

**SPAULDING HIGH SCHOOL
REGULAR BOARD MEETING**
Spaulding High School – Library
March 7, 2016 - 6:00 p.m.

MINUTES

BOARD MEMBERS PRESENT:

Carlotta Simonds-Perantoni - Chair
David LaCroix - Vice Chair
Joe Blakely – Clerk – arrived at 6:15 p.m.
J. Guy Isabelle
Ed Rousse
Anthony Folland

BOARD MEMBERS ABSENT:

Mark Tatro

ADMINISTRATORS PRESENT:

John Pandolfo, Superintendent
Brenda Waterhouse, Principal
Luke Aither, Assistant Principal – arrived at 7:15 p.m.
Penny Chamberlin, Director Central Vermont Career Center

GUESTS PRESENT:

Video Vision Tech Dottie Ricks

1. Call to Order

The Superintendent, Mr. Pandolfo, called the Monday, March 07, 2016, Regular meeting to order at 6:01 p.m., which was held at the Spaulding High School Library.

2. Board Reorganization

VSBA Board Re-organization documentation was distributed. Mr. Pandolfo advised regarding Board re-organization and requested nominations for the position of Board Chair.

Mr. Rouse nominated Mrs. Perantoni for the position of Board Chair, seconded by Mr. Isabelle. There were no additional nominations. **The Board unanimously voted to elect Mrs. Perantoni as Board Chair.** Mrs. Perantoni chaired the remainder of the meeting.

Mrs. Perantoni nominated Mr. LaCroix for the position of Vice-Chair, seconded by Mr. Rouse. There were no additional nominations. **The Board unanimously voted to elect Mr. LaCroix as Vice Chair.**

Mr. LaCroix nominated Mr. Blakely for the position of Clerk, seconded by Mr. Isabelle. There were no additional nominations. **The Board unanimously voted to elect Mr. Blakely as Clerk.**

The Board agreed to appoint Mrs. Perantoni, Mr. Blakely, and Mr. Isabelle as Representatives to the Barre Supervisory Union Board.

Committee Chair assignments were discussed and the Board agreed to the following:

Finance Committee Chair: Mr. LaCroix

Curriculum Committee Chair: Mr. Blakely

Facilities Committee Chair: Mr. Rouse

Policy Committee Chair: Mr. Isabelle

Regional Advisory Board Representative: Mr. Isabelle

Enterprise Corporation Board Representatives: Mr. Blakely and Mr. Folland

On a motion by Mr. Rouse, seconded by Mr. Isabelle, the Board unanimously voted to authorize the Board Chair to sign Teacher Contracts and other contracts, as approved by the Board.

The Board agreed to hold Board meetings on the first Thursday of each month.

The Board agreed that the date of the 2016 Board Retreat will be determined at a later date. Mr. Pandolfo will contact the other district Boards to discuss a joint retreat meeting.

The Board agreed to post Agendas and Minutes at Spaulding High School, the Supervisory Union, and at the City Clerk's Office.

The Board agreed to use Roberts Rules.

The Board reviewed and signed copies of the 'Code of Ethics For Vermont School Board Members' document.

The Board reviewed communication practices, Board development opportunities, and Board advocacy.

The Board agreed to designate the Times Argus and Washington World as the newspaper publications to be utilized for meeting notices, warnings and employment advertisements.

3. Additions and/or Deletions to the Agenda

Add 7.5 – Sprinkler Update

Add 7.6 – Staff Contracts

4. Visitors and Communication

Mrs. Perantoni thanked the voters for their support of the school budget.

Ms. Ricks addressed the Board requesting that future Board member recruitment include the recruitment of individuals such that the Board make-up more accurately reflects the demographics of the community.

5. Approval of Minutes

5.1 Approval of Minutes – February 1, 2016 Regular Meeting

On a motion by Mr. Blakely, seconded by Mr. LaCroix, the Board voted 4 to 0 to approve the Minutes of the February 1, 2016 Regular Meeting. Mr. Isabelle abstained.

