



Spring Lake Park Schools
District Services Center
1415 81st Avenue NE
Spring Lake Park, MN 55432

SCHOOL BOARD REGULAR MEETING
District Services Center
Tuesday, April 12, 2016
7:00 P.M.

ADDITION TO AGENDA

D. CONSENT AGENDA – ADDITION OF ATTACHMENT D-1

ATTACHMENT D-1a

MINUTES OF THE SCHOOL BOARD REGULAR MEETING
School Board, Independent School District 16
Spring Lake Park, MN
Tuesday, March 8, 2016

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairperson Stroebel called the meeting to order at 7:01pm.

School Board members present were: John Stroebel, Jodi Ruch, Amy Hennen, Marilyn Forsberg, Kelly Delfs, and Tony Easter, along with Superintendent Jeff Ronneberg and Student Council School Board Representative Sierra Reiland.

School Board member absent: Jim Amundson, professional reasons

Student Council School Board Representative absent: Dorothy Williams

B. AGENDA APPROVAL

Motion by Delfs, seconded by Forsberg, to approve the agenda as presented. Motion carried with all members present voting yes. (6-0)

C. SOME FUTURE EVENTS (Please check the District Calendar and Resource Guide or the District website at www.springlakeparkschools.org for a complete list of monthly events)

- Friday, March 11, 2016, No School K-12, Staff Professional Work Day
- Monday, March 14 - Friday, March 18, 2016 No School K-12, Spring Break
- Monday, March 21, 2016, No School K-12, Staff Professional Work Day
- Friday, March 25, 2016, No School K-12, No Staff, District Services Center Closed
- Tuesday, March 29, 2016, School Board Work Session, 6:00 p.m.
- Tuesday, April 12, 2016, School Board Regular Meeting, 7:00 p.m.
 - with Communication to the Board and Administration at 6:45 p.m.

D. CONSENT AGENDA

Motion by Hennen, seconded by Easter, to approve the following items of the consent agenda:

1. Minutes of the February 9, 2016 School Board Regular Meeting and February 23, 2016 School Board Work Session
2. Bills Paid for January 2016, in the following amounts:

BILLS PAID	
January 2016	
Fund	Total Payments
General	\$937,364
Food Service	106,319
Community Education	7,094
Building Construction	-
Debt Service	7,243,531
Trust and Agency	4,500
Internal Service Funds	58,766
OPEB Debt Services	505,385
OPEB Trust Account	-
TOTAL	\$8,862,959

3. Personnel Items

I. EMPLOYMENTS

Name	Location	Position	Start Date	New or Replace
Katie Bergeron	EC	Paraprofessional, Special Education	02/29/2016	Replace
Crystal Hokanson	SLPHS	PT Nutrition Services Associate	02/08/2016	Replace
Megan Lee	PT	Long Term Substitute, Grade 1	02/11/2016	Replace
Kayla Mertes	PT	Long Term Substitute, Grade 2	02/29/2016	Replace

II. TERMINATIONS/RESIGNATIONS/NON-RENEWAL OF CONTRACT

Name	Location	Employee Group	Notes
Kandi Danielson	DSC	Unaffiliated 1	Resignation as of February 12, 2016
Frances Dietsch	PT	Nutrition Services	Resignation as of March 4, 2016
James Flaschberger	SLPHS	Nutrition Services	Separation as of February 16, 2016
Stephanie Lica	SLPHS	Coach	Separation as of February 25, 2016
Jay Malec	WWI	Custodian	Resignation as of February 19, 2016

III. LEAVES OF ABSENCE

Name	Location	Employee Group	Notes
Rhonda Weis-Suchy	WWMS	Nutrition Services	February 22, 2016 through April 1, 2016

Motion carried unanimously with all members present voting yes.

Order of agenda items was re-arranged slightly to give additional time for arrival of all Senators and Representatives.

F. DISCUSSION, REPORTS, INFORMATION ITEMS

1. **Engaged and Enthusiastic Learners:** Align work of adults to continuously improve personalized instruction and responsiveness to meet our students' unique and varied needs

Essential Learning Outcomes and Assessments – Project Update - Dr. Hope Rahn, Director of Learning and Innovation, Lisa Switzer, Learning and Teaching Coordinator, Amy Bjurlin, Learning and Teaching Coordinator, and Mari Dahlke, Curriculum Lead at Northpoint Elementary. Dr. Hope Rahn gave an update on the project background, definition, and measurable outcomes of Essential Learning Outcomes(ELO). Work is being scaled to the four core content areas at both elementary and secondary levels, with alignment to college-ready standards. Desired results of the project were shared.

