

*Northshore School District*

## **KINDERGARTEN EARLY ENTRANCE PARENT PACKET**

**TO: Parents Requesting Early Entrance of Their Child to Kindergarten**

**FROM: David Wellington, Assistant Superintendent of  
Elementary Education**

The initial years of a child's education are critical to success in school. It is the belief of the Northshore staff that the vast majority of children younger than the August 31 cut off are not well served by early entry. Parents are urged to consider all aspects of readiness (academic, social, emotional, fine motor, gross motor, visual and auditory discrimination), and to carefully consider the potential implications of being younger than peers through later grades when physical and emotional/social issues may have an increased impact on leadership, self-esteem and wise decision making. Although our policy is designed to build in as many safeguards as possible, it is clear that no test results adequately assess the long-range impact of an early entrance decision. We urge care and caution in making this important placement choice.

Parents or legal guardians may apply for exception to the Uniform Age of Entrance by applying through the office of the Assistant Superintendent of Elementary Education beginning February 1. Steps of the application process are attached. Application paperwork must be submitted no later than June 28<sup>th</sup> so testing can be completed in a timely manner.

**Northshore School District**  
**KINDERGARTEN EARLY ENTRANCE**

**APPLICATION PROCEDURE**

*Parents wishing to be considered for Early Entrance to Kindergarten must complete the following steps prior to June 28th. There are no exceptions.*

Applications for early entrance are available for download on the Northshore School District website during the application period, February 1-June 28, or an application packet can be picked up from the Office of Elementary Education at the Northshore School District Administration Building, 3330 Monte Villa Parkway, Bothell, WA 98021.

Testing will be at parent expense. The cost of the test is \$200 per student.

When completing the application packet please complete the following steps:

- Parents: Fill out the top portion of the application form and complete the two-page Kindergarten Readiness Checklist. Attach your check for \$200 (payable to Northshore School District) and mail or deliver all three to:  
Office of Elementary Education:  
3330 Monte Villa Parkway  
Bothell, WA 98021.
- If your child has attended a preschool within the last year, complete the Consent for Mutual Exchange of Information and deliver that along with the two-page Kindergarten Checklist to the preschool for completion.
- Upon receipt by the Elementary Education Office, the application and parental assessment will be forwarded to a district psychologist. In late June or July, the psychologist will contact you directly to schedule your child's test. The test takes approximately two hours, and will be administered during July at a location to be determined by the psychologist.

**PLACEMENT DETERMINATION**

Parents will be informed of test results by the testing psychologist within ten days of the assessment.

**If the child's test results show minimum levels of 5 years 6 months grade equivalent or a standard score at the 95th percentile in ALL areas designated in the entry policy and other data provided by the parent and preschool, parents will be informed in writing of a conditional placement.** At that time, parents may contact their service area school to complete enrollment forms. Parents must provide a birth certificate verifying the child's age as 5 years on or before November 30 and have immunization records verifying kindergarten entry requirements.

Final consideration by the school administration after a six-week trial period will confirm placement. Contact the Office of Elementary Education at 425.408.7705 with additional questions or concerns.

## Northshore School District

# ADMINISTRATIVE PROCEDURE

No. 3110 P

### STUDENTS

#### Entrance Qualifications

To be admitted to a kindergarten program, which commences in the fall of the year, a child must be 5 years of age on or before August 31 of that school year. Exceptions may be made for pupils turning 5 between September 1 and November 30 if they demonstrate advanced levels of 5 years 6 months age equivalent and/or standard scores at the 95 percentile on approved tests in all of the following areas:

- Mental Ability
- Gross Motor Skills
- Fine Motor Skills
- Visual Discrimination
- Auditory Discrimination
- Emotional/Social Development

Testing shall be at parent/guardian expense unless the family qualifies for a waived fee based on the USDA Child Nutrition Process Guidelines. Following a decision to enter the child, there will be a conditional six-week trial period.

