

**GROTON PUBLIC SCHOOLS
GROTON, CONNECTICUT**

(*Attachments are available upon request from the Superintendent's Office.)

Special Meeting

February 4, 2019

A special meeting of the Groton Board of Education was held on February 4, 2019 in the Room 11 of the Administration Office, for the purpose of conducting a budget worksession.

1. CALL TO ORDER

The meeting was called to order by Dr. Andrea Ackerman, Vice Board Chairperson, at 6:12 p.m.

PRESENT

Dr. Andrea Ackerman, Vice Chairperson
Mrs. Jane Giulini
Mrs. Katrina Fitzgerald
Mrs. Rosemary Robertson
Mrs. Rita Volkmann
Mrs. Lee White
Mr. Jay Weitlauf

Dr. Michael Graner, Superintendent of Schools
Ms. Susan Austin, Assistant Superintendent of Schools
Mr. Ken Knight, Business Manager
Mr. Sam Kilpatrick, Director of Buildings and Grounds
Miss Addie Clark, Student Representative

ABSENT

Mrs. Kim Shepardson Watson, Chairperson
Mrs. Gretchen Newsome

1. Budget Worksession

Dr. Graner and Mr. Knight reviewed the following sections of the proposed budget and items brought up at recent budget meetings:

- | | |
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| Pages 5-61 & 5-63 | 1500 Student Activities – Dr. Graner noted a request for the Athletic Director position to be full time; while a desirable goal, it was the consensus of the Board to address this request in the 2020-21 budget year. Mr. Knight shared a more detailed report of this account.
[ATTACHMENT #1] There was an extensive discussion of the expense assorted with Football. Mrs. Volkmann asked for a break down of expenses for Football and the number of coaches for each team. |
| Pages 5-76 & 5-77
Pages 5-78 & 5-79 | 2201 Supporting Services – CO T & L
2210 Improvement of Instruction – Ms. Austin noted that Science, Social Studies and World Language curriculums are the priorities for this year and are in development. |

Mrs. Volkmann had a concern with the current Policy regarding course approval and asked that the policy be reviewed. The Curriculum Committee will review the course approval process at its next meeting.

Dr. Ackerman made a referral to the Curriculum Committee to review these curriculums.

Pages 5-82 & 5-83 2311 Board of Education Services

Pages 5-84 & 5-85 2312 Superintendent Office Services

Pages 5-86 & 5-87 2313 Business Office

Pages 5-88 & 5-89 2410 School Administration

Update on Health Reserve Account – [ATTACHMENT #2] Dr. Graner and Mr. Knight reviewed the status of the Health Insurance Reserve.

Workers Compensation/Projected Retirements – Dr. Graner and Mr. Knight reviewed the status of workers compensation and projected retirements. Mr. Knight noted that 15 retirements were projected. However, only 7 have been received. Mr. Knight noted that the good news is that the Town has given the Board what its contribution is projected for workers compensation for next year.

Review of CIP account: Prioritize – [ATTACHMENT #3] Mr. Kilpatrick reviewed the recommended CIP items for FY 20. Dr. Graner stated that the Board voted on the CIP Plan at its December 2018 meeting. Dr. Graner noted his priorities:

1. Fuel Tank removal at CC
2. Refinish of Exterior Glulam Beams at NEA & CK
3. Tennis Courts at FHS
4. Asbestos removal at SBB

Review of DoD Supplemental Impact Aid Account – [ATTACHMENT #4] Dr. Graner and Mr. Knight reviewed the DoD Supplement Impact Aid account.

2. Adjournment

MOTION: Ackerman, Volkmann:

To adjourn at 8:00 p.m.

