

**SPAULDING HIGH SCHOOL
FACILITIES COMMITTEE MEETING**
Spaulding High School - Room #110
May 22, 2018 - 2:30 p.m.

MINUTES

COMMITTEE MEMBERS PRESENT:

David LaCroix - Chair
Luke Aither, Assistant Principal
Jason Derner, Assistant Director Central Vermont Career Center
Jaime Evans, Facilities Director
Ed Rousse – arrived at 2:42 p.m.

COMMITTEE MEMBERS ABSENT:

Joe Blakely

ADMINISTRATORS PRESENT:

Penny Chamberlin – Director CVCC
Brenda Waterhouse – Principal

GUESTS:

Paul Malone

1. Call to Order

The Chair, Mr. LaCroix, called the Tuesday, May 22, 2018, Facilities Committee meeting to order at 2:32 p.m., which was held at Spaulding High School in Room #110.

2. Additions and/or Deletions to the Agenda

None.

3. Approval of Minutes – April 11, 2018 Facilities Committee Meeting

On a motion by Mr. Evans, seconded by Mr. Derner, the Committee unanimously voted to approve the Minutes of the April 11, 2018 Facilities Committee meeting.

4. Update on Granite Sign

A document labeled 'Spaulding High School CG 2017 Jobs 7/25/17' was distributed. Mr. LaCroix provided an overview of the design document and advised regarding the plan for installation of the sign. Mr. LaCroix advised that an 'all sawed' design will result in a smoother texture, which will be easier to clean in the event that vandalism occurs. Discussion was held regarding painting of the lettering. Mr. Aither provided information regarding specific paint colors for SHS. Mr. LaCroix will obtain some mock-ups of examples of painted letters. Mr. Evans advised that the next step will be to apply for a permit. A copy of the drawing will be submitted with the application.

5. Re-organization of Campus

Ms. Chamberlin reported that she has started interviewing architects and consultants, regarding recommendations for how to proceed with the prospect of relocating the Career Center. Ms. Chamberlin is currently looking for a 15 to 20 (20 is preferable) acre parcel in Berlin. To complete the proposed relocation will take a minimum of 3 years, but more realistically, it will take 5 years. The project will include obtaining funding, acquisition of property, and governance changes. Ms. Chamberlin would like to look into the possibility of partnering with the State (Workforce Development), and would like to expand CVCC and have additional programs. Ms. Chamberlin is also holding discussions with others who have completed similar projects, in an effort to identify steps and put together a timeline. If CVCC relocates, the loss of revenue to SHS is approximately \$400,000, but if Special Education is expanded in-house, savings should be achieved due to a reduction in out-placement, and additional revenue may be gained by admitting students from other schools. Financial savings need to be calculated. These calculations which will be an involved process that needs to consider savings from not out-placing Special Education students, costs to run the in-house programs, and possibly income from tuition if SHS can attract students from other schools. Mrs. Waterhouse advised that the ACT Program and Granite Academy are currently housed at the Wall Street complex. Student safety is the number one concern. The Wall Street complex, which is a public facility, can't be secured. It was noted that students are also placed at CHOICE Academy, as well as a few other providers. Mrs. Waterhouse advised that cuts to regular education, to cover special education costs, is degrading the quality of regular education and cannot continue. Mr. Malone advised that the Boards are interested in looking into various scenarios to transition Special Education back in-house. Mrs. Waterhouse advised that she doesn't believe the necessary modifications (to move SPED Programs to SHS) are cost prohibitive.

Mr. LaCroix believes that Ms. Chamberlin's 'plan', falls within what the Governor wants, and believes she should meet with the Governor as soon as possible. Mrs. Waterhouse advised a review of finances should start in the near future, and further advised that the number of students with emotional needs has quadrupled in the past year. Mr. Aither reminded the Committee regarding statutes that require Special Education students be educated in the least restrictive environment possible. Ms. Chamberlin and Mrs. Waterhouse will continue their research and continue to give updates to the Committee and Boards.

6. Update on Fire Doors

Mr. Evans and Mr. Derner met with the State Fire Marshall and with architect David Lauren for a walk-through of the building. It was agreed that eight sets of fire doors need to be installed. The architect will write up specifications and will be reaching out to contractors to determine if the project could be completed over the summer. Given the timeframe, it is questionable as to whether or not the project can be completed before the start of the school year. The cost is approximately \$15,000 per door, though no hard figures have been obtained. The total cost of the project is approximately \$75,000 - \$100,000. It is believed that earlier discussions included discussion of financing the project through the routine maintenance budget. Mrs. Waterhouse prefers this over using Capital Improvement Funds.

7. Summer Projects

Mr. Evans provided an overview of upcoming summer projects, including installation of unit-vent heaters (after this summer, only a few additional ones will be left to be replaced), replacement of classroom floors, relocation of the Phoenix Program, and use of the VSBIT Safety Grant money (\$10,000) which is reserved for use at SHS this year. Mr. Evans reported that the buildings are in pretty good shape security-wise, and that the BSU buildings are ahead of many schools in the area of safety/security. Brief discussion was held regarding safety film, which may pose an issue on windows, if individuals need to exit the building via windows. Mr. Derner advised that the cost to install film to doors and reflective tint to windows is approximately \$5,000.

8. Other Business

None.

9. Next Meeting Date

The next meeting will be held on Wednesday, June 13, 2018 at **3:30 p.m.**, in the Spaulding High School Library.

Future Agenda Items:

Campus Reorganization

Update on Fire Doors

Safety Procedures – In Draft Form

10. Adjournment

On a motion by Mr. Aither, seconded by Mr. Derner, the Committee unanimously voted to adjourn at 3:54 p.m.

Respectfully submitted,

Andrea Poulin