



Spring Lake Park Schools
District Services Center
1415 81st Avenue NE
Spring Lake Park, MN 55432

SCHOOL BOARD MEETING

Communication to the School Board and Administration

District Services Center – 6:45 p.m.

SCHOOL BOARD REGULAR MEETING

District Services Center

Tuesday, February 12, 2019

7:00 P.M.

*(Or immediately following the
Communication to the School Board and Administration)*

AGENDA

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

B. AGENDA APPROVAL

1. Motion by _____, seconded by _____, to approve the agenda as presented.
2. Motion by _____, seconded by _____, to approve the agenda with the following change(s):
 - a. _____
 - b. _____

C. SOME FUTURE EVENTS (Please check the District Calendar and Resource Guide or the District website at www.springlakeparkschools.org for a complete list of monthly events)

- Thursday, February 14, 2019 No School – Staff Professional Work Day
- Friday, February 15, 2019 No School – Staff Professional Work Day
- Monday, February 18, 2019 No School - District Services Center closed
- Tuesday, February 26, 2019, School Board Work Session, 6:00 p.m.
- Tuesday, March 5, 2019, Regular School Board Meeting, 7:00 p.m.
- with Communication to the Board and Administration at 6:45 p.m.
- Friday, March 8, 2019, No School - Staff Professional Work Day
- Monday, March 11, 2019 - Friday, March 15, 2019 No School, Spring Break
- Monday, March 18, 2019 No School – Staff Professional Work Day

D. CONSENT AGENDA

Motion by _____, seconded by _____, to approve the following items of the consent agenda:

High expectations, high achievement for all. No excuses.

1. Minutes of the:
January 8, 2019 School Board Organizational Meeting – attachment 1
January 8, 2019 School Board Regular Meeting – attachment 2
2. Bills Paid for December 2018, in the following amounts:

BILLS PAID	
December 2018	
Fund	Total Payments
General	\$ 3,058,877
Food Service	253,453
Community Education	124,250
Debt Service	950
Trust and Agency	8,350
Building Construction	781,928
Internal Service Funds	-
OPEB Debt Services	-
OPEB Trust Account	-
TOTAL	\$ 4,227,808

3. Personnel Items – attachment 3

E. DISCUSSION, REPORTS, INFORMATION ITEMS

1. **Engaged and Enthusiastic Learners:** Align work of adults to continuously improve personalized instruction and responsiveness to meet our students' unique and varied needs
 - Project Update - Accelerating Student Learning: English Learners
 - Ms. Hope Rahn, Director of Learning and Innovation
2. **Effective Operations:** Improve our effective management of human, financial, and physical resources.
 - Monthly Financial Report for December 2018
 - FY20 Budget Development Update
 - Ms. Amy Schultz, Director of Business Services
3. Superintendent's Report
 - Dr. Jeff Ronneberg, Superintendent of Schools

Each meeting, the Superintendent will take a few moments to update the Board on general items of interest such as accounts of visits to schools and classrooms, news about students and staff, community connections, or observations on past or upcoming events.

F. ACTION ITEMS

1. Pay Equity Implementation Report

Motion by _____, seconded by _____, to approve the Pay Equity Implementation Report or the calendar year ended December 31, 2018 and to direct the administration to submit the report to the Department of Employee Relations.

2. Lane Changes for Teachers

Motion by _____, seconded by _____, to approve the 2018-19 Lane Changes for Teachers in accordance with the Master Agreement.

3. 2018-2019 Seniority Lists for Spring Lake Park School District 16 Employees

Motion by _____, seconded by _____, to approve the 2018-2019 Spring Lake Park Schools District 16 Seniority Lists for licensed employees as defined in M.S. §122A.40, and other employee groups as provided by their group's master contracts.

4. Acknowledgment of Gifts

Motion by _____, seconded by _____ to adopt the following resolution:

WHEREAS, School Board Policy 706 establishes guidelines for the acceptance of gifts to the District; and

WHEREAS, Minnesota Statute 465.03 states that a School Board may accept a gift of real or personal property by the adoption of a resolution approved by two-thirds of its members;

THEREFORE, BE IT RESOLVED, that the School Board of Spring Lake Park Schools accepts with appreciation the gifts as shown in attachment 5.

Roll Call:

G. CLOSED SESSION

Motion by _____, seconded by _____, to enter into Closed Session to discuss employee negotiations.

Motion by _____, seconded by _____, to reconvene the meeting.

