

## **SHS Union Board Policy Committee Meeting Agenda**

**December 14, 2015, 5:30 p.m., Room 6, Spaulding High School**

**\*\*\*PLEASE NOTE MEETING VENUE CHANGE\*\*\***

1. Call to order
2. Approval of Minutes 10/12/2015 & 10/15/2015& 11/16/2015
3. Summary of status of current policies.
4. Review, consolidate, replace, advance for adoption the following from **VSBA Model Policies Sections D, H** (on VSBA website,<http://www.vtvsba.org/policies.html#manual>, required):
  1. **D6 – Substitute Teachers**
  2. **D7 – Volunteers and Work Study Students**
  3. **D8 – Alcohol and Drug free workplace**
  4. **D11 - Drug & Alcohol Testing: Transportation Employees**
  5. **D12 – Prevention of Employee Harassment**
  6. **D13 – HIPAA Compliance**
  7. **H7 – Title 1 Parental Involvement Policy**
8. Review, consolidate, replace, advance for adoption the following from **VSBA Model Policies Sections D, H** (on VSBA website,<http://www.vtvsba.org/policies.html#manual>, recommended):
  1. **D1 – Personnel Recruitment, Selection, Appointment, and Background checks**
  2. **D2 – Professional Development**
  3. **D10 – Complaints about Personnel & Instructional Materials**
  4. **H3 – Community Use of School Facilities**
  5. **H4 – Distribution of non-school sponsored Literature in Schools**
9. Review, consolidate, replace, advance for adoption the following from **VSBA Model Policies Sections D, H** (on VSBA website,<http://www.vtvsba.org/policies.html#manual>, to be considered):
  6. **D3 – Staffing and Job Descriptions**
  7. **D4 – Educator Supervision and Evaluation: Probationary Teachers**

8. **D5 – School Crisis/Prevention and Response/Procedures for Bomb Threats**
  9. **D9 – Resignations**
  10. **H1 – School/Community Relations**
  11. **H2 – Parental Involvement**
  12. **H5 – Visits by Parents, Community Members, or Media**
10. Recommendations to review, consolidate, replace, renumber, and/or rescind the following from **SHS Policies, Sections D, H, & J: (on SHS website, <http://shsu61.org/joomla/index.php/shs-district-policy-manual>)**
- DA – Fiscal Management (SU)**
  - DB – Annual Operating Budget (SU)**
  - DBJ – Budget Implementation (SU)**
  - DBK – Expenditures (SU)**
  - DDA – Grant Foundation and Funding**
  - DF – Non Assessment Revenues (SU)**
  - DFA – Scholarship Fund Investment**
  - DFAA – Use of Surplus Funds (SU)**
  - DFB – Scholarship Awards**
  - DFH – Student Fund Raising Activities**
  - DFHA – Spaulding High School Activities Fund**
  - DFHAR Spaulding Activities Fund – in procedures**
  - DH – Bonded Employees and Officers (SUU)**
  - DIC – Financial Reports and Statements (SU)**
  - DID – Inventories (SU)**
  - DIE – Audits (SU)**
  - DJC – Purchasing Policy/Bidding Requirements (SU)**
  - DJG – Vendor Relations (SU)**
  - DJH – Leasing (SU)**
  - DL – Personnel and Payroll (SU)**
  - DN – Property Disposal (SU)**
11. Adjourn