

**mSPAULDING HIGH SCHOOL
REGULAR BOARD MEETING**
Spaulding High School – Room 6
June 2, 2016 - 6:00 p.m.

MINUTES

BOARD MEMBERS PRESENT:

Carlotta Simonds-Perantoni - Chair
Joe Blakely – Clerk – arrived at 6:41 p.m.
Lucas Herring
J. Guy Isabelle
Ed Rouse – arrived at 6:23 p.m.

BOARD MEMBERS ABSENT:

David LaCroix - Vice Chair
Anthony Folland

ADMINISTRATORS PRESENT:

John Pandolfo, Superintendent
Brenda Waterhouse, Principal
Penny Chamberlin, Director Central Vermont Career Center
Scott Griggs, Assistant Director Central Vermont Career Center

GUESTS PRESENT:

Video Vision Tech	Julia Arguin	Doug Clark	Ruth Durkee	Kathi Fuller
Kerri Lamb	Jon Winston			

1. Call to Order

The Chair, Mrs. Perantoni, called the Thursday, June 2, 2016, Regular meeting to order at 6:12 p.m., which was held at Spaulding High School in Room 6.

2. Additions and/or Deletions to the Agenda

Add 10.4 – Contract (Executive Session)
The Board agreed to adjust the order of the Agenda to accommodate the lack of a quorum.

3. Visitors and Communication

Mr. Pandolfo introduced Mr. Herring as the newest member of the SHS Board. Mr. Herring provided a brief overview of his experience with the BCEMS and SU Boards.

4. Approval of Minutes

4.1 Approval of Minutes – May 5, 2016 Regular Meeting

On a motion by Mr. Isabelle, seconded by Mr. Rouse, the Board unanimously voted to approve the Minutes of the May 5, 2016 Regular Meeting.

4.2 Approval of Minutes – February 29, 2016 Annual Meeting

On a motion by Mr. Rouse, seconded by Mr. Isabelle, the Board unanimously voted 3 to 0 to approve the Minutes of the February 29, 2016 Annual Meeting. Mr. Isabelle abstained. Mr. Pandolfo advised that Mr. Koch was asked to research whether or not the annual meeting is required.

5. Old Business

5.1 CVCC Data Presentation

Four documents were distributed; ‘2016 Cooperative Education Statistics’, ‘CVCC Summary 2016’, the Outreach Coordinator’s Report, and the Summary Report from Math Integrationist, Jon Winston. Ms. Chamberlin introduced Doug Clark, Kathi Fuller, Jon Winston, and Ruth Durkee. Each presenter provided an overview of their respective report, advised regarding accomplishments for the year, and answered questions from the Board. It was noted that CVCC screens applicants for both behavioral and academic qualifications. Academic proficiency has been improving over the years. Achieving academic proficiency needs to be stressed in all grades (K-12). Behavioral issues are the most common reason for an applicant being denied admission to CVCC.

5.2 Resign/Retire/New Hire

The resume and SHS Notification of Employment Status form for Sarah Chap were distributed. Mr. Pandolfo provided an overview of the candidate's experience. Mrs. Waterhouse advised that Ms. Chap's current certification is in Physical Education, rather than Health, and it may be necessary to obtain a provisional license. **On a motion by Mr. Herring, seconded by Mr. Rousse, the Board unanimously voted to approve the hiring of Sarah Chap.**

The resume and SHS Notification of Employment Status form for Jon Winston were distributed. Mr. Winston (STEM Coordinator) is being recommended for the position of Outreach Coordinator. **On a motion by Mr. Isabelle, seconded by Mr. Herring, the Board unanimously voted to authorize the hiring of Jon Winston.**

Mr. Pandolfo advised regarding savings as the result of hiring Steven McKinstry.

Ms. Chamberlin will be presenting a recommendation to Mr. Pandolfo, for the position of School Guidance Counselor.

Ms. Chamberlin is starting the interview process for the Assistant Director and Administrative Assistant positions.

Mr. Griggs was thanked for his years of devotion as Assistant Director. It was noted that the new hire may result in savings.

Mrs. Waterhouse advised that she is in the process of hiring a replacement for Special Educator Rebecca Mackin, who is retiring.

5.3 Revenue Anticipation Note

A document titled 'Revenue Anticipation Note' was distributed. Mr. Pandolfo provided a brief overview of the document and advised that it is his recommendation to use Merchants Bank for the RAN.

On a motion by Mr. Isabelle, seconded by Mr. Herring, the Board unanimously voted to approve the recommendation of the Superintendent to use Merchants Bank for the Revenue Anticipation Note.

6. New Business

6.1 Net Metering Agreement

A copy of the document 'First Amendment, Estoppel, and Acknowledgment To Solar Group Net Metering Agreement' was distributed. Mr. Pandolfo advised that SHS should begin to see savings in late summer or early fall.

On a motion by Mr. Isabelle, seconded by Mr. Blakely, the Board unanimously voted to approve the Agreement, and authorized the Superintendent to sign the First Amendment, Estoppel, and Acknowledgment To Solar Group Net Metering Agreement.

7. Other Business

None.

8. Reports to the Board

8.1 Superintendent

A copy of the Superintendent's Report dated May 27, 2016 was distributed. The report included information pertaining to; an update of activity by the Act 46 Study Committee, Custodial/Maintenance negotiations, the Facilities Director position (Jaime Evans has accepted the position), and the June 21, 2016 Tri-Board Retreat. A spiral bound book titled 'Essential Work of Vermont School Boards' was distributed to each Board Member. Mr. Pandolfo provided an update on Act 46 (survey deadline 06/10/16, presentation to SU personnel 06/13/16, and the upcoming Study Committee meeting 06/16/16), The Tri-Board Retreat (to be facilitated by Harry Franks), and the recent meeting held at Lake Morey Inn (discussion included protocol for Executive Sessions).

