

**SPAULDING HIGH SCHOOL DISTRICT  
REGULAR SCHOOL BOARD MEETING**

**SHS Library  
February 7, 2019  
6:00 p.m.  
Regular Meeting**

**AGENDA**

1. Call to Order
2. Additions or Deletions to the Agenda
3. Visitors and Communication
4. Consent Agenda
  - 4.1. January 3, 2019 Regular School Board Meeting Minutes
  - 4.2. January 9, 2019 Special School Board Meeting Minutes
5. Reports to the Board
  - 5.1. Student Representatives
  - 5.2. Superintendent
  - 5.3. Principal
  - 5.4. CVCC Director
  - 5.5. Committee Reports
    - 5.5.1. Finance: No Meetings January or February  
**Next Meeting:** March 27, 2019, 4:00 p.m., SHS Library
    - 5.5.2. Facilities: No Meetings January or February  
**Next Meeting:** March 13, 2019, 3:30 p.m., SHS Library
    - 5.5.3. Verbal Report of BSU Committees
  - 5.6. Financials
6. New Business
  - 6.1. Resign/Retire/New Hire
7. Old Business
  - 7.1. Merger Update
  - 7.2. Budget FY20 Update
8. Other Business
9. Future Agenda Items
10. Executive Session
11. Adjourn

**Reminders:**

Next Spaulding High School Union District Meeting	March 7, 2019
Next Barre Town School District Meeting	March 6, 2019
Next Barre City School District Meeting	February 11, 2019
Next Barre Supervisory Union Board Meeting	February 21, 2019

**BOARD MEETING NORMS**

- Keep the best interest of the school and children in mind, while balancing the needs of the taxpayers
- Make decisions based on clear information
- Honor the board's decisions
- Keep meetings short and on time
- Stick to the agenda
- Keep remarks short and to the point
- Everyone gets a chance to talk before people take a second turn
- Respect others and their ideas

**DRAFT**  
**SPAULDING HIGH SCHOOL**  
**REGULAR BOARD MEETING**  
 Spaulding High School – Library  
 January 3, 2019 - 6:00 p.m.

**MINUTES**

**BOARD MEMBERS PRESENT:**

Paul Malone - Chair  
 David LaCroix – Vice Chair  
 Joe Blakely - Clerk  
 Tim Boltin  
 Anthony Folland  
 Ed Rousse

**BOARD MEMBERS ABSENT:**

J. Guy Isabelle

**ADMINISTRATORS PRESENT:**

John Pandolfo, Superintendent  
 Brenda Waterhouse, Principal  
 Penny Chamberlin, Director Central Vermont Career Center  
 Patrick Merriam, Athletic Director  
 Lisa Perrault, Business Manager

**GUESTS PRESENT:**

Video Vision Tech    Dave Delcore – Times Argus                      Tyler Kimberly

**1. Call to Order**

**The Chair, Mr. Malone, called the Thursday, January 3, 2019, Regular meeting to order at 6:06 p.m., which was held at the Spaulding High School Library.**

**2. Additions and/or Deletions to the Agenda**

Agenda Items 8.1 – 8.6 will be discussed out of order (after Agenda item 4.1).  
 5.4 Community Service – This Agenda Item will be ‘deleted’. Discussion involves attorney/client communication and will be discussed in Executive Session.

**On a motion by Mr. Blakely, seconded by Mr. Rousse, the Board unanimously voted that on future Agendas, ‘Reports to the Board’ will be on the Agenda after the Consent Agenda, and before ‘New Business’.**

**3. Visitors and Communication**

None.

**4. Approval of Minutes**

**4.1 Approval of Minutes – December 6, 2018 Regular Meeting**

**On a motion by Mr. Rousse, seconded by Mr. LaCroix, the Board unanimously voted to approve the Minutes of the December 6, 2018 Regular Meeting.**

## **5. New Business**

### **5.1 Resignations/Retires/New Hires**

Letters of resignation from Kim Richardson and David Buzzi were distributed.

Mr. Pandolfo advised regarding the letter of resignation submitted by Kim Richardson. Ms. Chamberlin advised that it is challenging to replace Kim Richardson, as he is a licensed instructor and is licensed and certified as both an EMT and a Firefighter. An individual from the Vermont Fire Academy has been working at CVCC 2 hour per week to assist with the transition. Ms. Chamberlin thanked Mr. Richardson for his years of service at CVCC and wishes him well.

**On a motion by Mr. LaCroix, seconded by Mr. Blakely, the Board unanimously voted to accept with regrets and well wishes, the resignation of Kim Richardson.**

Mr. Pandolfo and Mrs. Waterhouse advised regarding the letter of resignation submitted by David Buzzi. Mr. Buzzi has taught Spanish at SHS for 40 years and will be deeply missed.

**On a motion by Mr. Folland, seconded by Mr. Rousse, the Board unanimously voted to accept the resignation of David Buzzi and wish him well in his retirement.**

The resumes and BSU Notification of Employment Status Forms for Matt Systo and Christopher LaMonda were distributed.

Mr. Systo and Mr. LaMonda will be sharing responsibilities for the position held by Kim Richardson.

**On a motion by Mr. Boltin, seconded by Mr. LaCroix, the Board unanimously voted to approve the hiring of Matt Systo and Christopher LaMonda.**

A letter of resignation from Food Service Director Craig Locarno was distributed. Mr. Pandolfo advised that though no action was required of the Board, he wished to share the resignation of Mr. Locarno. The Board wishes Mr. Locarno well and thanked him for his service.

### **5.2 Audit Presentation**

A copy of a letter from MudgettJennett& Krogh-Wisner, PC (dated 12/21/18) was distributed. A document for SHS and CVCC, titled 'Financial Statements June 30, 2018 And Independent Auditor's Report' was distributed.

Mr. Kimberly addressed the Board, advising that he will be presenting an overview of the FY18 Audit. The Board is encouraged to provide feedback and ask questions. Mr. Kimberly advised that the audit went smoothly, and proceeded to provide an overview of the 'governmental letter' and highlights of the audit which was performed from early September until late November. The draft audit was produced in mid to late December. Twelve adjustments were recommended. Many of the adjustments relate to the transfer of funds between districts. Thirteen adjustments were performed. Beginning with FY20, under a merged district, there will no longer be a need to reconcile between entities, which should result in the elimination of many adjustments. Mr. Kimberly provided an overview of the Financial Statements and Audit Report advising that there were no findings of material weakness or significant deficiencies. The audit included Government-wide Financial Statements and Fund Financial Statements (for both Governmental and General Funds). Mr. Pandolfo advised of the transition to the State chosen Unified Chart of Accounts and queried Mr. Kimberly regarding the impact this may have on future audits. The current timeline for implementation of the UCOA is 07/01/19, but that is subject to change. Mr. Kimberly advised that there may be challenges associated with reconciling the beginning activity of a consolidated district with the new UCOA, and stressed the importance of assuring that everything is 'tied up' at the end of FY19. Mrs. Perreault is continuing the cross walking process (from the current Chart of Accounts to the Unified Chart of Accounts). Three other districts went live with the new UCOA on 01/01/19. Mr. Kimberly reiterated that under a merged district, only one entity will be included in the audit thus reconciliation between multiple entities will no longer occur. It was noted that under a merged

district, each district will have unique account codes to assist with tracking funds to individual schools. Mrs. Perreault credited all involved with the audit, advising that completion of the audit was a team effort.

