

**GROTON PUBLIC SCHOOLS  
GROTON, CONNECTICUT**

(\*Attachments are available upon request from the Superintendent's Office.)

**Regular Meeting**

**September 24, 2018**

The regular meeting of the Groton Board of Education was held on September 24, 2018, in CR 1 of the Town Hall Annex.

**1. CALL TO ORDER**

The meeting was called to order by Dr. Andrea Ackerman, Vice Board Chairperson, at 6:15 p.m.

The first order of business was the Pledge of Allegiance to the flag by Jean-Claude Ambroise

**PRESENT**

Mrs. Kim Shepardson Watson  
Dr. Andrea Ackerman  
Mrs. Katrina Fitzgerald  
Mrs. Gretchen Newsome  
Mrs. Rita Volkmann  
Mrs. Lee White  
Mr. Jay Weitlauf

**ABSENT**

Mrs. Rosemary Robertson  
Mrs. Jane Giuliani

Dr. Michael Graner, Superintendent of Schools  
Ms. Susan Austin, Assistant Superintendent of Schools  
Mr. Samuel Kilpatrick, Director of Buildings and Grounds  
Mr. Ken Knight, Business Manager  
Miss Addie Clark, Student Representative  
Mr. Daniel Gaiewski, Student Representative

**B. RECOGNITION AND PARTICIPATION AND DELEGATIONS**

NONE

**C. COMMENTS FROM CITIZENS**

1. Mr. John Wirzricki, 355 Brook Street, addressed the vote on the proposed Charter Revision **(Attachment #1)**.
2. Mr. Jean-Claude Ambroise, 169 Shennecossett Parkway, addressed the vote on the proposed Charter Revision.
3. Mr. Bruce Flax, 632 Noank Road, addressed entrance fees for Indoor sports and requested that the Board consider putting \$15,000 in the budget for entrance fees. This would help to defray cost incurred for Indoor sports. Mr. Flax also read a statement from Ellen Sefransky regarding her position regarding entrance fees. **(Attachments #2, 3)**
4. Mrs. Portia Bodolon, 159 Shennecossett Parkway, expressed her concern for the following:
  - a. Water issues in the district;
  - b. Promethean Boards being none existing at Open House at FHS;
  - c. Heat exhaustion at WSM – the need for air conditioning;
  - d. Sub groups relative to the poverty levels.

## II. RESPONSE TO COMMENTS FROM CITIZENS

Mrs. Watson noted that the Board have had discussions relative to the water testing and have been following the State regulations and recommendations from Ledge Light.

Mrs. Volkmann asked to have Mr. Romano attend a COW meeting to answer questions regarding the entrance fee issue.

## III. STUDENT REPRESENTATIVE REPORT

The Student Representatives reported:

- Updates from the last meeting:
  - Over the past month, seniors have been painting their parking spots. Seniors gathered on weekends and after school to paint and the students were featured on NBC News CT.
  - Open House for parents was held on Wednesday, September 19, 2018, at FHS. Parents got to meet their child's teachers.
- Class Council Update:
  - Seniors: Seniors will be beginning the process of planning Homecoming.
  - Juniors: Juniors will be selling Fitch sweatshirts during the month of October.
  - Sophomores: There will be a fundraiser at Moe's for this Thursday, September 27, 2018. They will also be selling Munson's chocolate during October.
  - Freshman: Freshman will be having elections in the coming month to elect their Class Officers.
- Student Leadership:
  - There will be three hat day fundraisers where students can wear hats to school for a dollar on Friday, September 29, 2018. The proceeds raised will go towards the purchase of a new Falcon costume.
  - Spirit Week will be the week of October 16 through 19, 2018.
  - There will be a Pep rally on October 19, 2018, at 1:00 p.m., in the Fitch High School Gym.
  - There will be a Tailgate on Friday, October 19, 2018 before the game.
  - Homecoming Game will be on Friday, October 19, 2018.
  - The Homecoming Dance will be on Saturday, October 27, 2018.
- "Start With Hello" Week:
  - September 28, 2018 is the official "Start With Hello" Week from Sandy Hook Promise.
  - Fitch High School students and "staffulty" will be participating in may "Start With Hello" activities during the week.
  - The students and "staffulty" of the Renaissance Crew, School Climate Committee and Kindness Club will be leading the school with the following activities:
  - PSAT Day:
    - PSAT testing for 9<sup>th</sup>, 10<sup>th</sup>, and 11<sup>th</sup> graders will take place on Wednesday, October 10, 2018.
    - There will be a 12:00 p.m. dismissal for students.
    -

### III. STUDENT REPRESENTATIVE REPORT – cont.

- 12<sup>th</sup> graders will work with counselors and teachers for after high school planning.
- Early Dismissal:
  - There will be an early dismissal on Tuesday, October 16, 2018 for students because of Teacher and Learning Initiative.
- Fitch Music Department:
  - A student and faculty talent show will be happening Friday, October 5, 2018, at 7:00 p.m., in the Fitch High School Auditorium and proceeds from that will be going towards the student cost for the London Marching Band trip.
  - On Saturday, October 20, 2018 Fitch will host a home show where other school's marching bands will come to Fitch to compete. It's a large fundraiser for the Fitch Marching Band and will help pay for the season's shows. An adult ticket is \$10 and a student ticket is \$5, and it will be from 5:00 – 9:00 p.m. The Middle School Bands from Cutler and West Side will be performing the National Anthem at the start of the show.
- FAFSA Night:
  - FAFSA Nigh is on Wednesday, October 24, 2018 at Fitch High School, in the library, from 4:00 – 8:00 p.m.
  - Students and their families can work with experts to get in-depth help and advice filling out their Free Application for Federal Student Aid (FAFSA). Attendees will also be able to attend a free Financial Aid workshop provided from CorePlus.
  - Those who wish to attend are asked to sign up on the Fitch High School website via the FAFSA Night Tab.
- **Athletic Schedules (Attachment #4)**

### IV. SUPERINTENDENT AND ADMINISTRATION REPORTS

#### **1. Opening of School Report**

Dr. Graner noted that both Magnet Schools opened very successfully and that transportation has been remarkable. Lastly, MYP has been instituted. Overall, the opening of school went smoothly.

#### **2. Middle School Magnet Program Update**

Ms. Leslie Forbes, Arts & Humanities Coordinator, and Ms. Amy Murphy, STEM Coordinator, gave a joint overview of the Middle School Magnet Program noting:

- Last week site visits were held by officials from the U.S. Dept. of Education to inspect the grant work;
- PD was tackled first;
- Some teachers completed 100 hours of PD;
- PD was embedded and sought out;
- Ms. Forbes and Ms. Murphy attended improvement fairs;

**IV. SUPERINTENDENT AND ADMINISTRATION REPORTS – cont.**

- They noted various fields trips held;
- They noted the building relationships with the community;
- They noted the partnerships, e.g., Sonalyst;
- They noted the clubs, e.g. dance, guitar, art, African culture;
- They noted Project Lead the Way classes.

**3. Custodian Appreciation Day**

Dr. Graner shared that October 2, 2018 is Custodian Appreciation Day.

**A. REPORTS AND INFORMATION FROM THE STAFF**

**1. Assistant Superintendent Report**

➤ **August PD**

Ms. Austin noted that PD and curriculum writing occurred over the summer in the areas of social studies, science, math and ELA.

Aug 21, 2018 Admin Retreat on Understanding Bias

Aug 27, 2018 New Teacher orientation

Aug 29, 2018 At the start of school, teachers and administrators participated in Convocation with building PD in the afternoon; MYP training was also held in the afternoon.

Aug 30, 2018 District-wide professional development.

Aug 31, 2018 Building based professional development.

The “Start with Hello” campaign begins this week. Each school has detailed plans to encourage a culture of inclusion and connectedness.

**2. Business Office Report [ATTACHMENT #5, 6]**

➤ **Object Code Summary**

Mr. Knight gave an overview of the Object Code Summary dated September 20, 2018 showing an unexpended balance of \$54,209.

➤ **Health Insurance Report**

Mr. Knight reviewed the Health Insurance report for the month of July.

**3. Director of Buildings and Grounds Report**

- **Groton 2020:** Mr. Kilpatrick noted that the PSBC met with the architects for the Middle School stating that a survey was sent to teachers and staff; the Perkins-Eastman architects for the elementary schools continue to work on the plans and they are working on economizing space; there will be meetings with the Town staff over the next several weeks.

Mrs. Volkmann requested that the architects be invited to a meeting to give an overview of the new school projects.

**A. REPORTS AND INFORMATION FROM THE STAFF – cont.**

- **Water Testing Update:** Mr. Kilpatrick noted that testing was done at CC and FHS at the end of the school year. A concern was found in a fountain at CC; the fountain has been secured and water is being provided. At FHS, two lavatories, the Field House, and concession stand have been found to be above limits. Mr. Kilpatrick noted that in August results were received for CC and the State requested that 2 more classrooms be tested. The fountain is still above limits. The FHS concession stand is still above limits while the Field House tested below limits. In September the lavatories at the high school were tested as well as the service line from the school to the concession stand.
- **Summer Projects:** Mr. Kilpatrick noted the summer work his department has completed:
  - Magnet School has been completed.
  - Practice football field has been redone.
  - His department has moved the Early Childhood playground equipment from PV to CC.

**IV. COMMITTEE REPORTS**

1. Finance/Facilities Committee:  
Mr. Weitlauf noted that the Finance and Facilities Committee met last Monday and tonight and reviewed the salaries and wages of Central Office Personnel, the School Lunch procedure policy, the DoD Supplemental Impact Aid Account expenditures, and FY 20 CIP recommendations.
2. Policy Committee:  
Mrs. White noted that the Policy Committee met and discussed the policies on the agenda for a second reading.
3. Curriculum Committee:  
Dr. Ackerman noted that the Curriculum Committee continues to meet, with no quorum, and addressed the schedule on how to attack curriculum to come.
4. Negotiations Committee:  
Mrs. Watson noted that negotiations with the Secretaries is complete and the Board is presently in negotiations with the teachers.
5. LEARN:  
Mrs. Volkmann noted that the LEARN Executive Board met September 13, 2018. She noted that members were sent to a conference of their choosing. Nick Spear, Marine Science Magnet School and Safety Coordinator, asked for a report of the Groton Public Schools. Mrs. Volkmann noted that teacher negotiations is opening and the Ocean Avenue facility is opening in November.

IV. COMMITTEE REPORTS - cont.

6. Town & City Councils/RTM/Board Liaison Committee:  
Mrs. Watson noted that the Town and City Councils/RTM/Board Liaison Committee met on September 5, 2018 and that they are meeting on a monthly basis.
7. GEA/AGSA/BOE Liaison Committee:  
There was no report.
8. Groton Scholarship:  
There was no report.
9. CABE  
There was no report.
10. Trails Liaison:  
There was no report.

V. ACTION ITEMS

A. CONSENT CALENDAR

1. RESOLUTION ACCEPTING BOARD MINUTES

RESOLVED, that the regular meeting minutes of August 27, 2018, is hereby accepted and approved.

**MOTION:** Ackerman, White: To approve the Consent Calendar.  
**PASSED - UNANIMOUSLY**

A. Old Business

1. Discussion and possible action regarding the second reading of policy P 6172.3 Home Schooling. (**Attachment #7**)

**MOTION:** Fitzgerald, White: To approve as a second reading policy P 6172.3 Home Schooling.  
**YES – Watson, Ackerman, Fitzgerald, Weitlauf, White, Volkmann**  
**NO – Newsome**  
**PASSED**

**A. Old Business**

2. Discussion and possible action regarding the second reading of policy P 5141.4 Reporting of Child Abuse and Neglect. **(Attachment #8)**

**MOTION:** Newsome, Volkmann: To approve as a second reading policy P 5141.4 Reporting of Child Abuse and Neglect.  
**PASSED - UNANIMOUSLY**

**B. New Business**

1. Discussion and possible action regarding the approval of a Hiking Field Trip scheduled for May 22 through May 25, 2019 to the White Mountains, New Hampshire. **(Attachment #9)**

**MOTION:** Weitlauf, Newsome: To approve the Hiking Field Trip scheduled for May 22 - May 25, 2019 to the White Mountains, New Hampshire.  
**PASSED - UNANIMOUSLY**

2. Discussion and possible action regarding approval of the FY 20 CIP Plan. **(Attachment #10)**

**MOTION:** White, Ackerman: To approve the FY 20 CIP Plan.  
**PASSED - UNANIMOUSLY**

3. Discussion and possible action regarding the 2019 Graduation Date.

**MOTION:** Volkmann, Newsome: To approve the 2019 Graduation Date as June 21, 2019.  
**PASSED - UNANIMOUSLY**

4. Discussion and possible action regarding approving authorized signers of reimbursement claims for the Child Nutrition Programs.

**MOTION:** White, Ackerman: To approve Michael Graner and Sam Kilpatrick as authorized signers of reimbursement claims for the Child Nutrition Programs.  
**PASSED - UNANIMOUSLY**

**A. New Business – cont.**

5. Discussion and possible action regarding non-union and non-certified personnel wages and salaries. (Anticipation of discussion in Executive Session.)

**MOTION:** To approve non-union and non-certified personnel wages and salaries.

6. Discussion and possible action regarding the ratification of the Secretaries Contract. (Anticipation of discussion in Executive Session.)

**MOTION:** To approve the ratification of the Secretaries Contract.

**A. LETTERS, COMMUNICATIONS, AND COMMENTS**

1. Mrs. Fitzgerald noted that she attended the FHS Open House.
2. Dr. Ackerman noted:
  - a. She noted that she had a beautiful day at FHS today and noted the efforts Linda Branche, Head Custodian.
  - b. She attended the MYP training.
  - c. She noted the MLK Scholars: Jaiden Lehman, Lizzette Perez, and Britney Toussaint.
3. Mr. Weitlauf noted:
  - a. He attended the meeting regarding the 850 million dollar expansion at EB.
  - b. He attended the FHS and CMS Open Houses.
4. Mrs. White asked if others had sent a letter to CABE.
5. Mrs. Volkmann noted:
  - a. She had heard from 2 Navy families regarding registration.
  - b. She is interested in the Oct. 1 enrollment data and noted her concerns with Kindergarten at SB.
6. Mrs. Watson noted:
  - a. She attended the Royal Run along with Daniel Gaiewski on September 8, 2018.
  - b. She has been in communication with the Library regarding collaboration.

**VII. ADVANCE PLANNING**

**A. Future Meeting Dates and Calendar Items**

As noted in the agenda.

**B. Suggested Agenda Items**

NONE

VIII. EXECUTIVE SESSION

**MOTION:** Watson, Ackerman: To go into Executive Session at 8:12 p.m. for the purpose of discussing non-union certified personnel wages and salaries and the ratification of the Secretaries contract and to invite Dr. Graner and Mr. Knight to attend.  
**PASSED – UNANIMOUSLY**

The Board discussed the non-union certified personnel wages and salaries and the ratification of the Secretaries Contract. No action was taken.