H. BOARD FORUM AND REPORTS (IF ANY)

The Board Forum provides individual School Board members an opportunity to share with the School Board items of interest and information.

I. ADJOURNMENT

Motion by _____, seconded by _____, to adjourn the meeting.

ATTACHMENT 1

MINUTES OF THE SCHOOL BOARD ORGANIZATIONAL MEETING

School Board, Independent School District 16

Spring Lake Park, MN

Tuesday, January 8, 2019

A. CALL TO ORDER

Chairperson Stroebel called the meeting to order at 7:00pm.

The following School Board members were present: John Stroebel, Amy Hennen, Marilyn Forsberg, Tony Easter, Amy Wheaton, and Michael Kreun, along with Superintendent Jeff Ronneberg and Student Council School Board Representative Olivia Post. School Board members absent: Jim Amundson. Student Council School Board Representatives absent: Sam Hasbrouck.

B. AGENDA APPROVAL

Motion by Wheaton, seconded by Forsberg, to approve the agenda as presented. Motion carried unanimously with all members present voting yes. (6-0)

C. ORGANIZATION OF BOARD

Election of Chairperson

Nominations were called for the position of Spring Lake Park Schools District 16 School Board Chairperson. Hennen was nominated by Stroebel. No further nominations were made. A ballot vote was taken. Hennen received 6 votes. Hennen was elected School Board Chairperson for 2019 and assumed the Chair.

Election of Vice-Chairperson

Nominations were called for the position of Spring Lake Park Schools District 16 School Board Vice-Chairperson. Stroebel was nominated by Wheaton. No further nominations were made. A ballot vote was taken. Stroebel received 6 votes. Stroebel was elected School Board Vice-Chairperson for 2019.

Election of Clerk

Nominations were called for the position of Spring Lake Park Schools District 16 School Board Clerk. Easter was nominated by Kreun. No other nominations were made. A ballot vote was taken. Easter received 6 votes. Easter was re-elected School Board Clerk for 2019.

Election of Treasurer

Nominations were called for the position of Spring Lake Park Schools District 16 School Board Treasurer. Wheaton was nominated by Kreun. No further nominations were made. A ballot vote was taken. Wheaton received 6 votes. Wheaton was elected School Board Treasurer for 2019.

Board Parliamentarian

Motion by Stroebel, seconded by Wheaton, to designate Marilyn Forsberg as the Board's Parliamentarian who shall rule on all parliamentary procedures and questions. Motion carried unanimously with all members present voting yes. (6-0)

D. ADJOURNMENT OF THE ORGANIZATIONAL MEETING

Motion by Forsberg, seconded by Stroebel, to adjourn the meeting. Motion carried unanimously with all members present voting yes. (6-0) Meeting adjourned at 7:08pm.

ATTACHMENT 2

MINUTES OF THE SCHOOL BOARD REGULAR MEETING
School Board, Independent School District 16
Spring Lake Park, MN
Tuesday, January 8, 2019

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairperson Hennen called the meeting to order at 7:08pm.

The following School Board members were present: Amy Hennen, John Stroebel, Tony Easter, Amy Wheaton, Marilynn Forsberg, and Michael Kreun, along with Superintendent Jeff Ronneberg and Student Council School Board Representative Oliva Post. School Board members absent: Jim Amundson. Student Council School Board Representatives absent: Sam Hasbrouck.

B. AGENDA APPROVAL

Motion by Easter, seconded by Forsberg, to approve the agenda with the following change(s):

- a. addition of Closed Session to discuss employee negotiations
- b. possible addition of action item to approve principal employee contract

Motion carried unanimously with all members present voting yes. (6-0)

C. SOME FUTURE EVENTS (Please check the District Calendar and Resource Guide or the District website at www.springlakeparkschools.org for a complete list of monthly events)

- Monday, January 21, 2019 - No School for Students or Staff; buildings, child care, and District Services Center (DSC) closed
- Tuesday, January 29, 2019 School Board Work Session at DSC, 6:00p.m.
- Tuesday, February 12, 2019 School Board Regular Meeting at DSC, 7:00p.m. with Communication to the Board and Administration at 6:45p.m.

