

**Fellowship Christian School (FCS) Board of Directors
Nomination Form**

Thank you for your interest in nominating a prospective Board Member. Please review the following job description and qualifications, prayerfully consider your recommendation, and return this form to the school office (Attn: Nominating Committee Chairperson, Don Rountree) or via e-mail to don@rountreegroup.com.

Board Member Job Description:

The FCS Board of Directors follows the Policy Governance® model of governance and leadership. The Board's primary purpose is to represent the school's owners (God and mission-minded Christians in our school community) in verifying that the school stays true to its mission and achieves desired outcomes (as stated in the Board's Ends Policies) within specified parameters (as stated in the Board's Executive Limitations Policies.) Members of the Board serve a minimum of one three-year term and generally meet once a month for regular Board Meetings.

Duties of the Board of Directors include:

- Hiring and evaluating the Head of School
- Reviewing and approving annual budgets, tuition rates, and fees proposed by the Head of School
- Arranging an annual audit of the school's financial statements by a third party
- Helping to set the spiritual tone for the school
- Individually and corporately praying for the school's administration, faculty, staff, parents, and students

The Board of Directors is not responsible for the daily administration of the school and its programs, nor does it author the FCS Policy Guide; those duties are the responsibility of the Head of School and the Administration.

Board Member Qualifications:

To be eligible for consideration by the Board Nomination Committee, a Board Member nominee must:

- Be a born-again believer and active participant in a local church whose doctrine is consistent with the school's Statement of Faith.
- Meet the biblical qualifications for elder found in 1 Timothy 3:1-7 and Titus 1:6-9, with the exception that both men and women are eligible. Candidates who have been through a divorce must have lived faithfully in marriage with the current spouse for at least 10 years.
- Be in full agreement with the FCS Statement of Faith.
- Be committed to the full mission and educational philosophy of FCS, to the Policy Governance® model, and to the aims of Christian education in general.
- Be able to commit to stated requirements for attendance, preparation, prayer, volunteerism, contributions, and continuing education.
- Have a history of active participation in the life of FCS, including recent, extensive voluntary service over at least two years, but does not have to have a child currently enrolled at FCS.
- Be at least thirty-five (35) years of age, unless unanimously approved by the board.
- Not be employed by FCS in any position.
- Not have a spouse who is employed by FCS in any position other than an interim position or similar role such as bus driver, substitute teacher, or community coach.

Having reviewed the above-stated duties and qualifications of the FCS Board of Directors, I nominate:

because (use back side if necessary):

_____.

My name (optional): _____
Phone (optional): _____ Date: _____