Meet & Greet" Meeting	
4. Policy Monitoring: Governance Process (GP) Policies 4.1, 4.2, 4.3, 4.9	
A. GP 4.1: 2017-2018 Monitoring Report	2
B. GP 4.2: 2017-2018 Monitoring Report	4
C. GP 4.3: 2017-2018 Monitoring Report	6
D. GP 4.9: 2017-2018 Monitoring Report	8
5. Discuss Appointment for Open Seat	
6. "Proposed" Work Plan Changes Document	10
7. 2018-2019 Annual Work Plan	12
8. Confirm Agenda for next School Board Workshop	

Record of Board Self-Evaluation Governance Process and Board Management Delegation Policies July 1, 2016 – June 30, 2017

Policy Type: Governance Process
Policy Title: 4.1 Governing Style

The School Board will govern lawfully, observing the principles of the Policy Governance model, with an emphasis on (a) outward vision rather than an internal preoccupation, (b) encouragement of diversity in viewpoints, (c) strategic leadership more than administrative detail, (d) clear distinction of School Board and Superintendent roles, (e) collective rather than individual decisions, and (f) the future rather than the past. Accordingly:

- 4.1.1 The School Board will cultivate a sense of group responsibility. The School Board, not the staff, will be responsible for excellence in governing. The School Board will be the initiator of policy, not merely a reactor to staff initiatives. The School Board will not allow the expertise/position of individual members to substitute for the judgment of the School Board, although the expertise of individual members may be used to enhance the understanding of the School Board as a body.
- 4.1.2 The School Board will direct and govern the district through the establishment of written policies reflecting the values of its owners. The School Board's major policy focus will be on the expected long-term student achievement goals of the district, not on the administrative or programmatic means of attaining those goals.
- 4.1.3 The School Board will enforce upon itself discipline as needed to govern with excellence including matters of attendance, preparation for meetings, policymaking, respect and fulfillment of roles, adherence to policy and assuring the continuance of governance capability. The School Board may change its Governance Process policies at any time, however, it will scrupulously observe those currently in force.
- 4.1.4 School Board development is ongoing and encompasses on-boarding of new School Board members, continuous development of each School Board Member, and on-going monitoring of School Board processes and procedures for optimal efficiency and effectiveness.
- 4.1.5 The School Board will allow no officer, individual, or committee of the School Board to hinder or serve as an excuse for not fulfilling group obligations.

4.1.6 The School Board will monitor and discuss the School Board's process and performance at each meeting. Self-monitoring will include comparison of School Board activity and discipline to policies in the Governance Process and Board-Management Delegation categories.

Adopted: 10/23/12

Revised: 03/24/15; 04/28/15

Policy	Date of Self- Evaluation	Board Behavior Fully Compliant	Board behavior needing improvement or opportunity for continuous improvement	Commitment Made/Action Taken	Completed
4.1 Governing					
Style	October 23, 2017	Yes			Yes
4.1.1	October 23, 2017	Yes			Yes
4.1.2	October 23, 2017	Yes			Yes
4.1.3	October 23, 2017	Yes			Yes
4.1.4	October 23, 2017	Yes			Yes
4.1.5	October 23, 2017	Yes			Yes
4.1.6	October 23, 2017	Yes			Yes

Record of Board Self-Evaluation Governance Process and Board Management Delegation Policies July 1, 2016 – June 30, 2017

Policy Type: Governance Process

Policy Title: 4.2 School Board Job Products

Specific job outputs of the School Board, as an informed agent of the owners, are those that assure appropriate district performance. Accordingly, the School Board has direct responsibility to:

- 4.2.1 Maintain purposeful and ongoing linkage with owners.
- 4.2.2 Review and refine governing policies that realistically address the broadest levels of all district decisions and situations:
 - A. Ends: district products, impacts, benefits, outcomes, recipients, and their relative worth (what good, for whom and at what cost)
 - B. Executive limitations: constraints on executive authority that establish the prudence and ethics boundaries within which all executive activity and decisions must take place
 - C. Governance process: specification of how the School Board conceives, carries out, and monitors its own task
 - D. Board-management delegation: how power is delegated and its proper use; the Superintendent's role, authority, and accountability
- 4.2.3 Monitor district performance through its Ends and Executive Limitations Policies.

