

**Jackson County Board of Education
Minutes of Regular Meeting
Sylva, North Carolina
Scotts Creek Elementary School**

516 Parris Branch Rd., Sylva

November 27, 2018

6:00 p.m.

The Jackson County Board of Education met in regular session at 6:00 p.m. on Tuesday, November 27, 2018, at Scotts Creek Elementary School, 516 Parris Branch Road, Sylva, North Carolina. The following members were present:

Alison Laird-Large, Chair
Elizabeth Cooper, Vice-Chair
Wes Jamison
Abigail Clayton

Also present were Dr. Kimberly Elliott, Superintendent; Jacob Buchanan, Assistant Superintendent; Dr. Kevin Bailey, Personnel Director; Chris Campbell, School Board Attorney; and Cora Fields, Board Assistant.

CALL TO ORDER

Board Chair Alison Laird-Large called the business meeting to order.

APPROVAL OF AGENDA

Upon a motion by Mrs. Elizabeth Cooper and seconded by Mr. Wes Jamison, the board voted unanimously to approve the Agenda.

SPECIAL PRESENTATION

Landon, Grant, and Mason Forbis, SCES students, presented the colors.
Ms. Megan Lillard and Saleste Velasquez, SCES students, led the Pledge of Allegiance.

Mrs. Laird-Large introduced Dr. Wanda Fernandez, Principal of Scotts Creek Elementary School. Dr. Fernandez introduced SCES students Abigail Stewart, Ellen Mathis, and Maddie Moore who welcomed everyone to Scotts Creek Elementary School.

Zeb Mathis and Jada Cortes, SCES students, provided information and a short video about the Leader In Me Program at Scotts Creek.

OPEN SESSION FOR PUBLIC COMMENTS

Karen King presented checks on behalf of Jackson County Youth Basketball and Mr. Olin Dunford. She thanked Jackson County Public Schools for their support of the Jackson County Youth Basketball Program. Ms. King presented a \$1000.00 check to Kathryn Kantz, Cullowhee Valley Elementary School; Eleanor Macaulay, Fairview Elementary School; Dr. Wanda

Fernandez, Scotts Creek Elementary School; Evelyn Graning, Smoky Mountain High School; and Dr. Tracie Metz, Smokey Mountain Elementary School.

Charles Reagan introduced himself as the parent of a student at Smokey Mountain Elementary School and said he was here to listen to the information presented about the SMES School Improvement Plan. He said he was present to be known and be heard as an involved parent from SMES.

CONSENT ACTION AGENDA

Action: *Upon a motion by Mrs. Elizabeth Cooper and seconded by Mrs. Abigail Clayton, the board unanimously approved the consent action agenda:*

- A. Open Session Minutes of Regular Meeting of October 23, 2018.

INFORMATION AGENDA

- A. **Agenda Item:** Superintendent's Report
Presenter: Dr. Kimberly Elliott, Superintendent

Dr. Elliott reported on the following:

1. Dr. Elliott presented Dr. Fernandez with a Certificate of Accreditation and an award for Exceeding Academic Growth for 2017-2018.
2. Dr. Elliott announced that Ms. Chelsea Stephens has been chosen to receive the NC Science Teachers Association District Award for Grade 8 through NCSTA. She presented a Certificate of Recognition.
3. Dr. Elliott announced Mr. Brent Speckhardt as the 2018-2019 Principal of the Year, Mr. Jonathan Parsons as the 2018-2019 Teacher of the Year, and Mrs. Angie Dills and student, Tyler Milkey, as the winners of the Steve Jones Servant Leadership award winners for 2018-2019.
4. Dr. Elliott announced that Dr. Tracie Metz and Smokey Mountain Elementary School have been awarded the Duke Energy Science Night kit as part of the 2019 North Carolina Science Festival.
5. Dr. Elliott announced that the Smoky Mountain High School Marching Mustangs have gone undefeated in their class during their marching competition season, and commended teacher Drew Umphlett and the students for their hard work this year. Dr. Elliott recognized the Scotts Creek Middle School Band Director, Ms. Genia Edmonds.

- B. **Agenda Item:** MOU Southwestern Workforce Development (WIOA)
Presenter: Dr. Kimberly Elliott, Superintendent

Dr. Elliott provided the board with a copy of the Memorandum of Understanding with Southwestern Workforce Development.

