

**SPAULDING HIGH SCHOOL
REGULAR BOARD MEETING**
Spaulding High School – Library
December 1, 2016 - 6:30 p.m.

MINUTES

BOARD MEMBERS PRESENT:

Carlotta Simonds-Perantoni – Chair – departed at 7:30 p.m.
David LaCroix - Vice Chair
Joe Blakely – Clerk – arrived at 6:39 p.m.
Anthony Folland
Lucas Herring
J. Guy Isabelle

BOARD MEMBERS ABSENT:

Ed Rousse

ADMINISTRATORS PRESENT:

John Pandolfo, Superintendent
Brenda Waterhouse, Principal
Jim Ferland, Assistant Principal
Penny Chamberlin, Director Central Vermont Career Center
David Nicholson, School Counseling and Guidance Director
Lisa Perrault, Business Manager

GUESTS PRESENT:

Video Vision Tech Chloe Lamphere

1. Call to Order

The Chair, Mrs. Perantoni, called the Thursday, December 1, 2016, Regular meeting to order at 6:34p.m., which was held at the Spaulding High School Library.

2. Additions and/or Deletions to the Agenda

Add - 5.12 Supervisory Union Board Appointment

Add - 5.13 Resignations/Retires/New Hires

3. Visitors and Communication

None.

4. Approval of Minutes

4.1 Approval of Minutes – November 3, 2016 Regular Meeting

On a motion by Mr. Herring, seconded by Mr. Isabelle, the Board unanimously voted to approve the Minutes of the November 3, 2016 Regular Meeting.

5. New Business

5.1 Act 46 Update

Two documents were distributed; ‘Barre Act 46 Process – Next Steps (November 2016), and a document from the State Board of Education (dated August 23, 2016) pertaining to ‘Proposals for Mergers Under Act 46 (2015), Act 153 (2010), and Act 156 (2012). Mr. Pandolfo provided detailed information regarding the requirements for reconsideration of Article I, including the deadline for submission of reconsideration petitions (December 8, 2016), the number of petition signatures required (between 5% and 20%), and that a revote must pass by 2/3 (333 or more votes) of the margin by which it failed. Mr. Pandolfo advised that if reconsideration is not requested, or does not pass, the vote will be certified and the current Act 46 706 Study Committee will be dissolved. If no additional action is taken, the vote will stand and any consolidation will occur under decisions made at the State level. If the district schools wish to rewrite any of the Articles, a new 706 Study Committee would need to be formed. It was noted that the \$150,000 implementation grant does not apply to those who consolidate after July 30, 2017. Districts that consolidate after July 30, 2018, will not receive the tax incentives. Additionally, Mr. Pandolfo advised that should the District not pass Act 46 consolidation, the Secretary of Education, as required by the law, will devise a consolidation plan and submit it to the Department of Education.

It was noted that should there not be a revote, or the result of the revote is ‘no’, the Spaulding Board will have vacancies that need to be filled.

5.2 Class Size Report

A document titled 'SHS Master Schedule 2016-2017' was distributed. Mrs. Perantoni advised that this report is received by the Board each year. Administrators use the information to assist with creation of schedules. It was noted that historically, different types of courses, e.g., AP, will have class sizes that vary significantly from other courses. The BSU Policy Committee is considering creation of a class size policy. It is anticipated that the new SU wide policy will not contain any significant changes. The current policy lists a minimum (10) and maximum (20) number of students per class, though counts can go above or below the number listed in the policy. Course cancellations vary from year to year, and classes are adjusted based on student numbers. Administrators need to balance class size with teacher contracts and endorsements.

5.3 Student Discipline Update

A document titled '2016-2017 Incidents Resulting in Consequences Year-to-Date (as of 12/01/2016)' was distributed. Mr. Ferland addressed the Board and provided an overview of the document, including training in Trauma-Informed techniques, use of Restorative Practices, effective use of the Student Support Team and ACCESS Program, and use of the School Resource Officer. Brief discussion was held regarding consequences (Principal's Detention, In-School Suspension, Out-of-School Suspension and the recently implemented consequence of Principal's Detentions for students who have five or more occurrences of tardiness or early dismissals. It was noted that data for students who are outplaced is not included in the report. Mr. Herring queried regarding non-reporting of outplaced students and on why the rules should be different. Mr. Herring voiced concern that students may have a difficult time transitioning back to SHS, if they are subjected to different rules than they became accustomed to in outplacement. It was noted that it would be difficult to include outplaced student data in the report, as each unique program, has its own set of rules and consequences for working with behaviorally challenged students. It was noted that to compare SHS student data to data of outplaced students, would not be an equitable comparison (apples to oranges). Mr. Ferland advised that his review of past and current data, does confirm that the current system of supports is working. Mr. Ferland advised that the majority of incidents involve cell phones, and it is his belief that cell phones should not be allowed in school. Mrs. Waterhouse advised that parents have become accustomed to 'instant' communication with their children (via cell phones), and it would be challenging to enforce a new policy relating to cell phones.

