

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**
Approved Minutes of Regular Meeting of December 13, 2018
Intermediate School Auditorium
953 High Street
Victor, New York 14564

CALL TO ORDER President Deborah Palumbo-Sanders called the meeting to order at 5:38 PM.

Members Present Karen Ballard, Tim DeLucia, Kristin Elliott, Debbie Palumbo-Sanders, Christopher Parks, Mike Vistocco, Mike Young

ENTER EXECUTIVE SESSION A motion was made by K. Ballard, seconded by K. Elliott, to enter executive session at 5:38 PM to discuss the employment history of specific individuals. The motion was carried. 7 yes 0 no

REGULAR SESSION A motion was made by K. Ballard, seconded by M. Vistocco, to return to regular session at 7:18 PM. The motion was carried. 7 yes 0 no

APPROVE AGENDA A motion was made by K. Ballard, seconded by M. Vistocco, to approve the agenda. The motion was carried. 7 yes 0 no

RECOGNITIONS

Retirees In recognition of her years of service to the District, a plaque was presented to recent retiree, Director of Special Programs and Compliance, Melanie McGuire. Recent retirees who were not in attendance but will be given plaques were Typist Susan Reed, Primary School Library Clerk Martha Unrath and Junior High School Special Education Teacher Kathleen Weinmann.

Junior High Musical Dr. Santiago-Marullo invited Junior High Musical Director Leanne Birkmeier to the podium who spoke about the production of *Seussical*. Ms. Birkmeier thanked the Board of Education for the recognition. She said in two months the students were singing and dancing. She said they had the best production staff including adults and parents. The entire show was music and it was the best group of kids to work with. The set was built within a couple of weeks. She thanked the parents for their support. Ms. Birkmeier was presented with a plaque, which will be hung in the Boardroom. Each cast and crew member was given a certificate to acknowledge their participation in the play.

Senior High Fall Play Dr. Santiago-Marullo invited Senior High School Fall Play Director Jeremy Hawkinson to the podium who spoke about the production of William Shakespeare's *Romeo and Juliet*. Mr. Hawkinson thanked the Board of Education for the recognition. He then invited the cast and crew in attendance to the podium and introduced them. The Primary School Auditorium was made into a black box theatre for the performance. He gave a special thanks to Primary School Jen Check and everyone at the Primary School for welcoming the Senior High School with open arms. He thanked the crew, and Mr. Wolf and Mr. Denner for putting together a great set. Mr. Hawkinson was presented

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RECOGNITIONS Continued

with a plaque, which will be hung in the Boardroom. Each cast and crew member was given a certificate to acknowledge their participation in the play.

Superintendent Santiago-Marullo introduced the Director of Health, Physical Education and Athletics Duane Weimer who helped to present the rest of the recognitions. Mr. Weimer said he wanted to take the opportunity to acknowledge the accomplishment of the work the fall athletes did in the classroom. This fall 100% of the teams were scholar athlete teams. The overall Grade Point Average (GPA) was 94.38%. He thanked the coaching staff, student athletes, teachers and administration for making academics first and foremost.

Girls Varsity Golf Mr. Weimer said this is the third year in existence for the Girls Golf Program. He introduced the All Greater Rochester Golf Coach of the Year Trevor Sousa to speak about the season. Coach Sousa said nights like this are very special. He congratulated Ms. McGuire for her retirement and congratulated his fellow colleagues on the recognition of the Junior High Musical and Senior High School Fall Play. He also congratulated Coach Glover on a successful Girls Volleyball season. Coach Sousa thanked Superintendent Santiago-Marullo and the Board of Education for the recognition. He said to be 12 and 3 overall in only the third year is fantastic. The team read *The Hard Hat* by Jon Gordon. This book is about 21 ways to be a great teammate. He said the team focused on culture this year. The narrow margin of victory came from the support of each other. He said you are not only looking at great athletes but great students as well. He said the girls are not just involved with athletics there are involved in a lot of other activities and that contributes to the community. At the beginning of June the girls will be competing in the State Championship. The team was presented with a plaque which will be hung in the Boardroom. Each athlete was presented with a certificate acknowledging their accomplishment.

