



**Spring Lake Park Schools**  
 District Services Center  
 1415 81st Avenue NE  
 Spring Lake Park, MN 55432

**MINUTES OF THE REGULAR SCHOOL BOARD MEETING**  
**School Board, Independent School District 16**  
**Spring Lake Park, MN**  
**Tuesday, August 11, 2015**

**A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Chairperson Stroebel called the meeting to order at 7:00pm.

The following School Board members were present: John Stroebel, Jodi Ruch, Amy Hennen, Jim Amundson, Marilynn Forsberg, Colleen Vranish, and Kelly Delfs, along with Superintendent Jeff Ronneberg.

School Board Members absent: None

**B. AGENDA APPROVAL**

*Motion by Vranish, seconded by Forsberg, to approve the agenda with the following change(s):*

- a. change in order of action items
- b. addition of action item Approval of Solar Gardens Contract

Motion carried unanimously with all members present voting yes. (7-0)

**C. SOME FUTURE EVENTS** (Please check the District Calendar and Resource Guide or the District website at [www.springlakeparkschools.org](http://www.springlakeparkschools.org) for a complete list of monthly events)

- Tuesday, August 25, 2015 School Board Work Session, 6:00p.m
- Tuesday, September 1, 2015: Welcome Back Staff Breakfast (7:30am) & All Staff Meeting (8:30am)
- Monday, September 7, 2015: Labor Day, all offices closed
- Tuesday, September 8, 2015 School Board Regular Meeting, 7:00 p.m. with Communication to the Board and Administration at 6:45 p.m.

**D. CONSENT AGENDA**

*Motion by Delfs, seconded by Hennen, to approve the following items of the consent agenda:*

1. Minutes of the: June 9, 2015 Regular School Board Meeting and June 23, 2015 School Board Work Session
2. Bills Paid for May 2015 and June 2015

BILLS PAID May 2015		BILLS PAID June 2015	
Fund	Total Payments	Fund	Total Payments
General	\$ 2,680,344	General	\$ 5,546,395
Food Service	207,455	Food Service	144,992
Community		Community	
Education	106,831	Education	175,293
Building Construction	-	Building Construction	-

Debt Service	-	Debt Service	450
Trust and Agency	-	Trust and Agency	15,900
OPEB Debt Services	-	OPEB Debt Services	-
OPEB Trust Account	-	OPEB Trust Account	-
<b>TOTAL</b>	<b>\$ 2,994,630</b>	<b>TOTAL</b>	<b>\$ 5,883,030</b>

### 3. Personnel Items

#### I. EMPLOYMENTS

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Start Date</u>	<u>New or Replace</u>
Emily Abbott	WWMS	Grade 6 Language Arts Teacher	8/31/2015	New
Nina Amoh	PT	ELL Teacher/Academic Specialist	8/31/2015	Replace
Mariah Anderson	NP	Grade 3 Teacher	8/31/2015	Replace
Amanda Bell	NP	Grade 2 Teacher	8/31/2015	Replace
Shannon Betancourt	SLPHS	Dean of Students	8/10/2015	Replace
Michael Buchman	SLPHS	Chemistry Teacher	8/31/2015	Replace
Emily Casey	WCSI	Grade 1 Teacher	8/31/2015	Replace
Kelsey Cassidy	SLPHS	Language Arts Teacher	8/31/2015	New
Natalie Conniff	PT	Kindergarten Teacher	8/31/2015	Replace
Katrina Davis	NP	Grade 1 Teacher	8/31/2015	Replace
Elisa de la Torre Garcia	Early Ed	Preschool Teacher	8/31/2015	New
Jordan DePeder	WCSI	Grade 3 Teacher	8/31/2015	Replace
Frances Dietsch	PT	Nutrition Services Associate	9/8/2015	Replace
Brittany Erickson	PT	Grade 1 Teacher	8/31/2015	Replace
Teresa Erickson	NP	Certified Occupational Therapist Assistant (COTA)	9/08/2015	New
Maren Farrell	NP	Grade 2 Teacher	8/31/2015	Replace
Kelly Fogarty	Early Ed	Early Childhood Special Education Teacher	8/31/2015	Replace
Jason Gable	WWMS	Science Teacher	8/31/2015	Replace
Kerry Glidden	PT	Certified Occupational Therapist Assistant (COTA)	9/08/2015	New
Kyriacos Hadjiyiannis	NP	Physical Education Teacher (0.43 FTE)	8/31/2015	Replace
Sarah Hieserich	Early Ed	School Psychologist	8/31/2015	Replace
Karl Hoeschen	SLPHS	Language Arts Teacher (long-term substitute)	8/31/2015	Replace
Elizabeth Hultgren	NP	Grade 3 Teacher	8/31/2015	New
Faaria Husain-Pye	SLPHS	Program Secretary	8/03/2015	Replace
Kelsey Jacobson	SLPHS	Spanish Teacher	8/31/2015	Replace
Katherine Johnson	PT	Grade 1 Teacher	8/31/2015	Replace
Tracey Johnson	PT	ELL Teacher/Academic Specialist	8/31/2015	Replace