### **5.3 Announced Tuition**

A document titled FY20 Announced Tuition K – 6 \$14,000 / 7 – 12 \$14,500 / CVCC \$15,940 dated 12/27/18 – LEAID: U097 Barre UUSD, was distributed. Mr. Pandolfo advised that due to the merger, the Board is now seeing the tuition for the elementary and middle schools in addition to the SHS and CVCC tuition. It was noted that under the merger, the high school will have a lower tuition rate, and the middle and elementary schools will see their tuitions increase. Though the BUUSD Board will probably need to officially approve the Announced Tuition Rate, Mr. Pandolfo is seeking approval from each of the District Boards. Mrs. Perreault advised that per Statute, elementary and secondary school tuition rates need to be broken out separately. Mrs. Perreault provided an overview of the Allowable Tuition defined by the State and advised that if the actual cost differs by +/- 3%, sending schools will be reimbursed for overpayments, or be billed for under payments.

**On a motion by Mr. Boltin, seconded by Mr. Folland, the Board unanimously voted to approve the Annual Tuition Rates as proposed (K-6 \$14,000 / 7-12 \$14,500 / CVCC \$15,940).**

### **—5.4 Community Service**

This Agenda Item is deleted but will be kept as a placeholder.

### **5.5 Winooski Valley High School Choice**

A document titled ‘Agreement to Join the Winooski Valley & Statewide Choice of Public High School Collaborative for the 2019 – 2020 School Year Under Act 129 (SEC. 34§ 822d 2A)’ was distributed. Mr. Pandolfo provided a brief overview of the Agreement (which is presented for Board approval annually).

**On a motion by Mr. Rousse, seconded by Mr. Folland, the Board unanimously voted to approve signing the Agreement to Join the Winooski Valley & Statewide Choice of Public High School Collaborative for the 2019 – 2020 School Year.**

## **6. Old Business**

### **6.1 Act 46**

Nine documents were distributed; ‘Barre Act 46 Information’, ‘Annotated Transition Timeline’ (for a forced merger), a memo (dated 12/03/18) regarding the ‘State Board of Education’s Report and Order on Statewide School District Merger Decisions issued pursuant to 2015 Acts and Resolves No. 46’, ‘Certification of The Barre Unified Union School District’, ‘The Barre Unified Union School District Articles of Agreement’ (Default Articles), a recommendation from the 706 Committee titled ‘Articles of Agreement – Barre Unified Union District’, ‘Proposed Amendments to Default Articles 2018-12-21’, the ‘BUUSD Projected Comparative Tax Rate Calculations Budget Years 2019 – 2020’, the BUUSD FY20 Proposed Budget Draft – 12/07/18, and Minutes from the 12/19/18 BTMES Board Meeting.

Mr. Pandolfo advised that moving forward, ‘Act 46’ will no longer be an Agenda Item. ‘Act 46’ will be replaced with ‘Merger Update’. Mr. Pandolfo advised that two current Board Members’ seats are expiring; Mr. Folland’s and Mr. Isabelle’s 3 year seats end in March 2019. Mr. Pandolfo asked the current Board Members to consider running for their respective current seats. It has been confirmed that the terms of the seats should be on the petition even though the Board will be dissolved after completion of FY19 business. Mr. Pandolfo has worked with the City and Town Clerks to draft the petitions.

Mr. Pandolfo advised that the Committee formed to amend Articles of Agreement has met. The Committee is comprised of Mr. Hull and Mr. Riddell. The Amendment Committee reviewed Default Articles of Agreement and recommend replacing Default Articles of Agreement 10 and 11 with Articles of Agreement 9 and 10 drafted by the previous 706 Study Committee. Approval to replace these Articles of Agreement requires approval by a majority of voters ‘overall’ (combination of both communities). The Committee also

recommends replacing Default Articles of Agreement 3 and 4 with Articles of Agreement 13 and 14 drafted by the previous 706 Study Committee. Approval to replace these Articles of Agreement requires approval by a majority of voters in both the City and the Town. If the result of the revote on 01/08/19 is 'no', the proposed recommendations will be brought before the Transitional Board. A public hearing will need to be held (01/10/19) and a vote will need to be held (02/19/19, or no later than 02/28/19). Two meetings will be held on 01/10/19; a public hearing followed by a meeting of the BUUSD Board or the Transitional Board. Mr. Pandolfo reiterated that Public Informational Hearings must be held prior to any Australian ballot vote. If the result of the revote is 'yes', no action will be necessary regarding the Articles of Agreement, as the Articles of Agreement crafted by the Study Committee will stand as written. The next meeting of the Amendment Committee is slated for January 16, 2019 at 5:00 p.m. The proposed amendments to the Articles of Agreement are being reviewed by legal counsel. Mr. Rousse advised that the public forum held in Barre Town was not well attended, but Gina Akley did a great job of explaining the implications of both 'yes' and 'no' votes. Mr. Rousse advised that there is no compelling reason to vote 'no'. Our State Representatives support a 'yes' vote. Mr. Malone reported that legislators have provided input, advising that they do not believe Act 46 will be repealed or overturned. Mr. Malone reiterated that a merger has been mandated and that it is unlikely that lawsuits will be successful. Voting 'no' is 'biting off the nose to spite the face' and results in the loss of tax incentives and loss of local control. Mr. Malone reiterated that those who are strongly opposed to the legislation have nothing to lose by voting 'yes', and much to lose by voting 'no'. Mr. Malone urged Barre Town tax payers to support a 'yes' vote, advising that 1404 'yes' votes are necessary to overturn the November vote. Voters were encouraged to turn out and vote.

### **6.2 Budget FY20 Update**

Four documents were distributed; 'FY20 Barre Unified Union School District Budget Highlights – December 20, 2018 – Draft 3', the BUUSD Projected Comparative Tax Rate Calculations Budget Years 2019 – 2020' documents (for Barre City and Barre Town), and the BUUSD Proposed Budget, Draft – 12-20-18. In the budget highlights document, bulleted items have additional information (to assist with clear communication). The CLAs went up a bit in both the City and the Town. Correct Equalized Pupil Count information is still outstanding. The tax calculation documents project a 5 cent increase with a 'no' vote, and a 3 cent decrease with a 'yes' vote. Based on possible changes to the Equalized Pupil Counts, a 'no' vote could result in an increase of zero to 8 cents, with a 'yes' vote, the numbers could change to a decrease of up to 8 cents. It was noted that the budget draft does have lines that identify expenses by school. Ms. Chamberlin advised that the CVCC Fund Balance is not usually included in the BUUSD Audited Fund Balance, and further advised that the amount assigned to FY19 should be \$50,000 not \$75,000. The report will be adjusted prior to the next printing of the draft.

