

**SPAULDING HIGH SCHOOL
REGULAR BOARD MEETING**
Spaulding High School – Library
November 2, 2015 - 6:00 p.m.

MINUTES

BOARD MEMBERS PRESENT:

Carlotta Simonds-Perantoni - Chair
David LaCroix - Vice Chair
Joe Blakely – Clerk – arrived at 6:29
Dotty Ricks
Ed Rousse

BOARD MEMBERS ABSENT:

Veronica Foadelli-McCormick
Mark Tatro

ADMINISTRATORS PRESENT:

John Pandolfo, Superintendent
Brenda Waterhouse, Principal
Penny Chamberlin, Director Central Vermont Career Center

GUESTS PRESENT:

Video Vision Tech Tori Biondolillo Kerri Lamb Heather Silk Miles Silk, Jr.

1. Call to Order

The Chair, Mrs. Perantoni, called the Monday, November 2, 2015, Regular meeting to order at 6:01p.m., which was held at the Spaulding High School Library.

2. Additions and/or Deletions to the Agenda

None.

3. Visitors and Communication

Heather Silk, Local Coordinator/Field Manager from ICES (International Cultural Exchange Services) addressed the Board. Ms. Silk distributed a document providing an overview of the program. Ms. Silk advised she is seeking Board approval to increase the number of exchange students. There are currently four full time students in the program. Ms. Silk would like to add four one-semester students. Of the proposed four student additions, two students would attend the first semester; two would attend the second semester. This configuration would amount to 6 students in each semester. It was noted that no tuition is paid for these students.

Mrs. Waterhouse advised that the exchange students require very few supports. Host families are available to host the additional students. The program provides an enriching experience to the exchange students, their host families, and SHS students.

Mrs. Waterhouse advised that she very much endorses the proposal to add 4 (one semester) students. In response to a query, it was noted that smaller sized school usually accept 2 to 4 students. South Burlington High School currently has 15 students in their program. After brief discussion, the Board advised they support the proposal to add students to the program. No motion for approval is necessary. Mr. Pandolfo and Mrs. Waterhouse will discuss the proposal further and respond back to Ms. Silk.

4. Approval of Minutes

4.1 Approval of Minutes – October 5, 2015 Regular Meeting

On a motion by Mr. LaCroix, seconded by Mr. Rousse, the Board unanimously voted to approve the Minutes of the October 5, 2015, Regular Meeting. In response to a query, it was confirmed that the vote to approve the Minutes of the September 8, 2015 meeting, was legal as a quorum of Board Members was present. It was noted that approval of the Tri-Board Minutes should be added to the next meeting's agenda.

5. Old Business

5.1 Solar Update

Mr. Pandolfo advised regarding recent communication with Lou Bravakis of Novus Energy. Mr. Bravakis advised that the Certificate of Public Good for the Pine Hill project should be received shortly (approximately two weeks). If the project proceeds as planned, Mr. Bravakis anticipates the project will be completed by the end of 2015.

5.2 Approval of Warrant Procedures

Mr. Pandolfo advised regarding the Warrant Procedure that authorizes the Superintendent or Business Manager to sign payroll warrants (no Board Member signature required). The Business Office recommends that Accounts Payable warrants require a minimum of one Board member signature (the Finance Committee Chair, or an individual who is most available). Mrs. Perantoni advised she is willing to continue approving Warrants. Ms. Ricks advised that she is no longer available for this function. It was noted that Mr. Blakely has frequently been available for the approval process. In response to a query from Mr. Rousse, it was noted that the approval of Warrants is just one of the steps involved in payment. The purchase process involves many steps (at least 5 or 6), and various approvals. The audit is an additional function performed to assist with validation of purchases. Cindy Lemieux was commended for her extensive knowledge of the Warrants and her willingness to assist with all questions. Mrs. Perantoni advised that the Board needs to be kept apprised of the 'bigger picture' (over-all status of the budget). Mr. Rousse advised that he is willing to assist with the Warrant approval process. Mrs. Perantoni advised that she usually views all of the Warrants in electronic format prior to sign-off at the SU building. It was noted that the Warrants have been, and will continue to be, available electronically for all Board Members to review. Ms. Chamberlain advised that she is available to answer any CVCC related Warrant questions.