**MOTION:** Watson, Ackerman: To return to Open Session at 8:55 p.m.  
**PASSED – UNANIMOUSLY**

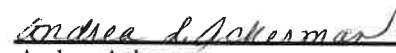
**MOTION:** Watson, Ackerman: To approve salary increases of 1.5% for certified Central Office Administrators and Directors and salary increases of 2.0% for Central Office staff.  
**YES – Watson, Ackerman, Newsome, Fitzgerald, Weitlauf, White**  
**NO - Volkmann**  
**PASSED**

**MOTION:** Watson, White: To approve a \$5.00 per day differential for building substitutes.  
**YES – Watson, Ackerman, Fitzgerald, Weitlauf, White**  
**NO – Newsome, Volkmann**  
**PASSED**

**MOTION:** Watson, White: To approve the non-union hourly and stipend positions as recommended.  
**PASSED – UNANIMOUSLY**

**MOTION:** Watson, White: To ratify the Secretaries contract for the period of July 1, 2018 through June 30, 2021.  
**PASSED - UNANIMOUSLY**

**MOTION:** Ackerman, Weitlauf: To adjourn at 9:10 p.m.  
**PASSED - UNANIMOUSLY**

  
\_\_\_\_\_  
Andrea Ackerman  
Vice Chairperson

My name is John Wirzbicki. I live at 355 Brook Street. I would like to make a few comments about the upcoming vote on proposed charter revisions.

Besides being a former town councilor, RTM member, and Board of Education member, I was on two previous charter revision commissions. Both considered, and ultimately rejected, proposals for budget referenda. We never considered anything so radical or counterproductive as the proposals now before us, which requires what would probably be multiple referenda in each budget cycle.

The various flaws in the proposal, such as the creation of a toothless and unrepresentative Board of Finance in place of the RTM, and the probability that each year we would have multiple costly budget referenda, have been detailed in several recent letters to the Editor of the Day.

I want to focus on the effect the proposed changes would have on our schools here in Groton, for there can be no doubt that the proponents of this charter have taken direct aim at the school system, and that one of their prime objectives is to slash funding for our schools. For only the school budget has been singled out for special consideration by the voters. There is a distinct possibility, in fact probability, that the schools would take the biggest hit if this charter is enacted. An odd thing about this proposal is that a budget can be defeated even if a majority of voters believe that the town should spend at least as much as the town council and Board of Education proposed. If someone who believes the school budget is too low casts a vote to that effect, it is nonetheless a vote against the education budget as a whole. I've observed the dynamics in this town, and I'm sure that even if the "yes" votes and the "no, you're spending too little" votes exceed the "no, you're spending too much" votes, the political pressure will still be toward cuts.

I don't have kids in Groton's schools anymore, but I very much believe that we're all in this together, and that today's kids deserve an education as good, if not better, than the education my kids got. I would urge everyone who cares about our schools to vote No on November 6th.

Bruce Flax  
632 Noank Road  
Mystic, CT 06355

September 24, 2018

I come before the Board today to bring an issue to your attention – that you may or may not be aware of – that of charging for admission to High School sporting events.

A little background:

For the last 7 or 8 years, give or take, Mr. Romano could not remember the exact time it began, spectators are charge an admission. I came upon this rule because we come to see Mae, my Junior, play volleyball. All spectators are charged \$5 per person to watch the volleyball matches at Fitch. A \$40 season pass can be purchased. In fact, spectators pay for all indoor sports and Football. Soccer and Lacrosse spectators do not pay because there is no way to fence the fields. As you can imagine – it can get costly to bring siblings and relatives to a game. I know that very few schools charge – Ledyard does, and Ledyard has pay to play as well.

I consider this to be a burden on all parents and people interested in watching the high school students play. It does not seem right to me that parents of players have to pay to watch. In discussing with Mr. Romano, he agreed that a cumulative total of all charges for all sports (except Football) of \$15K would be a very high estimate.

I am asking the BOE to find \$15K in the budget to put towards the sports programs so these spectator admission charges can be eliminated.

In the last budget cycle, earlier this year, the BOE had 8 intensive budget meetings where they lifted every stone to find savings and ended up bringing the proposed budget down to a 2.5% increase. After all this hard work was completed you stood before the Council who rejected an increase and demanded a 0% increase. The BOE ultimately went back to the books and found additional savings and gave the Council what they asked for – no problem!! If you can magically find \$900K or so, surely you can find \$15K.

It feels like the parents of student athletes are being unfairly taxed – to watch their kids play sports. Your consideration of this practice is greatly appreciated!

Respectfully,  
Bruce S. Flax

**Charging fees at Fitch High School Volleyball Games**

\$5 Adult

\$3 Student

After seeing the larger than usual crowd at Wednesday's volleyball game (there was no entrance fee until later in the evening), and realizing every time I invite friends and family to come to the games I have to tell them about the fee to get in, I have come to see the charge is a huge negative. It does not help draw crowds and student supporters of volleyball. I also feel that if Fitch does not charge for girls soccer or field hockey attendance, than it is not right to charge for volleyball attendance. (As I type this, I'm wondering if this perhaps can be considered a violation of Title IX, as I know that amendment is quite extensive and covers many areas of equality.)

It is said the extra money helps to defray costs. I've been told the athletic budget for Fitch High School has been decreased and the department needs to make up the difference somehow. So, they have been charging at these games for the last 4 or so years. At first it was just varsity, now freshmen and JV games also. Some freshman and JV games are less than an hour.

I know school employees get paid to man the entrance and collect the fee. Perhaps the savings of not having to pay that employee can help defray costs? Does the money go to the Booster club? Does it stay with the volleyball program?

I am requesting that the practice of charging to get in to volleyball games be reconsidered. Perhaps, the BOE could reinstate monies to help this unfair targeting of the volleyball attendees. I think the tradeoff will benefit the school in building moral, and helping the outside community be more willing to attend a game to see "what's going on" at the high school. For example, I recently invited some younger friends of mine who have elementary school aged girls to come watch the older girls play a sport that they probably have never seen played before. (and by teenage girls!) How inspiring that can be for the upcoming generations of children, BUT... one mom and three daughters =\$14 for an hour. They may do it once, but the cost would definitely prohibit a would-be young fan.

I just don't think we should do this because offering free of charge attendance has much more benefit than any financial gain.

One other note: Many schools in the ECC (Fitch's conference) Do not charge for their volleyball games.

Thanks,  
Ellen Sefransky  
19 Ocean View Ave  
Mystic, CT

**Athletic Schedules**

## Fitch 2018-19 Varsity Football Schedule

Tue., 8/28 Stonington (Scrim.) Home - Dorr Field 5:00 p.m.  
 Fri., 8/31 Montville (Scrim.) Away - Montville HS 4:30 p.m.  
 Fri., 9/7 Hamden Away - HHS Turf Field #1 7:00 p.m. L 0-6  
 Fri., 9/14 Harding Away - Harding HS-John L. Lewis Memorial Field 7:00 p.m. W 28-14  
 Fri., 9/21 Waterford Home - Dorr Field 6:30 p.m. W 34-6  
 Sat., 9/29 New London Away - Canamella Field 1:00 p.m.  
 Fri., 10/12 Wilbur Cross Home - Dorr Field  
 Fri., 10/19 Bacon Academy Home - Dorr Field 6:30 P.m.  
 Fri., 10/26 Norwich Free Academy Away - NFA Turf Field 6:30 p.m.  
 Fri., 11/2 Capital/Achievement Away - Capital Preparatory Magnet School TBA  
 Fri., 11/9 East Lyme Home - Dorr Field 6:30 P.m.  
 Thu., 11/22 Ledyard Home - Dorr Field 10:00 a.m.

## Fitch Boys Soccer

Thu., 9/6 V Boys Soccer New London Away - NLHS Field 2 W 4-0  
 Sat., 9/8 V Boys Soccer Chariho (RI) Away - Stonington HS T 0-0  
 Mon., 9/10 V Boys Soccer Bacon Academy Away - Football/ Soccer Field L 4-2 2:15 pm  
 Thu., 9/13 V Boys Soccer Norwich Free Academy Home - Poquonnock Plains Park W 3-2 (OT)  
 Thu., 9/13 JV Boys Soccer Montville Away - Montville H.S.W 5-0 2:15 pm  
 Fri., 9/14 JV Boys Soccer Norwich Free Academy Home - Poquonnock Plains Park T 2-2  
 Sat., 9/15 V Boys Soccer Westerly (RI) Away - Stonington HS W 3-1  
 Mon., 9/17 V Boys Soccer East Lyme Home - Poquonnock Plains Park W 1-0  
 Wed., 9/19 V Boys Soccer Stonington Away - Palmer Field (Turf) L 3-0  
 Thu., 9/20 JV Boys Soccer Woodstock Academy Away - Bentley Varsity Baseball Field L 2-0  
 Fri., 9/21 V Boys Soccer St. Bernard Home - Poquonnock Plains Park W 4-2  
 Fri., 9/21 FR Boys Soccer Bacon Academy Away - BA Baseball Field W 7-1 2:15 pm  
 Wed., 9/26 V Boys Soccer Ledyard Home - Poquonnock Plains Park 4:45 p.m.  
 Wed., 9/26 JV Boys Soccer Ledyard Home - Poquonnock Plains Park 4:45 p.m.  
 Fri., 9/28 V Boys Soccer Waterford Away - Alumni Turf Field 6:30 p.m.  
 Sat., 9/29 JV Boys Soccer Waterford Away - Miner Lane Field #1 (closest to Miner Lane)  
 10:00a.m.  
 Mon., 10/1 JV Boys Soccer Bacon Academy Home - Poquonnock Plains Park 3:45 p.m.  
 Tue., 10/2 V Boys Soccer Woodstock Academy Home - Poquonnock Plains Park 4:00 p.m.  
 Thu., 10/4 FR Boys Soccer Woodstock Academy Away - South Campus Grass Soccer Field 4:15  
 p.m.  
 Sat., 10/6 V Boys Soccer Lyman Memorial Away - Lyman Memorial Soccer Complex 6:30 p.m.  
 Tue., 10/9 JV Boys Soccer Norwich Free Academy Away - Fontaine Field 3:45 p.m.

Wed., 10/10 V Boys Soccer Norwich Free Academy Away - Norwich Free Academy 3:45 p.m.  
Fri., 10/12 FR Boys Soccer Windham Away - WHS Soccer Field 3:45 p.m.  
Sat., 10/13 V Boys Soccer East Lyme Away - ELHS Turf Field 11:00 a.m.  
Mon., 10/15 JV Boys Soccer Woodstock Academy Home - Poquonnock Plains Park 4:00 p.m.  
Tue., 10/16 V Boys Soccer Stonington Home - Poquonnock Plains Park 3:45 p.m.  
Tue., 10/16 FR Boys Soccer Bacon Academy Home - Poquonnock Plains Park 3:45 p.m.  
Wed., 10/17 JV Boys Soccer Ledyard Away - HS Soccer/Lacrosse Field 3:45 p.m.  
Thu., 10/18 V Boys Soccer Ledyard Away - Blonders Park 6:00 p.m.  
Fri., 10/19 JV Boys Soccer Montville Home - Poquonnock Plains Park 3:45 p.m.  
Wed., 10/24 FR Boys Soccer East Lyme Home - Poquonnock Plains Park 3:45 p.m.

#### Fitch Girls Soccer

Located on CIAC Website or Fitch Falcon Sport App. Not located on the Fitch Website.

#### Fitch Boys and Girls XC

Tue. 9/11 Cross Country Norwich Free Academy, Waterford Away - Mohegan Park 4:30 p.m.  
Wed., 9/19 Cross Country Windham, Lyman Memorial Away - Windham HS 4:30 p.m.  
Sat., 9/29 Cross Country Frank Kelley XC Invitational Away - Wrentham Developmental Center, Wrentham MA. 11:00 a.m.  
Tue., 10/2 Cross Country Wheeler, Tourtellotte, Woodstock Academy Away - Wheeler HS 4:30 p.m.  
Sat., 10/6 Cross Country Wickham Park Invitational Away - Wickham Park-East Hartford 9:30  
Tue., 10/9 Cross Country East Lyme, Montville Home - Haley Farm State Park 4:30 p.m.  
Thu., 10/18 Cross Country ECC Championship Away - Norwich Golf Course 3:00 p.m.  
Sat., 10/27 Cross Country CIAC-Class L Championship Away - Wickham Park-East Hartford 9:15 a.m.  
Fri., 11/2 Cross Country CIAC-State Open Championship Away - Wickham Park-East Hartford 2:00 p.m.  
Sat., 11/10 Cross Country New England Championship Away - Derryfield Park-Manchester NH  
TBA

#### Field Hockey

Fri., 9/7 Stonington Away - Palmer Field (Turf) 5:00 p.m. L 0-2  
Tue., 9/11 Waterford Away - Alumni Turf Field 4:00 p.m. L 2-4  
Wed., 9/19 Norwich Free Academy Home - Fitch HS-Baseball Field 3:45 p.m. W 7-0  
Thu., 9/20 Killingly Home - Fitch HS-Baseball Field 6:00 p.m. W 2-0  
Sat., 9/22 Westbrook Away - Westbrook HS Field #7 - Baseball / Field Hockey 10:30 a.m. L 0-1  
Tue., 9/25 Woodstock Academy Away - Bentley Turf Field 4:00 p.m.  
Thu., 9/27 East Lyme Away - ELHS Turf Field 5:00 p.m.  
Sat., 9/29 Brien McMahon Home - Fitch HS-Baseball Field 11:00 a.m.

Tue., 10/2 Stonington Home - Fitch HS-Baseball Field 6:00 p.m.  
Thu., 10/4 Waterford Home - Fitch HS-Baseball Field 6:00 p.m.  
Fri., 10/5 Westhill Home - Fitch HS-Baseball Field 5:00 p.m.  
Thu., 10/11 Norwich Free Academy Away - NFA Turf Field 4:00 p.m.  
Fri., 10/12 Chariho (RI) Away - Chariho 4:00 p.m.  
Tue., 10/16 Killingly Away - Old Killingly HS 4:00 p.m.  
Thu., 10/18 Woodstock Academy Home - Fitch HS-Baseball Field 6:00 p.m.  
Tue., 10/23 East Lyme Home - Fitch HS-Baseball Field 6:00 p.m.

#### Fitch Girls Volleyball

Located on CIAC Website or Fitch Falcon Sport App. Not located on the Fitch Website.

