



Spring Lake Park Schools
District Services Center
1415 81st Avenue NE
Spring Lake Park, MN 55432

MINUTES OF THE SCHOOL BOARD REGULAR MEETING
School Board, Independent School District 16
Spring Lake Park, MN
Tuesday, November 10, 2015

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairperson Stroebel called the meeting to order at 7:00pm.

The following School Board members were present: John Stroebel, Jodi Ruch, Amy Hennen, Jim Amundson, Marilyn Forsberg, and Kelly Delfs, along with Superintendent Jeff Ronneberg and Student Council School Board Representative Sierra Reiland.

School Board members absent: Colleen Vranish

Student Council School Board Representative absent: Dorothy Williams

B. AGENDA APPROVAL

Motion by Ruch, seconded by Hennen, to approve the agenda with the following change(s):

a. addition of Action Item 5 – Resolution Canvassing Returns of Votes of Spring Lake Park Independent School District No. 16 General Election Held November 3, 2015.

Motion carried unanimously with all members present voting yes.

C. SOME FUTURE EVENTS (Please check the District Calendar and Resource Guide or visit the District website at www.springlakeparkschools.org for a complete list of monthly events)

- Thursday, November 26 & Friday, November 27, 2015 No School, Students and Staff – Holiday
- Thursday, December, 3 & Friday, December 4, 2015 No School for students – Staff Professional Learning Days

- Tuesday, December 15, 2015 School Board Regular Meeting, 7:00 p.m.

- Includes Truth in Taxation Meeting

- With Communication to the Board and Administration at 6:45 p.m.

D. CONSENT AGENDA

Motion by Forsberg, seconded by Delfs, to approve the following items of the consent agenda:

1. Minutes of the October 6, 2015 School Board Regular Meeting and October 27, 2015 School Board Work Session

2. Bills Paid for September 2015, in the following amounts:

BILLS PAID	
September 2015	
Fund	Total Payments
General	\$ 1,896,238
Food Service	109,168
Community Education	28,180
Building Construction	1,500
Debt Service	-
Trust and Agency	4,300
OPEB Debt Services	-
OPEB Trust Account	-
TOTAL	\$ 2,039,386

3. Personnel Items

I. EMPLOYMENTS

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Start Date</u>	<u>New or Replace</u>
Daniel Bruggeman	WWMS	Social Studies Teacher (0.2 FTE)	9/28/2015	Replace
Logan Cole	NP	Administrative Assistant	9/29/2015	Replace
Jodi Coleman	ECFE	Substitute Classroom Assistant	10/27/2015	New
Kayla Conradi	SLPHS	Child Care Assistant Teacher	10/15/2015	New
Lorrie Courts	NP	Paraprofessional, Special Education	10/19/2015	Replace
Dawn Crain	WC	PT Nutrition Services Associate	11/13/2015	Replace
Kristy Erickson	NP	Paraprofessional, Special Education	10/19/2015	New
Bailey Geist	PT	Music Teacher (0.8 FTE)	9/1/2015	Replace
Stephanie Onorato	SLPHS	Reading/Language Arts Teacher	10/13/2015	New
Shawn Poppe	SLPHS	PT Nutrition Services Associate	10/19/2015	Replace
Brooke Roloff	SLPHS	Paraprofessional, Special Education	11/3/2015	Replace
Steven Veenstra	Calvin Christian	School Counselor	8/31/2015	New

II. TERMINATIONS/RESIGNATIONS/NON-RENEWAL OF CONTRACT

<u>Name</u>	<u>Location</u>	<u>Employee Group</u>	<u>Notes</u>
Susan Benson	PT	Paraprofessional	Resignation as of November 3, 2015
Joy Brueshaber	SLPHS	Nutritional Svcs	Resignation as of August 31, 2015
Jill Driscoll	SLPHS	Health Care Specialists	Resignation as of October 20, 2015
Barbara Obrien	SLPHS	Teachers	Resignation as of October 30, 2015

Motion carried unanimously with all members present voting yes.

E. DISCUSSION, REPORTS, INFORMATION ITEMS

1. Engaged, Enthusiastic Learners: Align work of adults to continuously improve personalized instruction and responsiveness to meet students' unique and varied needs.

Brief updates were given on the following two District Operational Plan projects:

World Language – Ms. Lisa Switzer, Coordinator of Learning, leads the work on the World Language project. Ms. Switzer reviewed the emerging influences that lead this work, key achievement points, as well as next steps for Spanish Immersion students, Spanish heritage speakers, and all learners.