5.3 Second and Final Reading Role and Adoption of School Board Policies (A1)

Copies of policies for agenda items 5.3 through 5.16 were previously distributed electronically for review.

Ms. Ricks provided a brief overview.

On a motion by Mr. Rousse, seconded by Mr. LaCroix, the Board unanimously voted to approve the Second and Final Reading of the Role and Adoption of School Board Policies Policy (A1).

5.4 Second and Final Reading Board Member Education Policy (B1)

Ms. Ricks provided a brief overview of the policies previously discussed and approved as First Readings.

On a motion by Ms. Ricks, seconded by Mr. Rousse, the Board unanimously voted to approve the Second and Final Reading of policies B1, B2, B3, C2, C3, C4, C5, C6, C7, C7-1, C7-5, C7-3, and C7-4.

B1- Board Member Education Policy

B2 - Board Goal-Setting and Evaluation Policy

B3 - Board Member Conflict of Interest Policy

C2 - Board Meetings, Agenda Preparation and Distribution Policy

C3 - Public Participation at Board Meetings Policy

C4 - School Visits by Board Members Policy

C5 - Board Relations with School Personnel Policy

C6 - Notice of Non-Discrimination Policy

C7 - Standing in Special Committees Policy

C7-1 - Policy Committee Policy

C7-5 - Curriculum Committee Policy

C7-3 - Facility Committee Policy

C7-4 - Finance Committee Policy

Additionally, Mr. Pandolfo advised that the SU is reviewing many policies and the Board should expect policies for ratification on future agendas.

5.5 Second and Final Reading Board Goal-Setting and Evaluation Policy (B2)

This policy was approved under Agenda Item 5.4.

5.6 Second and Final Reading Board Member Conflict of Interest Policy (B3)

This policy was approved under Agenda Item 5.4.

5.7 Second and Final Reading Board Meetings, Agenda Preparation and Distribution Policy (C2)

This policy was approved under Agenda Item 5.4.

5.8 Second and Final Reading Public Participation at Board Meetings Policy (C3)

This policy was approved under Agenda Item 5.4.

5.9 Second and Final Reading School Visits by Board Members Policy (C4)

This policy was approved under Agenda Item 5.4

5.10 Second and Final Reading Board Relations with School Personnel Policy (C5)

This policy was approved under Agenda Item 5.4

5.11 Second and Final Reading Notice of Non-Discrimination Policy (C6)

This policy was approved under Agenda Item 5.4

5.12 Second and Final Reading Standing in Special Committees Policy (C7)

This policy was approved under Agenda Item 5.4

5.13 Second and Final Reading Policy Committee Policy (C7-1)

This policy was approved under Agenda Item 5.4

5.14 Second and Final Reading Curriculum Committee Policy (C7-5)

This policy was approved under Agenda Item 5.4

5.15 Second and Final Reading Facility Committee Policy (C7-3)

This policy was approved under Agenda Item 5.4

5.16 Second and Final Reading Finance Committee Policy (C7-4)

This policy was approved under Agenda Item 5.4

6. New Business**6.1 Truant Officer Appointment**

A copy of the State Statute, Law 16.V.S.A. 1125 Truant officers, was distributed. Mr. Pandolfo provided a brief overview of the requirement that the Board appoint a Truant Officer. Mr. Pandolfo recommended that Assistant Principal, Brian Hoover be appointed to the position of Truant Officer. **On a motion by Mr. Rousse, seconded by Ms. Ricks, the Board unanimously voted to appoint Brian Hoover, Assistant Principal, as Truant Officer for Spaulding High School and the Central Vermont Career Center.**

Copies of policies for agenda items 6.2 through 6.23 were previously distributed electronically for review.