#### Fitch Girls Swim

Fri., 9/14 Waterford Home - UCONN Avery Point 3:30 P.m.  
Tue., 9/18 Norwich Free Academy Home - UCONN Avery Point 3:30 p.m.  
Tue., 9/25 Lyman Memorial/Windham/Parish Hill Home - UCONN Avery Point 4:15 p.m.  
Fri., 9/28 Ledyard Home - UCONN Avery Point 3:30 p.m.  
Tue., 10/2 East Lyme Away - East Lyme HS Pool 3:30 P.m.  
Tue., 10/9 Norwich Free Academy Home - UCONN Avery Point 3:30 p.m.  
Fri., 10/12 Waterford Away - Waterford Pool 3:30 P.m.  
Tue., 10/16 Ledyard Away - Mashantucket Community Center 6:00 p.m.  
Fri., 10/19 Lyman Memorial/Windham/Parish Hill Away - Windham HS H. Chester Nelson Pool  
4:00 p.m.  
Tue., 10/23 East Lyme Home - UCONN Avery Point 3:30 P.m.

## Groton Public Schools

Date prep: 9/20/18 11:48 AM		FY19 Budget Summary Review								
Account	Object #s	FY19 Budget 2018-2019	Expenditures	Encumbered	FY19 Actual Total	Remaining Balance	%	FY19 Estimate 09/20/2018	Under/(Over)	
<b>Salaries</b>										
1	Administrators	105,106,107,108	4,178,984	955,914	3,183,417	4,139,331	39,653	0.9%	4,178,984	0
2	Teachers	101-104,109,123-127	34,194,655	2,634,723	30,631,127	33,265,850	928,805	2.7%	34,044,757	149,898
3	Non-Cert Aides	110,111,119,129,130,131	3,349,468	139,209	0	139,209	3,210,279	95.8%	3,350,289	(801)
4	Substitute - Cert & Non-Cert	120,121	944,000	31,013	0	31,013	912,987	96.7%	944,000	0
5	Clerical	112-114,132-134,144	1,818,156	342,287	768,773	1,111,060	707,096	38.9%	1,818,156	(0)
6	Custodial/Maintenance/Techs	117,118,129,137,138,147,148	3,404,842	691,348	299,224	990,572	2,414,270	70.9%	3,404,842	0
7	Campus Security	126	88,287	6,682	0	6,682	81,625	92.5%	88,287	0
8	<b>Total Salaries</b>	<b>100</b>	<b>47,978,412</b>	<b>4,801,167</b>	<b>34,882,641</b>	<b>39,683,698</b>	<b>8,294,714</b>	<b>17.3%</b>	<b>47,829,315</b>	<b>149,097</b>
<b>Benefits</b>										
9	Health Insurance	201-202	9,195,553	2,423,185	0	2,423,185	6,772,368	73.6%	9,195,553	0
10	Workers Comp & Town Pension	211,213	969,595	0	0	0	969,595	100.0%	969,595	0
11	Social Security & Medicare	212,214	1,380,226	232,610	0	232,610	1,147,616	83.1%	1,378,175	2,051
12	Other Benefits	222-227	233,678	64,085	0	64,085	169,593	72.6%	233,678	0
13	<b>Total Benefits</b>	<b>200</b>	<b>11,779,052</b>	<b>2,719,879</b>	<b>0</b>	<b>2,719,879</b>	<b>9,059,173</b>	<b>76.9%</b>	<b>11,777,001</b>	<b>2,051</b>
<b>Purchased Services</b>										
14	Instructional Services	321-324	138,991	69,293	7,229	76,522	62,469	44.9%	140,851	(1,860)
15	Professional Services	331	193,839	75,294	900	76,193	117,646	60.7%	190,080	3,759
16	Other Prof Services	332	584,400	30,209	157,327	187,535	396,865	67.9%	588,185	(3,785)
17	OT & PT Services	333	631,500	13,285	459,877	473,162	158,338	25.1%	631,500	0
18	Legal	334	85,000	4,842	0	4,842	80,159	94.3%	85,000	0
19	Athletic Officials & Other Athletic Serv	341-342	74,055	20,102	8,686	28,788	45,267	61.1%	76,292	(2,237)
20	Computer Network Services	343	105,447	42,260	42,255	84,505	20,942	19.9%	105,447	0
21	<b>Total Purchased Services</b>	<b>300</b>	<b>1,813,232</b>	<b>266,274</b>	<b>678,273</b>	<b>931,647</b>	<b>881,885</b>	<b>48.6%</b>	<b>1,817,355</b>	<b>(4,123)</b>
<b>Property Services</b>										
22	Water & Sewer	410 & 411	88,880	13,221	3,032	16,253	72,627	81.7%	88,880	0
23	Trash & Snow Removal	421 & 422	182,310	9,835	73,845	83,680	98,630	54.1%	182,310	0
24	Repair/Maintenance	430-435,490,491,499	473,914	85,156	98,945	184,101	289,812	61.2%	479,984	(6,071)
25	Rental	441	69,997	10,457	39,454	49,911	20,086	28.7%	70,117	(120)
26	<b>Total Property Services</b>	<b>400</b>	<b>815,101</b>	<b>118,668</b>	<b>215,277</b>	<b>333,945</b>	<b>481,156</b>	<b>59.0%</b>	<b>821,292</b>	<b>(6,191)</b>
<b>Transportation, Insurance, Communications, Tuition</b>										
27	Transportation: Schools	510-513	4,727,227	132,577	0	132,577	4,594,650	97.2%	4,667,093	60,134
28	Transportation: Student Activities	587-596	147,567	1,967	31,315	32,682	114,885	77.9%	141,818	5,748
29	Transportation: Staff	580-584	97,369	13,325	1,840	15,165	82,204	84.4%	97,478	(109)
30	Insurance	522,525	284,052	282,757	0	282,757	1,295	0.5%	282,757	1,295
31	Communications	530-552	96,408	28,101	1,821	29,921	66,487	69.0%	89,306	7,103
32	Tuition: Special Education	561-583,588	4,355,000	284,219	1,420,143	1,704,363	2,650,637	60.9%	4,355,000	0
33	Tuition: Other	584-587	1,480,575	207,000	0	207,000	1,273,575	86.0%	1,477,575	3,000
34	<b>Total Trans, Ins, Comm, Tuition</b>	<b>500</b>	<b>11,188,198</b>	<b>949,346</b>	<b>1,455,119</b>	<b>2,404,465</b>	<b>8,783,733</b>	<b>78.5%</b>	<b>11,111,027</b>	<b>77,171</b>
<b>Supplies</b>										
35	Instructional Supplies	601-609,613-619,622,623,628	388,864	42,309	75,203	117,511	271,353	69.8%	406,559	(17,695)
36	Computer Supplies	610-612	403,827	340,968	90,755	431,723	(27,897)	(6.9%)	467,029	(63,203)
37	Electricity & Heating	631-633	1,241,140	153,974	3,650	157,624	1,083,516	87.3%	1,287,720	(46,580)
38	Transportation Supplies	634 & 656	277,204	7,202	0	7,202	270,002	97.4%	302,226	(25,022)
39	Textbooks & Library Books	640-642,645,647	73,715	7,049	13,142	20,192	53,523	72.6%	73,345	369
40	Facility/Maintenance Supplies	650,652-655, 657 & 659	353,424	81,889	5,832	87,722	265,702	75.2%	354,284	(860)
41	Other Supplies (staff dev., etc.)	621, 624-627, 699	71,892	7,192	4,634	11,826	60,066	83.6%	66,026	5,865
42	<b>Total Supplies</b>	<b>600</b>	<b>2,810,065</b>	<b>640,683</b>	<b>193,216</b>	<b>833,799</b>	<b>1,976,266</b>	<b>70.3%</b>	<b>2,967,190</b>	<b>(147,125)</b>
<b>Equipment</b>										
43	Instructional Equipment	730 & 735	19,835	3,936	0	3,936	15,898	80.2%	21,486	(1,652)
44	Non-Instructional Equip	731 & 736	24,348	6,900	0	6,900	17,449	71.7%	28,615	(4,267)
45	<b>Total Equipment</b>	<b>700</b>	<b>44,183</b>	<b>10,836</b>	<b>0</b>	<b>10,836</b>	<b>33,347</b>	<b>75.5%</b>	<b>50,102</b>	<b>(6,919)</b>
46	<b>Total Dues &amp; Fees</b>	<b>800</b>	<b>39,996</b>	<b>40,978</b>	<b>1,810</b>	<b>42,788</b>	<b>(2,792)</b>	<b>(7.0%)</b>	<b>50,748</b>	<b>(10,763)</b>
47	<b>GRAND TOTAL</b>		<b>76,468,239</b>	<b>9,636,721</b>	<b>37,424,236</b>	<b>46,960,957</b>	<b>29,507,282</b>	<b>38.69%</b>	<b>76,414,030</b>	<b>54,209</b>

**Groton Public Schools**

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Account	Object #s	FY19 Budget			FY19 Actual	Remaining Balance	%	FY19 Estimate	Under/(Over)
		2018-2019	Expenditures	Encumbered	Total			09/20/2018	
<b>Salaries</b>									
<b>Administrators</b>									
48 Admin	105	997,382	224,692	738,356	963,049	34,333	3.4%	997,382	-
49 Principals	106	1,364,331	311,851	1,047,160	1,359,011	5,320	0.4%	1,364,331	-
50 Asst. Principals	107	1,696,331	391,461	1,304,870	1,696,331	0	0.0%	1,696,331	-
51 Dean	108	120,940	27,909	93,031	120,940	0	0.0%	120,940	-
52		<u>4,178,984</u>	<u>955,914</u>	<u>3,183,417</u>	<u>4,139,331</u>	<u>39,653</u>	<u>0.9%</u>	<u>4,178,984</u>	<u>0</u>
<b>Teachers</b>									
53 Classroom Teachers	101	24,240,539	1,900,563	22,398,271	24,298,834	(58,295)	(0.2%)	24,216,876	23,663
54 Sp.Ed Cert	102	7,328,357	564,307	6,703,136	7,267,443	60,914	0.8%	7,265,841	62,516
55 Media Spec	103	708,113	53,309	640,803	694,112	14,001	2.0%	692,079	16,034
56 Guidance	104	1,000,974	75,193	878,053	953,246	47,728	4.8%	949,528	51,446
57 Athletic Dir	109	11,769	1,358	10,864	12,222	(453)	(3.8%)	12,222	(453)
58 Summer School	123	4,672	7,981	0	7,981	(3,309)	(70.8%)	7,981	(3,309)
59 Adult Ed	124	37,121	2,622	0	2,622	34,499	92.9%	37,121	-
60 Tutors	125	462,147	29,390	0	29,390	432,757	93.6%	462,147	-
61 Coach Stipends	126	328,971	0	0	0	328,971	100.0%	328,971	-
62 Other Stud Act	127	71,992	0	0	0	71,992	100.0%	71,992	-
63		<u>34,194,655</u>	<u>2,634,723</u>	<u>30,631,127</u>	<u>33,265,850</u>	<u>928,805</u>	<u>2.7%</u>	<u>34,044,757</u>	<u>149,898</u>
<b>Non-Cert Aides</b>									
64 Reg.Ed Teacher Aides - Kindergarten	110 & 130	450,640	16,986	0	16,986	433,654	96.2%	450,640	-
65 Sp.Ed Aides - Para I	111	870,759	56,978	0	56,978	813,781	93.5%	870,759	-
66 Sp.Ed Aides - Para II	131	1,706,809	11,883	0	11,883	1,694,926	99.3%	1,702,409	4,400
67 School Bus Aides	136	321,280	48,162	0	48,162	273,118	85.0%	321,280	-
68 Other Aides	139	0	5,200	0	5,200	(5,200)		5,200	(5,200)
69		<u>3,349,488</u>	<u>139,209</u>	<u>0</u>	<u>139,209</u>	<u>3,210,279</u>	<u>95.8%</u>	<u>3,350,289</u>	<u>(801)</u>
<b>Substitute</b>									
70 Substitute Sp.Ed Certified	121	80,000	1,440	0	1,440	78,560	98.2%	80,000	-
71 Substitute Reg.Ed Certified	120	864,000	29,573	0	29,573	834,427	96.6%	864,000	-
72		<u>944,000</u>	<u>31,013</u>	<u>0</u>	<u>31,013</u>	<u>912,987</u>	<u>96.7%</u>	<u>944,000</u>	<u>0</u>
<b>Clerical</b>									
73 Clerical	112'113'114'132'133'134'143'144	1,818,156	342,287	768,773	1,111,060	707,096	38.9%	1,818,156	(0)
<b>Custodial/Maintenance/Techs</b>									
74 Custodial	117 & 137	1,856,393	375,783	53,107	428,890	1,427,503	76.9%	1,856,393	-
76 Maintenance	118 & 138	790,635	158,706	53,846	212,552	578,083	73.1%	790,635	-
78 Technicians	129 & 149	654,514	143,431	192,271	335,702	318,812	48.7%	654,514	-
77 Custodial Overtime	147	84,600	12,622	0	12,622	71,978	85.1%	84,600	-
78 Maintenance Overtime	148	18,700	806	0	806	17,894	95.7%	18,700	-
79		<u>3,404,842</u>	<u>691,348</u>	<u>299,224</u>	<u>990,572</u>	<u>2,414,270</u>	<u>70.9%</u>	<u>3,404,842</u>	<u>0</u>
<b>Security</b>									
80 Security/Supervision	128	88,287	6,662	0	6,662	81,625	92.5%	88,287	-
81 Total Salaries		<u>47,978,412</u>	<u>4,601,157</u>	<u>34,862,541</u>	<u>39,683,698</u>	<u>8,294,714</u>	<u>17.3%</u>	<u>47,829,315</u>	<u>149,097</u>
<b>Benefits</b>									
<b>Health Insurance</b>									
82 Group Ins. Prof	201	6,998,481	2,139,944	0	2,139,944	4,858,537	69.4%	7,012,051	(13,570)
83 Group Ins. Other	202	2,197,072	283,240	0	283,240	1,913,832	87.1%	2,183,502	13,570
84		<u>9,195,553</u>	<u>2,423,185</u>	<u>0</u>	<u>2,423,185</u>	<u>6,772,368</u>	<u>73.6%</u>	<u>9,195,553</u>	<u>0</u>
<b>Workers Comp &amp; Town Pension</b>									
85 Worker's Compensation	211	619,995	0	0	0	619,995	100.0%	619,995	-
86 Town Pension	213	349,600	0	0	0	349,600	100.0%	349,600	-
87		<u>969,595</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>969,595</u>	<u>100.0%</u>	<u>969,595</u>	<u>0</u>
<b>Social Security &amp; Medicare</b>									
88 Social Security	212	683,232	95,333	0	95,333	587,899	86.0%	684,652	(1,420)
89 Medicare	214	696,994	137,277	0	137,277	559,717	80.3%	693,523	3,471
90		<u>1,380,226</u>	<u>232,610</u>	<u>0</u>	<u>232,610</u>	<u>1,147,616</u>	<u>83.1%</u>	<u>1,378,175</u>	<u>2,051</u>
<b>Other Employee Benefits</b>									
91 Retirement Awards	222	76,678	39,846	0	39,846	36,832	48.0%	76,678	-
92 Unemployment	223	50,000	5,077	0	5,077	44,923	89.8%	50,000	-
93 Tuition Reimb Certified	224	106,000	19,162	0	19,162	86,838	81.9%	106,000	-
94 EAP	226	0	0	0	0	0		-	-
95 Mentor Stipend	227	1,000	0	0	0	1,000	100.0%	1,000	-
96		<u>233,678</u>	<u>64,085</u>	<u>0</u>	<u>64,085</u>	<u>169,593</u>	<u>72.6%</u>	<u>233,678</u>	<u>0</u>
97 Total Benefits		<u>11,779,052</u>	<u>2,719,879</u>	<u>0</u>	<u>2,719,879</u>	<u>9,059,173</u>	<u>76.9%</u>	<u>11,777,001</u>	<u>2,051</u>