Adopted: 10/23/12

Revised: 04/23/13; 03/24/15

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Policy	Date of Self- Evaluation	Board Behavior Fully Compliant	Board behavior needing improvement or opportunity for continuous improvement	Commitment Made/Action Taken	Completed
4.2 Board Job Products	October 23, 2017	Yes			Yes
4.2.1	October 23, 2017	Yes	To conduct a more robust Community Linkage		Yes
4.2.2	October 23, 2017	Yes			Yes
4.2.2 (A)	October 23, 2017	Yes			Yes
4.2.2 (B)	October 23, 2017	Yes			Yes
4.2.2 (C)	October 23, 2017	Yes			Yes
4.2.2 (D)	October 23, 2017	Yes			Yes
4.2.3	October 23, 2017	Yes			Yes

Record of Board Self-Evaluation Governance Process and Board Management Delegation Policies July 1, 2016 – June 2017

Policy Type: Governance Process
Policy Title: 4.3 Annual Work Plan

The School Board will follow an annual work plan that schedules time to a) maintain purposeful and ongoing linkage with owners, b) review and refine its Ends policies, c) review and refine its Executive Limitations policies, d) monitor all written policies and e) continually improve School Board performance through School Board development and education.

- 4.3.1 The cycle will start with the School Board's development of the basics of its annual work plan for the next fiscal year 30 days prior to the start of the fiscal year.
- 4.3.2 Throughout the year, all items moved to another meeting, added to the annual work plan or placed in placeholders by School Board vote, will be addressed within the current fiscal year.
- 4.3.3 The cycle will conclude at the end of each fiscal year so that administrative planning and budgeting can be based on accomplishing a one-year segment of the School Board's most recent statement of long-term ends.

Adopted: 10/23/12

Revised: 11/13/12; 03/12/13; 03/24/15

Policy	Date of Self- Evaluation	Board Behavior Fully Compliant	Board behavior needing improvement or opportunity for continuous improvement	Commitment Made/Action Taken	Completed
4.3 Annual Work Plan	October 23, 2017	Yes	To conduct a more robust Community Linkage		Yes
4.3.1	October 23, 2017	Yes			Yes
4.3.2	October 23, 2017	Yes			Yes
4.3.3	October 23, 2017	Yes			Yes

Record of Board Self-Evaluation Governance Process and Board Management Delegation Policies July 1, 2016 – June 2017

Policy Type: Governance Process

Policy Title: 4.9 Governance Investment

Because poor governance costs more than learning to govern well, the School Board will invest in its governance capacity. Accordingly:

- 4.9.1 School Board skills, methods, and supports will be sufficient to assure governing with excellence.
 - 4.9.1.1 Training and retraining will be used to orient new members and candidates for membership, as well as to maintain and increase existing member skills and understandings.
 - 4.9.1.2 Outside monitoring assistance will be arranged so that the School Board can exercise confident control over district performance. This includes, but is not limited to, financial audits.
 - 4.9.1.3 Outreach mechanisms will be used as needed to assure the School Board's ability to listen to owner viewpoints and values.
- 4.9.2 Costs will be prudently incurred, though not at the expense of endangering the development and maintenance of superior capability. Actual costs (stipend, training, dues, memberships, meeting costs, professional fees, etc.) will not exceed the approved fiscal year budget amount.
- 4.9.3 The School Board will establish its cost of governance budget for the next fiscal year during the annual budgeting process.

Adopted: 10/23/12

Revised: 03/24/15, 04/23/15

Policy	Date of Self- Evaluation	Board Behavior Fully Compliant	Board behavior needing improvement or opportunity for continuous improvement	Commitment Made/Action Taken	Completed
4.9					
Governance					
Investment	October 23, 2017	Yes			Yes
4.9.1	October 23, 2017	Yes			Yes
4.9.1.1	October 23, 2017	Yes			Yes
4.9.1.2	October 23, 2017	Yes			Yes
4.9.1.3	October 23, 2017	Yes			Yes
4.9.2	October 23, 2017	Yes			Yes
4.9.3	October 23, 2017	Yes			Yes

Eden Prairie School Board 2018-2019 WORK PLAN CHANGES

WORK PLAN CHANGES - October 22, 2018

Date of Meeting/Workshop	Changes Requested
Monday, October 22, 2018	
Monday, November 5, 2018 – Workshop	
Monday, November 14, 2018	
Monday, November 19, 2018	
Monday, December 10, 2018	
Monday, January 7, 2019 — Annual Organizational Meeting & Workshop	
Monday, January 28, 2019	
Monday, February 11, 2019 – Workshop	
Monday, February 25, 2019	- <u>Add:</u> Re-review Policy EL 2.2.1 (Board Work – Policy Monitoring)
Monday, March 11, 2019 – Workshop	
Monday, March 25, 2019	
Monday, April 8, 2019 – Workshop	
Monday, April 22, 2019	
Monday, May 6, 2019 – Workshop	
Monday, May 20, 2019	
Monday, June 10, 2019 – Workshop	
Monday, June 24, 2019	

