



Spring Lake Park Schools
District Services Center
1415 81st Avenue NE
Spring Lake Park, MN 55432

SCHOOL BOARD REGULAR MEETING
District Services Center
Tuesday, February 9, 2016
7:00 P.M.

ADDITION TO AGENDA

D. CONSENT AGENDA – ADDITION OF ATTACHMENT D-1

ATTACHMENT D-1a

MINUTES OF THE SCHOOL BOARD REGULAR/ORGANIZATIONAL MEETING
School Board, independent school district 16
Spring Lake Park, MN
Tuesday, January 12, 2016

A. CALL TO ORDER

Chairperson Stroebel called the meeting to order at 7:00pm.

The following School Board members were present: John Stroebel, Jodi Ruch, Amy Hennen, Jim Amundson, Marilynn Forsberg, Kelly Delfs, and Tony Easter, along with Superintendent Jeff Ronneberg and Student Council School Board Representatives ElleAnne Matthews and Dorothy Williams. School Board members absent: None

B. AGENDA APPROVAL

Motion by Delfs, seconded by Forsberg, to approve the agenda as presented. Motion carried unanimously with all members voting yes.

C. OATH OF OFFICE

Chairperson Stroebel carried out a ceremonial Oath of Office for re-elected members Amy Hennen and Jim Amundson, along with newly elected member Tony Easter.

D. ORGANIZATION OF BOARD

Election of Chairperson

Nominations were called for the position of Spring Lake Park Schools District 16 School Board Chairperson. Stroebel was nominated by Ruch. No further nominations were made. A ballot vote was taken. Stroebel received 7 votes. Stroebel was re-elected School Board Chairperson for 2016.

Election of Vice-Chairperson

Nominations were called for the position of Spring Lake Park Schools District 16 School Board Vice-Chairperson. Ruch was nominated by Hennen. No further nominations were made. A

ballot vote was taken. Ruch received 7 votes. Ruch was re-elected School Board Vice-Chairperson for 2016

Election of Clerk

Nominations were called for the position of Spring Lake Park Schools District 16 School Board Clerk. Hennen was nominated by Delfs. No other nominations were made. A ballot vote was taken and Hennen received 7 votes. Hennen was re-elected School Board Clerk for 2016.

Election of Treasurer

Nominations were called for the position of Spring Lake Park Schools District 16 School Board Treasurer. Amundson was nominated by Ruch. No further nominations were made. A ballot vote was taken. Amundson received 7 votes. Amundson was re-elected School Board Treasurer for 2016.

Board Parliamentarian

Motion by Delfs, seconded by Hennen, to designate Forsberg, as the Board's Parliamentarian who shall rule on all parliamentary procedures and questions. Motion carried unanimously with all members voting yes.

E. ADJOURNMENT OF THE REGULAR-ORGANIZATIONAL MEETING

Motion by Forsberg, seconded by Ruch, to adjourn the meeting. Motion carried unanimously with all members voting yes. Meeting adjourned at 7:10pm.

Date

Amy Hennen, Clerk
Spring Lake Park Schools
Independent School District 16

ATTACHMENT D-1b

MINUTES OF THE SCHOOL BOARD REGULAR MEETING
School Board, Independent School District 16
Spring Lake Park, MN
Tuesday, January 12, 2016

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairperson Stroebel called the meeting to order at 7:10pm.
School Board members present were: John Stroebel, Jodi Ruch, Amy Hennen, Jim Amundson, Marilyn Forsberg, Kelly Delfs, and Tony Easter, along with Superintendent Jeff Ronneberg, and Student Council School Board Representatives ElleAnne Matthews and Dorothy Williams.

B. AGENDA APPROVAL

Motion by Amundson, seconded by Easter, to approve the agenda as presented. Motion carried unanimously with all members voting yes.