Elementary Report Card – Dr. Hope Rahn, Director of Learning and Innovation, shared the work done to tighten alignment between learning targets and grading tasks on the elementary report card in the areas of Language Arts and Math. Key achievement points were reported. Next steps include refinement of other areas of the elementary report card for Fall 2017 implementation based on Essential Learning Outcomes and ongoing assessment work.

2. Effective Operations: Improve our effective management of human, financial, and physical resources.

Monthly Financial Report – Ms. Amy Schultz, Director of Business Services, reviewed the monthly financial report for September 2015 including treasurer's report, expenditures, and revenue.

Master Facilities and Programming Study Update - Ms. Amy Schultz, Director of Business Services, and Dr. Jeff Ronneberg, Superintendent, gave a brief review of the history of this study which began back in 2010 as a purposeful three-phase study to address projected enrollment growth. Highlights of the review include: student enrollment has increased by about 1,000 students (approx. 25%) since the 2005-06 school year. Projected enrollment for the 2024-25 school year is between 6,500 and 6,800 students. Current enrollment is approximately 5,600 students.

Phase 1 was completed in 2013 and included classroom additions at Park Terrace and Northpoint and moving Spanish Immersion to the Woodcrest facility. Phase 2 began in spring 2014 to address anticipated space needs at the middle grades. Actions completed in Phase 2 include: demographic and enrollment data updated Fall 2014; approval from Blaine City Council for additional driveway at the Westwood Complex; continual updating of Master Facilities and Programming Plan to best protect past community investments, maintain existing facilities, and limit future deferred maintenance needs; extensive study of current and future learning space needs necessary to meeting enrollment growth, early learning expansion, and K-12 programming needs. There was no clear solution for near-term space constraints so the Community Facilities Design Team was created – a team of 70 parents, students, staff, community members and business leaders – which provided guidance and recommendations relating to enrollment growth, including the recommendation for a new K-4 elementary school with reconfiguration of Northpoint and Park Terrace elementaries to K-4 schools, making room at the Westwood Complex for the middle grades enrollment growth.

Facilities and election timeline was outlined: Nov. 23 - 6th Community Facilities Design Team Meeting; December 15 - Direction from Board to submit Review & Comment; January 12 – bond proposal presentation to the Board; Jan/Feb – Board approval of Resolution calling for election; April 26 – Election Day.

Ms. Schultz gave an update of the bond refunding opportunity that is available to the school district. With interest rates low it is a good time to look at refunding which result in lower

property taxes paid by district property owners. Refunding does not result in additional revenue or lower expenses for the school district. All savings are passed on to district property owners. Projections of this refunding show that the average homeowner would save approximately \$61/year.

3. Superintendent's Report - Dr. Jeff Ronneberg, Superintendent of Schools, mentioned that December 3 and 4 are staff work days. December 3 staff will be wrapping up Tri I with finishing up report cards, communicating with parents, and doing final prep work for the start of Tri II. December 4 is a staff professional learning day in the buildings.

F. ACTION ITEMS

1. Approval of Resolution for the Sale of General Obligation Crossover Refunding Bonds
Motion by Delfs, seconded by Forsberg, to approve the following resolution:

A RESOLUTION PROVIDING FOR THE SALE OF GENERAL OBLIGATION CROSSOVER REFUNDING BONDS, SERIES 2015A, IN THE APPROXIMATE AGGREGATE PRINCIPAL AMOUNT OF \$29,950,000; AND TAKING OTHER ACTIONS WITH RESPECT THERETO

BE IT RESOLVED By the School Board (the "School Board") of Independent School District No. 16 (Spring Lake Park Schools), Anoka County, Minnesota (the "District") as follows:

1. Background. It is hereby determined that:

(a) On November 7, 2006, the District issued its General Obligation School Building Bonds, Series 2006C (the "Series 2006C Bonds"), in the original aggregate principal amount of \$30,900,000, pursuant to Minnesota Statutes, Chapter 475, as amended, as approved by the voters of the District at a special election held on February 28, 2006. The Series 2006C Bonds are currently outstanding in the principal amount of \$28,310,000, of which \$27,500,000 in principal amount is subject to redemption on or after August 1, 2016. Proceeds of the Series 2006C Bonds were used to finance the acquisition and betterment of school sites and facilities in the District.

(b) On August 30, 2007, the District issued its General Obligation Alternative Facilities Bonds, Series 2007B (the "Series 2007B Bonds"), in the original aggregate principal amount of \$7,100,000, pursuant to Minnesota Statutes, Chapter 475, as amended, and Section 123B.59. The Series 2007B Bonds are currently outstanding in the principal amount of \$4,410,000, of which \$3,940,000 in principal amount is subject to redemption on or after August 1, 2016. Proceeds of the Series 2007B Bonds were used to finance the construction of certain health and safety projects included in the District's five-year plan.