Girls Varsity Volleyball Mr. Weimer said the Girls Volleyball Team logged nearly sixteen weeks of camps, practices and contests. The team went 10 and 0 and earned the Section V Class AA Championship. They finished their season second place in the State Championship. He then introduced the Girls Volleyball Coach Matt Glover who spoke about their winning season. Coach Glover said he focused on the mindset of the athlete, which allowed them to compete at the highest level possible. Athlete Makenzie Bills said talked about their successful season. Allyson McFadden said they are lucky to be presented with opportunities that other students don't get. The girls thanked the Board of Education for the recognition. Coach Glover also thanked the Board of Education for recognizing the Girls Volleyball Team. He said it's hard to build a dynasty, however we started this year. He said they wanted to change more than just the ability to play on the

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court, they wanted to change the mentality from me to we. He said he couldn't be more proud of the team. The girls do a great job in the classroom maintaining their grades while still playing at a high volleyball level. The team was presented with a plaque which will be hung in the Boardroom. Each athlete was presented with a certificate acknowledging their accomplishments.

Dr. Santiago-Marullo said we are very proud of all of the accomplishments of our students and staff.

PUBLIC PARTICIPATION

A parent, Ken Preston, thanked the Athletic Director and Coach Dunroe for placing his son's track team at the Pinnacle Facility for practice. He asked if they could get the high jump equipment to Pinnacle. Mr. Preston also mentioned that the first indoor track meet for Victor is at Rochester Institute of Technology (RIT) tomorrow and Coach Goodell will be honored.

CONSENT ITEMS

A motion was made by C. Parks, seconded by T. DeLucia, to approve, upon recommendation of the Superintendent, the following consent items:

MINUTES

Minutes of the regular meeting of November 8, 2018 and the special meeting of December 4, 2018;

FINANCIAL STATEMENTS

Treasurer's Report for the month ending October 31, 2018;

PERSONNEL

The following personnel items:

All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.

Instructional

Appointments:

The appointment of **Joyce Prockton**, who holds Permanent Certification in Childhood Education 1-6 and Special Education, as Teacher Center Director Part-Time effective July 1, 2018, and ending June 30, 2019.

Long Term Substitute Appointments:

The appointment of **Jacqueline Mills**, who has pending Certification in Early Childhood Education Birth-Grade 2, to a long term substitute position as an Elementary Teacher, effective October 17, 2018, and ending June 30, 2019, at a prorated annual salary of \$44,602 (Step 4M).

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The appointment of **Kaitlyn O'Brien**, who is certified as an Occupational Therapist, to a long term substitute position as an Occupational Therapist, effective December 10, 2018, and ending June 30, 2019, at a prorated annual salary of \$44,600 (Step 1M+29).

Leaves of Absence: The granting of a maternity leave and subsequent childcare leave of absence for **Melissa Murphy**, Music Teacher, effective approximately February 25, 2019, and extending to June 30, 2019.

The granting of a maternity leave and subsequent childcare leave of absence for **Lauren Rister**, Music Teacher, effective approximately March 26, 2019, and extending to June 30, 2019.

The granting of a maternity leave and subsequent childcare leave of absence for **Candice Kirchoff**, Elementary Teacher, effective November 1, 2018, and extending to June 30, 2019.

The granting of a maternity leave and subsequent childcare leave of absence for **Katie Raby**, Reading Teacher, effective approximately January 23, 2019, and extending to April 21, 2019.

Part Time Appointments: The appointment to a job share of **Abigail Gisondi**, who is licensed as a Registered Professional Nurse, to a part-time (.4fte) position as a School Nurse effective January 7, 2019, and ending June 30, 2019, at a prorated annual salary of \$16,897.60 (Step 17).

The appointment to a job share of **Julie Santarone**, who is licensed as a Registered Professional Nurse, to a part-time (.6fte) position as a School Nurse effective January 7, 2019, and ending June 30, 2019, at a prorated annual salary of \$21,579 (Step 10).

