

**SPAULDING HIGH SCHOOL
REGULAR BOARD MEETING**
Spaulding High School – Library
December 7, 2015 - 6:00 p.m.

MINUTES

BOARD MEMBERS PRESENT:

Carlotta Simonds-Perantoni - Chair
David LaCroix - Vice Chair
Joe Blakely - Clerk
Dotty Ricks
Ed Rousse

BOARD MEMBERS ABSENT:

Veronica Foadelli-McCormick
Mark Tatro

ADMINISTRATORS PRESENT:

John Pandolfo, Superintendent
Brenda Waterhouse, Principal
Luke Aither, Assistant Principal
Penny Chamberlin, Director Central Vermont Career Center

GUESTS PRESENT:

Video Vision Tech Steve Coultas

1. Call to Order

The Chair, Mrs. Perantoni, called the Monday, December 7, 2015, Regular meeting to order at 6:02 p.m., which was held at the Spaulding High School Library.

2. Additions and/or Deletions to the Agenda

On a motion by Ms. Ricks, seconded by Mr. LaCroix, the Board unanimously voted to table Agenda Items 7.3 through 7.16, until the next meeting.

A Student Matter will be added to the first Executive Session.

3. Executive Session – Personnel Matter

Items proposed for discussion in Executive Session include a Personnel Matter and a Student Matter.

On a motion by Mr. LaCroix, seconded by Mr. Rousse, the Board unanimously agreed to find that premature general public knowledge of the items proposed for discussion would clearly place the City of Barre at a substantial disadvantage should the discussion be public.

On a motion by Mr. LaCroix, seconded by Mr. Rousse, the Board unanimously voted to enter into Executive Session at 6:08 p.m. under the provisions of 1 VSA section 313 to discuss the items proposed for discussion.

Mr. Pandolfo, Mr. Aither, Mrs. Waterhouse, and the parents of ‘Student A’, were invited to join Executive Session.

On a motion by Mr. Blakely, seconded by Mr. Rousse, the Board unanimously voted to exit Executive Session at 7:00 p.m.

On a motion by Mr. Rousse, seconded by Ms. Ricks, the Board unanimously voted to amend consequences, such that the ten day suspension would be amended, and that Administrative personnel would notify the parents of Student A, of the amendment.

It was noted that Executive Session needed to be reconvened to allow for discussion of a Personnel Matter.

On a motion by Mr. LaCroix, seconded by Mr. Rousse, the Board unanimously agreed to find that premature general public knowledge of the items proposed for discussion would clearly place the City of Barre at a substantial disadvantage should the discussion be public.

On a motion by Mr. LaCroix, seconded by Mr. Rouse, the Board unanimously voted to re-enter into Executive Session at 7:04 p.m. under the provisions of 1 VSA section 313 to discuss the items proposed for discussion.

Mr. Pandolfo and Ms. Chamberlin were invited to join Executive Session. Mrs. Waterhouse and Mr. Aither temporarily departed the meeting to discuss the consequences amendment with the parents of 'Student A'.

On a motion by Mr. Blakely, seconded by Mr. LaCroix, the Board unanimously voted to exit Executive Session at 7:47 p.m.

On a motion by Mr. Rouse, seconded by Mr. LaCroix, the Board voted 3 to 0 to deny the sabbatical request as presented by 'Employee A'. Ms. Ricks voted against the motion.

4. Visitors and Communication

None.

5. Consent Agenda

5.1 Approval of Minutes – October 8, 2015 Tri-Board Meeting

On a motion by Mr. Blakely, seconded by Mr. LaCroix, the Board unanimously voted to approve the Minutes of the October 8, 2015 Tri-Board Meeting.

5.2 Approval of Minutes – November 2, 2015 Regular Meeting

On a motion by Mr. Blakely, seconded by Mr. LaCroix, the Board unanimously voted to approve the Minutes of the November 2, 2015 Regular Meeting.

Mrs. Waterhouse and Mr. Aither returned to the meeting at 7:50 p.m.

6. Old Business

Copies of all policies referenced in 6.1 through 6.18 were distributed.

6.1 Second and Final Reading of Student Conduct and Discipline Policy (F1)

Ms. Ricks provided a brief overview, and advised that policies F3, F6, F7, F9, F13, F18, F21, F28, and F29 would be discussed individually.

On a motion by Ms. Ricks, seconded by Mr. Rouse, the Board unanimously voted to approve the Second and Final Readings of policies; F1, F11, F12, F14, F20-1, F22, F25, F26, and F27.

