General Instructions

This workbook contains five worksheets, including this instruction page. The following four sheets must be completed by filling in the requested information in the yellow cells.

Specific instructions are included on each of the following worksheets.

Please do NOT print this workbook and send it to your ERES. It must be emailed to your ERES no later than February 1, 2017.

Please include the name of your subgrantee and date of completion in the file name when it is saved.

Student Attendance

Directions: Please list each of the program's official, approved 21st CCLC sites. Please place a 'N/A' in any column that does not apply (e.g., the site does not operate before school). The number of students enrolled is the total number of students who have registered for the program. Please use data from the first day of operation during the 2016-2017 program year to the last date data was available at the time this report was completed.

2016-2017 Program Year							
Site Name(s)	Date of First Day of 2016- 2017 Operation	Last Date Included in this Report	Total Days of Operation	Total Number of Students Registered	Average Daily Attendance - Afterschool	Average Daily Attendance - Before School	Average Daily Attendance - Weekends/ Holidays/Other
Rabun County Primary	8/29/2016	12/16/2017	70	145	108	N/A	N/A
Rabun County Elementary	8/29/2016	12/16/2017	70	157	107	N/A	N/A
Rabun County Middle	8/29/2016	12/16/2017	70	34	17	N/A	N/A

Program Operation

Directions: Please list the operational times for each site in the spaces below. If you have two or more sites that have the same exact hours of operation, please just use one box for those sites and list each of those sites in the 'Site Name(s)' cell. Please place a 'N/A' in the cells that do not apply (e.g., if a site does not operate before school). Please be sure to scroll down on this page to see the 'Description of Activities' section. Please contact the program's assigned Education Research and Evaluation Specialist if additional space is needed to complete this sheet.

Site Name(s)	Rabun County Primary				
Before School Hours of Operation					
	Monday	Tuesday	Wednesday	Thursday	Friday
Start Time (e.g., 7:00AM)	N/A	N/A	N/A	N/A	N/A
End Time (e.g., 8:00AM)	N/A	N/A	N/A	N/A	N/A
After School Hours of Operation					
	Monday	Tuesday	Wednesday	Thursday	Friday
Start Time (e.g., 3:00PM)	3:15	3:15	3:15	3:15	3:15
End Time (e.g., 6:00PM)	5:40	5:40	5:40	5:40	5:40
Weekends/Holidays/Other					
	Weekend	Holiday	Other		
Start Time (e.g, 8:00AM)	N/A	N/A	N/A		
End Time (e.g., 4:00PM	N/A	N/A	N/A		

Site Name(s)	Rabun County Middle						
Before School Hours of Operation							
	Monday	Tuesday	Wednesday	Thursday	Friday		
Start Time (e.g., 7:00AM)	N/A	N/A	N/A	N/A	N/A		
End Time (e.g., 8:00AM)	N/A	N/A	N/A	N/A	N/A		
After School Hours of Operation							
	Monday	Tuesday	Wednesday	Thursday	Friday		
Start Time (e.g., 3:00PM)	3:15	3:15	3:15	3:15	3:15		
End Time (e.g., 6:00PM)	5:40	5:40	5:40	5:40	5:40		
Weekends/Holidays/Other							
	Weekend	Holiday	Other				
Start Time (e.g, 8:00AM)	N/A	N/A	N/A				
End Time (e.g., 4:00PM	N/A	N/A	N/A				

ed to complete this sheet.						
Site Name(s)	Rabun County Elementary					
В	Before School Hours of Operation					
	Monday	Monday Tuesday Wednesday Thursday Friday				
Start Time (e.g., 7:00AM)	N/A	N/A	N/A	N/A	N/A	
End Time (e.g., 8:00AM)	N/A	N/A	N/A	N/A	N/A	
After School Hours of Operation						
	Monday Tuesday Wednesday Thursday Friday					
Start Time (e.g., 3:00PM)	3:15	3:15	3:15	3:15	3:15	
End Time (e.g., 6:00PM)	5:40	5:40	5:40	5:40	5:40	
Weekends/Holidays/Other						
	Weekend	Holiday	Other			
Start Time (e.g, 8:00AM)	N/A	N/A	N/A			
End Time (e.g., 4:00PM	N/A	N/A	N/A			

Site Name(s)							
В	efore Schoo	ol Hours of	Operation				
	Monday	Tuesday	Wednesday	Thursday	Friday		
Start Time (e.g., 7:00AM)							
End Time (e.g., 8:00AM)							
After School Hours of Operation							
	Monday	Tuesday	Wednesday	Thursday	Friday		
Start Time (e.g., 3:00PM)							
End Time (e.g., 6:00PM)							
Weekends/Holidays/Other							
	Weekend	Holiday	Other				
Start Time (e.g, 8:00AM)							

Description of Activities

End Time (e.g., 4:00PM

Please provide a brief description of the activities and services offered by your program. This can include academic, personal enrichment and parent/guardian activities, field trips, outstanding one time activities, etc.