Athletics:	<u>Position</u>	<u>Name</u>	<u>Level</u>	<u>Years</u>
Basketball – Boys	Volunteer	Tommy Eastman		
Bowling	Volunteer	Jamie LaBrake		
Cheerleading	Varsity Assistant	Alex Dayton	4	1
Hockey	Volunteer	Jason Rich		
Track	Volunteer	Ross Hunkovich		
	Volunteer	Kathleen Goodberlet		
	Volunteer	Erika Eberhardt		
Wrestling	Volunteer	Terry Cotton		

Co-Curriculars:	<u>Music</u>	<u>Name</u>	<u>Group</u>
	Cadet Guard Director	Camaryn Speranza	1
	SH Spring Musical Asst	Wendy Sentiff	2
	SH Spring Musical Asst	Kristin Mellema	2
	SH Spring Musical Asst	Erin Fetzner	2

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SH Spring Musical Asst .5 Capacity	Sarah Reilly	2
SH Spring Musical Asst .25 Capacity	Tim Caughlin	2
SH Spring Musical Asst .25 Capacity	Matt Mayne	2

Co-Curriculars:	<u>Clubs and Advisors</u>	<u>Name</u>	<u>Group</u>
	Tri-M Honor Society Co-Advisor	Laura Brewer	1
	Tri-M Honor Society Co-Advisor	Eric Everhart	1
	Tri-M Honor Society Co-Advisor	Kristin Mellema	1
	Tri-M Honor Society Co-Advisor	Elena Ryck	1

Per Diem Substitutes:	<u>Candidate</u>	<u>Area of Certification</u>
	Maria Leonardo	Uncertified
	Elizabeth Currie	Uncertified
	Kasey Smith	Uncertified
	Kaitlyn Cooper	Elementary/Special Education
	Sarah Perri	Guidance Counselor
	Taylor Hudson	Uncertified
	Genevieve Hamilton	Uncertified
	Cassandra Moore	Uncertified
	Alexandra Smith	Elementary

Non-Instructional

- Appointments:** The appointment of **Brian Bresnan**, Part Time Teacher Aide, effective December 10, 2018, at an hourly rate of \$11.10.
- The appointment of **Tricia Shutter**, Cleaner, effective November 27, 2018, at an hourly rate of \$11.38.
- The appointment of **Roxanne Paul**, from Part Time Teacher Aide to Full Time Teacher Aide, effective December 10, 2018, at an hourly rate of \$11.10.
- The appointment of **Catherine Stimmel**, from Part Time Teacher Aide to Full Time Teacher Aide, effective November 26, 2018, at an hourly rate of \$11.99.
- The provisional appointment of **Lesley Ashley-Kesel**, from Full Time Teacher Aide to Library Clerk, effective December 17, 2018, at an hourly rate of \$12.21.
- The appointment of **Emily Miller**, from Part Time Teacher Aide to Full Time Teacher Aide, effective December 3, 2018, at an hourly rate of \$11.10.

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Resignations: The resignation of **Mathew Sullivan**, Teacher Aide, effective October 8, 2018.

The resignation of **Brian VanDyke**, School Bus Driver, effective November 28, 2018.

The resignation, due to retirement, of **Jose Hernandez**, Cleaner, effective January 12, 2019.

The resignation of **Eileen Lintner**, Food Service Helper, effective December 14, 2018.

The resignation of **Shelley Loveless**, Food Service helper, effective December 21, 2018.

Leaves of Absence: The granting of a leave of absence for **Lesley Ashley-Kesel**, Teacher Aide, effective December 17, 2018, due to a provisional appointment as Library Clerk.