6. Old Business

6.1 Second Reading – Barre Supervisory Union Responsible Computer Network & Internet Use Policy (G11)

A copy of the policy was distributed. Mrs. Perantoni provided a brief overview of the policy and approval procedures.

On a motion by Mr. Blakely, seconded by Mr. Rousse, the Board unanimously voted to ratify the Barre Supervisory Union Responsible Computer Network & Internet Use Policy (G11).

6.2 Second Reading – Barre Supervisory Union Title I Comparability Policy (G12)

A copy of the policy was distributed. Mrs. Perantoni provided a brief overview.

On a motion by Mr. Isabelle, seconded by Mr. Blakely, the Board unanimously voted to ratify the Barre Supervisory Union Title I Comparability Policy (G12).

7. New Business

7.1 Vote Certification Resolution

Two documents were distributed: 'Spaulding Union High School District Resolution – Certifying 2016 Annual Meeting Election' and 'Note – there is a typo in Spaulding Union High School Article I'. It was noted that Ms. Dawes was unable to attend the meeting. The Board may proceed with approving the form, or postpone until the April 2016 meeting. **On a motion by Mr. Rousse, seconded by Mr. Isabelle, the Board unanimously voted to approve as presented, and sign the 'Spaulding Union High School District Resolution – Certifying 2016 Annual Meeting Election' document. Two copies of the document were circulated for signatures.**

7.2 Policy Re: Board Participation

Mrs. Perantoni queried regarding the Board's wishes regarding creation of a policy requiring Board Member attendance. It was noted that there is currently no statute regarding this issue, though there is a statute which allows for imposing penalties (fines or jail time) for elected officials who willfully neglect their responsibilities. The Board agreed to let City/Town officials work with Members to resolve attendance issues. Mr. Isabelle advised that the 'Ethics' paper needs to be signed and returned by the Board Member who is absent from this meeting.

7.3 Recoding of SHS B3 to BSU B3

A copy of the policy was distributed. Mr. Pandolfo provided a brief overview.

On a motion by Mr. Rousse, seconded by Mr. Isabelle, the Board unanimously voted to approve code change SHS B3 to BSU B3.

7.4 Recoding of SHS 20-1 to BSU 20-1

A copy of the policy was distributed.

On a motion by Mr. Folland, seconded by Mr. Rousse, the Board unanimously voted to approve code change SHS 20-1 to BSU 20-1.

7.5 Sprinkler Update

Mr. Pandolfo provided an overview of progress to-date, including discussions with the State Assistant Fire Marshall, and the local Fire Marshall. One bid has been received. Though the entire building requires a sprinkler system, installation will occur in phases. The quote for the project (all phases) to have sprinkler service throughout the entire building is \$1,067,600. The first phase will be the Building Trades area, which has been identified as the top priority. CVCC has money in their facilities fund which will be used to cover part of the cost. **On a motion by Mr. Blakely, seconded by Mr. LaCroix, the Board unanimously voted to approve installation of the sprinkler system in the CVCC area, with the cost of Phase 1 not to exceed \$203,700.**

7.6 Staff Contracts

Mr. Pandolfo distributed a document titled 'Spaulding UHS and CVCC – Teachers – FY16'. This document contains the list of teaching staff that are slated to receive contract offers for the year 2016-2017. Mr. Pandolfo advised regarding amendments to the document; Katie Meyer has resigned, Pamela Smith (Access Coordinator) may be offered an "other" contract, and Stuart Michael has been approved for a one year sabbatical, and will not be issued a contract for '16-'17. **On a motion by Mr. Rousse, seconded by Mr. Blakely, the Board unanimously voted to approve the list of teachers for contracts for academic year 2017.**

8. Other Business

None.

