

# Overview of the 2019 Independent Senior Project

- Independent Senior Project Dates: **Monday, May 20- Friday, May 31, 2019**
- The ISP Committee (Mrs. Strauss, Mrs. Metruk, Mrs. Lyon-Vaiden, Ms. Candia, Ms. Lewis, Mrs. Beckford) oversees the program and grants final approval of the proposal.
- Each senior is assigned a GFS **On-Campus Mentor**; the mentor supports the senior throughout the project
- Each senior must have an **Off-Campus Mentor** who supervises her daily work. The Off-Campus Mentor **may not be a parent, guardian, or sibling.**
- The ISP Committee advises seniors to:
  - Be realistic about what can be accomplished in the two week ISP period
  - Schedule the required ISP Off-Campus Mentor meeting **early** (in person, by telephone, skype, email, etc.) **to find out what your specific responsibilities will be during ISP**
  - Choose a realistic living situation
  - Have a **BACKUP PLAN**. Some ISPs do fall through.

## Requirements

- ISP occurs in a work environment under the supervision of an adult other than a parent, guardian, or sibling
- Complete required forms (ISP Requirements & Agreement, ISP Proposal, Off Campus Mentor Agreement, Parent Permission)
- Students may not receive pay for the ISP experience
- Students must organize the ISP independently. You may not make living arrangements that are dependent on a classmate completing her ISP in the same location.
- Students must complete **72 hours of work** over the two weeks of ISP.
- **If airline tickets are purchased, purchase travel insurance.**
- **ISP Presentation (in person) at Garrison Forest School on Wednesday, June 5.**

## Deadlines

February 25, 2019

- **ISP Requirements & Agreement Form (hard copy)**

March 29, 2019

- **ISP Proposal (Google Doc)**
- **Off Campus Mentor Agreement (hard copy)**

April 12, 2019

- **Parent Permission (via Google Survey)--ISP Committee to email parents after proposal is submitted**

## ISP Assessment and Grade

The ISP is evaluated by the student's On-Campus Mentor and reviewed by the ISP Committee. The evaluation and grade is based on the following:

- Submission of a clear, complete and error-free ISP Proposal
- Contact and communication with the **On-Campus Mentor** during ISP experience
- Daily journal entries shared throughout the two week experience with On-Campus Mentors
- Prepared to give your ISP Presentation to your **On-Campus Mentor**; June 4, 2019 (this is a practice run)
- Formal ISP Presentation to GFS community on **June 5, 2019**
  - Google Slide quality
  - Oral Presentation skills
- ISP Off-Campus Mentor evaluation (will be considered if received): All Off-Campus Mentors will have the opportunity to submit an evaluation of your work during ISP.

A **grade** of "Superior", "Satisfactory", "Unsatisfactory" **will be recorded on the student's final transcript.**