**Per Diem and
Substitute Positions:**

<u>Candidate</u>	<u>Position</u>
Donna Kula	Typist
Robert Chidsey	Teacher Aide
Stephanie Cheney	Accompanist
Emily Cook	Teacher Aide
Jose Hernandez	Cleaner
Shauna Schond	Teacher Aide
Walter Pratt	Teacher Aide
Sienna Sulecki	Teacher Aide
Crystal Dow	Teacher Aide
Rebecca Voica	Teacher Aide
Shelley Loveless	Food Service Helper

**CSE/CPSE
RECOMMENDATIONS** Recommendations of the Committee on Special Education from the meetings of October 30, 2018, November 1, 6, 7, 8, 9, 13, 14, 15, 19, 20, 21, 26, 27, 28, 29, 30, 2018 December 3, 4, 5, 6, 7, 10, 11, 12, 2018 and from the Committee on Preschool Special Education from the meetings of November 19, 20, 2018 and December 4, 2018;

**BOARD MEMBER
COMMITTEE
MEETINGS** Board members to attend standing committee meetings;

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SURPLUS ITEMS

The following are declared as surplus:

- LaCie 1 TB Thunderbolt & USB3 External Hard Drive with VCS Tag #013657;
- Smart Doc Camera with VCS Tag #012345;

DONATIONS

The following donations:

- \$876.93 from Joe Herne to the Victor Central School Lunch Fund;
- \$2,000.00 from the Victor Soccer Club to the Victor Central School District;
- \$1,200.00 from the Victor Swim Club to the Victor Central School District;
- \$1,700.00 worth of electronic equipment from Sandy Cooper to the Victor Central School District;

Dr. Parks thanked Mr. Hearn and the Victor Swim and Soccer Clubs.

Mrs. Elliott said she seconds that thank you we could not do this without you.

AWARD BID

The following bid:

- Primary School Carpet Replacement bid to Greenfield Flooring as the lowest responsible bidder meeting specifications.

The motion to accept the foregoing consent items was carried.

7 yes 0 no (*end of consent items*)

CAMPUS NEWS

VCS administrators summarized activities on campus.

CONSTRUCTION UPDATE

Superintendent Santiago-Marullo introduced Director of Facilities Chris Marshall and George Spinaris from Campus Construction who provided a construction update. Mr. Spinaris went over the 2017 Capital Improvement Project. He talked about the approved referendum of \$25,000,000. Out of that \$4,000,000 is for the energy performance contract, \$3,255,000 is the incidental budget, \$1,124,288 is the adjusted construction contingency budget, there is an approved change order total of \$191,583 so the remaining contingency budget is \$932,705. The construction project is approximately 59% complete. He then provided a project status update. At the Early Childhood School they are still waiting on two backordered decorative light poles. For the new addition the interior framing is about 85% complete. They are working on roofing detailing, mechanical, engineering and plumbing rough in work and adding temporary heat. At the Primary School all of the site work is complete. New energy performance contract lighting has been installed. New flooring has been placed in the corridors. Flooring will be placed in the classrooms upon receipt of the materials. At the Intermediate School

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CONSTRUCTION UPDATE Continued

all exterior site work has been completed. New roofing is being placed over the gym area. Mezzanine slab, masonry installation on the south wall and masonry conduit installation is taking place. Mechanical, engineering and plumbing work is being placed under the slab. Curtain wall frame is being installed as well as the preparation for temporary heat. At the Junior and Senior High School tennis court and long jump track site work has been completed. The finish coats will take place in spring 2019. The rip rap drainage work at the retention pond will also take place in spring 2019. The Occupational and Physical Therapy Room (OT/PT) has been turned over to the District. Curved window frame and glass will be placed in the Media Center. Mrs. Ballard asked when the Media Center will be accessible. Mr. Spinaris said in March. Mr. Marshall said the Media Center was scheduled to be finished in August 2019 but we have condensed it to be finished in April 2019. Mrs. Ballard asked how soon they be using OT/PT room? Mr. Spinaris said the District is currently using it. Superintendent Santiago-Marullo said we have a scheduled tour of the OT/PT Room for the Board of Education in January. Mrs. Palumbo-Sanders asked where the room was before. Mr. Marshall said it was a small room before that in the Junior High School it is now a larger more functional room.