6.2 Policies for Adoption with Formatting and Non-Substantive Changes

-Education Records Policy (F5)

- Limited English Proficiency Students Policy (F19)

- Participation of Home Study Student Policy (F23)

Ms. Ricks provided an overview of the three policies proposed for adoption, advising that policies with only formative changes can be approved without a second reading. Mr. Pandolfo would like the record to reflect that the policies were reviewed and reformatted with dates.

On a motion by Ms. Ricks, seconded by Mr. LaCroix, the Board unanimously voted to approve adoption, with formative changes, policies F5, F19, and F23.

F5 - Education Records Policy

F19 - Limited English Proficiency Students Policy

F23 - Participation of Home Study Student Policy

6.3 Rescind Board Member Conflict of Interest Policy (BBFA) (Replaced with B3)

Mrs. Perantoni advised that the replacement for policy BBFA is listed, and advised that policy FA is a non-required, 1998 policy that does not belong with student policies.

On a motion by Mr. Blakely, seconded by Ms. Ricks, the Board unanimously voted to rescind the Board Member Conflict of Interest Policy (BBFA), and the Historic Preservation Policy (FA).

6.4 Rescind Historic Preservation Policy (FA)

This policy was rescinded under Agenda Item 6.3.

6.5 First Reading of Student Conduct and Discipline Policy (F1)

On a motion by Ms. Ricks, seconded by Mr. Blakely, the Board unanimously voted to approve the First Reading of policies: F1, F6, F7, F9, F11, F12, F14, F18, F21, F25, F26, F27, F28, and F29.

F1 - the Student Conduct and Discipline Policy

F6 - Student Medication Policy (dates will be amended)

F7 - Student Alcohol and Drugs Policy (dates need to be 'cleaned' up)

F9 - Transportation Policy (one misspelling will be corrected)

- F11 - Student Activities Secondary Policy**
- F12 - Interscholastic Sports Policy**
- F14 - Non-Resident Tuition Students Policy**
- F18 - Eighteen Year Old Students Policy**
- F21 - Firearms Policy**
- F25 - Student Attendance Policy**
- F26 - Restraining and Seclusion Policy**
- F27 - Pupil Privacy Right Policy**
- F28 - Federal Child Nutrition Act Wellness Policy**
- F29 - Student Self-Expression and Student Distribution of Literature Policy**

6.6 First Reading of Search and Seizure of Students by School Personnel Policy (F3)

Discussion centered on the search of vehicles. The consent to search a vehicle should be covered in the permit application. Confirmation needs to be made to assure the permit application contains this clause. Information pertaining to the search of vehicles is or will be included in the student handbook which is provided to students yearly. It was noted that not all student vehicles brought on school premises have a permit. Mrs. Waterhouse advised that if a trained dog identifies a vehicle as possibly containing narcotics, it is permissible to search the vehicle without the student's consent. **On a motion by Mr. Blakely, seconded by Ms. Ricks, the Board unanimously voted to approve the First Reading of the Search and Seizure of Students by School Personnel Policy (F3).**

6.7 First Reading of Student Medication Policy (F6)

This First Reading of this policy was approved under Agenda Item 6.5

6.8 First Reading of Student Alcohol and Drugs Policy (F7)

This First Reading of this policy was approved under Agenda Item 6.5

6.9 First Reading of Transportation Policy (F9)

This First Reading of this policy was approved under Agenda Item 6.5

6.10 First Reading of Student Activities Secondary Policy (F11)

This First Reading of this policy was approved under Agenda Item 6.5

6.11 First Reading of Interscholastic Sports Policy (F12)

This First Reading of this policy was approved under Agenda Item 6.5

6.12 First Reading of Admission of Resident Students Policy (F13)

Mr. Pandolfo queried regarding authorization for the Superintendent to, at times, render a decision without Board consultation. Mrs. Perantoni advised that she would like to be made aware of any non-resident requests or appeals. **On a motion by Mr. Blakely, seconded by Ms. Ricks, the Board unanimously voted to approve, as amended, the First Reading of the Admission of Resident Students Policy (F13).**