Placeholder – General Board Work

- Workshop Regarding: Post-Secondary Options
- Administration to bring back Policy EL 2.2.1 with updated information requested by the Board

Placeholder - Policy Review

Eden Prairie Schools
Independent School District 272
Eden Prairie, Minnesota

School Board Meeting Board Work Plan – "Proposed" Work Plan Changes October 22, 2018

School Board Meeting -October 22, 2013
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Board Meetings

Board Workshops

Other Meetings

		Board W	ork	2010	Supt Consent	Board Education	Workshop Topic(s)
Board Meeting or Board Workshop Type, Date and Time	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes	Agenda Items (Human Resources & Business Services Reports)	& Required Reporting	,
*****2018***** Board Meeting Mon, July 23, 2018 8:00 AM			Resolution: "Call the General Election" Schedule Candidate Information Sessions		 Monthly Reports Student Handbooks: High School Middle School Elementary Schools (Summary Detail Included) 		
School Board Candidate Information Session Thurs, Aug 9, 2018 6:30 p.m.							
Board Meeting Mon, Aug 27, 2018 6:00 PM	EL 2.1 Emergency Supt. Succession EL 2.2 Treatment of Students EL 2.7 Asset Protection	Designing Pathways Information	•Record of Board Self- Evaluation		●Monthly Reports		
Post Meeting Board Workshop Mon, Aug 27, 2018							•School Board Mtg. Self-Assessment
Board Workshop Mon, Sept 10, 2018 6:00 PM							Admin Proposals for FY 2018-19 Workshops Discussion: School Board Attendance at Community Events NEW Policy Development Discussion (Ends & EL Policies) Policy Monitoring: All BMD Policies

Board Meetings

Board Workshops

Other Meetings

		Board V	SEPTEMBER 24, Vork	,	Supt Consent	Board Education	Workshop Topic(s)
Board Meeting or Board Workshop Type, Date and Time	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes	Agenda Items (Human Resources & Business Services Reports)	& Required Reporting	
							 Policy Monitoring: GP's: 4.4, 4.5, 4.6, 4.7 4.8, & 4.10 Designing Pathway Discussion Confirm agenda for next Board Workshop
Board Meeting Mon, Sept 24, 2018 6:00 PM	•EL 2.3 Treatment of Parents •EL 2.6 Financial Management & Operations •All BMD Policies •BMD 3.0 Single Point of Connection •BMD 3.1 Unity of Control •BMD 3.2 Delegation to the Superintendent •BMD 3.3 Superintendent Accountability & Performance •GP 4.4 Officer Roles •GP 4.5 School Board Members Code of Conduct •GP 4.6 Process for Addressing School Board Member Violations •GP 4.7 School Board Committee Principles •GP 4.8 School Board Committee Structure	Designing Pathway	Approval of Preliminary FY 2019- 20 Levy -Tax Levy Comparison - Tax Levy Presentation Pay 19 Resolution Authorizing the Sale of Refunding Bonds Resolution: Appointment of Election Judges Record of Board Self- Evaluation		Monthly Reports	Superintendent Incidentals: FY 2017-18 Year- end Preliminary Financial Report FY 2018-19 Preliminary Enrollment Report	

Board Meetings Board Workshops

Other Meetings

		Board W	SEPTEMBER 24	, 2018	Supt Consent	Board Education	Workshop Topic(s)
Board Meeting or Board Workshop Type, Date and Time	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes	Agenda Items (Human Resources & Business Services Reports)	& Required Reporting	Transmap Taple(a)
	•GP 4.10 Operation of the School Board Governing Rules						
Post Meeting Board Workshop Mon, Sept 24, 2018							School Board Mtg. Self-Assessment
Board Workshop Mon, Oct 8, 2018 6:00 PM							Community Linkage Committee Discussion: "Meet & Greet" Board Development: Board Governance Processes Discussion (moved to 11/5/18) Administration: Setting Stage for FY 2019-20 Budget Guidelines Policy Monitoring: GP 4.1, 4.2, 4.3, 4.9 Confirm agenda for next Board Workshop
Board Meeting Mon, Oct 22, 2018 6:00 PM	•Ends 1.1, 1.2, 1.3 Evidence (FY 2017-18) • EL 2.4 Treatment of Staff •EL 2.8 Compensation and Benefits	Designing Pathway	Record of Board Self- Evaluation Resolution Awarding the Sale of Refunding Bonds		Monthly Reports	Superintendent Incidentals: • Enrollment Report as of Oct. 1, 2018 -Exec. Summary	