9. Reports to the Board

9.1 Superintendent

A copy of the Superintendent's report dated February 29, 2016 was distributed. The report included information pertaining to; progress of the Act 46 Study Committee (first meeting held on 02/18/16, the decision not to pursue an Accelerated Merger, review of the work plan, distribution of literature outside the polls, and the site to visit to obtain additional information), and the proposed BSU 2016 – 2017 Calendar. A copy of Draft 2 of the proposed BSU 2016 – 2017 calendar was distributed. Mr. Pandolfo advised that the calendar was drafted in coordination with other schools in the district. A letter and post card were recently received from a gentleman in California. The post card is a picture of the high school in 1905. This gentleman previously submitted a photo, which is believed to have been forwarded to the Historical Society (to be confirmed). This latest piece of historical documentation will be handled in the same manner as the first submission. Mrs. Waterhouse advised that Michael Gilbert recently added another photo to the SHS library display.

9.2 Principal

A copy of the 2017 Program of Studies was distributed. A copy of the Five-Year Progress Report (dated March 1, 2016) was also distributed. Mrs. Waterhouse thanked Jerry Desmarais for writing the progress report. Mrs. Waterhouse advised that the boy's hockey team had a good season and got in to the semi-finals. Ms. Waterhouse invited the Board and the community to attend the Barre Schools Music Festival, which will be held on Wednesday, March 16, 2016 at 6:30 p.m. Avery Frigon will be participating in the Vermont Poetry Out Loud Semi-finals on Wednesday, March 9, 2016 at the Barre Opera House. The Class of 2016 Valedictorian is Greg Thiverge. The Salutatorian is Tori Biondolillo. Forty-one students have been nominated for the Pro-Merito Society. To qualify, students must have a GPA of 3.0 or greater, for seven semesters.

9.3 CVCC Director

Ms. Chamberlin distributed a post card (promotional information) and advised regarding the steps regarding application for admission to the Career Center, and provided additional information pertaining to the collaborative admission process. Ms. Chamberlin recognized Matt Bingnot for his work on CVCC's web site, and additional promotional work that he has accomplished. The maximum capacity for students, given the number of programs currently being run, is 219.

9.4 Committee Reports

Policy Committee – Nothing to report.

Curriculum Committee – Shannon Lessley presented the new Science curriculum to the Committee. The new curriculum will include earth science, chemistry and physics integrated in one class. The new curriculum will be phased in beginning with the incoming freshman class. It is hoped that this new approach will better prepare students. An academic advancement grant will allow SHS to offer a new course (Forensic Science).

Finance Committee – Minutes from the February 1, 2016 Committee Meeting were distributed. The committee will be meeting on Thursday, March 10, 2016 at 4:30 p.m. in the SHS Library. A year end surplus is anticipated.

Facilities Committee – Nothing to report.

9.5 Financials

Copies of two reports were distributed: 'Spaulding UHS and CVCC - SHS Expense Budget Status Report' (dated 03/02/16), and 'Spaulding UHS and CVCC - CVCC Expense Budget Status Report' (dated 03/02/16). There was nothing additional to report.

9.6 Student Representatives

No update at this time. Neither Representative was available for this evening's meeting.

10. Future Agenda Items

Board members were advised to forward agenda items to Mr. Pandolfo or Mrs. Perantoni.

11. Executive Session

11.1 Personnel

11.2 Student Matter

Items proposed for discussion in Executive Session include a personnel matter and a student matter.

On a motion by Mr. Rousse, seconded by Mr. Folland, the Board unanimously agreed to find that premature general public knowledge of the items proposed for discussion would clearly place the City of Barre at a substantial disadvantage should the discussion be public.

On a motion by Mr. LaCroix, seconded by Mr. Isabelle, the Board unanimously voted to enter into Executive Session at 8:05 p.m. under the provisions of 1 VSA section 313 to discuss the items proposed for discussion.

Mr. Pandolfo was invited to join Executive Session.

The remaining information was provided by the Superintendent.

On a motion by Mr. Blakely, seconded by Mr. Isabelle, the Board unanimously voted to exit Executive Session at 8:26 p.m.

12. Adjournment

On a motion by Mr. Blakely, seconded by Mr. LaCroix, the Board unanimously voted to adjourn at 8:27 p.m.

Respectfully submitted,
Andrea Poulin