D. CONSENT AGENDA

Motion by Stroebel, seconded by Forsberg, to approve the following items of the consent agenda:

- 1. Minutes of the December 11, 2018 School Board Regular Meeting
- 2. Bills Paid for November 2018, in the following amounts:

BILLS PAID- November 2018	
Fund	Total Payments
General	\$ 3,022,975
Food Service	177,046
Community Education	154,958
Debt Service	-
Trust and Agency	-
Building Construction	1,105,387
Internal Service Funds	225,837
OPEB Debt Services	-
OPEB Trust Account	-
TOTAL	\$ 4,686,203

3. Personnel Items

I. Employments

Name	Location	Position	Start Date	New or Replace
Debra Bartz	CV	Special Education Paraprofessional	1.14.19	New
Benjamin Contr	DW	Behavior Paraprofessional - Float	12.17.18	New
Isabel Devon	PT	Healthcare Specialist	1.3.19	Replace
Krista Havlik	NP	Healthcare Paraprofessional	12.19.18	Replace
Caitlyn Russell	CV	Grade 4 Teacher	12.10.18	Replace

II. Terminations/Resignations/Non-Renewal of Contract

Name	Location	Employee Group	Notes
Tammy Eidem	NP	Healthcare Specialists	Resignation as of December 21, 2018
Carrie Foster	PT	Teachers	Resignation as of November 29, 2018
Jessica Haagensen	SLPHS	Paraprofessionals	Resignation as of December 21, 2018
Natalie Hedberg	WCSI	Healthcare Specialists	Resignation as of January 11, 2019
Sabrina Husnick	PT	Paraprofessionals	Resignation as of December 14, 2018
Nathaniel Johnson	DSC	Clerical	Resignation as of January 4, 2019
Michelle Paulson	WCSI	Paraprofessionals & Teachers	Resignation as of December 21, 2018

III. Leaves of Absense

Name	Location	Employee Group	Notes
Rachel Allen	WW	Teachers	April 16, 2019 through June 7, 2019
Kristin Broostin	PT	Teachers	March 28, 2019 through June 7, 2019
Madison Gaeta	WW	Paraprofessionals	January 2, 2019 through June 6, 2019

E. DISCUSSION, REPORTS, INFORMATION ITEMS

1. **Engaged, Enthusiastic Learners:** Align work of adults to continuously improve personalized instruction and responsiveness to meet our students' unique and varied needs

K-12 Math: Project Update - Dr. Hope Rahn, Director of Learning and Innovation, Ms. Amy Bjurlin, Coordinator of Curriculum, Learning Design, and English Learners, Ms. Lisa Switzer, Coordinator of Curriculum, Learning Design, and College and Career Readiness, and Ms. Lauren Hughes reviewed the 'Why' of this 2018-2019 District Operational Plan(DOP) project and the work being done to address K-12 math needs which were identified during a 2017-18 formal review of math data, current and desired instructional practices and alignment of current core resources with best practices. Highlights of the presentation include: a summary of the design, implementation, and next steps of professional learning for all teachers of math; design of student work at grades 6-12 to ensure alignment of key instructional practices and assessments; adoption of a new core math resource for grades K-5, Bridges in Mathematics. Examples of student work from the grades 6-12 unit design and grades K-5 Bridges in Mathematics resource was shared. Instructional rounds, modeling and coaching, use of pre- and post-assessment data, and an evaluation plan that includes student feedback will be

used to monitor and support the implementation of the professional learning, grades 6-12 student work design, and Bridges in Mathematics.

2. **Effective Operations:** Improve our effective management of human, financial and physical resources

Monthly Financial Report for November 2018 - Ms. Amy Schultz, Director of Business Services, reviewed the monthly financial report for November 2018, including treasurer’s report, expenditures, and revenue.

3. Superintendent’s Report – no report this evening.

F. ACTION ITEMS

1. Acknowledgment and Acceptance of Gifts

Motion by Easter, seconded by Stroebel, to adopt the following resolution:

WHEREAS, School Board Policy 706 establishes guidelines for the acceptance of gifts to the District; and

WHEREAS, Minnesota Statute 465.03 states that a School Board may accept a gift of real or personal property by the adoption of a resolution approved by two-thirds of its members;

THEREFORE, BE IT RESOLVED, that the School Board of Spring Lake Park Schools accepts with appreciation the gifts as shown.

Roll Call: Ayes: Kreun, Wheaton, Forsberg, Easter, Stroebel, Hennen; Nays: none.

Resolution was adopted.