PASSED – UNANIMOUSLY

Attachment #1

Groton Public Schools
FY20 Budget Review
Student Activities

Function No.	Description	FY19 Budget				FY19 Estimated				FY20 Budget							
		Salaries & Benefits		Purchased Services		Salaries & Benefits		Purchased Services		Salaries & Benefits		Purchased Services		Supplies & Misc			
		2018-2019	2018-2019	2018-2019	2018-2019	2018-2019	2018-2019	2018-2019	2018-2019	2018-2019	2018-2019	2018-2019	2018-2019	2018-2019	2018-2019	2018-2019	
High School		14,922	11,485	2,402	28,809	14,922	11,485	2,402	28,809	14,922	11,485	2,402	28,809	14,922	11,485	2,402	28,809
1501	FUNCTION-1501 BASEBALL	16,181	9,600	2,000	27,781	16,181	9,261	719	26,160	16,181	9,600	2,000	27,942	16,342	9,600	2,000	27,942
1504	FUNCTION-1504 BASKETBALL, MEN	16,181	9,600	2,000	27,781	16,181	8,860	0	25,041	16,342	9,600	2,000	27,942	16,342	9,600	2,000	27,942
1505	FUNCTION-1505 CROSS COUNTRY, MEN	4,500	2,275	900	7,675	4,500	2,897	1,092	8,488	4,545	1,725	1,000	7,270	4,545	1,725	1,000	7,270
1506	FUNCTION-1506 CROSS COUNTRY, WOMEN	4,500	1,875	900	7,275	4,500	310	0	4,810	4,545	1,725	1,000	7,270	4,545	1,725	1,000	7,270
1507	FUNCTION-1507 FOOTBALL	33,425	16,250	6,000	55,675	35,845	18,054	6,313	60,211	36,365	17,400	6,500	60,265	36,365	17,400	6,500	60,265
1508	FUNCTION-1508 GOLF	6,812	3,725	1,200	11,737	6,812	3,725	1,200	11,737	6,880	3,950	1,300	12,130	6,880	3,950	1,300	12,130
1509	FUNCTION-1509 FIELD HOCKEY, GIRLS	9,000	6,190	2,000	17,190	9,000	6,058	810	15,867	9,090	6,185	2,000	17,275	9,090	6,185	2,000	17,275
1510	FUNCTION-1510 GYMNASTICS	0	0	0	0	4,113	0	0	4,113	4,154	0	0	4,154	4,154	0	0	4,154
1511	FUNCTION-1511 SOCCER, MEN	12,588	6,685	2,500	21,773	12,588	7,356	1,823	21,767	12,713	8,185	2,500	23,398	12,713	8,185	2,500	23,398
1512	FUNCTION-1512 SOCCER, WOMEN	12,588	6,485	2,000	21,073	12,086	6,003	2,135	20,224	12,713	7,185	2,500	22,398	12,713	7,185	2,500	22,398
1513	FUNCTION-1513 SOFTBALL, WOMEN	14,922	9,785	2,200	26,907	14,922	9,785	2,200	26,907	15,072	9,785	2,400	27,257	15,072	9,785	2,400	27,257
1514	FUNCTION-1514 SWIMMING, MEN	9,256	14,100	2,000	25,356	9,256	14,100	2,000	25,356	9,348	14,100	2,000	25,448	9,348	14,100	2,000	25,448
1515	FUNCTION-1515 TENNIS, MEN	4,113	2,750	1,200	8,063	4,113	2,750	1,200	8,063	4,154	2,750	1,200	8,104	4,154	2,750	1,200	8,104
1516	FUNCTION-1516 TENNIS, WOMEN	4,113	2,750	1,200	8,063	4,113	2,750	1,200	8,063	4,154	2,750	1,200	8,104	4,154	2,750	1,200	8,104
1517	FUNCTION-1517 TRACK, OUTDOOR, MEN	14,828	6,850	2,500	24,178	14,828	6,850	2,500	24,178	14,976	6,850	2,500	24,326	14,976	6,850	2,500	24,326
1518	FUNCTION-1518 TRACK, OUTDOOR, WOMEN	14,828	6,350	2,250	23,428	14,828	6,350	2,250	23,428	14,976	6,350	2,250	23,574	14,976	6,350	2,250	23,574
1519	FUNCTION-1519 WRESTLING	9,898	9,300	2,400	21,598	9,898	9,300	2,400	21,598	9,997	9,350	2,400	21,747	9,997	9,350	2,400	21,747
1522	FUNCTION-1522 CHEERLEADING	9,000	4,500	2,000	15,500	9,000	4,500	2,000	15,500	9,090	4,500	2,000	15,590	9,090	4,500	2,000	15,590
1524	FUNCTION-1524 VOLLEYBALL	12,482	8,085	2,200	22,767	12,468	8,358	1,370	22,196	12,607	8,085	2,200	22,892	12,607	8,085	2,200	22,892
1525	FUNCTION-1525 TRACK, INDOOR	13,033	10,600	3,000	26,633	13,033	10,600	3,000	26,633	13,162	10,600	3,000	26,762	13,162	10,600	3,000	26,762
1526	FUNCTION-1526 LACROSSE - MEN	9,000	7,700	3,000	19,700	9,000	7,700	3,000	19,700	9,090	7,700	3,000	19,790	9,090	7,700	3,000	19,790
