

**SPAULDING HIGH SCHOOL  
REGULAR BOARD MEETING**  
Spaulding High School – Library  
May 4, 2017 - 6:00 p.m.

**MINUTES**

**BOARD MEMBERS PRESENT:**

Paul Malone - Chair  
David LaCroix – Vice Chair  
Tim Boltin  
J. Guy Isabelle

**BOARD MEMBERS ABSENT:**

Joe Blakely - Clerk  
Anthony Folland  
Ed Rousse

**ADMINISTRATORS PRESENT:**

John Pandolfo, Superintendent  
Brenda Waterhouse, Principal  
Penny Chamberlin, Director Central Vermont Career Center  
Jaime Evans, Facilities Director  
Donald McMahon, Special Services Director

**GUESTS PRESENT:**

Video Vision Tech            Chloe Lamphere

**1. Call to Order**

**The Chair, Mr. Malone, called the Thursday, May 4, 2017, Regular meeting to order at 6:07 p.m., which was held at the Spaulding High School Library.**

**2. Additions and/or Deletions to the Agenda**

**Add 10.2 Labor Relations Agreements**

**3. Visitors and Communication**

None.

**4. Approval of Minutes**

**4.1 Approval of Minutes – April 13, 2017 Regular Meeting**

**On a motion by Mr. Isabelle, seconded by Mr. LaCroix, the Board unanimously voted to approve, as amended, the Minutes of the April 13, 2017 Regular Meeting.**

**5. New Business**

**5.1 Resign/Retire/New Hire**

Letters of resignation from Amy Accles and Christina Deeley were distributed. The resumes and BSU Notification of Employment Status Forms for Nick Ross, Nealee Thibault, and Lisa Fredette were distributed. Mr. Pandolfo and Mr. McMahon provided an overview of Ms. Accles tenure at SHS and advised that the SU Board has already taken action on this matter. Mr. Pandolfo advised regarding Ms. Deeley's tenure at SHS.

**On a motion by Mr. Isabelle, seconded by Mr. Boltin, the Board unanimously voted to accept, with regrets and best wishes, and acknowledgement of the work she has accomplished, the resignation of Amy Accles.**

**On a motion by Mr. LaCroix, seconded by Mr. Isabelle, the Board unanimously voted to accept, the resignation of Christina Deeley.**

Mr. Pandolfo and Mrs. Waterhouse provided an overview of the education and experience of Nick Ross, who is being presented for hire as a Physical Education teacher.

**On a motion by Mr. Isabelle, seconded by Mr. LaCroix, the Board unanimously voted to approve the hiring of Nick Ross.**

Mr. Pandolfo and Mrs. Waterhouse provided an overview of Lisa Fredette's education and experience.

**On a motion by Mr. Boltin, seconded by Mr. LaCroix, the Board unanimously voted to approve the hiring of Lisa Fredette.**

Mr. Pandolfo and Mr. McMahon provided an overview of Nealee Thibault's education and experience, and advised that no action is required of the Board, as Ms. Thibault is a Special Educator, whose approval will be made at the SU level. The Board agreed that no action on their part was necessary.

### **5.2 Proficiency-Based Learning Update**

A document titled 'Proficiency Based Learning Update – May 4, 2017' was distributed. Mrs. Waterhouse provided an overview of the comprehensive update report. Mr. Pandolfo emphasized the benefits of consistency of standardized gradebooks. It was noted that some staff attended a meeting to learn how to effectively use the Infinite Campus system. Mrs. Waterhouse has started a principal-wide communications network to allow for sharing of information relating to different schools' transition to Proficiency Based Learning/Grading. This 'sharing' of information should prove beneficial as different schools report on what has and hasn't worked for them. It was noted that there has been some frustration conveyed regarding GPAs. Mr. Malone advised regarding the BSU-wide Curriculum Meeting, noting that it was nice to see the joint effort and sharing of ideas. Mr. Pandolfo advised that grant allocations are unknown at this time, and that he is waiting to hear additional information from State and Federal Government officials.

### **5.3 Board Retreat Planning**

Mr. Pandolfo advised that the Barre Town Board had discussed a tentative date of 06/15/17. The BTMES Board plans to hold a BTMES district Retreat earlier in the day. Given other items, namely interviews and hiring of a Special Education Director for BTMES, Mr. Pandolfo now recommends holding the retreat on June 8, 2017. This would allow for other regular meetings to occur as follows; SHS Regular Meeting on 06/01/17, BTMES Regular Meeting on 06/07/17, and the Regular SU Board Meeting on 06/15/17. Topics for the Tri-Board Retreat are yet to be determined. Suggested agenda items include How to Move Forward with Act 46 and possibly a 5 Year Vision Plan for the SU.