6.13 First Reading of Admission of Non-Resident Tuition Students Policy (F14)

This First Reading of this policy was approved under Agenda Item 6.5

6.14 First Reading of Tuition Payment Policy (F16)

Mr. Pandolfo queried regarding the requirement of this policy. State statutes may apply. Does this policy only pertain to districts which do not have a high school? In response to a query regarding payment of tuition to other schools, it was noted that specialized schools, such as schools for the deaf, would be considered outside placements. **This policy was remanded back to the Committee for additional research.**

6.15 First Reading of Eighteen Year Old Students Policy (F18)

This First Reading of this policy was approved under Agenda Item 6.5

6.16 First Reading of Prevention of Harassment, Hazing, and Bullying Procedure (F20-1)

It was clarified that this agenda item is the approval of a Procedure, not a Policy. In response to a query, it was confirmed that a Student Conduct form does exist. **On a motion by Mr. Blakely, seconded by Mr. Rousse, the Board unanimously voted to approve the First Reading of the Prevention of Harassment, Hazing, and Bullying Procedure (F20-1).**

6.17 First Reading of Firearms Policy (F21)

This First Reading of this policy was approved under Agenda Item 6.5

6.18 First Reading of Student Assessment Policy (F22)

Ms. Ricks queried regarding the need for procedures. Mrs. Perantoni advised that reporting is conducted on an annual basis. Methods of sharing information may require research. Additional student reporting (rather than comparative reporting) and grade reporting (A, B, C) may be requested. It was noted that the grading structure is changing to proficiency based grading which may be confusing to the public. **On a motion by Mr. Rousse, seconded by Mr. LaCroix, the Board unanimously voted to approve the First Reading of the Student Assessment Policy (F22).**

6.19 First Reading of Student Attendance Policy (F25)

This First Reading of this policy was approved under Agenda Item 6.5

6.20 First Reading of Restraining and Seclusion Policy (F26)

This First Reading of this policy was approved under Agenda Item 6.5

6.21 First Reading of Pupil Privacy Right Policy (F27)

This First Reading of this policy was approved under Agenda Item 6.5

6.22 First Reading of Federal Child Nutrition Act Wellness Policy (F28)

This First Reading of this policy was approved under Agenda Item 6.5

6.23 First Reading of Student Self-Expression and Student Distribution of Literature Policy (F29)

This First Reading of this policy was approved under Agenda Item 6.5

7. Other Business

None.

8. Reports to the Board

8.1 Superintendent

A copy of the Superintendents report dated October 27, 2015 was distributed. The report contained information pertaining to the Act 46 Consolidation Study Committee (which met on 09/29 and 10/28), and VSBA/VSA updates. It was noted that the conference on October 22nd and 23rd included discussion pertaining to reconsideration of the allowable growth threshold. The report also provided a brief update regarding impending changes to insurance, as the VEHI Plans will cease to exist as of December 31, 2017. Additionally, Mr. Pandolfo reported that the Act 46 Consolidation Study Committee was very productive. In response to concerns from Committee Members and members of the community, Mr. Pandolfo advised that **Act 46 legislation absolutely does not require reconfiguration of schools, but rather mandates consolidation of governance.** Mr. Pandolfo advised that the Times Argus reported this information very well. Mr. Pandolfo stressed that Board members should work with their legislators regarding reconsideration of the allowable growth threshold.

8.2 Principal

Mrs. Waterhouse acknowledged students who received the Sugarbush Student Achievement Award. Twenty-nine students received the award (16 of the 29 recipients are this year's sophomores, meaning that as freshman, the students achieved honors in at least 3 of the 4 quarters). These students will receive passes to Sugarbush. Additionally, Mrs. Waterhouse advised that the Junior ROTC drill team, commanded by Cadet Matt Lavalley completed the weekend home drill competition and won numerous trophies, including 1 – First Place, 3 – Second Place, and 2 - Third Place trophies. Erica Hammerstrom earned a 2nd place trophy in the individual drill competition.