C. SOME FUTURE EVENTS (Please check the District Calendar and Resource Guide or the District website at www.springlakeparkschools.org for a complete list of monthly events)

- Monday, January 18, 2016 - No School for Students or Staff; buildings, child care, and District Services Center (DSC) closed
- Tuesday, January 26, 2016 School Board Work Session at DSC, 6:00p.m.
- Tuesday, February 9, 2016 School Board Regular Meeting at DSC, 7:00p.m. with Communication to the Board and Administration at 6:45p.m.

D. CONSENT AGENDA

Motion by Forsberg, seconded by Hennen, to approve the following items of the consent agenda:

1. Minutes of the December 15, 2015 School Board Regular Meeting
2. Bills Paid for November 2015, in the following amounts:

BILLS PAID	
November 2015	
Fund	Total Payments
General	\$2,618,905
Food Service	180,424
Community Education	120,731
Building Construction	-
Debt Service	-
Trust and Agency	1,000
Internal Service Funds	-
OPEB Debt Services	-
OPEB Trust Account	-
TOTAL	\$2,921,060

3. Personnel Items

I. EMPLOYMENTS

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Start Date</u>	<u>New or Replace</u>
Laura Blaido	WC	Part Time Nutrition Services Associate	1/11/2016	Replace
Sairah Johansson	SLPHS	Paraprofessional, Special Education	1/4/2016	Replace
Ruth Loudon	District Wide	Health Care Specialist	1/11/2016	Replace
Shelly Olson	WWMS	Health Care Specialist	12/21/2015	Replace
Brandee Palmer	WWMS	Long Term Sub, Language Arts Teacher, Grade 6	12/14/2015	Replace
Betarani Radiana	NP	Lunch & Recess Supervisor	1/5/2016	Replace

II. TERMINATIONS/RESIGNATIONS/NON-RENEWAL OF CONTRACT

<u>Name</u>	<u>Location</u>	<u>Employee Group</u>	<u>Notes</u>
Michael Hagen	WMS	Teacher	Resignation as of December 22, 2015
Vernon Letourneau	SLPHS	Coach	Resignation as of December 21, 2015
Maureen Peters	WWI	Teacher	Resignation as of December 14, 2015

III. LEAVES OF ABSENCE

<u>Name</u>	<u>Location</u>	<u>Employee Group</u>	<u>Notes</u>
Emily Abbott	WWMS	Teacher	November 23, 2015 until March 21, 2016
Barbara Camp	WWMS	Clerical	December 16, 2015 until December 30, 2015
Shan Fellenz	WWMS	Paraprofessional	January 4, 2016 until January 15, 2016
Nancee Fick	NP	Nutrition Services	December 7, 2015 until March 1, 2016
Sara Hansen	EC	Teacher	April 22, 2016 until August 19, 2016
Stephanie Hegman	SLPHS	Teacher	November 3, 2015 until December 1, 2015
Amy Howard	WWMS	Teacher	December 17, 2015 until January 4, 2016
LouAnn Jacobson	WWMS	Nutrition Services	September 8, 2015 until June 10, 2016
Tricia Miller	WWMS	Teacher	January 4, 2016 until March 28, 2016
Laura Pena-Kennedy	WWMS	Teacher	January 4, 2016 until March 28, 2016
Stephanie Phelps	WWMS	Teacher	January 19, 2016 until January 25, 2016
Erin Stalsberg	NP	Teacher	September 28, 2015 until February 8, 2016

Motion carried unanimously with all members voting yes.

E. DISCUSSION, REPORTS, INFORMATION ITEMS

1. **Effective Operations:** Improve our effective management of human, financial, and physical resources.

Master Facilities and Programming Study: Master Plan Overview and Update – Dr. Ronneberg, Superintendent, and Amy Schultz, Director of Business Services, gave a review of the three

phase Master Facilities and Programming Study that has been going on since 2010. Dr. Ronneberg gave a brief history beginning with the 2006 voter approved bond. Much of the 2006 bond was to cover deferred maintenance costs. The school district is working hard to protect the 2006 investment of the community through the Master Facilities and Programming Study. The current bond will have virtually no deferred maintenance costs included.

