

**SPAULDING HIGH SCHOOL
REGULAR BOARD MEETING**
Spaulding High School – Library
February 1, 2016 - 6:00 p.m.

MINUTES

BOARD MEMBERS PRESENT:

Carlotta Simonds-Perantoni - Chair
David LaCroix - Vice Chair
Joe Blakely – Clerk – arrived at 6:12 p.m.
Dotty Ricks – departed at 9:04 p.m.
Ed Rouse

BOARD MEMBERS ABSENT:

Veronica Foadelli-McCormick
Mark Tatro

ADMINISTRATORS PRESENT:

John Pandolfo, Superintendent
Brenda Waterhouse, Principal
Penny Chamberlin, Director Central Vermont Career Center
Scott Griggs, Assistant Director, Central Vermont Career Center
Richard McCraw, M.Ed., Director of Curriculum, Instruction, and Assessment
Lisa Perrault, Business Manager

GUESTS PRESENT:

Video Vision Tech Dave Delcore – Times Argus Julia Arguin Ruth Durkee Kerri Lamb
John Mudgett

1. Call to Order

The Chair, Mrs. Perantoni, called the Monday, February 1, 2016, Regular meeting to order at 6:02 p.m., which was held at the Spaulding High School Library.

2. Additions and/or Deletions to the Agenda

Delete Agenda Item #3 – Executive Session for Student Matter

Ms. Ricks will be adding some ‘deletions’ under Agenda Item 6.8 (5.8, with the removal of Executive Session Agenda Item #3).
Agenda Item 6.9 - Policy Code Changes (5.9, with the removal of Executive Session Agenda Item #3).

Mr. Rouse would like to discuss the Spaulding Foundation.

On a motion by Ms. Ricks, seconded by Mr. Rouse, the Board unanimously voted to change the order of discussion such that the Auditor’s Report, SBAC Update, and the CVCC Adult Education Proposal would be discussed prior to the FY ‘17 Budget discussion.

3. Visitors and Communication

None.

4. Consent Agenda

4.1 Approval of Minutes – January 4, 2016 Regular Meeting

On a motion by Mr. Rouse, seconded by Ms. Ricks, the Board unanimously voted to approve, as amended, the Minutes of the January 4, 2016 Regular Meeting.

5. Old Business

5.1 FY ‘17 Budget

Mr. LaCroix reported that the approved budget can remain as approved by the Board. Recent legislation that altered the calculations for the Allowable Threshold, does not negatively impact the budget. The budget remains below the Allowable Threshold Cap.

5.2 Second and Final Reading Field Trips Policy (G3)

Copies of all policies for Agenda Items 5.2 through 5.7 were distributed.

On a motion by Ms. Ricks, seconded by Mr. LaCroix, the Board unanimously voted to approve the Second and Final Reading of the Field Trips Policy (G3).

5.3 Second and Final Reading Selecting Library Material Policy (G4)

On a motion by Ms. Ricks, seconded by Mr. Blakely, the Board unanimously voted to approve the Second and Final Reading of the Selecting Library Material Policy (G4).

5.4 Second and Final Reading Selection of Instructional Materials and Sensitive Issues Policy (G5)

On a motion by Mr. Blakely, seconded by Mr. LaCroix, the Board unanimously voted to approve the Second and Final Reading of the Selection of Instructional Materials and Sensitive Issues Policy (G5).

5.5 Second and Final Reading Educational Support System Policy (G7)

On a motion by Mr. Blakely, seconded by Ms. Ricks, the Board unanimously voted to approve the Second and Final Reading of the Educational Support System Policy (G7).

5.6 Second and Final Reading Animal Dissection Policy (G13)

On a motion by Mr. Blakely, seconded by Mr. LaCroix, the Board unanimously voted to approve the Second and Final Reading of the Animal Dissection Policy (G13)

5.7 Second and Final Reading Class Size Policy (G14)

On a motion by Ms. Ricks, seconded by Mr. Blakely, the Board unanimously voted to approve the Second and Final Reading of the Class Size Policy (G14).

5.8 Rescind the Following Policies: IMB, GBCC, GBK/JGBK, GCL, JAB/CHCA, JE, JECA, JECB, JECBA, JECF, JECFR, JECFE JECG, JFA, JFABDE, JFCG/JICI, JFCH, JFCM/GBCD, JFCMR/CBCDR, JFG, JFGA, JGBK/GBK/, JGD, JGDBT, JGDR, JGE, JHCD, JHCE/GBEB, JHCER, JHG, JIBB, JICI, JICFA, JJI, JJID, JKR, JRA, JRA-R, JRA-R1, JRA-R2, JRA-R3, JRA-R4, JRA-R5, JRA-R6, JRA-R7, JRA-R8, JRA-R9, JRA-E, JRA-E1, JRA-E2, AND JRA-E3.