OFFICE OF EDUCATIONAL SERVICES DISTRICT GOALS UPDATE

Dr. Santiago-Marullo introduced Associate Superintendent of Educational Services Kristin Swann, Director of Special Programs and Compliance Melanie McGuire and Director of Educational and Support Services Roni Puglisi who provided a District Goals update. Mrs. Swann said she is focusing on goal #2, continuing to promote equity and excellence in educational programming for every student. She provided an update on the Special Education Program Review. The review is in its second year. The focus of the program review is broad and the committee is working to organize its information. This year the committee started their work by establishing working norms and agreements. The committee decided how they will talk about matters and how they will reach decisions. Specific focus was given to eliciting parent feedback. The committee is getting ready to really synthesize quite a bit of data and is focusing on seven key principals from the *Blueprint for Improved Results for Students with Disabilities*. The seven key principals include, to what degree are students engaged in self-advocacy behaviors, to what degree are parents and family members engaged in the CSE process, do students with disabilities have equal access to specially designed instruction, are researched based

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**OFFICE OF
EDUCATIONAL
SERVICES DISTRICT
GOALS UPDATE
Continued**

instructional strategies being utilized, are multi-tiered supports available, are highly inclusive programs and activities available, and are students with disabilities participating in career development and work based learning. Mrs. Swann then went over the projected timeframe.

Mrs. McGuire presented on the department strategy to promote the inclusion of all student in extracurricular activities. The Together Including Every Student (TIES) Program is being implemented. Currently the program is in place in more than 30 school districts throughout the Western, Central, and the Finger Lakes regions of New York. A parent TIES Coordinator, Erin O'Brien, has been hired. This has been funded by a one year grant from the Office of People with Developmental Disabilities. Ms. O'Brien is supervised and supported by Starbridge. In July 2019 the program will be handed off to the District. Ms. O'Brien works closely with the District to identify eligible participants, recruit and train peer volunteers, communicate with activity leaders, and make necessary arrangements for each activity. Mrs. McGuire said over the summer she met with high school assistant principals multiple times to identify students who may be interested in volunteering with TIES. She has continued program awareness among administrators and staff. The coordinator has attended Victor's Outreach in Children's Education (VOICE) parent events. Volunteer information and training sessions have been held. Participant invitation letters have been mailed and applications have been received. The student and family is interviewed to determine interest areas. A volunteer match is secured and then a support plan is developed. The activity is planned and occurs. After the activity takes place follow-up information is gathered from the family and the volunteer. Mrs. McGuire then discussed the next steps which include continuing to recruit volunteers and participants, provide experiences, seek feedback from students, families and volunteers and meet with the parent coordinator and supervisor. Mrs. Palumbo-Sanders asked, do the events the students and the volunteer participant in have to be a school sponsored activity? Mrs. McGuire said no, it could be something like a Boy Scout event or a Victor Parks and Recreation event. Mrs. Palumbo-Sanders asked if it is approved by TIES first. Mrs. McGuire said the parent always gives an idea of what an activity might look like for their child. Mrs. Palumbo-Sanders asked if the volunteer could be different based on the activity. Mrs. McGuire said yes. Mrs. Elliott asked if the volunteers get service credit, like through National Honor Society. Could they log their hours into Naviance? Mrs. McGuire said they could certainly log hours into Naviance.

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OFFICE OF EDUCATIONAL SERVICES DISTRICT GOALS UPDATE Continued

