



MISD
Mansfield Independent School District
SCHOOL NURSE APPRAISAL

Name of School Nurse

Assigned Campus

Date

Ratings defined:

5 = Clearly Outstanding
4 = Exceeds Expectations
3 = Meets Expectations
2 = Below Expectations
1 = Unsatisfactory

A rating of "Unsatisfactory" (1) or "Below Expectations" (2) must be justified with comments specifying weaknesses, recommendations and time allotment for improvement. Attach separate sheet(s) if needed.

Signature of the nurse indicates that she has discussed the evaluation with the administrator and has received a copy.

SPECIAL KNOWLEDGE AND SKILLS

- 5 4 3 2 1 Demonstrates knowledge/skills in health appraisal techniques, first aid, emergency care and current health information
- 5 4 3 2 1 Interprets and uses health information with good judgment
- 5 4 3 2 1 Uses health service activities as a vehicle for direct and indirect teaching
- 5 4 3 2 1 Serves as a resource person to the school staff for health concerns and education
- 5 4 3 2 1 Utilizes community resources to promote delivery of health care services
- 5 4 3 2 1 Serves as a resource person to students and parents as they explore alternative, constructive decisions regarding health care needs and behavior
- 5 4 3 2 1 Teaches, develops and supervises skills of assigned paraprofessionals

SPECIFIC RESPONSIBILITIES: HEALTH ROOM MANAGEMENT

- 5 4 3 2 1 Maintains a safe, orderly, attractive work area with appropriate emotional and physical environment
- 5 4 3 2 1 Develops plans that assure safe ongoing emergency health care
- 5 4 3 2 1 Informs teachers of students' medical problems as necessary and appropriate within confidentiality guidelines
- 5 4 3 2 1 Plans with staff to provide mandated screening and health activities with minimal interruption to building schedule
- 5 4 3 2 1 Maintains accurate, current, confidential health information on all students to insure timely management of incoming and outgoing records and reports
- 5 4 3 2 1 Initiates referral and follow-up for unmet health needs
- 5 4 3 2 1 Anticipates and orders supplies/equipment needed

SHARED RESPONSIBILITIES AND DUTIES

- 5 4 3 2 1 Recognizes special needs of students and provides opportunities to develop skills and experience success
- 5 4 3 2 1 Maintains stability and poise in student, parent, staff and peer relationships
- 5 4 3 2 1 Observes policies and procedures of school district
- 5 4 3 2 1 Utilizes appropriate district services available to benefit the student
- 5 4 3 2 1 Participates in teacher/nurse/family conferences at appropriate times for consideration of the physical, emotional and social health of each child
- 5 4 3 2 1 Maintains open communication with families
- 5 4 3 2 1 Initiates and monitors communicable disease control including compliance with immunization requirements

PERSONAL/PROFESSIONAL CHARACTERISTICS

- 5 4 3 2 1 Promotes the positive image of school health programs through the practice of good health habits
- 5 4 3 2 1 Exercises professional judgment in absences from work
- 5 4 3 2 1 Participates in staff development activities to acquire new skills and knowledge for improving school nursing practice
- 5 4 3 2 1 Demonstrates responsiveness to requests for information and actions
- 5 4 3 2 1 Attends department meetings regularly
- 5 4 3 2 1 Provides leadership in creative solutions to health related problems of school and community

ATTENDANCE

- 5 4 3 2 1 Absences greater than the ten days allowed by the district, may result in termination.

Comments:

Signature of School Nurse

Signature of Supervisor/Health Services
Copy: District School Nurse
Campus Administrator