Policies are slated to be rescinded because they are obsolete due to; being non-required, re-numbered, duplicate, or covered by law or statute. Ms. Ricks is adding the following policies to the list on the Agenda: **JFCGG, IIB, IMG, and INA**

On a motion by Ms. Ricks, seconded by Mr. Rouse, the Board unanimously voted to rescind policies: IMB, GBCC, GBK/JGBK, GCL, JAB/CHCA, JE, JECA, JECB, JECBA, JECF, JECFR, JECFE JECG, JFA, JFABDE, JFCG/JICI, JFCH, JFCM/GBCD, JFCMR/CBCDR, JFG, JFGA, JGBK/GBK/, JGD, JGDBT, JGDR, JGE, JHCD, JHCE/GBEB, JHCER, JHG, JIBB, JICI, JICFA, JJI, JJID, JKR, JRA, JRA-R, JRA-R1, JRA-R2, JRA-R3, JRA-R4, JRA-R5, JRA-R6, JRA-R7, JRA-R8, JRA-R9, JRA-E, JRA-E1, JRA-E2, AND JRA-E3, JFCGG, IIB, IMG, and INA

5.9 Policy Code Changes

On a motion by Ms. Ricks, seconded by Mr. LaCroix, the Board unanimously approved Policy Code changes as follows: GBG will be recoded as D13 and IJOC will be recoded to D7.

6. New Business

6.1 Report from the Auditors

A copy of the Draft Audit was distributed. Mr. John Mudgett addressed the Board, providing an overview of the Draft Audit. Mr. Mudgett advised of one Finding (2015-001) relating to internal controls over scholarships. Procedures will be created to address the Finding. **On a motion by Ms. Ricks, seconded by Mr. LaCroix, the Board unanimously voted to accept the Audit Report as presented.** Board members were encouraged to contact Ms. Perreault or Mudgett, Jennett & Krogh-Wisner, PC, with any additional questions.

6.2 SBAC Update

Screen prints from a Power Point presentation titled 'The SBAC Assessment / The 2015 Test and Next Steps' were distributed. Curriculum Director, Richard McCraw addressed the Board, providing an overview of SBAC results, utilizing a Power Point presentation. Mr. McCraw provided an overview of SBAC testing and SHS results, including comparison to Vermont state-wide results. SHS students were part of the pilot testing and were familiar with the system. The results of the recent SBAC testing will not be used for accountability purposes. The Board expressed disappointment with the results presented and queried regarding what steps will be taken to improve the levels of proficiency. It was noted that the State is actively investigating the use of SAT or ACT testing, in lieu for SBAC for students in 11th grade.

6.3 Central Vermont Career Center Adult Ed Program Proposal

A document titled 'Central Vermont Career Center Adult Education Plan January – June 2016' was distributed. Ms. Chamberlin advised that CVCC is seeking Board approval to re-start the LNA courses. Scott Griggs and Ruth Durkee addressed the Board, providing an overview of the proposed plan, including research involved in the planning process, transfer of oversight, budget, financing, and implementation. **On a motion by Ms. Ricks, seconded by Mr. Blakely, the Board unanimously voted to accept the proposal as submitted.**

6.4 First Reading Barre Supervisory Union Responsible Computer Network & Internet Use Policy (G11)

Copies of policies G11 and G12 were distributed. Ms. Ricks provided a brief overview and expressed her concern that the BSU policies be written to more closely resemble the model policies. Brief discussion ensued.

On a motion by Mr. Rousse, seconded by Mr. Blakely, the Board voted 3 to 1 to approve the First Readings of the BSU Responsible Computer Network & Internet Use Policy (G11), and the BSU Title I Comparability Policy (G12). Ms. Ricks voted against the motion.

6.5 First Reading Barre Supervisory Union Title I Comparability Policy (G12)

Approved under Agenda Item 6.4.

6.6 Resignation

A letter of resignation from Katie S. Meyer was distributed. Brief discussion was held. **On a motion by Mr. Rousse, seconded by Mr. Blakely, the Board unanimously voted to accept, with regrets, the resignation of Ms. Meyer.**

7. Other Business

Mrs. Perantoni thanked Ms. Ricks and Mrs. Foiadelli-McCormick for their service on the Board. Ms. Ricks applauded the Board for striving to see that policies are being updated. Mrs. Perantoni is looking forward to upcoming elections and advised of the Board's goal to have full representation at each meeting.

8. Reports to the Board

8.1 Superintendent

A copy of the Superintendent's Report dated January 25, 2016 was distributed. The report included information pertaining to; an update on the Act 46 Exploratory Study Committee, the Legislative Meeting (re-scheduled for Tuesday, February 9, 2016 at 6:15 p.m., the Pre-K – Administrative Winter Retreat (held on January 27, 2016), and the BSU 2016 – 2017 Calendar.

Three additional documents were distributed; "Act 46 Implementation Project" (Act 46 Implementation Status), "Act 46 Exploratory Study Report, Barre Supervisory Union, dated January 31, 2016", and a color keyed map identifying the status of each SU in the state. Mr. Pandolfo provided an overview of consolidation activity around the state, as well as the status of the BSU Act 46 Consolidation Study Committee. Mr. Pandolfo provided an overview of the Act 46 Committee's report and advised that the Committee recommends moving to a 706 Study. The Committee's recommendation will be presented to BCEMS and BTMES Boards at their next regular meetings. Mr. Pandolfo has applied for the \$20,000 3718 grant. The tentative date for the first 706 meeting is February 18, 2016. Mr. Pandolfo queried Mr. Rousse and Mr. Blakely regarding interest in representing Barre City on the 706 Study Committee. There is one known open position and one anticipated opening. Interested parties should contact Mr. Pandolfo. Mr. Pandolfo reiterated that the SU Act 46 site has links to many Act 46 informational documents and videos. Community members are encouraged to attend the 706 meetings.