Ms. Puglisi provided an update on the Family Support Center. The goal is for the Office of Educational Services to work with Victor staff and BOCES to provide a Family Support Center on Victor's campus two nights a week by January 1, 2019. Ms. Puglisi said the District is currently in year two of the program. At the end of last year the Family Support Center worked with the Warner School at the University of Rochester to analyze data on all of the family support centers in the area. Victor's data was analyzed. Six families participated in the support center and four families completed the survey. General data results included increased family functioning as measured by families. Ms. Puglisi said this is a true partnership. It is about the family, the school and the Family Support Center working together. When there is success at home there is success at school. It's a lot about trust. Our staff trusts the Family Support Center counselors and the quality of service they provide. Mrs. Palumbo-Sanders said you have six families and that is your maximum with eight more waiting. Ms. Puglisi said some of the first six that were in the program have exited out and other referrals have come in. Mrs. Palumbo-Sanders said so some families have been referred and they have been declined? Ms. Puglisi said if there is some sense of urgency a family can be referred out or we will keep them informed of the timeline. Dr. Parks said after the first six families have aged out and we do a post survey what is the tracking mechanism? Ms. Puglisi said there is a formal survey, a pre- and a post-. That data will be gathered at the end of the year. Dr. Parks asked if the Warner School is tracking those families after the post-survey. Ms. Puglisi said she does not have the answer to that question. Dr. Parks said without hard data our Pupil Personnel Staff (PPS) has made referrals out to the Family Support Center. Some of the soft data could be that we don't see the same behaviors. Dr. Santiago-Marullo said our program is fairly young. Soft data is one of the reasons why our counselors want to do this.

Mrs. Ballard asked a question on District Goal #3, promoting the social, emotional and physical development of every student. She asked if we have ever considered therapy dogs with the District. Ms. Puglisi said she knows she has not been involved in therapy dogs. Mrs. Swann said it has come up informally for servicing students with disabilities. She said it is not anything we have formally discussed. Mrs. Elliott said school culture is that it is becoming the norm all over the country. Dr. Parks said Mrs. Ballard if she is asking them to investigate it? Mrs. Ballard said o.k. Dr. Parks said his suggestion would be to ask them to investigate it further. Mrs. Ballard said that she believes that Amy Shannon had done some research in the spring. Dr. Parks said would you like to make a motion to ask them to investigate it?

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**OFFICE OF
EDUCATIONAL
SERVICES DISTRICT
GOALS UPDATE
Continued**

A motion was made by K. Ballard to investigate a therapy dog pilot program, seconded by C. Parks.

The motion was carried. 7 yes 0 no

Mrs. Swann asked what would you like me to investigate? Mrs. Elliott said programs that have been put together. Present all the benefits on how it would work into the scheduling. She said it's a great positive cultural mental health thing with all kids across the board. It helps with anxiety and stressors that are going on. It aligns with the great District Goals. Mrs. Palumbo-Sanders said so are you asking for a general therapy dog? Mrs. Elliott said more of a meet and greet. Dr. Parks said his suggestion is an investigation and report back on what other districts are using and what they are seeing as the advocacy of the model the district has chosen and the cost piece. He said we as a District should take that data and see if there is one model or models that we could look at as a budget standpoint. Mrs. Palumbo-Sanders said so are you looking for a 15 minute presentation? Dr. Parks said yes, a 15-20 minute proposal. Mrs. Swann asked do you want a narrative presentation or a visual presentation. The Board decided on a visual presentation. Mrs. Swann then said so you're interested to know what different models might be proven to be effective based on research and what might be utilized across the region and how it might fit financially for our District. Dr. Parks said yes. Mrs. Swann asked about timeframe for the presentation. The Board and Mrs. Swann decided on a presentation for the February Board meeting.

BUDGET UPDATE

Superintendent Santiago-Marullo introduced Assistant Superintendent for Business Joe Dougherty who provided a budget update. He said he will be sharing enrollment projections, per pupil allowance and debt service information with the Board. Enrollment projections for the 2019-2020 school year was pulled from the Forecast 5 software. The Early Childhood School is estimated to have 605 students, Primary School 609 students, Intermediate School 991 students, Junior High School 657 students and the Senior High School 1,397 students. These enrollment projects do not account for the change in buildings of multiage students or ungraded students. Mrs. Elliott said even though this software was not used in the past how accurate were the projections in the past. What was the margin of error? Superintendent Santiago-Marullo said before the recession it was almost dead-on. During and after the recession it has been plus and minus. Mr. Haugh said one of the things that is difficult to predict is we are not a starter home community. Mrs. Elliott asked Mr. Gee and Mr. Siesto when teachers put in course recommendations for students for the following year and how is that done. Is it done through Schooltool? How are course