F1 - Student Conduct and Discipline Policy

F11 - Student Activities (Secondary Policy)

F12 - Interscholastic Sports Policy

F14- Admission of Non-Resident Tuition Students Policy

F20-1 - Prevention of Harassment, Hazing, and Bullying Procedure

F22 - Student Assessment Policy

F25 - Second and Final Reading Student Attendance Policy

F26 - Restraining and Seclusion Policy

F27 -Pupil Privacy Right Policy

6.2 Second and Final Reading of Search and Seizure of Students by School Personnel Policy (F3)

Ms. Ricks provided a brief overview and advised of changes being made to accommodate Mr. Aither's concerns. **On a motion by Ms. Ricks, seconded by Mr. Blakely, the Board unanimously voted to approve, as amended, the Second and Final Reading of the Search and Seizure of Students by School Personnel Policy (F3).**

6.3 Second and Final Reading of Student Medication Policy (F6)

Ms. Ricks provided a brief overview and advised of changes being made to accommodate Mr. Aither's concerns. **On a motion by Ms. Ricks, seconded by Mr. Blakely, the Board unanimously voted to approve, as amended, the Second and Final Reading of the Student Medication Policy (F6).**

6.4 Second and Final Reading Student Alcohol & Drugs Policy (F7)

Ms. Ricks provided a brief overview and advised of changes being made to accommodate Mr. Aither's concerns. **On a motion by Ms. Ricks, seconded by Mr. Blakely, the Board unanimously voted to approve, as amended, the Second and Final Reading of the Student Alcohol & Drugs Policy (F7).**

6.5 Second and final Reading of Transportation Policy (F9)

Ms. Ricks provided a brief overview and noted some date changes that would need to be implemented. **On a motion by Ms. Ricks, seconded by Mr. Blakely, the Board unanimously voted to approve, as amended, the Second and Final Reading of the Transportation Policy (F9).**

6.6 Second and Final Reading of Student Activities (Secondary Policy (F11)

Approved under Agenda Item 6.1.

6.7 Second and Final Reading of Interscholastic Sports Policy (F12)

Approved under Agenda Item 6.1.

6.8 Second and Final Reading of Admission of Resident Students Policy (F13)

Ms. Ricks provided a brief overview. Brief discussion resulted in some amendments. **On a motion by Ms. Ricks, seconded by Mr. Blakely, the Board unanimously voted to approve, as amended, the Second and Final Reading of the Admission of Resident Students Policy (F13).**

6.9 Second and Final Reading of Admission of Non-Resident Tuition Students Policy (F14)

Approved under Agenda Item 6.1.

6.10 Second and Final Reading of Eighteen Year Old Students Policy (F18)

Ms. Ricks moved to approve the Second and Final Reading of the Eighteen Year Old Students Policy (F18).

Mr. LaCroix seconded the motion. Brief discussion was held and it was agreed that this non-required/non-recommended policy should be reviewed by an attorney. **Ms. Ricks and Mr. LaCroix agreed to withdraw the motion.**

6.11 Second and Final Reading of Prevention of Harassment, Hazing, and Bullying Procedure (F20-1)

Approved under Agenda Item 6.1.

6.12 Second and Final Reading of Firearms Policy (F21)

On a motion by Mr. Rousse, seconded by Mr. Blakely, the Board unanimously voted to approve the Second and Final Reading of the Firearms Policy (F21).

6.13 Second and Final Reading of Student Assessment Policy (F22)

Approved under Agenda Item 6.1.

6.14 Second and Final Reading Student Attendance Policy (F25)

Approved under Agenda Item 6.1.

6.15 Second and Final Reading of Restraining and Seclusion Policy (F26)

Approved under Agenda Item 6.1.

6.16 Second and Final Reading of Pupil Privacy Right Policy (F27)

Approved under Agenda Item 6.1.

6.17 Second and Final Reading of Federal Child Nutrition Act Wellness Policy (F28)

Ms. Ricks provided a brief overview of this required policy. **On a motion by Ms. Ricks, seconded by Mr. Blakely, the Board unanimously voted to approve the Second and Final Reading of the Federal Child Nutrition Act Wellness Policy (F28).**

6.18 Second and Final Reading of Student Self-Expression and Student Distribution of Literature Policy (F29)

Ms. Ricks provided an overview. After brief discussion, the Board agreed that this policy should be remanded back to the Policy Committee for further review.

6.19 FY '17 Budget

Mr. Pandolfo addressed the Board regarding the Finance Committee meeting held earlier in the evening, and advised that the recently received number of Equalized Pupils was significantly lower than last year. The number of pupils will require additional research. The impact of the lower pupil count puts the Cost Per Equalized Pupil over the maximum amount allowed under Act 46. To remain within the allowable amount, the Board will need to reduce the budget by \$300,000, or raise more revenue. Possible sources of additional revenue are the Fund Balance and /or the Tax Stabilization Fund. Other discussion in the Finance Committee meeting included the possibility of asking voters to change the Capital Roof Fund to a Capital Improvement Fund. The next Finance Committee meeting will be held on December 22, 2015 at 3:00 p.m. in the Spaulding High School Library. Mr. LaCroix reiterated that the cost containment maximum imposed by the State is causing an issue with the budget. Additionally, it was noted that Act 46

requires a change to how the budget is presented to the voters. There is additional work to be performed before a proposed budget is ready for presentation for Board approval.