### **6.3 Athletic Program Update**

Five documents were distributed; the Athletic Director's Report (for 01/03/19), a document titled 'Spaulding Athletics' (containing historical sports enrollment information), and three documents from Athletic.net providing results of the 12/15/18, 12/22/18, and 12/29/18 indoor track meets. It was noted that SHS is Division II, not Division I as listed on the reports. Athletic Director, Pat Merriman addressed the Board advising that SHS is approximately 1/3 of the way through winter sports, and highlighted the success of the Indoor Track Team (SHS has won first place in three meets). All meets have been held at UVM, as there are limited places to hold indoor track meets. The State Finals will be held on February 16, 2019. Mr. Merriam advised that enrollment in sports has remained consistent, though enrollments are going down statewide. Mr. Merriam provided an overview of the amended academic eligibility requirements, advising that student eligibility is reviewed every 3 weeks. Mrs. Waterhouse likes the new eligibility requirements which continuously require that students remain eligible. Brief discussion was held regarding End of Season Surveys, (which are used as informal feedback), Spring Sports (beginning in mid to late March), one coach opening for spring sports, the improved coach hiring and review processes, consistency in proper use of the chain of command (to voice any concerns/complaints), and involvement of the Alumni Association. Mr. Rousse advised that the SHS Foundation, which assisted with the purchase and installation of lights for the football field, are interested in providing additional assistance for sports programs. Mike Gilbert is the contact person for the

Alumni Association, and has dedicated much time and effort on their behalf. Mr. Pandolfo advised that much has been done to improve sports programs, and using a thoughtful process, improvements will continue to be made. The Board thanked Mr. Merriam for attending the meeting and providing his report.

## **7. Other Business**

None.

## **8. Reports to the Board**

### **8.1 Student Representatives**

Mrs. Waterhouse shared the Student Representatives' update which included; success of the Student Assembly which was held just prior to the Winter Break, Winter Sports (the Indoor Track Team is doing very well), the Girls Ping Pong Tournament (which started today), and Weekly Spirit Days (this Friday is 'Sports Day').

### **8.2 Superintendent**

A copy of the Superintendent's report dated December 27, 2018 was distributed. The report included information pertaining to;

Act 46, Negotiations, and Health Insurance. The Superintendent had nothing additional to share. There were no questions from the Board.

### **8.3 Principal**

The Principal's Report (dated 01/03/19) was distributed. The Report included information pertaining to; Students and Community, Students of the Week, Athletes of the Week and Staff Persons of the Week. A copy of an article titled 'Education Newslines' was distributed. A document titled 'Generator 2018' was also distributed. Mrs. Waterhouse highlighted Lia Rubel's selection as one of two Vermont students to receive the United States Senate Youth Program Scholarship. Ms. Rubel will attend a week-long conference in Washington DC and will be receiving a \$10,000 scholarship. Mrs. Waterhouse advised that SHS is highlighted in items 7, 9, and 16 in the publication from Generator, and that Michael Pope (a BTMES teacher and SHS graduate) is also highlighted in the document under item 6. Michelle LaFrancis was recognized for her efforts (as part of the Work Based Learning Program) for getting students involved in Generator. Generator is a 'think tank' type of organization with creative maker space that has been very beneficial to students. It was noted that the Work Based Learning Program currently has 85 community partners, and that community partnerships are anticipated to increase.

### **8.4 CVCC Director**

The CVCC Director's Report for January 2019 was distributed. The Report contained information on; the Baking Arts and Electrical Technology Programs, The Legislative Tour (held on 12/15/18), Community Forums, and the Building Trades Program.

Ms. Chamberlin highlighted the 7 upcoming community forums listed in her report. Regarding research for a possible relocation of CVCC, Ms. Chamberlin advised that a formal presentation will be given to the SHS Board in April and the Regional Advisory Board in May. Ms. Chamberlin announced that staff members Matt Bingnot and Jim Ferland have been nominated for the National Life -Life Changer Award.

### **8.5 Committee Reports**

#### **8.5.1 SHS Finance Committee**

Minutes of the November 28, 2018 meeting were distributed. The Committee did not meet in December. Mr. Malone advised that more solid numbers will be available for the January meeting.

The next meeting is January 23, 2019 at 4:00 p.m. in the SHS Library.

#### **8.5.2 Facilities**

The December meeting was cancelled. The January and February 2019 meetings are cancelled.

The next meeting date of the SHS Facilities Committee is tentatively scheduled for Wednesday, March 3, 2019.

### **8.5.3 Verbal Report of BSU Committees**

Minutes from all BSU Committee meetings were previously sent to all Board Members.

#### **BSU Curriculum Committee -**

The next meeting is scheduled for Monday, January 28, 2019 at 5:30 p.m. in the SHS Library.

#### **BSU Policy Committee –**

The next two meetings are scheduled for;

Monday, February 18, 2019 at 6:00 p.m. at the BSU in the Second Floor Conference Area.

Monday, March 18, 2019 at 6:00 p.m. at the BSU in the Second Floor Conference Area.

#### **BSU Finance Committee -**

The Committee did not meet in December.

The next meeting is January 17, 2019 at 4:30 p.m. in the SHS Library.

#### **BSU Facilities Committee -**

The Facilities Committee did not meet in December.

The next meeting is tentatively scheduled for Tuesday, March 12, 2019. Location is to be determined.

It is not known when the City will adopt/approve the Ordinance necessary for installation of the lighted sign.

The school cannot apply for a permit until the Ordinance is passed.

#### **BSU Communications Committee -**

The next meeting date for the Communications Committee is to be determined.

#### **BSU Negotiations Committee -**

Mr. Pandolfo advised that teachers and para-educators would like to negotiate together. Possible dates to meet are; 01/15/19 and 01/31/19. The next meeting date of the Negotiations Committee is to be announced.

### **8.6 Financials**

The SHS and CVCC Expenditure Report and BSU Expenditure FY19 Report (both dated 12/26/18), were distributed.

No discussion was held.

## **9. Future Agenda Items**

SHS Regular Board Meeting – Thursday, February 7, 2019 at 6:00 p.m. in the SHS Library

In addition to the regular Agenda Items, the Agenda will also include:

Resignations/Retirements/New Hires

Merger Update

Budget Update

## **10. Executive Session as Needed**

### **10.1 Administrator Evaluations**

### **10.2 Superintendent Evaluation**

### **10.3 Attorney-Client Communication**

Items proposed for discussion in Executive Session include the Superintendent and Administrator Evaluations and Attorney-Client Communication.

**On a motion by Mr. Rousse, seconded by Mr. Boltin, the Board unanimously agreed to find that premature general public knowledge of Attorney-Client Communication, as proposed for discussion in**

**Executive Session, would clearly place Spaulding High School at a substantial disadvantage should the discussion be public.**

**On a motion by Mr. Blakely, seconded by Mr. Rousse, the Board unanimously voted to enter into Executive Session, with Mr. Pandolfo and Mrs. Waterhouse in attendance, at 7:57 p.m. under the provisions of 1 VSA section 313 to discuss the items proposed for discussion.**

The remaining information was provided by the Board Clerk.

