

**SPAULDING HIGH SCHOOL
FACILITIES COMMITTEE MEETING**
Spaulding High School Library
June 7, 2017 – 4:00 p.m.

MINUTES

COMMITTEE MEMBERS PRESENT:

David LaCroix - Chair
Luke Aither, Assistant Principal
Jaime Evans, Facilities Director
Ed Rousse

COMMITTEE MEMBERS ABSENT:

Joe Blakely
Gary Clark
Andre Dessureau
Jason Derner, Assistant Director Central Vermont Career Center
Bob Lord
Jeff Norway
John Pandolfo, Superintendent

GUESTS PRESENT:

Paul Malone

1. Call to Order

The Chair, Mr. LaCroix, called the Wednesday, June 7, 2017, Facilities Committee meeting to order at 4:06 p.m., which was held at the Spaulding High School Library.

2. Additions and/or Deletions to the Agenda

Add – Update from the SHS Foundation

3. Approval of Minutes – April 11, 2017 Facilities Committee Meeting

On a motion by Mr. Evans, seconded by Mr. Aither, the Committee unanimously voted to approve the Minutes of the April 11, 2017 Facilities Committee meeting.

4. Library Update

Mr. Evans reported that drawings of the existing library footprint were given to Librarian, Christine Smith. Ms. Smith will forward the drawings to Demco Library Supplies, so that they may produce some possible designs for renovations. Mr. Evans advised that it would be best if renovations were made to existing areas that currently have ventilation (rather than existing storage rooms). In response to a query, it was noted that minimal discussion has been held regarding renovations to the auditorium. Discussions thus far have mainly centered on the library, as that area serves the greatest number of students.

5. Discussion

Summer Projects Update:

Phase II of the CVCC Office Move Project - Randall Construction:

Renovations will include a new exterior entrance, new flooring, and minimal paving.

Renovations to the science room (including cabinetry and lab stations) - Flinn Scientific

Room 113 is the last science room needing renovations. Renovations will include installation of gas and water on the perimeter of the room, with work tables being placed in the center of the room.

Installation of Unit-ventilators - Brian Boucher (BBC)

Unit-ventilators were purchased with FY17 monies, including some purchased from the Long Term Maintenance Fund (monies slated for use in FY17). Unit-ventilators will be installed in math rooms, the cafeteria, the library, and Mrs. Reardon's Art room. Additional installations include the foreign languages hall. After this year's installations are complete, there are approximately 40 +/- unit-ventilators that will need to be replaced. It was noted that new unit-ventilators are replacing those that were installed when the building was originally built.

Flooring Installation (for the office and science room #113) or chalk board removal - Jeff Lackey is \$13,392.

Installation will include a mix of tile (common areas) and carpet (administrators' offices). Installation will include asbestos tile

abatement in the common areas. If tile is intact in administrators' offices, it will be left 'as is', with carpet being installed over the existing tile. Tile installation will also occur in room 113 and in the Access room (#110), as well as room 209 and the stairwell landing on the far side of the cafeteria.

Routine Maintenance Update:

Routine maintenance will include cleaning/waxing of floors, re-seeding Pendo Field, restriping of parking lots/fire lanes, and routine cleaning and painting. It was noted that no additional help is hired for summer maintenance.

6. Other Business

Sprinkler Discussion:

Mr. LaCroix advised that Dave Delcore was able to 'uncover' documentation of a variance relating to sprinkler installation of the existing building. Mr. Evans advised that he does have copies of the paperwork (historical information) pertaining to discussions relating to sprinkler systems at SHS, and advised that his documentation also includes information on the variance. Mr. Malone requested that copies of the documentation be duplicated for distribution to Board Members. Mr. Malone noted the existence of 5 fire stations located within a short distance of the school. It is unknown if Traveler's Insurance requires sprinklers in the existing (original) sections of the building. Mr. Evans advised that he feels safety (evacuation) of students and staff is more important than sprinkling the building's contents.

SHS Foundation:

Mr. Rousse advised that the SHS Foundation has been discussing several improvements to the SHS building and grounds, including; artificial turf for the football field, installation of a rubberized track, construction of a bridge to the student parking lot, auditorium renovations, constructing a new layout of the athletic fields (2 soccer, 1 baseball and 1 softball), and perhaps a community path that circles the entire athletic area. Mr. Aither strongly supports new field layouts, as those renovations would benefit the most students, may generate income (field rental by other area teams), and would result in bringing SHS teams back on campus. A preliminary estimate, encompassing all the athletic field work, artificial turf and rubberized track, is \$3,000,000. Work would probably take a year (during which time, students would need to practice/play off-site). Mr. Rousse and the SHS Foundation may be able to raise funds and solicit in-kind donations. It was noted that planning and engineering fees are costly. Mr. Rousse requested that representatives from the SHS Board and/or the Facilities Committee review and prioritize the various projects and reach out to the SHS Foundation regarding assistance.

Evacuation Protocol:

Mr. Aither advised that he, Officer Amaral, and Jason Derner, attended a three day ALICE (Alert/Lockdown/Inform/Counter/Evade) Training Course. This course presents a different model for dealing with violent events. The ALICE mode proposes methods to allow the school to take control during violent situations. Statistics were presented that prove that violence has usually concluded before law enforcement can be on the scene. The ALICE model includes; alerting students/staff to a concern, lockdown procedures, informing students/staff by announcing more detailed information (e.g. what area of the building a violent offender is), counter attack strategies, and evade/evacuation strategies. Training consists of 2 components; Completion of an on-line program and attendance at an instructor-led training program. Two types of certificates are available; individual and organization. It would cost approximately \$5000 to certify the entire district. Mr. Aither will contact the Superintendent regarding presenting this program to the SU and district Boards.

7. Next Meeting Date

The next meeting will be held on Wednesday, September 13, 2017 at 4:00 p.m., in the Spaulding High School Library.

8. Adjournment

On a motion by Mr. Aither, seconded by Mr. Evans, the Committee unanimously voted to adjourn at 5:10 p.m.

Respectfully submitted,

Andrea Poulin