Chairperson Stroebel respectfully paused the ELO presentation and invited the Senators and Representatives forward since they had all arrived.

E. PRESENTATIONS, SPECIAL GUESTS, AND RECOGNITIONS

1. Legislative Session Discussion - Senator Barb Goodwin, Senator Alice Johnson, Representative Connie Bernardy, and Representative Jerry Newton attended. Representative Tim Sanders was invited but unable to attend. The Senators and Representatives introduced themselves to the Board and shared the main topic areas of focus for the current Legislative Session. Board discussion followed on the following topics: innovation zone legislation, school board levy renewal, teacher licensing process, pre-K, new requirement for filling vacant board seat(s) via election. Board members and Dr. Ronneberg thanked the Senators and Representatives for attending the meeting, noting appreciation for doing so in their tight timeline that evening.

F. DISCUSSION, REPORTS, INFORMATION ITEMS, continued -

1. **Engaged and Enthusiastic Learners:** Align work of adults to continuously improve personalized instruction and responsiveness to meet our students' unique and varied needs

Essential Learning Outcomes and Assessments – Project Update, continued – Chairperson Stroebel welcomes the presenters back to the podium. Ms. Lisa Switzer and Ms. Amy Bjurlin updated the board on the key accomplishments to date, including collaborative process, college ready standards, vertical alignment, and alignment of end-of-trimester assessments to ELOs. Ms. Mari Dahlke discussed the implementation work at the school/student/staff level, collaboration among staff, and building the next steps to student learning. Dr. Hope Rahn discussed next actions to further engage students and deepen student learning into next year to continue the great work that has been started. Board discussion centered around Professional Learning Communities (PLCs) in the buildings and ensuring the sharing of learning and information with all teaching staff.

2. **Effective Operations:** Improve our effective management of human, financial, and physical resources.

Monthly Financial Report for January 2016 - Ms. Amy Schultz, Director of Business Services, reviewed the monthly financial report for January 2016 including treasurer's report, revenue, and expenditures.

3. Superintendent's Report - Dr. Jeff Ronneberg, Superintendent of Schools encouraged viewers to check out the district website for Panther Pride news and Bond information.

G. ACTION ITEMS

1. Resolution Appointing Election Judges for the School District Special Election to be Held April 26, 2016

Motion by Delfs, seconded by Ruch, to adopt the following resolution:

WHEREAS, Spring Lake Park ISD #16 will be conducting a Special Election on April 26, 2016; and

WHEREAS, pursuant to Minnesota Statutes Section 204B.21, election judges for precincts in a school district election must be appointed by the board of that school district; and

WHEREAS, persons selected to serve meet all requirements of MN statute and county administrative policy, and have been trained and certified pursuant to law.

NOW THEREFORE, BE IT RESOLVED BY THE SCHOOL BOARD OF SPRING LAKE PARK ISD #16, STATE OF MINNESOTA, as follows:

- 1) The individuals listed on Attachment A are hereby appointed to serve as election judges for the School District Special Election to be held on April 26, 2016.
- 2) In the event circumstances require judges to be appointed in addition to the persons named in this resolution, the Clerk of Election is authorized to appoint as necessary, provided that the persons appointed meet all requirements of MN statute and administrative policy.

Roll Call: Ayes: Ruch, Delfs, Forsberg, Easter, Hennen, Stroebel; Nays: None

Resolution was duly adopted.

