

**Central Davis Junior High Community Council Meeting**  
**Minutes**  
**January 10, 2019**  
**4:30 p.m.**  
**Central Davis Junior High**

In Attendance: Conducting – Kyle Roche, Chair, Parent-Member  
Dr. Lori Hawthorne, Principal  
Nicole Roche, Secretary, Parent-Member  
Jen Zierenberg, PTA Representative  
Daniela Harding, Parent-Member  
Kathleen Peterson, Parent-Member  
Tobin Hagen, Parent-Member  
Stephanie Kay, Teacher-Member

Absent: Celia Larson, Vice Chair, Parent-Member  
Kelli Harrison, Parent-Member  
Jay Yahne, Parent-Member  
Michelle Downard, Teacher-Member

**1. Welcome**

The meeting began at 4:38 p.m. Chair Kyle Roche welcomed the members of the Central Davis Community Council (CDCC).

**2. Approval of the December 13, 2018 Minutes**

Chair Kyle Roche presented the proposed minutes for the December 13, 2018 meeting. One minor correction, Michelle Downard's name was spelled incorrectly at one place in the minutes. Daniela Harding commented that the minutes were very well done.

A motion was made by Daniela Harding to approve the amended proposed minutes with the spelling fix. It was seconded by Jen Zierenberg. The amended minutes were approved without objection.

**3. Review: State Board Report Card**

The Utah State Board of Education recently released the state's annual school report cards. Dr. Hawthorne explained to the council how the school is judged and what each category means. She provided the information about how to interpret Central Davis Junior High's results. The report card can be found at: <https://utahschoolgrades.schools.utah.gov/>

This year, there is no letter grade as the state assessment will be changing. The question was asked, who is included in the test? Participation was based on students who answered at least one character on the state assessment questions. Additionally, the information is based on

students who attended for a “full academic year” which is classified as 160 days. (A traditional full academic year is 182 days, but this adjustment accounts for move ins and absences.) The grade focuses on growth, target growth points, and the growth of the lowest 25% of students. CDJH did quite well. For example, CDJH’s English Language Arts growth is viewed as “low” by the system at 41%; however, Davis School District’s average was 43% and the state average was 44%.

An additional question was asked concerning the English Learners Progress and if there should be a concern that 0% of the students reached proficiency. Dr. Hawthorne explained that due to the age of the students in junior high, it is not uncommon for the English Learners to not reach proficiency. In order to qualify as an English Learner, the students must take the Federal WIDA test. Most who qualify for services speak little to none of the English language. It is generally assumed at the junior high level that if a student qualifies for these services, they likely recently entered the U.S. or at least an English-speaking school and progress will somewhat slow. CDJH’s 0% is comparable to the district average of 3% and the state average of 4%. Usually elementary schools have a very high rate of students reaching proficiency while junior high and high school students do not. However, CDJH had 67% of “English Learners Making Adequate Progress” compared to 41% for the District average and 44% for the state average.

Chair Kyle Roche thanked Dr. Hawthorne for providing this information.

#### **4. SIP: Goal Discussion**

Chair Kyle Roche briefly explained how the School Improvement Plan (“SIP”) works and that creating the SIP is likely the most critical thing the council does each year. This has the biggest impact on the school but also takes the longest. In prior years, Davis School District has at times decided the goals for each school. In recent years, the district has made suggestions as to what categories each school should focus on, but the goals have been left to each council to decide. Previously, the goals for CDJH included a literacy goal, a proficiency goal, and a credit deficiency goal. The district has not yet had a meeting with principals to determine results. Dr. Hawthorne would like to attend the meetings, speak with the faculty, and return and discuss with the council.

#### **5. SIP: Administration’s Funding Priorities**

Chair Kyle Roche asked Dr. Hawthorne if the administration has any known funding priorities. Dr. Hawthorne said while they are still working on goals, and funding has to be tied to those goals, personally she would like to focus on the following areas: credit deficiency, learning outcomes, and success criteria. Our current goal is 94% of 9<sup>th</sup> graders leaving credit-ready, and that goal seems quite reasonable to maintain. She also explained that with standards-based grading CDJH needs to have more defined rubrics and examples. Dr. Hawthorne would like to restructure the CDJH Student Handbook to reflect three areas of focus for CDJH: academic success, college and career readiness, and positive and productive life. The SIP goals can fit into these areas. For example, creating learning outcomes and success criteria fall under academic success; addressing credit deficiency and pass rates of classes falls under college and career readiness, and being able to offer an array of elective courses contributes to students engaging in a positive and productive life; however, this may be a moving target for the next few years.

There is a need for technology to support these priorities. Teachers are in need of classroom audio enhancements, particularly microphones. There will be additional technology needs as well.

The goals will be defined at the next meeting as will the teacher grants.

#### **6. Known Issues/Items for Next Issues**

The next meeting will be Tuesday, February 5 at 4:30 p.m. This meeting will likely be a longer meeting as the council will be addressing the SIP and teacher grants. Chair Kyle Roche asked that all council members please attend as this is probably the most important meeting of the year. The teacher grant application form went live on the website on January 6 and all applications are due on January 30 by 4:00 p.m. The applications will be distributed to the council members shortly after the deadline to review in preparation for the next meeting. At the next meeting, teachers will have 5 minutes to present their proposals and answer any questions.

The district due date for the SIP has been announced as April 8. Chair Kyle Roche noted that in previous years the council has granted blanket approval to the principal and the chair to formulate the working draft at the *Learning First!* meeting based on the known priorities of the council, with final approval reserved to the council after the *Learning First!* meeting.

Chair Kyle Roche asked if there were any known issues for the February meeting. The only known issues at present are the SIP planning and teacher grant applications.

#### **7. Adjournment**

Jen Zierenberg made a motion to adjourn. The motion was seconded by Stephanie Kay. The motion passed without objection. The meeting adjourned at 5:39 p.m.