1527	FUNCTION-1527 LACROSSE - WOMEN	9,000	7,700	2,200	18,900	9,000	7,700	2,200	18,900	9,090	7,700	2,200	18,990	9,090	7,700	2,200	18,990
1528	FUNCTION-1528 SWIMMING, WOMEN	9,256	13,500	2,000	24,756	7,852	16,731	1,203	25,786	9,348	13,800	2,500	25,148	9,348	13,800	2,500	25,148
1529	FUNCTION-1529 FENCING	9,038	3,700	2,500	15,238	9,038	3,700	2,500	15,238	9,129	4,100	2,500	15,729	9,129	4,100	2,500	15,729
1549	FUNCTION-1549 OTHER EXPENSES, SPORTS	26,811	35,826	2,500	65,137	28,030	25,122	3,795	66,735	26,961	39,533	3,400	69,794	26,961	39,533	3,400	69,794
1550	FUNCTION-1550 SCHOOL NEWSPAPERS	0	0	0	0	0	0	0	0	3,880	500	0	4,380	3,880	500	0	4,380
1551	FUNCTION-1551 AMPHORA	3,064	3,000	0	6,064	3,064	3,000	0	6,064	3,094	4,000	0	7,094	3,094	4,000	0	7,094
1552	FUNCTION-1552 YEARBOOKS	4,135	0	0	4,135	4,135	0	0	4,135	4,176	0	0	4,176	4,176	0	0	4,176
1555	FUNCTION-1555 OTHER ACTIVITIES	51,791	0	0	51,791	51,791	292	0	52,083	50,468	0	0	50,468	50,468	0	0	50,468
Total High School Student Activities		359,265	220,666	55,052	634,983	365,095	213,595	49,312	639,791	371,537	229,993	57,350	658,880	371,537	229,993	57,350	658,880
Middle School		6,846	3,200	1,200	11,246	6,847	4,289	0	11,136	6,847	4,289	0	11,136	6,915	4,800	1,600	13,315
1503	FUNCTION-1503 BASKETBALL, MEN	6,846	3,200	1,200	11,246	6,847	4,332	542	11,720	6,915	4,800	1,600	13,315	6,915	4,800	1,600	13,315
1504	FUNCTION-1504 BASKETBALL, WOMEN	9,740	1,800	1,200	12,740	7,305	1,581	598	9,484	4,920	3,350	1,000	9,270	4,920	3,350	1,000	9,270
1505	FUNCTION-1505 CROSS COUNTRY, MEN/WOMEN	5,020	600	1,100	6,720	5,021	1,772	0	6,793	5,070	2,600	1,000	8,670	5,070	2,600	1,000	8,670
1511	FUNCTION-1511 SOCCER, MEN	5,020	1,700	920	7,640	5,021	2,650	3,085	10,756	5,070	2,600	1,000	8,670	5,070	2,600	1,000	8,670
1512	FUNCTION-1512 SOCCER, WOMEN	5,802	1,000	2,200	9,002	5,802	1,000	2,200	9,002	5,860	1,600	1,200	8,660	5,860	1,600	1,200	8,660
1513	FUNCTION-1513 SOFTBALL, WOMEN	5,802	2,800	1,600	10,202	5,802	2,800	1,600	10,202	5,860	1,800	1,000	7,660	5,860	1,800	1,000	7,660
1517	FUNCTION-1517 TRACK, OUTDOOR, MEN	5,802	2,800	1,600	10,202	5,802	2,800	1,600	10,202	5,860	1,800	1,000	7,660	5,860	1,800	1,000	7,660
1518	FUNCTION-1518 TRACK, OUTDOOR, WOMEN	14,920	0	0	14,920	14,920	0	0	14,920	15,069	0	0	15,069	15,069	0	0	15,069
1520	FUNCTION-1520 INTRAMURAL SPORTS, MEN/WOMEN	0	0	0	0	0	0	0	0	3,305	0	0	3,305	3,305	0	0	3,305
1522	FUNCTION-1522 CHEERLEADING	0	12,726	5,000	17,726	0	10,705	5,000	15,705	3,985	11,936	5,000	20,921	3,985	11,936	5,000	20,921
1549	FUNCTION-1549 OTHER EXPENSES, SPORTS	3,958	0	0	3,958	3,957	0	0	3,957	3,996	0	0	3,996	3,996	0	0	3,996
1550	FUNCTION-1550 SCHOOL NEWSPAPERS	3,522	0	0	3,522	3,522	0	0	3,522	3,557	0	0	3,557	3,557	0	0	3,557
1552	FUNCTION-1552 YEARBOOKS	11,030	0	0	11,030	11,030	0	0	11,030	15,629	0	0	15,629	15,629	0	0	15,629
1555	FUNCTION-1555 OTHER ACTIVITIES	84,308	29,026	16,020	129,354	81,876	31,130	15,324	128,330	92,013	35,286	12,400	139,699	92,013	35,286	12,400	139,699
Total Middle School Student Activities		443,573	249,692	71,072	764,337	458,320	265,279	69,750	798,579	463,550	265,279	69,750	798,579	463,550	265,279	69,750	798,579
TOTAL STUDENT ACTIVITIES		802,838	470,358	126,124	1,400,320	823,421	478,894	119,636	1,438,582	834,632	494,272	127,080	1,457,469	834,632	494,272	127,080	1,457,469