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BUDGET UPDATE Continued

recommendations done? Mr. Siesto said the process starts in November with mathematical projections. Discussions with department chairs take place in October and November on any new courses they want to recommend through Curriculum Council. The course selection process starts in the springtime. By mid-March a master schedule is created. Mrs. Elliott said to Mr. Dougherty, your staffing is in February and Mr. Siesto isn't completed until March, which is student driven. When students sign-up for the courses it drives the master schedule. Mrs. Elliott said so Mr. Dougherty project staffing in February but the master schedule isn't done until March. Dr. Santiago-Marullo said our trend is generally down now. Our peak was in 2015-2016. Mr. Dougherty said it is a fluid process. Dr. Parks said in fairness there is a lot of construction going on in Farmington, enrollment projections could go up. Mr. Dougherty then went over the per pupil allowance. Per pupil allowance is the method used to provide the buildings with operating funds. It is used to pay for classroom supplies, equipment, curriculum development, library, contractual expenses, etc. The allowance for each student per building is \$100.00 per student for each of the elementary grades, \$110 for each of the Junior High School students and \$130 for each of the Senior High School students. The building principals design their own budget. Dr. Parks asked when the building principals are asked to build their budget are they given a cap? Mr. Dougherty said yes. Dr. Parks said how arbitrary or not is that number? Is the Senior High building principal allowed to say I need \$136.00? Mr. Dougherty said we would have look and see if it is a need or a want. He said the building level budgets used to be responsible for physical education. Those physical education budgets are now being given to Duey Weimer, Director of Health, Physical Education and Athletics. Dr. Parks said his question is how we get to the \$100 per student or \$130 per student. Dr. Young said so you're asking are they historical numbers or is it a good round number? Mr. Dougherty said he thinks they have been increased every year based on the needs of the building. Dr. Young said so this number may change each year? Superintendent Santiago-Marullo said it is the third year it has gone up, however during the recession it went down. This is the third year in a row we are increasing the budget. Dr. Young said so we know there is a certain cushion. When you make a budget you have to aim at a number. Mr. Vistocco said this started about 20 years ago and has been in the works since 1998. It has always been around that number and has gone up and down. Dr. Santiago-Marullo said the idea is the money followed the children. This is just the operational stuff and not the staffing piece of the budget. Mr. Dougherty said it is really just supplies and equipment. Mr. Dougherty then discussed the debt service. He said most of the debt service information is solid information. It is a collection of multiple Bond schedules.

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BUDGET UPDATE Continued

He discussed what the debt service will look like, however it is not set in stone. Mr. Vistocco asked for clarification around the 2019 date on the enrollment projection slide. Is 2019 for this year or next year. Mr. Dougherty said it is this year. It is the fiscal year. He said it is our BEDS data for this year. Mr. Dougherty said he will always use fiscal years moving forward.

APPROVE TRIPS

A motion was made by T. DeLucia, seconded by C. Parks, to approve the following trips:

- Varsity Cheerleaders to Orlando, FL from 3/14/19 – 3/18/19 to compete in National Level Competition;
- Victor Blue Devils Winter Guard to Bethlehem, PA from 3/15/19 – 3/17/19 to compete in National Level Competition;
- Outdoor Activities Club to Lake Placid, NY from 2/28/19 – 3/3/19;
- Grades 9-12 FIRST Robotics to Cleveland, Ohio from 3/27/19 – 3/31/19;

Mrs. Ballard asked what airport the cheerleaders are flying out of. Dr. Santiago-Marullo said she believes it will be Buffalo. She said the flights won't be booked until after the Board approves the trip.