All admission steps of the Kindergarten Early Entrance procedure must be completed by August 15.

To be admitted to the first grade program, which commences in the fall of the year, a child must be 6 years of age on or before August 31 of that school year. Any student not otherwise eligible for entry to the first grade, who has successfully completed a state-approved kindergarten program of 450 or more hours including instruction in language arts, arithmetic, and reading, may be placed in a temporary classroom assignment for the purposes of evaluation prior to making a final determination of the student's appropriate placement. Such determination shall be made no later than the 30<sup>th</sup> calendar day following the student's first day of attendance.

Issued: 12/29/05

**Northshore School District**  
**EARLY ENTRANCE APPLICATION FOR KINDERGARTEN**

**TO BE COMPLETED BY PARENT:**

Date \_\_\_\_\_

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Student Birthdate

\_\_\_\_\_  
Parent Name(s)

\_\_\_\_\_  
Elementary School Service Area

\_\_\_\_\_  
Parent Address

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Phone #1

\_\_\_\_\_  
Phone #2

\_\_\_\_\_  
Parent email address:

**TO BE COMPLETED BY SCHOOL PSYCHOLOGIST:**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Psychologist Assigned

\_\_\_\_\_  
Email Address

<b>AREAS ASSESSED</b>	<b>ABOVE/BELOW QUALIFICATION CRITERIA</b>	<b>TEST(S) ADMINISTERED</b>
Mental Ability	_____	_____
Gross Motor Skills	_____	_____
Fine Motor Skills	_____	_____
Visual Discrimination	_____	_____
Audio Discrimination	_____	_____
Social/Emotional Development	_____	_____

**TEST RESULTS: QUALIFIED**    Yes \_\_\_\_\_    No \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**To be completed by Parents**

**NSD Early Entrance Kindergarten Checklist**

**Student's Name:** \_\_\_\_\_

	<b>Yes</b>	<b>No</b>	<b>Some times</b>	<b>Not Observed</b>
1. Child can tell his first and last name.	_____	_____	_____	_____
2. Child cuts food with a knife, e.g., sandwich, celery.	_____	_____	_____	_____
3. Child can pour.	_____	_____	_____	_____
4. Child dresses self.	_____	_____	_____	_____
5. Child is aware that activities happen at certain times of the day, e.g., breakfast is eaten in the morning; certain TV shows occur at regular times.	_____	_____	_____	_____
6. Child can hold a pencil and attempts to print name.	_____	_____	_____	_____
7. Child can be away from parent several hours without becoming upset.	_____	_____	_____	_____
8. Child separates willingly from parent.	_____	_____	_____	_____
9. Child can choose activities from a variety of choices.	_____	_____	_____	_____
10. Child sticks with chosen activities for 15 minutes.	_____	_____	_____	_____
11. Child can wait for a turn.	_____	_____	_____	_____
12. Child is aware of others' feelings.	_____	_____	_____	_____
13. Child can verbalize needs.	_____	_____	_____	_____
14. Child can do tasks without constant reassurance.	_____	_____	_____	_____
15. Child engages in cooperative play with other children involving group decisions, role assignment and fair play.	_____	_____	_____	_____
16. The child listens to directions without interrupting.	_____	_____	_____	_____
17. The child listens to stories and poems for 5 to 10 minutes without restlessness.	_____	_____	_____	_____

