CREATING A USER ACCOUNT IN PARENT PORTAL

PowerSchool

Create Parent Account

First Name	Parent's First Name
Last Name	Parent's Last Name
Email	Parent's Email Address
Desired Username	ParentUserName
Password	••••••••• Better
Re-enter Password	•••••••••

Password must:

•Be at least 7 characters long

•Contain at least one uppercase and one lowercase letter

•Contain at least one letter and one number

•Contain at least one special character

Link Students to Account

ALWAYS LEARNING

PEARSON

1. Enter your First Name
2. Enter your Last Name
3. Enter your Email Address
4. Select the Username you would like to log into the system with
5. Enter your desired password (follow the password rules at the bottom.

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

	Student Name	Access ID	Access Password	Relationship
1.	Your Child's Name	Your Confidential ID		Mother
2.				-- Choose
3.				-- Choose
4.				-- Choose
5.				-- Choose
6.				-- Choose
7.				-- Choose

Enter

1. Enter your child's Name
2. Enter the information following Your Confidential ID from your letter. (Case Sensitive)
3. Enter the information following your Password from your letter. (Case Sensitive)
4. Choose your relationship to the child
5. Select Enter
6. If you have additional children, follow steps 1-6 for each child from each child's letter.

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Congratulations! Your new Parent Account has been created. Enter your Username and Password to start using your new account.

Parent Sign In

Username

Password

Having trouble signing in?

Sign In

You should receive the following message stating you have successfully created your account.

Log in with the Username and password you created and select Sign In

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HOME BASE PARENT PORTAL

YOU HAVE SUCCESSFULLY LOGGED IN TO THE NEW PARENT PORTAL!!

Navigation

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	My Calendars
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Available on the App Store

Grades and Attendance

Grades and Attendance:

	Attendance By Class									
Exp	Last Week M T W H F	This Week M T W H F	Course	Q1	Q2	Q3	Q4	S1	F1	Absences	Tardies

Show dropped classes also

Attendance By Day														
Last Week					This Week					Absences		Tardies	
M	T	W	H	F	M	T	W	H	F	S1	YTD	S1	YTD
										1	1	0	0
Attendance Totals										1	1	0	0