- C. **Agenda Item:** Maintenance Update
Presenter: Jason Watson, Maintenance Director

Jason Watson updated the board on completed and ongoing maintenance projects.

- D. **Agenda Item:** Capital Projects Update
Presenter: Darin Allison, Capital Projects Director

Mr. Allison provided the board with a graph showing completion of various capital projects throughout Jackson County Public Schools.

- E. **Agenda Item:** Unaudited Financial Summary
Presenter: Gwen Edwards, Finance Officer

Mrs. Edwards presented the Unaudited Financial Summary as of November 27, 2018.

ACTION AGENDA

- A. **Agenda Item:** Budget Amendments
Presenter: Gwen Edwards, Finance Officer

Mrs. Edwards asked for approval of budget amendments and transfers for the State Public School Fund, Local Current Expense Fund, Federal Grants Fund, Capital Outlay Fund, Other Specific Revenue Fund, and other local transfers.

Action: *Upon a motion by Mrs. Elizabeth Cooper and seconded by Mr. Wes Jamison the board voted unanimously to approve the state public school fund, local current expense fund, federal grant fund, capital outlay fund, local current expense fund, and other local transfers and budget amendments.*

- B. **Agenda Item:** SMHS Property Line Resolution
Presenter: Jacob Buchanan, Assistant Superintendent

Mr. Buchanan presented a resolution to adjust the SMHS boundary line and provide a quick claim deed to the owner of the adjacent property and asked for board approval.

Action: *Upon a motion by Mrs. Elizabeth Cooper and seconded by Mrs. Abigail Clayton the board voted unanimously to approve the SMHS Property Line Resolution.*

- C. **Agenda Item:** SMES School Improvement Plan
Presenter: Jacob Buchanan, Assistant Superintendent

Mr. Buchanan presented the board with the SMES School Improvement Plan asked for board approval.

Action: *Upon a motion by Mrs. Elizabeth Cooper and seconded by Mr. Wes Jamison, the board voted unanimously to approve the SMES School Improvement Plan.*

- D. **Agenda Item:** Board Policy Updates
Presenter: Dr. Kimberly Elliott, Superintendent

Final Reading:

1. Board Member Elections (2110)

2. Use of School Bus Safety Belts (6304)

Updates – Substantial Changes:

1. Testing and Assessment Program (3410)
2. Student Promotion and Accountability (3420)
3. School Improvement Plan (3430)
4. Alternative Learning Programs/Schools (3470/4305)
5. Homeless Students (4125)
6. Weapons, Bomb Threats, Terrorist Threats, and Clear Threats to Safety (4333)
7. Prohibition of Drugs and Alcohol (5025)
8. Administering Medicines to Students (6125)
9. Purchase of Services (6450)
10. Defense of Board Employees (7610)

Dr. Elliott presented board policy 2110 and 6304 for final reading and the proposed changes to the above listed policies and asked for board approval.

Action: *Upon a motion by Mrs. Elizabeth Cooper and seconded by Mrs. Abigail Clayton, the board voted unanimously to approve the board policy updates as listed above.*

E. Agenda Item: Field Trips

Presenter: Dr. Kimberly Elliott, Superintendent

Dr. Elliott reviewed the above listed field trips and asked board approval.

Action: *Upon a motion by Mrs. Elizabeth Cooper and seconded by Mr. Wes Jamison, the board voted unanimously to approve the above listed field trips.*

CLOSED SESSION

The board unanimously approved a motion by Mrs. Elizabeth Cooper and seconded by Mr. Wes Jamison to enter into closed session pursuant to G.S. 143.318.11 for the following purposes: under subsection; (a) (1) to prevent the disclosure of privileged or confidential personnel information pursuant to G.S. 115C-319-32 and (a) (3) to discuss matters protected by attorney-client privilege.

Upon a motion by Mrs. Elizabeth Cooper and seconded by Mrs. Abigail Clayton, the board voted unanimously to return to open session.

