General Instructions This workbook contains five worksheets, including this instruction page. The following four sheets must be completed by filling in the requested information in the yellow cells. Specific instructions are included on each page of the following worksheets. Please do NOT print this workbook and send it to your ERES. It must be emailed to your ERES no later than February 1, 2019. Please include the name of your subgrantee and date of completion in the file name when it is saved.

Student Attendance

Directions: Please list each of the program's official, approved 21st CCLC sites for FY19. Please place a 'N/A' in any column that does not apply (e.g., the site does not operate before school). The number of students enrolled is the total number of students who have registered for the program. Please use data from the first day of operation during the 2018-2019 program year to the last date that data was available when the report was completed.

2018-2019 Program Year								
Site Name(s)	Date of First Day of 2018- 2019 Operation	Last Date Included in this Report	Total Days of Operation	Total Number of Students Registered	Private School Students	Attendance -	Average Daily Attendance - Before School	Weekends/ Holidays/Other
Rabun County Primary School	9/4/2018	12/19/2018	77		N/A			N/A
Rabun County Elementary School	9/4/2018	12/19/2018	77	217	N/A	110	N/A	N/A
Rabun County Middle School	9/4/2018	12/19/2018	77	56	N/A	21	N/A	N/A

Program Operation											
Directions: Please list the operational times for each site in the spaces below. If you have two or more sites that have the same exact hours of operation, please just use one box for those sites and list each of											
						e does not operate before school). Please be sure	to scroll down	n on this pag	e to see the 'De	escription of	Activities'
	ogram's assig	,			n Specialist if	Itional space is needed to complete this sheet.					
Site Name(s) Rabun County Primary School				Site Name(s)							
Before School Hours of Operation				Before School Hours of Operation							
	Monday	Tuesday			Friday		Monday	Tuesday	Wednesday	Thursday	Friday
Start Time (e.g., 7:00AM)	N/A	N/A		N/A	N/A	Start Time (e.g., 7:00AM)	N/A	N/A	N/A	N/A	N/A
End Time (e.g., 8:00AM)	N/A	N/A	N/A	N/A	N/A	End Time (e.g., 8:00AM)	N/A	N/A	N/A	N/A	N/A
After School Hours of Operation					After School Hours of Operation						
	Monday	Tuesday	Wednesday	Thursday	Friday		Monday	Tuesday	Wednesday	Thursday	Friday
Start Time (e.g., 3:00PM)	3:15 PM	3:15 PM	3:15 PM	3:15 PM	3:15 PM	Start Time (e.g., 3:00PM)	3:15 PM	3:15 PM	3:15 PM	3:15 PM	3:15 PM
End Time (e.g., 6:00PM)	5:40 PM	5:40 PM	5:40 PM	5:40 PM	5:40 PM	End Time (e.g., 6:00PM)	5:40 PM	5:40 PM	5:40 PM	5:40 PM	5:40 PM
Weekends/Holidays/Other				Weekends/Holidays/Other							
	Weekend	Holiday	Other				Weekend	Holiday	Other		
Start Time (e.g, 8:00AM)	N/A	N/A	N/A			Start Time (e.g, 8:00AM)	N/A	N/A	N/A		
End Time (e.g., 4:00PM	N/A	N/A	N/A			End Time (e.g., 4:00PM	N/A	N/A	N/A		
Site Name(s) Rabun County Middle School						Site Name(s)					
Before School Hours of Operation						Before Scho	ol Hours of	Operation			
	Monday	Tuesday	Wednesday	Thursday	Friday		Monday	Tuesday	Wednesday	Thursday	Friday
Start Time (e.g., 7:00AM)	N/A	N/A	N/A	N/A	N/A	Start Time (e.g., 7:00AM)					
End Time (e.g., 8:00AM)	N/A	N/A		N/A	N/A	End Time (e.g., 8:00AM)					
After School Hours of Operation							After Schoo	Hours of C	Operation		
	Monday		Wednesday	Thursday	Friday		Monday	Tuesday	Wednesday	Thursday	Friday
Start Time (e.g., 3:00PM)	3:15 PM	3:15 PM	3:15 PM	3:15 PM		Start Time (e.g., 3:00PM)	instituty				maay
End Time (e.g., 6:00PM)	5:40 PM	5:40 PM	5:40 PM	5:40 PM	5:40 PM	End Time (e.g., 6:00PM)					
			2.10111		2.10111						
Weekends/Holidays/Other				Weekends/Holidays/Other							
	Weekend		Other	1			Weekend		Other		
		······uuy						auy	•		

Start Time (e.g, 8:00AM)

End Time (e.g., 4:00PM

N/A

N/A

N/A

N/A

N/A

N/A

Description of Activities

Start Time (e.g, 8:00AM)

End Time (e.g., 4:00PM

Please provide description of the activities and services offered by your program including new programming and supports being implemented this year. This can include academic, student enrichment and parent/guardian activities as well as field trips or outstanding one time activities, etc.