7. New Business

7.1 Sabbatical Request

This request was discussed at the earlier Executive Session.

7.2 Superintendent's Evaluation - Discussion

This item will be addressed in Executive Session under Agenda Item 11.

7.3 First Reading Curriculum Development & Coordination Policy (G1)

Copies of all policies referenced in 7.3 through 7.16 were distributed. Discussion/action on policies 7.3 through 7.16 was tabled until the next regular meeting. See Agenda item 2.

7.4 First Reading Field Trips Policy (G3)

Discussion tabled until the next regular meeting. See Agenda item 2.

7.5 First Reading Selecting Library Material Policy (G4)

Discussion tabled until the next regular meeting. See Agenda item 2.

7.6 First Reading Selection of Instructional Materials and Sensitive Issues Policy (G5)

Discussion tabled until the next regular meeting. See Agenda item 2.

7.7 First Reading Educational Support System Policy (G7)

Discussion tabled until the next regular meeting. See Agenda item 2.

7.8 First Reading Local Action Plan Policy (G8)

Discussion tabled until the next regular meeting. See Agenda item 2.

7.9 First Reading Grade Advancement: Retention, Promotion & Acceleration of Students Policy (G9)

Discussion tabled until the next regular meeting. See Agenda item 2.

7.10 First Reading Responsible Computer Network & Internet Use Policy (G11)

Discussion tabled until the next regular meeting. See Agenda item 2.

7.11 First Reading Title I Comparability Policy (G12)

Discussion tabled until the next regular meeting. See Agenda item 2.

7.12 First Reading Class Size Policy (G14)

Discussion tabled until the next regular meeting. See Agenda item 2.

7.13 First Reading Health Insurance Portability and Accountability Act Policy (GBG-D13)

Discussion tabled until the next regular meeting. See Agenda item 2.

7.14 First Reading Substitute Teachers Policy (GCG-D6)

Discussion tabled until the next regular meeting. See Agenda item 2.

7.15 First Reading Volunteers and Work Study Students Policy (IJOC-D7)

Discussion tabled until the next regular meeting. See Agenda item 2.

7.16 First Reading Animal Dissection Policy (IMG-G13)

Discussion tabled until the next regular meeting. See Agenda item 2.

7.17 Motion to Rescind the Following Policies: GBCD, GBCD-R, GBD/BG, GBEB, GCN, GCO, IGADA, IGADB, IGDF, IGDJE, IGDJR, IHBA, IHBAR, IHBAE, IHBA, IHBB, IHBBR, IHBBR1, IHBC, IIA, IIAC, IIAEE1, IIAEE2, IIAEE3, IIAEE4, IJOA, IKF, IKFB, IPPE

Mrs. Perantoni and Ms. Ricks provided a brief explanation, advising that the policies slated for deletion have been replaced, are not required, are actually procedures, or can't be located.

On a motion by Ms. Ricks, seconded by Mr. Blakely, the Board unanimously voted to rescind policies GBCD, GBCD-R, GBD/BG, GBEB, GCN, GCO, IGADA, IGADB, IGDF, IGDJE, IGDJR, IHBA, IHBAR, IHBAE, IHBA, IHBB, IHBBR, IHBBR1, IHBC, IIA, IIAC, IIAEE1, IIAEE2, IIAEE3, IIAEE4, IJOA, IKF, IKFB, IPPE

8. Other Business

None.

9. Reports to the Board

9.1 Superintendent

A copy of the Superintendent's report dated November 30, 2015 was distributed. The report included information pertaining to activity of the Act 46 Consolidation Study Committee, an update on the hiring process for the new HR Coordinator position, the Legislative Breakfast (slated for December 9, 2015), and the VSAC Special Report. Mr. Pandolfo distributed three extensive documents pertaining to the VSAC Special Report. Two documents pertaining to Act 153 were distributed: 'Confirmation of Compliance with Transportation Consolidation' and 'Confirmation of Compliance with Special Education Consolidation'.

Mr. Pandolfo advised that the Legislative Breakfast would begin at 8:00 a.m. at Spaulding, in the 'Lunch Box' (formally known as the 'Green Room'). Mr. Pandolfo distributed a document titled 'BSU Wellness in the Workplace funds – Action Plan' and provided an overview of the PATH program, which is a grant funded program, promoting healthy lifestyles of employees. Mr. Pandolfo thanked and recognized the following individuals for their efforts in coordinating the PATH program: Laura Thygesen, Melissa Brown, Jen Bombard, Beth Bicknell, Jesse Carpenter, Wendy Clark, Linda Rodriguez, Diana Flood, and Pam Wark. Additionally, Mr. Pandolfo distributed, as required by Title 16, Chapter 5, Subchapter 2, a completed Financial Management Questionnaire-BSU, for Board review.