5.4 First Reading Substitute Teachers Policy (D6)

Copies of policies referenced in Agenda Items 5.4 through 5.11, were distributed. Brief discussion was held regarding each policy. **On a motion by Mr. Herring, seconded by Mr. Isabelle, the Board unanimously voted to approve, as presented, the First Readings of the policies listed under Agenda Items 5.4 through 5.11; D6, D7, F5, F19, F23, F27, C23, and G13.**

5.5 First Reading Volunteers and Work Study Students Policy (D7)

Approved under Agenda Item 5.4.

5.6 First Reading Education Records Policy (F5)

Approved under Agenda Item 5.4.

5.7 First Reading Limited English Proficiency Students Policy (F19)

Approved under Agenda Item 5.4.

5.8 First Reading Participation of Home Study Students Policy (F23)

Approved under Agenda Item 5.4.

5.9 First Reading Pupil Privacy Rights Policy (F27)

Approved under Agenda Item 5.4.

5.10 First Reading Use of Restraint and Seclusion Policy (C23)

Approved under Agenda Item 5.4.

5.11 First Reading Animal Dissection Policy (G13)

Approved under Agenda Item 5.4.

6. Old Business

5.12 Supervisory Board Appointment

Due to time restraints, Mr. Blakely is resigning from the SU Board for the 16/17 year. Mr. Folland volunteered to fill the position. The Board agreed to approve Mr. Folland as an SHS Representative to the SU Board.

5.13 Resignations/Retires/New Hires

A letter of resignation from Lynne Themistocles was distributed. The resume and BSU Notification of Employment Status form from Patricia Petraro were distributed. It was announced that Peter Arsenault has been hired as a long term substitute teacher to fill a PE vacancy. No voting is required for the hiring of Long Term Substitutes.

On a motion by Mr. Herring, seconded by Mr. Isabelle, the Board unanimously voted to accept the resignation of Ms. Themistocles.

On a motion by Mr. Isabelle, seconded by Mr. Herring, the Board unanimously voted to approve the hiring of Patricia Petraro for the position of Special Education Teacher.

Mrs. Perantoni departed from the meeting at 7:30 p.m. Mr. LaCroix chaired the remainder of the meeting.

6.1 FY '18 Budget Development

Mr. LaCroix read from a written list, an overview of the current budgetary considerations discussed at the Finance Committee Meeting on November 30, 2016. It was noted that it is difficult to finalize the budget prior to the completion of negotiations. Salary and benefit costs have a significant budgetary impact. It would be difficult to set a percentage increase limit without knowing salary/benefit information. Additional meetings are being scheduled to expedite finalization of the budget. Meetings are scheduled for Wednesday, December 7, 2016, and Wednesday, December 21, 2016. These meetings will begin at 2:00 p.m. The SHS Board may need to hold an additional meeting to finalize and approve a budget. Board members are encouraged to attend Finance Committee meetings to ask questions and provide feedback. Brief discussion was held regarding the anticipated student population for the 2017-2018 academic year.

7. Other Business

None.

8. Reports to the Board

8.1 Superintendent

A copy of the Superintendent's Report dated November 21, 2016 was distributed. The report included information pertaining to; the status of Act 46, the Solar Agreement, and negotiations (including meetings with teachers, para-educators, and custodial/maintenance staff, as well as the link to the new web site containing negotiation information). Two additional documents were distributed; A copy of a letter from Nathan Levenson (dated October 21, 2016), and A letter from the Vermont School Boards Association, (dated November 18, 2016). Mr. Pandolfo announced a dues increase for the School Board Association. Dues will be increased from \$7869.74 to \$8387.51. Additionally, Mr. Pandolfo advised that the Solar Agreement credits are starting to be applied, and that he, with other Board Members, will be attending the December 8, 2016 interactive forum at Norwich University. The forum will focus on 'brainstorming how the NMEF (Nellie Mae Education Foundation) can fund new initiatives around school governance to promote student-centered learning and other systemic changes in Vermont school systems'.