**On a motion by Mr. Rousse, seconded by Mr. Folland, the Board unanimously voted to exit Executive Session at 9:16 p.m.**

## **11. Adjournment**

**On a motion by Mr. Folland, seconded by Mr. Rousse, the Board unanimously voted to adjourn at 9:17 p.m.**

Respectfully submitted,  
*Andrea Poulin*



**DRAFT**  
**SPAULDING HIGH SCHOOL**  
**SPECIAL BOARD MEETING**  
**Alumni Hall Meeting & Conference Center**  
**2<sup>nd</sup> Floor, Main Meeting Room**  
**20 Auditorium Hill, Barre, VT**  
**January 9, 2019 - 4:00 p.m.**

**MINUTES**

**BOARD MEMBERS PRESENT:**

Paul Malone - Chair  
 Joe Blakely - Clerk  
 Tim Boltin  
 J. Guy Isabelle  
 Ed Rousse

**BOARD MEMBERS ABSENT:**

David LaCroix – Vice Chair  
 Anthony Folland

**ADMINISTRATORS PRESENT:**

John Pandolfo, Superintendent

**GUESTS PRESENT:**

none

**1. Call to Order**

The Chair, Mr. Malone, called the Wednesday, January 9, 2019, Special meeting to order at 4:10 p.m., which was held at the Alumni Hall Meeting & Conference Center, 2<sup>nd</sup> Floor, Main Meeting Room.

**2. Additions and/or Deletions to the Agenda**

- 4.1 Student Expulsion Hearing – This Agenda Item will be ‘deleted’.
- 3.2 Approval of FY18 Audit Report - This Agenda Item will be ‘added’

**3. New Business**

**3.1 March 4, 2019 Spaulding UHSD Annual Meeting Warning Approval**

The Warning for the March 4, 2019 Spaulding UHSD Annual Meeting was reviewed

**On a motion by Mr. Boltin, seconded by Mr. Isabelle, the Board unanimously voted to approve the Warning for the March 4, 2019 Spaulding UHSD Annual Meeting.**

**3.2 Approval of FY18 Audit Report**

This report was reviewed at the January 3, 2019 meeting, but was not approved by motion at that meeting.

**On a motion by Mr. Rousse, seconded by Mr. Blakely, the Board unanimously voted to approve the FY19 SHS Annual Audit as presented at the January 3, 2019 regular board meeting.**

**4. Executive Session**

There was no executive session needed, as the item was deleted from the agenda.

**5. Public Comment**

There was no public comment.

**11. Adjournment**

**On a motion by Mr. Isabelle, seconded by Mr. Rousse, the Board unanimously voted to adjourn at 4:16 p.m.**

Respectfully submitted,  
*John Pandolfo*

## BARRE SUPERVISORY UNION DISTRICT #61

Barre City Elementary & Middle School / Barre Town Middle & Elementary School / Spaulding High School / Central Vermont Career Center

*Lisa Perreault*  
Business Manager

**John Pandolfo**  
Superintendent of Schools

*Donald E. McMahon, M.Ed.*  
*Stacy Anderson, M.Ed.*

### Co-Directors of Special Services

*Jacquelyn Ramsay-Tolman, M.Ed., CAGS*  
**Director of Curriculum, Instruction, and Assessment**

—  
**120 Ayers Street**  
**Barre, VT 05641**

*Sandra Cameron, M.Ed., MOT*  
Director of Early Education/Act 166 Coordinator

*Carol Marold*  
Human Resource Coordinator

**Phone: 802-476-5011**  
**Fax: 802-476-4944 / 802-477-1132**  
**www.bsuvt.org**

**Lauren May**  
Interim Early Education Coordinator

*Emmanuel Ajanma*  
Director of Technology

—  
*Doing whatever it takes to ensure success for every child.*

**Jamie Evans**  
Director of Facilities

**Benjamin Merrill**  
Communication Specialist

January 30, 2019

TO: The Members of the Spaulding High School Board  
RE: Superintendent's Report

Please accept the following report to the Spaulding Union High School Board:

1) New Website

- Our new BSU and school websites went live on January 23. All reviews so far have been extremely positive. Please check out the new site (<http://www.bsuvt.org/>). Let us know of anything that needs corrections or improvements, as the new site has capacity for things we do not yet have in place. All school websites can be accessed from the home page of the BSU website.

2) School Calendar Update

- With four weather cancellations to date, our current last day for students and staff is Friday, June 21. Should we have several more days cancelled we will have to consider additional student days. Spaulding HS has their graduation scheduled for Saturday, June 22 and both Barre Town and Barre City will likely consider their Grade 8 ceremonies for Thursday, June 20.
- Given the increased number of cancellation days in recent years and the impact on school calendars, regional superintendents are beginning discussions of different ways to address this for next school year and beyond.

3) Merger Update – BUUSD Board

- The BUUSD Transitional Board organized and held its first meeting on January 10.
- The Transitional Board next meets on February 18 at 5:30pm in the SHS Library.
- The Public Vote to amend the Default Articles of Agreement has been warned for Tuesday, February 19, with a Public Information Hearing scheduled for the evening before – Monday, February 18 at 6:00pm in the SHS Library.
- The planned date for Initial Board Member elections is Tuesday, April 9, which means the petition deadline would be Monday, March 4 at 5:00pm. Depending on the outcome of the February 19 vote, either a 9-member board or a 4-member board will be elected on April 9.
- The planned date for the Organizational/Initial Meeting of the Initial Board is Thursday, April 11.
- The planned date for the BUUSD FY2020 budget vote is May 14.
- **Our Merger Update web page can be viewed at:** <https://www.bsuvt.org/resources/merger-update>

4) Merger Update – Other

- We are planning for a Community Dialogue on the merger, to be facilitated by Public Agenda, for Wednesday, February 20 at 5:30pm in the Milne Room at the Aldrich Public Library. More details to come. All current board members are absolutely welcome.
- There are currently no less than 10 bills in the House and no less than 3 bills in the Senate related to mergers in some way. These range from flat out moratorium to delay to instituting facilitation grants to a range of other

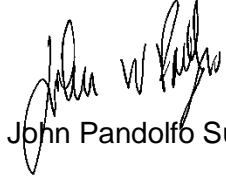
things.

- Three lawsuits have been filed as a result of forced mergers and are ongoing.

5) Negotiations

- The Board Negotiations committee met with the teacher and para-educator team on January 15 and meets with them again on January 31.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "John Pandolfo", written over the printed name.

John Pandolfo Superintendent of Schools



# Spaulding High School

155 AYERS STREET, SUITE 1  
BARRE, VERMONT 05641-4300  
TEL: 802-476-4811 • FAX: 802-479-4535  
Website Address: [www.shsu61.org](http://www.shsu61.org)

Luke Aither  
Assistant Principal

Brenda Waterhouse  
Principal

Jim Ferland  
Assistant Principal

February 7, 2019  
Principal's Report

## Athletics:

- Pat Merriam will submit a separate board report on athletics.