Groton Public Schools
 Net Health Insurance Reserve

	Per FY20 Budget	Per FY19 Reforecast	Per FY19 Budget
Beginning Balance, 7/1/17	2,719,213.00	2,719,213.00	2,719,213.00
FY18 actual net change in reserve	<u>1,417,819.92</u>	<u>1,417,819.92</u>	<u>1,417,819.92</u>
Actual Ending Balance, 6/30/18	4,137,032.92	4,137,032.92	4,137,032.92
FY19 reserve reduction	<u>(363,889.21)</u>	<u>(363,889.21)</u>	<u>(684,850.00)</u>
Forecasted Ending Balance, 6/30/19	3,773,143.71	<u>3,773,143.71</u>	<u>3,452,182.92</u>
FY20 budgeted reserve reduction	<u>(500,000.00)</u>		
Projected Ending Balance, 6/30/20	<u>3,273,143.71</u>		



FY20 CIP RECOMMENDATIONS

FACILITY	FY20 REQUESTS	REQUEST HISTORY
Asbestos Removal <ul style="list-style-type: none"> • Fitch High School • S. B. Butler 	\$ 370,000 \$ 275,000	<ul style="list-style-type: none"> • FY16 – \$370,000 approved (half proposed project) • FY17 – requested \$370,000, not approved • FY18 – requested \$370,000, not approved • FY19 – requested \$370,000, not approved
Fitch High School Athletic Facilities <ul style="list-style-type: none"> • Tennis Courts • Gym Floor • Football Field Resurface/Recrown 	\$ 300,000 \$ 40,000 \$ 120,000	<ul style="list-style-type: none"> • FY19 – requested \$300,000, not approved • FY19 – requested \$110,000, not approved
Mary Morrisson Parking Lot <ul style="list-style-type: none"> • Planning 	\$ 80,000	<ul style="list-style-type: none"> • FY15 – requested \$80,000, not approved • FY16 – requested \$80,000, not approved • FY17 – requested \$80,000, not approved • FY18 – requested \$25,000, not approved • FY19 – requested \$80,000, not approved
<ul style="list-style-type: none"> • Construction 	\$ 420,000	<ul style="list-style-type: none"> • FY16 – requested \$420,000, not approved • FY17 – requested \$420,000, not approved • FY19 – requested \$300,000, not approved
District Storage Facility to Replace PV Frame Building NEA and CK	\$ 450,000	
<ul style="list-style-type: none"> • Refinish of Exterior Glulam Beams 	\$ 110,000	
Claude Chester Elementary School <ul style="list-style-type: none"> • Fuel Tank Removal 	\$ 30,000? \$ 500,000	
District-wide Phone System	\$ 150,000	<ul style="list-style-type: none"> • FY18 – requested \$150,000, not approved • FY19 – requested \$50,000 for planning, approved
TOTAL	\$2,845,000	

Attachment #4

Groton Public Schools
DOD Supplemental Impact Aid

Balance, 6/30/2018	943,228.92
FY18 DOD Supplemental Impact Aid Grant awarded	261,005.79
Updated Balance	1,204,234.71

BoE Authorized expenditures:

Grade 9 Chromebook	86,295.00	
CABE dues	20,566.00	
NSBA dues	4,165.00	
5th grade - 180 Chromebooks	40,230.00	
Short Throw Projector (14)	<u>10,500.00</u>	
		<u>(161,756.00)</u>

Total Available Balance	1,042,478.71
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FY18 DOD Supplemental Impact Aid grant amount	261,005.79
FY19 expenditures to date	<u>(161,756.00)</u>
FY18 Unexpended amount as of Feb 1, 2019	99,249.79