8.2 Principal

Mrs. Waterhouse reported on black and white photography displayed in the library. The photographs were recently donated by Mike Gilbert. Colleen Couture, Whitney Renaud, Kate Patterson, and Kelsi Ensminger recently spearheaded the Student Council's project collecting supplies and creating activity bags that were donated to pediatric patients at CVMC. Phoenix Program recently graduated 9 students. The Program is currently at capacity. Parent/Teacher conferences will be held on Monday, February 15, 2016.

8.3 CVCC Director

Ms. Chamberlain read an e-mail from the Barre City Fire Department, commending a past graduate of the Emergency Service Program for her professionalism when participating in a recent 'ride-along'. February 10, 2016 is 'Showcase Day', a day for students to preview the various CVCC programs. Approximately 250 students will be participating. The Natural Resources Program is currently working with Administration to coordinate a location to be used for placement of a greenhouse.

8.4 Committee Reports

Policy Committee –

Minutes from the January 19, 2016 meeting were distributed. The next meeting is February 16, 2016 at 5:30 p.m. in the SHS Library. Ms. Ricks has identified items for future discussion.

Curriculum Committee –

Minutes from the January 12, 2016 meeting were distributed. CVCC presented an overview of current programs, including the use of grant funds. The next meeting will be held on February 9, 2016.

Finance Committee – The Committee met earlier this evening. Meetings will be held on the 2nd Thursday of each month, at 4:30 p.m., at the SU.

Facilities Committee – The Committee met on January 13, 2016 and conducted a safety walk-thru of CVCC, which resulted in a recommendation to upgrade eyewash stations. Discussion was also held regarding the move of the administrative offices. The project is progressing positively. There will be no meeting in February. The next meeting will be held in March.

Spaulding Foundation –

Mr. Rousse reported that at a recent meeting, there was discussion regarding various venues for solicitation. The current balance is \$12,000. The Foundation is currently supporting the Alumni Association with costs associated with installation of a trophy case. Fund raising has been occurring specifically for this project. Discussion was held regarding the possibility of starting a Capital Campaign to fund improvements to the auditorium. The Foundation would like to be advised regarding what is necessary to upgrade the auditorium to a performing arts center. Once needs and costs are identified, a Capital Campaign could be started.

8.5 Financials

Ms. Ricks requested that financial reports be included in the Board packet.

8.6 Student Representatives

Ms. Arguin reported on the recent Drama Club trip to Boston. Student Council would like to hold a Bon-Fire fundraiser in the spring. The Drama Club will perform ‘The Wedding Singer’ April 7, 2016 through April 9, 2016. On 04/07 and 04/08, the performances will be held at 7:30 p.m. Two performances will be held on April 9th (2:00 p.m., and 7:00 p.m.).

9. Future Agenda Items

April – FY '17 Perkins Plan

April – School Calendar, Professional Development Days, Student Counts and Student Handbook

May – School Scholarship Investment Trust Presentation

May – CVCC Assessment Presentation

10. Executive Session - Personnel Matter

10.1 Personnel

Three Personnel Matters were proposed for discussion in Executive Session.

On a motion by Mr. Rousse, seconded by Mr. LaCroix, the Board unanimously agreed to find that premature general public knowledge of the items proposed for discussion would clearly place the City of Barre at a substantial disadvantage should the discussion be public.

On a motion by Mr. Rousse, seconded by Mr. LaCroix, the Board unanimously voted to enter into Executive Session at 8:42 p.m. under the provisions of 1 VSA section 313 to discuss the items proposed for discussion.

Mr. Pandolfo was invited to join in Executive Session for discussion of three personnel matters. Mrs. Waterhouse was invited to join in Executive Session for two personnel matters.

The remaining information was provided by the Superintendent.

Ms. Ricks departed the meeting at 9:04 p.m. and was not present for the remainder of the meeting.

On a motion by Mr. Rousse, seconded by Mr. LaCroix, the Board unanimously voted to exit Executive Session at 9:05 p.m.

On a motion by Mr. LaCroix, seconded by Mr. Rousse, the Board unanimously voted to approve a one year leave of absence for Teacher “A”, unpaid and without benefits, with the teacher being allowed to return to current position with current seniority and sick time, as accrued through June 30, 2016.

On a motion by Mr. LaCroix, seconded by Mr. Rousse, the Board unanimously voted to deny the request of ex-employee “B”, to reverse the administration’s decision to terminate.

11. Adjournment

On a motion by Mr. Blakely, seconded by Mr. LaCroix, the Board unanimously voted to adjourn at 9:06 p.m.

Respectfully submitted,

Andrea Poulin