



# MONTCLAIR KIMBERLEY ACADEMY

**To the Applicant:**

Please provide the information requested in this box and submit this form with a stamped, addressed envelope to your current English teacher to complete and send directly to the Montclair Kimberley Academy Admissions Office after **November 1st**.

Legal Name of Applicant \_\_\_\_\_ Applicant to grade \_\_\_\_\_  
(please print)

Name of English Teacher \_\_\_\_\_  
(please print)

Please note: the information requested here is confidential and is to be read only by admissions officers at Montclair Kimberley Academy. Please sign below to acknowledge that you will not have access to this confidential information and that you understand it will not become part of your child's permanent record.

Signature of Student \_\_\_\_\_

Signature of Parent/Guardian \_\_\_\_\_

**To the English Teacher:**

The above-named student has applied for admission to Montclair Kimberley Academy. The Admissions Committee places considerable weight on the academic and personal qualifications of each student. Your recommendation is vital to our process. We would appreciate your most candid and thoughtful responses. Please complete this form and return it to the Admissions Office. You are free to use additional sheets if necessary. If you have any questions, please contact the Admissions Office. Recommendations are confidential and should be sent directly from the teacher to Montclair Kimberley Academy's Admissions Office via mail, fax, or email. **We highly recommend that you keep a copy of the recommendation for your records.**

When did you teach this student? (Select all that apply)

- Current Student
- Taught in previous years \_\_\_\_\_

How many students are in the class?

Name of course(s)?

Is the student on a block schedule?  Yes  No

Is this course part of a tracking system or designated as an honors or accelerated course?  Yes  No

Student's current average, grade, or mark in the course:

Overall class average, grade, or mark for the course:

How well do you know the student academically?

As a person?

Briefly describe your course. It is especially helpful to know what texts are used and if the students are grouped by ability.

How accurately does the student read and understand what he/she has read?

Briefly describe this student's grammatical mastery. Evaluate the student's skills in the areas of writing mechanics and overall polish in writing.

How well does this student accept advice or criticism?

What are the first three words that come to mind to describe this student?

Please comment on this student's character, citizenship, and contributions to the community.

What (if any) interactions have you had with the student's parent(s)/guardian(s)?

To your knowledge, are the parent's/guardian's perceptions of the student compatible with your school's perceptions?  Yes  No  
If no, please explain.

Next year, what course level would be most appropriate for this student?

- Regular/College Preparatory
- Honors
- Other \_\_\_\_\_

Please place check marks at the points that represent your evaluation of the student in comparison to other students in his or her age group whom you have taught. If you have no fair basis for judgement, do not hesitate to say so.

<b>ACADEMIC TRAITS</b>	One of the top few I have taught <i>(to be used with extreme discretion)</i>	Excellent (top 10% this year)	Good (above average)	Average	Below average	No basis for judgment
Academic Potential						
Academic Achievement						
Intellectual Curiosity						
Effort/Determination						
Ability to Work Independently						
Ability to Work in a Group						
Organizational/Study Skills						
Willingness to Take Intellectual Risks						
Level of Engagement						
Participation in Class						
Attendance						
Self-Motivation						

<b>CHARACTER AND PERSONALITY TRAITS</b>	One of the top few I have taught	Excellent (top 10% this year)	Good (above average)	Average	Below average	No basis for judgment
Concern for Others						
Honesty/Integrity						
Self-Esteem						
Maturity (relative to age)						
Responsibility						
Respect Accorded by Faculty						
Respect Accorded by Peers						
Emotional Stability						
Social Relationships with Peers						
Creativity						
Leadership						
Sense of Humor						

<b>OVERALL RATINGS</b>	Outstanding	Good	Average	With Reservations
Evaluation as a Student				
Evaluation as a Person				
Overall				

If the student is relatively weak or strong (i.e. you selected "One of the Top" or "Below Average" in any areas listed above, please elaborate.

Please add any additional information that will give us a more complete picture of the student.

Thank you for taking your valuable time to complete this evaluation. **Please be sure to keep a copy for your records.**

Name of English Teacher \_\_\_\_\_ Title \_\_\_\_\_  
 (please print)

Signature \_\_\_\_\_ Date \_\_\_\_\_

Business address \_\_\_\_\_

Email address \_\_\_\_\_ Business phone ( ) \_\_\_\_\_

**Please return this form to:**  
**The Admissions Office**  
 Montclair Kimberley Academy  
 201 Valley Road  
 Montclair, NJ 07042

**Or send via fax to:** 973-842-2828

**Or email to:** admissions@mka.org