

# BARRE SUPERVISORY UNION DISTRICT #61

Barre City Elementary & Middle School / Barre Town Middle & Elementary School / Spaulding High School / Central Vermont Career Center

**John Pandolfo**  
**Superintendent of Schools**

—  
120 Ayers Street  
Barre, VT 05641  
Phone: 802-476-5011  
Fax: 802-476-4944 / 802-477-1132  
www.bsuvt.org  
—

***Doing whatever it takes to ensure  
success for every child.***

**Lisa Perreault**  
Business Manager

**Jacquelyn Ramsay-Tolman M.Ed., CAGS**  
Director of Curriculum, Instruction, and  
Assessment

**Carol Marold**  
Human Resource Coordinator

**Diane Stacy**  
Director of Technology

**Donald E. McMahon, M.Ed.**  
Director of Special Services

**Sandra Cameron, M.Ed., MOT**  
Director of Early Education/Act 166  
Coordinator

**Lauren May**  
Interim Early Education Coordinator

**Jamie Evans**  
Director of Facilities

## MEMORANDUM

**TO:** SHS/CVCC Facility Committee  
David Lacroix  
**DATE:** September 26, 2017  
**RE:** SHS/CVCC Facility Committee Meeting  
**Wednesday, October 4, 2017 – 3:45 p.m.**  
SHS Library

## AGENDA

1. Call to order
2. Additions or Deletions to Agenda
3. Review/Approval of August 9, 2017 meeting minutes
4. Walk through SHS facility with State Fire Marshall
5. Walk through follow up discussion
6. Discuss SHS old entrance driveway; to rent by abutting landowner
7. Other Business
8. Future Agenda Items
  - 8.1 Summer Projects Update
  - 8.2 Signage
9. Next Meeting Date
10. Adjournment

Cc: Full Board

John Pandolfo, John Santorello, Jamie Evans, Luke Aither, Ed Rousse, Andre Dessureau, Jason Derner, Bob Lord  
[Rlord@efwall.com](mailto:Rlord@efwall.com), Jeff Norway [Jeff@norway-sons.com](mailto:Jeff@norway-sons.com), Gary Clark [gclark@batesmurrayinc.com](mailto:gclark@batesmurrayinc.com), Pat Merriam, Penny  
Chamberlin, Brenda Waterhouse, Patricia Meriam, Paul Malone, Joe Blakely, Tim Boltin

**SPAULDING HIGH SCHOOL  
FACILITIES COMMITTEE MEETING**

Spaulding High School Library  
August 9, 2017 - 3:30 p.m.

**MINUTES**

**COMMITTEE MEMBERS PRESENT:**

David LaCroix - Chair  
Luke Aither, Assistant Principal  
Jaime Evans, Facilities Director  
John Pandolfo, Superintendent

**COMMITTEE MEMBERS ABSENT:**

Joe Blakely  
Jason Derner, Assistant Director Central Vermont Career Center  
Ed Rousse

**GUESTS PRESENT:**

Paul Malone                      Brenda Waterhouse

**1. Call to Order**

**The Chair, Mr. LaCroix, called the Wednesday, August 9, 2017, Facilities Committee meeting to order at 3:34 p.m., which was held at the Spaulding High School Library.**

**2. Additions and/or Deletions to the Agenda**

None.

**3. Approval of Minutes – June 7, 2017 Facilities Committee Meeting**

**On a motion by Mr. Pandolfo, seconded by Mr. Evans, the Committee unanimously voted to approve the Minutes of the June 7, 2017 Facilities Committee meeting.**

**4. Sprinkler System Update**

A copy of a letter from Travelers Insurance to Tim Vincent, VSBIT Manager of Risk Services (dated 08/01/17) was distributed. Mr. Pandolfo reported that the Assistant State Fire Marshall was advised that Travelers Insurance would visit the school and review what was in place, discussions would be held with the Facilities Committee and the Board, and that a plan would be presented. A 5 year plan must be submitted by 11/01/17. It was noted that the Assistant State Fire Marshall requires that a plan be in place and that he recognizes the financial constraints. It was noted that the report from Travelers Insurance appears generic in nature, no real deficiencies are identified, and the report does not appear to mandate installation of sprinklers throughout the building. Mr. Evans advised regarding discussion with the Assistant State Fire Marshall, including his understanding that, with installation of new sprinklers (on the floor above the CVCC Trade area), and installation of fire doors in specific areas, the need to install additional sprinklers, may be negated. It was noted that the State and SHS share ownership of items not completed in the past. Lengthy discussion was held regarding the necessity and cost of sprinkling the entire building. The quote obtained in February 2016 for sprinkler installation in the floor above the trade area was \$166,200. The amount could be financed by the Capital Improvement Fund. It was estimated that phase 2 of sprinkler installation throughout the entire building is approximately \$900,000. Funding requires voter approval. Concerns were raised that voters are unlikely to approve a requests for funding of sprinkler installation and that such requests could negatively impact the passing of school budgets. The Committee agreed that the five year plan must clearly document that additional sprinkler installation is contingent upon voter approval of funding. It is hoped that the result of an extensive onsite visit with the Assistant State Fire Marshall, will result in suggested changes that may allow for an extended timeframe for sprinkling the remaining areas of the building. In response to a query, it was agreed that Mr. Evans would contact other schools to determine which schools, built before 1964, are fully sprinkled.

**5. Summer Projects Updates**

Mr. Evans advised regarding summer projects, including renovations to the last science room (near completion), replacement of flooring, phase 2 of the CVCC office renovations (near completion), installation of unit ventilators (20 to be installed), installation of granite benches near the new CVCC entrance, painting, and work on Pendo Field. Installation of new unit ventilators for the history hall and a few rooms in the library hall will most likely be completed next year. The sidewalk in front of the SU building is slated to be fixed/replaced prior to the beginning of the school year. Mr. Pandolfo advised that ongoing parking issues at the SU building will be discussed at the SU Board meeting.

**6. Other Business**

None.

**7. Next Meeting Date**

The next meeting will be held on Wednesday, September 13, 2017 in the Spaulding High School Library. A building walk-through, with the Assistant State Fire Marshall, will be held at 3:45 p.m. The meeting will commence at the completion of the walk-through.

**8. Adjournment**

**On a motion by Mr. Evans, seconded by Mr. Aither, the Committee unanimously voted to adjourn at 4:45 p.m.**

Respectfully submitted,  
*Andrea Poulin*