Board Meetings

Board Workshops

Other Meetings

		Board We	SEPTEMBER 24	, 2010	Supt Consent	Board Education	Workshop Topic(s)
Board Meeting or Board Workshop Type, Date and Time	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes	Agenda Items (Human Resources & Business Services Reports)	& Required Reporting	
	•GP 4.1 Governing Style •GP 4.2 School Board Job Products •GP 4.3 Annual Work Plan •GP 4.9 Governance Investment					-Capture Rate -History & Projection Totals -Official October 1 Enrollment Count •World's Best Workforce Report •FY 2017-2018 Achievement Integration Progress Report	
Post Meeting Board Workshop Mon, Oct 22, 2018							•School Board Mtg. Self-Assessment
Board Workshop Mon, Nov 5, 2018 6:00 PM*							FY 2018-2019 Superintendent Goal Setting Discussion GP 4.0 Global Governance Commitment "New Policy Introductions" Board Development: Board Governance Processes Discussion First Reading of Board Development's Handbook Confirm agenda for next Board Workshop

Board Meetings

Board Workshops

Other Meetings

		Supt Consent	Board Education	Workshop Topic(s)			
Board Meeting or Board Workshop Type, Date and Time	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes	Agenda Items (Human Resources & Business Services Reports)	& Required Reporting	
Special Business Meeting Wed, Nov 14, 2018 7:30 AM			•Resolution Approving Canvassing of Elections				
Board Meeting Mon, Nov 19 2018 6:00 PM*	•EL 2.9 Communication and Support to the School Board (Semi-annual)	• <u>Closed Session:</u> Review of FY 2017- 18 Superintendent Goals -Minn. Stat. 13D.05, Subd. 3	• FY 2018-19 Superintendent Goal Setting • Record of Board Self- Evaluation	•Treasurer's Report	Monthly Reports	•FY 2017-18 Audited Financial Presentation	
Post Meeting Board Workshop Mon, Nov 19, 2018							•School Board Mtg. Self-Assessment
Board Meeting Mon, Dec 10, 2018 6:00 PM	EL 2.5 Financial Planning and Budgeting EL 2.0 Global Executive Constraint GP 4.0 Global Governance Commitment		•Approval of Final FY 2019-20 Levy ————————————————————————————————————		Monthly Reports	Truth in Taxation Hearing Resident Engagement Events	
Post Meeting Board Workshop Mon, Dec 10, 2018							School Board Mtg. Self-Assessment

^{*}November Meeting dates changed due to Veteran's Day observed on Monday, November 12, 2018

Board Meetings Board Workshops Other Meetings

		Board W	ork		Supt Consent	Board Education	Workshop Topic(s)
Board Meeting or Board Workshop Type, Date and Time	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes	Agenda Items (Human Resources & Business Services Reports)	& Required Reporting	
Annual Organizational Meeting Mon, Jan 7, 2019 6:00 PM			2018 Annual Organizational Mtg. Election of Officers School Board Compensation School Board Calendar Approval of School Board Meeting Calendar: Jul 1, 2019 through Jun 30, 2020 Resolution for Combined Polling Places for the General Elections Appointment of Intermediate District 287 Representative		•2018 Annual School District Organizational Items:		
Board Workshop Mon, Jan 7, 2019 6:15 PM Convene following the Annual Organizational Meeting					Authority (IoWA)		 2019 Committees Outside Organization Discussion 5-Year Financial Forecast