Attachment A

**Election Judges Appointed to Serve
Spring lake Park ISD #16 Special Election of April 26, 2016**

ISD 16 P-1 - Woodcrest Elementary School, 880 Osborne Rd, Fridley, MN 55432
Nancy Rose-Balamut, Head Judge
Kathy Rootham, Assistant Head Judge
Stanley Deden, Election Judge
Rosemary Esler, Election Judge

Rosemay Fang-yen, Election Judge
 Janet Kothman, Election Judge
 Betty Murney, Election Judge
 Judy Ann Rogge, Election Judge

ISD 16 P-2 - Westwood Intermediate School, 701 91st Ave NE, Blaine, MN 55434

Joe Schwarzrock, Head Judge
 Jo Ann Heule, Assistant Head Judge
 Kathy Appel, Election Judge
 Jerrilynn Boehland, Election Judge
 Zaiga Felix, Election Judge
 Carol Johnson, Election Judge (list continued next page)
 Andrea Krist, Election Judge
 Peter Pash, Election Judge
 Victoria Tauer, Election Judge

2. Proposed 2016-2017 School Calendar

Motion by Forsberg, seconded by Easter, to approve the proposed 2016-17 School Year calendar, as presented. Motion carried unanimously with all members present voting yes. (6-0)

3. Acknowledgment of Gifts

Motion by Hennen, seconded by Ruch, to acknowledge gifts to the district, as shown in attachment G-3, and to extend the School Board's thanks and appreciation. Motion carried unanimously with all members present voting yes. (6-0)

ATTACHMENT G-3

**Gifts to Spring Lake Park Schools School District
 March 8, 2016 School Board Regular Meeting**

Monetary Gifts

Description	Value	Donor	Purpose/To
Monetary	\$ 1,000.00	MN Vikings – coach of the week award recognizing Jeff Schlieff	Athletics & Activities
Monetary	\$ 500.00	Emmanuel Christian Center	Athletics & Activities for community partnership
Monetary	\$ 1,330.97	Target - Take Charge of Education	Lighthouse School
Monetary	\$ 2,597.48	Lighthouse PTO	Lighthouse School field trip bussing
Monetary	\$ 12.00	Ron Tyler	Lighthouse School field trip scholarship fund
Monetary	\$ 8.05	Linette Howell	Northpoint Elementary
Monetary	\$ 534.45	Wells Fargo Community Support Campaign	Northpoint Elementary
Monetary	\$ 6,793.13	Target - Take Charge of Education	Northpoint Elementary
Monetary	\$ 150.00	Wells Fargo Matching Gifts Program	Park Terrace Elementary
Monetary	\$ 2,326.46	Target - Take Charge of Education	Park Terrace Elementary
Monetary	\$ 67.34	Wells Fargo Matching Gifts Program	Spring Lake Park High School

Monetary	\$ 67.34	Wells Fargo Matching Gifts Program	Spring Lake Park High School
Monetary	\$ 75.00	Wells Fargo Matching Gifts Program	Spring Lake Park High School
Monetary	\$ 6,437.46	Target - Take Charge of Education	Spring Lake Park High School
Monetary	\$ 115.50	Wells Fargo Community Support Campaign	Westwood Intermediate
Monetary	\$ 2,830.74	Target - Take Charge of Education	Westwood Intermediate
Monetary	\$ 70.00	Michael Herrera-Markwald	Woodcrest Spanish Immersion
Total	\$24,915.92		

Non-monetary Gifts

Item	Value	Donor	Purpose/To
Card Stock	Value Unknown	Sheralyne Rechnagel	Northpoint Elementary staff
Gloves/Hats	Value Unknown	Emmanuel Christian Center	Spring Lake Park High School students

H. BOARD FORUM AND REPORTS

Dr. Ronneberg shared that the Panther Foundation Gala raised nearly \$180,000 this year, with the largest attendance at the event yet. Thanks to all those in attendance, the Panther Foundation, Colleen Pederson, Wendy Koschak, Jonelle Meyer, and all the people behind the scenes for the support to Spring Lake Park Schools.

Student Council School Board Representative Sierra Reiland gave an update on various athletics and activities taking place including: Opportunities in Emergency Care (OEC) state competition results, OEC career day, Mitch Raihle winning 1-meter state diving championship, start of spring sports, and national pie day on March 14 (3.14). Dr. Ronneberg added that Science Olympiad took 2nd in sections, the math team has qualified for state, and the boy’s basketball team has won an academic award.

Member Forsberg gave an update that East Metro Integration District (EMID) will be rebranding themselves to Equity Alliance Minnesota. She shared the NEMetro 916 is a consortium of 14 school districts. NEMetro 916 offers a Career and Technical Center, Area Learning Center, and Special Education Services.

Member Hennen attended the NEMetro 916 Career and Technical Education tour that was offered last week.

