

SCC MEETING MINUTES

Date: Thursday, October 25, 2018

Time: 4:00PM

Venue: Reading Elementary School Library

Attendees: Scott Hughes (Principal), Brittany Brimhall (Faculty Member), Jolane Thornock (Faculty Member), Jeff Johnson, (Parent Member), Kate Anderson (Parent member), Kimi Bateman (Parent Member), and Karen Mendenhall (Parent Member).

Absent: Candace Gunnell (Parent Member).

Proceedings

Meeting called to order at 4:00PM by Mr. Hughes.

Reading SCC Overview

Mr. Hughes explained to the School Community Council (Council) that the number of parent members should exceed faculty members by at least one with a minimum of 4 parents and 2 faculty members. As it currently stands, we have 5 parent members and 3 faculty members. Our parent members could recruit an additional parent member and add a faculty member.

A motion was made by Jeff Johnson to approve the current number of members and not recruit an additional parent member for the current school year. Motion was seconded by Kate Anderson.

Mrs. Jolane Thornock will be replacing Mrs. Megan Fairbourn as a faculty member and contact information will be updated on the school website.

The Council verified that all information (names and e-mail addresses) shown on the school website are accurate. Mr. Hughes has submitted a Membership page incorporating this information to the District for approval.

We discussed attendance at State SCC training and the consensus was that the training is Secondary driven, given the large amount of funding provided to Secondary schools. The District training is more applicable to Elementary schools and we were encouraged to attend those.

The Reading Elementary School Improvement Plan (SIP) has multiple plans rolled into one, whereas at the Secondary level they are more stand-alone plans within the SIP.

Voting

Motions were made and seconded for positions on the 2018-2019 Council as follows:

Chair – Kate Anderson (1st Karen Mendenhall, 2nd Jolane Thornock)

Vice Chair – Kimi Bateman (1st Kate Anderson, 2nd Jolane Thornock)

Secretary – Karen Mendenhall (1st Kate Anderson, 2nd Jeff Johnson)

Voting was unanimously in favor.

Review the Final School Improvement Plan report from 2017-18

The Council reviewed the 2017-2018 SIP as a reference for further discussion.

Reading SCC Budget

For the 2018-2019 school year, Reading Elementary was allocated approximately \$55,000 from the Utah School Land Trust based on the population of the school. This amount has generally increased from year to year because of compound interest. These funds can only be used to fulfill the school's goals as written in the SIP. No school furniture or playground equipment can be purchased with these funds, but otherwise the funds can be used flexibly.

Last year the bulk of these funds were allocated for Teaching Assistants (TA's) in every classroom who provided three hours of assistance a week to each teacher. Our school has gone from having one TA to eight this year, plus an engineering teacher and STAR Reading Coordinator. The STAR reading program is a Tier 2 intervention program that currently oversees 50 students. Mrs. Thornock indicated it has been a boon to her because as a teacher it was difficult to tutor, teach and intervene at the same time. Trust Land funds also paid for the Engineering classroom and the engineering curriculum.

This year the money will again go towards the salaries for TA's and we anticipate having approximately \$4,000 remaining for discretionary spending.

Training

The Council watched a video covering the responsibilities and work of a SCC in the Davis School District: <https://www.youtube.com/channel/UC9djdZTHdzQoizeqHaRtAUA>.

We discussed SCC responsibilities which include: 1) monitoring implementation of the current year School Land Trust plan; 2) reviewing current data; 3) updating or reviewing the SIP; 4)

creating an upcoming year School Land Trust Plan; and 5) reviewing digital citizenship. The Council also discussed information required to be on the school website, posting minutes and meeting times on the school website, and best practices.

Review of Current Data

Mr. Hughes presented a power point slideshow that provided the Council with an overall summary of student achievement throughout the Davis School District (DSD) and at Reading Elementary.

DSD

DSD had the 4th highest ELA proficiency among Wasatch front school districts (no change from prior year). DSD had the highest math proficiency among Wasatch front school districts (improved by 1% over the prior year).

Reading Elementary

Students showed 57.2% proficiency in English Language Arts, 64.1% proficiency in Math, and 64.2% proficiency in Science. This data was based on RISE benchmark testing and end of year testing at Reading. However, when compared to other schools in the District with similar student populations, Reading Elementary showed low proficiency growth rates in English Language Arts and Math. Student Growth Percentiles are explained in the following video: <https://www.youtube.com/watch?v=D2mpvWvdeQs>

The school has goals to improve these growth rates as part of the SIP which include the following:

Goal 1 – Student Achievement. Students in third through sixth grades will earn writing sub-scores on the English Language Arts SAGE assessment that meet or exceed district averages.

Reading Elementary students met this goal in 2018.

Goal 2 – College, Career, and Community Readiness. Seventy percent of Kindergarten through 3rd grade students will show “typical progress,” “above typical progress” or “well above typical progress” on end of year DIBELS Pathways to Progress.

By the end of 2018, 68% of students were above ‘typical progress’ on DIBELS Pathway to Progress.

Goal 3 – Student Achievement. Reading Elementary will rank eighth or higher for proficiency and median growth percentile (MGP) in both Science and Mathematics when compared to similar schools across the state.

Reading Elementary students did not meet this goal. Mr. Hughes hopes that TA’s in the classroom will help achieve this goal.

Goal 4 – Quality Staffing. Reading Elementary will transition from USBE’s Assessment to Achievement model to the Davis Collaborative Team model with two specific areas of focus:

- 1) improving data analysis and use of common formative assessments, and 2) promoting skillful use of questioning as an evidence-based instructional strategy.

Mrs. Brimhall and Mrs. Thornock indicated that they are having frequent meetings with other teachers in their grades to learn from one another's strengths and enhance their teaching efforts in their classrooms. Teachers are collaborating to learn from one another in every grade.

Other

The school has implemented rotating days 1 through 4 for prep subjects including music, art, coding, engineering, PE, and library. Each prep period is a 40-minute block, however Library and Art are scheduled out of those times. Mr. Hughes suggested that he could include these rotating days on the weekly Reading Roundup newsletter.

The school has received a grant for \$6,000 to purchase Chromebooks for 6th grade students.

Upcoming SCC Meeting Dates

4:00 PM Thursday, January 24 in the school library.

4:00 PM Thursday, March 7 in the school library.

4:00 PM Thursday, May 16 in the school library.

Meeting adjourned: 5:10PM