The Rabun County 21st CCLC After School Program provides students with a variety of academic and enrichment opportunities. In regards to academics, students learn ELA and Math skills by having access to qualified staff and physical/digital resources. Each student is given time to complete day school homework. Rabun County 21st CCLC also provides many enrichment opportunities, which revolve around themes. Some of those include: "Moovin and Groovin (students explore engineering with tangram blocks)", "Harvesting the Fruits (a Farm to Table initiative)", "Our Country, Our Home (students learn about Earth)", and more. Students utilized online resources such as Moby Max, Study Island, IXL, GOFAR Milestones Practice Test, SumDog, Brainpop, Freedom Flix, Quizlet, Kahoot, Hooda Math, and Virtual Fieldtrips to further their understanding of academic standards. Students participated in special events like "Back to School Blitz", "Math/Science Night", "Lights on for After School". Parents attended events such as "Open House and Literacy Night", "Lights on for After School", and POP (Power of Parents) Informative Sessions.



Objective Status

Directions: List each of your program's approved, official 21st CCLC objectives in Column A. Please write the objectives exactly as written in the original, approved application or approved program amendment. In Column B, please select the appropriate status of each objective from the dropdown menu. In Column C, please identify why you selected that specific option in Column B (i.e., review of report card grades indicates improvement in reading/math, attendance records of adult family member events indicate a high number of attendees, etc).

Objective	Status	Reason for Status
1.1) 85% of Pre-K-8 regularly participating students (attending at least 30 or		241 out of 262 students with quarter 1 and 2
more operational days) in the after school program will maintain a grade of		grades made a grade of 75 or higher on
75 or higher in Reading/Language Arts classroom grades.	1. Met the stated objective	report cards. 92%
1.2) Decrease the number of regular participating students (attending at		
least 30 or more operational days) in grades 3-8 scoring at the Beginner Level	4. Unable to measure progress	
on the Milestone EOG in English/Language Arts by 3%.	on the stated objective	EOG tests are given at end of year
1.3) 85% of Pre-K-8 regularly participating students (attending at least 30 or		235 out of 260 students with quarter 1 and 2
more operational days) in the after school program will maintain a grade of		grades made a grade of 75 or higher on
75 or higher in Math classroom grades.	1. Met the stated objective	report cards. 90%
1.4) Decrease the number of regular participating students (attending at		
least 30 or more operational days) in grades 3-8 scoring at the Beginner Level	4. Unable to measure progress	
on the Milestone EOG in Math by 3%.	on the stated objective	EOG tests are given at end of year
2.1) 75% of regularly participating students (attending at least 30 or more		Students have designated time to complete
operational days) in the after school program will show improvement in	2. Did not meet but progressed	homework in program. Surveys given at the
homework completion and classwork participation.	toward the stated objective	end of the year will show this data.
		Both RCPS & RCES use PBIS (Positive
		Behavioral and Interventions Supports). PBIS
2.2) 75% of regularly participating students (attending at least 30 or more		has been expanded into the afterschool
operational days) in the after school program will show improvement in	2. Did not meet but progressed	program as well. Surveys given at the end of
behavior.	toward the stated objective	the year will show this data.
		240 menute an eventione have attacked
3.1) 250 parents or guardians will participate in annual family-centered	2. Did not meet but progressed	240 parents or guardians have attended so
activities.	toward the stated objective	far.
3.2) 100 parents or guardians will participate in annual adult education		120 parents or guardians have attended so
activities.	1. Met the stated objective	far.
	0	
	0	
	0	
	0	
	0	
	0	

Program Recommendations

<u>Directions</u>: Please provide program recommendations based upon the results of the program's formative assessment in Column A. These recommendations can come from within the program, the external evaluator, or other program stakeholders. In Column B, please describe specific steps for implementation the program will take to ensure the recommended actions occur.

recommended actions occur.					
Recommendations	Steps for Implementation				
The program has met the academic goals for the ELA and	Site Coordinators will share data from the reporting period				
Math current grading period. However, site coordinators	with all teachers. Students who did not make the targeted				
will continue to monitor student data to ensure	growth will be highlighted. The afterschool program				
interventions are being provided to all students. Any	teacher/coordinator will make contact with the regular day				
student that did not make the growth during the first	teacher to discuss strategies to implement and specific skills				
grading period will be provided additional assistance,	for focus based on individual student needs. Weekly				
including communication with the regular day teacher,	communication will continue to coordinate support and to				
and student data will be monitored closely to help the	share progress.				
student make the necessary gains this next grading					
period.					
Find ways to ensure middle school attendance targets	Couple of ideas if needed: 1: Contact parents of students with				
are met.	poor Semester 1 grades. 2. Further incentivize/gamify the				
	middle school program.				
The program has made progress but has not met the	Upcoming Family Centered Events: 01/31/2016-Book Fair				
family centered activity goal of 250 at this time. So far,	Night at Rabun County Elementary School, March 2017-				
the program has documented 240 parents attending	Parent Extravaganza, 03/02/2017-Math & Science Night at				
family centered activities. Additional activities are	Rabun County Primary School We should exceed 250				
planned for the second semester.	parents attending family centered activities by the end of				
	spring semester.				