I. CLOSED SESSION

Was determined that Closed Session was not needed at this meeting.

J. ADJOURNMENT

Motion by Ruch, seconded by Easter, to adjourn the meeting. Motion carried unanimously with all members present voting yes. (6-0) Meeting adjourned at 8:16pm.

_____ Date

_____ Amy Hennen, Clerk
Spring Lake Park Schools
Independent School District 16

ATTACHMENT D-1b

MINUTES OF THE SCHOOL BOARD WORK SESSION

School Board, Independent School District 16

Spring Lake Park, MN

Tuesday, March 29, 2016

A. CALL TO ORDER

Chairperson Stroebel called the meeting to order at 6:03pm.

The following School Board members were present: John Stroebel, Amy Hennen, Jim Amundson, Marilynn Forsberg, Kelly Delfs, Tony Easter, along with Superintendent Jeff Ronneberg.

School Board members absent: Jodi Ruch

B. AGENDA APPROVAL

Motion by Delfs, seconded by Forsberg, to approve the agenda as presented. Motion carried unanimously with all members present voting yes. (6-0)

Vice-chairperson Jodi Ruch arrived at 6:07pm.

C. DISCUSSION ITEMS

Substitute Teacher - Project Update – Ryan Stromberg, Director of Human Resources and Organizational Development shared an update on the management process to decrease the number of substitute positions requested while increasing the fill rate across the district. As a result of these efforts, the number of sub requests this year has decreased by nearly 1000 requests, or approximately 33%. Current fill rate is 96-97%, as compared to 90% last year at this time. Board questions focused on educational requirements of substitute teachers, challenges to filling substitute positions, and upcoming work on refinement of process.

Customized Learning by Design - Project Update – Hope Rahn, Director of Learning and Innovation, and Lindsay Johnson, Learning and Teaching Coordinator for Design and Engagement, reviewed the stages of the Design Process – Discover, Design, Deliver – and how the process is being implemented with and by teachers this year to design student work and experiences to enhance relevance, meaning, and interest of students. The process capitalizes on staff creativity while they focus the design on the ultimate user, the student, thus increasing student engagement and learning throughout the district.

Budget Planning Update

FY16 Update and Proposed Budget Revisions – Ms. Amy Schultz, Director of Business Services, reviewed the original 2015-16 budget that the board approved last spring and updated the board on revisions to revenue and expenses within the general fund. Those adjustments include: Increase in enrollment from initial projections, 1% formula increase, decrease in athletic gate receipts (due to change in fee structure for students/staff), discontinuation by Target of their Take Charge of Education program, extended of lease of iPads, introduction of MacBooks at high school, driveway project at Westwood Complex, adjustments from compensation initial projections. Ms. Schultz also reviewed changes in budget to Nutrition Services and Community Education. Revisions will be up for approval at the April Board Meeting.

Dr. Hope Rahn shared a quick update regarding the Integration Budget, which is part of a 3-year plan that the board previously approved. Integration Budget includes: Parent Academy, Young Scholars Program, Student and Family Advocates, Embedded College (seminar course).

FY17 Budget Process Update – FY17 Budget Process will be shared at the April Board Meeting.

Other – Superintendent Ronneberg shared a recently created Spring Lake Park Schools Bond Video with the School Board. Chairperson Stroebel shared the Tower Days Parade date and time with the other Board members. The Board plans to walk in the parade.

D. ACTION ITEMS

Motion by Forsberg, seconded by Delfs, to approve submission of the FY17 Achievement and Integration budget. Motion passed unanimously with all members voting yes. (7-0)

E. CLOSED SESSION

Motion by Hennen, seconded by Amundson, to enter in to Closed Session to discuss purchase of property. Motion carried unanimously with all members voting yes. (7-0) Entered in to Closed Session at 7:11pm.

Motion by Forsberg, seconded by Amundson, to reconvene the meeting. Motion carried unanimously with all members voting yes. (7-0) Meeting reconvened at 8:22pm.

F. ADJOURNMENT

Motion by Ruch, seconded by Hennen, to adjourn the meeting. Motion carried unanimously with all members voting yes. (7-0) Meeting adjourned at 8:23pm.

Date

Amy Hennen, Clerk
Spring Lake Park Schools
Independent School District 16