## Students & Community:

- January 23<sup>rd</sup> marked the start of our second semester. With four snow days already added to the end of our student calendar, we have moved the end of quarter three to help balance the quarters. Reassessment Day was scheduled for Thursday, April 4<sup>th</sup> and is now rescheduled for Monday, April 8<sup>th</sup>. Report cards and progress reports dates will remain unchanged.
- We continue to move forward with improving our academic and MTSS (Multi-Tiered Systems of Support) for students. We have been working throughout the fall about our communications in a systematized way, expanding it each progress report from running reports, to sending out academic alerts, to notifying counselors about progress. This coming semester, we are working on procedures to support students better before school and during advisory times – resources that haven't been fully accessed by students.
- Parent /Teacher Conferences will be held on Monday, February 18<sup>th</sup> from 12:30 to 7. Additionally, we will be holding VSAC workshops during the parent/teacher conference times. Tiffany Tillman, Aspirations Coordinator, and Clark Amadon, VSAC Talent Search Coordinator, will be running the meetings. Please see the handout for additional information.
- Community Forums are held on the third Wednesday of each month from 5:30 – 6:30 in the cafeteria. Our next forum will be February 20<sup>th</sup>.
- Please see the attached letter from Aladdin.
- Please see the February edition of the Principal's Newsletter.

## Student of the Week

- **Gavin Glosser** (nominated by Erin Carter) - *My nomination is for Gavin Glosser, who I have for both Calculus and Advisory. In addition to excellent work habits and academic success, he's extremely patient when explaining problems to others and is supportive of all his advisory peers when they need academic support. This week, he has been particularly patient with a group-mate in Calculus who has been struggling and getting frustrated AND offered to help an underclassman in our advisory who has been struggling in science.*

### **Athlete of the Week**

- **Emily Wilson** (nominated by Ashley Pelkey) - *My nomination is Emily Wilson. She applied what we worked on in practice into our game it allowed for a lot of positive turnouts for our team. She constantly works hard in practice and continues to get better as the season progresses.*

### **Staff Person of the Week**

**Don Singer** (nominated by Greg Silk) - *I nominate Donald Singer, Mr. Singer does not take the extra step when it comes to his students he crosses an ocean for them; he coaches track and field, he comes to school after hours to help with color guards, he pushes students to use their time to the best of their ability, and he trained to get his CDL so that he could bring students on field trips and bring teams to their meets. Mr. Singer takes time out of his very busy schedule to help students with work or give them the space they need to do their work, for example he asks students to be quiet during advisory so that others have the correct environment to complete their work to the best of their ability. Mr. Singer creates a stress-free environment where anyone feels comfortable and has the ability to persevere through any obstacle. Teachers try their hardest to connect with students and create a healthy learning environment but, not all can. Mr. Singer has improved the life of many students and has helped them succeed later in life as well; I have had him as an instructor for two and a half years and every year I see students return to thank him, if that doesn't show how great of a teacher he is I don't know what can.*

# Spaulding High School



155 Ayers Street, Suite 1  
Barre, VT 05641-4300  
T: (802)476-4811 F:  
(802) 479-4535

Luke Aither  
Assistant Principal

Brenda Waterhouse  
Principal

Jim Ferland  
Assistant Principal

## **ATHLETIC DIRECTOR'S REPORT**

### **FOR THE February 7, 2019 SCHOOL BOARD MEETING**

Currently, 99 of the 150 winter student athletes (two-thirds) in our seven programs (boys' & girls' basketball, boys' & girls' ice hockey, boys' & girls' indoor track, and wrestling) also participated as a member of a FALL athletic team. Thus far, 242 students have participated on either a fall team, a winter team, or both (35% of Spaulding's enrolled students).

#### Mid-Winter 2018-19 Season highlights:

- The Varsity GIRLS' basketball team WON its first game of the year on Jan. 28th following several VERY close games over the first half of the season (seven of their 11 losses have been by a single digit - a couple of games having gone into overtime) - Wrestling has a FULL squad of 28 wrestlers for the first time in a decade. There have been many individual successes at weekday & weekend tournaments. The group will compete at conference & state dual events on Feb. 9, 16 & 22/23 to wrap up their year. - Most recently, a Burlington Free Press Athlete of the Week nominee was Grant Otis, boys' ice hockey goalie, who made 26 saves to preserve a 1-0 victory over BFA St. Albans (a team that annually is a top Division 1 opponent).

Academic Eligibility for Athletics - End of the 2nd quarter Habits of Work areas of EFFORT and RESPECT were recently reviewed for all winter student athletes. Fewer than FIVE were placed on probation (those individuals will be limited to practices - no game play until the next review period - Feb. 12/13)

Fewer than TEN (10) student athletes each week face disciplinary action (ineligibility for afternoon/evening activities) due to attendance, behavior/conduct violations during the school day.

As noted as part of my January meeting report, the Spring Sports' Season begins in early March: baseball pitchers/catchers start on March 11; all other sports March 18. Sign-ups for spring sport teams will take place prior to February vacation. Teams will be inside for around three to four weeks & get outside as soon as possible. Interviews were scheduled for the vacant boys' varsity lacrosse position on Jan. 31st; recommendations to be made in early Feb..

Check out the NEW SHS athletic webpage:

<https://www.shsu61.org/athleticsco-curricular/athletis>

Athletic updates are posted online, in the daily announcements(TidePride), and via Twitter at @SHSCrimsonTide.

Should you have any questions, please feel free to contact me directly.

Respectfully submitted - January 30, 2019

Patrick D. Merriam, CAA  
Athletic/Activities Director Spaulding  
High School 155 Ayers Street Barre, VT  
05641 (802 ) 476-6334 fax (802) 479-  
6907  
pmerrshs@u61.net Twitter @SHSCrimsonTide

# Principal's Newsletter

February, 2019

January 23<sup>rd</sup> marked the start of our second semester. With four snow days already added to the end of our student calendar, we have moved the end of quarter three to help balance the quarters. Reassessment Day was scheduled for Thursday, April 4<sup>th</sup> and is now rescheduled for Monday, April 8<sup>th</sup>. Report cards and progress reports dates will remain unchanged.

Parents interested in collaborating on their student's schedule for next year should reach out to their student's school counselor to schedule a time. We will be doing preliminary schedules for courses during the mid-February through the end of March. The preliminary scheduling for courses is used to determine which courses will actually be offered for next year; courses with small enrollments may not run. Any questions about scheduling should be directed to Ry Hoffman, Head of School Counseling, at [rhoffshs@u61.net](mailto:rhoffshs@u61.net).

## Parent Teacher Conferences

We will be opening our Pick A Time portal on February 6<sup>th</sup>, which can be found on our new webpage. Parent Teacher Conferences will be held on Monday, February 18<sup>th</sup> from 12:30 PM – 7 PM. If parents / guardians have difficulty scheduling a time through Pick A Time, they can call Theresa Berkeley at 476- 4811 ext. 1125 for assistance. For those that cannot meet on the 18<sup>th</sup>, please contact teachers directly to schedule a time to discuss student progress.

## Student Academic Supports and Resources

Students have many resources available to them for academic support. Every student has two-25 minute bands during the school day, called **Academic Advisory**, to attend to their academic studies and schedule time with their teachers for assistance. "No Movement Mondays" are reserved for the students to focus upon their PLPs, connect with their advisory teacher and use time for academics. Teachers are in high demand, both for those students that want academic support as well as those that are assigned due to reassessment and/or support, so it is important that students make arrangements with teachers in advance. Students can also make arrangements to meet with their individual teachers before and/or after school.