### **5.4 Summer Offerings to Keep Students Engaged**

Mrs. Waterhouse gave a presentation of the summer reading program which allows students to choose a book from a pre-selected list of books. Each book choice will have a 'book group' which is facilitated by a teacher or other staff member. There are worksheets and notes, as well as a rubric for each book. Last year, students could opt out of the book group and fulfill their summer reading using an alternative program. No alternative program will be offered this year. Mr. Isabelle suggested getting parents involved in the summer ready program. Mr. Malone spoke highly of the program.

Summer school will be held for the areas of Math and Literacy. SHS would like to expand the summer school program, and is currently waiting to hear about some grant funding.

### **5.5 Rescind SHS Policies A1, D2, D8, DFB, E8, F20-1, G1**

Copies of the policies were distributed. Mr. Pandolfo provided an overview regarding the policies to be rescinded. It was noted that policy DFB (an SHS specific policy) cannot be rescinded until a new policy that addresses scholarships is approved.

**On a motion by Mr. Isabelle, seconded by Mr. LaCroix, the Board unanimously voted to table further action on policy DFB until additional policy work can be done.**

**On a motion by Mr. Boltin, seconded by Mr. Isabelle, the Board unanimously voted to rescind policies A1, D2, D8, E8, F20-1, and G1.**

## **6. Old Business**

### **6.1 Phase II CVCC Office Renovation**

Mr. Evans provided a brief overview of Phase I of the renovations, which included moving the main office from the 2<sup>nd</sup> floor to the bottom floor of the school. Administrative offices were moved to the bottom floor. Phase II will include a more dedicated entrance with swipe card access, as well as upgrades to the office area (including the floor). Mr. LaCroix advised that Phase II of the renovations was discussed at the Facilities Committee Meeting and is included in the budget. It was noted that the gym doors will remain open until the start of each school day, and will be re-opened at the end of the school day for athletic purposes.

### **6.2 Labor Relations Agreements**

A document titled 'VEHI Health Plan (Barre School Board Presentations – May, 2017) was distributed. Mr. Pandolfo gave a presentation regarding the new health insurance plans that will be offered to staff. The presentation included 'out-of-pocket' costs, and benefit/premium information, for all plans, (including the current plan) as well as information pertaining to the financial impact. Mr. Pandolfo advised that some of the data in the presentation was derived using certain assumptions. Mr. Pandolfo advised that the recent meeting with teachers and a mediator did not result in a settlement. The next step will involve use of a 'Fact Finder'. It was

noted that topics discussed in mediation, as well as Fact Finder results are confidential. Meetings scheduled with para-educators (05/02/17) and custodial/maintenance staff (4/25/17) have been postponed.

### **6.3FY18 Budget Revote**

An informational flier titled 'SPAULDING HIGH SCHOOL FY18 BUDGET – REVOTE MAY 9, 2017'. Mr. Pandolfo provided an overview of the flier, including tax implications. The document will be available at the polls and is on the web site. There has been some distribution of the flier. Mr. LaCroix and Mr. Isabelle advised that they would be present at the polls on May 9, 2017.

## **7. Other Business**

None.

## **8. Reports to the Board**

### **8.1 Student Representatives**

Chloe Lamphere distributed a copy of the handout prepared for the Parent Informational Night. The purpose of the document was to promote Student Council and school spirit. Student Council recently held elections. Ms. Lamphere read the names of students who were elected. Mr. Leene is the TA for Student Council students. Ms. Lamphere advised regarding recent and upcoming events, including the Spring Musical, the prom, spring athletics, various fund raisers, and AP exams. Mrs. Waterhouse presented checks for Ms. Lamphere and Ms. Arguin, as a token of thanks for their work as Student Representatives.

### **8.2 Superintendent**

A copy of the Superintendent's Report dated April 28, 2017 was distributed. The report included information pertaining to; Negotiations, Pre-K Collaboration, Truancy Collaboration, Building Access Via Swipe Cards, Curriculum Director Search, and the FY18 Consolidated Federal Programs Grant. Mr. Pandolfo advised regarding an update to his report. The SU Board met and interviewed Jackie Tolman. Ms. Tolman, who currently serves as Middle School Principal at BCEMS, has been offered, and accepted the position of Curriculum Director.

