



**Spring Lake Park Schools**  
District Services Center  
1415 81st Avenue NE  
Spring Lake Park, MN 55432

**MINUTES OF THE SCHOOL BOARD WORK SESSION and MEETING**  
**School Board, Independent School District 16**  
**Spring Lake Park, MN**  
**Tuesday, September 22, 2015**

**A. CALL TO ORDER**

Chairperson Stroebel called the meeting to order at 6:02pm.

The following School Board members were present: John Stroebel, Jodi Ruch, Amy Hennen, Marilynn Forsberg, and Colleen Vranish along with Superintendent Jeff Ronneberg.

School Board members absent: Kelly Delfs and Jim Amundson.

**B. AGENDA APPROVAL**

*Motion by Vranish, seconded by Hennen, to approve the agenda with the following change(s):*

a. addition of the word 'maximum' to Action Item 1.

*Motion carried unanimously with all members present voting yes. (5-0)*

**C. DISCUSSION ITEMS**

1. Enrollment Update

Ms. Amy Schultz, Director of Business Services, reviewed the preliminary enrollment numbers for the 2015-16 school year. Current enrollment as of Monday, Sept. 21 was 5,693. Enrollment is 100 students higher than budgeted. A more in-depth report will be shared at the October 6 meeting.

2. Facilities Study Update

Dr. Ronneberg reminded the board that this study has been ongoing since 2010 and reviewed the Context and Reality portion of the Facilities Guiding Change. Facilities are being studied due to increased enrollment and based on enrollment projections by Reinhardt Consulting the Westwood Complex will exceed capacity Fall 2018. Additional Early Learning space will be needed prior to 2018 as well. Dr. Ronneberg walked through near-term, mid-term, and long-term projects looking at drafts of conceptual collaborative learning space designs and furniture configurations at each district building, noting that the furniture options would not be part of a bond. He also reviewed the September 2015 – January 2016 timeline for next steps that was presented at the Sept. 8 Board meeting and mentioned that April 26, 2016 will most likely be the bond election date that will be recommended to the Board. The next steps include: costing and phasing options, meeting #6 with the Community Facilities Design Team, formal presentation to the board, and submission of Review and Comment to MDE (Minnesota Department of Education).

3. Student and Family Advocate Update

Mr. Mike Callahan, Director of Student Services, reminded the Board that the Student and Family Advocate positions in the district are part of the new Deans Model that was implemented at the middle and high school last school year. The Student and Family Advocate program will support our families not only during the school day, but outside of school hours as well. Members of this team will not have traditional 8am – 4pm hours, but will include evenings and weekends all year long. Advocates will be designated at sites, but will be working as a team across buildings, to help families obtain mental health support from the community, and basic needs such as housing and food, while building positive relationships with families.

*High expectations, high achievement for all. No excuses.*

Jill Tessemen has been hired to lead the team, which will consist of an additional 2.5 FTE positions. Currently 1 of the additional 2.5 FTE positions has been filled, with additional interviews taking place.

4. Preliminary Taxes Payable Levy 2016 Overview

Ms. Amy Schultz, Director of Business Services, shared information regarding the preliminary taxes payable levy for 2016. At this time a 1%-2% levy increase is foreseen. Ms. Schultz shared that additional bond refunding opportunities are being investigated to positively affect the taxes of district community members.

In addition, Ms. Schultz spoke to the Long Term Facilities Maintenance action item. Due to change in legislation, the 3-year plan that has been required in the past and that was approved this spring has been dropped and the new requirement is a 10-year plan. This is approval on a preliminary basis; the district isn't required to levy for the whole amount shown in the plan; it will be based on budget capacity and necessary maintenance updates. The 10-year plan will be annually update then up for approval by the Board.

**D. ACTION ITEMS**

1. Approval to Certify the Proposed Maximum 2015 Payable 2016 Property Tax Levy

*Motion by Forsberg, seconded by Hennen, to approve the certification of proposed 2015 Payable 2016 Property Tax Levy. Motion carried unanimously with all members present voting yes. (5-0)*

2. Approval of the FY 2017 Application for Long-term Facilities Maintenance Revenue to be submitted to the Minnesota Department of Education.

*Motion by Vranish, seconded by Ruch, to approve the FY 2017 Application for Long-term Facilities Maintenance Revenue be submitted to the Minnesota Department of Education. Motion carried unanimously with all members present voting yes. (5-0)*

**E. CLOSED SESSION**

*Motion by Hennen, seconded by Forsberg, to enter in to Closed Session to discuss purchase of property by the school district. Motion carried unanimously with all members present voting yes. (5-0) Entered in to Closed Session at 7:30pm.*

*Motion by Vranish, seconded by Forsberg, to reconvene the meeting. Motion carried unanimously with all members present voting yes. (5-0) Meeting reconvened at 8:12pm.*

**F. ADJOURNMENT**

*Motion by Ruch, seconded by Vranish, to adjourn the meeting. Motion carried unanimously with all members present voting yes. (5-0) Meeting adjourned at 8:13pm.*

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Date

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Amy Hennen, Clerk  
Spring Lake Park Schools  
Independent School District 16