Phase I was completed in fall of 2013 and included: completion of enrollment and demographic study, 10-yr Master Facilities and Programming Plan was developed, additions were completed at Park Terrace and Northpoint, and Spanish Immersion was moved to Woodcrest Elementary.

Focus on Phase II began in 2014 to address projected enrollment growth, overcrowding at the Westwood site, and early learning space needs. Goal is that the focus of Phase II will include addressing Phase III, thus moving the Master Facilities and Programming Study to a two phase project, rather than three phases. Phase III is to address anticipated space needs at the high school.

Initial activities completed during Phase II include: updated enrollment and demographic study, identified space constraints at each grade level, approval from Blaine for additional driveway at the Westwood complex, site/space review of student athletics/activities needs, continued updates to the Master Facilities and Programming Plan to address deferred maintenance and student programming needs. The Community Facilities Design Team, a group of community members, parents, staff, students, and administrators, met for over 20 hours in the Spring of 2015 to assist in the development of recommendations to address projected enrollment growth. Their work, based on educational needs, current and projected enrollment growth, and the future vision for the district, led them to the following recommendation: construct a new K-4 elementary school to open in Fall of 2018, while reconfiguring Northpoint and Park Terrace to K-4 elementary schools. Woodcrest Spanish Immersion would remain K-5, and the Westwood Complex would reconfigure to grades 5-8.

A review was given of the near-term (1-3 years), mid-term (4-6) years, and long-term (7-10 years) projects in the Master Facilities Plan.

Near Term projects include: Items likely to be part of a Bond: construction of a new K-4 elementary school, addition and remodeling of classrooms at Spring Lake Park High School, construct classroom space for early learning, provide additional space for special education; Items not part of a Bond: continue Innovative Spaces projects, update equipment in SLPHS fitness center and weight room, additional windows in Westwood Complex and Spanish Immersion classrooms, update science classrooms at Westwood with addition of sinks.

Intermediate Term projects include: continue Innovative Spaces in all schools, provide gallery spaces at all schools, expand cafeteria space at Woodcrest Spanish Immersion.

Long Term projects include: revisit Community Facility Design Team identified projects for viability in the future, which include: outdoor learning spaces at Westwood and Spanish Immersion, Westwood garage renovation into learning spaces, identify options at each school to further expand more flexible learning spaces, construct early learning addition at Northpoint to accommodate potential growth in programming, if necessary.

The study of current athletic and activity needs was suspended in Fall 2015. A design team of staff, parents and community members will be established in Spring 2016 to assist in plan development.

Next steps of the facilities planning process were highlighted. The Bond Proposal will be presented at the February 9 Board meeting, along with a resolution calling for a bond election and approval of the ballot and question for an upcoming April 26, 2016 Bond Election.

Ms. Schultz gave an overview of the financial stewardship of the district including 10-year plan to maintain the community investment in facilities, bond refunding opportunities to reduce taxes for local residents, paying off debt early allowing the additional of classrooms at Northpoint and Park Terrace during Phase 1 at no cost to taxpayers, approval of 2016-17 property tax levy at a lower level than the previous year, resulting in lower taxes.

Monthly Financial Report for November 2015 - Ms. Amy Schultz, Director of Business Services, reviewed the monthly financial report for November 2015 including treasurer's report, revenue, and expenditures.

2. Engaged, Enthusiastic Learners: Align work of adults to continuously improve personalized instruction and responsiveness to meet our students' unique and varied needs.