**Groton Public Schools**

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Account	Object #s	FY19 Budget 2018-2019	Expenditures	Encumbered	FY19 Actual Total	Remaining Balance	%	FY19 Estimate 09/20/2018	Under/(Over)
<b>Purchased Services</b>									
<b>Instructional Services</b>									
98 Instructional Services	321 & 323	105,617	63,853	1,000	64,853	40,764	38.6%	104,617	1,000
99 Instruct Improvement Services	322 & 324	33,374	5,440	6,229	11,669	21,705	65.0%	36,234	(2,860)
100		138,991	69,293	7,229	76,522	62,469	44.9%	140,851	(1,860)
<b>Professional Services</b>									
101 Professional Services	331	193,839	75,294	900	76,193	117,646	60.7%	190,080	3,759
102 Other Prof Services	332	584,400	30,209	157,327	187,535	396,865	67.9%	588,185	(3,785)
103 OT & PT Services	333	631,500	13,285	459,877	473,162	158,338	25.1%	631,500	-
104 Legal	334	85,000	4,842	0	4,842	80,159	94.3%	85,000	-
105		1,494,739	123,829	618,103	741,732	753,007	50.4%	1,494,765	(26)
<b>Athletic Officials &amp; Other Athletic Services</b>									
106 Athletic Officials	341	60,950	19,302	1,280	20,582	40,368	66.2%	62,281	(1,331)
107 Other Athletic Services	342	13,105	800	7,406	8,206	4,899	37.4%	14,011	(906)
108		74,055	20,102	8,686	28,788	45,267	61.1%	76,292	(2,237)
<b>Computer Network Services</b>									
109 Computer Network Services	343	105,447	42,250	42,255	84,505	20,942	19.9%	105,447	-
110 Total Purchased Services		1,813,232	255,274	676,273	931,547	881,685	48.6%	1,817,355	(4,123)
<b>Property Services</b>									
<b>Water/Sewer</b>									
111 Water	410	60,600	7,610	3,032	10,643	49,957	82.4%	60,600	-
112 Sewer	411	28,280	5,610	0	5,610	22,670	80.2%	28,280	-
113		88,880	13,221	3,032	16,253	72,627	81.7%	88,880	0
<b>Trash &amp; Snow Removal</b>									
114 Trash Removal	421	90,900	9,835	73,845	83,680	7,220	7.9%	90,900	-
115 Snow Removal	422	91,410	0	0	0	91,410	100.0%	91,410	-
116		182,310	9,835	73,845	83,680	98,630	54.1%	182,310	0
<b>Repair/Maintenance</b>									
117 Equipment Repairs	430	145,824	13,787	17,857	31,645	114,179	78.3%	151,383	(5,559)
118 Grounds Repairs	431	76,300	44,505	62,435	106,940	(30,640)	(40.2%)	106,940	(30,640)
119 General Bldg Repairs	432	121,400	0	0	0	121,400	100.0%	90,760	30,640
120 Painting	433	5,300	0	0	0	5,300	100.0%	5,300	-
121 Heat & Plumbing	434	35,450	7,684	0	7,684	27,766	78.3%	35,450	-
122 Electrical	435	5,250	1,180	4,581	5,761	(511)	(9.7%)	5,761	(511)
123 Extermination Services	490	12,630	1,708	8,539	10,247	2,383	18.9%	12,630	-
124 Bldg Fire Protection	491	46,460	12,100	5,533	17,633	28,827	62.0%	46,460	-
125 Other Prof Services	499	25,300	4,191	0	4,191	21,109	83.4%	25,300	-
128		473,914	85,156	98,945	184,101	289,812	61.2%	479,984	(6,071)
<b>Rental</b>									
127 Rental	441	69,997	10,457	39,454	49,911	20,086	28.7%	70,117	(120)
128 Total Property Services		815,101	118,668	215,277	333,945	481,156	59.0%	821,292	(6,191)
<b>Transportation, Insurance, Communications, Tuition</b>									
<b>Transportation: Schools</b>									
129 Reg.Ed Pupli Transportation	510 & 516	2,886,452	48,507	0	48,507	2,837,945	98.3%	2,826,318	60,134
130 Sp.Ed - Trans - STA	511	962,151	28,905	0	28,905	933,246	97.0%	962,151	-
131 Sp.Ed - Trans - Curtin	512	873,624	55,166	0	55,166	818,458	93.7%	873,624	-
132 Grasso Tech	513	5,000	0	0	0	5,000	100.0%	5,000	-
133		4,727,227	132,577	0	132,577	4,594,650	97.2%	4,667,093	60,134
<b>Transportation: Other</b>									
134 Transportation - Athletics	587	97,700	367	24,691	25,058	72,642	74.4%	99,136	(1,436)
135 Transportation - Field Trips	588	24,986	0	6,159	6,159	18,827	75.4%	20,196	4,789
138 Entry Fees - Athletics	591 & 592	15,716	1,000	465	1,465	14,251	90.7%	16,321	(605)
137 Admission Fees	595	9,165	0	0	0	9,165	100.0%	6,165	3,000
138 Misc Fees	590 & 596	0	0	0	0	0	-	-	-
139		147,567	1,367	31,315	32,682	114,885	77.9%	141,818	5,748
<b>Transportation: Staff</b>									
140 Travel - Education	580 & 581	11,050	20	0	20	11,030	99.8%	11,050	-
141 Travel - Admin	582 & 583	32,688	6,021	0	6,021	26,667	81.6%	31,907	780
142 Travel - Conferences	584	53,632	7,284	1,840	9,124	44,507	83.0%	54,521	(889)
143		97,369	13,325	1,840	15,165	82,204	84.4%	97,478	(109)
<b>Liability &amp; Accident Insurance</b>									
144 Liability Insurance	522	266,600	267,347	0	267,347	(747)	(0.3%)	267,347	(747)
145 Accident Insurance	525	17,452	15,410	0	15,410	2,042	11.7%	15,410	2,042
146		284,052	282,757	0	282,757	1,295	0.6%	282,757	1,295

**Groton Public Schools**

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Account	Object #s	FY19 Budget	Expenditures	Encumbered	FY19 Actual	Remaining Balance	%	FY19 Estimate	Under/(Over)
		2018-2019			Total			09/20/2018	
<b>Communications</b>									
147 Telephone, Telephone Repairs	530	50,804	16,703	0	16,703	34,101	67.1%	50,804	-
148 Postage	531	37,567	5,249	0	5,249	32,318	86.0%	29,216	8,351
149 Advertisement	540	5,000	2,334	1,350	3,684	1,316	26.3%	5,000	-
150 Minorly Recruitment	541	0	0	0	0	0		-	-
151 Printing Admin	550	38	3,790	471	4,261	(4,223)	(11262%)	4,261	(4,223)
162 School Publications	551 & 552	3,000	25	0	25	2,975	99.2%	25	2,975
153		96,408	28,101	1,821	29,921	66,487	69.0%	89,306	7,103
<b>Tuition: Special Education</b>									
154 Sp.Ed Vocational	561	404,751	5,320	52,291	57,611	347,140	85.8%	404,751	-
155 Sp.Ed BoE Placements	562	2,102,065	215,166	1,122,359	1,337,525	764,540	36.4%	2,102,065	-
156 Sp.Ed State Placements	563	597,694	61,619	245,494	307,112	290,582	48.6%	597,694	-
157 Sp.Ed Magnet Choice	568	1,250,490	2,114	0	2,114	1,248,376	99.8%	1,250,490	-
158		4,355,000	284,219	1,420,143	1,704,363	2,650,637	60.9%	4,355,000	0
<b>Tuition: Other</b>									
159 Adult Ed	564	210,000	207,000	0	207,000	3,000	1.4%	207,000	3,000
160 Magnet Tuition	566	1,100,000	0	0	0	1,100,000	100.0%	1,100,000	-
161 Vo Ag Reg.Ed Tuition	567	170,575	0	0	0	170,575	100.0%	170,575	-
162		1,480,575	207,000	0	207,000	1,273,575	86.0%	1,477,575	3,000
163 Total Transportation, Insurance, Communication, Tuition		11,188,198	949,346	1,455,119	2,404,465	8,783,733	78.5%	11,111,027	77,171
<b>Supplies</b>									
<b>Instructional Supplies</b>									
164 General Classroom	601	32,798	6,128	3,220	9,348	23,450	71.5%	30,883	1,916
165 Science	602	33,343	6,075	3,680	9,754	23,589	70.7%	35,329	(1,986)
166 Arts & Crafts	603	17,813	9,324	6,935	16,259	1,554	8.7%	25,329	(7,516)
167 Phys. Ed	604	9,544	3,417	553	3,970	5,574	58.4%	10,687	(1,143)
168 Muslc	605	30,881	149	10,418	10,566	20,315	65.8%	30,508	373
169 Kindergarten	606	1,669	26	585	611	1,058	63.4%	2,253	(585)
170 Pupil Tests	607	59,916	5,382	4,535	9,917	49,999	83.4%	58,888	1,028
171 Tech. Ed	609	7,335	1,630	9,719	11,349	(4,014)	(54.7%)	14,424	(7,089)
172 Home Ec Supplies	613	12,750	0	988	988	11,762	92.3%	12,750	-
173 Sp.Ed Supplies	615	56,300	4,042	9,273	13,315	42,985	76.4%	56,300	-
174 Athletic Supplies	616	69,072	0	22,578	22,578	46,494	67.3%	72,908	(3,836)
175 Math Supplies	617	24,800	403	456	858	23,942	96.5%	23,756	1,044
176 Health Supplies	618	1,706	0	0	0	1,706	100.0%	1,706	-
177 Other Supplies	619	478	0	594	594	(116)	(24.3%)	1,072	(594)
178 Health Serv Pathogen	622	8,500	513	47	560	7,940	93.4%	8,547	(47)
179 School Library Supplies	623	3,566	1,353	1,369	2,722	844	23.7%	4,322	(756)
180 Food, Drink, Snacks	628	18,394	3,668	255	4,123	14,270	77.6%	16,898	1,495
181		388,864	42,309	75,203	117,511	271,353	69.8%	406,559	(17,695)
<b>Computer Supplies</b>									
182 Computer Supplies	610 & 611	81,669	14,049	34,499	48,548	33,121	40.6%	78,919	2,750
183 Software	612	322,158	326,919	56,257	383,175	(61,018)	(18.9%)	388,110	(65,953)
184		403,827	340,968	90,755	431,723	(27,897)	(6.9%)	467,029	(63,203)
<b>Electricity &amp; Heating</b>									
185 Electricity	631	861,500	143,148	3,650	146,798	714,702	83.0%	861,500	-
186 Propane/Natural Gas	632	100,200	10,826	0	10,826	89,374	89.2%	197,289	(97,089)
187 Heating Oil	633	279,440	0	0	0	279,440	100.0%	228,931	50,509
188		1,241,140	153,974	3,650	157,624	1,083,516	87.3%	1,287,720	(46,580)
<b>Transportation Supplies</b>									
189 Diesel for School Buses	634	236,704	5,913	0	5,913	230,791	97.5%	261,726	(25,022)
190 Gas for Maintenance	656	40,500	1,288	0	1,288	39,212	96.8%	40,500	-
191		277,204	7,202	0	7,202	270,002	97.4%	302,226	(25,022)
<b>Textbooks &amp; Library Books</b>									
192 Textbooks	640	49,443	4,293	7,440	11,733	37,710	76.3%	46,299	3,144
193 Workbooks	641	4,011	2,582	4,543	7,126	(3,115)	(77.7%)	9,164	(5,154)
194 Textbook Rebind	642	1,125	174	0	174	951	84.5%	174	951
196 Library Books	645	15,300	0	500	500	14,800	98.7%	13,800	1,500
198 Periodicals	647	3,836	0	658	658	3,178	82.8%	3,908	(71)
197		73,715	7,049	13,142	20,192	53,523	72.6%	73,345	369