Description	Value	Donor	Purpose/To
Monetary	\$ 937.58	Lighthouse PTO	Lighthouse Field Trip Bussing
Monetary	\$ 12.00	Kirstin Wymore	Lighthouse Field Trip sponsorship
Monetary	\$ 400.00	Atlas Chiropractic	Panther Pantry
Monetary	\$ 348.47	Opportunities in Emergency Care	Panther Pantry
Monetary	\$ 983.93	Northpoint PTO	Student Take Home Folders
Monetary	\$ 250.00	Wells Fargo-Your Cause Community Support	Woodcrest Spanish Immersion – student needs
Total	\$ 3,603.98		
Description	Donor	Purpose/To	
Items for Holiday House	Stephanie Sandvick, Ashley Doyle, Pam Smith-Owens, Kristin Goessel-Seery, Kandi Gerding, Cheri Lotz, Ellyn Erickson, Joanne Lero	Community Education’s Holiday House	
Food	Emmanuel Christian Center, Hejny Chiropractic, Allina	Panther Pantry	
Mittens	Fay Post	Woodcrest Spanish Immersion student needs	
Books, puzzles, and crocs	Johnathon Kosbab	Woodcrest Spanish Immersion student needs	

G. BOARD FORUM AND REPORTS

Student Council School Board Representative Olivia Post shared upcoming winter events at the high school including the winter carnival and winter dance. Member Kreun shared that OEC students helped out at a recent hockey tournament. Member Easter attended the recent Centerview PTO

meeting. Member Forsberg shared an update on MSBA, Help me Grow, and MSBA Leadership Conference. Chairperson Hennen, Vice-chairperson Stroebel, and Member Forsberg attended the AMSD legislative preview.

H. CLOSED SESSION

Motion by Forsberg, seconded by Easter, to enter in to Closed Session to discuss employee negotiations. Motion carried unanimously with all members present voting yes. (6-0) Entered into Closed Session at 8:05pm.

Motion by Forsberg, seconded by Wheaton, to reconvene the meeting. Motion carried unanimously with all members present voting yes. (6-0) Meeting reconvened at 8:23pm.

G. ACTION ITEMS, continued

2. Approval of Principal Employees' Contract for the Years 2018-2020

Motion by Stroebel, seconded by Forsberg, to approve the Principal Employees' Contract for the years 2018-2020 as recommend by the Board's Negotiating Committee and the Administration. Motion carried unanimously with all members present voting yes. (6-0)

I. ADJOURNMENT

Motion by Easter, seconded by Forsberg, to adjourn the meeting. Motion carried unanimously with all members present voting yes. (6-0) Meeting adjourned at 8:25pm.

ATTACHMENT 3



PERSONNEL AGENDA ITEMS

SPRING LAKE PARK SCHOOLS

High expectations. High achievement for all. No excuses.

DATE: February 6, 2019
TO: Dr. Jeff Ronneberg, Superintendent
FROM: Ryan Stromberg, Director of Human Resources and Organizational Development
RE: Personnel Agenda Items for the February 12, 2019 School Board Meeting

I. EMPLOYMENTS

Table with 5 columns: Name, Location, Position, Start Date, New or Replace. Lists employees like Melissa Bunker, Morgan Courneya, etc.

II. TERMINATIONS/RESIGNATIONS/NON-RENEWAL OF CONTRACT

Table with 4 columns: Name, Location, Employee Group, Notes. Lists Terrence Anderson, Regina Montgomery.

III. LEAVES OF ABSENCE

Table with 4 columns: Name, Location, Employee Group, Notes. Lists Kathleen Johnson, Alyssa Sawinski.

ATTACHMENT 4

**Gifts to the Spring Lake Park School District
February 12, 2019 School Board Regular Meeting**

Monetary Donations

Description	Value	Donor	Purpose/To
Monetary	\$ 50.00	Jodi Norman	Northpoint Elementary
Monetary	\$ 552.00	Box Tops	Northpoint Elementary
Monetary	\$ 700.00	Target Field Trips	Lighthouse – financial support for field trip transportation
Monetary	\$ 100.00	Medtronic Your Cause	Park Terrace Elementary
Monetary	\$ 15.00	Target Cyber Grant	Northpoint Elementary
Total	\$ 1,417.00		

Non-Monetary Donations

Description	Donor	Purpose/To
food/snacks	Andrea Welch	Northpoint student needs
hats and mittens	Fridley Campaign of Cheer	Park Terrace Elementary student needs
hats and mittens	Fridley Campaign of Cheer	Woodcrest Spanish Immersion student needs