World Languages Update - Dr. Hope Rahn, Director of Learning and Innovation shared that the World Languages project is a continuation of a 2014 project to look deeper at programming in this area. Ms. Lisa Switzer, Learning and Teaching Coordinator, referenced the research and learning work being done to continue moving this project forward. Mr. John Franke shared next actions in programming for 5th, 6th, and 7th grade Spanish Immersion and Heritage speaking students. Next actions for Fall of 2016 include: deepen implementation of current world language offerings in Spanish and German by: adding AP Spanish at high school level; adding introductory world language courses for Spanish and German as 7th grade electives; integration of the current world cultures course into the work language elective; Introduce the Juntos program which is a dual language approach to offer opportunities to immersion and heritage speakers to deepen student understanding in academic content areas while expanding language fluency at the middle and high school grades. Member Forsberg asked if the district will be able to find teachers with the necessary requirements to teach the courses. Dr. Rahn stated that recruiting for the positions is already underway.

3. Superintendent's Report - Dr. Jeff Ronneberg, Superintendent of Schools asked Hope Rahn to give a review of the recent e-learning day at Westwood Middle School and Spring Lake Park High School. Dr. Rahn shared that the day was successful for student learning with a positive impact on kids. Student activities on E-Learning days represent the coming to life of about six district operational plan projects.

Dr. Ronneberg asked Ms. Colleen Pederson, Director of Community Education and Outreach, to give an update on upcoming school information nights welcoming students and families to Spring Lake Park Schools. Ms. Pederson shared upcoming Feb Information Night dates. Parents of children who will be age 5 by Sept. 1 are encouraged to register their child(ren) online via springlakeparkschools.org.

Dr. Ronneberg reminded the Board that district curriculum isn't all about state testing. It's preparing kids for college and life, which can't be measured on a state test. He referenced the teaching of empathy and then shared information on the visit by Blair Walsh to Northpoint Elementary.

F. ACTION ITEMS

1. Resolution to Withdraw From East Metro Integration District

Motion by Forsberg, seconded by Ruch, to adopt the following resolution:

Be it resolved by the School Board of Spring Lake Park Schools, Independent School District 16, State of Minnesota, that notice be given to the East Metro Integration District (EMID) on or before February 1, 2016, that Spring Lake Park Schools intends to withdraw its membership from the EMID Joint Powers Agreement and its participation in the EMID collaborative, pending continued review by the Spring Lake Park School District administration and school board. The Notice of Withdrawal shall be effective on June 30, 2017, as outlined in the Joint Powers Agreement. Said Notice of Withdrawal shall be in the form of this resolution sent to EMID’s members via its Board of Directors.

Roll Call: Ayes: Ruch, Amundson, Delfs, Hennen, Forsberg, Easter, Stroebel; Nays: None

The resolution was duly adopted.

2. Approval of Community Services Employee Agreement for 2015-2017

Motion by Amundson, seconded by Hennen, to approve the proposed 2015-2017 agreement between Spring Lake Park School District 16 and the Community Services Personnel as negotiated and recommended by the School Board Negotiation Committee and the Administration.

Motion carried unanimously with all members voting yes.

3. Approval of Health Care Specialist Employee Agreement for 2015-2017

Motion by Delfs, seconded by Ruch, to approve the proposed 2015-2017 agreement between Spring Lake Park School District 16 and the Health Care Specialists as negotiated and recommended by the School Board Negotiation Committee and the Administration.

Motion carried unanimously with all members present voting yes.

4. Approval of Second Reading of New Policy

Motion by Forsberg, seconded by Easter, to approve the second reading of new mandatory policy:

- 427 Workload Limits for Special Education Teachers

Motion carried unanimously with all members voting yes.

5. Acknowledgment of Gifts

Motion by Delfs, seconded by Hennen, to acknowledge gifts to the district, as shown in attachment F-5 and to extend the School Board’s thanks and appreciation.