8.3 Tech Center Director

A copy of the Central Vermont Career Center Board Report dated October/November 2015 was distributed. Mrs. Chamberlin provided an overview of the report, including completion of Safety Assessments, Open House (November 18, 2015), the upcoming forensic audit, the holiday food drive (items can be donated until November 20, 2015), and upcoming Professional Development days (November 9, 2015, January 18, 2016, and March 11, 2016).

8.4 Committee Reports

Policy Committee – Ms. Ricks advised that all First Readings (complete with changes) will be sent to Board Members by this Friday, and asked that they be reviewed as soon as possible, while the changes are still fresh in everyone's minds. The next meeting is scheduled for Monday, November 16, 2015 at 5:30 at the SU. This meeting will include another set of First Readings.

Curriculum Committee – A meeting was held on October 13, 2015 (this was the first meeting since March of 2015). Mr. Rousse will be working with Mr. McCraw regarding written updates. Much is being discussed by this committee, including Educational Quality Standards, Student Learning Out-come, Advanced Placement, Infinite Campus, Next Generation Science Standards, Proficiency Based Learning, and educating the community regarding the many changes. The next meeting is scheduled for Tuesday,

November 10, 2015. Regular meetings will be scheduled for the second Tuesday of each month.

Finance Committee – A meeting is scheduled on November 19, 2015 at 3:30 p.m. at the SU. The early start time should accommodate individuals who will be attending the 5:30 p.m. Act 46 Consolidation Study Committee Meeting.

Facilities Committee – Minutes from the October 14, 2015 meeting were distributed. Mr. Blakely provided an overview, including additional storage requirements for CVCC, the possibility of setting up a greenhouse, the sprinkler system (financing needs to be researched), additional security cameras, and discussion of nearby buildings which are for sale. The next meeting is scheduled for November 11, 2015 at 5:00 p.m. in the Spaulding Library. Mr. Rousse advised that the committee is considering the possibility of purchasing the Care-Net building to perhaps be utilized as a replacement for the Wallstreet building. A cost benefit analysis needs to be performed. VSBT is conducting some research on this matter. Mrs. Perantoni cautioned the Board that the purchase of property for the school involves many steps, including those to be performed outside of the Board and the Finance Committee.

8.5 Student Representatives

Ms. Biondolillo advised that the Student Council would like to be involved in more community services, and are working to make community service a requirement. Sports teams will be required to host a dinner (including preparation and delivery to a homeless shelter). The holiday dinner will be put on soon.

9. Future Agenda Items

Approval of Tri-Board Minutes

Budgets

Policies

SHS Annual Report

NEASC Five Year Report Presentation

SHS Foundation Update

Spaulding Scholarship Foundation (spring agenda)

10. Executive Session

10.1 Student Matter

10.2 Personnel Matter

Items proposed for discussion in Executive Session include a Student Matter and a Personnel Matter.

On a motion by Mr. LaCroix, seconded by Ms. Ricks, the Board unanimously agreed to find that premature general public knowledge of the items proposed for discussion would clearly place the City of Barre at a substantial disadvantage should the discussion be public.

On a motion by Mr. LaCroix, seconded by Ms. Ricks, the Board unanimously voted to enter into Executive Session at 7:41 p.m. under the provisions of 1 VSA section 313 to discuss the items proposed for discussion.

Mr. Pandolfo was invited to join Executive Session.

On a motion by Ms. Ricks, seconded by Mr. Rousse, the Board unanimously voted to exit Executive Session at 7:58 p.m.

No action taken.

11. Adjournment

On a motion by Ms. Ricks, seconded by Mr. Rousse, the Board unanimously voted to adjourn at 7:58 p.m.

Respectfully submitted,
Andrea Poulin