OPEN SESSION

Action: *Upon a motion by Mrs. Elizabeth Cooper and seconded by Mr. Wes Jamison, the board unanimously approved the consent action agenda:*

1. Closed Session Minutes of Meeting on October 23, 2018

PERSONNEL ACTION AGENDA

Action: *Upon a motion made by Mrs. Elizabeth Cooper and seconded by Mrs. Abigail Clayton, the board voted unanimously to approve the personnel agenda as recommended by Dr. Elliott. The board unanimously approved the following recommendations:*

Employee Recommendations:

1. Beam-Hyatt, Gabrielle – Tutor, School of Alternatives
2. Brown, Laura – Fast Track Social Worker, School of Alternatives
3. Crews, Megan – Behavior Specialist, District-wide
4. Dills, Monica Brooke – Teacher, School of Alternatives
5. Gotay, Maria – Temporary Custodian, Scotts Creek Elementary School
6. Green, Mitchel – Custodian and Bus Driver, Fairview Elementary School
7. Hall, Amanda – Afterschool Care Assistant, Smokey Mountain Elementary School
8. Hannah, Melissa – Fast Track Teacher, School of Alternatives
9. Hawkins, Madysen – EC Teacher Assistant and Student Driver, Scotts Creek Elementary School
10. Jordan, Madison – Teacher, Blue Ridge School
11. McFadden, Kathy – Afterschool Care Assistant, Smokey Mountain Elementary School
12. McMahan, Sandra – Assistant Principal, Cullowhee Valley Elementary School
13. Pendry, Heather – Substitute Custodian, Cullowhee Valley Elementary School
14. Pendry, Heather – School Nutrition Assistant, Fairview Elementary School
15. Simmons, Georgeanne – Afterschool Care Assistant, Smokey Mountain Elementary School
16. Sparks, William – Fast Track Teacher, School of Alternatives
17. Spaulding, Laura – Fast Track Teacher, School of Alternatives
18. Wilke, Kyle – EC Teacher Assistant, Smoky Mountain High School

Employee Resignations:

1. Brown, Nola – School Nutrition Assistant, Cullowhee Valley Elementary School
2. Deitz, Frances – Occupational Therapist, District-wide
3. Karup, Jonathan – Custodian and Bus Driver, Fairview Elementary School

Special Requests: Leave of Absence:

1. Mastrolia, Christy – Teacher Assistant, Blue Ridge School

Staff, Non-Staff, and Returning Coach Recommendations:

1. Boone, Jerrod – Assistant Coach Varsity Women’s Basketball, Smoky Mountain High School – Returning Staff
2. Brown, Matt – Assistant Coach Boy’s Basketball, Cullowhee Valley Elementary School – New Non-Staff
3. Ellsworth, Marissa – Assistant Coach Girl’s Basketball, Fairview Elementary School – New Non-Staff
4. Gentry, Logan – Assistant Coach Swim, Smoky Mountain High School – New Non-Staff
5. Griffith, Joshua – Head Coach Junior Varsity Boys Basketball and Assistant Coach Varsity Boy’s Basketball, Blue Ridge Early College – New Non-Staff
6. Hubbard, Andrew – Head Coach Basketball, Scotts Creek Elementary School – Returning Staff
7. Lequire, Jamie – Assistant Coach Boy’s Basketball, Fairview Elementary School – New Non-Staff

8. Pavey, Miranda – Assistant Coach Cheer, Cullowhee Valley Elementary School – New Non-Staff
9. Pressler, Nicklaus – Head Coach Varsity Boy’s Basketball and Assistant Coach Junior Varsity Boy’s Basketball, Blue Ridge Early College – Returning Staff
10. Shuler, Pam – Assistant Athletic Director Winter Sports, Smoky Mountain High School – Returning Staff
11. Stanberry, Lynn – Assistant Coach Cheer, Fairview Elementary School – Returning Staff

ANNOUNCEMENTS

The next regularly scheduled business meeting of the Board of Education is December 18, 2018, at 6:00 p.m., at Fairview Elementary School, 251 Big Orange Way, Sylva, North Carolina.

ADJOURNMENT

Action: *Upon a motion by Mrs. Elizabeth Cooper and seconded by Mr. Wes Jamison, the board voted unanimously to adjourn the meeting.*

There being no objection, Chair Ali Laird-Large adjourned the meeting at 8:05 p.m.

Alison Laird-Large, Chair

Dr. Kimberly Elliott, Secretary