**Groton Public Schools**

Date prep: 9/20/18 11:48 AM FY19 Budget Summary Review

Account	Object #s	FY19 Budget 2018-2019	Expenditures	Encumbered	FY19 Actual Total	Remaining Balance	%	FY19 Estimate 09/20/2018	Under/(Over)	
<b>Facility/Maintenance Supplies</b>										
198	Equipment Repair	650	26,560	2,847	0	2,847	23,713	89.3%	26,560	-
199	Grounds Supplies	651	20,200	4,347	0	4,347	15,853	78.5%	20,200	-
200	General Bldg Repair	652	70,296	10,332	608	10,941	59,355	84.4%	70,296	-
201	Painting	653	6,464	341	0	341	6,123	94.7%	6,464	-
202	Heat & Plumbing	654	24,240	16,917	1,827	18,745	5,495	22.7%	24,240	-
203	Electrical	655	64,640	6,271	167	6,438	58,202	90.0%	64,640	-
204	Safety Supplies	657 & 659	10,104	5,742	0	5,742	4,362	43.2%	10,964	(860)
205	Custodial Supplies	658	130,920	35,092	3,230	38,322	92,598	70.7%	130,920	-
208			<u>353,424</u>	<u>81,889</u>	<u>5,832</u>	<u>87,722</u>	<u>265,702</u>	<u>75.2%</u>	<u>354,284</u>	<u>(860)</u>
<b>Other Supplies</b>										
207	Sup Serv Guild Imp Ins	621	21,500	4,634	2,075	6,709	14,791	68.8%	17,794	3,706
208	Audio Visual	624 & 625	7,375	0	621	621	6,754	91.6%	7,375	-
209	General Admin Supplies	626	16,310	625	412	1,037	15,273	93.6%	13,860	2,450
210	School Admin Supplies	627	12,455	1,452	1,103	2,554	9,901	79.5%	12,695	(240)
211	Professional Materials	690	14,252	481	423	904	13,348	93.7%	14,302	(50)
212			<u>71,892</u>	<u>7,192</u>	<u>4,634</u>	<u>11,828</u>	<u>60,066</u>	<u>83.6%</u>	<u>66,026</u>	<u>5,865</u>
213	Total Supplies		<u>2,810,065</u>	<u>640,583</u>	<u>193,216</u>	<u>833,799</u>	<u>1,976,266</u>	<u>70.3%</u>	<u>2,957,190</u>	<u>(147,125)</u>
<b>Equipment</b>										
<b>Instructional Equipment</b>										
214	Replace Instr Equip	730	13,750	0	0	0	13,750	100.0%	13,250	500
215	Add Instr Equipment	735	6,085	3,936	0	3,936	2,148	35.3%	8,236	(2,152)
216			<u>19,835</u>	<u>3,936</u>	<u>0</u>	<u>3,936</u>	<u>15,898</u>	<u>80.2%</u>	<u>21,486</u>	<u>(1,652)</u>
<b>Non-Instructional Equipment</b>										
217	Replace Non-Instr Equipment	731	24,098	6,900	0	6,900	17,199	71.4%	28,615	(4,517)
218	Add Non-Instr Equipment	736	250	0	0	0	250	100.0%	-	250
219			<u>24,348</u>	<u>6,900</u>	<u>0</u>	<u>6,900</u>	<u>17,449</u>	<u>71.7%</u>	<u>28,615</u>	<u>(4,267)</u>
220	Total Equipment		<u>44,183</u>	<u>10,836</u>	<u>0</u>	<u>10,836</u>	<u>33,347</u>	<u>75.5%</u>	<u>50,102</u>	<u>(5,919)</u>
<b>Dues - Fees</b>										
<b>Dues/Fees</b>										
221	Dues BoE	810	0	0	0	0	0	-	-	-
222	General Admin Dues	811	16,100	11,642	960	12,602	3,498	21.7%	18,482	(2,382)
223	School Admin Dues	812	21,296	26,470	400	26,870	(5,574)	(26.2%)	28,951	(7,655)
224	Other Dues	819	2,800	2,866	450	3,316	(716)	(27.5%)	3,316	(716)
225	Total Dues/Fees		<u>39,996</u>	<u>40,978</u>	<u>1,810</u>	<u>42,788</u>	<u>(2,792)</u>	<u>(7.0%)</u>	<u>50,749</u>	<u>(10,753)</u>
228	Grand Total		<u>76,468,239</u>	<u>9,536,721</u>	<u>37,424,236</u>	<u>46,960,957</u>	<u>29,507,282</u>	<u>38.6%</u>	<u>76,414,030</u>	<u>54,209</u>

Groton Public Schools

FY19 Budget Review

Summarized By Function

Function No.	Description	FY19 Budget		FY19 Total		Remaining Balance	%	FY19 Estimated		Increase (Decrease)
		2018-2019	Expended 2018-2019	Encumbered 2018-2019	2018-2019			2018-2019	2018-2019	
<b>Regular Instruction</b>										
1101	FUNCTION-1101 ELEMENTARY	12,735,630	1,134,330	9,425,231	10,559,561	2,176,070	17.1%	13,006,646	(271,015)	
1102	FUNCTION-1102 ART	620,846	63,166	480,905	544,071	76,774	12.4%	627,612	(6,766)	
1104	FUNCTION-1104 LANGUAGE ARTS	2,674,275	220,349	1,860,358	2,080,706	593,569	22.2%	2,669,326	4,949	
1105	FUNCTION-1105 WORLD LANGUAGES	1,085,669	109,864	871,145	981,009	104,660	9.6%	1,084,028	1,641	
1106	FUNCTION-1106 CONSUMER SCIENCE	162,436	10,188	92,969	103,157	59,280	36.5%	162,436	0	
1107	FUNCTION-1107 TECHNOLOGY EDUCATION	592,576	61,363	510,910	572,273	20,303	3.4%	561,248	31,328	
1108	FUNCTION-1108 MATHEMATICS	2,442,264	198,304	1,691,247	1,889,551	552,713	22.6%	2,365,267	76,997	
1109	FUNCTION-1109 MUSIC	737,518	58,429	518,079	576,507	161,011	21.8%	701,826	35,692	
1110	FUNCTION-1110 PHYSICAL EDUCATION	780,099	96,463	739,262	835,725	(55,626)	(7.1%)	836,140	(56,041)	
1111	FUNCTION-1111 SCIENCE	2,705,550	273,810	1,666,473	1,940,283	765,267	28.3%	2,560,291	145,259	
1112	FUNCTION-1112 SOCIAL STUDIES	2,116,237	171,097	1,552,736	1,723,832	392,405	18.5%	2,034,189	82,048	
1114	FUNCTION-1114 HEALTH EDUCATION	483,503	24,086	258,729	282,815	200,688	41.5%	492,288	(8,785)	
1115	FUNCTION-1115 MAGNET SCHOOL SUPPORT	30,000	-	249	249	29,751	99.2%	30,000	-	
1116	FUNCTION-1116 CO-OPERATIVE WORK EXPER	375	-	-	0	375	100.0%	-	375	
1117	FUNCTION-1117 INTERN. BACCALAUREATE	524,546	65,063	391,079	456,142	68,405	13.0%	531,189	(6,643)	
1119	FUNCTION-1119 UNCLASSIFIED	800,500	597,442	-	597,442	203,058	25.4%	988,046	(187,546)	
1121	FUNCTION-1121 BUSINESS EDUCATION	305,559	27,841	204,315	232,155	73,403	24.0%	302,746	2,813	
1124	FUNCTION-1124 HEALTH OCCUPATIONS	116,675	10,394	85,608	96,002	20,673	17.7%	116,514	161	
1260	FUNCTION-1260 ENRICHMENT	39,046	2,721	-	2,721	36,325	93.0%	39,183	(137)	
1270	FUNCTION-1270 REMEDIAL INSTRUCTION	2,523,927	230,374	2,113,743	2,344,117	179,810	7.1%	2,382,495	141,432	
1412	FUNCTION-1412 SUMMER SCH HIGH SC CREDI	5,091	8,528	-	8,528	(3,437)	(67.5%)	8,589	(3,498)	
2220	FUNCTION-2220 EDUCATIONAL MEDIA SERVIC	1,142,615	111,491	725,633	837,124	305,491	26.7%	1,126,461	16,154	
		32,624,936	3,475,302	23,188,669	26,663,970	5,960,966	18.3%	32,626,521	(1,584)	
<b>Special Instruction</b>										
1205	FUNCTION-1205 PRESCHOOL 3-5	987,057	94,584	641,199	735,783	251,274	25.5%	987,058	(1)	
1210	FUNCTION-1210 SPED Summer School	20,551	20,551	-	20,551	0	0.0%	20,812	(261)	
1220	FUNCTION-1220 OTHER SPECIAL INSTRUCTIO	778,992	47,388	150,781	198,169	580,823	74.6%	778,992	0	
1230	FUNCTION-1230 SPECIAL EDUCATION	8,346,058	541,697	3,874,437	4,416,134	3,929,924	47.1%	8,329,295	16,763	
1250	FUNCTION-1250 BLIND	114,050	8,622	83,843	92,465	21,585	18.9%	114,050	(0)	
1280	FUNCTION-1280 HEARING IMPAIRED	141,472	12,484	89,446	101,930	39,542	28.0%	141,507	(35)	
		10,388,180	725,327	4,839,707	5,565,033	4,823,147	46.4%	10,371,714	16,466	
<b>Continuing Education</b>										
1310	FUNCTION-1310 HIGH SCHOOL COMPLETION	77,161	4,632	11,485	16,116	61,045	79.1%	76,636	525	
1320	FUNCTION-1320 ADULT EDUCATION	210,000	207,000	-	207,000	3,000	1.4%	207,000	3,000	
		287,161	211,632	11,485	223,116	64,045	22.3%	283,636	3,525	
<b>Student Activities</b>										
15**		764,336	44,475	94,789	139,264	625,072	81.8%	772,170	(7,834)	
<b>Support Services - Pupils</b>										
2101	FUNCTION-2101 SUPPORT SERVICES - SPED CO	849,892	175,649	478,944	654,593	195,299	23.0%	851,174	(1,282)	
2110	FUNCTION-2110 SOCIAL WORK SERVICES	440,594	26,336	236,901	263,237	177,357	40.3%	417,860	22,734	
2120	FUNCTION-2120 GUIDANCE SERVICES	1,561,491	169,240	878,053	1,047,293	514,198	32.9%	1,506,088	55,403	
2130	FUNCTION-2130 HEALTH SERVICES	1,178,808	41,067	591,344	632,411	546,397	46.4%	1,178,854	(46)	
2140	FUNCTION-2140 PSYCHOLOGICAL SERVICES	1,326,320	109,095	910,799	1,019,894	306,426	23.1%	1,326,320	(0)	
2150	FUNCTION-2150 SPEECH & HEARING SERVICE	1,183,914	95,010	782,154	877,164	306,750	25.9%	1,134,494	49,420	
		6,541,019	616,397	3,878,195	4,494,592	2,046,427	31.3%	6,414,791	126,228	
<b>Support Services - Staff</b>										
2201	FUNCTION-2201 SUPPORTING SERVICES - CO T	90,799	16,655	48,028	64,683	26,117	28.8%	90,896	(97)	
2210	FUNCTION-2210 IMPROVEMENT OF INSTRUCTI	352,030	163,629	104,226	267,856	84,174	23.9%	412,436	(60,406)	
		442,829	180,284	152,254	332,538	110,291	24.9%	503,333	(60,504)	
<b>General Support Services</b>										
2311	FUNCTION-2311 BOARD OF EDUCATION SERVI	4,700	-	770	770	3,930	83.6%	4,700	-	
2312	FUNCTION-2312 SUPERINTENDENT OFFICE SEI	1,571,988	259,420	640,887	900,306	671,682	42.7%	1,572,465	(477)	
2313	FUNCTION-2313 BUSINESS OFFICE	835,143	122,421	351,114	473,534	361,608	43.3%	835,143	(0)	
2410	FUNCTION-2410 SCHOOL ADMINSTRATION	4,011,259	864,810	2,046,472	2,911,282	1,099,977	27.4%	3,996,652	14,606	
		6,423,089	1,246,650	3,039,242	4,285,893	2,137,196	33.3%	6,408,960	14,129	
<b>Operational Services</b>										
2510	FUNCTION-2510 OPERATION AND MAINTENAN	6,847,906	1,374,317	404,854	1,779,170	5,068,735	74.0%	6,900,462	(52,557)	
2520	FUNCTION-2520 PUPIL TRANSPORTATION	5,463,820	222,851	84,661	307,513	5,156,307	94.4%	5,428,950	34,870	
2540	FUNCTION-2540 COMPUTER SUPPORT SERVICI	1,455,639	507,247	361,540	868,787	586,852	40.3%	1,474,169	(18,530)	
2560	FUNCTION-2560 HEALTH SERVICES STAFF	8,500	513	-	513	7,987	94.0%	8,500	-	
		13,775,865	2,757,755	851,055	3,608,810	10,167,054	73.8%	13,812,082	(36,217)	
<b>Non-Programmed Charges</b>										
4100		5,220,824	278,899	1,367,852	1,646,752	3,574,072	68.5%	5,220,824	0	
	<b>Grand Total</b>	<b>76,468,239</b>	<b>9,536,721</b>	<b>37,423,248</b>	<b>46,959,969</b>	<b>29,508,270</b>	<b>38.6%</b>	<b>76,414,030</b>	<b>54,209</b>	
									<b>0.1%</b>	

# Town of Groton

Cost vs Budget Dashboard - data through July 2018

BOE Groups Active & Retired

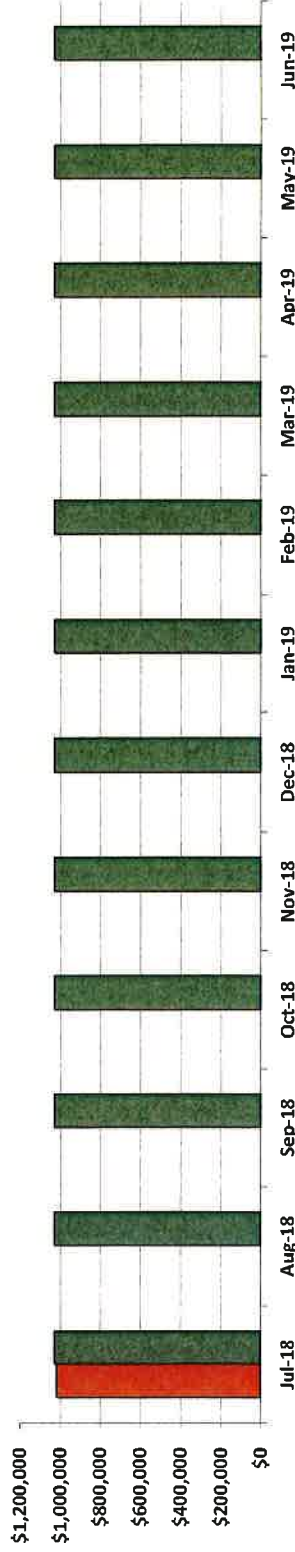
Self Insured - All Coverages  
All Enrollees

Claim/Admin. Cost

Date	Net Medical Paid		Rx Paid Claims		Dental Paid Claims		Total Net Paid Claims		Total Fixed Costs	Total Cost	BOE Monthly Budget*	Variance - Total Cost vs BOE Budget	
	Lives	Claims	Claims	Claims	Claims	Claims	Claims	Claims				Budget	Actual/Estimated BOE Budget
Jul-18	737	\$729,980	\$138,554	\$42,359	\$910,892	\$108,713	\$1,019,606	\$1,030,783	(\$11,177)	98.9%			
Aug-18					\$0	\$0	\$0	\$1,030,783	(\$1,030,783)	0.0%			
Sep-18					\$0	\$0	\$0	\$1,030,783	(\$1,030,783)	0.0%			
Oct-18					\$0	\$0	\$0	\$1,030,783	(\$1,030,783)	0.0%			
Nov-18					\$0	\$0	\$0	\$1,030,783	(\$1,030,783)	0.0%			
Dec-18					\$0	\$0	\$0	\$1,030,783	(\$1,030,783)	0.0%			
Jan-19					\$0	\$0	\$0	\$1,030,783	(\$1,030,783)	0.0%			
Feb-19					\$0	\$0	\$0	\$1,030,783	(\$1,030,783)	0.0%			
Mar-19					\$0	\$0	\$0	\$1,030,783	(\$1,030,783)	0.0%			
Apr-19					\$0	\$0	\$0	\$1,030,783	(\$1,030,783)	0.0%			
May-19					\$0	\$0	\$0	\$1,030,783	(\$1,030,783)	0.0%			
Jun-19					\$0	\$0	\$0	\$1,030,783	(\$1,030,783)	0.0%			
<b>YTD</b>	<b>737</b>	<b>\$729,980</b>	<b>\$138,554</b>	<b>\$42,359</b>	<b>\$910,892</b>	<b>\$108,713</b>	<b>\$1,019,606</b>	<b>\$1,030,783</b>	<b>(\$11,177)</b>	<b>98.9%</b>			

Budget vs. Actual Cost

## Actual vs Budget



BOE monthly budget based on amount provided by Laurie Lefine at Groton on 5/4/18.