(c) The District is authorized by Section 475.67, subdivision 13 of the Act to issue and sell its general obligation bonds to refund outstanding bonds when determined by the School Board to be necessary and desirable.

(d) It is necessary and desirable for the reduction of debt service costs to the District that the District issue its General Obligation Crossover Refunding Bonds, Series 2015A (the "Bonds"), in the approximate aggregate principal amount of \$29,950,000, pursuant to Minnesota Statutes, Chapter 475, as amended, specifically Section 475.67, subdivision 13, and Section 123B.59 (collectively, the "Act"), to achieve the crossover refunding of the Series 2006C Bonds and the Series 2007B Bonds by (i) refunding on August 1, 2016, the 2017 through 2029 maturities of the Series 2006C Bonds; and (ii) refunding on August 1, 2016, the 2017 through 2023 maturities of the Series 2007B Bonds.

(e) The District is authorized by Section 475.60, subdivision 2(9) of the Act to negotiate the sale of the Bonds it being determined that the District has retained an independent financial advisor in connection with the sale of the Bonds. The actions of the District staff and its municipal advisor in negotiating the sale of the Bonds are ratified and confirmed in all aspects.

2. Covenant as to State Credit Enhancement. The District hereby covenants and obligates itself to notify the State of Minnesota of a potential default on the Bonds and to use the provisions of the Minnesota Statutes, Section 126C.55 (the “State Credit Enhancement Act”) to guarantee payment of the Bonds. The staff of the District is directed to notify the Minnesota Department of Education and Minnesota Management & Budget that the District has obligated itself to be bound by the provisions of such State Credit Enhancement Act, which provide for payment of principal of and interest on the Bonds by the State of Minnesota in the event of a default by the District.

3. Pricing Committee Appointed. The District hereby establishes a pricing committee with respect to the Bonds comprised of the Chair and the Director of Business Services or their designees (the “Pricing Committee”). The Pricing Committee is authorized and directed, with the advice of the District’s municipal advisor, Ehlers & Associates, Inc. (the “Municipal Advisor”), to review proposals for the purchase of the Bonds and award the sale of the Bonds to the prospective purchaser (the “Purchaser”) based on the recommendation of the Municipal Advisor and the following parameters: (i) the total savings in future debt service payments must be at least \$3,600,000; and (ii) the net present value of savings as a percentage of net present value of existing debt service must be at least 9.0%.

4. Acceptance of Proposal. The School Board will meet on Tuesday, December 15, 2015, or another date selected by the Pricing Committee upon the advice of the Municipal Advisor, to ratify the acceptance by the Pricing Committee of the proposal of the Purchaser and to take any other appropriate action with respect to the Bonds.

5. Authority of Municipal Advisor. The Municipal Advisor is authorized and directed to advertise the Bonds for sale in accordance with the terms of proposal to be prepared for the Bonds.

6. Authority of Bond Counsel. The law firm of Kennedy & Graven, Chartered, as bond counsel for the District, is authorized to act as bond counsel and to assist in the preparation and review of necessary documents, certificates and instruments relating to the Bonds. The officers, employees and agents of the District are hereby authorized to assist Kennedy & Graven, Chartered in the preparation of such documents, certificates, and instruments.

7. Covenants. In the resolution ratifying the sale of the Bonds, the School Board will set forth the covenants and undertakings required by the Act.

8. Official Statement. In connection with the sale of the Bonds, the officers or employees of the District are authorized and directed to cooperate with the Municipal Advisor and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the District upon its completion.

Roll Call: Ayes: Delfs, Hennen, Ruch, Amundson, Forsberg, Stroebel; Nays: None

Resolution was duly adopted.

2. American Education Week, November 16-20, 2015

Motion by Hennen, seconded by Forsberg, to adopt the following resolution:

WHEREAS, American Education Week was first observed in December 1921 as an opportunity to focus public support on our nation’s schools; and

WHEREAS, the strength of our nation depends on a citizenry that values our public schools and supports our children’s education; and

WHEREAS, all staff in the district provide a safe, healthy and nourishing learning environment for our children and communities; and

WHEREAS, schools bring together adults and children, educators and volunteers, business leaders, and elected officials in a common enterprise.

NOW, THEREFORE BE IT RESOLVED the School Board of Spring Lake Park Schools hereby designates November 16-20, 2015 as American Education Week in Spring Lake Park Schools.