<b>Sara Kahoun</b>	PT	Kindergarten Teacher	8/31/2015	Replace
<b>Laura Kozamchak</b>	NP	Music Teacher (0.43 FTE)	8/31/2015	Replace
<b>Kelly Kriefall</b>	WCSI	Paraprofessional	8/31/2015	Replace
<b>Tracy Liedl</b>	WWIS	Academic Specialist	8/31/2015	New
<b>Jay Malec</b>	WWI	Custodian	7/13/2015	Replace
<b>Matthew Marsolek</b>	WWMS	Band Teacher	8/31/2015	Replace
<b>Brandon Masloski</b>	SLPHS	Math Teacher	8/31/2015	Replace
<b>Brooke Mastro</b>	WCSI	Special Ed Teacher/Bilingual Lang Arts (0.756 FTE)	8/31/2015	Replace
<b>Christopher McGee</b>	DSC	Finance Manager	7/15/2015	Replace
<b>Jennifer Miller</b>	PT	Music Teacher (0.43 FTE)	8/31/2015	Replace
<b>Whitney Nasca</b>	NP	ELL Teacher	8/31/2015	Replace
<b>Rani Nicholas</b>	WCSI	Art Teacher (0.3 FTE)	8/31/2015	Replace
<b>Barbara Obrien</b>	SLPHS	Spanish Teacher (0.8 FTE)	8/31/2015	New
<b>Maren O'Neill</b>	NP	Academic Specialist	8/31/2015	New
<b>Megan Owens</b>	WWIS	Grade 4 Teacher	8/31/2015	New
<b>Lauren Pichette</b>	SLPHS	Math Teacher	8/31/2015	Replace
<b>Erin Perry</b>	NP	Grade 3 Teacher	8/31/2015	Replace
<b>Rachel Phillips</b>	WWIS	Grade 4 Teacher	8/31/2015	New
<b>Taylor Platzer</b>	PT	Grade 1 Teacher	8/31/2015	New
<b>Kristine Putz</b>	WWMS	Grade 6 Language Arts Teacher	8/31/2015	New
<b>Casey Robertson</b>	WWMS	Grade 6 Language Arts Teacher	8/31/2015	New
<b>Kelly Romano</b>	SLPHS	Program Secretary	8/03/2015	Replace
<b>JaLene Rosengren</b>	WWMS	Grade 6 Language Arts Teacher	8/31/2015	Replace
<b>Caroline Sawyer</b>	NP	Grade 2 Teacher	8/31/2015	Replace
<b>Sarah Scheller</b>	WCSI	Bilingual Language Arts Specialist (0.9 FTE)	8/31/2015	Replace
<b>Elyssa Sheard</b>	PT	Kindergarten Specialist (0.8 FTE)	8/31/2015	Replace
<b>Katrina Schmidt</b>	Early Ed	Program Secretary	7/28/2015	Replace
<b>Katie Storlie</b>	NP	Kindergarten Teacher	8/31/2015	Replace
<b>Lisa Switzer</b>	DSC	Coordinator of Learning	7/27/2015	Replace
<b>Jill Tessman</b>	DSC	Student and Family Advocate	9/1/2015	New
<b>Chelsey Uhlenhopp</b>	WCSI	Administrative Assistant	8/03/2015	Replace
<b>Alyssa Wargin</b>	NP	Grade 3 Teacher	8/31/2015	Replace