**Spring Lake Park Schools ISD 16
Donation summary for January 12, 2016 Regular Board Meeting**

Monetary Donations

Description	Value	Donor	Purpose/To
Monetary	\$ 43,914.00	Panther Foundation	2015 Gala Fund-A-Dream to support Innovative Spaces
Monetary	\$ 75.00	Wells Fargo Matching Gifts Program	Northpoint Elementary

Monetary	\$ 1,581.00	Box Tops for Education	Northpoint Elementary
Monetary	\$ 151.00	Atlas Chiropractic & Clients	Panther Pantry
Monetary	\$ 23.77	GiveMN.org	Park Terrace Elementary
Monetary	\$ 1,140.90	Box Tops for Education	Park Terrace Elementary
Monetary	\$ 67.34	Wells Fargo Matching Gifts Program	Spring Lake Park High School
Monetary	\$ 75.00	Wells Fargo Matching Gifts Program	Spring Lake Park High School
Monetary	\$ 229.49	Girls Hockey Boosters	Spring Lake Park High School Additional Coaching Support
Monetary	\$ 16,084.40	Panther Foundation	Spring Lake Park High School Athletics & Activities
Monetary	\$ 2,208.00	Dance Team Booster Club	Spring Lake Park High School Athletics & Activities – Dance Team Uniforms
Total	\$ 65,549.90		

Non-Monetary Donations

Item	Value	Donor	Purpose/To
used TV	Value Unknown	Russ Carter	Athletics & Activities – swim & dive teams
Food	Value Unknown	Hope Rahn	Panther Pantry
Food	Value Unknown	CAAP MN Judicial Branch	Panther Pantry
Food	Value Unknown	Joanne Lero	Panther Pantry
school supplies & personal items	Value Unknown	Fay Post	Spring Lake Park High School Sped. Ed. Dept – supplemental supplies for students
Used Clarinet	Value Unknown	Linda LaVoy	Westwood Middle School Band Dept

Motion carried unanimously with all members voting yes.

G. BOARD FORUM AND REPORTS

Student Council School Board Rep ElleAnne Matthews gave an update on various activities taking place at the high school including OEC mid-winter competition, Adopt-a-Family and upcoming Spirit Days and Snow Days. Student Council School Board Rep Dorothy Williams gave an update on recent and upcoming athletic/activities events including the spring musical, Jenna Murphy reaching 1000 point total in girls basketball, and the praise the boys hockey team and girls dance team have received recently regarding their excellence and politeness.

Vice-Chairperson Ruch thanked the administration for this evening’s reports and the work and leadership involved in the projects taking place in the district.

Member Forsberg mentioned that the continuous improvement going on in the district is a very good characteristic to have. She gave a brief update on EMID (East Metro Integration District) and mentioned she attended the recent Westwood Intermediate PTO meeting.

Chairperson Stroebel gave an update on the agenda/topics of the recent AMSD meeting. He thanked Dr. Ronneberg for his insight and putting Spring Lake Park Schools at the forefront of important topics. Stroebel attended the recent Woodcrest Spanish Immersion PTO meeting.

H. ADJOURNMENT

Motion by Ruch, seconded by Hennen, to adjourn the meeting. Motion carried unanimously with all members voting yes. Meeting adjourned at 8:37pm.

Date

Amy Hennen, Clerk
Spring Lake Park Schools
Independent School District 16

ATTACHMENT D-1c

MINUTES OF THE SCHOOL BOARD WORK SESSION AND MEETING School Board, Spring Lake Park Schools, Independent School District 16 Spring Lake Park, MN Tuesday, January 26, 2016

A. CALL TO ORDER

Chairperson Stroebel called the meeting to order at 6:04pm.

The following School Board members were present: John Stroebel, Jim Amundson, Amy Hennen, Marilyn Forsberg, Kelly Delfs, Tony Easter, along with Superintendent Jeff Ronneberg.

School Board members arriving late: Jodi Ruch – arrived at 6:17pm.

B. AGENDA APPROVAL

Motion by Forsberg, seconded by Amundson, to approve the agenda as presented.