Roll Call: Amundson, Ruch, Forsberg, Delfs, Hennen, Stroebel; Nays: None

Resolution was duly adopted.

3. Approval of Second Reading of Revised Policies

Motion by Amundson, seconded by Forsberg, to approve the second reading of the following revised policies:

410 Family and Medical Leave

Motion carried unanimously with all members present voting yes.

4. Acknowledgment of Gifts

Motion by Ruch, seconded by Delfs, to acknowledge gifts and to extend the School Board’s thanks and appreciation:

**Donations to Spring Lake Park Schools
Summary for November 10, 2015 Regular Board Meeting**

Monetary Donations

Description	Value	Donor	Purpose/To
Monetary	\$ 99.00	Wells Fargo Community Support	Westwood Intermediate School
Monetary	\$ 99.00	Wells Fargo Matching Gift Program	Westwood Intermediate School
Monetary	\$ 57.72	Wells Fargo Matching Gift Program	Spring Lake Park High School
Total	\$255.72		

Non-Monetary Donations

Item	Value	Donor	Purpose/To
Coffee	Value unknown	Caribou Coffee	Spring Lake Park High School staff mtg
Hats & Mittens	Value unknown	St. Philips Lutheran Church	Park Terrace Elementary students
Food	Value unknown	Joanne Lero	Panther Pantry

Office Supplies	Value unknown	Sue and Bill Elliott	Westwood Middle School teachers and office staff
Paper	Value unknown	Gayle Kojetin	Westwood Middle School student

Motion carried unanimously with all members present voting yes.

5. Resolution Canvassing Returns of Votes of Spring Lake Park Independent School District No.16 General Election Held November 3, 2015

Motion by Ruch, seconded by Delfs, to adopt the following resolution:

**RESOLUTION CANVASSING RETURNS OF VOTES OF
SPRING LAKE PARK INDEPENDENT SCHOOL DISTRICT NO. 16
GENERAL ELECTION HELD NOVEMBER 3, 2015**

BE IT RESOLVED by the School Board of Spring lake Park Independent School District No. 16, State of Minnesota, as follows:

1. It is hereby found, determined and declared that the General Election of the voters of this school district held on November 3, 2015, was in all respects duly and legally held.

2. As specified in the attached Abstract and Return of Votes Cast, a total of 168 voters of the district voted at said General Election on the election of three (3) school board members for three (3) four (4) year vacancies on the board caused by expiration of term on the first Monday in January following the general election. Votes cast for the office are as follows:

Candidate	Votes	Elected
Anthony (Tony) Easter	124	X
Amy Hennen	128	X
Jim Amundson	132	X
Write-In	18	No

4. Anthony (Tony) Easter, Amy Hennen, and Jim Amundson, having received the highest number of votes, are elected to four (4) year terms beginning on the first Monday in January, 2016.

5. The clerk is hereby directed to certify results of the General Election to the county auditors of each county in which the school district is located in whole or in part.

6. After the time for contesting the election has passed and the candidate has filed all campaign financial reports required by Minnesota Statutes, Chapter 211A, the clerk is hereby directed to deliver a certificate of election to each person entitled thereto. The clerk is also hereby directed to enclose with the certificate a form of acceptance of office and oath of office.

Roll Call: Ayes – Forsberg, Ruch, Delfs, Hennen, Amundson, Stroebel; Nays – none.

Resolution was duly adopted.

G. BOARD FORUM AND REPORTS

Student Council School Board Representative Sierra Reiland share information on activities taking place at Spring Lake Park High School and Westwood Middle School. She also gave an update on her recent trip to Chicago with the high school band.

Member Hennen attended the high school Parent Advisory Council meeting which included information on events taking place at the high school as well as the roles/responsibilities of the high school Deans.

Member Forsberg shared that she attended the high school play, gave an update on EMID (East Metro Integration District), as well as an update on NEMetro 916.

Chairperson Stroebel shared that he attended the Nov. 6 AMSD meeting and reminded board members that the AMSD policy conference is coming up.

H. CLOSED SESSION

Motion by Ruch, seconded by Amundson, to enter in to Closed Session to discuss purchase of property by the school district. Motion carried unanimously with all members present voting yes. Entered in to Closed Session at 7:52pm.

Motion by Delfs, seconded by Amundson, to reconvene the meeting. Motion carried unanimously with all members present voting yes. Meeting reconvened at 8:54pm.

I. ADJOURNMENT

Motion by Ruch, seconded by Forsberg, to adjourn the meeting. Motion carried unanimously with all members present voting yes. Meeting adjourned at 8:55pm.

Date

Amy Hennen, Clerk
Spring Lake Park Schools
Independent School District 16