## **II. TERMINATIONS/RESIGNATIONS/NON-RENEWAL OF CONTRACT**

<b><u>Name</u></b>	<b><u>Location</u></b>	<b><u>Employee Group</u></b>	<b><u>Notes</u></b>
<b>Julia Castillo</b>	WWMS	Teacher	Resignation as of June 8, 2015

<b>Julia Corneil-Smith</b>	SLPHS	Teacher	Resignation as of June 12, 2015
<b>Natalia Dlouhy</b>	WWI	Paraprofessional	Resignation as of June 10, 2015
<b>Donald Fineran</b>	SLPHS	Teacher	Retirement as of June 30, 2015
<b>Patricia Pratt</b>	DSC	Unaffiliated	Resignation as of August 12, 2015
<b>Raymond Rau</b>	NP	Child Care Aide	Retirement as of August 28, 2015
<b>Sarah Svedberg</b>	SLPHS	Teacher	Resignation as of June 8, 2015
<b>Deborah Whiteoak</b>	DSC	Unaffiliated	Resignation as of August 28, 2015

*Motion carried unanimously with all members present voting yes. (7-0)*

### **E. DISCUSSION, REPORTS, INFORMATION ITEMS**

1. **Engaged, Enthusiastic Learners:** Align work of adults to continuously improve personalized instruction and responsiveness to meet our students’ unique and varied needs.

2015-16 District Operational Plan Overview - Dr. Jeff Ronneberg, Superintendent and Dr. Hope Rahn, Director of Learning and Innovation, Ms. Amy Schultz, Director of Business Services  
 Dr. Ronneberg and Dr. Rahn reviewed various aspects of the District Operational Plan (DOP). This plan guides the work of the district and is focused on continuous improvement and innovation while raising student learning, narrowing the achievement gap, and ensuring equitable learning for all. Highlights of the review included: the strategic anchors – Engaged, Enthusiastic Learners, Effective Operations, and Communications and Connections; district vision; the strategic plan – which is the primary work of the school board as it sets the direction of district work; review of the two School Board priorities – Master Facilities & Programming Study and Personalized Learning Plans; and the initiatives of Branding, Fundraising, Innovative and Customized Learning.

Ms. Schultz reviewed the key achievement points and timeline associated with the Master Facilities & Programming Study. This timeline includes identifying land for a new K-4 school (as identified by the community facility design team) as well as timing to bring an option to the board for approval of a bond referendum this spring.

The DOP meets MDE’s World’s Best Workforce requirements and will continue to be called the District Operational Plan (DOP). It is currently available on the district website. Board members commented on the large scope of working being done and gave their support.

Athletics and Activities Student Passes - Colleen Pederson, Director of Community Education reviewed the conversation the Board had regarding this topic at the June work session and shared the plan that will be rolled out prior to the start of school. Free admission to students in grades 9-12 to all home regular season athletic events, except for hockey and dance since these events are held in arenas in which the district does not control admission practices. Families that qualify for the free/reduced lunch program can request a free family athletic pass via the website to home games, excluding hockey and dance events. The over-arching goal is to increase attendance at regular season games/events.

2. **Effective Operations:** Improve our effective management of human, financial, and physical Resources

Monthly Financial Report - Ms. Amy Schultz, Director of Business Services, reviewed the monthly financial report for May 2015 including treasurer’s report, expenditures, and revenue.

### 3. Other

Chairperson Stroebel received notification that nominations are due for delegate assembly. Kelly Delfs and Marilynn Forsberg are interested.

