



Spring Lake Park Schools
District Services Center
1415 81st Avenue NE
Spring Lake Park, MN 55432

SCHOOL BOARD MEETING

Communication to the School Board and Administration

District Services Center – 6:45 p.m.

SCHOOL BOARD REGULAR MEETING

District Services Center

Tuesday, February 9, 2016

7:00 P.M.

*(Or immediately following the
Communication to the School Board and Administration)*

AGENDA

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

B. AGENDA APPROVAL

1. Motion by _____, seconded by _____, to approve the agenda as presented.

2. Motion by _____, seconded by _____, to approve the agenda with the following change(s):

a. _____ b. _____

C. SOME FUTURE EVENTS (Please check the District Calendar and Resource Guide or the District website at www.springlakeparkschools.org for a complete list of monthly events)

- Thursday, February 11, 2016 No School K-12 – Staff Professional Learning Day Friday, February 12, 2016 No School K-12 – Staff Professional Learning Day
- Monday, February 15, 2016 No School K-12, District Services Center closed
- Tuesday, February 23, 2016, School Board Work Session, 6:00 p.m.
- Tuesday, March 8, 2016, Regular School Board Meeting, 7:00 p.m.
- with Communication to the Board and Administration at 6:45 p.m.
- Friday, March 11, 2016, No School K-12, Staff Professional Learning Day
- Monday, March 14 - Friday, March 18, 2016 No School K-12, Spring Break
- Monday, March 21, 2016 No School K-12 – Staff Professional Learning Day

D. CONSENT AGENDA

Motion by _____, seconded by _____, to approve the following items of the consent agenda:

High expectations, high achievement for all. No excuses.

1. Minutes of the:
 - January 12, 2016 School Board Organizational Meeting D-1a
 - January 12, 2016 School Board Regular Meeting D-1b
 - January 26, 2016 School Board Work Session D-1c

2. Bills Paid for December 2015, in the following amounts:

BILLS PAID	
December 2015	
Fund	Total Payments
General	\$ 3,374,270
Food Service	218,230
Community Education	107,279
Building Construction	-
Debt Service	-
Trust and Agency	2,750
Internal Service Funds	53,064
OPEB Debt Services	-
OPEB Trust Account	-
TOTAL	\$ 3,755,593

3. Personnel Items D-3

E. DISCUSSION, REPORTS, INFORMATION ITEMS

1. **Student Learning and Development:** Improving student learning and realizing high achievement for all learners is our ultimate purpose and measure of success.
 - Embedded College and Post-Secondary Success Dr. Hope Rahn
 - Project Update Director of Learning and Innovation

2. **Effective Operations:** Improve our effective management of human, financial, and physical resources.
 - Monthly Financial Report for December 2015 Ms. Amy Schultz E-2
 - Director of Business Services

 - Master Facilities and Programming Study Ms. Amy Schultz
 - Bond Presentation Director of Business Services
 - Dr. Jeff Ronneberg
 - Superintendent of Schools

3. Superintendent's Report Dr. Jeff Ronneberg
 - Superintendent of Schools

Each meeting, the Superintendent will take a few moments to update the Board on general items of interest such as accounts of visits to schools and classrooms, news about students and staff, community connections, or observations on past or upcoming events.

F. ACTION ITEMS

1. Resolution Authorizing the Issuance of School Building Bonds and Calling Special Election Thereon
Motion by _____, seconded by _____ to adopt the following resolution:

BE IT RESOLVED by the School Board (the “Board”) of Independent School District No. 16 (Spring Lake Park Schools), Anoka County, Minnesota (the “School District”), as follows:

1. The Board hereby finds and determines that it is necessary and expedient for the School District to issue general obligation bonds of the School District in an aggregate amount not to exceed \$49,925,000, and not to exceed any applicable limitation on authorized indebtedness on the date or dates of the issuance of such bonds, for the purpose of providing funds for the acquisition and betterment of school sites and facilities within the School District, including without limitation:
 - (a) acquisition of land for and construction of a new prek-4 elementary school and renovation of classrooms to address increasing enrollment;
 - (b) construction of preschool and early childhood classrooms; and
 - (c) renovation of classrooms for STEM (science, technology, engineering, and math) instruction at each school and Career and Technical Education programming at Spring Lake Park High School.

The question on borrowing funds for these purposes shall be School District Ballot Question 1 at the special election held to approve the issuance of such bonds.

2. A description of the projects described in paragraph 1 (the “Projects”) will be submitted to the Commissioner of Education of the State of Minnesota (the “Commissioner”) for review and comment, pursuant to Minnesota Statutes, Section 123B.71, as amended. The actions of the administration in consulting with the Minnesota Department of Education, causing a proposal to be prepared and submitted on behalf of the Board to the Commissioner for the Commissioner’s review and comment, and taking such other actions as necessary to comply with the provisions of Minnesota Statutes, Section 123B.71, are hereby authorized and approved in all respects. A positive review and comment from the Commissioner, if received, will provide that voter approval is required in order for the School District to proceed with the projects.
3. The question of issuing general obligation school building bonds in the maximum amount of \$49,925,000 shall be submitted to the qualified voters of the School District at a special election, which is hereby called and directed to be held on Tuesday, April 26, 2016.
4. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for this special election are those precincts or part of precincts and polling places located within the boundaries of the school district which have been previously established by the School District for School District elections. The voting hours at those polling places shall be the hours between 7:00 a.m. and 8:00 p.m.

5. The School Board will appoint duly qualified individuals to serve as election judges at a regular or special meeting no later than April 1, 2016.
6. The Clerk is hereby authorized and directed to perform the following duties:
 - (a) cause written notice of the special election to be provided to the county auditor of Anoka County, at least 74 days before the date of the special election;
 - (b) cause written notice of the special election to be provided to the Commissioner at least 74 days before the date of the special election;
 - (c) cause the Notice of Special Election, in substantially the form attached as Exhibit A, to be published once a week in the official newspaper of the School District for two consecutive weeks, with the second publication occurring at least 14 days before the date of the special election; and
 - (d) cause the Notice of Special Election to be posted at the administrative offices of the school district, for public inspection, at least 10 days before the date of said special election.
7. The Clerk is further authorized and directed to cause a printed Ballot for the questions to be prepared in accordance with Minnesota Statutes, Section 205A.08, Subdivision 4, for use at the special election, to cause a sample ballot to be posted in the administrative offices of the School District, for public inspection, at least four (4) days before the date of the special election and to cause a sample ballot to be posted at each polling place on the date of the special election. The Clerk is further authorized and directed to cooperate with the proper election officials to cause ballots or ballot cards to be prepared for use at said election. The ballot shall be in substantially the form attached as Exhibit B.
8. The Clerk is authorized and directed to acquire and distribute such election materials and to take such other actions as may be necessary for the proper conduct of this special election and generally to cooperate with election authorities conducting any other elections on that date. The Clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements with appropriate municipal and county officials regarding preparation and distribution of ballots or ballot cards, election administration, and cost sharing.
9. If the School District will be contracting to print the ballots for this special election, the Clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall furnish, in accordance with Minnesota Statutes, Section. 204D.04, a sufficient bond, letter of credit or certified check acceptable to the Clerk in an amount not less than \$1000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The Clerk shall set the amount of the bond, letter of credit or certified check in an amount equal to the value of the purchase.

10. The special election shall be held and the returns made and canvassed in the manner prescribed by law, and the Board shall meet between April 29 and May 6, 2016 (on a date between the third and tenth day after the election) for the purpose of canvassing the results thereof.

EXHIBIT A

NOTICE OF SPECIAL ELECTION

INDEPENDENT SCHOOL DISTRICT NO. 16
(SPRING LAKE PARK SCHOOLS)
ANOKA COUNTY, MINNESOTA

NOTICE IS HEREBY GIVEN that a special election has been called and will be held in and for Independent School District No. 16 (Spring Lake Park Schools), Anoka County, Minnesota, on April 26, 2016, between the hours of 7:00 a.m. and 8:00 p.m. to vote on the following question:

**SCHOOL DISTRICT BALLOT QUESTION 1
APPROVAL OF SCHOOL DISTRICT BOND ISSUE**

The school board of Independent School District No. 16 (Spring Lake Park Schools) has proposed certain projects for the acquisition and betterment of school sites and facilities, including without limitation (a) acquisition of land for and construction of a new prek-4 elementary school and renovation of classrooms to address increasing enrollment; (b) construction of preschool and early childhood classrooms; and (c) renovation of classrooms for STEM (science, technology, engineering, and math) instruction at each school and Career and Technical Education programming at Spring Lake Park High School. To provide funds for the project costs, the school board has proposed to issue general obligation school building bonds in an amount not to exceed \$49,925,000. This project has received a positive review and comment from the Commissioner of Education.

Shall the school board of Independent School District No. 16 (Spring Lake Park Schools) be authorized to issue general obligation school building bonds in an amount not to exceed \$49,925,000 to provide funds for the acquisition and betterment of school sites and facilities?

- YES
- NO

PASSAGE OF THIS REFERENDUM WILL RESULT IN AN INCREASE IN YOUR PROPERTY TAXES.

The combined polling places for this election and the precincts served by those polling places will be as follows:

POLLING PLACE:

Woodcrest Elementary Spanish Immersion, 880 Osborne Road, Fridley, MN
Serving Spring Lake Park School District voters residing in the cities of Fridley and Spring Lake Park.

POLLING PLACE:

Westwood Intermediate School, 701 91st Avenue NE, Blaine, MN
Serving Spring Lake Park School District voters residing in the city of Blaine.

Any eligible voter residing in the school district may vote at said election at the combined polling places designated above for the precinct in which he or she resides. The polls for said election will be open between 7:00 a.m. and 8:00 p.m. on the date of said election.

A voter must be registered to vote to be eligible to vote in this election. An unregistered individual may register to vote at the polling places on election day.

Roll Call:

2. Lane Changes for Teachers

Motion by _____, seconded by _____, to approve the 2015-16 Lane Changes for Teachers as shown in Attachment F-2, and in accordance with the Master Agreement.

3. 2015-2016 Seniority Lists for Spring Lake Park School District 16 Employees

Motion by _____, seconded by _____, to approve the 2015-2016 Spring Lake Park Schools District 16 Seniority Lists for licensed employees as defined in M.S. §122A.40, and other employee groups as provided by their group's master contracts and as presented.

4. Designation of Voting Representatives to MSHSL (MN State High School League)

Motion by _____, seconded by _____, to designate Matt St. Martin, Athletic Director, and Jim Amundson, School Board Treasurer, as authorized representatives for Spring Lake Park Schools to vote at a district, region, and section meeting and on mail ballots where member schools are called on to vote.

5. Acknowledgment of Gifts

Motion by _____, seconded by _____, to acknowledge gifts to the district, as shown in attachment F-5, and to extend the School Board's thanks and appreciation

G. BOARD FORUM AND REPORTS (IF ANY)

The Board Forum provides individual School Board members an opportunity to share with the School Board items of interest and information.

H. ADJOURNMENT

Motion by _____, seconded by _____, to adjourn the meeting.

ATTACHMENT D-1a

Minutes will be attached as addendum

ATTACHMENT D-1b

Minutes will be attached as addendum

ATTACHMENT D-1c

Minutes will be attached as addendum

ATTACHMENT D-3

DATE: February 3, 2016
TO: Dr. Jeff Ronneberg, Superintendent
FROM: Ryan Stromberg, Director of Human Resources and Organizational Development
RE: Personnel Agenda Items for the February 9, 2016 School Board Meeting

I. EMPLOYMENTS

Name	Location	Position	Start Date	New or Replace
Randy Backman	WWMS	Math Teacher, Grade 7	01/25/2016	Replace
Taylor Bothun	WWMS	Long Term Substitute, Spanish Teacher	01/06/2016	Replace
Amber DuPree	NP	Nutrition Services Worker	01/25/2016	Replace
Jessica Frank	PT	Long Term Substitute, Academic Specialist	01/25/2016	Replace
Hannah Jocelyn	WWMS	Language Arts Teacher	08/31/2015	Replace
David Moren	NP	Long Term Substitute, Grade 2	01/27/0016	Replace

II. TERMINATIONS/RESIGNATIONS/NON-RENEWAL OF CONTRACT

Name	Location	Employee Group	Notes
Stacy Bevet	ECFE	Community Ed	Resignation as of January 22, 2016
Haley Hoskins	SLPHS	Paraprofessional	Resignation as of January 28, 2016
Sandra Rosero	WCSI	Teacher	Resignation as of January 15, 2016
Patrick Spehn	SLPHS	Coach	Resignation as of January 12, 2016

III. LEAVES OF ABSENCE

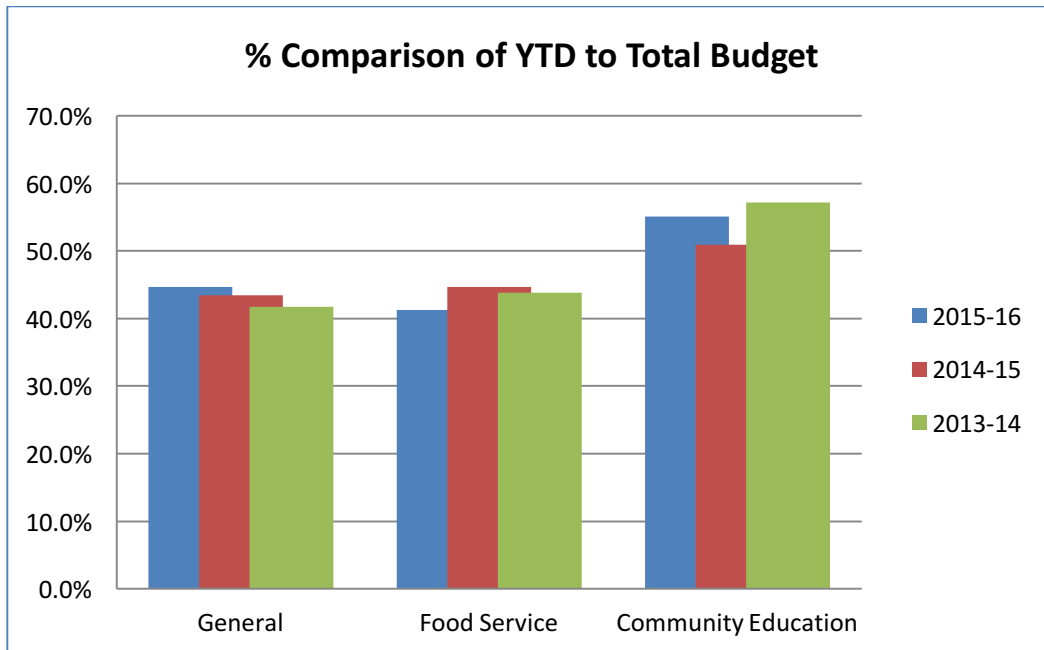
Name	Location	Employee Group	Notes
Cora Becker	WWMS	Teacher	January 20, 2016 through January 26, 2016
Joe Frissora	SLPHS	Teacher	January 19, 2016 through February 1, 2016
Jacquelyn Huver	NP	Teacher	January 25, 2016 through April 15, 2016
Darrin Olmscheid	SLPHS	Teacher	April 1, 2016 through April 14, 2016
Theresa Phillippo	NP	Teacher	April 24, 2016 through June 13, 2016
Colleen Saffert	WWMS	Paraprofessional	January 4, 2016 through February 9, 2016
Wayne Wallace	SLPHS	Community Education	January 18, 2016 through January 22, 2016
Margaret Zobitz	WWI	Teacher	December 9, 2015 through December 31, 2015

ATTACHMENT E-2

TREASURER'S REPORT				
December 2015				
Fund	Beginning Balance	Receipts	Disbursements	Ending Balance
General	\$20,622,896	\$9,670,279	\$7,698,608	\$22,594,567
Food Service	338,966	487,287	486,034	340,219
Community Education	150,824	435,413	440,401	145,836
Building Construction	(3,309)	-	-	(3,309)
Debt Service	48,604,217	32,862,724	97,155	81,369,786
Trust and Agency	76,140	-	2,750	73,390
Internal Service Funds	792,921	1,729,359	2,032,019	490,260
OPEB Trust Account	5,924,366	-	-	5,924,366
OPEB Debt Services	574,167	59,145	-	633,312
TOTAL	\$77,081,188	\$45,244,207	\$10,756,967	\$111,568,427

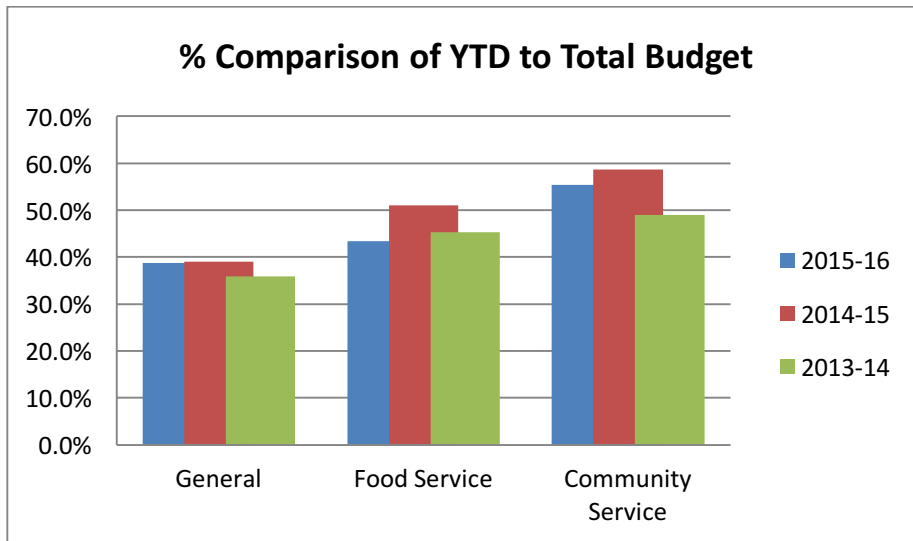
ATTACHMENT E-2, continued

STATEMENT OF REVENUES							
For the month ended December 31, 2015							
Fund		Month	Year	Budget	YTD as % of Budget		
		To-Date	To-Date		2015-16	2014-15	2013-14
-							-
	General	\$7,006,977	\$26,489,171	\$59,338,842	44.6%	43.4%	41.7%
	Food Service	276,433	1,071,946	2,600,000	41.2%	44.7%	43.8%
	Community Education	320,293	1,542,483	2,800,000	55.1%	51.0%	57.2%
	Debt Service	32,932,751	37,307,362	9,552,452	390.6%	501.8%	56.9%
	Trust and Agency	-	29,775	50,000	59.6%	38.6%	34.5%
	Internal Service Funds	1,771,665	1,814,832	-	N/A	N/A	N/A
	OPEB Debt Service	59,145	396,304	687,914	57.6%	10.0%	56.6%
Total All Funds		\$42,367,264	\$68,651,873	\$75,029,208	91.5%	102.4%	44.4%



ATTACHMENT E-2, continued

STATEMENT OF EXPENDITURES						
For the month ended December 31, 2015						
Fund	Month	Year	Budget	YTD as % of Budget		
	To-Date	To-Date		2015-16	2014-15	2013-14
General						
Compensation	\$3,378,775	\$15,140,321	\$43,287,456	35.0%	35.7%	35.5%
Purchased Services	967,445	3,394,345	9,470,711	35.8%	32.8%	36.7%
Supplies & Materials	110,201	994,566	1,370,786	72.6%	69.1%	66.8%
Capital Expenditures	860,281	2,890,593	4,120,169	70.2%	71.1%	29.2%
Other Expenses	2,035	88,427	106,185	83.3%	68.4%	42.1%
Health and Safety	9,335	124,646	149,029	83.6%	84.2%	46.6%
Total General Fund	5,328,072	22,632,899	58,504,336	38.7%	39.1%	35.8%
Food Service	267,030	1,128,156	2,600,000	43.4%	51.1%	45.3%
Community Service	273,058	1,550,188	2,797,327	55.4%	58.7%	48.9%
Debt Service	167,182	3,560,990	51,011,965	7.0%	24.2%	25.7%
Trust and Agency	2,750	37,700	50,000	75.4%	44.3%	40.9%
Internal Service Funds	506,908	1,961,456	-	N/A	N/A	N/A
OPEB Debt Service	-	145,385	651,270	22.3%	37.3%	49.9%
Total All Funds	\$6,545,000	\$31,016,774	\$115,614,898	26.8%	38.3%	35.4%



ATTACHMENT F-2

Name	Location	Current Step	Current Lane	New Lane
Anderson, Kristin	WWIS	9	MA30	MA45
Antony, Ben	NP	11	BA30	MA15
Aranda Huaman, Francisca	WCSI	9	BA	MA
Aschenbeck, Amy	PT	2	MA	MA15
Berdine, Kevin	LTHE	13	MA	MA30
Buck, Daniel	SLPHS	13	MA	MA15
Chlebeck, Kadie (Foreman)	SLPHS	4	MA	MA15
Coulter, Katie	PT	4	BA30	MA
Dietrick, Rachel	WWMS	3	BA	BA15
Drange, Angela	Early Ed	10	MA	MA15
Fogarty, Kelly	Early Ed	7	BA15	BA30
Fredine, Brian	SLPHS	15	MA30	MA60
Golmen, Kristen	WWIS	15	BA60	MA
Grossklaus, Ann	PT	4	BA30	MA
Hartje, Kaleb	SLPHS	6	MA30	MA60
Hegman, Stephanie	SLPHS	6	BA15	BA30
Hemming, Stacy	WWIS	12	BA45	MA
Holmgren, Sally	SLPHS	3	BA	MA
Jay, Ronald	PT	23	MA	MA15
Kohn, Courtney	WWIS	4	BA30	MA
Lightbody, Lori	SLPHS	18	MA	MA15
Meier, Molly	NP	4	BA	BA15
Nimlos, Sarah	WWMS	9	BA45	MA
Norlander, Celeste	NP	3	BA	BA15
Phillippo, Theresa	NP	7	BA	BA30
Pouliot, Laurie	LTHE	21	MA30	MA45
Skauge, Angela	WWMS	10	BA	BA30
Stewart, John	SLPHS	15	MA45	MA60
Strohmayr, Mary	PT	6	BA30	MA
Tewalt, Lynnette	PT	9	MA	MA15
Tomczak, Marie	NP	6	BA	BA30
Tristani, Catherine	NP	4	BA	BA30
Vogel, John	NP	12	MA	MA15
West, Amanda	WWIS	16	BA60	MA
Wicklund, Scott	SLPHS	12	MA30	MA45
Wiley, Kathleen	SLPHS	3	BA30	MA
36 Teachers				

ATTACHMENT F-5

**Gifts to the Spring Lake Park School District
February 9, 2016 School Board Regular Meeting**

Monetary Donations

Description	Value	Donor	Purpose/To
Monetary	\$ 47.55	The K Foundation - GiveMN.org	Woodcrest Spanish Immersion
Monetary	\$ 115.50	Wells Fargo Matching Gifts	Westwood Intermediate
Monetary	\$ 75.00	Wells Fargo Community Support	Westwood Intermediate
Monetary	\$ 640.00	Lifetouch	Westwood Intermediate
Monetary	\$ 95.00	Boys Golf Boosters	Athletics & Activities – Golf Team Attire
Monetary	\$ 150.00	Kirk and Ruth Uejio	Northpoint Elementary
Total	\$ 1,123.05		

Non-Monetary Donations

Item	Value	Donor	Purpose/To
14 Hospital beds	Value Unknown	Alex Siwek	OEC Program (opportunities in emergency care)
Gloves/Hats	Value Unknown	Emmanuel Christian Center	Park Terrace Elementary students
Food	Value Unknown	Northpoint PTO	Panther Pantry