### **8.3 Principal**

A copy of the Principals Report, dated May 4, 2017 was distributed. The report contained information on; Athletics (a copy of the spring schedule was attached), Academics (Thespian Society inductions, AP Testing, End of Year Events (a schedule was attached), Step Up Night (05/30/17), Library news, the Curriculum Director Search, and Student Highlights (Alison Ahern will receive recognition in the 2018 National Merit Scholarship Program). Mrs. Waterhouse highlighted the Step-up Night, and advised that Catherine Dune has been selected as the winner of the 2017 Vermont Red Sox Service Scholarship Award (\$1000 scholarship). Marcia Souter was recently highlighted on WCAX as a Super Senior. Mrs. Waterhouse circulated the 1932 Basketball State Championship trophy that was recently donated to the school. A photo of the original team was also circulated. Much thanks goes to Mike Gilbert, who was instrumental in obtaining this State Championship trophy from the Phil George family. Elwin Steve George was a member of the original SHS Basketball team that won the 1932 State Championship. The George family has been in possession of the trophy for many years.

### **8.4 CVCC Director**

The CVCC Board Report dated May 4, 2017 was distributed. The report contained information pertaining to Culinary Arts and the Bake Shop, the Vermont SkillsUSA Student organization Competition, the National Technical Honor Society, Math Study Guidelines, the Admissions Meeting (held on 05/01/17), the FY18 Program of Studies, and the Center VT College Fair. The Updated 2017 Program of Studies was distributed. Ms. Chamberlin thanked Matt Binginot for his efforts in creating the Program of Studies. A document titled 'A Brief History of CTE' was also distributed. Ms. Chamberlin provided a brief overview of the recent presentation by Clifton Long and Emmanuel Ajanma at the ACTE Region I Leadership Conference in New York City. Additional information conveyed to the Board included enrollment (135 students enrolled / approximately 50 openings remain), the Awards Night (to be held at the Barre Auditorium on 06/13/17 at 6:30 p.m.), Tech Ed Summer Camp for grades 5 – 7, the upcoming Regional Board Meeting, and a \$75,000 grant application.

### **8.5 Committee Reports**

**8.5.1 Finance Committee** – Minutes from the April 26, 2017 meeting were distributed. It was noted that the unaudited anticipated deficit of \$253,320 is attributed mainly to Special Education (outplaced students, and new students). The next meeting is Wednesday, May 24, 2017 at 4:00 p.m. in the SHS Library.

**8.5.2 Facilities Committee** - Minutes from the April 11, 2017 meeting were distributed. The May 10, 2017 meeting has been cancelled.

Mrs. Poulin will begin to distribute SU Committee Meeting Minutes (Policy and Curriculum) to Members of each district Board. Representatives of each committee will provide verbal reports at board meetings.

### **8.6 Financials**

The SHS and CVCC FY17 Expenditure/Year-end Projection Reports were distributed. Discussion was held under Agenda Item 8.5.1.

## **9. Future Agenda Items and Upcoming Committee Meetings**

BSU Policy – Monday, May 15, 2017 from 6:00 p.m. – 8:00 p.m. in the BSU Second Floor Conference Room

Supervisory Union – Thursday, May 18, 2017 at 6:00 p.m. in the BSU First Floor Conference Room

BSU Curriculum – Monday, May 22, 2017 at 5:30 p.m. in the Spaulding High School Library

Finance Committee – Wednesday, May 24, 2017 at 4:00 p.m. in the SHS Library.

Spaulding High School Regular Board Meeting - Thursday, June 1, 2017 at 6:00 p.m. in the SHS Library

## **10. Executive Session as Needed**

### **10.1 Personnel**

### **10.2 Labor Relations Agreements**

Items proposed for discussion in Executive Session include Personnel and Labor Relations Agreements.

**On a motion by Mr. Boltin, seconded by Mr. Isabelle, the Board unanimously agreed to find that premature general public knowledge of the items proposed for discussion would clearly place Spaulding High School at a substantial disadvantage should the discussion be public.**

**On a motion by Mr. Boltin, seconded by Mr. LaCroix, the Board unanimously voted to enter into Executive Session, with Mr. Pandolfo in attendance, at 8:38 p.m., under the provisions of 1 VSA section 313 to discuss the items proposed for discussion.**

The remaining information was provided by the Superintendent.

**On a motion by Mr. Isabelle, seconded by Mr. Boltin, the Board unanimously voted to exit Executive Session at 9:20 p.m.**

**On a motion by Mr. Isabelle, seconded by Mr. LaCroix, the Board unanimously voted to accept the Superintendent's recommendation on FY18 pay increases for non-unionized staff.**

## **11. Adjournment**

**On a motion by Mr. Boltin, seconded by Mr. Isabelle, the Board unanimously voted to adjourn at 9:22 p.m.**

Respectfully submitted,  
*Andrea Poulin*