Motion carried unanimously with all members present voting yes. (6-0)

C. DISCUSSION ITEMS

1. Project Update and Discussion: Embedded College and Post-Secondary Success – Dr. Hope Rahn, Director of Learning, Teaching and Innovation, Ms. Lisa Switzer, Learning and Teaching Coordinator, Mr. Steve Brady, Associate Principal SLPHS – gave an update on this District Operational Plan project. Focus of the discussion was based on the why of the project, foundations of the project, end goals, and preparation of each student for college/career. The governance question to the board fell in the area of how many college credits should students have by the end of their high school career. Rahn, Switzer, and Brady shared information on research done as well as several Embedded College options, including MN Transfer Curriculum, 12x12 (12 credits by 12th grade), Associates Degree. Further discussion focused on possibilities and benefits for each student, along with keeping the high school experience for students while planning for the future.

2. FY17 Budget Development and Staffing Process: Guiding Change Review – Dr. Ronneberg, Superintendent of Schools, and Ms. Amy Schultz, Director of Business Services, reviewed the components of the 2016-17 Budget Planning and Development Guiding Change, including: context and reality, desired results, and unacceptable means.

3. Project Update and Discussion: Master Facilities and Programming Study – Dr. Ronneberg shared results of the recent Bond survey by Springsted, Inc. Purpose of this survey was to get a look at support for a Bond, support for the projected cost, increase our knowledge of challenges and areas of communication. Survey was based on 400 registered voters that reflect the Spring Lake Park Schools community. Dr. Ronneberg reviewed what projects would make up the Bond and costs associated with each. Board discussion took place around the survey, refunding, second question, Bond projects. Comments centered on the appreciation that the Bond projects focus on school district needs.

D. ACTION ITEMS

1. Pay Equity Implementation Report

Motion by Delfs, seconded by Easter, to approve the Pay Equity Implementation Report for the calendar year ended December 31, 2015 and to direct the administration to submit the report to the Department of Employee Relations. Motion carried unanimously with all members voting yes.

E. CLOSED SESSION

Motion by Forsberg, seconded by Ruch, to enter in to Closed Session to discuss purchase of property by the school district. Motion carried unanimously with all members voting yes. Entered in to Closed Session at 7:37pm.

Motion by Delfs, seconded by Hennen, to reconvene the meeting. Motion carried unanimously with all members voting yes. Meeting reconvened at 7:58pm.

F. ADJOURNMENT

Motion by Ruch, seconded by Delfs, to adjourn the meeting. Motion carried unanimously with all members voting yes. Meeting adjourned at 8:01pm.

Date

Amy Hennen, Clerk
Spring Lake Park Schools
Independent School District 16

F. ACTION ITEM

6. RESOLUTION AUTHORIZING CONVEYANCE OF PROPERTY

Motion by _____, seconded by _____, to adopt the following resolution:

RESOLUTION AUTHORIZING CONVEYANCE OF PROPERTY

WHEREAS, Independent School District No. 16, a corporation under the laws of the State of Minnesota ("School District") owns property that is located in the City of Blaine and abuts 125th Avenue NE (a.k.a. Main Street and CSAH 14); and

WHEREAS, the property is legally described as Lot 6, Block 1, THE LAKES OF RADISSON THIRTEENTH ADDITION ("School Property"); and

WHEREAS, the County of Anoka, a political subdivision of the State of Minnesota ("County") is reconstructing and improving 125th Avenue NE as part of Anoka County Highway Project No. S.P. 002-614-039 ("Highway Project"); and

WHEREAS, to construct the Highway Project the County needs to acquire permanent easements for drainage, utility, sloping and snow storage purposes over and across Parcels 14PE-1 and 14PE-2, Anoka County Highway Right-of-Way Plat No. 95; and a temporary easement for construction purposes over Parcel 14TE, Anoka County Highway Right Plat No. 95; and

WHEREAS, the School District and the County have reached an agreement as to the terms and conditions for the sale of the permanent and temporary easements.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the School Board for the School District hereby approves the sale of the permanent and temporary easements described herein to the County, and hereby, appoints, authorizes and directs Amy Schultz, Director of Business Services for the School District to sign, execute and deliver the necessary documents to convey said permanent and temporary easements to the County.

Roll Call: