



**Spring Lake Park Schools**  
District Services Center  
1415 81st Avenue NE  
Spring Lake Park, MN 55432

## **MINUTES OF THE SCHOOL BOARD REGULAR MEETING**

**School Board, Independent School District 16**

**Spring Lake Park, MN**

**Tuesday, April 12, 2016**

### **A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Chairperson Stroebel called the meeting to order at 7:00pm.

School Board members present: John Stroebel, Jodi Ruch, Jim Amundson, Amy Hennen, Marilyn Forsberg, Tony Easter, along with Superintendent Jeff Ronneberg, and Student Council School Board Representatives Sierra Reiland and Dorothy Williams.

School Board member absent: Kelly Delfs due to professional reasons.

### **B. AGENDA APPROVAL**

*Motion by Ruch, seconded by Easter, to approve the agenda as presented. Motion carried unanimously with all members present voting yes. (6-0)*

**C. SOME FUTURE EVENTS** (Please check the District Calendar and Resource Guide or the District website at [www.springlakeparkschools.org](http://www.springlakeparkschools.org) for a complete list of monthly events)

- Friday, April 29, 2016 No School for Students, Staff Professional Work Day

- Friday, May 6, 2016 School Board Retreat, 11:30am

- Tuesday, May 10, 2016 Regular School Board Meeting, 7:00p.m.

-with Communication to the Board and Administration at 6:45p.m.

### **D. CONSENT AGENDA**

*Motion by Hennen, seconded by Forsberg, to approve the following items of the consent agenda:*

1. Minutes of the March 8, 2016 School Board Regular Meeting and March 29, 2016 School Board Work Session

2. Bills Paid for February 2016, in the following amounts:

<b>BILLS PAID</b>	
<b>February 2016</b>	
<b>Fund</b>	<b>Total Payments</b>
General	\$2,676,508
Food Service	210,336
Community Education	110,015
Building Construction	-
Debt Service	-
Trust and Agency	-
Internal Service Funds	117,668
OPEB Debt Services	-
OPEB Trust Account	-
<b>TOTAL</b>	<b>\$3,114,527</b>

### 3. Personnel Items

#### I. EMPLOYMENTS

<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Start Date</b>	<b>New or Replace</b>
John Markgraf	SLPHS	Night Custodian	04/04/2016	Replace

#### II. TERMINATIONS/RESIGNATIONS/NON-RENEWAL OF CONTRACT

<b>Name</b>	<b>Location</b>	<b>Employee Group</b>	<b>Notes</b>
Chris Assimacopoulos	WWMS	Teachers	Resignation as of June 13, 2016
Martha Burmis-Augustoviz	SLPHS	Clerical	Retirement as of June 30, 2016
Barbara Camp	WMS	Clerical	Retirement as of May 31, 2016
Lorrie Courts	NP	Paraprofessional	Resignation as of March 11, 2016
Linda Delmonico	WWI	Paraprofessional	Retirement as of June 10, 2016
Mackenzie Deutsch	EC	Teachers	Resignation as of June 30, 2016
Amber DuPree	NP	Nutrition Services	Resignation as of April 7, 2016
Sarah Hieserich	EC	Teachers	Resignation as of April 4, 2016
Nella Huaman	WCSI	Teachers	Resignation as of June 13, 2016
Rebecca Moll	SLPHS	Teachers	Resignation as of June 13, 2016
Andrea Mosiman	EC	Paraprofessional	Retirement as of May 27, 2016
Marianne Paulos	LTHS	Teachers	Retirement as of June 15, 2016
Daniela Perez	WCSI	Teachers	Resignation as of June 13, 2016
Scott Prebish	NP	Nutrition Services	Resignation as of March 11, 2016
Elizabeth-Anne Rowe	WWMS	Teachers	Retirement as of December 18, 2015
Michelle Sandler	WCSI	Teachers	Resignation as of June 13, 2016

<b>Maria de Guadalupe Santana Saucedo</b>	WCSI	Teachers	Resignation as of June 13, 2016
<b>Lori Thompson</b>	SLPHS	Teachers	Resignation as of June 13, 2016
<b>Jeannine Wiegert</b>	EC	Teachers	Retirement as of June 13, 2016

### III. LEAVES OF ABSENCE

Name	Location	Employee Group	Notes
<b>Beth Young</b>	SLPHS	Teachers	May 2, 2016 through June 13, 2016

*Motion carried unanimously with all members present voting yes. (6-0)*

### E. DISCUSSION, REPORTS, INFORMATION ITEMS

**1. Student Learning and Development:** Improving student learning and realizing high achievement for all learners is our ultimate purpose and measure of success.

Customized Learning By Design – Project Update – Dr. Hope Rahn, Director of Learning and Innovation; Lindsay Johnson, Learning and Teaching Coordinator; Elizabeth Nelsen, Learning and Teaching Coordinator; Sarah Wall, 2<sup>nd</sup> Grade teacher at Park Terrace Elementary; Jeremy Sellman, Language Arts teacher at Spring Lake Park High School. Customized learning by design reflects work being done throughout the district. Ms. Johnson and Ms. Nelsen reviewed the Design Process – Discover, Design, Deliver – sharing the why behind customized learning. They reviewed the design mindsets of creative confidence, learning from failure, embracing ambiguity, being urgently optimistic, and iterate, iterate, iterate. Ms. Wall and Mr. Sellman shared their experiences using the design process to dig deep in to what each student needs in order to increase student engagement and learning in their classrooms and across the district. Board members shared that they like that this process is student focused, that teachers are excited about the learning, and the teachers at tonight’s meeting made the value of this work very clear. Superintendent Ronneberg thanked Ms. Wall and Mr. Sellman for their attendance and the work they do each day.

**2. Effective Operations:** Improve our effective management of human, financial, and physical resources.

Substitute Teacher Project Update - Ryan Stromberg, Director of Human Resources and Organizational Development. Mr. Stromberg shared that the Design Process was used to design short and long term options to ensure high quality instruction in all classrooms when teachers are absent. Processes were identified for Fall 2015 implementation to support classrooms and management practices were refined. In addition to the continuing partnership with Kelly Services, three district-wide substitutes were hired to fill short-notice substitute requests, parents and community members with 4-year degrees and who are interested in working with students are being recruited, and Mark Your Mark efforts were reviewed. As a result, there has been a decrease of over 1000 sub requests in the 2015-16 school year through March 2016 as compared to the previous year; current fill rate is 96-97% for January and February 2016, as compared to 86.5-87% in January and February of 2015. Monitoring of the process across the district will continue in order to ensure the continuation of the current success, with use of the Design Process to refine and adjust as necessary. Board discussion followed.

FY16 Budget Revisions and FY17 Planning Update - Ms. Amy Schultz, Director of Business Services  
FY16 Budget Revisions – Ms. Schultz reviewed with the board that the district’s budget planning and development process aligns resources with the district purpose, vision, and strategic plan, ultimately aligning resources to support staff in continuously meeting the needs and improving the learning of each student. The presentation provided a budget summary and review of the FY16 budget, including

recommended revisions, for the school board to approve. Recommended revisions are due to changes in legislative action, enrollment changes, student participation, as well as other areas.

FY17 Budget Planning Update – Ms. Schultz shared that the district will continue to be positioned well for the future, providing such things as being a leader in innovation, keeping a strong focus on accelerating the learning of all students, remaining competitive to retain and attract excellent staff, and continued refinement of the 10-Year Master Facilities Plan. Work at the current legislative session that may affect budget forecasts will be monitored. The preliminary 2016-2017 budget will be discussed at the May 24<sup>th</sup> work session with action for approval taking place at the June 14<sup>th</sup> School Board regular meeting.

Monthly Financial Report for February 2016 - Ms. Amy Schultz, Director of Business Services, reviewed the monthly financial report for February 2016 including treasurer’s report, revenue, and expenditures.

3. Superintendent’s Report – Dr. Ronneberg encouraged people to get out and vote on April 26. If someone has questions regarding the bond, please feel free to call or email the District Services Center or Dr. Ronneberg.

**F. ACTION ITEMS**

**1. 2015 – 2016 Budget Revisions**

*Motion by Ruch, seconded by Amundson to approved the revised 2015-2016 budget as presented.*

**2015-16 Budget Revisions - Revenue**

<b>Operating Funds</b>	Original Revenue Budget	Revised Revenue Budget
General	59,338,842	59,866,720
Food Service	2,600,000	2,600,000
Community Service	2,800,000	2,800,000
<b>Total Operating Funds</b>	<b>64,738,842</b>	<b>65,266,720</b>
<b>Non-Operating Funds</b>		
Debt Service	9,552,452	41,662,366
OPEB	687,914	687,914
Trust & Agency	50,000	50,000
<b>Total All Funds</b>	<b>75,029,208</b>	<b>107,667,000</b>

**2015-16 Budget Revisions - Expenditures**

<b>Operating Funds</b>	Original Expenditure Budget	Revised Expenditure Budget
General	58,504,336	59,761,337
Food Service	2,600,000	2,760,000
Community Service	2,800,000	2,800,000
<b>Total Operating Funds</b>	<b>63,904,336</b>	<b>65,321,337</b>
<b>Non-Operating Funds</b>		
Debt Service	51,011,965	51,176,397
OPEB	651,270	651,270
Trust & Agency	50,000	50,000
<b>Total All Funds</b>	<b>115,617,571</b>	<b>117,199,004</b>

*Motion carried unanimously with all members present voting yes. (6-0)*

2. Staff Appreciation Week, May 2-6, 2016

*Motion by Forsberg, seconded by Easter, to approve the following resolution:*

WHEREAS, the education of youth is essential to the future of our community, state, country and world; and

WHEREAS, educators fill many roles, as listeners, explorers, role models, motivators and mentors; and

WHEREAS the outstanding staff of Spring Lake Park Schools with their diverse training, talents and dedication help open students' minds to ideas, knowledge and dreams in preparation for their life beyond high school; and

WHEREAS, educators continue to influence us long after our school days are only memories; and

WHEREAS, the School Board of Spring Lake Park Schools wishes to extend its thanks and appreciation to all staff who make Spring Lake Park School District a world class learning community of choice.

THEREFORE BE IT RESOLVED, the School Board of Spring Lake Park Schools thanks all staff of Spring Lake Park School District for their daily commitment and dedication and hereby declares May 2-6, 2016 as Staff Appreciation Week in Spring Lake Park Schools.

Roll Call: Ayes: Forsberg, Ruch, Amundson, Easter, Hennen, Stroebel; Nays: None

*Resolution was duly adopted.*

3. Acknowledgment of Gifts

*Motion by Easter, seconded by Hennen, to acknowledge gifts to the district, as shown below and to extend the School Board's thanks and appreciation.*

**Gifts to Spring Lake Park Schools  
April 12, 2016 School Board Regular Meeting**

**Monetary Donations**

Description	Value	Donor	Purpose/To
Monetary	\$ 300.00	SLP Lion's Club	Athletics & Activities – Adaptive Bowling Team T-Shirts
Monetary	\$ 1,325.00	SLP Choir Boosters	Athletics & Activities – Choir Trip Bus Cost
Monetary	\$ 8.05	Linette Howell	Northpoint Elementary
Monetary	\$ 20.00	Wells Fargo Matching Program	Northpoint Elementary
Monetary	\$ 458.10	Wells Fargo Matching Program	Northpoint Elementary
Monetary	\$ 478.10	Wells Fargo Matching Program	Northpoint Elementary
Monetary	\$ 360.00	Wells Fargo Matching Program	Spring Lake Park High School
Monetary	\$ 25.00	Wells Fargo Workplace Campaign	Westwood Middle School
Monetary	\$ 70.00	Michael Herrera-Markwald	Woodcrest Spanish Immersion
<b>Total</b>	<b>\$ 3,044.25</b>		

**Non-Monetary Donations**

- No non-monetary donations recorded this month

*Motion carried unanimously with all members present voting yes. (6-0)*

**G. BOARD FORUM AND REPORTS**

Student Council School Board Representatives Sierra Reiland and Dorothy Williams gave updates on various events taking place including the blood drive, Pennies for Patients, Prom. OEC spaghetti dinner, senior all-night party, and the upcoming high school musical.

Member Easter attended the Park Terrace PTA meeting and mentioned events at Park Terrace including reading night with nearly 300 attendees, movie night, and evening fundraiser at a local pizza establishment.

Member Forsberg attended the NEMetro 916 meeting (which was the same evening as Westwood Intermediate’s PTO meeting) and the recent Equity Alliance meeting (formerly East Metro Integration District (EMID)). Spring Lake Park Schools received high respect for the work being done in partnership with District Management Council to accelerate the learning of all students.

**H. CLOSED SESSION**

*Motion by Forsberg, seconded by Easter, to enter in to Closed Session to discuss purchase of property. Motion carried unanimously with all members present voting yes. (6-0) Entered in to Closed Session at 8:00pm.*

*Motion by Hennen, seconded by Forsberg, to reconvene the meeting. Motion carried unanimously with all members present voting yes. (6-0) Meeting reconvened at 8:25pm.*

**I. ADJOURNMENT**

*Motion by Ruch, seconded by Easter, to adjourn the meeting. Motion carried unanimously with members present voting yes. (6-0)*

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Date

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Amy Hennen, Clerk  
Spring Lake Park Schools  
Independent School District 16