

**Jackson County Board of Education
Minutes of Regular Meeting
Sylva, North Carolina
Fairview Elementary School**

251 Big Orange Way, Sylva

December 18, 2018

6:00 p.m.

The Jackson County Board of Education met in regular session at 6:00 p.m. on Tuesday, December 18, 2018, at Fairview Elementary School, 251 Big Orange Way, Sylva, North Carolina. The following members were present:

Alison Laird-Large, Chair
Elizabeth Cooper, Vice-Chair
Margaret McRae
Abigail Clayton

Also present were Dr. Kimberly Elliott, Superintendent; Jacob Buchanan, Assistant Superintendent; Dr. Kevin Bailey, Personnel Director; John Henning, School Board Attorney; and Cora Fields, Board Assistant.

CALL TO ORDER

Board Chair Alison Laird-Large called the business meeting to order.

Mrs. Laird-Large led the Pledge of Allegiance.

The Fairview Chorus sang the National Anthem.

APPROVAL OF AGENDA

Upon a motion by Mrs. Elizabeth Cooper and seconded by Mrs. Abigail Clayton, the board voted unanimously to approve the Agenda.

SPECIAL RECOGNITION

Dr. Elliott and Mrs. Kelly Doppke presented a Certificate of Recognition to Ms. Natalie Norman in recognition of her selection as the JCPS Exceptional Children's Teacher of Excellence.

Dr. Elliott presented Eleanor Macaulay, FES Principal, with the AdvancED Certificate of Accreditation from the North Central Association Commission on Accreditation and School Improvement (NCA CASI).

OPEN SESSION FOR PUBLIC COMMENTS

None.

CONSENT ACTION AGENDA

Action: Upon a motion by Mrs. Elizabeth Cooper and seconded by Mrs. Abigail Clayton, the board unanimously approved the consent action agenda:

- A. Open Session Minutes of Regular Meeting of November 27, 2018.

INFORMATION AGENDA

- A. **Agenda Item:** Superintendent's Report
Presenter: Dr. Kimberly Elliott, Superintendent

Dr. Elliott reported on the following:

1. Dr. Elliott stated that we have had a wonderful first semester and said that she is proud of our students and staff. Dr. Elliott wished each JCPS family member a happy holiday and a very Merry Christmas.
2. Dr. Elliott reminded everyone to mark their calendars for this Thursday, Dec. 20th to attend the School of Alternatives first semester graduation beginning at 5:30 p.m. in the Smoky Mountain High School Auditorium.
3. Dr. Elliott informed the board that the JCPS Arts Programs are thriving and are having wonderful programs across the district.
4. Dr. Elliott said that the Middle School Robotics teams represented JCPS well in Hendersonville most recently. One of the Fairview Teams will be returning to the state competition. She said that we are very proud of the High School and Middle School Robotics Programs.
5. Dr. Elliott recognized Reverend Rebecca Mathis, who serves as the Director of Community Engagement for 7 counties with Blue Ridge Health. She said that Mr. Buchanan and Rev. Mathis will share information later in the agenda, and said that she is excited about the partnership with Blue Ridge Health Services for the first of what she hopes is many pilot programs for a School based Health Program. This partnership will supplement, but never supplant the current health services for JCPS students. This initial pilot program will begin small, but will be increased in services and the number of health providers will increase to serve students and employees across the district. The Memorandum of Agreement allows for any student and employee to access the services of the Blue Ridge Health Clinic located on Hospital Road. The Clinic offers a sliding scale for their services. Dr. Elliott commended this excellent partnership and hoped that just like any good movie trailer, she piqued interest for Mr. Buchanan and Rev. Mathis' agenda item.

- B. **Agenda Item:** Declared Surplus
Presenter: Mr. Jacob Buchanan, Assistant Superintendent

Mr. Buchanan informed the board that the following items are being declared as surplus and will be listed on Govdeals.com for sale:

1. 2001 Chevrolet Impala #8054 - Transportation
2. 2007 Ford Taurus #8003 - Transportation
3. Carter Hoffman Warmer Unit – CVES School Nutrition

4. 2 Refrigerators – CTE Program

C. **Agenda Item:** Audited Financial Statements

Presenter: Mike Wike, Anderson, Wike & Smith

Mr. Wike presented the board with the 2017-2018 Audited Financial Statements.

ACTION AGENDA

A. **Agenda Item:** Budget Amendments

Presenter: Mrs. Kristie Walker, Acting Finance Officer

Mrs. Walker asked for approval of budget amendments and transfers for the State Public School Fund.