We encourage parents / guardians to discuss with their student(s) how they use their advisory time and to maximize the use of this time in completing learning tasks, working with teachers and/or completing assessments/reassessments.

**Math Tutorial and Proficiency Support** are additional resources students can access for extra help with academics. Math support is available Monday-Friday 7:05 AM – 7:35 AM, which is before band and/or chorus. Teachers may be available for academic support from 7:35 – 8:22, if they are not otherwise engaged in meetings. Proficiency Support is available Mondays, Wednesdays and Thursdays – after school until 3:40 in the library. Math Tutorial and Proficiency Support are available for anyone to "drop in" and do not require pre-arranging.

If students are accessing these resources and continuing to struggle, parents and students should first reach out to teachers to see how the student can better be supported. If the student continues to have difficulty in meeting expectations, parents and students should reach out to school counselors. Our goal is to always work collaboratively with students and parents so that students can be successful.



## Scholarships & Senior Information

Thanks to the kind donations of many, as well as the financial guidance and management of the Scholarship Trust, Spaulding High School is honored to have one of the largest endowments in Vermont. But, scholarships cannot be awarded to students that do not apply. We encourage all seniors to apply for scholarships. The deadline for the general application is 3 PM on April 10<sup>th</sup>. Students that do not submit their application by then will not be considered for SHS scholarships.

Students and parents should also watch for up-coming related announcements. We will be hosting several financial aid workshops to help families with the process of filling out paperwork. Alerts appear in the daily bulletin, Tide Pride, as well as in email alerts through Naviance. If you have any questions, please email Ry Hoffman, Head of School Counseling, at [rhoffshs@u61.net](mailto:rhoffshs@u61.net).

General [Application](#)

Dante Bogni Memorial [Scholarship](#)

Dr. Reynolds Memorial [Scholarship](#)

Ronald J. York Memorial [Scholarship](#)

\*\*\*\*\*

VSAC scholarships close Feb. 15

*150 scholarships worth \$5 million – and only for Vermonters*

Check out all the [scholarships](#) and apply [online](#) using the Unified Scholarship Application (this is separate from the SHS scholarships). Required documents such as transcripts, recommendation letters, essays or other information can be uploaded right on the VSAC website as well. Visit VSAC's [scholarship page](#) for more information.

The scholarship booklets are also distributed to high schools, agencies, colleges and libraries in Vermont and some out-of-state high schools and colleges that border Vermont.

For more information, call 888-253-4819 or email [scholarships@vsac.org](mailto:scholarships@vsac.org).

## Free & Reduced Lunch Status May Have Changed

Have you had a change in income either because of a layoff or as a result of the federal government shutdown? If so, your child(ren) might be eligible for free lunch and breakfast. Please check this link: <https://education.vermont.gov/student-support/nutrition/school-programs/free-and-reduced-meals> to see if you are eligible and if so, please complete the form and submit to the main office at Spaulding/CVCC or to one of the cafeteria staff. You may apply at any time during the school year based on your most current income. If you have any questions, please contact Beth Bicknell at 802-477-7999 or [ebickshs@u61.net](mailto:ebickshs@u61.net).

## Community Forum

Our next Community Forum will be held on Wednesday, February 20<sup>th</sup>. The topic for discussion will be reassessment and reassessment days.

## Web Site Release

Please check out our new and improved web site at <https://www.shsu61.org/> ! We have made efforts to provide the community with a user-friendly and informative resource with our revisions and still have more information to come. Please email Brenda Waterhouse at [bwateshs@u61.net](mailto:bwateshs@u61.net) with any feedback, suggestions, or questions as we continue our work. We very much appreciate any feedback.

## **Worried about the cost of college? We have you covered!**

*Want free money for college? File your FAFSA!  
(You'll need Social Security numbers for you and child.)*

VSAC Talent Search Coordinator Clark Amadon and Aspirations Coordinator Tiffany Tillman will be at SHS from 12:30-7:30 during parent-teacher conferences to:

- give a presentation on managing college costs
- help you submit the FAFSA (Free Application for Federal Student Aid)
- answer questions you may have around planning for college or other education & training opportunities after high school

**Where:** Library and Computer Lab

**When:** FAFSA Sign Up and Resource Table 12:30-7:30  
Managing College Cost 12:30-1:30, 2:30-3:30,  
4:30-5:30, 6:30-7:30

**What:** Snacks and free stuff provided!

TOLL FREE 800-642-3177 BURLINGTON AREA 655-9602 ONLINE [vsac.org](http://vsac.org) EMAIL [info@vsac.org](mailto:info@vsac.org)





2400 Ansys Drive, Suite 404  
Canonsburg, PA 15317  
Office: 724.416.7676  
[www.aladdinfood.com](http://www.aladdinfood.com)

January 15th 2019

## **Barre City Public Schools Administration**

Dear Administration,

As you are aware, Craig Locarno has resigned as the Food Service Director for Barre City School District. We appreciated all Craig has brought to the food service for your schools. Craig was very passionate in his approach to building a program that is food centric by utilizing local and whole food. We hired Craig for these reasons. We understand that you may have concerns moving forward and want to outline our approach.

Attached is an organizational chart outlining the structure we have put in place. Monica Tolman is being promoted to Food Service Director. Monica has worked in the food service at Barre for 12 years. Monica was the Assistant Director under Craig. She also was mentored by Steve Marinelli and George Mackey during their tenure. Monica shares the same passions as Craig and has all the skills to continue building and growing what Craig started. Tammy Cochrane a Paul Smith College Culinary arts graduate has joined our team as the Chef Manager for the District. Tammy will continue to build on the farm to table quality and presentation of food. Tammy has already lined up monthly food tastings for our "Fresh Picks of the month" that she will serve to the students at both schools, Tammy recognizes the importance of staff development and will be conducting trainings monthly. Tammy will oversee all production for both schools. We have also placed a Supervisor in each school to attend to daily needs and supervision of the program.

Support and training is essential during a transition. When Craig resigned I brought in an Aladdin Chef who will remain here as needed. Christa White has been at BCEMS since the week of 12-10-2018 to ensure we have no lapse in quality of food and service. We have a Peer Mentor Program for new food service directors. Monica will have the support and training of one of our most successful directors located at St. Johnsbury Academy. Monica will shadow Jennifer Gundry at St. Johnsbury and Jennifer will be spending multiple days with Monica in Barre to ensure she gets all the support and direction she needs to be successful. I have been and will continue to make weekly visits during this transition to support and ensure we are staying on track with our commitments to your program.