Rabun County 21st CCLC offers a variety of acadmic and enrichment activities for all sites. Students are always given time to complete homework or reading assignments. Math and ELA lessons are given multiple times throughout the week. Enrichment activities include: Character ED, STEM, Dancing, Music, Cooking, Reader's Theater, Physical ED, Art, Agriculture and more. Students utilize technology such as: Robotics, Drones, Coding, Building, FlipGrid, Quizizz, iXL, USA Test Prep, etc. Parent activities included: Meet the Teacher, Parent Orientation, Lights on After School, Pre-K Booknic, and Literacy Night.

Objective Status

Directions: List each of your program's approved, official 21st CCLC objectives in Column A. Please write the objectives exactly as written in the original, approved application or approved program amendment. In Column B, please select the category from the dropdown menu that best categorizes the objective's focus area - please select 'Other' for objectives outside of these categories. In Column C, select the appropriate status of each objective from the dropdown menu. In Column D, please describe why you selected that specific option in Column C (i.e., review of report card grades indicates improvement in reading/math, attendance records of adult family member events indicate a high number of attendees, etc).

Objective	Category	Status	Reason for Status
1.1)85% of PreK-8 regularly participating students (attending at least 30 or more operational days) in the after school program will maintain a grade of 75 or higher in Reading/Language Arts classroom grades.	A2. Academic - Reading/ELA	1. Met the stated objective	233 out of 273 regular attending students have a grade of 75 or higher for 1st 9-weeks. 85.3%
1.2)Decrease the number of regularly participating students (attending at least 30 or more operational days) in grades 3-8 scoring at the Beginner Level on the Milestone EOG in English/Language Arts by 3%.	A2. Academic - Reading/ELA	4. Unable to measure progress on the stated objective	Georgia Milestones administered in Spring 2019.
1.3)85% of PreK-8 regularly participating students (attending at least 30 or more operational days) in the after school program will maintain a grade of 75 or higher in Math classroom grades	A1. Academic - Math	 Did not meet but progressed toward the stated objective 	253 out of 273 regular attending studentshave a grade of 75 or higher for 1st 9-weeks.92.7%
1.4) Decrease the number of regularly participating students (attending at least 30 or more operational days) in grades 3-8 scoring at the Beginner Level on the Milestone EOG in Math by 3%.	A1. Academic - Math	4. Unable to measure progress on the stated objective	Georgia Milestones administered in Spring 2019.
2.1)75% of regularly participating students (attending at least 30 or more operational days) in the after school program will show improvement in homework completion and classwork participation.	O1. Other	4. Unable to measure progress on the stated objective	End of Year surveys will determine a percentage for homework completion based on teacher results.
2.2)75% of regularly participating students (attending at least 30 or more operational days) in the after school program will show improvement in behavior.	B2. Behavior Discipline	4. Unable to measure progress on the stated objective	End of Year surveys will determine a percentage for a show in improvement for behavior.
3.1)250 parents or guardians will participate in annual family-centered activities.	P1. Parent Engagement - Participation	2. Did not meet but progressed toward the stated objective	185 parents have attended family-centered activities.
3.2)100 parents or guardians will participate in annual education activities.	P1. Parent Engagement - Participation	2. Did not meet but progressed toward the stated objective	71 parents have attended education activities.
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Program Recommendations

<u>Directions</u>: Please provide program recommendations in Column A based upon the results of this Formative Assessment. These recommendations can come from within the program, the external evaluator, or other program stakeholders. In Column B, please describe specific steps for implementation that the program will follow to ensure the recommended actions occur.

Recommendations	Steps for Implementation
Example: The program has made progress but has not met the	Example: Leadership Teams at each site will review student data and grades.
academic objectives for math and English Language Arts. It is	Based upon data analysis, the program will use the following interventions to
recommended to review student data to identify students who are	revise the program and activities. 1) The program will develop a portfolio for each
not showing improvement as well as determine possible	student that includes student goals and progress. 2) The program will use project
interventions and assistance. Individual targeted assistance and	based learning to facilitate connections between learning and the real-world. 3)
tutoring sessions might be helpful based on information provided by	The program will provide families with appropriate activities to use with their child
regular-school day teachers. It is recommended to communicate	at home. 4) The program will schedule time for conferences with the 21st CCLC
consistently with the regular school day teachers to coordinate	staff and regular school day teachers.
support and share progress.	
Compared to last year's formative assessment, parent event	Here are some possible solutions to increase attendance: 1)Use of Remind to send
attendance is down. It is recommended to further parent outreach	direct text messages 2)Use Program Partners and donations to incentivize
and market these events.	attendance (ie. Prizes, dinner, etc.) 3) Further use of social media and video