8.2 Principal

The Principal's Report, dated December 1, 2016 was distributed. The report contained information pertaining to; winter athletics, the Drama Club's production of The Crucible, Work Based Learning, and Lauren Buck's Barre History Class. Copies of the Athletic Schedules were distributed, as well as a document titled 'Introduction to Work Based Learning Opportunity – WBL 200 Pilot'. Mrs. Waterhouse advised that she had nothing additional to report.

8.3 CVCC Director

A copy of the CVCC Director's Report, dated December 1, 2016 was distributed. The report contained information pertaining to; the Open House, the resolution to the question regarding Vermont Sales Tax on products sold by CVCC Programs, reporting the number of students at risk of failing, the upcoming Civil Right Compliance visit from the AOE, Professional Development (11/10/16 and 11/11/16), progress of the Data Team, Culinary students' involvement in the Washing County Youth Service Bureau/Boy & Girls Clubs' Community Thanksgiving Dinner, and recent work involving recruitment. Five additional documents were distributed; Minutes from the November 16, 2016 Regional Advisory Board Meeting, '2017 Program FTEs – All Students', 'Students with no Diploma FTE Counts By School Semester One for Central Vermont Career Center FY2016-2017', 'FY 2017 Semester 1 Town Summary Report', and the 'CVCC FTE Count (with head count) FINAL' report (covering the period 03/15/14 through 10/15/16. Ms. Chamberlin advised that the CVCC Open House was very successful. Mr. Isabelle encouraged community members to visit CVCC. In response to a query, Ms. Chamberlin advised that those interested in Adult Education Programs contact the Adult Education Coordinator, Jennie Martin at 476-6237 Extension 1252. In response to a query regarding a drop in the number of students enrolled, Ms. Chamberlin advised that the Pre-Tech Outreach Program closed last year.

8.4 Committee Reports

Policy Committee – Nothing to report.

Curriculum Committee – Mr. Blakely advised that the Committee has met, and are currently reviewing Work Based Learning. Mr. Blakely provided a brief overview of Work Based Learning, which is a program required by the State.

Finance Committee – Minutes from the October 26, 2016 Finance Committee Meeting were distributed. There was nothing additional to report.

Facilities Committee – Minutes from the April 19, 2016 and November 1, 2016 Facilities Committee Meetings were distributed. There was nothing additional to report.

8.5 Financials

The SHS and CVCC Expense Budget Status Reports were distributed. No discussion was held.

8.6 Student Representatives

Ms. Lamphere advised that, after recent interviews, Cellan Hogan and Colleen Couture were selected to attend the HOBY (Hugh O'Brian Youth Leadership) Seminar. Additionally, Ms. Lamphere advised that the Student Council (through a Salvation Army program) is sponsoring a family for the holidays. Various fund raising events are being held.

9. Future Agenda Items and Upcoming Committee Meetings

Board Members should contact Mrs. Perantoni or Mrs. Gibson with SHS Board Agenda Items.

Policy Committee – Monday, December 5, 2016, at 4:00 p.m. in the SHS Library

Finance Committee – Wednesday, December 7, 2016 at 2:00 p.m. at the Barre Supervisory Union

Wednesday, December 21, 2016 at 2:00 p.m. at the Barre Supervisory Union

Curriculum Committee – Monday, December 12, 2016 at 3:00 p.m. at SHS in Room 110

SU Policy Committee – Tuesday, December 13, 2016 at 7:30 a.m. in the BSU Conference Room

Facilities Committee – Tuesday, December 20, 2016 at 4:00 p.m. in the SHS Library

SHS Board - Thursday, January 5, 2017 at 6:00 p.m. in the SHS Library

10. Executive Session as Needed

10.1 Labor Relations Agreements

There were no items proposed for discussion in Executive Session.

11. Adjournment

On a motion by Blakely, seconded by Mr. Isabelle, the Board unanimously voted to adjourn at 7:48 p.m.

Respectfully submitted,

Andrea Poulin