Chairperson Stroebel referred to the Closed Session in regards to superintendent evaluation that took place at the June work session. He shared that the Board is awed by Dr. Ronneberg's talent and they appreciate the fact that they have such a highly capable person in the position of Superintendent.

### 4. Superintendent's Report

Dr. Ronneberg reviewed the dates of first days of school for Spring Lake Park Schools students. He invited Ms. Colleen Pederson to speak to the Backpack Project. Ms. Pederson shared that Pete Yelle is the coordinator of the project and that there are currently 700 requests for backpacks. She thanked the Spring Lake Park Lions and Substance Church for their donations of money and supplies, as well as the Lions and Leos for filling the backpacks.

## **F. ACTION ITEMS**

### 1. First Reading of Revised Policies

*Motion by Amundson, seconded by Ruch, to approve the first reading of the following revised policies:*

101.1 NAME OF THE SCHOOL DISTRICT

406 PUBLIC AND PRIVATE PERSONNEL DATA

515 PROTECTION AND PRIVACY OF PUPIL RECORDS

*Motion carried unanimously with all members present voting yes. (7-0)*

### 2. Authorization of Issuance of Individual Procurement Card (P-Card)

*Motion by Vranish, seconded by Hennen, to authorize the issuance of Procurement Card to the following Spring Lake Park Schools employees:*

Katrina Schmidt Program Secretary – Early Childhood

Chelsey Uhlenhopp Principal Assistant – Woodcrest Elementary Spanish Immersion

*Motion carried unanimously with all members present voting yes. (7-0)*

### 3. Acknowledgment of Gifts

*Motion by Delfs, seconded by Forsberg, to acknowledge gifts to the district, as shown in attachment F-3, and to extend the School Board's thanks and appreciation.*

## **Spring Lake Park Schools ISD 16 Donation summary for August 11, 2015 Regular Board Meeting**

### **Monetary Donations**

<b>Description</b>	<b>Value</b>	<b>Donor</b>	<b>Purpose/To</b>
Monetary	\$ 3,833.44	Westwood Intermediate PTO	Grade Level Field Trip Bus Cost
Monetary	\$ 300.00	Westwood Intermediate PTO	Music Classroom Supplies
Monetary	\$ 300.00	Westwood Intermediate PTO	Art Classroom Supplies
Monetary	\$ 300.00	Westwood Intermediate PTO	Phy Ed. Classroom Supplies
Monetary	\$ 1,277.30	Westwood Intermediate PTO	Food Donations (Gr. 5 Breakfast, EOY Picnic, Popsicles)
Monetary	\$ 84.74	Westwood Intermediate PTO	End of Year Picnic Supplies
Monetary	\$ 50.00	Target - Thanks a Billion Campaign	Westwood Intermediate School

Monetary	\$ 25.00	Target - Thanks a Billion Campaign	Spring Lake Park High School
Monetary	\$ 120.00	Wells Fargo Matching Gift Program	Woodcrest Spanish Immersion
Monetary	\$ 125.00	Wells Fargo Matching Gift Program	Park Terrace Elementary
<b>Total</b>	<b>\$ 6,415.48</b>		

4. Resolution Approving Northeast Metropolitan Intermediate School District No. 916's Health and Safety Program Budget and Authorizing the Inclusion of a Proportionate Share of Those Projects in the District's Application for Safety Revenue

*Motion by Forsberg, seconded by Vranish, to approve the following resolution:*

BE IT RESOLVED by the School Board of Independent School District No. 16, State of Minnesota, as follows:

1. The school board of Northeast Metropolitan Intermediate School District No. 916 has approved a health and safety program budget for its facilities for the 2015-2016 school year in the amount of \$39,525. The various components of this program budget are attached as EXHIBIT A hereto and are incorporated herein by reference. Said budget is hereby approved.
2. Minnesota Statutes, Section 123B.57, Subdivision 1, as amended, provides that if an intermediate school district's health and safety budget is approved by the school boards of each of the intermediate school district's member school districts, each member district may include its proportionate share of the costs of the intermediate school district program in its health and safety revenue application.
3. The proportionate share of the costs of the intermediate school district's health and safety program for each member school district to be included in its application shall be determined by utilizing a blended rate where half of the rate is determined by multiplying the total cost of the intermediate school district health and safety program times the ratio of the member school district's net tax capacity to the total net tax capacity of the intermediate school district and half of the rate is determined by multiplying the total cost of the intermediate school district health and safety program times the ratio of ADM utilization by district to the total ADM utilization. The inclusion of this proportionate share in the district's health and safety revenue application for fiscal year 2016 is hereby approved, subject to approval by the Commissioner of the Minnesota Department of Education.
4. Upon receipt of the proportionate share of health and safety revenue attributable to the intermediate school district program, the district shall promptly pay to the intermediate school district the applicable aid or levy proceeds.

Exhibit A  
Northeast Metro 916  
Health and Safety Levy  
June 2, 2015

<b>Health and Safety Category</b>		<b>FY 16</b>	<b>FY 17</b>
347 - Physical Hazard Control	District wide	5,000.00	5,000.00
349 - Hazardous Substance	District wide	600.00	600.00
352 - H&S Management	District wide	32,925.00	32,925.00
363 - Fire and Life Safety	District wide	1,000.00	1,000.00
		<b>\$ 39,525.00</b>	<b>\$39,525.00</b>

Roll Call: Ayes: Amundson, Delfs, Forsberg, Ruch, Hennen, Vranish, Stroebel; Nays: none  
*The resolution was duly adopted.*

**5. Approval of Solar Gardens Contract**

*Motion by Hennen, seconded by Delfs, to formally approve a solar garden subscription with SunEdison as discussed at the June 23, 2015 School Board work session, at which time the Board directed administration to enter into the agreement.*

*Motion carried unanimously with all members present voting yes. (7-0)*

**G. BOARD FORUM AND REPORTS**

Member Delfs apologizes that she will miss the next meeting due to travel for work.

**H. CLOSED SESSION**

*Motion by Delfs, seconded by Ruch, to enter in to Closed Session to discuss employee negotiations.*

*Motion carried unanimously with all members present voting yes. (7-0) Entered in to Closed Session at 8:25pm.*

*Motion by Forsberg, seconded by Hennen, to reconvene the meeting. Motion carried unanimously with all members present voting yes. (7-0) Meeting reconvened at 9:09pm.*

**F. ACTION ITEMS, CONTINUED**

**6. Approval of Spring Lake Park Teacher's Master Agreement for 2015-2017**

*Motion by Vranish, seconded by Ruch to approve the 2015-2017 Master Agreement between Spring Lake Park School District 16 and Spring Lake Park Teachers United as negotiated and recommended by the School Board Negotiation Committee and the Administration.*

*Motion carried unanimously with all members present voting yes. (7-0)*

**7. Approval of Superintendent's Contract for 2016-2019**

*Motion by Forsberg, seconded by Hennen, to approve the Board Committee's recommendations for the Superintendent's contract for 2016-2019.*

*Motion carried unanimously with all members present voting yes. (7-0)*

**8. Approval of UAW Local 125 - Learning Ventures 2015-2017 Agreement**

*Motion by Amundson, seconded by Ruch, to approve the 2015-2017 Agreement between Spring Lake Park Schools District 16 and UAW Local 125 - Learning Ventures as negotiated and recommended by the School Board Negotiation Committee and the Administration.*

*Motion carried unanimously with all members present voting yes. (7-0)*

**I. ADJOURNMENT**

*Motion by Ruch, seconded by Delfs, to adjourn the meeting. Motion carried unanimously with all members present voting yes. (7-0). Meeting adjourned at 9:12pm.*

\_\_\_\_\_  
Date

\_\_\_\_\_  
Amy Hennen, Clerk  
Spring Lake Park Schools  
Independent School District 16