**Instruction****Home Schooling****Procedures Concerning Requests from Parents to Educate Their Children at Home****Statutory Authority**

Parents/guardians wishing to educate children in the home may do so in compliance with Connecticut General Statutes and regulations of the Connecticut State Board of Education.

When parents/guardians choose to educate their children at home, the school district shall provide whatever reasonable assistance it can to ensure such children benefit appropriately from home instruction. If a parent/guardian wishes their child to return to local public schools, school staff shall help facilitate the return.

Section 10-184 of the Connecticut General Statutes describes the duties of parents for educating their children. "Each parent or other person having control of a child five years of age and over and under eighteen years of age shall cause such child to attend a public school regularly during the hours and terms the public school in the district in which such child resides is in session, unless such child is a high school graduate or the parent or person having control of such child is able to show that the child is elsewhere receiving equivalent instruction in the studies taught in the public schools."

Parents/guardians wishing to educate their child in their home should comply with the following procedures to satisfy the statutory requirements for home instruction:

1. Parents/guardians shall file with the Superintendent of Schools a Notice of Intent to Home School (appendix)
2. Filing of a Notice of Intent must occur within ten (10) days of the start of the home instructional program.
3. A parent, by filing a Notice of Intent, acknowledges full responsibility for the education of their child in accordance with the requirements of state law. Receipt of a Notice of Intent in no way constitutes approval by the school district of the content or effectiveness of a program of home instruction.

Children educated at home are considered to be non-public school students and are not part of the system's educational responsibility and are not part of the school system. Any student being home schooled is ineligible to participate in any courses, programs, or activities offered to students enrolled in the Groton Public Schools. The Groton Public School System will provide only such services required by law. Among those programs, services, and activities which will not be available to home schooled children include: participation in the National Honor Society, extra-curricular activities such as band, interscholastic and intra-scholastic athletic teams, field trips, and foreign language instruction.

**Legal Reference:** Connecticut General Statutes  
10-184 Duties of parents.  
10-220 Duties of Boards of Education.  
Regulations of the Connecticut State Board of Education

**Policy Adopted:** \_\_\_\_\_

GROTON PUBLIC SCHOOLS  
Groton, Connecticut



## Appendix

# GROTON PUBLIC SCHOOLS

## ADMINISTRATION OFFICES

P.O. Box K, Groton, Connecticut 06340 • 1300 Flanders Road, Mystic, Connecticut 06355

PHONE (860) 572-2100 • FAX (860) 572-2107

---

Date: \_\_\_\_\_

Dear Parent/Guardian:

The following procedures are in place to assist you in your request to educate your child at home.

Section 10-184 of the Connecticut General Statutes describes the duties of parents for educating their child and allows the parent or person having control of such child to educate the child in other than the public schools if they are "...able to show that the child is elsewhere receiving equivalent instruction in the studies taught in the public schools."

The Notice of Intent form enclosed ~~may with this letter is intended to~~ assist you in showing that the home instruction you intend to provide is in fact equivalent to the instruction afforded children in the public schools. Further, the Notice of Intent form is filed by the parent with the superintendent of schools in the town in which you reside and is effective for up to one school year.

The Office of Pupil Personnel Services coordinates the Home School requests for parents who reside in the Groton Public School district. Please complete the enclosed Notice of Intent form describing the home program to be delivered to the child and return it in the enclosed stamped envelope. The Notice of Intent form will be sent to the superintendent of schools for his signature and a copy will be sent to you for your records. A copy will also be sent to the school the child previously attended or would otherwise attend, to notify the school of the child's home schooled status.

If you have any questions, you may contact me at 860-572-2152 for additional information.

Sincerely,

Director Pupil Personnel Services  
Groton Public Schools

Enclosure: Notice of Intent to Home School

Groton Public Schools  
Groton, Connecticut

NOTICE OF INTENT

Instruction of a Student at Home

Name of Student \_\_\_\_\_

Date of Birth \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Telephone # \_\_\_\_\_

Name of Teacher/Program: \_\_\_\_\_

Telephone # \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Subjects to be taught:

Required:

Reading                   \_\_Yes                   \_\_No

Writing                    \_\_Yes                   \_\_No

English Grammar        \_\_Yes                   \_\_No

Geography                \_\_Yes                   \_\_No

Mathematics              \_\_Yes                   \_\_No

Science                   \_\_Yes                   \_\_No

U.S. & Global History   \_\_Yes                   \_\_No

Civics Citizenship\*      \_\_Yes                   \_\_No

Health / P.E.             \_\_Yes                   \_\_No

Other: \_\_\_\_\_

\* includes a study of town, state and federal governments

Recommended:

Total Number of Days Scheduled for Instruction \_\_\_\_\_

Teacher's Method(s) of Assessment of Student Progress \_\_\_\_\_

**Instruction of a Student at Home**

I do herein acknowledge and accept full responsibility for the education of my child in accordance with the requirements of Connecticut state law.

---

Parent

Date

I do hereby acknowledge only the receipt of this form and render no opinion as to the appropriateness of the planned program.

---

Superintendent

Date

## Students

### Reporting of Child Abuse and Neglect

It is the Groton Board of Education's policy to implement and comply with all the state law mandates concerning the reporting and prevention of suspected child abuse and neglect.

It is the Board's policy that when there is reasonable cause to suspect or believe that a child under the age of eighteen years has been abused or neglected, has had nonaccidental physical injury, or injury which is at variance with the history given of such injury, or is placed at imminent risk of serious harm, all mandated reporters are required to report the suspected abuse to the proper authorities in accordance with state law and this policy.

As defined by state law, all school employees are mandated reporters, **including, but not limited to, and this includes** the superintendent, administrators, teachers, substitute teachers, **guidance** school counselors, psychologists, social workers, **licensed behavior analysts**, nurses, physicians, paraprofessionals and coaches either employed by the Board or working in one of the Board's schools, or any other person who, in the performance of his or her duties, has regular contact with students and who provides services to or on behalf on students enrolled in the Board's schools.

It is the Board's policy that a school employee and all other mandated reporters shall make an oral report either by telephone or in person to the Commissioner of Children and Families or a law enforcement agency as soon as possible, but no later than twelve hours after the school employee has reasonable cause to suspect or believe that a child has been abused or neglected. The mandated reporter shall inform the building principal or the principal's designee that he or she will be making such a report. Not later than forty-eight hours after making an oral report, the mandated reporter shall submit a written report to the Commissioner of Children and Families or the commissioner's designee. The mandated reporter shall also give a copy of the written report to the building principal or the principal's designee. **The principal or the principal's designee will send a copy of the written report to the Director of Pupil Personnel Services within 48 hours of its completion (DCF Form 136).**

Both oral and written reports shall include, if known: (1) the names and addresses of the child and his or her parents or guardians; (2) the age of the child; (3) the gender of the child; (4) the nature and extent of the child's injury or injuries, maltreatment or neglect; (5) the approximate date and time the injury or injuries, maltreatment or neglect occurred; (6) information concerning any previous injury or injuries to, or maltreatment or neglect of, the child or his siblings; (7) the circumstances in which the injury or injuries, maltreatment or neglect came to be known to the reporter; (8) the name of the person or persons suspected to be responsible for causing such injury or injuries, maltreatment or neglect; (9) the reasons such person or persons are suspected of causing such injury or injuries, maltreatment or neglect; (10) any information concerning any prior cases in which such person or persons have been suspected of causing an injury, maltreatment or neglect of a child; and (11) whatever action, if any, was taken to treat, provide shelter or otherwise assist the child.

If the report of abuse or neglect involves a school employee as the perpetrator, the Board may conduct its own investigation into the allegation, provided that such investigation shall not interfere with or impede any investigation by the Department of Children and Families.

In furtherance of its responsibilities to protect children and in compliance with its obligations under the law, the Board shall provide in-service training regarding the requirements and obligations of mandated reporters. Board employees shall also participate in training offered by the Department of Children and Families. The Board will distribute this policy annually to all employees and keep documentation that all employees have in fact received the written policy and completed training related to mandated reporting of child abuse and neglect as required by law. In addition, any person applying for employment with the Board shall submit to a record check of the Department of Children and Families child abuse and neglect registry before the person may be hired.

State law prohibits retaliation against a mandated reporter for fulfilling his or her obligation to report suspected child abuse or neglect. The Board shall not retaliate against any mandated reporter for his or her compliance with the law and with Board policy regarding reporting of suspected child abuse and neglect.

Any school employee or other mandated reporter, who in good faith, makes the report of suspected abuse required by state law, shall be immune from any liability, civil or criminal, which otherwise might be incurred or imposed and shall have the same immunity with respect to any judicial proceeding which results from such report, provided such person did not perpetrate or cause such abuse or neglect.

Legal Reference: C.G.S. §§ 17a-101 through 17a-101k.  
 C.G.S. § 17a-16a School placement for children in out-of-home care.  
 C.G.S. § 17a-28 Definitions. Confidentiality of and access to records; exceptions. Procedure for aggrieved persons. Regulations.  
 C.G.S. § 17a-106 Cooperation in relation to prevention, identification and investigation of child abuse and neglect.  
 C.G.S. §§ 10-145, 145a through 145p.  
 C.G.S. § 10-220 Duties of boards of education.  
 C.G.S. § 10-220a In-service training. Professional development. Institutes for educators. Cooperating teacher program, regulations.  
 C.G.S. § 10-221d Criminal history records checks of school personnel. Fingerprinting. Termination or dismissal.  
 C.G.S. § 10-151. Employment of teachers. Definitions. Notice and hearing on failure to renew or termination of contract. Appeal.  
 C.G.S. § 46b-120 Definitions.  
 C.G.S. § 53a-65 Definitions.  
 Public Act 11-93 An Act Concerning the Response of School Districts and the Departments of Education and Children and Families to Reports of Child Abuse and Neglect and the Identification of Foster Children in a School District.

**Adopted: June 1990**  
**Revised: February 23, 1993**  
**Revised: May 9, 1994**  
**Revised: March 9, 1998**  
**Revised: April 8, 2003**  
**Revised: April 8, 2013**  
**Revised: \_\_\_\_\_**

GROTON PUBLIC SCHOOLS  
 Groton, Connecticut

## **Students**

### **The Reporting Of Child Abuse and Neglect**

These Administrative regulations are issued by the Connecticut Department of Children and Families (DCF) in collaboration with the Connecticut State Department of Education (CSDE) pursuant to section 3(e) of Public Act 11-93 for use in public and private schools.

### **REPORTING CHILD ABUSE**

The **Report of Suspected Child Abuse form** (DCF-136) is a part of these regulations.

#### **Introduction**

Connecticut General Statutes §17a-101, as amended by Public Act 02-138 and 11-93, requires certain school employees who have reasonable cause to suspect or believe that a child has been abused, neglected, or placed in imminent risk of serious harm to report these suspicions in compliance with applicable state statutes. These employees are mandated reporters. The following school employees are mandated reporters:

"A teacher, substitute teacher, school administrator, school superintendent, **guidance** school counselor, psychologist, social worker, **licensed behavior analyst's**, nurse, physician, school paraprofessional or coach employed by a local or regional board of education or a private elementary, middle or high school or working in a public or private elementary, middle or high school; or (B) any other person who, in the performance of his or her duties, has regular contact with students and who provides services to or on behalf of students enrolled in (i) a public elementary, middle or high school, pursuant to a contract with the local or regional board of education, or (ii) a private elementary, middle or high school, pursuant to a contract with the supervisory agent of such private school."

**For definitions of child abuse and neglect see Appendix A.**

**For indicators of child abuse and neglect see Appendix B.**

An oral report by telephone or in person shall be made as soon as possible but no later than 12 hours to the Commissioner of Children and Families or an appropriate law enforcement agency, and to the Superintendent of Schools or his/her designee followed within 48 hours by a written report to the Department of Children and Families. The oral report to DCF shall be made on the DCF 24 hour Careline. 1-800-842-2288. The written report shall be submitted on the DCF-136 or any form for that purpose. See Appendix C.

Reporting suspected abuse and/or neglect of children, in addition to the requirements pertaining to staff training, record keeping and dissemination of this policy, shall be in accordance with the procedures established and set forth below.

## APPLICABLE STATE LAW

C.G.S. §10-220a. In-service training. Professional development committees. Institutes for educators. Cooperating teacher program, regulations (as amended by PA 11-93)

C.G.S. §10-221d. Criminal history records check of school personnel. Fingerprinting. Termination or dismissal (as amended by PA 11-93)

C.G.S. §17a-28. Definitions. Confidentiality of and access to records; exceptions. Procedure for aggrieved persons. Regulations (as amended by PA 11-93 and PA 11-167)

C.G.S. §§17a-101 through 17a-101k. Protection of children from abuse. Reports required of certain professional persons. When child may be removed from surroundings without court order. (as amended by PA 11-93)

C.G.S. §17a-106. Cooperation in relation to prevention, identification and treatment of child abuse/neglect.

P.A. 11-93. An Act Concerning the Response of School Districts and the Departments of Education and Children and Families to Reports of Child Abuse and Neglect and the Identification of Foster Children in a School District.

PA 11-167. An Act Concerning Access to Records of the Department of Children and Families.

Regulations of Connecticut State Agencies §§17a-101k-1 through 17a-101k-16. Child Abuse and Neglect Registry

### **Reporting of Child Abuse/Neglect**

#### **What Must be Reported**

A report must be made when any mandated reporter employed by the school district, in his/her professional capacity, has reasonable cause to suspect or to believe that a child under the age of eighteen:

- has been abused;
- has had non-accidental physical injuries or physical injuries which are at variance with the history given for them, inflicted by a person responsible for the child's health, welfare or care, or by a person given access to such child by a responsible person;
- has been neglected; or
- has been placed in imminent risk of serious harm.

#### **Reporting Procedures for Statutory Mandated Reporters**

The following procedures apply only to statutory mandated reporters, as defined above.