The motion was carried. 7 yes 0 no

POLICY REVIEW Second Reading

A motion was made by K. Ballard, seconded by M. Vistocco, to approve the following policies:

- Public Participation at Board Meetings; Policy 1230
- Internet Safety; Policy 4526.1
- Notice of Meetings; Policy 2340
- Student Records; Policy 5500

Mrs. Elliott said she had a couple of questions regarding filtering web information. Who monitors the filtering and is there a list of various websites that are being monitored? Dr. Santiago-Marullo said Mr. Henderson is doing it. Mrs. Elliott asked if there is a forum or a program he is using to look at different websites. Dr. Santiago-Marullo said he uses a service, however if there are any questions the Board has to ask Mr. Henderson.

The motion was carried. 7 yes 0 no

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POLICY REVIEW Second Reading

The following policy was brought to the Board as a second reading:

- District Website; Policy 4526.2

Mr. DeLucia found some typographical errors and asked that those be corrected and brought back to the Board in January as a third and final read. Mrs. Elliott asked if the federal law could be added as a footnote and if a statement around the District being ADA compliant could be added to the end of the policy.

POLICY REVIEW First Reading

The following policies were brought to the Board of Education as a first read:

- Declassification of Students with Disabilities; Policy 4321.9
- School-wide Pre-referral Approaches and Interventions; Policy 4321.2
- Diploma and Credential Options for Students with Disabilities; Policy 4773
- Online Banking Services; Policy 6420
- Reserve Funds; Policy 6170
- Fund Balance; Policy 6160

Dr. Santiago-Marullo said the Reserve Funds and Fund Balance policies are new to the District the State Comptroller's Office is looking for these policies in their audit even though they are not mandated policies. She said Mr. Dougherty worked Mrs. Goodberlet on gathering information to create these policies. Dr. Young asked who the author was for these policies. Mr. Dougherty said he took samples from other districts along with some information that was provided by New York State School Boards Association. Mrs. Palumbo proposed a few changes in the opening paragraph. Dr. Young asked that the two policies be sent to our legal counsel to review prior to the Board approving them. Dr. Santiago-Marullo said that could be done. Mrs. Palumbo-Sanders asked if specific laws could be added to the end of the policy similar to other policies we have. Dr. Young said not only would he like legal counsel look at the policy he suggested having our auditors look at it as well. Mrs. Goodberlet agreed to send the policies to legal counsel and our auditor prior to coming back to the Board for a second read.

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MEETING REPORTS

**Monroe County School
Board Association
Committee Reports
(MCSBA)**

Mr. DeLucia and Dr. Santiago-Marullo attended the Information Sharing Committee meeting on field trips. The presentation and information is available for the Board to review on the MCSBA website.

**Standing Committee
Updates**

Mrs. Palumbo-Sanders informed the Board of Education that at the December 5, 2018 MCSBA Executive Committee meeting there was unanimous consent to authorize full membership to the Victor Central School District Board of Education into the MCSBA.

**New York State School
Boards Association
(NYSSBA) Membership
for January 1, 2019 –
December 31, 2019**

Mr. DeLucia said every year we talk about the value of participating and whether or not we want to continue with the organization. He said we want to make sure we are seeing value for the amount of money we are paying. The membership includes advocacy, information, leadership development, and custom services and programs. Mr. DeLucia said he would support continuing with the organization. Mrs. Palumbo-Sanders said she agrees. The Board as a whole agreed to continue with NYSSBA for 2019.

**Miscellaneous
Information**

Mrs. Palumbo-Sanders said she attended the Intermediate School Veteran's Day Assembly. She also attended the Primary School Holiday Concert.

Mrs. Elliott wanted to acknowledge Coach Bob Goodell's passing.

Dr. Parks said his family attended the RPO Holiday concert and reported back it was great.

PUBLIC COMMENT

None at this time.

UPCOMING EVENTS

**Next Regular Board
Meeting**

The next regular Board meeting will take place on Thursday, January 17, 2019 at 7:15 PM in the Intermediate School Auditorium.

ADJOURN

A motion was made by M. Young, seconded by M. Vistocco, to adjourn the meeting at 10:02 PM. The motion was carried. 7 yes 0 no

Respectfully submitted,

Maureen A. Goodberlet
District Clerk