

**MANSFIELD INDEPENDENT SCHOOL DISTRICT**  
**Job-in-Jeopardy Notice – Athletic Department**

Name \_\_\_\_\_ Social Security # \_\_\_\_\_

Position \_\_\_\_\_ Campus or Dept. \_\_\_\_\_

Date/Time of Concern \_\_\_\_\_ Location of Concern \_\_\_\_\_

*Area of Concern*

- |                                 |                          |                             |
|---------------------------------|--------------------------|-----------------------------|
| _____ Failure to Perform Duties | _____ Misconduct         | _____ Safety Violation      |
| _____ Substandard Work          | _____ Tardiness          | _____ Lack of Sportsmanship |
| _____ Insubordination           | _____ Absenteeism        | _____ Other                 |
| _____ UIL/Policy violation      | _____ Lack of Initiative |                             |

*Explanation of Concern:*

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*Previous Warnings:*

	Verbal	Written	Reason
Date:			
Date:			
Date:			

*Plan of Action:*

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\_\_\_\_\_  
 Supervisor's Signature

\_\_\_\_\_  
 Date

*Employee Comments:*

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I have read the Job-in-Jeopardy Notice and Plan of Action. I understand that failure to correct the above stated concern(s) or a continued pattern of misconduct will result in further disciplinary action, up to and including termination of employment with the District. This notice will be placed in your personnel file.

\_\_\_\_\_  
 Employee's Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Witness for refusal to sign

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Principal

\_\_\_\_\_  
 Date