When an employee of the Board of Education suspects or believes that a child has been abused, neglected, or has been placed in imminent risk of serious harm, the following steps shall be taken:

- (a) The employee shall immediately, upon having reasonable cause to suspect or believe that a child has been abused, neglected, or placed in imminent risk of serious harm, or has had non-accidental physical injuries or injuries which are at variance with the history of such injuries, and in no case later than twelve (12) hours after having such a suspicion or belief, make an oral report by telephone or

in person to the Commissioner of Children and Families or the local law enforcement agency.

(b) The employee shall also immediately make an oral report to the Building Principal or his/her designee. If the Building Principal or his/her designee is the alleged perpetrator of abuse/neglect then the employee shall instead notify the Superintendent.

(c) If a report prepared in accordance with Section (a) above concerns suspected abuse or neglect by a school employee, the Superintendent or his/her designee, shall immediately notify the child's parent or guardian that such a report has been made.

(d) Within 48 hours of making an oral report, the employee shall submit a written report to the Commissioner of Children and Families, or his/her representative, containing all of the required information.

(e) The employee shall immediately, submit a copy of the written report to the Principal and/or Superintendent or the Superintendent's designee.

(f) If a report prepared in accordance with Section (c) above, concerns suspected abuse or neglect by a school employee who possesses a certificate, permit or authorization issued by the State Board of Education, the Superintendent shall submit a copy of the written report to the Commissioner of Education, or his/her representative.

### **Contents of Reports**

Any report made pursuant to this policy shall contain the following information, if known:

- the names and addresses of the child and his/her parents or other persons responsible for his/her care;
- the age of the child;
- the gender of the child;
- the nature and the extent of the child's injury or injuries, maltreatment or neglect;
- the approximate date and time the injury or injuries, maltreatment or neglect occurred;
- information concerning any previous injury or injuries to, or maltreatment or neglect of, the child or his/her siblings;
- the circumstances in which the injury or injuries, maltreatment or neglect came to be known to the reporter;
- the name of the person or persons suspected to be responsible for causing such injury or injuries, maltreatment or neglect;
- the reasons such person or persons are suspected of causing such injury or injuries, maltreatment or neglect;
- any information concerning any prior cases in which such person or persons have been suspected of causing an injury, maltreatment or neglect of a child; and
- whatever action, if any, was taken to treat, provide shelter or otherwise assist, the child.

### **Investigation of the Report**

The Board of Education shall permit and give priority to any investigation conducted by the Department of Children and Families or the appropriate local law enforcement agency of a report that a child has been

abused or neglected. If the suspected perpetrator of abuse or neglect is a school employee, the Board may conduct its own investigation and take any disciplinary action, in accordance with the provisions of section 17a-101i of the general statutes, as amended, upon notice from the DCF or the appropriate local law enforcement agency that the Board's investigation will not interfere with the investigation of DCF or such local law enforcement agency.

To the extent feasible, this investigation shall be coordinated with the Department of Children and Families or the police in order to minimize the number of interviews of any child and to share information with other persons authorized to conduct an investigation of child abuse and neglect. When investigating a report, the Superintendent or his/her designee shall endeavor to obtain, when possible, the consent of parents or guardians or other persons responsible for the care of the child, to interview the child, except in those cases in which there is reason to believe that the parents or guardians or other persons responsible for the care of such child are the perpetrators of the alleged abuse.

The investigation shall include an opportunity for the suspected perpetrator to be heard with respect to the allegations contained within the report. During the course of an investigation of suspected abuse by a school employee, the Superintendent may suspend the employee with pay or may place the employee on administrative leave with pay pending the outcome of the investigation.

A person reporting child abuse or neglect shall provide any person authorized to conduct an investigation into such claim with all information related to the investigation that is in the possession or control of the person reporting child abuse or neglect, except as expressly prohibited by state or federal law.

The Superintendent shall disclose records received from the Department of Children and Families to the Commissioner of Education and the Board of Education, or its attorney, for the purposes of review of employment status, certification, permit or authorization. Any decision of the Superintendent concerning such suspension shall remain in effect until the Board of Education Acts, pursuant to the provisions of Connecticut General Statutes. The Commissioner of Education shall also be notified if such certified person resigns from his/her employment in the District.

Regardless of the outcome of any investigation by DCF and/or the police, the Superintendent and/or the Board, as appropriate, may take disciplinary action up to and including termination of employment in accordance with the provisions of any applicable statute, if the Superintendent's investigation produces evidence that a child has been abused by a certified, permit or authorized school staff member.

If the contract of employment of a certified school employee holding a certificate, permit or authorization issued by the State Board of Education is terminated as a result of an investigation into reports of child abuse and neglect, the Superintendent shall notify the Commissioner of Education, or his/her representative, within 72 hours of such termination.

The District shall maintain records of allegations, investigations and reports that a child has been abused or neglected by a school employee. Such records will be maintained in the District's Central Office. The records shall include any reports made to the Department of Children and Families. Such Department is to have access to all such records.

The Board shall provide to the DCF commissioner or designee, upon request for the purposes of an investigation by DCF of suspected child abuse or neglect by a teacher employed by the Board, any records maintained or kept in District files. Such records shall include, but not be limited to, supervisory records, reports of competence, personal character and efficiency maintained in such teacher's personnel file with reference to evaluation of performance as a professional employee of such board of education, and records of the personal misconduct of such teacher. ("Teacher" includes each certified professional

employee below the rank of Superintendent employed by a Board of Education in a position requiring a certificate issued by the State Board of Education.)

### **Actions following the investigation of the report**

#### **Evidence of Abuse by Certain School Employees**

After an investigation has been completed, if DCF, based upon the results of such investigation, has reasonable cause to believe that a child has been abused or neglected by an employee who has been entrusted with the care of a child ("Person entrusted with the care of a child or youth" means a person given access to a child or youth by a person responsible for the health, welfare or care of a child or youth for the purpose of providing education, child care, counseling, spiritual guidance, coaching, training, instruction, tutoring or mentoring of such child or youth.) and who is in a position requiring a certificate, permit or authorization issued by the State Board of Education, DCF shall notify the Superintendent and the Commissioner of Education of such findings and shall provide them with records concerning the investigation, whether or not created by DCF.

If DCF, after the completion of an investigation, has reason to believe that a child has been abused or neglected by an employee who has not been entrusted with the care of a child, who is in a position requiring a certificate, permit or authorization issued by the State Board of Education, and DCF recommends that the employee be placed on the Department of Children and Families abuse and neglect registry because the employee poses a risk to the health, safety or welfare of children, DCF shall notify the Superintendent and the Commissioner of Education of such findings and shall provide them records concerning such investigation whether or not created by DCF.

DCF shall provide this notice whether or not the child was a student in the employing school or school district.

The Superintendent shall suspend the employee, if not previously suspended, with pay and without diminution or termination of benefits. Not later than 72 hours after such suspension, the Superintendent shall notify the Board of Education and the Commissioner of Education, or his/her representative, of the reasons for the conditions of suspension.

#### **Evidence of Abuse by Other School Staff**

If the investigation by the Superintendent produces evidence that a child has been abused by a non-certified school staff member the Superintendent and/or the Board, as appropriate, may take disciplinary action up to and including termination of employment.

#### **Delegation of Authority by Superintendent**

The Superintendent may appoint a designee for the purposes of receiving and making reports, notifying and receiving notification, or investigating reports pursuant to this policy.

#### **Disciplinary Action for Failure to Follow Policy**

Any employee who fails to comply with the requirements of this policy shall be subject to discipline, up to and including termination of employment.

#### **Non-Retaliation**

The Board of Education shall not discharge or in any manner discriminate or retaliate against any employee who, in good faith, makes a report pursuant to this policy or testifies or is about to testify in any proceeding involving abuse or neglect.

## **Training**

Effective February 29, 2012, all District employees who are mandated reporters are required to complete a training program pertaining to the accurate and prompt reporting of abuse and neglect, made available by the Commissioner of Children and Families. In addition, all such employees must complete a refresher program at least once every three years. Employees hired before July 1, 2011 must complete the refresher training program by July 1, 2012 and must retake it once every three years thereafter.

## **APPENDIX A**

### **Operational Definitions of Child Abuse and Neglect**

The purpose of this policy is to provide consistency for staff in defining and identifying operational definitions, evidence of abuse and/or neglect and examples of adverse impact indicators.

The following operational definitions are working definitions and examples of child abuse and neglect as used by the Connecticut Department of Children and Families.

For the purposes of these operational definitions,

- child refers to any person under eighteen (18) years of age, or under twenty-one (21) years of age and in DCF care
- a person responsible for a child's health, welfare or care means:
- the child's parent, guardian, foster parent, an employee of a public or private residential home, agency or institution or other person legally responsible under State law for the child's welfare in a residential setting; or any staff person providing out-of-home care, including center-based child day care, family day care, or group day care
- a person given access to a child is a person who is permitted to have personal interaction with a child by the person responsible for the child's health, welfare or care or by a person entrusted with the care of a child for the purpose of education, child care, counseling, spiritual guidance, coaching, training, instruction, tutoring or mentoring.

**Note:** Only a "child" as defined above may be classified as a victim of child abuse and/or neglect; only a "person responsible", "person given access", or "person entrusted" as defined above may be classified as a perpetrator of child abuse and/or neglect.

**Legal References:** Connecticut General Statutes §17a-93; §17a-103a; §17a-101, et. seq., as amended by P.A. 11-93; §46b-120.

### **Physical Abuse**

**A child may be found to have been physically abused who:**

- has been inflicted with physical injury or injuries other than by accidental means,
- is in a condition which is the result of maltreatment such as, but not limited to, malnutrition, sexual molestation, deprivation of necessities, emotional maltreatment or cruel punishment, and/or
- has injuries at variance with the history given of them.

### **Evidence of physical abuse includes:**

- bruises, scratches, lacerations
- burns, and/or scalds
- reddening or blistering of the tissue through application of heat by fire, chemical substances, cigarettes, matches, electricity, scalding water, friction, etc.
- injuries to bone, muscle, cartilage, ligaments:
  - fractures, dislocations, sprains, strains, displacements, hematomas, etc.
  - head injuries
  - internal injuries
  - death
- misuse of medical treatments or therapies
- malnutrition related to acts of commission or omission by an established caregiver resulting in a child's malnourished state that can be supported by professional medical opinion
- deprivation of necessities acts of commission or omission by an established caregiver resulting in physical harm to child
- cruel punishment.

### **Sexual Abuse/Exploitation Sexual Abuse/Exploitation**

Sexual Abuse/Exploitation is any incident involving a child's non-accidental exposure to sexual behavior.

Evidence of sexual abuse includes, but is not limited to the following:

- rape
- penetration: digital, penile, or foreign objects
- oral / genital contact
- indecent exposure for the purpose of sexual gratification of the offender, or for purposes of shaming, humiliating, shocking or exerting control over the victim
- incest
- fondling, including kissing, for the purpose of sexual gratification of the offender, or for purposes of shaming, humiliating, shocking or exerting control over the victim
- sexual exploitation, including possession, manufacture, or distribution of child pornography. online enticement of a child for sexual acts, child prostitution, child-sex tourism, unsolicited obscene material sent to a child, or misleading domain name likely to attract a child to an inappropriate website
- coercing or forcing a child to participate in, or be negligently exposed to, pornography and/or sexual behavior
- disease or condition that arises from sexual transmission
- other verbal, written or physical behavior not overtly sexual but likely designed to "groom" a child for future sexual abuse.

Legal References: Federal Law 18 U.S.C. 2215 Sexual Exploitation of Children.

### **Emotional Maltreatment-Abuse**

#### **Emotional Maltreatment-Abuse is:**

- act(s), statement(s), or threat(s), which
- has had, or is likely to have an adverse impact on the child; and/or
- interferes with a child's positive emotional development.

**Evidence of emotional maltreatment-abuse includes, but is not limited to, the following:**

- rejecting;
- degrading;
- isolating and/or victimizing a child by means of cruel, unusual, or excessive methods of discipline; and/or
- exposing the child to brutal or intimidating acts or statements.

**Indicators of Adverse Impact of emotional maltreatment-abuse may include, but are not limited to, the following:**

- depression;
- withdrawal;
- low self-esteem;
- anxiety;
- fear;
- aggression/ passivity;
- emotional instability;
- sleep disturbances;
- somatic complaints with no medical basis;
- inappropriate behavior for age or development;
- suicidal ideations or attempts;
- extreme dependence;
- academic regression;
- and/or trust issues.

### **Physical Neglect**

**A child may be found neglected who:**

- has been abandoned;
- is being denied proper care and attention physically, educationally, emotionally, or morally;
- is being permitted to live under conditions, circumstances or associations injurious to his well-being; and/or
- has been abused.

**Evidence of physical neglect includes, but is not limited to:**

- inadequate food;
- malnutrition;
- inadequate clothing;
- inadequate housing or shelter;
- erratic, deviant, or impaired behavior by the person responsible for the child's health, welfare or care; by a person given access to the child; or by a person entrusted with the child's care which adversely impacts the child;
- permitting the child to live under conditions, circumstances or associations injurious to his well-being including, but not limited to, the following:
  - substance abuse by caregiver, which adversely impacts the child physically
  - substance abuse by the mother of a newborn child and the newborn has a positive urine or meconium toxicology for drugs
  - psychiatric problem of the caregiver which adversely impacts the child physically

- exposure to family violence which adversely impacts the child physically
  - exposure to violent events, situations, or persons that would be reasonably judged to compromise a child's physical safety
  - non-accidental, negligent exposure to drug trafficking and/or individuals engaged in the active abuse of illegal substances
  - voluntarily and knowingly entrusting the care of a child to individuals who may be disqualified to provide safe care, e.g. persons who are subject to active protective or restraining orders; persons with past history of violent/drug/sex crimes; persons appearing on the Central Registry
  - non-accidental or negligent exposure to pornography or sexual acts
  - inability to consistently provide the minimum of child-caring tasks
  - inability to provide or maintain a safe living environment
- action/inaction resulting in death
- abandonment
- action/inaction resulting in the child's failure to thrive
- transience
- inadequate supervision:
  - creating or allowing a circumstance in which a child is alone for an excessive period of time given the child's age and cognitive abilities
  - holding the child responsible for the care of siblings or others beyond the child's ability
  - failure to provide reasonable and proper supervision of a child given the child's age and cognitive abilities.

**Note:** Inadequate food, clothing, or shelter or transience finding must be related to caregiver acts of omission or commission and not simply a function of poverty alone.

### **Medical Neglect**

**Medical Neglect** is the unreasonable delay, refusal or failure on the part of the person responsible for the child's health, welfare or care or the person entrusted with the child's care to seek, obtain, and/or maintain those services for necessary medical, dental or mental health care when such person knows, or should reasonably be expected to know, that such actions may have an adverse impact on the child.

