

Tuition Grants

Below you will find the procedures concerning tuition grants for the 2019-20 school year.

Please Note: In order to be considered during the first round of tuition grants, the deadlines must be met.

January 25 - All families must complete the online application with FACTS and FACTS must **receive all** required documents, including but not limited to your **2017** form 1040 and all schedules; form W-2 for both parents; supporting documentation for Social Security income, welfare payments, child support payments, food stamps, workers' compensation payments and Temporary Assistance to Needy Family (TANF) payments. **It is your responsibility to ensure that FACTS receives all documentation. You will receive a confirmation email from FACTS stating they received documents from you, BUT that does not mean they have received all documentation needed to complete your grant assessment.** We suggest you call FACTS three days after submitting your documents or log in to your FACTS account online and confirm they have received **all** documentation required to complete their assessment. You can upload your tax returns and supporting documentation if you prefer. Your documents must be in a PDF format. In the top right corner of your FACTS online application there will an upload option. It would be best to submit all documentation to FACTS by January 11th to allow time to send any additional documentation required by January 25th.

FACTS Grant and Aid Assessment

Fax 1-866-315-9264

Phone 1-866-315-9262

<https://online.factsmgt.com/signin/3VWZC>

February 8 – Current families must submit their re-enrollment contract, pay the advance deposit and indicate on the contract that they are applying for a tuition grant.

End of February/beginning of March - Grants will be limited to available funds.

First round notifications of tuition grants will be emailed from FACTS to current families who met the above deadlines. Please remember a family cannot receive a grant until ECS has received their enrollment contract and FACTS has completed their assessment of their application.

Late March-Based on availability of remaining tuition grant funds and class seat availability, second round notifications of tuition grants will be emailed from FACTS. This second round will include new families.

To receive special consideration in the event that you cannot meet these deadlines, you must contact the business office **BEFORE January 25th**. You can call 901-754-7217 or email alogan@ecseagles.com to discuss your exception.

Please feel free to use the fax machine in any branch office, the White House reception area or the Business Office. If you do not have ready access to a computer, please contact our Admissions Office which will arrange for you to use a computer in their office. We are here to assist you through this process in any way we can as we strive daily to fulfill the mission of ECS.