Action: *Upon a motion by Mrs. Elizabeth Cooper and seconded by Mrs. Margaret McRae the board voted unanimously to approve the state public school fund, and other local transfers and budget amendments.*

B. **Agenda Item:** Blue Ridge Health Memorandum of Understanding

Presenter: Jacob Buchanan, Assistant Superintendent

Mr. Buchanan and Ms. Rebecca Mathis, BRH Director of Community Relations, presented the Memorandum of Understanding with Blue Ridge Health for the operation of a school based clinic at Fairview Elementary School and asked for board approval.

Action: *Upon a motion by Mrs. Elizabeth Cooper and seconded by Mrs. Abigail Clayton the board voted unanimously to approve the Memorandum of Understanding with Blue Ridge Health.*

C. **Agenda Item:** Board Policy Updates

Presenter: Dr. Kimberly Elliott, Superintendent

Policy Updates:

1. Operations of School Nutrition Services (6220)

Dr. Elliott presented proposed changes to the above listed policy and asked for board approval.

Action: *Upon a motion by Mrs. Elizabeth Cooper and seconded by Mrs. Abigail Clayton, the board voted unanimously to approve the board policy update as listed above.*

CLOSED SESSION

The board unanimously approved a motion by Mrs. Elizabeth Cooper and seconded by Mrs. Margaret McRae to enter into closed session pursuant to G.S. 143.318.11 for the following purposes: under subsection; (a) (1) to prevent the disclosure of privileged or confidential personnel information pursuant to G.S. 115C-319-32 and (a) (3) to discuss matters protected by attorney-client privilege.

Upon a motion by Mrs. Elizabeth Cooper and seconded by Mrs. Abigail Clayton, the board voted unanimously to return to open session.

OPEN SESSION

Action: *Upon a motion by Mrs. Elizabeth Cooper and seconded by Mrs. Margaret McRae, the board unanimously approved the consent action agenda:*

1. Closed Session Minutes of Meeting on November 27, 2018

PERSONNEL ACTION AGENDA

Action: *Upon a motion made by Mrs. Elizabeth Cooper and seconded by Mrs. Margaret McRae, the board voted unanimously to approve the personnel agenda as recommended by Dr. Elliott. The board unanimously approved the following recommendations:*

Employee Recommendations:

1. Austin, Kayla – Occupational Therapist, District-wide
2. McCoy, Susan – Afterschool EC Teacher Assistant, Scotts Creek Elementary School

Employee Resignations:

1. Allison, Darin – Director of Capital Projects, Central Office
2. Wilke, Kyle – EC Teacher Assistant, Smoky Mountain High School

Employee Retirements:

1. Edwards, Gwen – Finance Officer, Central Office

Staff, Non-Staff and Returning Coach Recommendations:

1. Ashe, Jimmy – Assistant Coach Track, Smoky Mountain High School – Returning Non-Staff
2. Bell, Tasha – Head Coach Cheer, Smokey Mountain Elementary School – Returning Staff
3. Capps, Zeb – Head Coach Men’s Golf, Smoky Mountain High School – Returning Staff
4. Davis, Megan – Head Coach Varsity Softball, Smoky Mountain High School – Returning Staff
5. Dezarn, Megan – Head Coach Women’s Track, Smoky Mountain High School – Returning Staff
6. Dillard, Morgan – Head Coach Junior Varsity Softball, Smoky Mountain High School – Returning Non-Staff
7. Ellenburg, Jeremy – Head Coach Varsity Baseball, Smoky Mountain High School – Returning Staff
8. Frizzell, Nathan – Head Coach Junior Varsity Baseball, Smoky Mountain High School – Returning Staff
9. Hawk, Derrick – Assistant Coach Varsity Baseball, Smoky Mountain High School – Returning Staff
10. McElroy, Craig – Assistant Coach Varsity Softball, Smoky Mountain High School – Returning Staff

11. Moody Bumgarner, Mary – Assistant Coach Cheer, Smokey Mountain Elementary School – Returning Staff
12. Parsons, Stephen – Assistant Coach Varsity Women’s Soccer, Smoky Mountain High School – Returning Staff
13. Shuler, Pam – Assistant Coach Track, Smoky Mountain High School – Returning Staff
14. Sides, Mark – Head Coach Varsity Women’s Soccer, Smoky Mountain High School – Returning Staff
15. Winchester, Mike – Head Coach Indoor Track, Smoky Mountain High School – Returning Staff
16. Winchester, Mike – Head Coach Men’s Track, Smoky Mountain High School – Returning Staff

ANNOUNCEMENTS

The next regularly scheduled business meeting of the Board of Education is January 29, 2019, at 6:00 p.m., at Smoky Mountain High School, 100 Smoky Mountain Drive, Sylva, North Carolina.

ADJOURNMENT

There being no objection, Chair Ali Laird-Large adjourned the meeting at 7:05 p.m.

Alison Laird-Large, Chair

Dr. Kimberly Elliott, Secretary