

## STRATEGIC PLAN STEERING COMMITTEE

### MINUTES for

December 4, 2018

All members attended via Zoom Conference, either via video or phone only. David Coit was absent with notice.

1. December 1, Board meeting update. Committee Charge and membership was approved.
2. Lisa Plimpton research proposal. After discussion, committee voted its approval to engage her services. Areas of concern were getting as broad of a survey as we could, given our constraints and a hope that her research could shed light on the disconnect between student interest in STEM and MSSM enrollment.
3. Lines of effort: to be worked on simultaneously between now and the March BOT meeting. Remember the BOT wants us to present them with foundational data, developed questions and some various options for the hard questions the Board has to resolve. We do not need to know the answers, but organize and outline approaches to solutions.
  - a. Research – foundational data
    - i. National – David Summary – Sister schools who have recently done strategic plans may have some helpful research. We need to look at North Carolina, Illinois, Iowa and the Singapore School of Math and Science.
    - ii. State – Lisa with Kate's assistance
  - b. Demographics – to help frame school size

The following topic areas were tabled as being pre-mature until the Committee has better national and state data on which to base its discussions.

- c. Facilities
  - i. Residential Life – blue sky wish list, current size and some larger #
  - ii. Academic Facilities – blue sky wish list, current size and some larger #
- d. Community
  - i. Desired traits
  - ii. Things to avoid
- e. Program of study
  - i. 4 year school
  - ii. full STEM curriculum

4. Property Condition Assessment Report. The initial cost estimates are coming in at 30,000 to have one done on both buildings. The McCormack report from 2008 contained a basic property condition report and can be a starting point for a new one. Additional quotes are being obtained. A property condition report is usually done by an architect or civil engineer.

5. A summary of how MSSM became a 4 year school will be drafted by Jerry and shared with the committee.

6. The Committee brainstormed key persons in the Maine Education landscape that we need to talk to regarding MSSM's place in Maine Education and people who could inform what skills and knowledge they look for in MSSM graduates.

Department of Education – Commissioner once named

Governors office

Yellow – ME Development Office

Ed Savone / Jason Judd – Educate Maine

David Coit – Business leaders

Dana Humphries – U Maine Engineering

Ray Rice – Higher Education, U Maine System

Bill Brenning – Maine Maritime Accademy

Business – Texas Instruments; Idex; Wex; Jacksons Labs; Bigelow Labs; Cianbro Corporation

Focus on consumers of our graduates – business and higher education.

Outreach in this area will be conducted by Jerry, David Pearson, David Ferguson, Susan and David Coit.