Aladdin's commitment to you is strong. Our Regional Dietician Kayleigh Jackson will be visiting on February 4th. Kayleigh will set up a wellness table with information and a tasting prepared by Chef Tammy. She will have literature and be available to answer questions from students and staff. Kayleigh will also be conducting an allergen training for all our staff. Aladdin's team of dieticians are working on a software program that we will

propose for next school year. This software will allow students and parents the ability to pull nutritional and allergen information from all menu items offered. It's a great program that we would be excited to introduce to your district. Aladdin's Marketing director visited a few times as well to help us with the overall presentation of the dining programs. Jeffrey helped us develop customer surveys, work on signage, and food presentation. Jeffrey also introduced us to our new "Fresh Picks" Program that we will be rolling out in February. Each month will feature the food item on our menu. Chef Tammy will prepare a dish from the featured item and conduct a tasting at each school. It all comes with great marketing to help us build awareness.

In conclusion, Monica has great vision and knowledge of school food service. She is already enhancing the program with positive changes to the food stations, employee relations and fiscal responsibilities. Please know we will always work towards improving your dining program and appreciate the partnership we have had these many years.

Warm regards,

George Carone

DISTRICT MANAGER

155 Ayers Street, Suite #2  
Barre, VT 05641

(802)-476-6237 (phone)  
(802)-476-4045 (fax)

www.cvtcc.org



CENTRAL  
VERMONT  
CAREER  
CENTER

“Education that works.”

Penny Chamberlin  
Director (ext. 1138)

Jason Derner  
Assistant Director (ext. 1045)

Stefanie Seng  
School Counseling Coordinator (ext. 1156)

Kathi Fuller  
Student Support Coordinator (ext. 1258)

Wayne Tozzi  
Co-op Coordinator (ext. 1137)