9.2 Principal

Mrs. Waterhouse distributed a copy of the Playbill for 'Fools', advising that the play was a big success. On November 17, 2015, a SADD presentation on tolerance was given by Calvin Terrell (anti-bullying speaker) at a school wide assembly. Mr. Terrell's presentation was very well received by the students. The Special Olympics bowling team participated in a two day event. There were 32 participants, who won a total of 4 medals (3 gold / 1 bronze). Rose Meriam participated in the Young Writers Project and was published in the book 'Anthology 7'. Mrs. Waterhouse circulated a copy of the book and advised that the book is available at the Spaulding Library. The National Honor Society will be hosting a holiday dinner on December 23, 2015. Mrs. Waterhouse will confirm the time and send out an e-mail. Donations of hats, gloves/mittens, scarves, and children's toys (for ages 0 to 13) would be very much appreciated.

9.3 CVCC Director

Three documents were distributed; A copy of a letter from NEASC, confirming the continued accreditation of the Central Vermont Career Center, a document titled 'Students with no Diploma FTE Counts By School Semester One for Barre Technical Center FY2015-2016', and a copy of the Minutes from the November 17, 2015 Regional Advisory Board Meeting. Ms. Chamberlin advised the Board regarding continue inconsistency of student arrival time, and advised regarding the recommendation to develop a system to track scheduled maintenance, and enhance record keeping. Ms. Chamberlin also advised the Board regarding the name change for the café run by culinary students. What was formally known as the 'Green Room', has been renamed the 'Lunch Box'. The CVCC Open House held on November 18, 2015 was a huge success, with over 400 community members in attendance.

9.4 Committee Reports

Policy Committee – Minutes from the November 16, 2015 meeting were distributed. The next meeting is scheduled for December 14, 2015 at 5:30 p.m., in Room #6 at Spaulding. Minutes for that meeting will not be available prior to the next Board meeting.

Curriculum Committee –

Mr. Rousse advised that he has met with Curriculum Director, Mr. McCraw. The next meeting is scheduled for December 8, 2015, at 5:00 p.m. in the Spaulding Library. Mrs. Waterhouse, Mr. Rousse, and Mr. Blakely are expected to be in attendance.

Finance Committee –

The Finance Committee met tonight (December 7, 2015). The next meeting is scheduled for December 22, 2015 at 3:00 p.m., in the Spaulding Library.

Facilities Committee – Minutes from the November 11, 2015 meeting were distributed. The next meeting will be held on December 9, 2015 at 5:00 p.m., in the Spaulding High School Library. During this meeting a tour of CVCC is planned and the reconfiguration of the location of personnel will be reviewed.

9.5 Financials

The SHS and CVCC Expense Budget Status Reports were distributed. Mr. Pandolfo advised that year-to-date information is contained in the packet, for Board review.

9.6 Student Representatives

No representative was available. No action.

10. Future Agenda Items

Mr. Pandolfo recommends that the Board spend less time on policies for the time being, as they focus on budget development and the personnel update piece. The January 4, 2016 meeting shall limit policy discussion to First Readings (postponed from this meeting), and policies from this meeting that required changes/corrections.

11. Executive Session as Needed

11.1 Personnel Matter

11.2 Student Matter

11.3 Superintendent's Evaluation

Items proposed for discussion in Executive Session include a Personnel Matter, a Student Matter, and the Superintendent's Evaluation.

On a motion by Mr. Blakely, seconded by Mr. Rouse, the Board unanimously agreed to find that premature general public knowledge of the items proposed for discussion would clearly place the City of Barre at a substantial disadvantage should the discussion be public.

On a motion by Mr. Blakely, seconded by Mr. Rouse, the Board unanimously voted to enter into Executive Session at 9:00 p.m. under the provisions of 1 VSA section 313 to discuss the items proposed for discussion.

Mr. Pandolfo was invited to join Executive Session.

The remaining information was provided by Mr. Pandolfo.

On a motion by Mr. Rouse, seconded by Ms. Ricks, the Board unanimously voted to exit Executive Session at 9:11 p.m.

On a motion by Mr. Rouse, seconded by Mr. LaCroix, the Board voted 3 to 0 to deny the sabbatical request as presented by 'Employee B'. Ms. Ricks abstained.

12. Adjournment

On a motion by Ms. Ricks, seconded by Mr. Blakely, the Board unanimously voted to adjourn at 9:13 p.m.

Respectfully submitted,

Andrea Poulin