

BARRE SUPERVISORY UNION DISTRICT #61

Barre City Elementary & Middle School / Barre Town Middle & Elementary School / Spaulding High School / Central Vermont Career Center

Lisa Perreault
Business Manager

Jacquelyn Ramsay-Tolman M.Ed., CAGS
Director of Curriculum, Instruction, and
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John Pandolfo
Superintendent of Schools

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*Doing whatever it takes to ensure
success for every child.*

Donald E. McMahon, M.Ed.
Director of Special Services

Sandra Cameron, M.Ed., MOT
Director of Early Education/Act 166
Coordinator

Lauren May
Interim Early Education Coordinator

Jamie Evans
Director of Facilities

MEMORANDUM

TO: SHS/CVCC Facility Committee
David Lacroix

DATE: April 9, 2018

RE: SHS/CVCC Facility Committee Meeting
Wednesday, April 11, 2018 at 3:30 p.m.
SHS Library

AGENDA

1. Call to order
2. Additions or Deletions to Agenda
3. Review/Approval of December 5, 2017 meeting minutes
4. Reports from David Lauren on Building Fire Safety Doors.
5. Upgrade on Card Swipe System and Camera System.
6. School Security Report
7. Other Business
8. Next Meeting Date: Wednesday, May 23, 2018 at 4:00 p.m. in SHS Library.
(Request from SHS Finance to switch from May 9th)
9. Adjournment

Cc: John Pandolfo, John Santorello, Jamie Evans, Luke Aither, Ed Rousse, Andre Dessureau, Jason Derner, Bob Lord
Rlord@efwall.com, Jeff Norway Jeff@norway-sons.com, Gary Clark gclark@batesmurrayinc.com, Penny Chamberlin,
Brenda Waterhouse, Patricia Meriam, Paul Malone, Joe Blakely, Tim Boltin

BOARD MEETING NORMS

- Keep the best interest of the school and children in mind, while balancing the needs of the taxpayers
- Make decisions based on clear information
- Honor the board's decisions
- Keep meetings short and on time
- Stick to the agenda
- Keep remarks short and to the point
- Everyone gets a chance to talk before people take a second turn
- Respect others and their ideas

**SPAULDING HIGH SCHOOL
FACILITIES COMMITTEE MEETING**
Spaulding High School – Room #110
December 5, 2017 - 2:00 p.m.

MINUTES

COMMITTEE MEMBERS PRESENT:

David LaCroix - Chair
Jason Derner, Assistant Director Central Vermont Career Center
Jaime Evans, Facilities Director

COMMITTEE MEMBERS ABSENT:

Luke Aither, Assistant Principal
Joe Blakely
John Pandolfo, Superintendent
Ed Rousse

ADMINISTRATORS PRESENT:

Brenda Waterhouse - Principal

BOARD MEMBERS PRESENT:

Paul Malone

GUESTS PRESENT:

Robert Sponable (Regional Manager -DFS) Maurice VanDemark (Assistant State Fire Marshall - DFS)

1. Call to Order

The Chair, Mr. LaCroix, called the Tuesday, December 5, 2017, Facilities Committee meeting to order at 2:04 p.m., which was held at Spaulding High School in Room #110.

2. Additions and/or Deletions to the Agenda

None.

3. Approval of Minutes – October 4, 2017 Facilities Committee Meeting

The Committee agreed by consensus to approve the Minutes of the October 4, 2017 Facilities Committee meeting.

4. State Fire Marshall Findings & Recommendations

Mr. Sponable, Regional Manager of the Vermont Department of Fire Safety, advised that he had completed a comprehensive review of paperwork on file. This was a very time consuming task. Mr. Sponable reported his finding that the 1996 variance, approved by the State, is still valid. The variance advised that the existing building did not need to be sprinkled and deleted the requirement for a firewall. The variance was based on the current (1996) conditions of the school. Mr. Sponable advised that school officials need not worry about sprinkling the building at this time. It is Mr. Sponable's recommendation that the school hire an architect to see that both new and existing parts of the building meet Code. After receipt of the architect's report, Mr. Sponable and school officials can then work together to write a plan regarding any work that needs to be completed. A reasonable timeframe will be agreed upon. Mr. Sponable advised that building sections that are less than 30,000 square feet, do not require sprinklers. Mr. Sponable advised that there will most likely be a requirement to install separation doors (fire doors), and perform fire caulking of pipes. It was noted that in the future, any additions or renovations will need to meet Code, and that the school must maintain the '1996 existing conditions' of the existing building. It was also noted that any addition is considered 'new construction', and must be built to Code. Mr. Sponable cautioned that changes to any existing egress points may result in changes to sprinkling requirements. Mr. Sponable advised that though an individual at the Barre City Fire Department feels strongly that the entire building be sprinkled, the State has jurisdiction on this decision which confirms the validity of the 1996 variance. Brief discussion was held regarding the possibility that fire doors had been removed in the past, as there appear to be areas of the building where such doors appear to have been removed. No one present has historical information relating to this. Brief discussion was held regarding hiring an architect. Mr. Evans and Mrs. Waterhouse will advised the Board regarding the need to hire an architect, and the possible selection of one who has extensive knowledge of the building, a result from prior work the architect has performed for SHS. It was agreed that Mr. Sponable will send an 'official' letter of the findings and recommendation, to the Facilities Director (Jaime Evans) and the Superintendent (John Pandolfo). Once received, the letter will be included in both Committee and Board meeting packets and will be entered into the official minutes.

5. Other Business

None.

6. Future Agenda Items

Sprinkler System

Community Service Type Work - Projects to Improve Conditions of the Building and/or Grounds (David Ball)

Installation of the New Scrolling Message Board (including discussion of the City Ordinance)

7. Next Meeting Date

The next meeting will be held on Wednesday, January 10, 2018 at 4:30 p.m., in the Spaulding High School Library.

8. Adjournment

The Committee agreed by consensus, to adjourn at 4:02 p.m.

Respectfully submitted,

Andrea Poulin

DRAFT