	Yes	No	Some times	Not Observed
18. The child speaks clearly and can stay on the topic.	_____	_____	_____	_____
19. The child can give reasons for his/her own opinions.	_____	_____	_____	_____
20. The child adjusts to changes in routine and to new situations without becoming fearful.	_____	_____	_____	_____
21. The child adjusts to opposition or defeat without crying or sulking.	_____	_____	_____	_____
22. The child adjusts to the necessity of asking for help when needed.	_____	_____	_____	_____
23. The child obeys rules at home and in activities.	_____	_____	_____	_____
24. The child plays cooperatively with other children.	_____	_____	_____	_____
25. The child shares, takes turns, and assumes his share of group responsibility.	_____	_____	_____	_____
26. The child works without being easily distracted.	_____	_____	_____	_____
27. The child follows directions.	_____	_____	_____	_____
28. The child completes each task.	_____	_____	_____	_____
29. Child expects individual attention in a group setting.	_____	_____	_____	_____
30. Child has wide mood swings.	_____	_____	_____	_____
31. Child becomes frightened in large groups.	_____	_____	_____	_____
32. Child needs an afternoon nap.	_____	_____	_____	_____

**Additional Comments:**

**Parent Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Northshore School District #417**  
**3330 Monte Villa Parkway, Bothell, WA 98021**

**CONSENT FOR MUTUAL EXCHANGE OF INFORMATION**

I request and authorize \_\_\_\_\_ Phone \_\_\_\_\_  
(Preschool Name or Preschool Teacher)

\_\_\_\_\_  
(Address)

to enter into a mutual exchange of information with the Northshore School District on behalf of

\_\_\_\_\_, Birthdate \_\_\_\_\_  
(Student's Name)

Please complete and send the attached checklists and any information in the following areas that might assist us in determining the appropriateness of early kindergarten entrance.

- Special Education
- School Cumulative File
- Records of Psychological Testing
- Medical Records
- Other Relevant Information or Records
- Phone contact name/number if further clarification is needed.

*Please send the above information to:*

Office of Elementary Education  
Northshore School District No. 417  
3330 Monte Villa Parkway  
Bothell, WA 98021

I understand that the records and reports that may be furnished for use by the school district as a result of this authorization shall be available for my personal inspection and review at my son/daughter's school or in the Elementary Education Office.

\_\_\_\_\_  
(Parent/Guardian)

\_\_\_\_\_  
(Date)

To be Completed by Preschool Teacher

### NSD Early Entrance Kindergarten Checklist

Student's Name: \_\_\_\_\_

#### Motor/Social Skills

	Yes	No	Some times	Not Observed
1. Student can jump forward ten times without falling.	_____	_____	_____	_____
2. Student can gallop.	_____	_____	_____	_____
3. Student walks up and down steps with alternating feet.	_____	_____	_____	_____
4. Student turns somersaults.	_____	_____	_____	_____
5. Student runs lightly on toes.	_____	_____	_____	_____
6. Student skips.	_____	_____	_____	_____
7. Student catches ball.	_____	_____	_____	_____
8. Student can tell his first and last name.	_____	_____	_____	_____
9. Student cuts food with a knife, e.g., sandwich, celery.	_____	_____	_____	_____
10. Student can tell what mother's and father's occupation is.	_____	_____	_____	_____
11. Student can pour.	_____	_____	_____	_____
12. Student dresses self.	_____	_____	_____	_____
13. Student can sing a song or recite a poem.	_____	_____	_____	_____
14. Student "reads" from pictures to tell stories.	_____	_____	_____	_____
15. Student colors within lines.	_____	_____	_____	_____
16. Student draws a person with a head, trunk, legs, arms, and features without help.	_____	_____	_____	_____
17. Student is aware that activities happen at certain times of the day, e.g., breakfast is eaten in the morning; certain T.V. shows occur at regular times.	_____	_____	_____	_____
18. Student attempts to print name.	_____	_____	_____	_____