Board Meetings Board Workshops Other Meetings

	SEPTEMBER 24, 2018									
Board Meeting or Board Workshop Type, Date and Time	Policy Monitoring Ends, EL, BMD & GP Monitoring	Board W Decision Preparation	ork Required Board Action	Board Action on Committee Reports & Minutes	Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)			
							Confirm agenda for next Board Workshop			
Board Meeting Mon, Jan 28, 2019 6:00 PM		•FY 2019-20 School Calendar (DRAFT) •FY 2020-21 School Calendar- Preliminary) •FY 2019-20 Budget Timelines – First Reading •FY 2019-20 Budget Assumptions – First Reading	FY 2018-19 Mid-Year Budget Approval Resolution Authorizing the Sale of Facility Maintenance Bonds Record of Board Self- Evaluation	• 2019 School Board Committee & Outside Organization Assignments	• Monthly Reports • FY 2019-20 Bus Purchase					
Post Meeting Board Workshop Mon, Jan 28, 2019							•School Board Meeting Self- Assessment			
Joint Meeting: Eden Prairie School Board & Eden Prairie City Council TBD										
Board Workshop Mon, Feb 11, 2019 6:00 PM							Confirm agenda for next Board Workshop			
Board Meeting Mon, Feb 25, 2019 6:00 PM			Resolution Awarding the Sale of Facility Maintenance Bonds		Monthly Reports Approval of FY 2019-20 School Calendar-DRAFT					

Board Meetings Board Workshops

Other Meetings

			SEPTEMBER 24,	, 2018			
Board Meeting or Board Workshop Type, Date and Time	Policy Monitoring Ends, EL, BMD & GP Monitoring	Board W Decision Preparation	ork Required Board Action	Board Action on Committee Reports & Minutes	Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
			•Record of Board Self- Evaluation		Approval of FY 2020-21 School Calendar — Preliminary American Indian Education Resolution		
Post Meeting Board Workshop Mon, Feb 25, 2019							•School Board Meeting Self- Assessment
Board Workshop Mon, Mar 11, 2019 6:00 PM							Confirm agenda for next Board Workshop
Board Meeting Mon, Mar 25, 2019 6:00 PM		• FY 2019-20 Capital Budget – First Reading • Final FY 2019-20 Budget Assumptions	Resolution to Release Probationary Teachers Record of Board Self- Evaluation		Monthly Reports		
Post Meeting Board Workshop Mon, Mar 25, 2019							School Board Meeting Self- Assessment
Board Workshop Mon, Apr 8, 2019 6:00 PM							Confirm agenda for next Board Workshop
Board Meeting Mon, Apr 22, 2019 6:00 PM		• FY 2019-20 School Board Work Plan – First Reading • FY 2019-20 School Board Budget – First Reading	Approval of FY 2019- 20 Capital Budget Approval of FY 2019- 20 School Board Meeting Calendar		Monthly Reports		

Board Meetings

Board Workshops

Other Meetings

		Board W	SEPTEMBER 24,	2018	Supt Consent	Board Education	Workshop Topic(s)
Board Meeting or Board Workshop Type, Date and Time	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes	Agenda Items (Human Resources & Business Services Reports)	& Required Reporting	workshop Topic(s)
			•Record of Board Self- Evaluation				
Post Meeting Board Workshop Mon, Apr 22, 2019							•School Board Meeting Self- Assessment
Board Workshop Mon, May 6, 2019 6:00 PM*							Confirm agenda for next Board Workshop
Board Meeting Mon, May 20, 2019 6:00 PM*		• FY 2019-20 Budget – First Reading	Approval of FY 2019- 20 School Board Work Plan Approval of FY 2019- 20 School Board Budget Record of Board Self- Evaluation		Monthly Reports MSHSL Resolution for Membership Approval of FY 2019-20 School Meal Prices		
Post Meeting Board Workshop Mon, May 20, 2019*							•School Board Meeting Self- Assessment
Board Workshop Mon, June 10, 2019 6:00 PM							Confirm agenda for next Board Workshop
Board Meeting Mon, June 24, 2019 6:00 PM	•EL 2.9 Communication and Support to the School Board (Semi-annual) •Ends 1.1, 1.2, 1.3 OI (FY 2019-20)		●Approval of FY 2019- 20 Budget ●ISD 287 10-Year Facilities Maintenance Resolution		Monthly Reports EPS 10-Year Facilities Maintenance Plan Q-Comp Annual Report	• FY 2018-19 Annual Overnight /Extended Trip Report	

Board Meetings
Board Workshops
Other Meetings

		Board W	ork ork		Supt Consent Board Education Workshop			
Board Meeting or Board Workshop Type, Date and Time	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes	Agenda Items (Human Resources & Business Services Reports)	& Required Reporting		
			•Record of Board Self- Evaluation		 Annual Review of District Mandated Policies Approval of Updated District Policies 			
Post Meeting Board Workshop Mon, Jun 24, 2019							•School Board Meeting Self- Assessment	

^{*}May Meeting dates changed due to Memorial Day