**Evidence of medical neglect includes, but is not limited to:**

- frequently missed appointments, therapies or other necessary medical and/or mental health treatments;
- withholding or failing to obtain or maintain medically necessary treatment from a child with life-threatening, acute or chronic medical or mental health conditions; and/or
- withholding medically indicated treatment from disabled infants with life threatening conditions.

**Note:** Failure to provide the child with immunizations or routine well child care in and of itself does not constitute medical neglect.

### **Educational Neglect**

Except as noted below, **Educational Neglect** occurs when, by action or inaction, the parent or person having control of a child five (5) years of age and older and under eighteen (18) years of age who is not a high school graduate

- fails to register the child in school
- fails to allow the child to attend school or receive home instruction in accordance with

- failure to take appropriate steps to ensure regular attendance at school if the child is registered.

**Exceptions (in accordance with CONN. GEN. STAT. §10-184):**

- A parent or person having control of a child may exercise the option of not sending the child to school at age five (5) or age six (6) years by personally appearing at the school district office and signing an option form. In these cases, educational neglect occurs if the parent or person having control of the child has registered the child at age five (5) or age (6) years and then does not allow the child to attend school or receive home instruction.

**Note:** Failure to sign a registration option form for such a child is not in and of itself educational neglect.

- A parent or person having control of a child sixteen (16) or seventeen (17) years of age may consent to such child's withdrawal from school. Such parent or person shall personally appear at the school district office and sign a withdrawal form.

**Emotional Neglect**

**Emotional Neglect** is the denial of proper care and attention, or failure to respond, to a child's affective needs by the person responsible for the child's health, welfare or care; by the person given access to the child; or by the person entrusted with the child's care which has an adverse impact on the child or seriously interferes with a child's positive emotional development.

**Evidence of emotional neglect includes, but is not limited to, the following:**

- inappropriate expectations of the child given the child's developmental level;
- failure to provide the child with appropriate support, attention and affection;
- permitting the child to live under conditions, circumstances or associations; injurious to his well-being including, but not limited to, the following:
  - substance abuse by caregiver, which adversely impacts the child emotionally;
  - psychiatric problem of the caregiver, which adversely impacts the child emotionally;
  - and
  - exposure to family violence which adversely impacts the child emotionally.

**Indicators may include, but are not limited to, the following:**

- depression;
- withdrawal;
- low self-esteem;
- anxiety;
- fear;
- aggression/ passivity;
- emotional instability;
- sleep disturbances;
- somatic complaints with no medical basis;
- inappropriate behavior for age or development;
- suicidal ideations or attempts;
- extreme dependence;
- academic regression;
- trust issues.

**Moral Neglect**

**Moral Neglect:** Exposing, allowing, or encouraging the child to engage in illegal or reprehensible activities by the person responsible for the child's health, welfare or care or person given access or person entrusted with the child's care.

**Evidence of Moral Neglect includes but is not limited to:**

- stealing;
- using drugs and/or alcohol;
- and involving a child in the commission of a crime, directly or by caregiver indifference.

## **Appendix B**

### **INDICATORS OF CHILD ABUSE AND NEGLECT**

#### **Indicators of Physical Abuse**

##### **HISTORICAL**

- Delay in seeking appropriate care after injury.
- No witnesses.
- Inconsistent or changing descriptions of accident by child and/or parent.
- Child's developmental level inconsistent with history.
- History of prior "accidents".]
- Absence of parental concern.
- Child is handicapped (physically, mentally, and developmentally) or otherwise perceived as "different" by parent.
- Unexplained school absenteeism.
- History of precipitating crisis

##### **PHYSICAL**

- Soft tissue injuries on face, lips, mouth, back, buttocks, thighs or large areas of the torso;
- Clusters of skin lesions; regular patterns consistent with an implement;
- Shape of lesions inconsistent with accidental bruise;
- Bruises/welts in various stages of healing;
- Burn pattern consistent with an implement on soles, palms, back, buttocks and genitalia; symmetrical and/or sharply demarcated edges;
- Fractures/dislocations inconsistent with history;
- Laceration of mouth, lips, gums or eyes;
- Bald patches on scalp;
- Abdominal swelling or vomiting;
- Adult-size human bite mark(s);
- Fading cutaneous lesions noted after weekends or absences;
- Rope marks.

##### **BEHAVIORAL**

- Wary of physical contact with adults;
- Affection inappropriate for age Extremes in behavior, aggressiveness/withdrawal;
- Expresses fear of parents;
- Reports injury by parent;

- Reluctance to go home;
- Feels responsible (punishment "deserved");
- Poor self-esteem;
- Clothing covers arms and legs even in hot weather.

### **Indicators of Sexual Abuse**

#### **HISTORICAL**

- Vague somatic complaint;
- Excessive school absences;
- Inadequate supervision at home;
- History of urinary tract infection or vaginitis;
- Complaint of pain; genital, anal or lower back/abdominal;
- Complaint of genital itching;
- Any disclosure of sexual activity, even if contradictory.

#### **PHYSICAL**

- Discomfort in walking, sitting;
- Evidence of trauma or lesions in and around mouth;
- Vaginal discharge/vaginitis;
- Vaginal or rectal bleeding;
- Bruises, swelling or lacerations around genitalia, inner thighs;
- Dysuria;
- Vulvitis;
- Any other signs or symptoms of sexually transmitted disease;
- Pregnancy.

#### **BEHAVIORAL**

- Low self-esteem;
- Change in eating pattern;
- Unusual new fears;
- Regressive behaviors;
- Personality changes (hostile/aggressive or extreme compliance);
- Depression;
- Decline in school achievement;
- Social withdrawal; poor peer relationship;
- Indicates sophisticated or unusual sexual knowledge for age;
- Seductive behavior, promiscuity or prostitution;
- Substance abuse;
- Suicide ideation or attempt;
- Runaway.

### **Indicators of Emotional Abuse**

#### **HISTORICAL**

- Parent ignores/isolates/belittles/rejects/scapegoats child
- Parent's expectations inappropriate to child's development

- Prior episode(s) of physical abuse
- Parent perceives child as "different"

### **PHYSICAL**

- (Frequently none);
- Failure to thrive;
- Speech disorder;
- Lag in physical development;
- Signs/symptoms of physical abuse.

### **BEHAVIORAL**

- Poor self-esteem
- Regressive behavior (sucking, rocking, enuresis)
- Sleep disorders
- Adult behaviors (parenting sibling)
- Antisocial behavior;
- Emotional or cognitive developmental delay;
- Extremes in behavior - overly aggressive/compliant;
- Depression;
- Suicide ideation/attempt.

### **Indicators of Physical Neglect**

#### **HISTORICAL**

- High rate of school absenteeism;
- Frequent visits to school nurse with nonspecific complaints;
- Inadequate supervision, especially for long periods and for dangerous activities;
- Child frequently unattended; locked out of house;
- Parental inattention to recommended medical care
- No food intake for 24 hours;
- Home substandard (no windows, doors, heat), dirty, infested, obvious hazards;
- Family member addicted to drugs/alcohol.

#### **PHYSICAL**

- Hunger, dehydration;
- Poor personal hygiene, unkempt, dirty;
- Dental cavities/poor oral hygiene;
- Inappropriate clothing for weather/size of child, clothing dirty; wears same clothes day after day;
- Constant fatigue or listlessness;
- Unattended physical or health care needs;
- Infestations;
- Multiple skin lesions/sores from infection.

#### **BEHAVIORAL**

- Comes to school early, leaves late;
- Frequent sleeping in class;

- Begging for/stealing food;
- Adult behavior/maturity (parenting siblings);
- Delinquent behaviors;
- Drug/alcohol use/abuse.

The Report of Suspected Child Abuse form (DCF-136) is a part of these regulations.

**Policy Adopted:** June 1990  
**Revised:** February 23, 2003  
**Revised:** May 9, 1994  
**Revised:** March 9, 1998  
**Revised:** April 8, 2003  
**Revised:** April 8, 2013  
**Revised:** \_\_\_\_\_

**GROTON PUBLIC SCHOOLS**  
Groton, Connecticut



8/17/2018

Dr. Charles Barnum Elementary School

After School Hiking Program – Proposal

*Objective: Students will build confidence and develop motivational and leadership skills through a physical and mental training program that will result in a field trip into the wilderness of New Hampshire.*

Dr. Graner:

The after school hiking program has been organized for numerous years at Fitch Middle School and Cutler Middle School and is about to start its ninth hiking season at Dr. Charles Barnum Elementary School. The program carries the maximum number of participants each year. Developed initially for middle school aged students, the program has been modified and adjusted to be appropriate for both fourth and fifth grade students as well. The program offers physical and mental challenges and is an excellent motivator/confidence-builder for many students. Past and current fundraising efforts include volleyball tournaments, bottle collection, and vending machine support to help offset costs of equipment and trip expenses for families. Last year, we added two dodgeball tournaments for students that assisted with fundraising efforts.

In its inception the program had an academic component with a math and science focus exposing students to as much 'real life' activity as possible, for example: astronomy at the Planetarium in Mystic and how it is used when traversing various locations. Reading *Lost on a Mountain in Maine* (Donn Fendler) has also been a focus during some years of the program. Each year requires modifying the program from previous years to reflect improved safety precautions and preparation for the entire group. We met as a group of advisors at the end of last year and put substantial effort into revamping our academic routine, team building structure, and plans for regular meetings that include appropriate hiking preparation and safety. We plan to reinstate other academic components as the years progress. Although the club has the same name, the program is drastically different each year and geared toward the unique group we work with.

We hike locally in the area, which includes: Castle Craig, Sleeping Giant, Devil's Hopyard and a few Groton area parks (some of the Blue Blazed trails). We will be going on a four day trip to New Hampshire in May (looking to stay at Carter Hut in Carter Notch). Returning to Groton on a Saturday evening will allow students time to rest up for the following school week; we plan leave for this trip at 0500 on Wed morning as the hike in (one-way) is 3.8 miles. This is one of the final trips of the year and will emphasize the work students have completed throughout the year; it's a location we have not visited in the past.

We welcome the opportunity to meet with you and discuss the hiking club in more depth while answering any questions you may have. Should you wish to visit us after school or join us for a team-building activity, please let me know so we can arrange a time for your visit. We meet once per week (for 2 hours) on Friday afternoons. This will truly be an experience of a lifetime for many of these students and given our often-transitioning population, it allows these students an opportunity to build lasting friendships and memories including the opportunity to travel/experience our state and region.

This only provides a very brief snapshot of what the program brings. Other experiences will be making survival bracelets, completing short readings, making a stretcher, and some other short-term projects. We will continue to offer several FHS students to help mentor and lead our younger population as well.

Schedule of overnight and out-of-state field trips:

Saturday-Sunday      November 3-4, 2018      Pachaug State Forest, Voluntown, CT

- This trip is a 'trial overnight trip' to make sure all students are comfortable sleeping outside before we take them out of state. There are many students who have not camped or slept in a tent before and we need to make sure all students are comfortable before we take them away from home to sleep in the Hut system.
- This trip may include team building activities, constructing a tripod, Geocaching, the game Goosechase, and a 'night hike.'
- Trip may also involve up to 5 FHS students as role models and leaders. They help organize the activities, help with the hiking and packing, and cooking dinner.

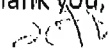
Saturday-Sunday      April 13-14, 2019      Devils Hopyard, East Haddam, CT

- This trip is a second 'trial overnight trip' to make sure all students are comfortable sleeping outside before we take them out of state. We have historically had two 'overnight' trips before the longer trip to be sure students are ready to go. Similar activities will be completed on this trip; different location, requirements, and activities for students.

Wednesday-Saturday      May 22-25, 2019      White Mountains, NH

- Students will plan for this trip and help prepare, cook and serve each meal using the facilities in Carter Notch Hut.
- Map Reading skills; planning; cooking; cleaning; family style dinners
- Teaching games: Backgammon, Apples to Apples, Bananagrams, cribbage, etc.
- Lessons may be given by the caretaker (i.e. why and how the toilet system works in the hut system)
- Hiking may involve some snow, some ice (we will have microspikes if necessary), and will also have some easy hiking
- Charles Barnum will be staying at the Carter Notch Hut
- Transportation for all bus trips is being researched
- Previously, students were allowed to complete a Junior Nature Book and have a graduation ceremony led by the Hut Caretaker (received patches as well)
- Restaurant on the way home (T-Bones)

Please contact me with any questions; I would be happy to address them. I also need to acknowledge that David Sabilia and Laura Luna have been an integral part of this program since we started it at Charles Barnum - their cooperation and dedication to the students is incredible.

Thank you,  
  
Seth Danner

FY20 CIP RECOMMENDATIONS

FACILITY	FY20 REQUESTS	REQUEST HISTORY
Asbestos Removal <ul style="list-style-type: none"> <li>• Fitch High School</li> <li>• S. B. Butler</li> </ul>	\$ 370,000  \$ 275,000	<ul style="list-style-type: none"> <li>• FY16 – \$370,000 approved (half proposed project)</li> <li>• FY17 – requested \$370,000, not approved</li> <li>• FY18 – requested \$370,000, not approved</li> <li>• FY19 – requested \$370,000, not approved</li> </ul>
Fitch High School Athletic Facilities <ul style="list-style-type: none"> <li>• Tennis Courts</li> <li>• Gym Floor</li> <li>• Football Field Resurface/Recrown</li> </ul>	\$ 300,000 \$ 40,000 \$ 120,000	<ul style="list-style-type: none"> <li>• FY19 – requested \$300,000, not approved</li> <li>• FY19 – requested \$110,000, not approved</li> </ul>
Mary Morrisson Parking Lot <ul style="list-style-type: none"> <li>• Planning</li> <li>• Construction</li> </ul>	\$ 80,000  \$ 420,000	<ul style="list-style-type: none"> <li>• FY15 – requested \$80,000, not approved</li> <li>• FY16 – requested \$80,000, not approved</li> <li>• FY17 – requested \$80,000, not approved</li> <li>• FY18 – requested \$25,000, not approved</li> <li>• FY19 – requested \$80,000, not approved</li> <li>• FY16 – requested \$420,000, not approved</li> <li>• FY17 – requested \$420,000, not approved</li> <li>• FY19 – requested \$300,000, not approved</li> </ul>
District Storage Facility to Replace PV Frame Building NEA and CK	\$ 450,000  \$ 110,000	
Claude Chester Elementary School <ul style="list-style-type: none"> <li>• Fuel Tank Removal</li> </ul>	\$ 30,000? \$ 500,000	
District-wide Phone System Water Service Needs	\$ 150,000	<ul style="list-style-type: none"> <li>• FY18 – requested \$150,000, not approved</li> <li>• FY19 – requested \$50,000 for planning, approved</li> </ul>
<b>TOTAL</b>	<b>\$2,845,000</b>	