## **February 2019 Board Report**

Central Vermont Career Center  
Penny Chamberlin, Director

- 1) VSAC – VT Student Assistance Corporation: Tiffany Tillman is our Director of the VSAC Aspirations Program. We are working on a grant to partner with high schools and another career center to bring more awareness to our students about post-secondary options and funding for that learning and training.
- 2) Vision Team – Community Forums: We have not had good turnout in our neighboring districts, we are hoping for better turnout in Barre City and Barre Town. See dates below:

~~~~~

### **Re-Visioning Central Vermont Career & Technical Education Community Forum Announcement**

*Hosted by the Central Vermont Career Center*

*We would like your input and thoughts on the future needs of career and technical education program offerings, school scheduling, workforce needs, and work-based learning opportunities.*

### **Meeting dates:**

- Postponed due to weather - Montpelier area: **Kellogg-Hubbard Library**, East Mont. Room on Wed., **Jan 23, 2019**
  - East Montpelier area: ~~East Montpelier Fire Station~~ on Wed., ~~Jan 30, 2019~~
  - Barre City area: **Aldrich Public Library**, Milne Room on Tues., **Feb 5, 2019**
  - Barre Town area: **Barre Town Municipal Offices**, Conf. Room #1 on Wed., **Feb 6, 2019**
- All meetings 6-7 pm
  - Refreshments provided
  - All meetings open to all communities

**CENTRAL VERMONT CAREER CENTER**

(802) - 476 - 6237

- 3) Professional Development: (see attached timeline)
- a. January 22<sup>nd</sup> – Literacy Training, Proficiency Work, Promotional material review.
  - b. New PD – we are looking into training for both teachers and eventually a credential for all CVCC students on Critical Skills for Workforce Success. Some of the areas included will be:
    - Effective Communication & Listening
    - Managing Conflict
    - Giving and Receiving Effective Feedback
    - Motivation and Coaching
    - Situational case study/small group work
    - Multiple Generations in Today's Workforce
    - Maintaining a Positive Attitude and Helping Others Do the Same
    - Understanding Yourself to Better Understand Others
- 4) Admissions Process/Timeline: (see attached)
- 5) Current vacancies: We are in need of candidates who have some experience out in industry, heavy trades preferred.
- a. Lab Assistant for Exploratory Tech and shared position for Electrical and Plumbing
  - b. Permanent Substitute

For 2019-2020 we will be posting openings for Emergency Services Instructor and Literacy/English Specialist, both full time teaching positions.

# Central VT Career Center Professional Development Plan


## 2018-2019

| <u>DATE</u>      | <u>PD topic</u>                                                                                                                                                                                                                                                                                                          | <u>Timeline</u>                   | -                |
|------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|------------------|
| 8/21/2018        | See agendas created/emailed                                                                                                                                                                                                                                                                                              | All Day                           | John Pandolfo    |
| 8/22/2018        | See agendas created                                                                                                                                                                                                                                                                                                      | All Day                           | Teachers & Paras |
| 8/23/2018        | See agendas created                                                                                                                                                                                                                                                                                                      | All Day                           | All CVCC staff   |
| 8/24/2018        | Flex Day - if not taken earlier                                                                                                                                                                                                                                                                                          |                                   | Teachers & Paras |
| 8/27/2018        | Staff in programs/preparing for Opening Day                                                                                                                                                                                                                                                                              | All Day                           | Teachers & Paras |
| <b>8/28/2018</b> | <b>CVCC First Day of School!</b>                                                                                                                                                                                                                                                                                         |                                   |                  |
|                  | In program                                                                                                                                                                                                                                                                                                               | 8:22-9:15                         |                  |
|                  | Opening Assembly in Auditorium                                                                                                                                                                                                                                                                                           | 9:15-10:00                        | Auditorium       |
|                  | Back in program - account for students and review handbook                                                                                                                                                                                                                                                               | 10:00-11:00                       |                  |
|                  | Pizza in Auto - grab and go back to program                                                                                                                                                                                                                                                                              | 11:00-11:30                       | Auto Shop        |
|                  | Back in Program - account for students                                                                                                                                                                                                                                                                                   | 11:30-12:30                       |                  |
| 10/4/2018        | Parent/Teacher Conferences (Jason on board)                                                                                                                                                                                                                                                                              | 3:30-7:00 p.m.                    | Teachers only    |
| 10/5/2018        | Trauma Informed Schools/NFI                                                                                                                                                                                                                                                                                              | 7:30-3:05                         | All Staff        |
| 11/12/2018       | 8:00-8:45 Technology training (Jenn?)<br>10:00 Literacy check in<br>10:45 Technology Training (Jenn?)<br>1:00-3:00 --- Recruitment Training/Presentation<br>Skills/Reflection/teachers (PM) - lead by Team Leaders<br>**We will have follow up to recruitment strategies between Nov 13 and Dec. 14 during 1:00-3:00 TBD | 9:00-10:00-<br>Lunch<br>7:35-3:05 | Teachers only    |
| 11/20/2018       | 1st Quar Awards/Pizza Party                                                                                                                                                                                                                                                                                              | 11:00-12:30                       | All              |
| 12/4-6/2018      | SREB Technical Assistance Visit - evaluating programs - please do not plan any field trips or days off campus for these three days.                                                                                                                                                                                      | All Day                           | Everyone         |
| 1/18/2019        | 2nd Quar Awards/Pizza Party                                                                                                                                                                                                                                                                                              | 11:00-12:30                       | All              |
| 1/22/2019        | Literacy workshop - 7:45-9:45;<br>Dawn and PJ/confirmed - 10:00-12:00<br>Lunch - catered in room 136<br>Work Based Learning/Gerry - 1:00-1:15<br>Daily Gradig Rubrics/Gerry - 1:15-1:45<br>IC Proficiency check in/Gerry-1:45-2:00<br>Resiliency with Stef - 2:00-2:45<br>Classroom time - 2:45-3:05                     | 7:35-3:05                         | Teachers only    |

|                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                               |                |                  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|------------------|
| 2/7/2019                                                                                                                                                                                                                                                    | Parent/Teacher Conferences (Jason on board)                                                                                                                                                                                                   | 3:30-7:00 p.m. | Teachers only    |
| 2/8/2019                                                                                                                                                                                                                                                    | 7:35-9:00 Working in Program<br>9:00-11:00 VSAC Aspirations with Tiffany - next step for Faculty<br>11:30-12:30 Lunch<br>12:30-2:30 Resiliency Work/Prevention with Stef Seng (PM)                                                            | 7:35-3:05      | Teachers only    |
| 2/18/2019                                                                                                                                                                                                                                                   | Trauma Informed Schools Follow Up Workshop                                                                                                                                                                                                    | 1:00-3:00 p.m. | Everyone         |
| 3/20/2019                                                                                                                                                                                                                                                   | Trauma Informed Schools Follow Up Workshop                                                                                                                                                                                                    | 1:00-3:00 p.m. | Everyone         |
| 4/4/2019                                                                                                                                                                                                                                                    | National Technical Honor Society Event                                                                                                                                                                                                        | 5:00-7:00 p.m. |                  |
| 4/5/2019                                                                                                                                                                                                                                                    | 8:00-9:00 Follow up with Stef on Prevention strategies;<br>9:00-9:45 IT session with Jenn;<br>10:00-10:45 IT/IC session with Jenn;<br>11:00-12:00 Data Team training with staff on use of data;<br>Lunch;<br>1:00-2:00 Data Team continuation | 7:35-3:05 p.m. | Teachers only    |
| 4/12/2019                                                                                                                                                                                                                                                   | 3rd Quar Awards/Pizza Party                                                                                                                                                                                                                   | 11:00-12:30    | All              |
| 4/29/2019                                                                                                                                                                                                                                                   | Trauma Informed Schools Follow Up Workshop                                                                                                                                                                                                    | 1:00-3:00 p.m. | Everyone         |
| 5/20/2019                                                                                                                                                                                                                                                   | Trauma Informed Schools Follow Up Workshop                                                                                                                                                                                                    | 1:00-3:00 p.m. | Everyone         |
| 5/24/2019                                                                                                                                                                                                                                                   | 4th Quar Awards/Pizza Party                                                                                                                                                                                                                   | 11:00-12:30    | All              |
| 6/11/2019                                                                                                                                                                                                                                                   | <b>Graduation! Celebration!</b>                                                                                                                                                                                                               | 6:00-7:30 p.m. | Barre Auditorium |
| 6/17/2019                                                                                                                                                                                                                                                   | Final Trauma Informed Schools Session                                                                                                                                                                                                         | 8:00-12:00     | Everyone         |
| 6/18-19/2019                                                                                                                                                                                                                                                | Two day wrap up PD/TBA                                                                                                                                                                                                                        | all day        | Everyone         |
| <p><i>*During the school year during the 1:00-3:00 school day time, we will be holding additional professional develop sessions</i></p> <p><i>Sessions will be on technology, trauma, resiliency, literacy, proficiency work/assessment development</i></p> |                                                                                                                                                                                                                                               |                |                  |
|                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                               |                | 1/24/2019        |



## Central VT Career Center Admissions for 2019-2020 Applicants

| EVENT                                                                                                                                                                      | DATE                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                 |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Open House/College Fair</b>                                                                                                                                             | November 15, 2018<br>Time: 5:30 PM -7:30 PM                                                                                                                                                                                                 | Set by Stefanie w/feedback from Leadership Team                                                                                                                                                                                                                                                                    |
| <b>CVCC Information Day:</b>                                                                                                                                               | 12/6 1:00-1:45 – Spaulding<br>12/7 2:00-2:45 – Twinfield<br>12/11 1:30-2:15 – Montpelier<br>12/12 1:45-2:30 – Harwood<br>12/13 1:45-2:30 – Cabot<br>12/14 1:45-2:30 – U32                                                                   | Teachers will be presenting at each school after 1:00.                                                                                                                                                                                                                                                             |
| <b>Shadow and Interview Day at CVCC (Replacing Showcase Day)</b><br><br>For NEW STUDENTS ONLY<br>Returning students will shadow and interview separately during tech time. | 1/7 9:00-2:00<br>Twinfield/Cabot<br>1/8 9:00-3:30 – Spaulding<br>1/9 9:00-2:15 – Montpelier<br>1/10 9:00- 2:00– Harwood<br>1/11 9:00-2:30- U32<br>1/14 9:00-3:30 Hazen, Williamstown, Northfield, Private school, home school, and Make ups | <b><u>Deadline to receive lists from Sending Schools - 12/21/2018.</u></b><br>Registration & arrival of students 8:30 – 9:00;. Lunch will be provided.<br>Schedule:<br>Introduction: 9:00-9:15<br>Shadow program 1: 9:15-11:00<br>Shadow program 2 11:00:-12:30<br>Lunch 12:30-12:50<br>Interviews following lunch |
| <b>Application Deadline (Coop included)</b>                                                                                                                                | 2/7 Student Deadline<br>2/15 Counselor Deadline                                                                                                                                                                                             | All counselor portions must be <b>complete</b> and postmarked or handed in by 2/15 to be considered in Round 1.                                                                                                                                                                                                    |
| <b>Round 1 Admissions Meeting</b>                                                                                                                                          | 3/18/2019                                                                                                                                                                                                                                   | Admission Committee is made up of one representative from each sending school, the School Counseling Coordinator and Director of CVCC 9 am - 12:00                                                                                                                                                                 |
| <b>Confirmation</b>                                                                                                                                                        | List sent: 3/21/19<br>Letters sent: 3/29                                                                                                                                                                                                    | <b>Letters due back 4/22</b>                                                                                                                                                                                                                                                                                       |
| <b>Round 2 Shadow and Interview Days</b><br><br><i>For all late applicants.</i>                                                                                            | 4/1/ 9:00-3:30<br>4/8 9:00- 3:30                                                                                                                                                                                                            | <b><u>Deadline to receive lists from Sending Schools - 3/25/2019.</u></b><br>See First Round Shadow day for schedule                                                                                                                                                                                               |
| <b>2nd Rd Application Due</b>                                                                                                                                              | Student Due date: 4/12<br>Counselor Due Date : 4/26                                                                                                                                                                                         | All counselor portions must be <b>complete</b> and postmarked or handed in by 4/26 to be considered in Round 2                                                                                                                                                                                                     |
| <b>Round 2 Admissions Meeting</b>                                                                                                                                          | 5/10/19                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                    |
| <b>Round 2 Confirmation</b>                                                                                                                                                | List sent: 5/15/19<br>Letters sent: 5/22/19                                                                                                                                                                                                 | <b>Letters due back 6/7</b>                                                                                                                                                                                                                                                                                        |

**All applicants applying after 4/26/19 will need to shadow and interview on the first day of classes, Fall 2019.**