**To be Completed by Preschool Teacher**

	<b>Yes</b>	<b>No</b>	<b>Some times</b>	<b>Not Observed</b>
19. Student can be away from parent several hours without becoming upset.	_____	_____	_____	_____
20. Student can choose activities from a variety of choices.	_____	_____	_____	_____
21. Student sticks with chosen activities for 15 minutes.	_____	_____	_____	_____
22. Student can wait for a turn.	_____	_____	_____	_____
23. Student is excited about school.	_____	_____	_____	_____
24. Student is aware of others' feelings.	_____	_____	_____	_____
25. Student enjoys and is anxious to be with peers.	_____	_____	_____	_____
26. Student engages in cooperative play with other children involving group decisions, role assignment and fair play.	_____	_____	_____	_____
27. Student can verbalize needs.	_____	_____	_____	_____
28. Student can do tasks without constant reassurance.	_____	_____	_____	_____
29. Student becomes frightened in large groups.	_____	_____	_____	_____
30. Student needs an afternoon nap.	_____	_____	_____	_____
31. Student complains often of headaches or stomach aches.	_____	_____	_____	_____
32. Student has wide mood swings.	_____	_____	_____	_____
33. Student's feelings are easily hurt.	_____	_____	_____	_____
34. Student expects individual attention in a group setting.	_____	_____	_____	_____

**To be Completed by Preschool Teacher**

**Academic/Social Skills**

- |   |       |       |       |       |
|---|-------|-------|-------|-------|
| 1. Student listens to directions without interrupting.  | _____ | _____ | _____ | _____ |
| 2. Student listens to stories and poems for 5 to 10 minutes without restlessness.                                     | _____ | _____ | _____ | _____ |
| 3. Student recognizes words that rhyme.   | _____ | _____ | _____ | _____ |
| 4. Student recognizes words that begin with the same sound or different sounds.                                       | _____ | _____ | _____ | _____ |
| 5. Student identifies likeness and difference in pictures and designs.  | _____ | _____ | _____ | _____ |
| 6. Student identifies letters and words that match.   | _____ | _____ | _____ | _____ |
| 7. Student understands the relationship in such words as up and down, top and bottom, over and under, little and big. | _____ | _____ | _____ | _____ |
| 8. The student understands the classification of words that represent people, places, and things.                     | _____ | _____ | _____ | _____ |
| 9. Student speaks clearly and can stay on the topic in class discussions.   | _____ | _____ | _____ | _____ |
| 10. Student speaks clearly and can retell a topic in class discussions.   | _____ | _____ | _____ | _____ |
| 11. Student speaks clearly and can tell a story or relate an experience of his/her own.                               | _____ | _____ | _____ | _____ |
| 12. Student can give the main idea of a story.  | _____ | _____ | _____ | _____ |
| 13. Student can give unique ideas and important details.  | _____ | _____ | _____ | _____ |
| 14. Student can give reasons for his/her own opinions.  | _____ | _____ | _____ | _____ |
| 15. Student adjusts to changes in routine and to new situations without becoming fearful.                             | _____ | _____ | _____ | _____ |
| 16. Student adjusts to opposition or defeat without crying or sulking.  | _____ | _____ | _____ | _____ |
| 17. Student adjusts to the necessity of asking for help when needed.  | _____ | _____ | _____ | _____ |

**To be Completed by Preschool Teacher**

	Yes	No	Some times	Not Observed
18. Student obeys classroom rules as established by the teachers.	_____	_____	_____	_____
19. Student obeys safety rules on the playground.	_____	_____	_____	_____
20. Student obeys fire drill rules quickly and quietly.	_____	_____	_____	_____
21. Student plays cooperatively with other children.	_____	_____	_____	_____
22. Student shares, takes turns, and assumes his share of group responsibility.	_____	_____	_____	_____
23. Student works without being easily distracted.	_____	_____	_____	_____
24 Student follows directions.	_____	_____	_____	_____
25. Student is able to complete assigned tasks independently.	_____	_____	_____	_____
26. Student takes pride in his/her work.	_____	_____	_____	_____

**Recommendation regarding student's readiness for early entrance to Kindergarten:**

Signature of Teacher \_\_\_\_\_ Date\_\_\_\_\_

Phone Number \_\_\_\_\_ School \_\_\_\_\_

Return to: Office of Elementary Education  
 Northshore School District No. 417  
 3330 Monte Villa Parkway  
 Bothell, WA 98021