8.2 Principal

Four documents were distributed; 'Scholarship Awards Night' program, a letter from the SHAC Committee to Food Service Director, Craig Locarno, 'Spaulding Awards Ceremony – Friday, May 27, 2016', and 'What is RYLA?'. Mrs. Waterhouse provided an overview of the food service changes made during the 2015/2016 year, and provided information pertaining to the RYLA training program. This year's RYLA attendee was Hollis Ostrout. Parker Nolan attended last year. Additionally, Mrs. Waterhouse advised regarding this year's scholarship awards that totaled \$430,000. Upcoming events include the Baccalaureate Ceremony on 06/05/16, the Alumni Banquet on 06/09/16, and the Graduation Ceremony on Saturday, June 11, 2016.

8.3 CVCC Director

The 'CVCC 2016 – 2017 School Calendar' and '2016 – 2017 CVCC Student Count' documents were distributed. Ms. Chamberlin advised that the final Perkins Award for 2017 is \$201,815. It was noted that the CVCC calendar which aligns with the SU Calendar, is better aligned with other schools, but is not a perfect match to sending schools. Five programs are currently at full enrollment capacity (Automotive Tech, Baking Arts, Cosmetology, Digital Media Arts, and Exploratory Tech). Thirty openings remain in other programs. It was noted that most application denials are based on behavior issues. The Awards Ceremony and Graduation will be held at the Barre Auditorium on June 7, 2016 at 6:30 p.m. 450 – 600 attendees are expected. Ms. Chamberlin advised that it would be wonderful to have Board Members in attendance.

8.4 Committee Reports

Policy Committee – No recent action. A meeting will be scheduled.

Curriculum Committee – The next meeting will be held in the fall. The Agenda will include; a Math Studies Presentation, PLPs (Personalized Learning Plans), and Proficiency Based Learning.

Finance Committee – The SHS and CVCC Expense Budget Status Reports (dated 05/27/16) are in the Board Meeting packet, under Agenda item 8.5. The date of the next meeting will be determined and notification will be sent via e-mail. Mr. Pandolfo advised that the SU-wide Meeting Schedule will be posted on-line in the near future.

Facilities Committee – No meeting was held in May. Mr. Rousse provided an overview of the summer projects, including the CVCC roof, greenhouse construction. Discussion was also held regarding ongoing research pertaining to renovations to the Auditorium. Mr. Evans has been hired as the SU Facilities Director. There will be some reconfiguration of existing maintenance staff. Mr. Evans will be looking to hire an electrician for service at all three campuses. The next meeting date is to be announced at a later date.

8.5 Financials

The SHS and CVCC Expense Budget Status Reports (dated 05/27/16) were distributed. A brief overview of the document was provided. Mr. Pandolfo will obtain information relating to the Tech Ed balance of \$715,046. It was noted that the Special Education overage is usually off-set by revenue. It was noted that Special Education needs are unpredictable, thus difficult to budget for. Board Members were encouraged to contact Business Manager, Lisa Perreault with questions.

8.6 Student Representatives

Ms. Arguin advised regarding upcoming final exams, AP exams (completed), Student Advisory going away party for Mr. Stuart, the student lead assembly, and sports playoffs. Mrs. Perantoni thanked Ms. Arguin for her participation as Student Representative and presented her with a gift. Mrs. Waterhouse will present Ms. Biondolillo with her gift. It was noted that a replacement is being sought for Student Representative Tori Biondolillo, who is graduating this year.

Mr. Herring advised that Randi Dudley has been appointed Student Representative to the Barre Partnership. Ms. Dudley has been working with Spaulding Officers regarding a booth to recruit volunteers for the Barre Heritage Festival. Ms. Dudley is also looking to see if Spaulding or other area schools are interested in having floats in the parade.

9. Future Agenda Items

Board Members were advised to contact Mr. Pandolfo or Mrs. Perantoni with items they would like added to the July Agenda. The next meeting is scheduled for Thursday, July 7, 2016.

10. Executive Session as Needed

10.1 Disciplinary Action

10.2 Labor Relations Agreement

10.3 Mediation

10.4 Contract Discussion

Items proposed for discussion in Executive Session include Disciplinary Action, the Labor Relations Agreement, Mediation, and Contract discussion.

On a motion by Mr. Herring, seconded by Mr. Rousse, the Board unanimously agreed to find that premature general public knowledge of the items proposed for discussion would clearly place Spaulding High School at a substantial disadvantage should the discussion be public.

On a motion by Mr. Herring, seconded by Mr. Rousse, the Board unanimously voted to enter into Executive Session at 7:38 p.m. under the provisions of 1 VSA section 313 to discuss the items proposed for discussion.

Mr. Pandolfo was invited to join Executive Session.

The remaining information was provided by the Superintendent.

On a motion by Mr. Herring, seconded by Mr. Isabelle, the Board unanimously voted to exit Executive Session at 8:22 p.m.

On a motion by Mr. Blakely, seconded by Mr. Rousse, the Board unanimously voted to support the Superintendent's decisions regarding disciplinary actions for three employees.

On a motion by Mr. Herring, seconded by Mr. Blakely, the Board unanimously voted to approve mediated Settlement Agreements as discussed in Executive Session and to approve the Superintendent to sign the Agreements.

11. Adjournment

On a motion by Mr. Isabelle, seconded by Mr. Herring, the Board unanimously voted to adjourn at 8:23 p.m.

Respectfully submitted,
Andrea Poulin